



# City of Sunnyvale

## Meeting Minutes - Draft

### Council Subcommittee on Boards and Commissions

---

Wednesday, June 15, 2022

2:30 PM

Telepresence Meeting: City Web Stream

---

#### Special Meeting - 2:30 PM

#### **CALL TO ORDER**

Pursuant to Government Code Subdivision 54953(e), the meeting was conducted telephonically; pursuant to state law, the City Council made the necessary findings by adopting Resolution No. 1089-21, reaffirmed on May 24, 2022.

Chair Klein called the meeting to order at 2:30 p.m. via teleconference.

#### **ROLL CALL**

**Present:** 3 - Chair Larry Klein  
Member Omar Din  
Member Russ Melton

#### **PUBLIC COMMENT**

Public Comment opened at 2:32 p.m.

No speakers.

Public Comment closed at 2:32 p.m.

#### **CONSENT CALENDAR**

MOTION: Subcommittee Member Melton moved and Subcommittee Member Din seconded the motion to approve agenda item 1.A.

The motion carried with the following vote:

**Yes:** 3 - Chair Klein  
Member Din  
Member Melton

**No:** 0

- 1.A**     [22-0656](#)     Approve the Council Subcommittee on Boards and Commissions Meeting Minutes of October 7, 2021

Approve the Council Subcommittee on Boards and Commissions Minutes of October 7, 2021 as submitted.

## **GENERAL BUSINESS**

- 2      [22-0655](#)      Discussion and Possible Recommendation to the City Council Regarding Updates to Council Policy 7.2.19 (Boards and Commissions) Including: Timing of Appointments for Incumbent Members; Bicycle and Pedestrian Advisory Commission Categories; and Sustainability Commission Category Two Description

City Clerk David Carnahan provided the staff report.

The Subcommittee discussed or suggested recommendations regarding Council Policy 7.2.19:

- Support for adding a section that addresses appointing a sitting board/commission member to a vacant term. Section may include language about concurrent service while transitioning to a different board or commission.
- Comment that the transition period/concurrent service should be no longer than 60 days from appointment date.
- Concern was expressed with the possibility of a member who is serving concurrent service voting twice on a specific item while serving on two boards/commissions.
- Suggestion that language about concurrent service include that a member will recuse themselves from any agenda item they may have previously voted on while serving on a different board or commission.
- Support to include language that once a member takes their oath of office for their new commission it will be deemed as a resignation from their first board or commission.
- Comment that the Code of Ethics and Conduct for Appointed and Elected Officials includes language that a member will recuse themselves from an agenda item when a conflict of interest exists.
- Support for removing Categories I and II from the Bicycle and Pedestrian Advisory Commission (BPAC). Categories I and II for the Sustainability Commission should remain as is.
- Support for leaving Categories I and II for BPAC but add that each category may have up to four members for Category I and three members for Category II.
- Support for adding a maximum of two members for BPAC Category II and is non-Sunnyvale resident.

- Suggestion to remove “members of neighborhood associations” from BPAC Category II.

Public Hearing opened at 3:53 p.m.

No speakers.

Public Hearing closed at 3:53 p.m.

**ADJOURNMENT**

Chair Klein adjourned the meeting at 3:53 p.m.