



City of Sunnyvale

Notice and Agenda City Council

Tuesday, April 23, 2024

5:30 PM

Online and Council Chambers, City Hall,
456 W. Olive Ave., Sunnyvale, CA 94086

**Special Meeting: Closed Session - 5:30 PM | Special Meeting: Study Session - 6 PM |
Regular Meeting - 7 PM**

Meeting online link: <https://sunnyvale-ca-gov.zoom.us/j/96111580540>

Public Participation

- *In-person participation: You may provide public comment by filling out a speaker card (optional) and giving it to the City Clerk.*

As a courtesy, and technology permitting, members of the public may also attend online. However, the City cannot guarantee that the public's access to online technology will be uninterrupted, and technical difficulties may occur from time to time. Unless required by the Ralph M. Brown Act, the meeting will continue despite technical difficulties for participants using the online option.

The Mayor may determine it would be impractical to include remote public comment during Oral Communications.

- *Online participation: You may provide audio public comment by connecting to the meeting online or by telephone. Use the Raise Hand feature to request to speak (*9 on a telephone):*

Meeting online link: <https://sunnyvale-ca-gov.zoom.us/j/96111580540>

Meeting call-in telephone number: 833-548-0276 | Meeting ID: 961 1158 0540

*(*9 to request to speak | *6 to unmute/mute)*

- *Watch the City Council meeting at <http://youtube.com/SunnyvaleMeetings> or on television over Comcast Channel 15, AT&T Channel 99*

- *Submit written comments to the City Council no later than 4 hours prior to the meeting start to council@sunnyvale.ca.gov or by mail to:*

City Clerk, 456 W. Olive Ave., Sunnyvale, CA 94086

- Review recordings of this meeting and past meetings at <https://sunnyvaleca.legistar.com/calendar.aspx> or <http://youtube.com/SunnyvaleMeetings>

Accessibility/Americans with Disabilities Act (ADA) Notice

Pursuant to the Americans with Disabilities Act (ADA), if you need special assistance to provide public comment, or for other special assistance; please contact the City at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting. The Office of the City Clerk may be reached at 408-730-7483 or cityclerk@sunnyvale.ca.gov (28 CFR 35.160 (b) (1)).

5:30 P.M. SPECIAL COUNCIL MEETING (Closed Session)

Call to Order

Call to Order in the Council Chambers (Open to the Public).

Roll Call

Public Comment

The public may provide comments regarding the Closed Session item(s). If you wish to address the Council, please refer to the notice at the beginning of this agenda. Closed Sessions are not open to the public.

Convene to Closed Session

Convene to Closed Session in the Council Conference Room (Closed to the Public).

A [24-0591](#) Closed Session Held Pursuant to California Government Code Section 54957:
PUBLIC EMPLOYEE APPOINTMENT
Title: Interim City Manager

Adjourn Special Meeting

6 P.M. SPECIAL COUNCIL MEETING (Study Session)

Call to Order

Call to Order in the Council Chambers

Roll Call**Study Session**

The public may provide comments regarding the Study Session item(s). If you wish to address the Council, please refer to the notice at the beginning of this agenda.

- B** [24-0152](#) ITD 20-01: Establish a Formal Smart Cities Initiative and Potential Program (Study Issue)

Adjourn Special Meeting**7 P.M. COUNCIL MEETING**

Pursuant to Council Policy, City Council will not begin consideration of any agenda item after 11:30 p.m. without a vote. Any item on the agenda which must be continued due to the late hour shall be continued to a date certain. Information provided herein is subject to change from date of printing of the agenda to the date of the meeting.

CALL TO ORDER

Call to Order in the Council Chambers

SALUTE TO THE FLAG**ROLL CALL****CLOSED SESSION REPORT****SPECIAL ORDER OF THE DAY**

- C** [24-0220](#) Recognition of Winners for the FoodCycle Art Contest
- D** [24-0331](#) Small Business Week
- E** [24-0332](#) Affordable Housing Month
- F** [24-0593](#) National Financial Literacy Month

PRESENTATION

- G** [24-0403](#) Caltrain Electrification and City Partnerships by Government and Community Affairs Manager Lori Low

ORAL COMMUNICATIONS

The Mayor may determine it would be impractical to include remote public comment during Oral Communications for the purpose of timeliness of the meeting or conducting an orderly meeting. Such a determination shall be made prior to opening public comment on Oral Communications.

This category provides an opportunity for members of the public to address the City Council on items not listed on the agenda and is limited to 15 minutes (may be extended or continued after the public hearings/general business section of the agenda at the discretion of the Mayor) with a maximum of up to three minutes per speaker. Please note the Brown Act (Open Meeting Law) does not allow the Council to take action on an item not listed on the agenda. If you wish to address the Council, please refer to the notice at the beginning of this agenda. Individuals are limited to one appearance during this section.

CONSENT CALENDAR

All matters listed on the consent calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion of these items. If a member of the public would like a consent calendar item pulled and discussed separately, please refer to the notice at the beginning of this agenda.

- 1.A [24-0027](#) Approve City Council Meeting Minutes of March 26, 2024

Recommendation: Approve the City Council Meeting Minutes of March 26, 2024 as submitted.

- 1.B [24-0407](#) Approve City Council Meeting Minutes of April 9, 2024

Recommendation: Approve the City Council Meeting Minutes of April 9, 2024 as submitted.

- 1.C [24-0408](#) Approve City Council Meeting Minutes of April 10, 2024
(Closed Session)

Recommendation: Approve the City Council Meeting Minutes of April 10, 2024 as submitted.

- 1.D [24-0435](#) Approve the List(s) of Claims and Bills Approved for Payment
by the City Manager

Recommendation: Approve the list(s) of claims and bills.

- 1.E [24-0571](#) Adopt a Resolution Amending the City's Salary Resolution, Schedule of Pay and Classification Plan to add the Classification of Senior Human Resources Analyst

Recommendation: Adopt a Resolution amending Resolution Nos. 143-77 and 1151-22 to add the new Classification of Senior Human Resources Analyst and amend the City's Salary Resolution and Schedule of Pay to include the Classification.

- 1.F [24-0380](#) Adopt a Resolution Amending the City's Salary Resolution

Recommendation: Adopt a Resolution Amending the City's Salary Resolution to Make Administrative Updates for Consistency with MOU and Policy Provisions, and the City's New ERP System.

- 1.G [24-0542](#) Approve Budget Modification No. 18 in the Amount of \$360,000 for Consulting Services for Residential and Mixed-Use Projects

Recommendation: Approve Budget Modification No. 18 in the Amount of \$360,000 for Consulting Services for Residential and Mixed-Use Projects

- 1.H [24-0477](#) Receive a Report of an Emergency Repair Project for the Water Pollution Control Plant Oxidation Pond Levees

Recommendation: Receive a Report of an Emergency Repair Project for the Water Pollution Control Plant Oxidation Pond Levees. The project was urgent, as it was required to ensure public health and safety and continued WPCP operations.

- 1.I [24-0478](#) Adopt a Resolution to Identify the Terms and Conditions for Mutual Aid Response to Emergency Incidents Outside of the Jurisdiction and to Rescind and Replace Resolution No. 696-15

Recommendation: Adopt a Resolution to identify the terms and conditions for mutual aid response to emergency incidents outside of the jurisdiction and to rescind and replace Resolution No. 696-15 subject to reimbursement provided under the California Fire Assistance Agreement (CFAA).

- 1.J [24-0540](#) Ratify Cities Association of Santa Clara County (CASCC) Appointments of Councilmember Russ Melton as Primary to the Santa Clara County Airport Land Use Commission (ALUC)

and as Primary to the Santa Clara County Local Agency Formation Commission (LAFCO) and Councilmember Melton's Appointment of Vice Mayor Murali Srinivasan as Proxy to ALUC

Recommendation: Staff makes no recommendation. By approval of the consent calendar, Council ratifies Cities Association of Santa Clara County (CASCC) Appointments of Councilmember Russ Melton as Primary to the Santa Clara County Airport Land Use Commission (ALUC) and as Primary to the Santa Clara County Local Agency Formation Commission (LAFCO) and Councilmember Melton's Appointment of Vice Mayor Murali Srinivasan as Proxy to ALUC.

PUBLIC HEARINGS/GENERAL BUSINESS

If you wish to speak to a public hearing/general business item, please refer to notice at the beginning of this agenda. Each speaker is limited to a maximum of three minutes. For land-use items, applicants are limited to a maximum of 10 minutes for opening comments and 5 minutes for closing comments.

- 2 [24-0472](#) Discussion and Possible Action Regarding Funding for the Expansion of the Sunnyvale Heritage Museum

Recommendation: Staff recommends Alternate 2: Direct the City Manager to include a \$1.5 Million contribution to Sunnyvale Historical Society and Museum Association (SHSMA) from the Park Dedication Fund in the FY 2024/25 Recommended Budget and authorize the City Manager to negotiate and execute an agreement with SHSMA to partially fund the construction of the museum addition.

- 3 [24-0529](#) Receive Real Property Transfer Tax Polling Results for Consideration of Placing a Ballot Measure on the November 2024 General Election

Recommendation: Staff recommends Alternative 5 - take no action pending the results of the library poll.

- 4 [24-0461](#) Consider Hosting a 2024 Fourth of July Drone Show and Approval of Budget Modification No. 20

Recommendation: Staff makes no recommendation.

COUNCILMEMBERS REPORTS ON ACTIVITIES FROM INTERGOVERNMENTAL COMMITTEE ASSIGNMENTS**NON-AGENDA ITEMS & COMMENTS**

-Council

-City Manager

INFORMATION ONLY REPORTS/ITEMS

Visit <http://Sunnyvale.ca.gov/TCMAC> to view the Tentative Council Meeting Agenda Calendar (TCMAC) online. The TCMAC is updated each Thursday afternoon.

24-0516	Tentative Council Meeting Agenda Calendar
24-0527	Board/Commission Meeting Minutes
24-0528	Information/Action Items
24-0565	Board/Commission Resignation (Information Only)
24-0569	Mayoral Announcement of Mayor-Appointed Ad Hoc Advisory Committee on City Manager Recruitment (Information Only)

ADJOURNMENT**NOTICE TO THE PUBLIC**

The agenda reports to council (RTCs) may be viewed on the City's website at sunnyvale.ca.gov after 7 p.m. on Thursdays or at the NOVA Workforce Services reception desk located on the first floor of City Hall at 456 W. Olive Avenue, during normal business hours, prior to Tuesday City Council meetings. Any agenda related writings or documents distributed to members of the City of Sunnyvale City Council regarding any open session item on this agenda will be made available for public inspection in the Office of the City Clerk located on the fourth floor of City Hall at 456 W. Olive Avenue, during normal business hours and in the Council Chambers on the evening of the Council Meeting, pursuant to Government Code §54957.5. Please contact the Office of the City Clerk at 408-730-7483 for specific questions regarding the agenda.

PLEASE TAKE NOTICE that if you file a lawsuit challenging any final decision on

any public hearing item listed in this agenda, the issues in the lawsuit may be limited to the issues which were raised at the public hearing or presented in writing to the Office of the City Clerk at or before the public hearing.

PLEASE TAKE FURTHER NOTICE that Code of Civil Procedure section 1094.6 imposes a 90-day deadline for the filing of any lawsuit challenging final action on an agenda item which is subject to Code of Civil Procedure 1094.5.

Planning a presentation for a City Council meeting?

To help you prepare and deliver your public comments, please review the "Making Public Comments During City Council or Planning Commission Meetings" available at <http://Sunnyvale.ca.gov/PublicComments>

Planning to provide materials to Council?

If you wish to provide the City Council with copies of your presentation materials, please provide 12 copies of the materials to the Office of the City Clerk. The City Clerk will distribute your items to the Council.

Upcoming Meetings

Visit <https://sunnyvaleca.legistar.com> for upcoming Council, board and commission meeting information.



City of Sunnyvale

Agenda Item

24-0591

Agenda Date: 4/23/2024

Closed Session Held Pursuant to California Government Code Section 54957:
PUBLIC EMPLOYEE APPOINTMENT
Title: Interim City Manager



City of Sunnyvale

Agenda Item

24-0152

Agenda Date: 4/23/2024

ITD 20-01: Establish a Formal Smart Cities Initiative and Potential Program (Study Issue)



City of Sunnyvale

Agenda Item

24-0220

Agenda Date: 4/23/2024

Recognition of Winners for the FoodCycle Art Contest



City of Sunnyvale

Agenda Item

24-0331

Agenda Date: 4/23/2024

Small Business Week



City of Sunnyvale

Agenda Item

24-0332

Agenda Date: 4/23/2024

Affordable Housing Month



City of Sunnyvale

Agenda Item

24-0593

Agenda Date: 4/23/2024

National Financial Literacy Month



City of Sunnyvale

Agenda Item

24-0403

Agenda Date: 4/23/2024

Caltrain Electrification and City Partnerships by Government and Community Affairs Manager Lori Low



City of Sunnyvale

Agenda Item

24-0027

Agenda Date: 4/23/2024

SUBJECT

Approve City Council Meeting Minutes of March 26, 2024

RECOMMENDATION

Approve the City Council Meeting Minutes of March 26, 2024 as submitted.



City of Sunnyvale

Meeting Minutes - Draft

City Council

Tuesday, March 26, 2024

5:30 PM

Online and Council Chambers, City Hall,
456 W. Olive Ave., Sunnyvale, CA 94086

**Special Meeting: Closed Session - 5:30 PM | Special Meeting: Study Session - 6 PM |
Regular Meeting - 7 PM**

5:30 P.M. SPECIAL COUNCIL MEETING (Closed Session)

Call to Order

Vice Mayor Srinivasan called the meeting to order at 5:30 p.m.

Roll Call

Present: 7 - Mayor Larry Klein
Vice Mayor Murali Srinivasan
Councilmember Russ Melton
Councilmember Alysa Cisneros
Councilmember Omar Din
Councilmember Richard Mehlinger
Councilmember Linda Sell

Public Comment

Public Comment opened at 5:34 p.m.

No speakers.

Public Comment closed at 5:34 p.m.

Convene to Closed Session

Council convened to Closed Session in the Council Conference Room at 5:34 p.m.

A [24-0460](#) Closed Session Held Pursuant to California Government Code
Section 54956.9 (d)(1)
CONFERENCE WITH LEGAL COUNSEL- PENDING
LITIGATION
Name of Case: O'Hara, Casey v. City of Sunnyvale (Workers
Compensation Appeal Board Case No. ADJ10063871)

Adjourn Special Meeting

Vice Mayor Srinivasan adjourned the meeting at 5:49 p.m.

6 P.M. SPECIAL COUNCIL MEETING (Study Session)

Call to Order

Vice Mayor Srinivasan called the meeting to order at 6:00 p.m.

Roll Call

Present: 7 - Mayor Larry Klein
Vice Mayor Murali Srinivasan
Councilmember Russ Melton
Councilmember Alysa Cisneros
Councilmember Omar Din
Councilmember Richard Mehlinger
Councilmember Linda Sell

Study Session

B [24-0413](#) Study Session on Ambulance Services

Public Safety Chief Phan Ngo, Captain Chris Ketchum and Deputy Chief Dan Pistor provided the staff report and presentation.

Public Hearing opened at 6:55 p.m.

No speakers.

Public Hearing closed at 6:55 p.m.

Adjourn Special Meeting

Vice Mayor Srinivasan adjourned the meeting at 6:55 p.m.

7 P.M. COUNCIL MEETING

CALL TO ORDER

Mayor Klein called the meeting to order at 7:02 p.m.

SALUTE TO THE FLAG

Mayor Klein led the salute to the United States flag.

ROLL CALL

Present: 7 - Mayor Larry Klein
Vice Mayor Murali Srinivasan
Councilmember Russ Melton
Councilmember Alysa Cisneros
Councilmember Omar Din
Councilmember Richard Mehlinger
Councilmember Linda Sell

CLOSED SESSION REPORT

Vice Mayor Srinivasan reported that Council met in Closed Session Held Pursuant to California Government Code Section 54956.9 (d)(1) Conference with Legal Counsel Pending Litigation Name of Case: O'Hara, Casey v. City of Sunnyvale (Workers Compensation Appeal Board Case No. ADJ10063871); nothing to report.

SPECIAL ORDER OF THE DAY

C [24-0327](#) Arab-American Heritage Month

Mayor Klein spoke in honor of Arab American Heritage Month.

John Bader shared words in honor of Arab American Heritage Month.

D [24-0325](#) Poetry Month

Mayor Klein spoke in honor of Poetry Month.

E [24-0326](#) Library Week

Mayor Klein spoke in honor of Library Week.

ORAL COMMUNICATIONS

Councilmember Mehlinger announced the current Board and Commission recruitment openings.

Ayrtan Merino shared their concerns regarding homelessness in the community.

Rose voiced their concerns about HomeFirst and how they treated a unhoused resident with a disability.

Melissa Landaverde shared advocacy for additional housing to address the homelessness crisis.

Rickie Nguyen spoke in support for Study Issue CDD 24-03 Establishment of a Sanctioned Encampment for Unhoused Individuals in Sunnyvale.

Christy Liu communicated their safety concerns with bicycle lanes and spoke to how they can be improved.

Cortney Jansen shared concerns with the planned natural grass fields included in the Lakewood Park renovations.

CONSENT CALENDAR

Public Comment opened at 7:30 p.m.

No speakers on consent calendar items.

Public Comment closed at 7:30 p.m.

MOTION: Vice Mayor Srinivasan moved and Councilmember Melton seconded the motion to approve agenda items 1.A through 1.E.

The motion carried with the following vote:

Yes: 7 - Mayor Klein
Vice Mayor Srinivasan
Councilmember Melton
Councilmember Cisneros
Councilmember Din
Councilmember Mehlinger
Councilmember Sell

No: 0

1.A [24-0019](#) Approve the List(s) of Claims and Bills Approved for Payment by the City Manager

Approve the list(s) of claims and bills.

1.B [24-0414](#) Award of Contract to Graham Contractors, Inc. in the Amount of \$781,840.41 for Slurry Seal 2024 B-SB1 Project No. ST-23-07 and Finding of Categorical Exemption from the California Environmental Quality Act (CEQA) Pursuant to CEQA Guidelines Section 15301(c)

Take the following actions:

- Award a contract in substantially the same form as Attachment 2 to the report in

the amount of \$781,840.41 to Graham Contractors, Inc. of San Jose;

- Approval of a 10% construction contingency in the amount of \$78,184;
- Authorize the City Manager to execute the contract when all necessary conditions have been met; and
- Make a finding of a categorical exemption from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301(c).

1.C [24-0455](#) Authorize the Issuance of a Blanket Purchase Order in the Amount of \$300,000 to Priority 1 Public Safety Equipment, Inc. for Building and Equipping Public Safety Vehicles (F24-133)

Take the following actions:

- Authorize the issuance of a blanket purchase order to Priority 1 Public Safety Equipment, Inc. for building and equipping Public Safety vehicles, in the amount of \$300,000; and
- Authorize the City Manager to amend and renew the blanket purchase order for two additional one-year periods, subject to available budget and acceptable pricing and services.

1.D [24-0456](#) Review and Adopt Long-term Advocacy Positions (LAPs) Related to Local Law Enforcement Technology, the Fremont Union High School District (FUHSD) Districting Process, and Postal Service in Sunnyvale

Approval three (3) new long-term advocacy positions:

"Support legislation that provides local law enforcement agencies the ability to implement technology that would enhance public safety."

"Advocate for secure, reliable, and timely postal service for Sunnyvale residents."

"Advocate for Sunnyvale's communities of interest during the Fremont Union High School District (FUHSD) (re)districting process to support efforts that preserve equal Trustee representation. Advocate for Sunnyvale's communities of interest during the development of the trustee area boundary map."

1.E [24-0521](#) Adopt Ordinance No. 3226-24 Amending Chapter 19.73 (By-Right Approval) of Article 6 (Special Housing Issues) of Title 19 (Zoning) of the Sunnyvale Municipal Code

Adopt Ordinance No. 3226-24 amending Chapter 19.73 (By-Right Approval) of Article 6 (Special Housing Issues) of Title 19 (Zoning) of the Sunnyvale Municipal

Code.

PUBLIC HEARINGS/GENERAL BUSINESS

- 2 [24-0026](#) Receive Information Regarding Potential Shuttle Options and Authorize City Manager to Apply for Micro Transit Grants With 50% Maximum Local Match

Deputy City Manager Connie Verceles provided the staff report and presentation.

Public Hearing opened at 9:00 p.m.

Zainab Chehime spoke in support of Sunnyvale joining the SV Hopper program.

Mohamad Mortada communicated their support for Sunnyvale joining the SV Hopper program.

Batoul Mortada, Fremont Union High School District Intradistrict Council, voiced support for Sunnyvale joining the SV Hopper program.

Diego Calderon Guerra shared their support for the City Manager applying for micro transit grants and for Sunnyvale joining the SV Hopper program.

Sufee Kathane voiced their support for Sunnyvale joining the SV Hopper program and how such a transit program would benefit students.

Chloe Dahl communicated their support for Sunnyvale joining the SV Hopper program and how such a transit program would benefit students.

Smyan Shanbhag shared their support for Sunnyvale joining the SV Hopper program and how such a transit program would benefit students.

Samantha Ruiz spoke in support for Sunnyvale joining the SV Hopper program and how such a transit program would benefit students.

Aayushma Adhigari voiced support for Sunnyvale joining the SV Hopper program and how such a transit program would benefit students.

Mike Johnson, Executive Director, Sunnyvale Downtown Association, spoke to the Association's position of support for Sunnyvale joining the SV Hopper program.

Tara Martin-Milius spoke in support for Sunnyvale joining the SV Hopper program but also noted this program would not solve all of the transportation challenges in the City.

Mike Serrone communicated their support for Sunnyvale joining the SV Hopper program.

Rafael Ibarra, Community Leader, Sunnyvale Community Services, spoke in support of Sunnyvale joining the SV Hopper program.

Gabriela Sanchez, Community Leader, Sunnyvale Community Services, spoke in support of Sunnyvale joining the SV Hopper program.

Yosenia Garcia, Community Leader, Sunnyvale Community Services, spoke in support of Sunnyvale joining the SV Hopper program.

Maria Ayala, Community Leader, Sunnyvale Community Services, spoke in support of Sunnyvale joining the SV Hopper program.

Luz Ayala, Community Leader, Sunnyvale Community Services, spoke in support of Sunnyvale joining the SV Hopper program.

Claudia Camacho, Community Leader, Sunnyvale Community Services, spoke in support of Sunnyvale joining the SV Hopper program.

Elizabeth Rodriguez, Community Leader, Sunnyvale Community Services, spoke in support of Sunnyvale joining the SV Hopper program.

Chuck Fraleigh, Livable Sunnyvale, shared their support for Sunnyvale joining the SV Hopper program.

Peggy Shen Brewster spoke in support of authorizing the City Manager to apply for micro transit grants.

Joan Bedarad, President, Cupertino Senior Advisory Council, shared their support for Sunnyvale joining the SV Hopper program.

Patrick Ahrens, communicated support for Sunnyvale joining the SV Hopper program and a possible partnership opportunity with the Foothill-De Anza College

District.

Katherine Park voiced their support for Sunnyvale joining the SV Hopper program and how such transit programs would benefit students.

Member of the public shared their concerns with the transit impact and the longer-term financial implications of joining a transit program like SV Hopper.

Christina and Mitch Witarsa spoke in support for Sunnyvale joining the SV Hopper program.

Gail Rubino voiced their support for Sunnyvale joining the SV Hopper while also sharing concerns with the long term financial impacts.

Alegria S. shared their support for Sunnyvale joining the SV Hopper program.

Cortney Jansen spoke in support for Sunnyvale joining the SV Hopper program.

