



City of Sunnyvale

Notice and Agenda - Final Board of Library Trustees

Monday, April 1, 2024

7:00 PM

Online and Bay Conference Room, City
Hall, 456 W. Olive Ave., Sunnyvale, CA
94086

Meeting Online Link: <https://sunnyvale-ca-gov.zoom.us/j/97058153563>

Public Participation

- *In-person participation: You may provide public comment by filling out a speaker card (optional) and giving it to the Recording Officer.*

As a courtesy, and technology permitting, members of the public may also attend online. However, the City cannot guarantee that the public's access to online technology will be uninterrupted, and technical difficulties may occur from time to time. Unless required by the Ralph M. Brown Act, the meeting will continue despite technical difficulties for participants using the online option.

The Chair may determine it would be impractical to include remote public comment during Oral Communications.

- *Online participation: You may provide audio public comment by connecting to the meeting online or by telephone. Use the Raise Hand feature to request to speak (*9 on a telephone):*

Meeting online link: <https://sunnyvale-ca-gov.zoom.us/j/97058153563>

*Meeting call-in telephone number: 833-548-0276 | Meeting ID: 970 5815 3563
(*9 to request to speak | *6 to unmute/mute)*

- *Watch the Board of Library Trustees meeting at:
www.Sunnyvale.ca.gov/YouTubeMeetings*
- *Submit written comments to the Board of Library Trustees no later than 4 hours prior to the meeting start to LibraryTrusteesBoard@sunnyvale.ca.gov or by mail to:
City Clerk, 456 W. Olive Avenue, Sunnyvale, CA 94086.*

- Review recordings of this meeting and past meetings at <https://sunnyvaleca.legistar.com/calendar.aspx> or <http://youtube.com/SunnyvaleMeetings>

Accessibility/Americans with Disabilities Act (ADA) Notice

Pursuant to the Americans with Disabilities Act (ADA), if you need special assistance to provide public comment, or for other special assistance; please contact the City at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting. ADA contact: Angela Chan may be reached at 408-730-7599 or ncs@sunnyvale.ca.gov (28 CFR 35.160 (b) (1)).

CALL TO ORDER

SALUTE TO THE FLAG

ROLL CALL

PRESENTATION

24-0497	PRESENTATION - Senior Services
24-0498	PRESENTATION - Friends of the Sunnyvale Public Library Update
24-0499	PRESENTATION - National Library Week
24-0500	PRESENTATION - Early Learning Initiatives
24-0501	PRESENTATION - Digital Information Literacy

ORAL COMMUNICATIONS

The Chair may determine it would be impractical to include remote public comment during Oral Communications for the purpose of timeliness of the meeting or conducting an orderly meeting. Such a determination shall be made prior to opening public comment on Oral Communications.

This category provides an opportunity for members of the public to address the Board of Library Trustees on items not listed on the agenda and is limited to 15 minutes (may be extended or continued after the public hearings/general business section of the agenda at the discretion of the Chair) with a maximum of up to three minutes per speaker. Please note the Brown Act (Open Meeting Law) does not

allow the Board of Library Trustees to take action on an item not listed on the agenda. If you wish to address the Board of Library Trustees, please refer to the notice at the beginning of this agenda. Individuals are limited to one appearance during this section.

CONSENT CALENDAR

All matters listed on the consent calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion of these items. If a member of the public would like a consent calendar item pulled and discussed separately, please refer to the notice at the beginning of this agenda.

[24-0495](#) Approve the Board of Library Trustees Meeting Minutes of January 22, 2024

Recommendation: Approve the Board of Library Trustees Meeting Minutes of January 22, 2024 as submitted.

[24-0496](#) Approve the Board of Library Trustees Meeting Minutes of March 4, 2024

Recommendation: Approve the Board of Library Trustees Meeting Minutes of March 4, 2024 as submitted.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

NON-AGENDA ITEMS & COMMENTS

-Board Member Comments

-Staff Comments

ADJOURNMENT

Notice to the Public:

Any agenda related writings or documents distributed to members of this meeting body regarding any item on this agenda will be made available for public inspection in the originating department or can be accessed through the Office of the City Clerk located at 456 W. Olive Avenue, during normal business hours and in the Bay Conference Room on the evening of the Board of Library Trustees Meeting, pursuant to Government Code §54957.5.

Agenda information is available by contacting Elizabeth Rich at 408-730-7316 or erich@sunnyvale.ca.gov. Agendas and associated reports are also available 72 hours before the meeting on the City's website at sunnyvale.ca.gov and during normal business hours at the NOVA Workforce Services reception desk located on the first floor of City Hall at 456 W. Olive Avenue.



City of Sunnyvale

Agenda Item

24-0497

Agenda Date: 4/1/2024

PRESENTATION - Senior Services



City of Sunnyvale

Agenda Item

24-0498

Agenda Date: 4/1/2024

PRESENTATION - Friends of the Sunnyvale Public Library Update



City of Sunnyvale

Agenda Item

24-0499

Agenda Date: 4/1/2024

PRESENTATION - National Library Week



City of Sunnyvale

Agenda Item

24-0500

Agenda Date: 4/1/2024

PRESENTATION - Early Learning Initiatives



City of Sunnyvale

Agenda Item

24-0501

Agenda Date: 4/1/2024

PRESENTATION - Digital Information Literacy



City of Sunnyvale

Agenda Item

24-0495

Agenda Date: 4/1/2024

SUBJECT

Approve the Board of Library Trustees Meeting Minutes of January 22, 2024

RECOMMENDATION

Approve the Board of Library Trustees Meeting Minutes of January 22, 2024 as submitted.



