



City of Sunnyvale

Agenda Item-No Attachments (PDF)

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REPORT TO HOUSING AND HUMAN SERVICES COMMISSION

SUBJECT

Review Two Draft Requests for Proposals for FY 2023/24 and FY 2024/25 CDBG Human Services Grants and FY 2023/24 CDBG/HOME Housing and Capital Projects.

BACKGROUND

The City of Sunnyvale receives annual entitlement grants of Community Development Block Grant (CDBG) and Home Investment Partnership Funds (HOME) funds from the U.S. Department of Housing and Urban Development (HUD), as well as “program income” from loan repayments. Each year the City solicits proposals from local organizations to use a portion of these funds to provide eligible housing and community development services or projects to the Sunnyvale community. The Requests for Proposals (RFP) set forth the types of public services (human services) programs, capital and housing projects that are eligible for CDBG or HOME funding from the City, and explains the City’s process for evaluating and scoring proposals, determining award amounts, and approving of the awards.

DISCUSSION

The City anticipates receiving a CDBG grant of approximately \$1.1 million and a HOME grant of approximately \$400,000 from HUD, subject to federal appropriations for Program Year 2023.

The City estimates that approximately \$900,000 in regular entitlement grant CDBG funds and \$300,000 in HOME funds may be available for these RFPs. Staff also anticipates that approximately \$135,000 of the City’s General Fund will be available for human services. The actual amount of funding available for FY 2023 may be significantly more or less than these estimates, depending on federal appropriations and the City’s receipt of program income during the remainder of the current year. Staff expects to have a more accurate estimate of available funding by the time final award amounts are proposed in March 2023.

The City will release the two RFPs on December 12, 2022, as shown on the timeline on Attachment 1. The deadline to submit proposals and planned public hearing dates are also shown on the timeline. All dates are subject to change.

STAFF RECOMMENDATION

Review the two draft RFPs and provide any comments/suggestions for any changes to the final RFPs.

A formal vote on any suggested changes is not required, as these are administrative documents. This RFP review is the final opportunity for the HHSC to make modifications prior to it being released in early December.

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Reviewed by: Jenny Carloni, Housing Officer
Approved by: Trudi Ryan, Director, Community Development

ATTACHMENTS

1. Funding Application Timeline
2. Draft Human Services RFP
3. Draft Capital Project RFP