Eugene Bradley communicated the need for a holistic approach to solving the transportation gaps in Sunnyvale.

Gwyneth Romero voiced their support for Sunnyvale joining the SV Hopper program and how such a transit program would benefit students.

Sarah M. spoke in support for Sunnyvale joining the SV Hopper program and how such a transit program would benefit students.

Adina Levine spoke in support for authorizing the City Manager applying for micro transit grants and joining the SV Hopper program.

Laura spoke in support for Sunnyvale joining the SV Hopper program.

Bryan Emmert, Principal, Fremont High School, communicated their Sunnyvale joining the SV Hopper program.

Alan Flores voiced their support for Sunnyvale joining the SV Hopper program.

Eileen Le, Board Member, Sunnyvale School District, spoke in support of Sunnyvale joining the SV Hopper program.

Public Hearing closed at 10:13 p.m.

MOTION: Councilmember Sell moved and Councilmember Mehlinger seconded the motion to approve Alternatives 1 and 2:

- (1) Direct the City Manager to apply for micro transit grants with maximum 50% local match;
- (2) Pause work on Study Issue DPW 23-06-Evaluate Range of Options for Shuttle Service and Alternative Transportation Options for Fremont and Homestead High School Students Who Live in North Sunnyvale, until the Environmental Protection Agency (EPA) or Transit & Intercity Rail Capital Program grants are announced;
- Determine that if the City is successful in obtaining either grant, Study Issue DPW 23-06 can be deemed complete; and
- Direct Staff to discuss potential partnerships with the Fremont Union High School District, the Foothill De Anza College District, and the business community to share in the funding of a micro transit program.

The motion carried with the following vote:

Yes: 7 - Mayor Klein
Vice Mayor Srinivasan
Councilmember Melton
Councilmember Cisneros
Councilmember Din
Councilmember Mehlinger
Councilmember Sell

No: 0

City Council took a recess at 10:53 p.m. and returned at 11:02 p.m. with all City Council members present.

3 [24-0248](#) Approve the 2023 Draft Housing Element Annual Progress Report

Housing Specialist Ryan Dyson provided the staff report and presentation.

Public Hearing opened at 11:20 p.m.

No speakers.

Public Hearing closed at 11:20 p.m.

MOTION: Councilmember Mehlinger moved and Vice Mayor Srinivasan seconded the motion to approve Alternative 1: Approve the 2023 Draft Housing Element Annual Progress Report and direct staff to submit it to the Governor's Office of Planning and Research and the California Department of Housing and Community Development.

The motion carried with the following vote:

Yes: 7 - Mayor Klein
Vice Mayor Srinivasan
Councilmember Melton
Councilmember Cisneros
Councilmember Din
Councilmember Mehlinger
Councilmember Sell

No: 0

COUNCILMEMBERS REPORTS ON ACTIVITIES FROM INTERGOVERNMENTAL COMMITTEE ASSIGNMENTS

NON-AGENDA ITEMS & COMMENTS

None.

-Council

Councilmember Melton provided comments on the information only report to Council on planned study issue work and how the City Manager drew the line identifying which study issues the City can accomplish.

City Manager Kent Steffens made further comments on the information only report to council.

Councilmember Mehlinger provided comments on study issues DPW 21-01 Bike Lanes on Hollenbeck Avenue between El Camino Real and Homestead Road and DPW 24-02 Complete Streets Redesign of Fair Oaks Avenue.

-City Manager

None.

INFORMATION ONLY REPORTS/ITEMS

- [24-0377](#) Tentative Council Meeting Agenda Calendar
- [24-0378](#) Board/Commission Meeting Minutes
- [24-0379](#) Information/Action Items
- [24-0441](#) Planned Study Issue Work for Continuing and 2024
Council-Ranked Study Issues (Information Only)

ADJOURNMENT

Mayor Klein adjourned the meeting at 11:26 p.m.



City of Sunnyvale

Agenda Item

24-0407

Agenda Date: 4/23/2024

SUBJECT

Approve City Council Meeting Minutes of April 9, 2024

RECOMMENDATION

Approve the City Council Meeting Minutes of April 9, 2024 as submitted.



City of Sunnyvale

Meeting Minutes - Draft City Council

Tuesday, April 9, 2024

5:00 PM

Online and Council Chambers, City Hall,
456 W. Olive Ave., Sunnyvale, CA 94086

**Special Meeting: Closed Session - 5 PM | Special Meeting: Study Session - 6 PM |
Regular Meeting - 7 PM**

5 P.M. SPECIAL COUNCIL MEETING (Closed Session)

Call to Order

Vice Mayor Srinivasan called the meeting to order at 5:00 p.m.

Roll Call

Present: 6 - Mayor Larry Klein
Vice Mayor Murali Srinivasan
Councilmember Russ Melton
Councilmember Alysa Cisneros
Councilmember Richard Mehlinger
Councilmember Linda Sell
Absent: 1 - Councilmember Omar Din

Public Comment

Public Comment opened at 5:04 p.m.

No speakers.

Public Comment closed at 5:04 p.m.

Convene to Closed Session

Council convened to Closed Session in the Council Conference Room at 5:04 p.m.

A [24-0471](#) Closed Session Held Pursuant to California Government Code
Section 54956.9: CONFERENCE WITH LEGAL
COUNSEL-EXISTING LITIGATION (Paragraph (1) of
Subdivision (d) of Section 54956.9) Name of Case: City of
Sunnyvale v. Sunnyvale Partners Ltd., Santa Clara County
Superior Court Case No. 23CV027736

Adjourn Special Meeting

Vice Mayor Srinivasan adjourned the meeting at 5:32 p.m.

6 P.M. SPECIAL COUNCIL MEETING (Study Session)

Call to Order

Vice Mayor Srinivasan called the meeting to order at 6:00 p.m.

Roll Call

Present: 6 - Mayor Larry Klein
Vice Mayor Murali Srinivasan
Councilmember Russ Melton
Councilmember Alysa Cisneros
Councilmember Richard Mehlinger
Councilmember Linda Sell
Absent: 1 - Councilmember Omar Din

Study Session

B [24-0083](#) Civic Center Phase 2: Main Library Project Update

Public Works Director Chip Taylor, Library and Recreation Services Director Michelle Perera, Assistant City Engineer Alison Boyer and Finance Director Tim Kirby provided the staff report and presentation.

Public Hearing opened at 6:56 p.m.

Sharlene Wang shared their support for building a new library building.

Carter Hu spoke in support of the new library building option.

Stephen Meier communicated their advocacy to limit parking spaces in a new library complex.

Public Hearing closed at 7:00 p.m.

Adjourn Special Meeting

Vice Mayor Srinivasan adjourned the meeting at 7:02 p.m.

7 P.M. COUNCIL MEETING

CALL TO ORDER

Mayor Klein called the meeting to order at 7:09 p.m.

SALUTE TO THE FLAG

Mayor Klein led the salute to the United States flag.

ROLL CALL

Present: 6 - Mayor Larry Klein
Vice Mayor Murali Srinivasan
Councilmember Russ Melton
Councilmember Alysa Cisneros
Councilmember Richard Mehlinger
Councilmember Linda Sell
Absent: 1 - Councilmember Omar Din

CLOSED SESSION REPORT

Vice Mayor Srinivasan reported that Council met in Closed Session Held Pursuant to California Government Code Section 54956.9: CONFERENCE WITH LEGAL COUNSEL EXISTING LITIGATION (Paragraph (1) of Subdivision (d) of Section 54956.9) Name of Case: City of Sunnyvale v. Sunnyvale Partners Ltd., Santa Clara County Superior Court Case No. 23CV027736; nothing to report.

SPECIAL ORDER OF THE DAY

C [24-0330](#) Recognition of Green Businesses

Mayor Klein spoke in recognition of green businesses and honored Ketki Dandekar and Arshiya Shaikh, owners and co-founders, Pints of Joy, and Tammy Qualls, Owner, Qualls Environmental Consulting.

D [24-0328](#) Fair Housing Month

Mayor Klein spoke in honor of Fair Housing Month.

Joshua Ahn, Project Sentinel, shared words in recognition of Fair Housing Month.

E [24-0329](#) Earth Month

Mayor Klein spoke in honor of Earth Month.

ORAL COMMUNICATIONS

Councilmember Sell announced the current Board and Commission recruitments,

the upcoming Sustainability Speaker Series webinar, and the Earth Day Festival and Civic Center grand opening event.

CONSENT CALENDAR

Public Comment opened at 7:29 p.m.

Member of the public requested agenda item 1.F be pulled from the Consent Calendar.

Public Comment closed at 7:30 p.m.

MOTION: Vice Mayor Srinivasan moved and Councilmember Mehlinger seconded the motion to approve agenda items 1.A through 1.E. and 1.G.

The motion carried with the following vote:

Yes: 6 - Mayor Klein
Vice Mayor Srinivasan
Councilmember Melton
Councilmember Cisneros
Councilmember Mehlinger
Councilmember Sell

No: 0

Absent: 1 - Councilmember Din

1.A [24-0376](#) Approve City Council Meeting Minutes of March 19, 2024

Approve the City Council Meeting Minutes of March 19, 2024 as submitted.

1.B [24-0396](#) Approve the List(s) of Claims and Bills Approved for Payment
by the City Manager

Approve the list(s) of claims and bills.

1.C [24-0467](#) Approve Budget Modification No. 19 in the Amount of
\$2,273,226 for the Permanent Local Housing Allocation Grant
Program to Complete Housing Projects and Address Unmet
Housing Needs in Sunnyvale

Approve Budget Modification No. 19 in the amount of \$2,273,226 for the Permanent Local Housing Allocation Grant Program to complete housing projects and address unmet housing needs in Sunnyvale.

- 1.D** [24-0416](#) Authorize the Issuance of two (2) Three-Year Purchase Agreements to L.C. Action Police Supply in the Amount of \$600,000 and Summit Uniforms, LLC in the Amount of \$600,000 for Uniforms, Equipment, and Alterations (F24-049) for the Sunnyvale Department of Public Safety

Take the following actions:

- Authorize the issuance of a three-year purchase agreement in the amount of \$600,000 to LC Action Police Supply for uniforms and equipment;
- Authorize the issuance of a three-year purchase agreement in the amount of \$600,000 to Summit Uniforms for uniforms, equipment, and alterations;
- Authorize the City Manager to execute the agreements when all conditions have been met; and
- Authorize the City Manager to amend and renew the purchase agreements for up to two (2) additional one-year periods, subject to available budget, if pricing and service remain acceptable to the City.

- 1.E** [24-0179](#) Award of Consultant Service Agreement in the Amount of \$388,944.89 to Kimley-Horn and Associates, Inc. to Study Improvements to Bicycle and Pedestrian Access at Sunnyvale Caltrain Station (F23-169) and Find that the Action is Exempt from the California Environmental Quality Act (CEQA) Pursuant to CEQA Guidelines Section 15262

Take the following actions:

- Award a Consultant Service Agreement in substantially the same form as Attachment 1 to the report in an amount not-to-exceed \$388,944.89 to Kimley-Horn and Associates, Inc. of Raleigh, NC;
- Approve a 10% contingency in the amount of \$38,894.49;
- Authorize the City Manager to execute the contract when all necessary conditions have been met; and
- Find the Project exempt from the California Environmental Quality Act (CEQA) pursuant to Guidelines Section 15378(a).

- 1.F** [24-0415](#) Award of Contract in the Amount of \$2,095,507.09 to PC, Inc. for the Department of Public Safety Emergency Generator Replacement Re-Bid, Waiver of Minor Bid Irregularities, Finding of California Environmental Quality Act (CEQA) Categorical Exemption Pursuant to CEQA Guidelines Section 15301(c), and Approve Budget Modification No. 15 in the

Amount of \$344,659 (PW24-02)

Public Hearing opened at 7:33 p.m.

Member of the public shared their concerns with the provided details regarding the emergency generator replacement operational expectations.

Public Hearing closed at 7:36 p.m.

MOTION: Councilmember Melton moved and Vice Mayor Srinivasan seconded the motion to take the following actions:

- Award a contract in substantially form as Attachment 2 to the report in the amount of \$2,095,507.09 to PC, Inc.;
- Approval of a 10% construction contingency in the amount of \$209,551;
- Authorize the City Manager to execute the contract when all necessary conditions have been met;
- Waive the minor irregularities for the bids from A CST Group Inc. DBA Dynasel USA and California Plus Engineering, Inc.;
- Make a finding of a categorical exemption from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301(c); and
- Approve a Budget Modification No. 15 in the amount of \$344,659.

The motion carried with the following vote:

Yes: 6 - Mayor Klein
Vice Mayor Srinivasan
Councilmember Melton
Councilmember Cisneros
Councilmember Mehlinger
Councilmember Sell

No: 0

Absent: 1 - Councilmember Din

1.G [24-0514](#) Adopt a Resolution Amending the City's Salary Resolution and Schedule of Pay to Increase the Salary for the Classification of Public Safety Communications Manager Effective April 14, 2024

Adopt a Resolution amending the City's Salary Resolution and Schedule of Pay to increase the Salary for the Classification of Public Safety Communications Manager

effective April 14, 2024.

PUBLIC HEARINGS/GENERAL BUSINESS

- 2 [24-0280](#) Approve Art in Private Development Project - Hunter Properties/Cityline, Titled Redwood Blue (Phase 2, Artwork 3 of 4)

Recreation Coordinator Kristin Dance provided the staff report and presentation.

Ellie Hunter, Chorus Public Art, provided the applicant presentation.

Public Hearing opened at 8:10 p.m.

Parenteau shared their structural concerns of the proposed public art installation.

Public Hearing closed at 8:11 p.m.

MOTION: Vice Mayor Srinivasan moved and Councilmember Cisneros seconded the motion to approve Alternative 1: Approve Art in Private Development Project - Hunter Properties/Cityline, titled Redwood Blue (Phase 2, Artwork 3 of 4).

The motion carried with the following vote:

Yes: 5 - Mayor Klein
Vice Mayor Srinivasan
Councilmember Cisneros
Councilmember Mehlinger
Councilmember Sell

No: 1 - Councilmember Melton

Absent: 1 - Councilmember Din

City Council took a recess at 8:17 and returned at 8:25 p.m. with Mayor Klein, Vice Mayor Srinivasan, Councilmember Melton, Councilmember Cisneros, Councilmember Mehlinger, and Councilmember Sell present.

- 3 [24-0429](#) Direction on Modifications to ITD Study Issues ITD 23-01(Access Sunnyvale CRM System) and ITD 23-02 (Development of Sunnyvale App) and Consider Budget

Modification No. 17

Chief Information Officer/Information Technology Director Kathleen Boutté Foster-Gee provided the staff report and presentation.

Public Hearing opened at 8:55 p.m.

No speakers.

Public Hearing closed at 8:55 p.m.

MOTION: Councilmember Mehlinger moved and Vice Mayor Srinivasan seconded the motion to approve Alternatives 1 and 3:

1. Drop Study Issue ITD 23-01- Access Sunnyvale CRM System and approve Budget Modification No. 17 for \$5,400 to complete a Request for Proposal for a Customer Relationship Management system with mobile application; and
3. Delay/Defer Study Issue ITD 23-02- Development of Sunnyvale App.

FRIENDLY AMENDMENT: Vice Mayor Srinivasan offered a friendly amendment to remove the language of “Defer” in Alternative 3. Councilmember Mehlinger accepted the friendly amendment.

The motion carried with the following vote:

Yes: 6 - Mayor Klein
Vice Mayor Srinivasan
Councilmember Melton
Councilmember Cisneros
Councilmember Mehlinger
Councilmember Sell

No: 0

Absent: 1 - Councilmember Din

- 4** [24-0519](#) Authorize the City Manager to Execute a Purchase and Sale Agreement Between the City of Sunnyvale and Collins Exempt Holdings LLC and Collins Family Holdings LLC for the Purchase of 922 E. California Avenue, and Approve Budget Modification No. 21 in the Amount of \$4,406,800

Public Works Director Chip Taylor provided the staff report and presentation.

Public Hearing opened at 9:10 p.m.

No speakers.

Public Hearing closed at 9:10 p.m.

MOTION: Councilmember Melton moved and Vice Mayor Srinivasan seconded the motion to approve Alternative 1: Authorize the City Manager to execute a Purchase and Sale Agreement, in substantially the same form as Attachment 1 to the report, negotiate additional terms or timelines as necessary and sign all needed documents to close the transaction for the purchase of real property located at 922 E. California Avenue for \$4,356,800, and approve Budget Modification No. 21 in the amount of \$4,406,800.

The motion carried with the following vote:

Yes: 6 - Mayor Klein
Vice Mayor Srinivasan
Councilmember Melton
Councilmember Cisneros
Councilmember Mehlinger
Councilmember Sell

No: 0

Absent: 1 - Councilmember Din

- 5 [24-0295](#) Approve Budget Modification No. 14 in the Amount of \$36,955 to Enable Study of Changes to Chapter 3 of the Citywide Objective Design Standards for Multi-Family Residential and Mixed-Use Developments

Community Development Director Trudi Ryan provided the staff report.

Public Hearing opened at 9:17 p.m.

No speakers.

Public Hearing closed at 9:17 p.m.

MOTION: Councilmember Mehlinger moved and Vice Mayor Srinivasan seconded the motion to approve Alternative 2: Approve Budget Modification No. 14 for \$36,955 to examine Chapter 3 of the Citywide Objective Design Standards for Multi-Family Residential and Mixed-Use Developments and come back by Summer 2025 to allow time to have some projects under review.

The motion carried with the following vote:

Yes: 6 - Mayor Klein
Vice Mayor Srinivasan
Councilmember Melton
Councilmember Cisneros
Councilmember Mehlinger
Councilmember Sell

No: 0

Absent: 1 - Councilmember Din

- 6** [24-0075](#) Proposed Project: Adopt an Interim Urgency Ordinance to Extend Urgency Ordinance No. 3225-24 (adopted on February 27, 2024) to May 9, 2024 to Amend By-Right Approval (Chapter 19.73) to the Sunnyvale Municipal Code to clarify ministerial review of projects as it relates to proposed subdivisions.
File #: PLNG-2024-0105
Location: Citywide
Applicant: City of Sunnyvale
Environmental Review: Non-discretionary project (Public Resources Code Section 21080(b)(1), CEQA Guidelines Sections 15268, 15357)
Project Planner: Julia Klein, (408) 730-7463, jklein@sunnyvale.ca.gov

Community Development Director Trudi Ryan provided the staff report.

Public Hearing opened at 9:20 p.m.

No speakers.

Public Hearing closed at 9:20 p.m.

MOTION: Councilmember Mehlinger moved and Councilmember Cisneros seconded the motion to approve Alternatives 1 and 2:

1. Find that the Action is exempt from the California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21080(b)(1) and CEQA Guidelines Section 15268 and 15357; and
2. Adopt an Interim Urgency Ordinance to extend Urgency Ordinance No. 3225-24 (adopted on February 27, 2024) to May 9, 2024 in Attachment 1 to amend provisions for By-Right Approvals that include subdivisions (previously adopted Urgency Ordinance).

City Clerk David Carnahan read the Ordinance title for the record.

The motion carried with the following vote:

Yes: 6 - Mayor Klein
Vice Mayor Srinivasan
Councilmember Melton
Councilmember Cisneros
Councilmember Mehlinger
Councilmember Sell

No: 0

Absent: 1 - Councilmember Din

**COUNCILMEMBERS REPORTS ON ACTIVITIES FROM INTERGOVERNMENTAL
COMMITTEE ASSIGNMENTS**

None.

NON-AGENDA ITEMS & COMMENTS

-Council

None.

F [24-0520](#) Colleagues Memorandum: Vision Zero

MOTION: Councilmember Mehlinger moved and Councilmember Sell seconded the motion to agendize the Colleagues Memorandum: Vision Zero.

The motion carried with the following vote:

Yes: 5 - Mayor Klein
Vice Mayor Srinivasan
Councilmember Cisneros
Councilmember Mehlinger
Councilmember Sell

No: 0

Absent: 2 - Councilmember Melton
Councilmember Din

-City Manager

None.

INFORMATION ONLY REPORTS/ITEMS

- [24-0033](#) Tentative Council Meeting Agenda Calendar
- [24-0400](#) Board/Commission Meeting Minutes
- [24-0401](#) Information/Action Items
- [24-0543](#) Council Advocacy Letters

ADJOURNMENT

Mayor Klein adjourned the meeting at 9:27 p.m.



City of Sunnyvale

Agenda Item

24-0408

Agenda Date: 4/23/2024

SUBJECT

Approve City Council Meeting Minutes of April 10, 2024 (Closed Session)

RECOMMENDATION

Approve the City Council Meeting Minutes of April 10, 2024 as submitted.



City of Sunnyvale

Meeting Minutes - Draft City Council

Wednesday, April 10, 2024

4:00 PM

Online and Council Chambers, City Hall,
456 W. Olive Ave., Sunnyvale, CA 94086

Special Meeting: Closed Session - 4 PM

4 P.M. SPECIAL COUNCIL MEETING (Closed Session)

Call to Order

Mayor Klein called the meeting to order at 4:00 p.m.

Roll Call

Present: 7 - Mayor Larry Klein
Vice Mayor Murali Srinivasan
Councilmember Russ Melton
Councilmember Alysa Cisneros
Councilmember Omar Din
Councilmember Richard Mehlinger
Councilmember Linda Sell

Public Comment

Public Comment opened at 4:02 p.m.

No speakers.

Public Comment closed at 4:02 p.m.

Convene to Closed Session

Council convened to Closed Session in the Council Conference Room at 4:02 p.m.

- A** [24-0148](#) Closed Session Held Pursuant to California Government Code
Section 54957:
PUBLIC EMPLOYEE APPOINTMENT
Title: City Attorney
- B** [24-0570](#) Closed Session Held Pursuant to California Government Code
Section 54957:
PUBLIC EMPLOYEE APPOINTMENT
Title: City Manager

Adjourn Special Meeting

Mayor Klein adjourned the meeting at 6:22 p.m.



City of Sunnyvale

Agenda Item

24-0435

Agenda Date: 4/23/2024

REPORT TO COUNCIL

SUBJECT

Approve the List(s) of Claims and Bills Approved for Payment by the City Manager

BACKGROUND

Pursuant to Sunnyvale Charter Section 802(6), the City Manager has approved for payment claims and bills on the following list(s); and checks have been issued.

<u>List No.</u>	<u>Date</u>	<u>Total Disbursements</u>
226	03-24-2024 through 03-30-2024	\$13,722,151.23
227	03-31-2024 through 04-06-2024	\$5,307,613.34

Payments made by the City are controlled in a variety of ways. In general, payments are reviewed by the appropriate City staff for compliance with the goods or services provided. Any discrepancies are resolved and re-submitted for payment. Different levels of dollar amounts for payments require varying levels of approval within the organization. Ultimately payments are reviewed and processed by the Finance Department. Budgetary control is set by Council through the budget adoption resolution.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(4) in that it is a fiscal activity that does not involve any commitment to any specific project which may result in a potential significant impact on the environment.

PUBLIC CONTACT

Public contact was made by posting the Council meeting agenda on the City's official-notice bulletin board at City Hall, at the Sunnyvale Public Library and in the Department of Public Safety Lobby. In addition, the agenda and this report are available at the NOVA Workforce Services reception desk located on the first floor of City Hall at 456 W. Olive Avenue (during normal business hours), and on the City's website.

RECOMMENDATION

Approve the list(s) of claims and bills.