City of Sunnyvale

Meeting Minutes - Draft

Board of Library Trustees

Monday, January 22, 2024

1:00 PM

Online and Bay Conference Room, City
Hall, 456 W. Olive Ave., Sunnyvale, CA
94086

CALL TO ORDER

Chair Wang called the meeting to order at 1:03 p.m.

SALUTE TO THE FLAG

Chair Wang led the salute to the United States flag.

ROLL CALL

Present: 4 - Chair Sharlene Wang
Vice Chair Meena Juttukonda
Board Member Charlsie Chang
Board Member Carter Hu
Absent: 1 - Board Member Rahul Jain

Council Liaison Cisneros (excused absence)

Board Member Jain (excused absence)

PRESENTATION

[24-0237](#) PRESENTATION - Silicon Valley Reads

Librarian, Liliana Pacheco, presented on Silicon Valley Reads. Highlights included: Silicon Valley Reads theme, collaboration, various books included, and various events planned.

[24-0238](#) PRESENTATION - Sustainability Initiatives

Supervising Librarian, Chauancey Dunklee, presented on Sustainability Initiatives. Highlights included: sustainability at the library, sustainable collections, sustainable programs, and partnerships.

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

Motion: Vice Chair Juttukonda moved and Board Member Hu seconded, approval of the consent calendar as presented. The motion carried by the following vote:

Yes: 4 - Chair Wang
Vice Chair Juttukonda
Board Member Chang
Board Member Hu

No: 0

Absent: 1 - Board Member Jain

1.A [24-0235](#) Approve the Board of Library Trustees Meeting Minutes of December 4, 2023

Approve the Board of Library Trustees Meeting Minutes of December 4, 2023 as submitted.

PUBLIC HEARINGS/GENERAL BUSINESS

[24-0252](#) Rank 2024 Study Issues

Motion: Board Member Chang moved and Vice Chair Juttukonda seconded, the motion to rank the study issue. The motion carried by the following vote:

Yes: 4 - Chair Wang
Vice Chair Juttukonda
Board Member Chang
Board Member Hu

No: 0

Absent: 1 - Board Member Jain

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

NON-AGENDA ITEMS & COMMENTS

-Board Member Comments

None.

-Staff Comments

Michelle Perera, Library and Recreation Services Director, spoke about events happening at the library: Sunday, Feb. 4 Lunar New Year Event, and Saturday Jan. 27 Super Stem Event. Group4 will be presenting at the March board meeting regarding Civic Center Phase 2 - Main Library.

ADJOURNMENT

Chair Wang adjourned the meeting at 1:40 p.m.



City of Sunnyvale

Agenda Item

24-0496

Agenda Date: 4/1/2024

SUBJECT

Approve the Board of Library Trustees Meeting Minutes of March 4, 2024

RECOMMENDATION

Approve the Board of Library Trustees Meeting Minutes of March 4, 2024 as submitted.



City of Sunnyvale

Meeting Minutes - Draft

Board of Library Trustees

Monday, March 4, 2024

7:00 PM

Online and Bay Conference Room, City
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94086

Special Joint Meeting with the Parks and Recreation Commission

CALL TO ORDER

Chair Wang called the meeting to order at 7:05 p.m.

SALUTE TO THE FLAG

Chair Wang led the salute to the United States flag.

ROLL CALL

Present: 6 - Chair Sharlene Wang
Vice Chair Meena Juttukonda
Board Member Charlsie Chang
David Kesting
Daniel Bremond
Prashant Gattani

Absent: 4 - Board Member Carter Hu
Board Member Rahul Jain
Dona Mason
Prakash Giri

Council Liaison's Cisneros and Mehlinger (absent)
Board Members Hu and Jain (absence excused)
Commissioners Mason and Giri (absence excused)

PRESENTATION

1 [24-0028](#) Main Library Project Update: Phase 2

Allison Boyer and Michelle Perera from the City of Sunnyvale; and David Schnee and Andrea Gifford from Group 4 Architecture presented on the Main Library Project Update. Highlights included: phase 2 project overview, project update, community engagement round 2, building, site and parking options, and next steps.

Friends of the Sunnyvale Library member, Kathy B. inquired about spacing for the Friends in the new library. Staff are working on library layouts and spacing.

2 [24-0392](#) Branch Library Update

Damon Sparacino, Superintendent of Recreation Services, gave an update on Lakewood Branch Library & Learning Center. Highlights included: schedule/timeline, concept design, exterior design, after-hours holds pickup/checkout, Makerspace, tech skills and creation labs, outdoor enclosed children's space, event/meeting spaces and next steps.

3 [24-0390](#) Study Issues Update

Ricky Le, Executive Assistant, gave an update on Council's ranking of Study Issues.

ORAL COMMUNICATIONS

Gary T. spoke on Study Issue DPW 24-04 Dog Park Hours at Select Sunnyvale Parks.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

NON-AGENDA ITEMS & COMMENTS

-Board Member/Commissioner Comments

None.

-Staff Comments

Michelle Perera, Library and Recreation Services Director, reminded Board Members and Commissioners about the Recreation Job Fair on March 5.

ADJOURNMENT

Chair Wang adjourned the meeting at 8:34 p.m.