



City of Sunnyvale

Agenda Item-No Attachments (PDF)

File #: 23-0008, Version: 1

REPORT TO COUNCIL

SUBJECT

Adopt a Resolution Approving the City Council Regular Meeting Calendar for 2023 Through February 2024

BACKGROUND AND DISCUSSION

Sunnyvale Charter Section 611 states that the City Council “shall hold regular meetings at least twice each month, at such times as it shall fix by ordinance or resolution and may adjourn or readjourn any regular meeting to a date certain, which shall be specified in the order of adjournment and when so adjourned, each adjourned meeting shall be a regular meeting for all purposes.”

A Resolution establishing the Council’s regular meeting schedule is provided in Attachment 1 for Council review and approval. Exhibit A of the Resolution is the proposed 2023 City Council Meeting Calendar, which specifies the proposed dates of the Council’s regular meetings for 2023 and through February 2024. The Calendar also includes potential dates for special meetings and notes City holidays. The Calendar indicates several tentative regular meeting dates that may be called as needed by the Mayor, in consultation with the City Manager.

Special Council meetings may be scheduled as early at 5 p.m. on the same evening as regular meetings for closed sessions, study sessions or other Council business. Councilmembers should plan to be available starting at 5 p.m. on Regular Meeting nights.

Agenda items for the proposed regular meetings will be added to the Tentative Council Meeting Agenda Council (TCMAC) as approved and scheduled by the Mayor, the City Manager, and/or the majority of Council.

EXISTING POLICY

Sunnyvale Charter Section 611 (Regular Meetings)

ENVIRONMENTAL REVIEW

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental, organizational or administrative activity that will not result in direct or indirect changes in the environment.

FISCAL IMPACT

Adoption of the attached Resolution does not have a fiscal impact.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City’s official-notice bulletin board

outside City Hall, at the Sunnyvale Public Library, Senior Center, Community Center and in the Department of Public Safety Lobby. In addition, the agenda and report are available at the Sunnyvale Public Library, Office of the City Clerk, and on the City's website.

ALTERNATIVES

1. Adopt a Resolution Approving the City Council Regular Meeting Calendar for 2023 through February 2024 as submitted.
2. Adopt a Resolution Approving the City Council Regular Meeting Calendar for 2023 through February 2024 with modifications.
3. Other direction as provided by the Council.

STAFF RECOMMENDATION

Alternative 1: Adopt a Resolution approving the City Council Regular Meeting Calendar for 2023 through February 2024 as submitted.

Prepared by: David Carnahan, City Clerk
Reviewed by: Teri Silva, Assistant City Manager
Approved by: Kent Steffens, City Manager

ATTACHMENTS

1. Resolution Approving the City Council Regular Meeting Calendar for 2023 through February 2024