Prepared by: Tim Kirby, Director of Finance
Reviewed by: Jaqui Guzmán, Deputy City Manager
Approved by: Kent Steffens, City Manager

ATTACHMENTS

1. List(s) of Claims and Bills Approved for Payment

City of Sunnyvale

LIST # 226

**List of All Claims and Bills Approved for Payment
For Payments Dated 03/24/2024 through 03/30/2024**

Sorted by Payment Type, Payment Number and Invoice Number

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
CHECK	XXXXX6709	03/26/2024	Bay Area Air Quality Management District	611.00	T162348.	Site 14116 permit renewal 2/1/24-2/1/25	611.00	0.00	\$611.00
	XXXXX6710	03/26/2024	NOVAworks Foundation	30.00	062024	062024 NOVA Dues	30.00	0.00	\$30.00
	XXXXX6711	03/26/2024	Sunnyvale Public Safety Officers Assn	20,160.00	062024	062024 Association Dues	20,160.00	0.00	\$20,160.00
	XXXXX6712	03/26/2024	United States Postal Service	16,047.54	Permit#584-032124	Permit 584 Camp Splash	16,047.54	0.00	\$16,047.54
	XXXXX6713	03/26/2024	Valley Water	28,129.50	GM104553	Groundwater Extraction Feb 24	28,129.50	0.00	\$28,129.50
	XXXXX6714	03/26/2024	Access Hardware Supply, Inc	457.20	5875795-IN	Supplies	457.20	0.00	\$457.20
	XXXXX6715	03/26/2024	Ace Fire Equipment & Service Co Inc	975.00	12472844	System Svc & Svc Call	975.00	0.00	\$975.00
	XXXXX6716	03/26/2024	AgreeYa Solutions Inc	5,250.00	259199	Senior Network Engineer	5,250.00	0.00	\$5,250.00
	XXXXX6717	03/26/2024	Alhambra	58.57	19768402 030124 PARKS	Water	58.57	0.00	\$58.57
	XXXXX6718	03/26/2024	All Temperature Service Air Conditioning Inc	653.00	26405	Qtr HVAC Preventive Maint	653.00	0.00	\$8,901.00
				5,921.00	26416	Qtr HVAC Preventive Maint	5,921.00	0.00	
				2,327.00	26417	Qtr HVAC Preventive Maint	2,327.00	0.00	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
	XXXXX6719	03/26/2024	Amazon Capital Services Inc	123.97	113V-G67Y-97QW	Michelle Chuck	123.97	0.00	\$1,968.84
				45.90	147H-RYMC-3MYM	Rene Huerta	45.90	0.00	
				1,258.87	14N4-1X1F-6DG1	Lisa Mason	1,258.87	0.00	
				11.99	14Y6-QL77-1DWC	Peter Dang	11.99	0.00	
				7.08	1636-WQ1N-6NLL	Devin Diazoni	7.08	0.00	
				85.04	16D7-XNQY-4PN4	Rene Huerta	85.04	0.00	
				23.98	16GQ-MRVK-DL16	Jose Carrillo	23.98	0.00	
				148.20	1DYQ-WJM9-4LR6	Nancy Grove	148.20	0.00	
				34.91	1JG4-MLTV-6NR4	Walter Buczeke	34.91	0.00	
				87.27	1LXG-CXTL-9YFM	Tamara Davis	87.27	0.00	
				19.36	1MJL-TYKV-69GD	Reiko Yoshidome	19.36	0.00	
				122.27	1NXV-63MW-34PR	Aaron Migliaccio	122.27	0.00	
	XXXXX6720	03/26/2024	Angie Poon	150.00	03112024	3/11/24 Yoga For Kids Program	150.00	0.00	\$150.00
	XXXXX6721	03/26/2024	Ascent Environmental	625.50	20210197.01 - 18	Village Center Master Plan	625.50	0.00	\$28,976.90
				19,515.40	20220056.01-14	Arques EIR	19,515.40	0.00	
				8,836.00	20220056.02-9	Arques EIR	8,836.00	0.00	
	XXXXX6722	03/26/2024	AT&T	682.74	00002093056	BAN: 9391069217	682.74	0.00	\$682.74

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
					7				
	XXXXX6723	03/26/2024	AT&T	682.74	000021073164	BAN: 9391069217	682.74	0.00	\$1,368.46
				685.72	000021372928	BAN: 9391069217	685.72	0.00	
	XXXXX6724	03/26/2024	Baker & Taylor LLC	130.42	2038101195	Library collection	130.42	0.00	\$4,599.27
				26.54	5018742608	Library Collection	26.54	0.00	
				29.49	5018742610	Library Collection	29.49	0.00	
				2,276.51	5018760811	Library Collection	2,276.51	0.00	
				1,132.92	5018760832	Library Collection	1,132.92	0.00	
				173.48	5018771328	Library Collection	173.48	0.00	
				41.69	5018781901	Library Collection	41.69	0.00	
				87.88	5018781903	Library Collection	87.88	0.00	
				125.06	5018781905	Library Collection	125.06	0.00	
				48.07	5018781907	Library Collection	48.07	0.00	
				15.39	5018781909	Library Collection	15.39	0.00	
				42.59	H68062220	Library collection	42.59	0.00	
				16.26	H68100110	Library collection	16.26	0.00	
				380.21	H68148280	Library collection	380.21	0.00	
				65.02	H68163310	Library collection	65.02	0.00	
				7.74	H68163320	Library collection	7.74	0.00	
	XXXXX6725	03/26/2024	Biggs Cardosa Assoc Inc	43,015.92	88142	Fair Oaks Bridge Rehab	43,015.92	0.00	\$43,015.92
	XXXXX6726	03/26/2024	Bombs Away Brand LLC	1,300.00	20-1108-240229-8-1177053	Dog Waste Station Service	1,300.00	0.00	\$1,300.00
	XXXXX6727	03/26/2024	C Overaa & Co	127,716.10	PRMRYTRT MT2#72	UY-16/01-20	127,716.10	0.00	\$127,716.10
	XXXXX6728	03/26/2024	California Building Officials	720.00	17372	Webinars	720.00	0.00	\$720.00
	XXXXX6729	03/26/2024	California Department of Justice	825.00	717889	Cust. # 100172 Livescan Feb. 2024	825.00	0.00	\$825.00
	XXXXX6730	03/26/2024	California Municipal	6,739.00	24-0773	Membership Dues	6,739.00	0.00	\$6,739.00

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
			Utilities Assn			FY 2023-2024			
	XXXXX6731	03/26/2024	California Sport Design	1,158.91	72358	Microfiber Golf Towel	1,158.91	0.00	\$1,158.91
	XXXXX6732	03/26/2024	Callaway Golf Co	302.02	937853939	Golf store	335.58	33.56	\$302.02
	XXXXX6733	03/26/2024	Carbonic Service Inc	192.92	568864	CO2	192.92	0.00	\$640.83
				192.44	569354	CO2	192.44	0.00	
				255.47	573640	Ice Machine Lease	255.47	0.00	
	XXXXX6734	03/26/2024	Century Graphics	151.45	60059	Apparel	151.45	0.00	\$1,005.62
				470.33	60060	Apparel	470.33	0.00	
				383.84	60095	Apparel	383.84	0.00	
	XXXXX6735	03/26/2024	Cherryhill Neighborhood Assn	115.34	CH2090	Domain Renewal & ServMask	115.34	0.00	\$115.34
	XXXXX6736	03/26/2024	City of Santa Clara	751.92	Bill02052024	AC# 00017353-01 Route Number 127	751.92	0.00	\$1,510.74
				758.82	Bill03072024	AC# 00017353-01 Route Number 127	758.82	0.00	
	XXXXX6737	03/26/2024	Clean Vent Inc	995.00	46586	Cleaning Services	995.00	0.00	\$995.00
	XXXXX6738	03/26/2024	CPS HR Consulting	3,300.00	0011788	Project Mgmt 12/19-20/23	3,300.00	0.00	\$3,300.00
	XXXXX6739	03/26/2024	CSG Consultants Inc	23,812.50	B240381 - Rev.1	Building Plan Review	23,812.50	0.00	\$23,812.50
	XXXXX6740	03/26/2024	CSW/Stuber-Stroeh Engineering Group Inc	28,297.50	2403003	Water Line Replace	28,297.50	0.00	\$28,297.50
	XXXXX6741	03/26/2024	David J Powers & Assoc Inc	7,087.75	30672	Downtown Plan Amendment	7,087.75	0.00	\$7,087.75
	XXXXX6742	03/26/2024	Dell Marketing LP	3,743.52	10737324980	Touch Monitor	3,743.52	0.00	\$6,468.59
				465.99	10737656542	Monitor	465.99	0.00	
				2,259.08	10737656550	Monitor & Mouse	2,259.08	0.00	
	XXXXX6743	03/26/2024	EarthShare California	30.00	062024	062024 -- EarthShare CA	30.00	0.00	\$30.00
	XXXXX6744	03/26/2024	Esbro	4,946.23	104336	Chemicals	4,946.23	0.00	\$13,369.62

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
				3,810.00	104589	Chemicals	3,810.00	0.00	
				4,613.39	106165	Chemicals	4,613.39	0.00	
	XXXXX6745	03/26/2024	Express Fence LLC	3,211.00	23580	Panels	3,211.00	0.00	\$3,211.00
	XXXXX6746	03/26/2024	FedEx	136.62	8-432-47662	FedEx Express Services	136.62	0.00	\$136.62
	XXXXX6747	03/26/2024	Fire & Risk Alliance LLC	9,600.40	132-001-86	Inspection & Reimburse	9,600.40	0.00	\$9,600.40
	XXXXX6748	03/26/2024	First Foundation Bank	51,575.00	CivicCenter#38	PR-19-06	51,575.00	0.00	\$51,575.00
	XXXXX6749	03/26/2024	Foster Bros Security Systems Inc	26.19	4692	Cut Key	26.19	0.00	\$26.19
	XXXXX6750	03/26/2024	GardaWorld	4,198.39	10770824	Armored Transportation Svc	4,198.39	0.00	\$4,198.39
	XXXXX6751	03/26/2024	GEOinovo Solutions Inc	5,603.45	425	GIS updates	5,603.45	0.00	\$5,603.45
	XXXXX6752	03/26/2024	Grainger	33.94	9006071733	Overshoe,Men's,11 to 12	33.94	0.00	\$6,120.94
				787.40	9007855902	Cabinet, Mobile Pedestal	787.40	0.00	
				495.14	9009927907	Voltage Detector, Batory Charg	495.14	0.00	
				244.23	9010428465	Hard Hat	244.23	0.00	
				412.35	9010579374	Chain Saw	412.35	0.00	
				59.95	9021781662	Keyed Shaft	59.95	0.00	
				524.93	9023162820	Cabinet, Mobile Pedestal	524.93	0.00	
				1,287.50	9029948099	Tool Cabinet	1,287.50	0.00	
				1,213.28	9034870106	Bookcase	1,213.28	0.00	
				1,062.22	9057830342	Battery & Saw Blade	1,062.22	0.00	
	XXXXX6753	03/26/2024	Home Depot USA Inc d/b/a The Home Depot Pro	130.82	795369594	Supplies	130.82	0.00	\$522.91
				14.62	795434661	Toilet Mop	14.62	0.00	
				377.47	795434679	Cotton Mop, Powder	377.47	0.00	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
						Cleaner			
	XXXXX6754	03/26/2024	Imperial Dade	69.01	16191675	Lie Flat Screw-In Mop	69.01	0.00	\$321.61
				252.60	16191676	Supplies	252.60	0.00	
	XXXXX6755	03/26/2024	Imperial Maintenance Services Inc	210.00	SES#0043	Senior Cntr Kitchen CleanUp	210.00	0.00	\$630.00
				420.00	SES#0044	Senior Cntr Kitchen CleanUp	420.00	0.00	
	XXXXX6756	03/26/2024	Intex Auto Parts	1,104.56	2-93919-15	Misc. Parts	1,104.56	0.00	\$1,104.56
	XXXXX6757	03/26/2024	J R Miller and Associates	9,576.25	41242	Consult Environmental Dept	9,576.25	0.00	\$9,576.25
	XXXXX6758	03/26/2024	Jinmo Kim	6,277.50	2023 Military pay correction	Overpaid Military reimb to City	6,277.50	0.00	\$6,277.50
	XXXXX6759	03/26/2024	Kelly Spicers Facilities Solutions	114.17	70011718	Stores Inventory	114.17	0.00	\$1,052.32
				938.15	70011803	Stores Inventory	938.15	0.00	
	XXXXX6760	03/26/2024	Kirby Canyon Recycling and Disposal Facility	466,008.60	Feb2024	AC#46-0849 Landfill Disposal	466,008.60	0.00	\$466,008.60
	XXXXX6761	03/26/2024	L N Curtis & Sons Inc	4,198.58	INV797826	Supplies	4,198.58	0.00	\$4,198.58
	XXXXX6762	03/26/2024	Laura Janakes	12.49	24-095	Reimb. Essential Scrum textbook	12.49	0.00	\$12.49
	XXXXX6763	03/26/2024	Lawson Products Inc	527.62	9311392691	Supplies	532.50	4.88	\$527.62
	XXXXX6764	03/26/2024	Linda Brunker	77,000.00	2022-SV-02	Site Specific Sculpture	77,000.00	0.00	\$77,000.00
	XXXXX6765	03/26/2024	LRC Roofing	12,715.00	1099	Roof Grant M Westerman	12,715.00	0.00	\$12,715.00
	XXXXX6766	03/26/2024	McMaster Carr Supply Co	428.02	23174214	Supplies	428.02	0.00	\$469.32
				41.30	23200667	Supplies	41.30	0.00	
	XXXXX6767	03/26/2024	Mountain View Garden Center	34.35	115129	Supplies	34.35	0.00	\$34.35

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
	XXXXX6768	03/26/2024	Municipal Resource Group LLC	2,600.00	240368	Investigation March 2024	2,600.00	0.00	\$2,600.00
	XXXXX6769	03/26/2024	Musson Theatrical Inc	21.93	00471957	Supplies	21.93	0.00	\$21.93
	XXXXX6770	03/26/2024	North American Catholic Educational Programming Foundation Inc	10,560.00	032024	1 Year Unlimited 4G Service	10,560.00	0.00	\$10,560.00
	XXXXX6771	03/26/2024	ODP Business Solutions LLC (f/k/a Office Depot Business Solutions LLC)	41.13	356925970001	Michelle Chuck	41.13	0.00	\$391.37
				222.31	358107116001	Aracely Diaz	222.31	0.00	
				85.47	358908646001	Reiko Yoshidome	85.47	0.00	
				42.46	359618409001	Terri Furton	42.46	0.00	
	XXXXX6772	03/26/2024	Orkin	275.00	256098003	Pest Control	275.00	0.00	\$275.00
	XXXXX6773	03/26/2024	Overhead Door Company of Santa Clara Valley	666.37	139374	Labor	666.37	0.00	\$1,806.10
				795.14	139733	Labor	795.14	0.00	
				344.59	139821-A	Labor	344.59	0.00	
	XXXXX6774	03/26/2024	Pacific Autism Center for Education	350.00	24716	Autism Presentation 3/24/24	350.00	0.00	\$350.00
	XXXXX6775	03/26/2024	Pacific Gas & Electric Co	517.88	0114206254-4 0224	301 Carl Road/Smart Station	517.88	0.00	\$176,148.03
				5,301.64	0522589865-8 0224	850 Russet Drive/Tennis Center	5,301.64	0.00	
				38,275.57	3272592818-1 0224	Parks & Fields	38,275.57	0.00	
				133.08	3501235109-0 0324	Traffic Signals	133.08	0.00	
				19,200.61	3564259466-3 0224	Traffic Signals	19,200.61	0.00	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
				18,010.92	4314259418-3 0224	Swimming Pools	18,010.92	0.00	
				82,243.64	8100862765-5 0224	City Owned St & Hwy Lighting	82,243.64	0.00	
				12,464.69	9147590356-2 0224	Golf Courses	12,464.69	0.00	
	XXXXX6776	03/26/2024	Page & Turnbull Inc	20,083.91	26168	Heritage Pk Museum Jan 2024	20,083.91	0.00	\$20,083.91
	XXXXX6777	03/26/2024	Pavement Coatings Co	259,788.41	SlurrySeal2023B#02..	ST-23-05	259,788.41	0.00	\$259,788.41
	XXXXX6778	03/26/2024	Peckham & McKenney	9,333.33	02202024	Attorney Search Retainer Inv 1	9,333.33	0.00	\$9,333.33
	XXXXX6779	03/26/2024	Peterson Power Systems Inc	198.01	PC040292280	Parts	198.01	0.00	\$198.01
	XXXXX6780	03/26/2024	Pine Cone Lumber Co Inc	198.53	220643	Supplies	198.53	0.00	\$392.18
				45.10	222419	Supplies	45.10	0.00	
				148.55	223198	Supplies	148.55	0.00	
	XXXXX6781	03/26/2024	Planet Futsal	1,671.60	FK2024JM	AB3OSA 1/8-3/11/2024	1,671.60	0.00	\$1,671.60
	XXXXX6782	03/26/2024	Pro-Sweep Inc	580.00	347879	121 W Evelyn Jan 2024	580.00	0.00	\$3,726.00
				993.00	349406	121 W Evelyn Feb 2024	993.00	0.00	
				580.00	349407	121 W Evelyn Feb 2024	580.00	0.00	
				993.00	351004	121 W Evelyn March 2024	993.00	0.00	
				580.00	351005	121 W Evelyn March 2024	580.00	0.00	
	XXXXX6783	03/26/2024	PSCMA	156.00	24-01 SCC Dispatch	Ngo, Fanucchi & Syu 4/11/24	156.00	0.00	\$156.00
	XXXXX6784	03/26/2024	R S Hughes Co Inc	1,120.85	80886283-05	Stores Inventory	1,120.85	0.00	\$1,878.18
				757.33	80900982-00	Stores Inventory	757.33	0.00	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
	XXXXX6785	03/26/2024	Richards Watson & Gershon	740.00	246941	Legal Svc Thru 2/29/2024	740.00	0.00	\$1,665.00
				925.00	246942	Legal Svc Thru 2/29/2024	925.00	0.00	
	XXXXX6786	03/26/2024	Rindala Sawaya	250.00	031324	3/13/24 Parenting Presentation	250.00	0.00	\$250.00
	XXXXX6787	03/26/2024	Robertson Industries	53,130.80	PJI-015045	Seven Seas Playground	53,130.80	0.00	\$53,130.80
	XXXXX6788	03/26/2024	Russell Sigler Inc	522.90	INV-SAJ24004287	Supplies	522.90	0.00	\$522.90
	XXXXX6789	03/26/2024	San Diego Police Equipment Co	971.48	660843	FPO#FY24-066	971.48	0.00	\$971.48
	XXXXX6790	03/26/2024	Santa Clara Lighting Inc	2,138.41	30863	Supplies	2,138.41	0.00	\$2,138.41
	XXXXX6791	03/26/2024	Security Alert Systems of California Inc	141.00	1781020	Baylands Park 2/12/24 Svc	141.00	0.00	\$141.00
	XXXXX6792	03/26/2024	SFO Reprographics	109.13	81682	Color Posters	109.13	0.00	\$1,320.85
				229.16	81683	Color Posters	229.16	0.00	
				982.56	81706	Print Job	982.56	0.00	
	XXXXX6793	03/26/2024	Shannah Smith	87.85	24-094	Reimb. Project Procurement Management textbook	87.85	0.00	\$87.85
	XXXXX6794	03/26/2024	Sierra Pacific Turf Supply Inc	1,230.36	01002919	Supplies	1,230.36	0.00	\$1,230.36
	XXXXX6795	03/26/2024	Slakey Brothers Inc	41.95	857681313	Supplies	41.95	0.00	\$41.95
	XXXXX6796	03/26/2024	Smith's Gopher Trapping Service	510.00	107975B	450 N SV Bishop Elem Jan 24	510.00	0.00	\$4,627.00
				292.00	107980B	250 N SV Ave Jan 2024	292.00	0.00	
				3,825.00	217123	1080 Mango Ave Jan 2024	3,825.00	0.00	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
	XXXXX6797	03/26/2024	South Bay Regional Public Safety	199.00	163500REC	3/28/2024 Trng S Rocheville	199.00	0.00	\$199.00
	XXXXX6798	03/26/2024	Sposeto Engineering Inc	32,348.75	ESnnyvlInseo fplc#02	TR-18-04	32,348.75	0.00	\$32,348.75
	XXXXX6799	03/26/2024	Staples Inc	55.90	3562037147	Bill 8073602371 Rene Huerta	55.90	0.00	\$55.90
	XXXXX6800	03/26/2024	STC Venture LLC	3,338.55	STC 2023 Q3-Q4	CityLine Environmental Reimb	3,338.55	0.00	\$3,338.55
	XXXXX6801	03/26/2024	Studio Em Graphic Design	163.69	19093	Bay Area Parent Summer Ad	163.69	0.00	\$163.69
	XXXXX6802	03/26/2024	Sunnyvale Community Services	37,246.98	CBDO 2023/24-6	Ag#2024-829560 Dec 2023	37,246.98	0.00	\$37,246.98
	XXXXX6803	03/26/2024	Sunnyvale Public Safety Officers Assn	38,880.00	Dental0324	Dental Reimb March 2024	38,880.00	0.00	\$38,880.00
	XXXXX6804	03/26/2024	Sunnyvale Public Safety Officers Assn	5,022.50	Disability0324	PSOA LTD Reimb Mar 2024	5,022.50	0.00	\$5,022.50
	XXXXX6805	03/26/2024	Superior Automatic Sprinkler Co Inc	1,493.00	55777	Service Call	1,493.00	0.00	\$1,493.00
	XXXXX6806	03/26/2024	Target Specialty Products Inc	7,563.95	INVP5014157 03	Supplies	7,563.95	0.00	\$7,563.95
	XXXXX6807	03/26/2024	The Goodyear Tire & Rubber Co	2,428.13	184-1100596	Tires and Fees	2,428.13	0.00	\$2,428.13
	XXXXX6808	03/26/2024	Tint of Class	1,227.50	24209	Lakewood Park Repairs	1,227.50	0.00	\$1,227.50
	XXXXX6809	03/26/2024	UKG Kronos Systems LLC	780.46	12208069	Telestaff IVR Svc Jan 2024	780.46	0.00	\$780.46
	XXXXX6810	03/26/2024	United Language Group LLC	1,609.89	298513	Translation Svc Feb 2024	1,609.89	0.00	\$1,609.89
	XXXXX6811	03/26/2024	United Way of the Bay Area	37.00	062024	062024 Contributions	37.00	0.00	\$37.00
	XXXXX6812	03/26/2024	UPS Supply Chain Solutions Inc	212.12	1751405689	Shipping Charges	212.12	0.00	\$212.12

