



City of Sunnyvale

Agenda Item-No Attachments (PDF)

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REPORT TO COUNCIL

SUBJECT

Approve 2023 Board and Commission Annual Work Plans

DISCUSSION

Council appointed boards and commissions have developed proposed annual work plans for calendar year 2023. These work plans are submitted annually for Council approval. Work plans identify policy issues the board/commission will be acting on during the year.

2023 work plans (Attachments 1 through 8) also list:

- Board and Commission meeting dates;
- Routine and special assignments specific to each board or commission;
- Continuing Study Issues; and
- Annual review of policies and reports.

New study issues, ranked by Council at the February 16, 2023 Study Issues and Budget Proposals Workshop, will be added to the board and commission work plans. Updated work plans are provided to the board/commission as an "Information Only" item.

The Personnel Board typically addresses appeals under specific duties instead of addressing policy issues. This Board does not operate under an Annual Work Plan.

At their November 29, 2022 meeting, City Council dissolved the Board of Building Code Appeals. City Council will serve as the Local Appeals Board as set forth in the California Building Code Section 1.8.8.1. At the same meeting, City Council created a Human Relations Commission. The Commission's Work Plan will be submitted for Council's review after the Commission is constituted. The Council Subcommittee on Boards and Commissions will draft an initial set of Work Plan items.

EXISTING POLICY

Council Policy 7.2.19 Boards and Commissions, Section 2.H.(I)(a) Work Plans.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" with the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378 (b) (5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

FISCAL IMPACT

There is no fiscal impact as a result of approving the Work Plans.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Public Library, Senior Center, Community Center and in the Department of Public Safety Lobby. In addition, the agenda and report are available at the Sunnyvale Public Library, Office of the City Clerk, and on the City's website.

RECOMMENDATION

Approve the 2023 Work Plans as submitted.

Prepared by: David Carnahan, City Clerk

Reviewed by: Jaqui Guzmán, Deputy City Manager

Reviewed by: Teri Silva, Assistant City Manager

Approved by: Kent Steffens, City Manager

ATTACHMENTS

1. Draft - Arts Commission Annual Work Plan 2023
2. Draft - Bicycle and Pedestrian Advisory Commission Annual Work Plan 2023
3. Draft - Board of Library Trustees Annual Work Plan 2023
4. Draft - Heritage Preservation Commission Annual Work Plan 2023
5. Draft - Housing and Human Services Commission Annual Work Plan 2023
6. Draft - Parks and Recreation Commission Annual Work Plan 2023
7. Draft - Planning Commission Annual Work Plan 2023
8. Draft - Sustainability Commission Annual Work Plan 2023