

DRAFT - 2023 Annual Work Plan

Board of Library Trustees Annual Calendar

MEETING DATE	AGENDA ITEM/ISSUE
January 9 virtual Special Meeting	<ul style="list-style-type: none">• Rank Study Issues by January 31
February 6	<ul style="list-style-type: none">• Silicon Valley Reads• Sustainability Initiatives
March 6	<ul style="list-style-type: none">• Friends of the Sunnyvale Public Library Update
April 3	<ul style="list-style-type: none">• National Library Week• Early Learning Initiatives
May 11 Special Meeting	<ul style="list-style-type: none">• Review Recommended FY 2023/24 Budget
June 5	<ul style="list-style-type: none">• Recognition of Service• Review Data Maps of Library Use
July 6 Special Meeting	<ul style="list-style-type: none">• Selection of Chair and Vice Chair• Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials• Equity, Access, and Inclusion Initiatives
August 7	<ul style="list-style-type: none">• Patron Satisfaction & Non-User Surveys•
September 7 Special Meeting	<ul style="list-style-type: none">• Preliminary Discussion of 2024 Master Work Plan• Library Collections Overview
October 2	<ul style="list-style-type: none">• Final month to Propose Study Issues• Approve 2024 Master Work Plan• Branch Library Update
November 6	<ul style="list-style-type: none">• Annual Library Statistics and Trends
December 4	<ul style="list-style-type: none">• Final month to Approve 2024 Master Work Plan• Final month for Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials

Additional items yet to be scheduled:

- Department Strategic Plan
- Study Issues may be proposed at any meeting throughout the year
- Study Issues presentation dates will be added following approval by Council