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
	XXXXX6813	03/26/2024	VMI Inc	1,227.66	204721	Programming Labor	1,227.66	0.00	\$1,227.66
	XXXXX6814	03/26/2024	West Valley Engineering Inc	3,380.94	339199	Netto, Margaret W/E 3/17/24	3,380.94	0.00	\$3,380.94
	XXXXX6815	03/26/2024	Western States Tool & Supply Corporation	104.76	243000	Stores Inventory	104.76	0.00	\$104.76
	XXXXX6816	03/26/2024	Bay Area Air Quality Management District	4,500.00	NOV #A62343	City of Sunnyvale (City Hall), Site #C6769/FID #106769	4,500.00	0.00	\$4,500.00
	XXXXX6817	03/28/2024	State Water Resources Control Board	150.00	M Jackman_G2 Renewal Appl	M Jackman G2 Cert 45074	150.00	0.00	\$150.00
	XXXXX6818	03/28/2024	Stericycle Inc	487.96	8006385801	Customer 1000201084 Feb 24	487.96	0.00	\$487.96
	XXXXX6819	03/28/2024	United States Postal Service	4,486.23	Permit#584-032624	Permit#584 2024 Camp Splash	4,486.23	0.00	\$4,486.23
	XXXXX6820	03/28/2024	Alpine Awards Inc	524.02	6106418	T-Shirt	524.02	0.00	\$524.02
	XXXXX6821	03/28/2024	Amazon Capital Services Inc	119.71	13H3-FDPL-1C4T	Nan Choi	119.71	0.00	\$2,010.01
				70.06	13XF-FXRX-3J41	Nan Choi	70.06	0.00	
				35.56	14D1-N6XL-VM36	Julie Jensen	35.56	0.00	
				610.45	17WW-XYPP-76NL	Aaron Migliaccio	610.45	0.00	
				34.91	1FH6-LGP6-Q1FM	Walter Buczeke	34.91	0.00	
				147.29	1GND-F3PY-9VHX	Gina Newbold	147.29	0.00	
				5.45	1HQY-1WMY-KPWN	Nan Choi	5.45	0.00	
				214.07	1JJP-1VFY-3JX4	Stephen Napier	214.07	0.00	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
				44.14	1K7H-R9V6-FCNY	Nan Choi	44.14	0.00	
				57.25	1QTV-RXXN-1R16	Nan Choi	57.25	0.00	
				327.20	1T43-3Q1G-TNMG	Izzy Roberge	327.20	0.00	
				55.63	1VPG-NGM6-6G3Q	Nan Choi	55.63	0.00	
				168.57	1W6X-WFJK-47HC	Nan Choi	168.57	0.00	
				133.11	1WJH-GP6X-93PG	Nan Choi	133.11	0.00	
				-252.99	1XQK-YM61-1RR3	Credit inv 1LHL-T3GR-VKJT	-252.99	0.00	
				-39.27	1XQK-YM61-C4XW	Credit inv 1WVK-1RT6-LQD1	-39.27	0.00	
				278.87	1YVK-1WGF-XKLG	Hong Luu	278.87	0.00	
	XXXXX6822	03/28/2024	American Fidelity Administrative Svcs	2,318.35	68934	Time & Eligibility Svc	2,318.35	0.00	\$2,318.35
	XXXXX6823	03/28/2024	Anderson's Tree Care Specialists Inc	800.00	18331	Removal of Tree & Stump	800.00	0.00	\$800.00
	XXXXX6824	03/28/2024	Anixter Inc	61.39	22K520660	Quick Release Key RNG	61.39	0.00	\$189.52
				128.13	22K520785	Laminated Steel	128.13	0.00	
	XXXXX6825	03/28/2024	Ann Durkes	38.84	April 2024	Medical Reimbursement April 2024	38.84	0.00	\$38.84
	XXXXX6826	03/28/2024	Aon Risk Insurance Services West Inc	1,383.00	8200000356653	Misc Surety Bonds	1,383.00	0.00	\$1,383.00
	XXXXX6827	03/28/2024	Bay Area Air Quality Management District	561.00	T166330	Annual Permit Renewal	561.00	0.00	\$561.00
	XXXXX6828	03/28/2024	Bay Area Discovery	490.00	11747003	PreK-TK STEAM	490.00	0.00	\$490.00

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
			Museum			Workshops			
	XXXXX6829	03/28/2024	Bhalla, Lokeshwar Kumar	941.33	1487136		941.33	0.00	\$941.33
	XXXXX6830	03/28/2024	Bombs Away Brand LLC	1,300.00	20-1108-240130-8-1130989	Dog Waste Station Service	1,300.00	0.00	\$1,300.00
	XXXXX6831	03/28/2024	Bound Tree Medical LLC	140.11	85291756	Disinfectant Towelettes	140.11	0.00	\$140.11
	XXXXX6832	03/28/2024	BSI America Professional Services Inc	1,083.75	94306	EHS Support Services	1,083.75	0.00	\$4,533.75
				3,450.00	94307	EHS Support Services	3,450.00	0.00	
	XXXXX6833	03/28/2024	California Bank of Commerce	13,536.45	SafeRoutesT oSchool#06	TR-18-05	13,536.45	0.00	\$20,649.43
				7,112.98	SafeRoutesT oSchool#07	TR-18-05	7,112.98	0.00	
	XXXXX6834	03/28/2024	Carl Warren & Company	307.66	CWC-2041385	Recovery	307.66	0.00	\$11,836.45
				1,063.72	CWC-2041386	Recovery	1,063.72	0.00	
				354.21	CWC-2041387	Subrogation Recovery	354.21	0.00	
				453.12	CWC-2041389	Subrogation Recovery	453.12	0.00	
				116.67	CWC-2041390	Subrogation Recovery	116.67	0.00	
				87.35	CWC-2041391	Subrogation Recovery	87.35	0.00	
				60.26	CWC-2041392	Subrogation Recovery	60.26	0.00	
				59.94	CWC-2041393	Subrogation Recovery	59.94	0.00	
				193.52	CWC-	Subrogation	193.52	0.00	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
					2041394	Recovery			
				9,140.00	CWC-2041777	March 2024 Service	9,140.00	0.00	
	XXXXX6835	03/28/2024	Century Graphics	7,614.74	60058	Apparel	7,614.74	0.00	\$7,614.74
	XXXXX6836	03/28/2024	Charles Eaneff	654.40	April 2024	Medical Reimbursement April 2024	654.40	0.00	\$654.40
	XXXXX6837	03/28/2024	Civica Law Group APC	6,904.23	12451	Legal Services	6,904.23	0.00	\$17,744.61
				10,840.38	12452	Legal Services	10,840.38	0.00	
	XXXXX6838	03/28/2024	D & M Traffic Services Inc	107.08	95428	Straight Leg Bracket	107.08	0.00	\$107.08
	XXXXX6839	03/28/2024	David Ramos Tizol	350.00	773461	Deposit refund: Fair Oaks Park Bldg rental	350.00	0.00	\$350.00
	XXXXX6840	03/28/2024	Deborah Pigott	1,442.96	April 2024	Medical Reimbursement April 2024	1,442.96	0.00	\$1,442.96
	XXXXX6841	03/28/2024	Delta Dental Insurance Co	850.34	BE005906981	Feb 2024 Delta Dental Prem	850.34	0.00	\$1,700.68
				850.34	BE005945922	Mar 2024 Delta Dental Prem	850.34	0.00	
	XXXXX6842	03/28/2024	Dooley Enterprises Inc	11,410.07	67525	Ammo	11,410.07	0.00	\$11,410.07
	XXXXX6843	03/28/2024	F&M Bank	6,721.90	PRMRYTRT MT2#72	UY-16/01-20	6,721.90	0.00	\$6,721.90
	XXXXX6844	03/28/2024	FBD Vanguard Construction Inc	285,630.51	SNAILImprovments#02	TR-19-01	285,630.51	0.00	\$285,630.51
	XXXXX6845	03/28/2024	Foster & Foster Consulting Actuaries Inc	4,100.00	29414	GASBS 74 and 75 reports	4,100.00	0.00	\$4,100.00
	XXXXX6846	03/28/2024	Friends for Youth Inc	6,269.43	99-2023-1	Reimb Jul - Dec 2023	6,269.43	0.00	\$6,269.43

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
	XXXXX6847	03/28/2024	Gardenland Power Equipment	3,106.28	1045056	Misc Parts	3,106.28	0.00	\$11,015.24
				930.22	1072280	Misc. parts	930.22	0.00	
				1,792.81	1078192	Misc Parts	1,792.81	0.00	
				2,032.02	1078836	Misc Parts	2,032.02	0.00	
				2,863.21	1080626	Misc. parts	2,863.21	0.00	
				290.70	1081687	Misc. parts	290.70	0.00	
	XXXXX6848	03/28/2024	Google LLC	1,084.78	1487134		1,084.78	0.00	\$1,084.78
	XXXXX6849	03/28/2024	GPS / Vineyard Unlimited	1,811.28	24386	Basketball Award Medal	1,811.28	0.00	\$1,811.28
	XXXXX6850	03/28/2024	Grainger	37.68	9014751110	Misc Supplies	37.68	0.00	\$37.68
	XXXXX6851	03/28/2024	HF&H Consultants LLC	7,708.75	9721041	SW COS Study	7,708.75	0.00	\$7,708.75
	XXXXX6852	03/28/2024	Home Depot USA Inc d/b/a The Home Depot Pro	259.28	796576098	Neutra Clean	259.28	0.00	\$259.28
	XXXXX6853	03/28/2024	HomeFirst Services of Santa Clara County	30,167.36	HF-February2023-CC5035	Sunnyvale Outreach & Shelter	30,167.36	0.00	\$30,167.36
	XXXXX6854	03/28/2024	Imperial Dade	63.19	16214248	Supplies	63.19	0.00	\$7,720.07
				7,656.88	16214249	Supplies	7,656.88	0.00	
	XXXXX6855	03/28/2024	Imperial Maintenance Services Inc	73,105.04	69	Janitorial Services	73,105.04	0.00	\$73,105.04
	XXXXX6856	03/28/2024	Inside Source Inc	2,416.76	58008	Steel & Caster	2,416.76	0.00	\$2,416.76
	XXXXX6857	03/28/2024	International Contact Inc	313.15	I-09795	Translation	313.15	0.00	\$313.15
	XXXXX6858	03/28/2024	Intex Auto Parts	1,121.16	2-96238-16	Misc. Parts	1,121.16	0.00	\$1,299.91
				178.75	2-96301-16	Misc. Parts	178.75	0.00	
	XXXXX6859	03/28/2024	James Perrone	7,410.35	JPerrone0324	Adv Disability Pension Mar 24	7,410.35	0.00	\$7,410.35
	XXXXX6860	03/28/2024	Jason Pistor	8,006.06	JPistor0324	Adv Disability	8,006.06	0.00	\$8,006.06

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
						Pension Mar 24			
	XXXXX6861	03/28/2024	John Stufflebean	261.43	April 2024	Medical Reimbursement April 2024	261.43	0.00	\$261.43
	XXXXX6862	03/28/2024	Laurel A Stewart	1,945.44	89662	Excel Training Feb & Mar 2024	1,945.44	0.00	\$1,945.44
	XXXXX6863	03/28/2024	Law Enforcement Psychological Serv Inc	4,050.00	3056	Psychological Assessment	4,050.00	0.00	\$6,700.00
				2,650.00	3139	Psychological Assessment	2,650.00	0.00	
	XXXXX6864	03/28/2024	Liebert Cassidy Whitmore	2,241.00	261901	Legal Services	2,241.00	0.00	\$20,284.00
				544.00	262777	Legal Services	544.00	0.00	
				216.00	262808	Legal Services	216.00	0.00	
				17,283.00	262827	Legal Services	17,283.00	0.00	
	XXXXX6865	03/28/2024	Live Oak Adult Day Services	13,003.00	101-2023-1	C#2324-819720 7/1/23-1/10/24	13,003.00	0.00	\$13,003.00
	XXXXX6866	03/28/2024	Lynne Kilpatrick	112.44	April 2024	Medical Reimbursement April 2024	112.44	0.00	\$112.44
	XXXXX6867	03/28/2024	Maze & Assoc	7,020.00	52981	Jan 2024 Service	7,020.00	0.00	\$7,020.00
	XXXXX6868	03/28/2024	Mission Linen Service	109.29	521157462	Linen Rental Services	109.29	0.00	\$2,735.23
				108.91	521157464	Linen Rental Services	108.91	0.00	
				156.95	521157468	Linen Rental Services	156.95	0.00	
				109.29	521157469	Linen Rental Services	109.29	0.00	
				89.43	521157474	Linen Rental Services	89.43	0.00	
				110.60	521157475	Linen Rental Services	110.60	0.00	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
				109.29	521197366	Linen Rental Services	109.29	0.00	
				108.91	521197368	Linen Rental Services	108.91	0.00	
				156.95	521197372	Linen Rental Services	156.95	0.00	
				109.29	521197373	Linen Rental Services	109.29	0.00	
				89.43	521197378	Linen Rental Services	89.43	0.00	
				110.60	521197379	Linen Rental Services	110.60	0.00	
				110.60	521242804	Linen Rental Services	110.60	0.00	
				89.43	521242806	Linen Rental Services	89.43	0.00	
				106.64	521242809	Linen Rental Services	106.64	0.00	
				156.95	521242810	Linen Rental Services	156.95	0.00	
				108.91	521242812	Linen Rental Services	108.91	0.00	
				109.29	521242813	Linen Rental Services	109.29	0.00	
				110.60	521286779	Linen Rental Services	110.60	0.00	
				89.43	521286781	Linen Rental Services	89.43	0.00	
				109.29	521286784	Linen Rental Services	109.29	0.00	
				156.95	521286785	Linen Rental Services	156.95	0.00	
				108.91	521286787	Linen Rental	108.91	0.00	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
						Services			
				109.29	521286788	Linen Rental Services	109.29	0.00	
	XXXXX6869	03/28/2024	Monica Aguilar	350.00	767894	Deposit refund: Washington Park Bldg rental	350.00	0.00	\$350.00
	XXXXX6870	03/28/2024	Nutrien AG Solutions Inc	807.53	53501218	Supplies	807.53	0.00	\$807.53
	XXXXX6871	03/28/2024	Oak Creek LLC	1,225.00	1006	Engineering Lakewood Library	1,225.00	0.00	\$1,225.00
	XXXXX6872	03/28/2024	Occupational Health Centers of California	550.00	82465638	Medical Services	550.00	0.00	\$550.00
	XXXXX6873	03/28/2024	ODP Business Solutions LLC (f/k/a Office Depot Business Solutions LLC)	294.52	356087570001	Rebecca Montalvo	294.52	0.00	\$596.66
				26.88	356931696001	Lisa Mason	26.88	0.00	
				229.17	358915308001	Julie Kesler	229.17	0.00	
				46.09	359570583001	Thao Nguyen	46.09	0.00	
	XXXXX6874	03/28/2024	Optony Inc	5,009.00	233-933-R1	Solar Install12/1/22-8/15/23	5,009.00	0.00	\$5,009.00
	XXXXX6875	03/28/2024	Outdoor Creations Inc.	4,048.54	10909	Group BBQ w/Adjustable Grill	4,048.54	0.00	\$4,048.54
	XXXXX6876	03/28/2024	Pacific Gas & Electric Co	6,812.54	0008280482-4	1444 Borregas Ave/WPCP Departing Load	6,812.54	0.00	\$158,837.29
				152,024.75	1105922118-1 0224	City Buildings	152,024.75	0.00	
	XXXXX6877	03/28/2024	Peckham & McKenney	9,333.33	03262024	Attorney Search Retainer Inv 2	9,333.33	0.00	\$9,333.33
	XXXXX6878	03/28/2024	Pine Cone Lumber Co Inc	95.08	222237	Supplies	95.08	0.00	\$95.08

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
	XXXXX6879	03/28/2024	Pivot Interiors Inc	4,428.09	PJIN-000084059	Anchor Geiger Towers Labor	4,428.09	0.00	\$35,987.46
				5,517.03	PJIN-000089338	10 Markerboards	5,517.03	0.00	
				9,839.19	PJIN-000092357	Mayor's Office Trophy Case	9,839.19	0.00	
				4,326.40	PJIN-000094311	Mayor's Office Geiger Shelf	4,326.40	0.00	
				11,876.75	PJIN-000098480	EOC Adds to 2nd FI Storage	11,876.75	0.00	
	XXXXX6880	03/28/2024	R S Hughes Co Inc	73.77	80911240-01	Stores Inventory	73.77	0.00	\$73.77
	XXXXX6881	03/28/2024	Raimi + Associates Inc	4,857.74	24-6269	Moffet Park Proj Feb 2024	4,857.74	0.00	\$4,857.74
	XXXXX6882	03/28/2024	Redgwick Construction Co	267,192.55	SafeRoutesT oSchool#06	TR-18-05	267,192.55	0.00	\$402,339.27
				135,146.72	SafeRoutesT oSchool#07	TR-18-05	135,146.72	0.00	
	XXXXX6883	03/28/2024	Redwood Engineering Construction	104,948.17	PlygrndEqpm ntRplcmnt202 2#04	PR-19-03	104,948.17	0.00	\$104,948.17
	XXXXX6884	03/28/2024	Robert Van Heusen	346.10	April 2024	Medical Reimbursement April 2024	346.10	0.00	\$346.10
	XXXXX6885	03/28/2024	Secure Solutions	100.00	000863	Polygraph Exam	100.00	0.00	\$7,336.51
				100.00	000895	Polygraph Exam	100.00	0.00	
				1,848.40	000914	Background Investigation	1,848.40	0.00	
				400.00	000918	Background Investigation	400.00	0.00	
				1,885.92	000921	Background Investigation	1,885.92	0.00	
				2,202.19	000924	Background	2,202.19	0.00	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
						Investigation			
				400.00	000932	Background Investigation	400.00	0.00	
				400.00	000933	Background Investigation	400.00	0.00	
	XXXXX6886	03/28/2024	Spartan Tool LLC	2,768.50	IN00145650	Stores Inventory	2,768.50	0.00	\$2,768.50
	XXXXX6887	03/28/2024	Spenco Construction Inc	264,327.05	SdwkCrbGttr Drvwy2024#01	ST-23-03	264,327.05	0.00	\$264,327.05
	XXXXX6888	03/28/2024	Studio Em Graphic Design	4,692.38	19099	Summer 2024 Activity Guide	4,692.38	0.00	\$4,692.38
	XXXXX6889	03/28/2024	Summit Uniforms LLC	623.44	8887	Uniforms	623.44	0.00	\$623.44
	XXXXX6890	03/28/2024	Sunbelt Rentals Inc	581.84	150786397-0001	Plate Tamper 2/22-3/1/2024	581.84	0.00	\$581.84
	XXXXX6891	03/28/2024	Sunnyvale Community Services	160,755.70	TBRA 2022-2024 #19	TBRA Program Dec 2023	160,755.70	0.00	\$160,755.70
	XXXXX6892	03/28/2024	Sunnyvale Olympic	4.22	1487135		4.22	0.00	\$4.22
	XXXXX6893	03/28/2024	Superco Specialty Products	3,546.77	PSI551178	Stores Inventory	3,546.77	0.00	\$3,546.77
	XXXXX6894	03/28/2024	SurveyMonkey Inc	247.17	INV-SM-00055281	Enterprise 2/12/24-6/30/24	247.17	0.00	\$247.17
	XXXXX6895	03/28/2024	TaylorMade Golf Co Inc	474.68	37206631	Resale Merchandise	483.60	8.92	\$474.68
	XXXXX6896	03/28/2024	Trisha Leeper Photography	300.00	0483	3/11/24 Photography Wkshop	300.00	0.00	\$300.00
	XXXXX6897	03/28/2024	United Site Services of California Inc	346.39	114-13822136	Golf Course 3/19-4/15/2024	346.39	0.00	\$346.39
	XXXXX6898	03/28/2024	Unity Courier Service Inc	1,062.12	4510Reissue	C30508 Feb 2024 Svc	1,062.12	0.00	\$1,062.12
	XXXXX6899	03/28/2024	Yamaha Motor	7,158.60	834952	Lease M22099096	7,158.60	0.00	\$7,158.60

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
			Finance Corporation USA			Golf Cars			
EFT	XXXXX3197	03/28/2024	TIM CARLYLE	542.98	April 2024	Medical Reimbursement April 2024	542.98	0.00	\$542.98
	XXXXX3198	03/28/2024	VINCENT CHETCUTI	1,571.38	April 2024	Medical Reimbursement April 2024	1,571.38	0.00	\$1,571.38
	XXXXX3199	03/28/2024	Michael Ballard	243.50	April 2024	Medical Reimbursement April 2024	243.50	0.00	\$243.50
	XXXXX3200	03/28/2024	Craig Anderson	934.80	April 2024	Medical Reimbursement April 2024	934.80	0.00	\$934.80
	XXXXX3201	03/28/2024	Andrew Miner	654.40	April 2024	Medical Reimbursement April 2024	654.40	0.00	\$654.40
	XXXXX3202	03/28/2024	Hyun J Choi	1,547.65	April 2024	Medical Reimbursement April 2024	1,547.65	0.00	\$1,547.65
	XXXXX3203	03/28/2024	Jeff Hunter	2,375.00	April 2024	Medical Reimbursement April 2024	2,375.00	0.00	\$2,375.00
	XXXXX3204	03/28/2024	Deborah Gamble	1,441.33	April 2024	Medical Reimbursement April 2024	1,441.33	0.00	\$1,441.33
	XXXXX3205	03/28/2024	Karen Gissibl	195.94	April 2024	Medical Reimbursement April 2024	195.94	0.00	\$195.94
	XXXXX3206	03/28/2024	Cindy Stahl	206.25	April 2024	Medical Reimbursement April 2024	206.25	0.00	\$206.25
	XXXXX3207	03/28/2024	Douglas Belcher	131.00	April 2024	Medical Reimbursement April	131.00	0.00	\$131.00

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
						2024			
	XXXXX3208	03/28/2024	Luther Jackson	26.62	April 2024	Medical Reimbursement April 2024	26.62	0.00	\$26.62
	XXXXX3209	03/28/2024	Nasser Fakih	1,691.76	April 2024	Medical Reimbursement April 2024	1,691.76	0.00	\$1,691.76
	XXXXX3210	03/28/2024	Steven Sloan	2,309.08	April 2024	Medical Reimbursement April 2024	2,309.08	0.00	\$2,309.08
	XXXXX3211	03/28/2024	Teri Silva	1,368.47	April 2024	Medical Reimbursement April 2024	1,368.47	0.00	\$1,368.47
	XXXXX3212	03/28/2024	Edilberto Soliven	361.50	April 2024	Medical Reimbursement April 2024	361.50	0.00	\$361.50
	XXXXX3213	03/28/2024	Wyatt Jesse Austin	453.52	EXP0000648 22034	Misc Vest Reimbursement 031824	453.52	0.00	\$453.52
	XXXXX3214	03/28/2024	Carolyn Adams Nicholson	78.62	EXP0000644 28047	Travel Livermore 121423	78.62	0.00	\$78.62
	XXXXX3215	03/28/2024	Anthony Pietro Sozio	317.11	EXP0000641 08387	Travel Oroville 121723	317.11	0.00	\$317.11
	XXXXX3216	03/28/2024	Gregory G Othon	48.16	EXP0000646 04668	Travel Tulare County 022724	48.16	0.00	\$48.16
	XXXXX3217	03/28/2024	Celena Ixchel Ruiz	498.44	EXP0000644 32613	Tuition Reimbursement Intercultural Communication FY23/24	498.44	0.00	\$498.44
	XXXXX3218	03/28/2024	Marlena E Sessions	981.58	EXP0000622 23589	Travel Sacramento CWA2024	981.58	0.00	\$981.58
	XXXXX3219	03/28/2024	Joshua D Cooper	6.90	EXP0000626 64887	Mileage	6.90	0.00	\$6.90

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
	XXXXX3220	03/28/2024	ALI FATAPOUR	637.51	April 2024	Medical Reimbursement April 2024	637.51	0.00	\$637.51
	XXXXX3221	03/28/2024	Anthony Pineda	2,375.00	April 2024	Medical Reimbursement April 2024	2,375.00	0.00	\$2,375.00
	XXXXX3222	03/28/2024	BRICE MC QUEEN	1,571.38	April 2024	Medical Reimbursement April 2024	1,571.38	0.00	\$1,571.38
	XXXXX3223	03/28/2024	BYRON K PIPKIN	1,076.98	April 2024	Medical Reimbursement April 2024	1,076.98	0.00	\$1,076.98
	XXXXX3224	03/28/2024	CARL RUSHMEYER	1,547.65	April 2024	Medical Reimbursement April 2024	1,547.65	0.00	\$1,547.65
	XXXXX3225	03/28/2024	CATHY HAYNES	654.40	April 2024	Medical Reimbursement April 2024	654.40	0.00	\$654.40
	XXXXX3226	03/28/2024	CHRIS CARRION	1,185.70	April 2024	Medical Reimbursement April 2024	1,185.70	0.00	\$1,185.70
	XXXXX3227	03/28/2024	DAVID KAHN	522.86	April 2024	Medical Reimbursement April 2024	522.86	0.00	\$522.86
	XXXXX3228	03/28/2024	DAVID L VERBRUGGE	1,873.82	April 2024	Medical Reimbursement April 2024	1,873.82	0.00	\$1,873.82
	XXXXX3229	03/28/2024	DAYTON W K PANG	2,375.00	April 2024	Medical Reimbursement April 2024	2,375.00	0.00	\$2,375.00
	XXXXX3230	03/28/2024	DEAN CHU	763.93	April 2024	Medical Reimbursement April 2024	763.93	0.00	\$763.93
	XXXXX3231	03/28/2024	DON JOHNSON	1,185.70	April 2024	Medical	1,185.70	0.00	\$1,185.70

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
						Reimbursement April 2024			
	XXXXX3232	03/28/2024	DOUGLAS MORETTO	1,547.65	April 2024	Medical Reimbursement April 2024	1,547.65	0.00	\$1,547.65
	XXXXX3233	03/28/2024	ENCARNACION HERNANDEZ	486.99	April 2024	Medical Reimbursement April 2024	486.99	0.00	\$486.99
	XXXXX3234	03/28/2024	ESTRELLA KAWCZYNSKI	167.79	April 2024	Medical Reimbursement April 2024	167.79	0.00	\$167.79
	XXXXX3235	03/28/2024	GAIL SWEGLES	110.83	April 2024	Medical Reimbursement April 2024	110.83	0.00	\$110.83
	XXXXX3236	03/28/2024	GREGORY E KEVIN	542.98	April 2024	Medical Reimbursement April 2024	542.98	0.00	\$542.98
	XXXXX3237	03/28/2024	JAMES BOUZIANE	486.99	April 2024	Medical Reimbursement April 2024	486.99	0.00	\$486.99
	XXXXX3238	03/28/2024	JEFFREY PLECQUE	1,008.98	April 2024	Medical Reimbursement April 2024	1,008.98	0.00	\$1,008.98
	XXXXX3239	03/28/2024	JOHN S WITTHAUS	1,185.70	April 2024	Medical Reimbursement April 2024	1,185.70	0.00	\$1,185.70
	XXXXX3240	03/28/2024	KAREN WOBLESKY	654.40	April 2024	Medical Reimbursement April 2024	654.40	0.00	\$654.40
	XXXXX3241	03/28/2024	KATHLEEN FRANCO SIMMONS	365.24	April 2024	Medical Reimbursement April 2024	365.24	0.00	\$365.24
	XXXXX3242	03/28/2024	KELLY FITZGERALD	754.98	April 2024	Medical Reimbursement April	754.98	0.00	\$754.98

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
						2024			
	XXXXX3243	03/28/2024	KELLY MENEHAN	206.25	April 2024	Medical Reimbursement April 2024	206.25	0.00	\$206.25
	XXXXX3244	03/28/2024	KLAUS DAEHNE	292.19	April 2024	Medical Reimbursement April 2024	292.19	0.00	\$292.19
	XXXXX3245	03/28/2024	MARK G PETERSEN	1,520.52	April 2024	Medical Reimbursement April 2024	1,520.52	0.00	\$1,520.52
	XXXXX3246	03/28/2024	Michael Spath	1,873.82	April 2024	Medical Reimbursement April 2024	1,873.82	0.00	\$1,873.82
	XXXXX3247	03/28/2024	PETE GONDA	2,309.08	April 2024	Medical Reimbursement April 2024	2,309.08	0.00	\$2,309.08
	XXXXX3248	03/28/2024	ROBERT WALKER	1,442.96	April 2024	Medical Reimbursement April 2024	1,442.96	0.00	\$1,442.96
	XXXXX3249	03/28/2024	RONALD DALBA	1,035.98	April 2024	Medical Reimbursement April 2024	1,035.98	0.00	\$1,035.98
	XXXXX3250	03/28/2024	SCOTT MORTON	934.80	April 2024	Medical Reimbursement April 2024	934.80	0.00	\$934.80
	XXXXX3251	03/28/2024	SILVIA MARTINS	486.99	April 2024	Medical Reimbursement April 2024	486.99	0.00	\$486.99
	XXXXX3252	03/28/2024	SIMON C LEMUS	654.40	April 2024	Medical Reimbursement April 2024	654.40	0.00	\$654.40
	XXXXX3253	03/28/2024	STEPHEN QUICK	1,442.96	April 2024	Medical Reimbursement April 2024	1,442.96	0.00	\$1,442.96

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
	XXXXXX3254	03/28/2024	Therese Balbo	1,182.53	April 2024	Medical Reimbursement April 2024	1,182.53	0.00	\$1,182.53
WIRE	XXXXXX3107	03/26/2024	Bay Counties SMaRT	1,928,503.67	Feb 2024	Feb Contract Pmt WR date 3/22/2024	1,928,503.67	0.00	\$1,928,503.67
	XXXXXX3108	03/26/2024	California Dept of Tax & Fee Admin	6,614.03	40593523	February 29, 2024 ACH Debit 032224	6,614.03	0.00	\$6,614.03
	XXXXXX3109	03/26/2024	Valley Water	690,999.42	TI002752	Treated Water Usage Feb 24 WR Date 3/22/2024	690,999.42	0.00	\$690,999.42
	XXXXXX3110	03/26/2024	U.S. Bank	4,982,712.50	2515750	Civic Center 2020 LRB Debt Service Apr 24 WR Date 3/21/2024	4,982,712.50	0.00	\$4,982,712.50
	XXXXXX3194	03/28/2024	Carl Warren & Company	20,000.00	Mack Pennewell settlement	Mack Pennewell settlement WR date 3/25/2024	20,000.00	0.00	\$20,000.00
	XXXXXX3195	03/28/2024	U.S. Bank	260,675.00	2515183	Water 2017A Debt Service Apr 2024 Wire Date 3/25/24	260,675.00	0.00	\$260,675.00
						Water 2017A Debt Service Apr 2024 Wire Date 3/25/2024			

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
	XXXXX3196	03/28/2024	U.S. Bank	603,575.75	2515173	Water 2017A-T Debt Service Apr 2024 Wire Date 3/25/24	603,575.75	0.00	\$2,248,533.75
				1,328,958.00	2515175	WasteWater 2017A-T Debt Service Apr 24 Wire Date 3/25/24	1,328,958.00	0.00	
				316,000.00	2515178	WasteWater 2017A Debt Service Apr 24 Wire Date 3/25/24	316,000.00	0.00	
Grand Total				13,722,151.23			13,722,198.59	47.36	\$13,722,151.23

City of Sunnyvale

LIST # 227

List of All Claims and Bills Approved for Payment
For Payments Dated 03/31/2024 through 04/06/2024

Sorted by Payment Type, Payment Number and Invoice Number

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
CHECK	XXXXX6900	04/02/2024	First American Title	50,000.00	FTHB Loan Sites	Housing Mitigation FTHB Loan	50,000.00	0.00	\$50,000.00
	XXXXX6901	04/02/2024	34th Street Inc	2,950.00	2024-106	Navigating Change Training	2,950.00	0.00	\$6,012.50
				3,062.50	2024-307	Training Consulting	3,062.50	0.00	
	XXXXX6902	04/02/2024	All City Management Services Inc	51,555.59	92150	School Crossing Guard Svc	51,555.59	0.00	\$51,555.59
	XXXXX6903	04/02/2024	Amazon Capital Services Inc	82.81	13WR-YRLW-4MG9	Julie Jensen	82.81	0.00	\$6,299.83
				355.64	147F-DH14-C64G	Frances Morales	355.64	0.00	
				41.29	1691-TFQP-P1RJ	Phyllis Chan	41.29	0.00	
				315.25	1696-17X1-HPG3	Nan Choi	315.25	0.00	
				-21.60	1696-LLLQ-9RC7	Credit inv 1VYH-9TXW-YYYY	-21.60	0.00	
				29.45	19QX-C6MR-WWFK	Reiko Yoshidome	29.45	0.00	
				53.97	1D3Y-XTQ7-X69Y	Reiko Yoshidome	53.97	0.00	
				61.50	1DT7-C6CX-VVM6	Grace Lo	61.50	0.00	
				178.97	1GWP-FRXP-HDK3	Lisa Mason	178.97	0.00	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
				3,114.99	1H19-NVXK-6VNK	Nan Choi	3,114.99	0.00	
				19.63	1J3K-KN1L-XKXK	Jenni Wong	19.63	0.00	
				1,088.20	1LPJ-V6PW-3MKV	Lisa Mason	1,088.20	0.00	
				8.72	1MC7-DHV1-H317	Frances Morales	8.72	0.00	
				167.60	1MDX-WG7Y-RH6C	Rene Huerta	167.60	0.00	
				26.06	1NWF-KNGJ-WGJD	Patricia Pickett	26.06	0.00	
				386.03	1PPG-ML4X-1YT7	Jenni Wong	386.03	0.00	
				17.44	1QYF-C3XM-1RCR	Jose Carrillo	17.44	0.00	
				255.36	1TTK-XT31-9F6F	Heather Ponce	255.36	0.00	
				21.55	1XDP-LRC3-C31W	Nan Choi	21.55	0.00	
				18.43	1XGR-HRHQ-6V1G	Lea Velasco	18.43	0.00	
				6.54	1YN6-3PRC-GDQM	Nan Choi	6.54	0.00	
				72.00	1YYW-6VMT-VT1N	Mark Witt	72.00	0.00	
	XXXXX6904	04/02/2024	American Leak Detection	1,290.00	55535A	Correlator / Survey Service	1,290.00	0.00	\$1,290.00
	XXXXX6905	04/02/2024	American Red Cross	460.00	22674233	Lifeguarding	460.00	0.00	\$460.00
	XXXXX6906	04/02/2024	American Textile & Supply Inc	576.18	124379	Classic Color 50lb RagBALE	576.18	0.00	\$576.18
	XXXXX6907	04/02/2024	AmfaSoft Corp	407.70	AlfredLeitch-	Leitch, Alfred #22-03-	407.70	0.00	\$2,220.70

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
					02	501-33			
				682.50	AshokGopala-02	Gopala, Ashok #22-03-501-29	682.50	0.00	
				682.50	BertTaube-02	Taube, Bert #22-03-2064-16	682.50	0.00	
				448.00	ChristianSon-02	Son, Christian #22-03-501-32	448.00	0.00	
	XXXXX6908	04/02/2024	Anixter Inc	1,221.24	22K521222	Laminated Steel	1,221.24	0.00	\$1,221.24
	XXXXX6909	04/02/2024	AT&T	291.80	000021383579	BAN 9391064476	291.80	0.00	\$1,368.32
				1,076.52	000021458986	BAN 9391081629	1,076.52	0.00	
	XXXXX6911	04/02/2024	Baker & Taylor LLC	-10.21	0003289669	RFID and Laminate missing	-10.21	0.00	\$26,203.19
				-11.14	0003289670	RFID and Laminate missing	-11.14	0.00	
				-6.51	0003291390	Laminate missing	-6.51	0.00	
				-2.17	0003291391	Laminate missing	-2.17	0.00	
				-3.81	0003291457	Charged in error	-3.81	0.00	
				-0.71	0003291794	Charged in error	-0.71	0.00	
				-17.38	0003292720	Laminate missing	-17.38	0.00	
				-14.73	0003293318	Catalouging errors	-14.73	0.00	
				-26.06	0003293691	Laminate missing	-26.06	0.00	
				-0.71	0003294179	Charged in error	-0.71	0.00	
				-0.71	0003295209	Charged in error	-0.71	0.00	
				-0.71	0003296586	Charged in error	-0.71	0.00	
				90.45	5018725884	Library Collection	90.45	0.00	
				2,050.22	5018770764	Library Collection	2,050.22	0.00	
				3,244.98	5018772721	Library Collection	3,244.98	0.00	
				3,225.45	5018772723	Library Collection	3,225.45	0.00	
				3,500.55	5018772725	Library Collection	3,500.55	0.00	
				3,278.55	5018772729	Library Collection	3,278.55	0.00	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
				312.07	5018772930	Library Collection	312.07	0.00	
				1,635.78	5018781662	Library Collection	1,635.78	0.00	
				433.81	5018781943	Library Collection	433.81	0.00	
				2,919.35	5018786176	Library Collection	2,919.35	0.00	
				1,626.51	5018790343	Library Collection	1,626.51	0.00	
				1,780.54	5018797302	Library Collection	1,780.54	0.00	
				19.03	5018798281	Library Collection	19.03	0.00	
				129.81	5018798283	Library Collection	129.81	0.00	
				307.39	5018798285	Library Collection	307.39	0.00	
				869.89	5018798287	Library Collection	869.89	0.00	
				9.62	5018802564	Library Collection	9.62	0.00	
				23.09	5018802566	Library Collection	23.09	0.00	
				304.87	5018802568	Library Collection	304.87	0.00	
				437.99	5018812334	Library Collection	437.99	0.00	
				-28.14	H667395CM	Processing issues	-28.14	0.00	
				42.59	H68217420	Library Collection	42.59	0.00	
				15.49	H68217430	Library Collection	15.49	0.00	
				30.98	H68217440	Library Collection	30.98	0.00	
				37.17	H68217450	Library Collection	37.17	0.00	
	XXXXX6912	04/02/2024	Bay Area Water Supply & Conservation Agy	67,852.50	7628	FY23-24 4th Qtr Assessment	67,852.50	0.00	\$67,852.50
	XXXXX6913	04/02/2024	Biocom California Institute	14,000.00	#001-540-23-08	#001-540-23-08_Feb2024	14,000.00	0.00	\$14,000.00
	XXXXX6914	04/02/2024	Bollywood Dance Connection	800.00	0001	Interactive dance on 03/22/24	800.00	0.00	\$800.00
	XXXXX6915	04/02/2024	BSI America Professional Services Inc	3,450.00	94519	Forklift Training	3,450.00	0.00	\$3,450.00
	XXXXX6916	04/02/2024	CaliCaracas LLC	1,049.50	000070	Meal Kit	1,049.50	0.00	\$3,580.50
				1,126.00	000071	Meal Kit	1,126.00	0.00	
				1,405.00	000072	Meal Kits	1,405.00	0.00	
	XXXXX6917	04/02/2024	California Building	2,590.00	17404	Training/Conferences	2,590.00	0.00	\$2,590.00

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
			Officials						
	XXXXX6918	04/02/2024	California Department of Justice	1,876.98	724460	Misc Services	1,876.98	0.00	\$1,876.98
	XXXXX6919	04/02/2024	California Dept of General Services	37,134.79	1426862	Natural Gas Svc's	37,134.79	0.00	\$37,134.79
	XXXXX6920	04/02/2024	California Science and Tech University	15,750.00	196	CSTU Various Training Pmt	15,750.00	0.00	\$15,750.00
	XXXXX6921	04/02/2024	Callander Associates Landscape Architecture	13,532.50	21051-10	Sunnyvale Median Renovate	13,532.50	0.00	\$41,834.40
				28,301.90	23014-13	Corn Palace Park	28,301.90	0.00	
	XXXXX6922	04/02/2024	Carl Warren & Company	9,140.00	CWC-2039180	December 2023 Service	9,140.00	0.00	\$9,140.00
	XXXXX6923	04/02/2024	CDM Smith	202,614.54	90197234	WPCP Program Mgmt Svc	202,614.54	0.00	\$202,614.54
	XXXXX6924	04/02/2024	Central Labor Council Partnership	73,421.09	80	February 2024	73,421.09	0.00	\$73,421.09
	XXXXX6925	04/02/2024	Century Graphics	178.63	60108	Apparel	178.63	0.00	\$577.37
				398.74	60232	Apparel	398.74	0.00	
	XXXXX6926	04/02/2024	Charge Across Town	5,732.50	1367	Sunnyvale Drive Electric 2024	5,732.50	0.00	\$5,732.50
	XXXXX6927	04/02/2024	ChargePoint Inc	5,756.33	#IN253960	Repairs electric car chargers	5,756.33	0.00	\$5,756.33
	XXXXX6932	04/02/2024	Cintas Loc #38K	24.17	4179256877	Uniform	24.17	0.00	\$13,788.79
				146.61	4179257033	Uniform	146.61	0.00	
				147.19	4179257119	Uniform	147.19	0.00	
				319.92	4179257443	Uniform	319.92	0.00	
				24.17	4179876542	Uniform	24.17	0.00	
				146.61	4179876602	Uniform	146.61	0.00	
				147.19	4179876644	Uniform	147.19	0.00	
				319.04	4179876929	Uniform	319.04	0.00	
				202.50	4179877576	Uniform	202.50	0.00	
				24.17	4180598526	Uniform	24.17	0.00	
				146.61	4180598644	Uniform	146.61	0.00	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
				147.19	4180598659	Uniform	147.19	0.00	
				336.39	4180599496	Uniform	336.39	0.00	
				202.50	4180599918	Uniform	202.50	0.00	
				24.17	4181313263	Uniform	24.17	0.00	
				146.61	4181313276	Uniform	146.61	0.00	
				147.19	4181313317	Uniform	147.19	0.00	
				336.39	4181313633	Uniform	336.39	0.00	
				202.50	4181314001	Uniform	202.50	0.00	
				157.40	4182034749	Uniform	157.40	0.00	
				147.19	4182034777	Uniform	147.19	0.00	
				12.24	4182035072	Uniform	12.24	0.00	
				336.39	4182035086	Uniform	336.39	0.00	
				15.71	4182035238	Uniform	15.71	0.00	
				13.48	4182035275	Uniform	13.48	0.00	
				426.01	4182035491	Uniform	426.01	0.00	
				244.28	4182035498	Uniform	244.28	0.00	
				86.78	4182035552	Uniform	86.78	0.00	
				83.70	4182035557	Uniform	83.70	0.00	
				209.52	4182035573	Uniform	209.52	0.00	
				10.30	4182035619	Uniform	10.30	0.00	
				15.00	4182035623	Uniform	15.00	0.00	
				12.89	4182035663	Uniform	12.89	0.00	
				202.50	4182035684	Uniform	202.50	0.00	
				47.89	4182035739	Uniform	47.89	0.00	
				27.70	4182430285	Uniform	27.70	0.00	
				9.23	4182589159	Uniform	9.23	0.00	
				9.23	4182589243	Uniform	9.23	0.00	
				147.19	4182749629	Uniform	147.19	0.00	
				157.40	4182749745	Uniform	157.40	0.00	
				12.24	4182750097	Uniform	12.24	0.00	
				339.21	4182750169	Uniform	339.21	0.00	
				15.71	4182750414	Uniform	15.71	0.00	
				13.48	4182750416	Uniform	13.48	0.00	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
				226.18	4182750712	Uniform	226.18	0.00	
				209.52	4182750746	Uniform	209.52	0.00	
				15.00	4182750761	Uniform	15.00	0.00	
				446.60	4182750777	Uniform	446.60	0.00	
				83.70	4182750795	Uniform	83.70	0.00	
				12.89	4182750916	Uniform	12.89	0.00	
				10.30	4182750933	Uniform	10.30	0.00	
				121.00	4182750945	Uniform	121.00	0.00	
				202.50	4182750964	Uniform	202.50	0.00	
				47.89	4182750996	Uniform	47.89	0.00	
				9.23	4183313909	Uniform	9.23	0.00	
				9.23	4183313971	Uniform	9.23	0.00	
				87.80	4183475073	Uniform	87.80	0.00	
				147.19	4183475081	Uniform	147.19	0.00	
				12.24	4183475267	Uniform	12.24	0.00	
				326.53	4183475272	Uniform	326.53	0.00	
				15.71	4183475464	Uniform	15.71	0.00	
				13.48	4183475522	Uniform	13.48	0.00	
				446.60	4183475621	Uniform	446.60	0.00	
				226.18	4183475638	Uniform	226.18	0.00	
				83.70	4183475717	Uniform	83.70	0.00	
				15.00	4183475801	Uniform	15.00	0.00	
				95.07	4183475825	Uniform	95.07	0.00	
				10.30	4183475840	Uniform	10.30	0.00	
				209.52	4183475868	Uniform	209.52	0.00	
				12.89	4183475896	Uniform	12.89	0.00	
				202.50	4183475900	Uniform	202.50	0.00	
				47.89	4183475902	Uniform	47.89	0.00	
				45.17	4183623532	Uniform	45.17	0.00	
				27.70	4183891327	Uniform	27.70	0.00	
				9.23	4184040690	Uniform	9.23	0.00	
				9.23	4184040781	Uniform	9.23	0.00	
				87.80	4184194759	Uniform	87.80	0.00	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
				147.19	4184194844	Uniform	147.19	0.00	
				13.48	4184194881	Uniform	13.48	0.00	
				338.76	4184194883	Uniform	338.76	0.00	
				431.59	4184194887	Uniform	431.59	0.00	
				15.00	4184194890	Uniform	15.00	0.00	
				226.18	4184194910	Uniform	226.18	0.00	
				12.24	4184194913	Uniform	12.24	0.00	
				15.71	4184194919	Uniform	15.71	0.00	
				83.70	4184194930	Uniform	83.70	0.00	
				209.52	4184194956	Uniform	209.52	0.00	
				10.30	4184194957	Uniform	10.30	0.00	
				47.89	4184194958	Uniform	47.89	0.00	
				95.07	4184194972	Uniform	95.07	0.00	
				12.89	4184194984	Uniform	12.89	0.00	
				202.50	4184194992	Uniform	202.50	0.00	
				9.23	4184757956	Uniform	9.23	0.00	
				9.23	4184758029	Uniform	9.23	0.00	
				157.40	4184917413	Uniform	157.40	0.00	
				12.24	4184917575	Uniform	12.24	0.00	
				266.86	4184917677	Uniform	266.86	0.00	
				13.48	4184917696	Uniform	13.48	0.00	
				15.71	4184917719	Uniform	15.71	0.00	
				226.18	4184917760	Uniform	226.18	0.00	
				121.00	4184917820	Uniform	121.00	0.00	
				15.00	4184917837	Uniform	15.00	0.00	
				214.51	4184917851	Uniform	214.51	0.00	
				83.70	4184917863	Uniform	83.70	0.00	
				47.89	4184917865	Uniform	47.89	0.00	
				10.30	4184917867	Uniform	10.30	0.00	
				431.59	4184917898	Uniform	431.59	0.00	
				202.50	4184917903	Uniform	202.50	0.00	
				12.89	4184917904	Uniform	12.89	0.00	
				202.50	4185636114	Uniform	202.50	0.00	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
				202.50	4186358040	Uniform	202.50	0.00	
				202.50	4187080571	Uniform	202.50	0.00	
	XXXXX6933	04/02/2024	Comcast	327.80	ITD8	AC# 8155 10 018 3074099	327.80	0.00	\$327.80
	XXXXX6934	04/02/2024	Cotton Candy Express Music	650.00	2002	Musical Entertainment	650.00	0.00	\$650.00
	XXXXX6935	04/02/2024	Creative Security Company Inc	1,141.00	82817	Patrol Service	1,141.00	0.00	\$1,141.00
	XXXXX6936	04/02/2024	Critex LLC	4,640.05	INV-4216	Materials	4,640.05	0.00	\$4,640.05
	XXXXX6937	04/02/2024	Dance Force LLC	1,506.00	1193	Dance Classes	1,506.00	0.00	\$1,506.00
	XXXXX6938	04/02/2024	Du-All Safety LLC	1,950.00	24661	Tractor Safety training	1,950.00	0.00	\$1,950.00
	XXXXX6939	04/02/2024	Empire Safety & Supply	113.57	0123286-IN	Welding Respirator	113.57	0.00	\$113.57
	XXXXX6940	04/02/2024	EOA Inc	3,975.70	SUN002-1123	Project: SUN/MTV FIB	3,975.70	0.00	\$6,413.07
				2,437.37	SUN002-1223	Project: SUN/MTV FIB	2,437.37	0.00	
	XXXXX6941	04/02/2024	Ewing Irrigation Products Inc	1,372.17	21822514	Supplies	1,372.17	0.00	\$1,372.17
	XXXXX6942	04/02/2024	Ferguson US Holdings Inc	76.39	1848741	Parts	76.39	0.00	\$875.19
				798.80	1848743	Parts	798.80	0.00	
	XXXXX6943	04/02/2024	Fisher Scientific Co LLC	264.00	0325332	Parts	264.00	0.00	\$2,277.62
				657.30	0440601	Parts	657.30	0.00	
				846.33	0635512	Parts	846.33	0.00	
				84.25	0675277	Parts	84.25	0.00	
				212.87	0749349	Parts	212.87	0.00	
				212.87	0749350	Parts	212.87	0.00	
	XXXXX6944	04/02/2024	GCS Environmental Equipment Services Inc	13,075.56	27996	Parts	13,075.56	0.00	\$13,075.56

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
	XXXXX6945	04/02/2024	Graal Swartz	461.00	3232024	Soul 4Kidz 3/23/2024	461.00	0.00	\$461.00
	XXXXX6946	04/02/2024	Grainger	973.41	9042189515	Welding Hose Reel	973.41	0.00	\$1,229.55
				-973.41	9052289155	Original Inv# 9042189515	-973.41	0.00	
				705.49	9052737369	Welding Hose Reel	705.49	0.00	
				355.70	9053325099	Supplies	355.70	0.00	
				168.36	9054753323	T-Shirt	168.36	0.00	
	XXXXX6947	04/02/2024	Granite Construction Co	635.94	2666622	Material	635.94	0.00	\$35,324.12
				5,189.19	2667325	Material	5,189.19	0.00	
				5,071.23	2667845	Material	5,071.23	0.00	
				4,442.46	2668564	Material	4,442.46	0.00	
				5,656.89	2669704	Material	5,656.89	0.00	
				4,801.44	2671404	Material	4,801.44	0.00	
				5,922.61	2671405	Material	5,922.61	0.00	
				2,642.27	2672308	Material	2,642.27	0.00	
				962.09	2673767	Material	962.09	0.00	
	XXXXX6948	04/02/2024	Hach Co Inc	436.77	13954733	Supplies	436.77	0.00	\$2,302.47
				436.77	13957975	Supplies	436.77	0.00	
				1,428.93	13963668	Supplies	1,428.93	0.00	
	XXXXX6949	04/02/2024	HD Supply Facilities Maintenance LTD	2,487.15	INV00302574	Supplies	2,487.15	0.00	\$2,487.15
	XXXXX6950	04/02/2024	Health Expressions	245.00	106	Zumba Classes	245.00	0.00	\$245.00
	XXXXX6951	04/02/2024	Heritage Landscape Supply Group Inc	130.29	0014020887-001	Parts	130.29	0.00	\$130.29
	XXXXX6952	04/02/2024	Home Depot USA Inc d/b/a The Home Depot Pro	232.48	796511178	Supplies	232.48	0.00	\$232.48
	XXXXX6953	04/02/2024	InfraTerra Inc	13,635.00	SUN-001-Inv 12	Seimic Engineering Study	13,635.00	0.00	\$13,635.00
	XXXXX6954	04/02/2024	Inhouse Commercial Recyclers LLC	982.00	022505	Additional Pickup Svc Call	982.00	0.00	\$982.00

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
	XXXXX6955	04/02/2024	Kelly Spicers Inc	1,403.13	70012272	Stores Inventory	1,403.13	0.00	\$1,403.13
	XXXXX6956	04/02/2024	MTS Training Academy	1,264.70	4842	Campos, E #24-15-501-01	1,264.70	0.00	\$7,500.00
				6,235.30	4891-A	Morales, M #24-15-201-04	6,235.30	0.00	
	XXXXX6957	04/02/2024	Music for Families Inc	300.00	M4FAM-SVLB3	Library Classes 3/25/2024	300.00	0.00	\$300.00
	XXXXX6958	04/02/2024	Nutrien AG Solutions Inc	4,408.66	53241189	Supplies	4,408.66	0.00	\$4,408.66
	XXXXX6959	04/02/2024	ODP Business Solutions LLC (f/k/a Office Depot Business Solutions LLC)	21.45	358486383001	Mark Witt	21.45	0.00	\$21.45
	XXXXX6960	04/02/2024	OverDrive Inc	3,742.93	13449CO24094682	Ebook & Audiobook	3,742.93	0.00	\$3,928.38
				44.97	13449DA24086223	Ebook	44.97	0.00	
				140.48	13449DA24094010	Ebook	140.48	0.00	
	XXXXX6961	04/02/2024	Pacific Crest Landscape and Maintenance	867.00	51521	Landscaping Mtnce Mar 2024	867.00	0.00	\$867.00
	XXXXX6962	04/02/2024	Pacific Gas & Electric Co	124,603.69	0314283663-8 0224	H2O Pollution Control	124,603.69	0.00	\$166,718.16
				42.71	1393150584-9 0224	Parks & Fields	42.71	0.00	
				1,656.14	5689257244-9 0224	Landscape H2O	1,656.14	0.00	
				40,371.10	6022590556-5 0224	H2O Supply	40,371.10	0.00	
				28.43	6311717592-5 0224	Traffic Signals	28.43	0.00	
				16.09	8093266496-	Traffic Signals	16.09	0.00	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
					6 0324				
	XXXXX6963	04/02/2024	Pacific West Security Inc	373.00	82733	Golf Shop Apr 2024	373.00	0.00	\$373.00
	XXXXX6964	04/02/2024	Pan Asian Publications Inc	1,993.33	U - 17844	Library Materials	1,993.33	0.00	\$1,993.33
	XXXXX6965	04/02/2024	Pfeiffer Electric Co Inc	1,452.83	23201	Labor	1,452.83	0.00	\$1,452.83
	XXXXX6966	04/02/2024	Pine Cone Lumber Co Inc	431.96	223720	Supplies	431.96	0.00	\$431.96
	XXXXX6967	04/02/2024	Pivot Interiors Inc	34,438.93	PJIN-000084281	City Hall Signage	34,438.93	0.00	\$34,438.93
	XXXXX6968	04/02/2024	Portnov Computer School	6,705.00	03-03-24	Somanchi, S #24-06-501-03	6,705.00	0.00	\$7,450.00
				745.00	03-04-24	M Takhtamyshev 22-06-201-06	745.00	0.00	
	XXXXX6969	04/02/2024	R S Hughes Co Inc	326.95	80911240-02	Stores Inventory	326.95	0.00	\$721.46
				136.12	80923333-00	Stores Inventory	136.12	0.00	
				194.88	80923333-01	Stores Inventory	194.88	0.00	
				63.51	80923333-02	Stores Inventory	63.51	0.00	
	XXXXX6970	04/02/2024	Range Servant America Inc	508.61	131989	Conveyor Repair Kit	508.61	0.00	\$508.61
	XXXXX6971	04/02/2024	Real Environmental Products LLC	740.00	R240218	Pump Evaluation	740.00	0.00	\$740.00
	XXXXX6972	04/02/2024	Rexel	1,507.89	S139017839.001	Supplies	1,521.69	13.80	\$1,507.89
	XXXXX6973	04/02/2024	Santa Clara Adult Education	1,184.10	12792	SCAE various trng payments	1,184.10	0.00	\$1,184.10
	XXXXX6974	04/02/2024	Santa Clara Valley Transportation Authority	180.00	2164	March 2024 Bus Passes	180.00	0.00	\$180.00
	XXXXX6975	04/02/2024	Secure Solutions	400.00	000945	Background Investigation	400.00	0.00	\$5,403.16
				2,166.42	000981	Background	2,166.42	0.00	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
						Investigation			
				2,036.74	000982	Background Investigation	2,036.74	0.00	
				400.00	000993	Background Investigation	400.00	0.00	
				400.00	000994	Background Investigation	400.00	0.00	
	XXXXX6976	04/02/2024	SFO Reprographics	55.65	81905	Lamination	55.65	0.00	\$55.65
	XXXXX6977	04/02/2024	Sierra Pacific Turf Supply Inc	322.58	01000572	Supplies	322.58	0.00	\$2,261.75
				1,083.61	01003061	Supplies	1,083.61	0.00	
				237.90	01003864	Supplies	237.90	0.00	
				617.66	01003865	Supplies	617.66	0.00	
	XXXXX6978	04/02/2024	SmartCover Systems	7,056.72	31156	PowerPack Batteries	7,056.72	0.00	\$7,056.72
	XXXXX6979	04/02/2024	Staples Inc	268.14	3563002824	Bill 8073741282 R Montalvo	268.14	0.00	\$958.73
				44.26	3563002828	Bill 8073741282 J Resuello	44.26	0.00	
				235.28	3563002829	Bill 8073741282 Terri Furton	235.28	0.00	
				106.53	3563002831	Bill 8073741282 R Montalvo	106.53	0.00	
				215.83	3563002834	Bill 8073741282 Lisa Mason	215.83	0.00	
				17.97	3563002836	Bill 8073741282 Thao Nguyen	17.97	0.00	
				10.57	3563002839	Bill 8073741282 Thao Nguyen	10.57	0.00	
				30.39	3563002841	Bill 8073741282 Thao Nguyen	30.39	0.00	
				29.76	3563002844	Bill 8073741282 J Resuello	29.76	0.00	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
	XXXXX6980	04/02/2024	Studio Em Graphic Design	163.69	19092	Mercury BANG Ad	163.69	0.00	\$163.69
	XXXXX6981	04/02/2024	Sunnyvale Community Services	26,184.02	CBDO 2023/24-7	Ag#2024-829560 Jan 2024	26,184.02	0.00	\$249,177.08
				25,232.95	CBDO 2023/24-8	Ag#2024-829560 Feb 2024	25,232.95	0.00	
				105,904.53	TBRA 2022-2024 #20	TBRA Program Jan 2024	105,904.53	0.00	
				91,855.58	TBRA 2022-2024 #21	TBRA Program Feb 2024	91,855.58	0.00	
	XXXXX6982	04/02/2024	Sunnyvale Sister City Association	4,475.18	SSCA040124	Student Exchange Prog Reimb	4,475.18	0.00	\$4,475.18
	XXXXX6983	04/02/2024	TDG Engineering Inc	6,510.00	2OAK00253_02	Murphy Av Pro Thru 2/23/24	6,510.00	0.00	\$6,510.00
	XXXXX6984	04/02/2024	TMT Enterprises Inc	1,697.68	19187	Supplies	1,697.68	0.00	\$1,697.68
	XXXXX6985	04/02/2024	United Parcel Service	182.21	0000966608094	AC#966608 W/E 2/10-3/2/24	182.21	0.00	\$182.21
	XXXXX6986	04/02/2024	United Rentals (North America) Inc	587.21	205570720-025	Electric Cart 2/26-3/25/2024	587.21	0.00	\$1,354.75
				767.54	231247249-001	Scissor Lift 3/11-12/2024	767.54	0.00	
	XXXXX6987	04/02/2024	University of California Santa Cruz	5,679.00	59367	Chang, Wenyu #24-12-501-20	5,679.00	0.00	\$10,008.00
				4,329.00	59379	Uddin, Fareed #24-12-501-13	4,329.00	0.00	
	XXXXX6988	04/02/2024	Valley Oil Co	15,093.35	175132	Stores Inventory	15,093.35	0.00	\$22,194.64
				439.46	181406	Diesel Fuel	439.46	0.00	
				371.68	181407	Diesel Fuel	371.68	0.00	
				3,243.55	188104	Stores Inventory	3,243.55	0.00	
				3,046.60	188105	Stores Inventory	3,046.60	0.00	
	XXXXX6989	04/02/2024	VWR International LLC	68.40	8815477385	Supplies	68.40	0.00	\$272.53
				33.00	8815500019	Supplies	33.00	0.00	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
				114.76	8815513856	Supplies	114.76	0.00	
				56.37	8815524681	Supplies	56.37	0.00	
	XXXXX6990	04/02/2024	Walsh Construction Company II LLC	1,575,686.00	WPCPScndry Treatmnt&Dw trng#06	UY-21-07	1,575,686.00	0.00	\$1,575,686.00
	XXXXX6991	04/02/2024	William Paul White	520.00	240305	Baby Sign Language Classes	520.00	0.00	\$520.00
	XXXXX6992	04/02/2024	Yorke Engineering LLC	1,504.75	37628	Air Quality Jun 2023-Feb 2024	1,504.75	0.00	\$1,504.75
	XXXXX6993	04/02/2024	Zanker Road Resource Management LLC	203,542.04	202402511	Organic Waste Processing	203,542.04	0.00	\$203,542.04
	XXXXX6994	04/04/2024	Jamie Williamson Coventry	350.00	JCApr2024	Earth Day Performance	350.00	0.00	\$350.00
	XXXXX6995	04/04/2024	Mariela Herrera	250.00	MHApr2024	Earth Day Performance	250.00	0.00	\$250.00
	XXXXX6996	04/04/2024	Paul Oliphant	250.00	POApr2024	4/20 Earth Day Performance	250.00	0.00	\$250.00
	XXXXX6997	04/04/2024	State Water Resources Control Board	170.00	ValenciaR_Gr 2	Cristobal Valencia, R Gr 2 Cert	170.00	0.00	\$170.00
	XXXXX6998	04/04/2024	Stericycle Inc	101.11	8006581098	Customer 3000149638 Mar24	101.11	0.00	\$101.11
	XXXXX6999	04/04/2024	William Matthew Rupel	500.00	WRApr2024	4/20 Earth Day Performance	500.00	0.00	\$500.00
	XXXXX7000	04/04/2024	AAA Speedy Smog Test Only Station	60.00	037197	Smog Test	60.00	0.00	\$540.00
				60.00	037217	Smog Test	60.00	0.00	
				60.00	037221	Smog Inspection	60.00	0.00	
				60.00	037226	Smog Inspection	60.00	0.00	
				60.00	037250	Smog Inspection	60.00	0.00	
				60.00	037259	Smog Test	60.00	0.00	
				60.00	037278	Smog Test	60.00	0.00	
				60.00	037281	Smog Test	60.00	0.00	

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				60.00	037282	Smog Test	60.00	0.00	
	XXXXX7001	04/04/2024	Aimusic.us	300.00	2408.	Chinese Music Perf 2/4/2024	300.00	0.00	\$300.00
	XXXXX7002	04/04/2024	Air Cooled Engines Inc	121.25	87621	Fan	121.25	0.00	\$121.25
	XXXXX7003	04/04/2024	Alta Planning + Design Inc	15,552.02	304.0002022.207-10	Design Svc for SNAIL	15,552.02	0.00	\$15,552.02
	XXXXX7004	04/04/2024	Amazon Capital Services Inc	35.64	13HY-3YJ4-C3WT	Reiko Yoshidome	35.64	0.00	\$1,126.56
				26.21	1691-TFQP-QF1M	Reiko Yoshidome	26.21	0.00	
				29.45	177K-4Q7L-6P64	Roya Samani	29.45	0.00	
				567.36	194D-LTM3-VCWH	Izzy Roberge	567.36	0.00	
				41.88	1K9P-9HVY-RCDL	Rebecca Elizondo	41.88	0.00	
				104.75	1RH1-YKDL-1RX9	Rebecca Elizondo	104.75	0.00	
				9.70	1T3D-1NCY-61WQ	Brandon Tong	9.70	0.00	
				115.10	1VNW-X67V-HQ63	Nan Choi	115.10	0.00	
				50.16	1VNW-X67V-PDCP	Anjelene Manzanares	50.16	0.00	
				46.89	1WDM-RM46-6DMT	Kimberly Duma	46.89	0.00	
				6.54	1XNK-LNNM-WP6Y	Terri Furton	6.54	0.00	
				68.56	1XTV-NMMK-KLHN	Nan Choi	68.56	0.00	
				24.32	1YWH-L7GX-6WF4	Rodney Wilson	24.32	0.00	

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	XXXXX7005	04/04/2024	Arcadis a California Partnership	28,322.00	10017474	Project 136470	28,322.00	0.00	\$28,322.00
	XXXXX7006	04/04/2024	B2 Perfection Auto Body	22,758.59	33826	Parts & Labor	22,758.59	0.00	\$29,968.51
				7,209.92	34133	Parts & Labor	7,209.92	0.00	
	XXXXX7007	04/04/2024	Bayside Petroleum	2,238.49	PA0000471-2022	Alternative Fuel Service	2,238.49	0.00	\$4,421.55
				2,183.06	PA0000471-2023	Alternative Fuel Service	2,183.06	0.00	
	XXXXX7008	04/04/2024	Betty Sha	212.84	210481-8472	Refund: 1406 Floyd Av	212.84	0.00	\$212.84
	XXXXX7009	04/04/2024	C Overaa & Co	45,717.80	PRMRYTRT MT2#73	UY-16/01-20	45,717.80	0.00	\$45,717.80
	XXXXX7010	04/04/2024	Carollo Engineers	117,047.49	FB46132	Secondary Treat Dewatering	117,047.49	0.00	\$245,753.55
				128,706.06	FB46987	Secondary Treat Dewatering	128,706.06	0.00	
	XXXXX7011	04/04/2024	Cintas Loc #38K	24.17	4182034633	Uniform	24.17	0.00	\$268.04
				24.17	4182749565	Uniform	24.17	0.00	
				24.17	4183474980	Uniform	24.17	0.00	
				24.17	4184194832	Uniform	24.17	0.00	
				24.17	4184917375	Uniform	24.17	0.00	
				147.19	4184917408	Uniform	147.19	0.00	
	XXXXX7012	04/04/2024	Circlepoint Inc	5,498.75	2402068	Project 005386.1000	5,498.75	0.00	\$5,498.75
	XXXXX7013	04/04/2024	Coast Counties Peterbilt	1,942.30	01205191P	Misc Parts	1,942.30	0.00	\$2,857.47
				265.28	01205769P	Misc Parts	265.28	0.00	
				199.89	01205811P	Misc. parts	199.89	0.00	
				450.00	0146842S	Misc parts	450.00	0.00	
	XXXXX7014	04/04/2024	Dell Marketing LP	2,066.64	10721926206	Dell Latitude 5440 XCTO Base	2,066.64	0.00	\$2,066.64
	XXXXX7015	04/04/2024	Department of Transportation	10,325.55	SL240433	Signals & Lighting	10,325.55	0.00	\$10,325.55
	XXXXX7016	04/04/2024	Deutsch Inc	3,510.00	24-4681	Ultimate iSeries Cntrl	3,510.00	0.00	\$3,510.00

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						Cntr			
	XXXXX7017	04/04/2024	Devang Bhuva	532.54	150047-44174	Refund: 404 S Murphy Av	532.54	0.00	\$532.54
	XXXXX7018	04/04/2024	E&M Electric and Machinery, Inc.	11,285.00	438555	Premium Renewal	11,285.00	0.00	\$11,285.00
	XXXXX7019	04/04/2024	Empire Safety & Supply	91.53	0123315-IN	Eye Clean Irritation Solution	91.53	0.00	\$91.53
	XXXXX7020	04/04/2024	Environmental Innovations Inc	3,266.25	2503	Reusable Foodware Pilots	3,266.25	0.00	\$3,266.25
	XXXXX7021	04/04/2024	Ferguson US Holdings Inc	7,290.51	1818263	Parts	7,290.51	0.00	\$7,290.51
	XXXXX7022	04/04/2024	FleetPride Inc	144.13	115086550	Misc Parts	144.13	0.00	\$1,321.10
				91.38	115258604	Misc Parts	91.38	0.00	
				18.28	115350620	Misc Parts	18.28	0.00	
				593.74	115466102	Misc Parts	593.74	0.00	
				177.19	115515147	Misc Parts	177.19	0.00	
				296.38	115603179	Misc Parts	296.38	0.00	
	XXXXX7023	04/04/2024	Glass America California	374.18	6471776	back window glass	374.18	0.00	\$374.18
	XXXXX7024	04/04/2024	Golden State Emergency Vehicle Service Inc	637.11	CI043840	Parts	637.11	0.00	\$2,513.75
				755.82	CI043920	Parts	755.82	0.00	
				892.65	CI044044	Parts	892.65	0.00	
				228.17	CI044135	Parts	228.17	0.00	
	XXXXX7025	04/04/2024	Graniterock Co	7,999.07	2145256	Peninsula Road Materials	7,999.07	0.00	\$7,999.07
	XXXXX7026	04/04/2024	Ground Zero Analysis Inc	1,474.20	29406	Eval Phase 1 Environ. Site	1,474.20	0.00	\$1,474.20
	XXXXX7027	04/04/2024	Henry Van	3,394.74	B20214982	Refund: Permit fees 759 Lakebird Dr.	3,394.74	0.00	\$3,394.74
	XXXXX7028	04/04/2024	Hensel Phelps Construction Co	337,250.00	CivicCenter#39	PR-19-06	337,250.00	0.00	\$337,250.00
	XXXXX7029	04/04/2024	Home Depot USA Inc d/b/a The Home	1,635.24	797708096	Supplies	1,635.24	0.00	\$1,635.24

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			Depot Pro						
	XXXXX7030	04/04/2024	Imperial Dade	216.02	16286084	Supplies	216.02	0.00	\$216.02
	XXXXX7031	04/04/2024	Interstate Battery System of San Jose Inc	1,536.94	40223848	Battery	1,536.94	0.00	\$1,536.94
	XXXXX7032	04/04/2024	Interstate Sales	3,443.74	14980	Parts	3,443.74	0.00	\$3,443.74
	XXXXX7033	04/04/2024	Intex Auto Parts	44.93	2-91099-18	Misc Parts	44.93	0.00	\$2,085.75
				179.62	2-91608-14	Misc Parts	179.62	0.00	
				26.55	2-91894-12	Misc Parts	26.55	0.00	
				67.66	2-93469-14	Misc Parts	67.66	0.00	
				506.10	2-94007-18	Misc Parts	506.10	0.00	
				116.76	2-95765-15	Misc Parts	116.76	0.00	
				62.75	2-95953-12	Misc Parts	62.75	0.00	
				6.73	2-96021-17	Misc Parts	6.73	0.00	
				201.88	2-96602-13	Misc Parts	201.88	0.00	
				34.37	2-96874-18	Misc Parts	34.37	0.00	
				44.45	2-97022-18	Misc Parts	44.45	0.00	
				793.95	2-98546-18	Misc. Parts	793.95	0.00	
	XXXXX7034	04/04/2024	IPS Group Inc	132.80	INV95750	CC Transaction Fee	132.80	0.00	\$132.80
	XXXXX7035	04/04/2024	Johnson Roberts & Associates Inc	273.00	153171	PHQ Reports	273.00	0.00	\$273.00
	XXXXX7036	04/04/2024	Kanopy Inc	1,755.00	395357 – PPU	Videos	1,755.00	0.00	\$1,755.00
	XXXXX7037	04/04/2024	Kelly Spicers Inc	417.18	11550937	Supplies	417.18	0.00	\$856.95
				439.77	11550976	Supplies	439.77	0.00	
	XXXXX7038	04/04/2024	Lehr	47.14	SI100464	Parts	47.14	0.00	\$9,020.60
				52.38	SI100565	Parts	52.38	0.00	
				927.38	SI100683	Parts & Labor	927.38	0.00	
				2,543.70	SI99540	Parts	2,543.70	0.00	
				5,450.00	SI99820	Labor	5,450.00	0.00	

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	XXXXX7039	04/04/2024	Lilian Dang	19.99	24-099	Adobe Creative Cloud All Apps	19.99	0.00	\$19.99
	XXXXX7040	04/04/2024	Lisa Browne	425.00	24-098	PMP Exam	425.00	0.00	\$425.00
	XXXXX7041	04/04/2024	Michael Baker International	26,485.00	1207623	1035 W El Camino P/E 3/3/24	26,485.00	0.00	\$29,412.50
				2,927.50	1207679	1124 W El Camino P/E 3/3/24	2,927.50	0.00	
	XXXXX7042	04/04/2024	Midwest Tape LLC	8,484.11	505270581	Digital Media M/E 3/31/2024	8,484.11	0.00	\$8,484.11
	XXXXX7043	04/04/2024	Mission Valley Ford Truck Sales Inc	1,465.31	289424	Parts & Labor	1,465.31	0.00	\$1,465.31
	XXXXX7044	04/04/2024	Mohammad Hassanzadeh	700.00	1003	Educ. Music Performance	700.00	0.00	\$700.00
	XXXXX7045	04/04/2024	Municipal Maintenance Equipment Inc	372.24	020041	Labor	372.24	0.00	\$372.24
	XXXXX7046	04/04/2024	Murali V Srinivasan	350.00	EXP0000648 21982	Travel Washington DC 2024 NLC Congressional City Conference 030924	350.00	0.00	\$350.00
	XXXXX7047	04/04/2024	NAPA Auto Parts	10.35	5983-910370	Parts	10.35	0.00	\$1,191.95
				29.47	5983-910500	Parts	29.47	0.00	
				24.28	5983-910668	Parts	24.28	0.00	
				66.95	5983-910669	Parts	66.95	0.00	
				16.37	5983-910711	Parts	16.37	0.00	
				13.10	5983-911344	Parts	13.10	0.00	
				118.95	5983-911461	Parts	118.95	0.00	
				13.07	5983-911621	Parts	13.07	0.00	
				15.30	5983-911919	Parts	15.30	0.00	
				82.05	5983-912463	Parts	82.05	0.00	
				26.74	5983-912660	Parts	26.74	0.00	
				311.70	5983-913031	Parts	311.70	0.00	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
				205.24	5983-913256	Parts	205.24	0.00	
				165.07	5983-913266	Parts	165.07	0.00	
				28.97	5983-913534	Parts	28.97	0.00	
				64.34	5983-913618	Parts	64.34	0.00	
	XXXXX7048	04/04/2024	Normandin Chrysler Jeep Dodge Ram	1,795.50	702085	Parts & Labor	1,795.50	0.00	\$1,795.50
	XXXXX7049	04/04/2024	ODP Business Solutions LLC (f/k/a Office Depot Business Solutions LLC)	489.27	360956491001	Patricia Pickett	489.27	0.00	\$1,678.35
				62.17	360967923001	Anjelene Manzanares	62.17	0.00	
				332.91	360967924001	Anjelene Manzanares	332.91	0.00	
				107.60	360971860001	Grace Lo	107.60	0.00	
				53.41	361182805001	Frances Morales	53.41	0.00	
				391.94	361331313001	Stacy De Benedetti	391.94	0.00	
				241.05	361331314001	Stacy De Benedetti	241.05	0.00	
	XXXXX7050	04/04/2024	Orlandi Trailer Inc	210.05	223246	Parts	210.05	0.00	\$356.73
				94.36	223413	Parts	94.36	0.00	
				26.16	223435	Parts	26.16	0.00	
				26.16	223462	Parts	26.16	0.00	
	XXXXX7051	04/04/2024	Power Plan - OIB	568.87	15102723	Parts	568.87	0.00	\$568.87
	XXXXX7052	04/04/2024	QOVO Solutions Inc	214.84	26-7043	Surveillance Support Apr 2024	214.84	0.00	\$5,640.26
				5,425.42	26-7077	Verkada 3-Yr Camera License	5,425.42	0.00	
	XXXXX7053	04/04/2024	Quadient	36.01	40224586	Part Replacement	36.01	0.00	\$36.01
	XXXXX7054	04/04/2024	R S Hughes Co Inc	41.47	80898839-01	Stores Inventory	41.47	0.00	\$41.47

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
	XXXXX7055	04/04/2024	Ranger Pipelines Inc	123,319.63	SCWPSitePre p#20	UY-20-02	123,319.63	0.00	\$123,319.63
	XXXXX7056	04/04/2024	RDO Equipment Co	1,150.32	P3539474	Parts	1,150.32	0.00	\$1,352.27
				26.28	P3551474	Parts	26.28	0.00	
				175.67	P3564574	Parts	175.67	0.00	
	XXXXX7057	04/04/2024	Reed & Graham Inc	5,394.54	075854	Pavement Repair Materials	5,394.54	0.00	\$16,343.35
				142.50	076001	Pavement Repair Materials	150.00	7.50	
				206.41	076096	Pavement Repair Materials	217.27	10.86	
				2,044.87	076221	Pavement Repair Materials	2,152.50	107.63	
				427.50	076516	Pavement Repair Materials	450.00	22.50	
				8,127.53	076680	Pavement Repair Materials	8,555.29	427.76	
	XXXXX7058	04/04/2024	Rice Lake Weighing Systems Inc	741.62	5172477	FPO#ESD02092024	741.62	0.00	\$741.62
	XXXXX7059	04/04/2024	Rincon Consultants Inc	19,180.25	55399	Play Book Update Feb 2024	19,180.25	0.00	\$19,180.25
	XXXXX7060	04/04/2024	Royal Brass Inc	369.04	00328679	Parts	372.44	3.40	\$409.69
				40.65	00328742	Parts	41.02	0.37	
	XXXXX7061	04/04/2024	Safety-Kleen Systems Inc	855.02	93963975	Hazmat	855.02	0.00	\$855.02
	XXXXX7062	04/04/2024	Salvador Torres	123.85	24-097	Textbooks	123.85	0.00	\$123.85
	XXXXX7063	04/04/2024	SASE Co Inc	9,654.75	INV341010	Scarifier	9,654.75	0.00	\$9,654.75
	XXXXX7064	04/04/2024	Shima Firouzmandi	89.99	24-096	Materials: Adobe Creative Cloud All Apps	89.99	0.00	\$89.99

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
	XXXXX7065	04/04/2024	Sonsray Machinery LLC	463.39	PSO122332-1	Parts	463.39	0.00	\$463.39
	XXXXX7066	04/04/2024	Spenco Construction Inc	233,708.55	SdwlkCrbGttr Drvwy2024#02	ST-23-03	233,708.55	0.00	\$233,708.55
	XXXXX7067	04/04/2024	Staples Inc	152.69	3563002846	Bill 8073741282 Terri Furton	152.69	0.00	\$152.69
	XXXXX7068	04/04/2024	Stevens Creek Chrysler Jeep Dodge	39.19	383527	Parts	39.19	0.00	\$300.16
				260.97	383546	Parts	260.97	0.00	
	XXXXX7069	04/04/2024	Sunnyvale Ford Inc	453.34	233830 FOW	Parts	453.34	0.00	\$3,135.52
				130.94	234265 FOW	Parts	130.94	0.00	
				448.01	234485 FOW	Parts	448.01	0.00	
				25.23	234491 FOW	Parts	25.23	0.00	
				182.48	234500 FOW	Parts	182.48	0.00	
				44.65	234553 FOW	Parts	44.65	0.00	
				187.68	234555 FOW	Parts	187.68	0.00	
				136.79	234559 FOW	Parts	136.79	0.00	
				179.24	234618 FOW	Parts	179.24	0.00	
				128.93	234650 FOW	Parts	128.93	0.00	
				21.08	234690 FOW	Parts	21.08	0.00	
				89.96	234701 FOW	Parts	89.96	0.00	
				214.17	234755 FOW	Parts	214.17	0.00	
				39.08	234763 FOW	Parts	39.08	0.00	
				60.12	234805 FOW	Parts	60.12	0.00	
				79.55	234807 FOW	Parts	79.55	0.00	
				140.38	235057 FOW	Parts	140.38	0.00	
				225.83	235360 FOW	Parts	225.83	0.00	
				348.06	FOCS870650	Parts & Labor	348.06	0.00	
	XXXXX7070	04/04/2024	Sunnyvale Towing Inc	60.00	400274	Towing	60.00	0.00	\$2,416.00
				250.00	400833	Towing	250.00	0.00	
				60.00	400856	Towing	60.00	0.00	
				60.00	400863	Towing	60.00	0.00	
				196.00	400874	Towing	196.00	0.00	

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
				492.00	400881	Towing	492.00	0.00	
				60.00	76716	Towing	60.00	0.00	
				60.00	76719	Towing	60.00	0.00	
				368.00	76755	Towing	368.00	0.00	
				60.00	76759	Towing	60.00	0.00	
				750.00	78995	Towing	750.00	0.00	
	XXXXX7071	04/04/2024	TEC Accutite	2,137.24	210339	Parts & Labor	2,137.24	0.00	\$2,137.24
	XXXXX7072	04/04/2024	The Centre for Organization Effectiveness	13,350.00	TCFOE4579	Planning Design & Facilitation	13,350.00	0.00	\$13,350.00
	XXXXX7073	04/04/2024	The Goodyear Tire & Rubber Co	2,221.38	184-1100535	Tires and Fees	2,221.38	0.00	\$2,937.47
				284.03	184-1100595	Tires and Fees	284.03	0.00	
				432.06	184-1100626	Tires and Fees	432.06	0.00	
	XXXXX7074	04/04/2024	Tougas Enterprises Inc	224.36	32324	Catering 3/23/2024	224.36	0.00	\$224.36
	XXXXX7075	04/04/2024	Transoft Solutions Inc	1,140.00	TSUS-12572	AutoTURN MAP Apr24-Apr25	1,140.00	0.00	\$1,140.00
	XXXXX7076	04/04/2024	Turf Star Inc	132.28	7325436-00	Parts	132.28	0.00	\$1,891.36
				1,759.08	7325440-00	Parts	1,759.08	0.00	
	XXXXX7077	04/04/2024	Unity Courier Service Inc	1,082.16	5125	C30508 Mar 2024 Svc	1,082.16	0.00	\$1,082.16
	XXXXX7078	04/04/2024	Valley Oil Co	660.20	632001	DEF	660.20	0.00	\$660.20
	XXXXX7079	04/04/2024	VMI Inc	1,600.00	306702	Installation Labor	1,600.00	0.00	\$1,600.00
	XXXXX7080	04/04/2024	Wood Rodgers Inc	2,618.75	178826	Pavement Rehab Thru 2/29/24	2,618.75	0.00	\$2,618.75
	XXXXX7081	04/04/2024	Zanker Road Resource Management LLC	124,253.96	389-JAN	Organics Processing Dec 2023	124,253.96	0.00	\$124,253.96
EFT	XXXXX3460	04/04/2024	Chaunacey Summer Dunklee	27.80	EXP0000649 64611	Misc Target 022224	27.80	0.00	\$63.77

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
				35.97	EXP0000649 64630	Misc Michaels 032524	35.97	0.00	
	XXXXX3461	04/04/2024	Robert K Brusco	282.82	EXP0000650 58244	Travel Phoenix 012924	282.82	0.00	\$282.82
	XXXXX3462	04/04/2024	Arnold H Chu	226.32	EXP0000641 08785	Travel Monterey 031324	226.32	0.00	\$226.32
	XXXXX3463	04/04/2024	Richard D Hall	448.69	EXP0000652 11581	Travel Seattle 031924	448.69	0.00	\$448.69
	XXXXX3464	04/04/2024	Toshio T Oki	220.00	EXP0000643 60019	Misc Boot Reimbursement 031924	220.00	0.00	\$220.00
	XXXXX3465	04/04/2024	Timothy P O'Connell	236.07	EXP0000663 82183	Misc Vest Reimbursement 033124	236.07	0.00	\$236.07
	XXXXX3466	04/04/2024	Joseph V Ochoa	241.68	EXP0000648 35033	Travel Dublin 031924	241.68	0.00	\$241.68
	XXXXX3467	04/04/2024	Daniel E Reyna	342.48	EXP0000650 77147	Travel Tustin 031724	342.48	0.00	\$342.48
	XXXXX3468	04/04/2024	Bryan E Berdeen	69.95	EXP0000652 10224	Mileage Reimbursement	69.95	0.00	\$69.95
	XXXXX3469	04/04/2024	David A Branum II	145.00	EXP0000647 98510	Misc ICC 030624	145.00	0.00	\$145.00
	XXXXX3470	04/04/2024	Fernando G Limon Junior	311.00	EXP0000648 34971	Travel Monterey 031824	311.00	0.00	\$311.00
	XXXXX3471	04/04/2024	Ruben Lopez	91.64	EXP0000663 82643	Misc Mountain Mikes 03-20-24	91.64	0.00	\$91.64
	XXXXX3472	04/04/2024	Thao Thanh Thi Nguyen	405.00	EXP0000648 35019	Tuition CA Coast University 032424	405.00	0.00	\$405.00
	XXXXX3473	04/04/2024	Casey Alan Bishop	284.58	EXP0000575 26228	Travel San Diego 012824	284.58	0.00	\$284.58
	XXXXX3474	04/04/2024	Michelle L Ahlberg	325.00	EXP0000638 54382	Misc Online Training 09132023	325.00	0.00	\$325.00
	XXXXX3475	04/04/2024	George Edward Young III	225.00	EXP0000650 58182	Travel Phoenix 012924	225.00	0.00	\$225.00

Payment Type	Payment #.	Payment Date	Vendor Name	Amount Paid	Invoice No.	Description	Invoice Amount	Discount Taken	Payment Total
	XXXXX3476	04/04/2024	David C Battaglia	1,080.30	EXP0000658 22890	Misc. Reimbursement - Battaglia	1,080.30	0.00	\$1,080.30
	XXXXX3477	04/04/2024	Marlena E Sessions	2,166.28	EXP0000658 23029	TravelWashington DC2024	2,166.28	0.00	\$2,166.28
	XXXXX3478	04/04/2024	Gregory W Giguere	300.00	EXP0000648 35045	Travel Vacaville 030924	300.00	0.00	\$300.00
	XXXXX3479	04/04/2024	Jose De La Torre Martin	174.30	EXP0000645 38495	Mileage	174.30	0.00	\$174.30
WIRE	XXXXX3459	04/04/2024	MP Sonora Court Associates LP	819,728.51	3-1178 Sonora Construction Draw #2	1178 Sonora Construction Draw #2 - WR date 4/3/2024	819,728.51	0.00	\$819,728.51
Grand Total				5,307,613.34			5,308,207.16	593.82	\$5,307,613.34



City of Sunnyvale

Agenda Item

24-0571

Agenda Date: 4/23/2024

REPORT TO COUNCIL

SUBJECT

Adopt a Resolution Amending the City's Salary Resolution, Schedule of Pay and Classification Plan to add the Classification of Senior Human Resources Analyst

BACKGROUND

This report recommends amending the Classification Plan and the City's Salary Resolution to update the schedule of pay to reestablish the classification of Senior Human Resources Analyst. With the reestablishment of the Senior Human Resources Analyst, the City's Salary Resolution requires a modification to include the classification in section 4.00 Overtime Pay - Who is Entitled.

EXISTING POLICY

Section 1103, entitled Classification, of the City Charter states that additions or changes to the classification plan may be adopted from time to time by the City Council upon the recommendation of the City Manager.

Council Policy 7.3.1 Legislative Management - Goals and Policies, Goal 7.3D: Maintain a quality work force, consistent with state and federal laws, City Charter, and adopted policies in order to assure that City services are provided in an effective, efficient, and high-quality manner.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" with the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

DISCUSSION

With approval from the Office of the City Manager, the Department of Human Resources is requesting to reestablish the Senior Human Resources Analyst classification on the City's classification plan. This classification will be the subject matter expert for the Human Resources functions of the City's Enterprise Resource Planning (ERP) application.

The classification will be responsible for developing and maintaining system configuration and data structures; developing reports, queries, and dashboards for use by users; planning and leading the testing and implementation tasks of ongoing system releases and updates, including documentation; providing application and business expertise to support end users across all departments for the applicable modules; and developing, coordinating, and maintaining business process, training, and system configuration documentation.

The addition of the Senior Human Resources Analyst classification will require Section 4.000 of the

Salary Resolution to be revised to indicate the position is designated as exempt from the provisions of the Fair Labor Standards Act (FLSA).

4.000 Overtime Pay - Who Is Entitled

All employees of the City shall be entitled to overtime pay, except those in Management positions in Categories D, E, F, K, M, and the following classifications in Category G, which are hereby designated as exempt from the provisions of the Fair Labor Standards Act (FLSA).

Category G Classifications:

Job Code	Classification
1450	Human Resources Analyst
1015	Payroll Supervisor
1460	Senior Human Resources Analyst

The Senior Human Resources Analyst classification is designated as confidential and is not represented by a bargaining unit.

FISCAL IMPACT

City Council approved FY 2023/24 Budget Modification No. 8 (RTC No. 23-0955 on 12/12/2023) that funded five term-limited positions to a new project supporting Enterprise Resource Planning (ERP) stabilization and “after go-live” support. This funding included an allocation for a term-limited Principal Human Resources Analyst, which is greater than the estimated cost of the Senior Human Resources Analyst and allows Project 836730 - ERP Stabilization and Support to fully cover the cost.

PUBLIC CONTACT

Public contact was made by posting the Council meeting agenda on the City's official-notice bulletin board at City Hall, at the Sunnyvale Public Library and in the Department of Public Safety Lobby. In addition, the agenda and this report are available at the NOVA Workforce Services reception desk located on the first floor of City Hall at 456 W. Olive Avenue (during normal business hours), and on the City's website.

RECOMMENDATION

Adopt a Resolution amending Resolution Nos. 143-77 and 1151-22 to add the new Classification of Senior Human Resources Analyst and amend the City's Salary Resolution and Schedule of Pay to include the Classification.

Prepared by: Delanie LoFranco, Human Resources Manager

Reviewed by: Tina Murphy, Director, Human Resources

Reviewed by: Sarah Johnson-Rios, Assistant City Manager

Approved by: Kent Steffens, City Manager

ATTACHMENTS

1. Resolution

DRAFT 4/9/2024 MCT

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUNNYVALE AMENDING RESOLUTION NOS. 143-77 AND 1151-22, TO ADD THE NEW CLASSIFICATION OF SENIOR HUMAN RESOURCES ANALYST TO THE CLASSIFICATION PLAN OF THE CIVIL SERVICE, AND AMEND THE CITY'S SALARY RESOLUTION AND SCHEDULE OF PAY TO INCLUDE THE CLASSIFICATION

WHEREAS, the Human Resources Department (HR) has proposed an amendment to the Classification Plan of the City of Sunnyvale to add the newly-established job classification of "Senior Human Resources Analyst"; and

WHEREAS, the City Council has considered such proposals and recommendations and wishes to approve the amendment to the Classification Plan of the Civil Service and make corresponding changes to the City's Salary Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUNNYVALE THAT:

1. The City Council hereby approves an amendment to the Classification Plan to add the classification "Senior Human Resources Analyst" (1460).
2. Except as herein modified, the Classification Plan, Resolution No. 143-77, as amended shall remain in full force and effect.
3. Resolution No. 1151-22, the City's Salary Resolution, is hereby amended by adding the classification and pay rates set forth in Exhibit A to the schedule of pay (salary table) attached and incorporated by reference to implement the changes described in this resolution on the effective dates noted in Exhibit A.
4. Section 4.000 (Overtime Pay- Who is Entitled) of the City's Salary Resolution is hereby amended to add the Senior Human Resources Analyst classification to the list of Category G positions that are exempt from overtime.
5. Except as herein modified Resolution No 1151-22 as amended, shall remain in full force and effect.

Adopted by the City Council of the City of Sunnyvale at a regular meeting held on April 23, 2024, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

RECUSAL:

ATTEST:

APPROVED:

DAVID CARNAHAN
City Clerk
(SEAL)

LARRY KLEIN
Mayor

APPROVED AS TO FORM:

REBECCA L. MOON
Interim City Attorney

EXHIBIT A

Regular			Casual/Temporary			Job Title	Range / Scale	Hourly Pay Rates						Annual Range		Effective Date
Job Code	Unit	Pay Cat.	Job Code	Unit	Pay Cat.			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Minimum	Maximum	
1460	Conf	G				Senior Human Resources Analyst	729	53.9811	56.6802	59.5142	62.4899	65.6144	68.8951	112,281	143,302	4/24/24

Regular			Casual/Temporary			Job Title	Range / Scale	Hourly Pay Rates						Annual Range		Effective Date
Job Code	Unit	Pay Cat.	Job Code	Unit	Pay Cat.			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Minimum	Maximum	
1460	Conf	G				Senior Human Resources Analyst	729	55.8704	58.6639	61.5971	64.6770	67.9109	71.3065	116,210	148,318	7/7/24

Regular			Casual/Temporary			Job Title	Range / Scale	Hourly Pay Rates						Annual Range		Effective Date
Job Code	Unit	Pay Cat.	Job Code	Unit	Pay Cat.			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Minimum	Maximum	
1460	Conf	G				Senior Human Resources Analyst	729	57.8259	60.7172	63.7531	66.9408	70.2878	73.8022	120,278	153,509	7/6/25



City of Sunnyvale

Agenda Item

24-0380

Agenda Date: 4/23/2024

REPORT TO COUNCIL

SUBJECT

Adopt a Resolution Amending the City's Salary Resolution

BACKGROUND

The Department of Human Resources periodically recommends to the City Council amendments to the Salary Resolution to incorporate necessary updates and changes resulting from recently negotiated Memorandums of Understanding (MOUs) or other policy requirements.

Therefore, for clarity and administrative efficiency, this report presents for Council consideration a resolution amending the City's Salary Resolution. In addition to minor administrative revisions, key changes include:

- Changes based on the Enterprise Resources Planning (ERP) implementation,
- Removal of redundant information included in the applicable MOUs or Administrative Policy Manual.

EXISTING POLICY

Council Policy 7.3.1 Legislative Management - Goals and Policies, Goal 7.3D: Maintain a quality work force, consistent with state and federal laws, City Charter, and adopted policies in order to assure that City services are provided in an effective, efficient, and high-quality manner.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" with the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(4) in that is a fiscal activity that does not involve any commitment to any specific project which may result in a potential significant impact on the environment.

DISCUSSION

This report presents for Council consideration a resolution amending the City's Salary Resolution. Below is an explanatory list of the recommended changes.

Changes Based on the Enterprise Resource Planning (ERP) Implementation

In January 2024, the City of Sunnyvale implemented the Oracle Enterprise Resource Planning (ERP) Human Capital Management (HCM) modules for Human Resources and Payroll. The ERP project goal is to standardize City operations and minimize or remove system customizations by streamlining or simplifying City processes. As a result, some changes are made to employees' benefits. All changes were reviewed to ensure the City is following industry best practices and current laws.

Prior to the implementation of the HCM modules, some leaves of absence were accrued based on pay periods of service or a payroll calendar year. Using system functionality, employees now accrue some leaves of absence based on years of service and calendar year. The following sections of the Salary Resolution are updated to reflect the new practices based on ERP system.

- Section 3.100 Paid Time Off Leave (PTO) and Paid Medical Leave (PML) - Management
- Section 3.310 Floating Holiday Leave
- Section 3.620 Long Term Disability
- Section 3.900 Management Leave for Management
- Section 3.910 Exempt Leave for Confidential Employees
- Section 5.501 Cash in-Lieu - Medical Coverage
- Section 5.515 City Contribution - Cafeteria Benefits Plan
- Section 5.600 Workers' Compensation Benefits

Administrative Changes to the Salary Resolution

Staff recommends the following updates to the Salary Resolution that are administrative updates to be consistent with MOUs or Administrative Policies.

- 1) Update of Language - Language in the following sections materially duplicates language contained in applicable MOUs or Administrative Policies, or no longer accurately describes the current MOUs, Administrative Policies or practices. Revisions will not result in material changes to existing benefits.
 - a. Section 3.000 Leave Benefits
 - b. Section 3.010 Leave Authorization
 - c. Section 3.020 Leave Benefits - To Whom Applicable
 - d. Section 3.030 Leave Payment
 - e. Section 3.040 Leave Substitution
 - f. Section 3.630 Paid Medical Leave - Authorization
 - g. Section 3.640 Paid Medical Leave Requirement Waiver
 - h. Section 4.030 Overtime Pay
 - i. Section 5.010 Interim/Acting Pay or Out-of-Class Pay for Special Assignment Work - Management
 - j. Section 6.500 Automobile Allowance
 - k. Section 7.150 Promotion - Management

During the ERP system implementation, the City met and conferred with bargaining units about changes to benefits. All bargaining units have been notified of the proposed changes to the Salary Resolution and have had an opportunity to provide comment.

FISCAL IMPACT

There is no fiscal impact from the proposed changes.

PUBLIC CONTACT

Public contact was made by posting the Council meeting agenda on the City's official-notice bulletin board at City Hall, at the Sunnyvale Public Library and in the Department of Public Safety Lobby. In

addition, the agenda and this report are available at the NOVA Workforce Services reception desk located on the first floor of City Hall at 456 W. Olive Avenue (during normal business hours), and on the City's website.

STAFF RECOMMENDATION

Adopt a Resolution Amending the City's Salary Resolution to Make Administrative Updates for Consistency with MOU and Policy Provisions, and the City's New ERP System.

Prepared by: Vienne Choi, Principal Human Resources Analyst

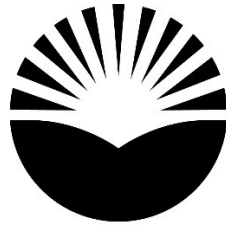
Reviewed by: Tina Murphy, Director, Human Resources

Reviewed by: Sarah Johnson-Rios, Assistant City Manager

Approved by: Kent Steffens, City Manager

ATTACHMENTS

1. Redline Draft Salary Resolution Text
2. Resolution



Sunnyvale

City of Sunnyvale

Salary Resolution

Posted Date: ~~January 9, 2024~~ April 24, 2024

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1.000 Pay Plan Schedules

The schedule of pay for each classification in the Classified Service and in the Unclassified Service enumerated by pay categories A, B, C, G, L, and TL consist of hourly pay rates for each available step in each classification. The schedule of pay for Unclassified and Classified Management classifications enumerated by pay categories D, E, F, K and M consists of minimum and maximum salary range for each classification.

All pay ranges and rates are contained in Exhibit "A" (posted Salary Tables) and incorporated by this reference.

Pay Plan Schedules A through TL apply to employee categories as follows:

Pay Plan Category A applies to employees represented by the Communications Officers Association (COA).

Pay Plan Category B applies to employees represented by the Sunnyvale Employees Association/IFPTE Local 21 (SEA).

Pay Plan Category C applies to employees represented by the Public Safety Officers Association (PSOA).

Pay Plan Category D applies to unrepresented Classified Management employees. This category represents mid-management employees.

Pay Plan Category E applies to employees represented by the Sunnyvale Managers Association (SMA).

Pay Plan Category F applies to employees in Unclassified Department Director positions who report directly to the City Manager. These classes are the highest level management positions at the department level. Employees in these positions are responsible for overall direction of their respective department operations within the context of City policy.

Pay Plan Category G applies to unrepresented Classified Confidential employees. [Note: For purposes of wage increases/decreases, benefits and leaves, Category G employees receive the same treatment as Category B employees, except as provided in Section 3.910, Section 4.000, Section 4.100, and Section 4.300].

Pay Plan Category K applies to employees in unrepresented Unclassified Management classifications appointed directly by the City Attorney.

Pay Plan Category L applies to Classified Regular Part-time employees represented by the Service Employee International Union (SEIU).

Pay Plan Category M applies to employees represented by the Public Safety Managers Association (PSMA).

Pay Plan Category TL applies to employees in Unclassified Term-Limited classifications. [Note: For purposes of wage increases/decreases, benefits and leaves, Category TL employees receive the same treatment as Category B employees, except as provided in Section 3.910, Section 4.000, Section 4.100, and Section 4.300].

The Pay Ranges and Rates for each subclass of a classification for which subclasses have been established shall be as set forth for the applicable classification.

The effective dates for each Pay Plan are indicated on the respective Pay Plan Schedules as set forth in Exhibit "A" (posted Salary Tables).

1.050 Retroactive Payment – Separated/Retired Employees

Retroactive salary adjustments which occur as a result of a collective bargaining settlement will be provided to those employees who are actively employed by the City at the time of the Memorandum of Understanding adoption by the City Council, and to those employees who have retired between the effective date for retroactivity and date of adoption by the City Council. Any employees who have separated or have been terminated prior to this adoption will not be eligible for any retroactive adjustments. Retroactivity will be provided for salary adjustment only. To be eligible for any other salary adjustment as a result of Memorandum of Understanding (MOU) provisions, the employee must be employed as of the established effective date of such action.

1.100 Mandated Deductions

Any state or federally mandated deductions are made in accordance with applicable law.

All employees hired from April 1, 1986 shall be covered by Medicare. The employee and the City will each contribute the mandated percentage of the employee's wage toward the cost of Medicare.

1.110 Unemployment Insurance

Unemployment insurance is provided to employees at no cost to the employee.

~~3.000 Leave Benefits~~

~~The enumerated leave benefits are part of the Pay Plan or applicable Memoranda of Understanding.~~

3.010 Leave Authorization

~~All leaves, with the exception of those of Category K members, must be approved in advance by the City Manager or designated Management representative under established procedure. Leaves of Category K members must be approved in advance by the City Attorney.~~

3.020 Leave Benefits – To Whom Applicable

~~Except as otherwise provided for herein, leave benefits are applicable to employees in Pay Plan Categories A, B, C, D, E, F, G, K, L, M, and TL.~~

3.030 Leave Payment

~~All leave time shall be paid at the hourly straight time rate. Only one type of paid leave shall be paid at any given time and when paid shall be to the exclusion of any other paid time.~~

3.040 Leave Substitution

~~No leave may be substituted for the authorized leave once the employee is on leave except as provided in the Administrative Policy; nor may any leave be authorized in addition to another leave for the same period.~~

3.100 Paid Time Off Leave (PTO) and Paid Medical Leave (PML) – Management

(a) Employees in Categories D, F and K are eligible to accrue and use Paid Time Off Leave (PTO). ~~Such leave shall be used for vacation, medical appointment, illness or injury, family emergency, and may also be used for personal business, care of sick children or other family members, school visits, etc. Leaves not included in PTO which remain separate leaves are bereavement, jury duty, military duty, management or exempt leave, workers' compensation, floating holiday, and holiday. Refer to the [applicable MOU or the Administrative Policy Manual for rules and administrative details.](#)~~

~~Except for illness, injury or emergency, all PTO shall be pre-planned and pre-approved. The minimum advance notice is 1 week. The City may at any time require written verification from a physician for a non-pre-planned absence for illness or injury, family emergency or visits to a doctor, dentist or licensed mental health practitioner.~~

(b) PTO begins accruing on the first day of employment ~~and is prorated on an hourly basis for each paid hour. PTO shall not accrue during any unpaid leave, except as provided in Section 3.100(I).~~ Time off is paid provided there is adequate PTO accrued to cover the absence. Time off in excess of PTO accruals and other available leave shall be leave without pay. As

employees use PTO, the time used shall be deducted from the employee's current PTO balance.

- (c) The accrual rates are listed below:

Table A

Pay Periods of Service	<u>Years of Service</u>	Accrual Rate - Hours/Pay Period	Accrual Rate - Hours/Year
1-26.99	0 to 1	6.5	169
27-130.99	1+ to 5	7.5	195
131-260.99	5+ to 10	9.0	234
261-442.99	10+ to 17	10.5	273
443-650.99	17+ to 25	11.5	299
651+	25+	12.0	312

- (d) Eligible employees will accrue at the rates shown in Table A for the first 870 hours. After 870 hours are accrued, the employee will start accruing at the reduced rate levels of Table B.

Table B

Pay Periods of Service	<u>Years of Service</u>	Accrual Rate - Hours/Pay Period	Accrual Rate - Hours/Year
1-130.99	0 to 5	5.0	130
131-650.99	5+ to 25	6.5	169
651+	25+	8.0	208

Accruals at this level will stop at 1040 hours (maximum cap) until total accrual is reduced below 1040.

- (e) If at any time the total accrual falls below 870 hours, the accrual rate will revert to the rates in Table A.

- (f) No minimum usage per year is required. Accruals carry over from one ~~payroll~~ calendar year to the next.

- (g) For a newly hired or promoted Category F employee, the City Manager may authorize an initial accrual rate higher than that provided in the above and/or an initial credit of hours. Such provision will be documented in the offer letter to the employee.

- (h) For a newly hired or promoted Category D employee, the City Manager may authorize an initial accrual rate higher than that provided in the above.

- (i) For a newly hired or promoted Category K employee, the City Attorney may

authorize an initial accrual rate higher than that provided in the above and/or an initial credit of hours. Such provision will be documented in the offer letter to the employee.

(j) PTO and Separation/Retirement. ~~PTO accrues and is prorated on an hourly basis for each paid hour during the last pay period of service. PTO shall be paid off to the employee on the employee's last day of work (pay included in final paycheck).~~ The City Manager may, ~~however,~~ approve the utilization of available accrued PTO to extend the date of retirement, and in special circumstances, the date of separation within the same calendar year.

(k) PTO and Paid Medical Leave. After ~~26 consecutive pay periods~~1 year of service, the City shall provide full pay for a medically certified (same occurrence) illness or injury, beginning with work hour 121 through 90 calendar days of illness or injury. No Paid Medical Leave (PML) will be provided unless the requirements of the Administrative Policy provisions are satisfied.

To access the PML, an employee must provide acceptable written medical documentation (a doctor's note and medical information in accordance with current Administrative Policy) showing that the illness or injury is a single illness or injury, whether continuous time off has been taken or not for that illness or injury. The first 120 hours of a single illness or injury are charged to the employee's PTO bank. Hours 121 up through the maximum of calendar day 90 are eligible for coverage under the PML.

After 90 calendar days of (same occurrence) illness or injury, the employee shall be eligible to apply for Long Term Disability coverage as outlined in Section 3.~~630620~~. In addition, if, after having been off work for 120 hours on a same illness or injury and becoming eligible for PML pay, the employee continues to be unable to return to work full-time, but is able to work partial days, the employee remains eligible for PML pay for the part of the day that the employee is unable to work.

(l) PTO and Workers' Compensation. During the first ~~26 pay periods~~1 year of service, the employee will be eligible for Workers' Compensation benefits as provided by state law. The employee, at this time, will have the option to use PTO or any other leave balance available, or keep it in their leave bank for future use upon their return.

After ~~26 consecutive pay periods~~1 year of service, the City shall provide full pay for a medically certified work-related (same occurrence) illness or injury, beginning with workday 1 through 60 calendar days of illness or injury. After 90 calendar days of (same occurrence) work-related illness or injury, the employee shall be eligible to apply for Long Term Disability coverage

as outlined in Section 3.~~630~~620. Employee will accrue full seniority for the first 90 days of Workers' Compensation leave regardless of whether they use PTO or any other leave balance to supplement Workers' Compensation benefits.

(m) If an employee has no available leave hours, pay may be deducted for any hours short of 40 worked in a week. This policy is established pursuant to principles of public accountability.

(n) PTO Cash Out. Employees in Categories D, F and K who accrue less than 9.6 hours in the last pay period of the December prior to the year of cash out have the option to cash-out up to 130 hours of PTO effective the last pay day in October of each calendar year. Employees who accrue 9.6 hours or more in the last pay period of the December prior to the year of cash out have the option to cash-out up to 200 hours of PTO effective the last pay day in October of each calendar year~~—~~.

This cash-out will be allowed as long as the employee maintains a balance of 120 hours in the PTO leave bank. If the employee elects this option, the minimum number of hours that may be cashed-out is 8.

To be eligible to cash out PTO, an employee must submit an irrevocable election form in the calendar year preceding the cash-out specifying the number of hours that the employee irrevocably elects to cash out.

3.200 Bereavement Leave

Employees in Categories D, F and K are entitled to bereavement leave where death has occurred to an employee's spouse or registered domestic partner, father, step-father, mother, step-mother, son, daughter, brother, sister, grandparents or grandchildren, or to the father, step-father, mother, step-mother, son, daughter, brother, sister, grandparents or grandchildren of an employee's spouse or registered domestic partner. The City reserves the right to require proof of death from the employee.

Employees in Categories D, F and K shall be entitled to bereavement leave in an amount not to exceed 40 work hours per eligible incident immediately upon employment. Except as provided herein, all bereavement leave must be used within six calendar months of the date of the eligible incident. Employees who are designated as the executor for a qualifying decedent's estate may use bereavement leave beyond the six-month limitation. Any use of bereavement leave more than six months after the eligible incident requires the approval of the Human Resources Director.

The City reserves the right to require proof of death from the employee including, but not limited to death certificates, obituaries, and funeral cards.

3.300 Holiday Leave

Employees in Categories B, C (except those scheduled to work holidays), D, E, F, G, K, M, and TL who were on pay status both before and after each holiday shall be entitled to take leave on each of the following holidays and be paid at the straight time rate, except as provided in Section 3.320.

City Observed Holidays

Independence Day	Christmas Eve	Martin Luther King, Jr. Birthday
Labor Day	Christmas Day	President's Holiday
Thanksgiving Day	New Year's Eve	Memorial Day
Day After Thanksgiving	New Year's Day	

When a City holiday falls on a Saturday, the holiday will be observed on the Friday; when a holiday falls on a Sunday, the holiday will be observed on Monday; or as designated by the City Council.

3.310 Floating Holiday Leave

Employees in Categories D, F and K shall be credited with 30 hours of floating holiday leave ~~at the beginning of each payroll calendar year on January 1 of each year and available for use until the last pay period processed in the same year.~~

~~Floating holiday granted for new hire, promotion, separation, and moving into or out of an eligible group is pro-rated based upon partial year eligibility. New employees shall be credited with a pro-rata share based upon the proportion of the payroll calendar year remaining after their date of hire.~~

~~Unused floating holiday hours at the end of each plan year will be paid out in cash.~~

~~Use of floating holiday leave shall be subject to the approval of the employee's supervisor. Upon separation of employment, unused pro-rated floating holiday balance shall be paid to the employee with the final paycheck. Employees terminating City employment shall have their allotment of floating holiday leave for that year pro-rated based upon their date of separation. Employees who have used less than their pro-rated allotment for the portion of the payroll calendar year worked shall have the balance paid to them on their final paycheck. Employees who have used more than their pro-rated allotment for the portion of the payroll~~

~~calendar~~plan year worked, shall have the overage deducted from their final paycheck.

~~Employees in Categories D, F and K who have unused floating holiday hours at the end of the payroll calendar year will be paid out in cash for all the unused hours.~~

~~Refer to the applicable MOU or the Administrative Policy Manual for rules and administrative details.~~

3.320 Special Schedule – Holiday Leave

Holiday leave for employees on a Special Schedule is paid in accordance with policies set forth in the Special Schedule Agreement, applicable MOU, or in the Administrative Policy Manual as the same exists or is amended hereafter.

3.400 Jury Leave

An employee is entitled to jury leave subject to conditions and limitations contained in the applicable MOU, or in the Administrative Policy Manual, as the same exists or is amended hereafter.

3.500 Military Leave

Employees assigned to active military duty are entitled to military leave in accordance with the provisions of applicable State and Federal laws, and the Administrative Policy Manual as the same exists or is amended hereafter. This leave is granted on a fiscal year basis.

3.550 Military Reservists – Extension of Benefits and Supplemental Salary

(a) A person is eligible for the benefits established in this section if they meet all of the following qualifications:

- (1) Is an active probationary or regular part-time or full-time employee of the City in Pay Plan Categories A, B, C, D, E, F, G, K, L, M, or TL;
- (2) Is a member of the Armed Forces, Naval Militia or National Guard;
- (3) Is called to active duty per Executive Order 13223 issued on September 14, 2001;
- (4) Returns to City employment within 60 days after the end of active duty status; and
- (5) Remains as an employee of the City for at least six months following their return to City employment.

Eligible employees will be required to sign an agreement with the City which details their

rights and obligations with respect to these benefits and supplemental salary prior to their initial receipt of benefits beyond the mandatory 30 days of benefits otherwise provided by law. Employees who elect not to return to City service shall be required to repay the City for the cost of the supplementary salary and benefits plus interest at the 26-week T-bill rate at the time that the final supplementary compensation was provided and for the period that exceeded the mandatory 30 days of benefits otherwise provided by law.

(b) The City will continue to pay a bi-weekly check to eligible employees equal to base salary, plus any other compensation the employee would have received had they been actually working. The employee then will reimburse the City the amounts paid for military service plus allowances, including Basic Allowance for Housing.

(c) Eligible employees will be required to send copies of their military pay stubs to the Department of Human Resources for purposes of reconciliation. The payments will be reconciled by the Payroll unit of the Accounting Division of the Department of Finance. If the Payroll unit has not received the copies within three weeks after the end of the month, future checks will be withheld until the information is provided.

(d) All employees who receive the benefits and supplemental salary under this section will be eligible to remain covered under their current retirement, medical, dental, employee assistance, and vision plans while Executive Order 13223 remains active or until such time as Council takes action to amend or discontinue such benefits and supplemental salary. The City will provide eligible employees, along with the supplemental salary, the amount that the City currently contributes toward the benefits plans. If the employee is currently paying a deduction toward these plans, the employee will continue to make those payments.

3.620 Long Term Disability

For employees in Categories A, B, D, E, G, K, M, and TL, the City shall provide, after ~~completion of 26 consecutive pay periods~~ 1 year of service, income protection insurance which will take effect after 90 calendar days from the original date of disability and which, subject to standard policy provisions, exclusions and limitations, will pay 67% of the employee's annual base salary while the employee is disabled and unable to work.

For employees in Category F, income protection insurance is provided as of the first of the month after date of hire. Eligibility and procedural limitations are set forth in the Administrative Policy Manual and the current Long Term Disability contract as the same now exists or is hereafter

amended.

3.630 — Paid Medical Leave — Authorization

~~Paid Medical leave may be authorized by Management staff in accordance with procedures set forth in the applicable MOU or Administrative Policy Manual as the same now exists or is hereafter amended.~~

3.640 — Paid Medical Leave Requirement Waiver

~~For employees in Categories D, E, F, K and M, the requirement of 26 pay periods of service for eligibility for City provided Paid Medical Leave, i.e., full pay for a medically certified (same occurrence) illness/injury beginning with work hour 121 through 90 calendar days, may be waived by the City Manager in the case of catastrophic and/or life-threatening illness/injury.~~

3.900 — Management Leave for Management

Employees in Categories D and K shall be credited with 60 hours of Management ~~or Exempt~~ Leave ~~at the beginning of the first pay period of the payroll calendar year, and~~ Employees employees in Category F shall be credited with 70 hours of Management Leave on January 1 of each year and available for use until December 31 of the same year. Unused time may not rollover to the next year, and there shall be no cash value for Management ~~or Exempt~~ Leave time.

Management Leave granted for new hire, promotion, regaining eligibility with improvement on the performance evaluation, and moving into an eligible group is pro-rated based upon partial year eligibility.~~For new hire employees or promotions from another bargaining unit, the amount of credited Management or Exempt Leave in the initial calendar year of appointment will be pro-rated based on the pay period of hire. Use of Management or Exempt Leave for Category F is subject to the City Manager's approval, Category D to Department Director's approval, and to the additional provisions in the Administrative Policy.~~

Refer to the applicable MOU or the Administrative Policy Manual for rules and administrative details.

3.910 — Exempt Leave for Confidential Employees

Employees in Category G designated as FLSA-exempt as provided in Section 4.000 shall be credited with 40 hours of ~~Management or Exempt~~ Leave ~~at the beginning of the first pay period of the payroll calendar year~~ on January 1 of each year and available for use until December 31 of the same year. Unused time may not rollover to the next year, and there shall be no cash value for

~~Management or~~ Exempt Leave time.

~~Exempt Leave granted for new hire, promotion, regaining eligibility with improvement on the performance evaluation, and moving into an eligible group is pro-rated based upon partial year eligibility. For new hire employees or promotions from another bargaining unit, the amount of credited Management or Exempt Leave in the initial calendar year of appointment will be pro-rated based on the pay period of hire. Use of Management or Exempt Leave is subject to the employee's manager approval and to the additional provisions in the Administrative Policy.~~

Refer to the Administrative Policy Manual for rules and administrative details.

3.950 Employee Emergency Leave Relief Fund

The Employee Emergency Leave Relief Fund is a program that allows any City employee who has leave hours accrued, the opportunity to donate a portion of their accrued leave to benefit another employee needing paid emergency leave. To benefit from this fund, the receiving employee must be eligible to accrue City paid leave time, must have used all available accrued leave and must have a personal emergency that requires the employee to be on leave from work responsibilities to attend to the emergency. The employee, or a member of the family or a friend, must request in writing to the City Manager that this Employee Relief Fund be enacted. The City Manager will have administrative authority to accept or reject the request. The City Manager will also have the administrative authority in defining all procedures to be followed in setting up and utilizing this fund.

4.000 Overtime Pay – Who Is Entitled

All employees of the City shall be entitled to overtime pay, except those in Management positions in Categories D, E, F, K, M, and the following classifications in Category G, which are hereby designated as exempt from the provisions of the Fair Labor Standards Act (FLSA).

Category G Classifications:

Job Code	Classification
1450	Human Resources Analyst
1015	Payroll Supervisor

4.010 Overtime Authorization

All overtime must be approved in advance by the City Manager or designated Management representative under established procedure.

4.020 Overtime Computation

Overtime, when applicable, shall be paid at the rate of 1½ times the straight-time rate, except as otherwise provided for in an applicable MOU, statute or herein.

4.030 Overtime Pay – When Applicable

Casual/Temporary employees ~~and regular part time employees in Category L~~ shall be entitled to overtime pay in accordance with the Fair Labor Standards Act (FLSA). Casual/Temporary employees who meet the FLSA exempt requirements are designated as such.

Employees ~~assigned to a special schedule~~ shall be entitled to City overtime only for hours worked in excess of 40 hours in a work week as defined in the applicable MOU and Administrative Policy Manual, or as provided in the written special schedule agreement.

4.100 Compensatory Time

Employees in Category G shall have the same accumulation and use options as employees in Category B. Employees in Category G designated as FLSA exempt as provided in Section 4.000 are not eligible for compensatory time.

4.300 Confidential Premium Pay

Effective June 29, 1997, rank and file employees in Category G routinely and consistently assigned to sensitive positions requiring trust and discretion shall be paid a 3.5% Confidential Premium on all paid hours.

Examples of the job functions of classifications in Category G requiring trust and discretion are those regularly assigned to:

- (a) Provide direct support to department directors, attorneys, City Manager or Council;
or
- (b) Perform human resources or risk management activities within the Department of Human Resources; or
- (c) Perform payroll activities within the Department of Finance or Department of Public Safety.

4.305 Lead Worker/Supervisor Premium Pay

Effective June 29, 2008, employees in Category D and K who routinely and consistently lead or supervise employees in the subordinate classifications or job functions described below shall be paid a 3.5% Lead Worker/Supervisor Premium on all paid hours.

Applicable subordinate classifications or job functions include:

- (a) Sensitive positions requiring trust and discretion as provided in Section 4.300; or
- (b) Classifications that prepare City Council agenda and minutes and perform the duties of the City Clerk in their absence; or
- (c) Job functions that support sensitive projects directly assigned by the City Manager.

5.000 Wage Supplements

Wage supplements shall consist of payments to the employee outside the standard pay schedule for paid work time, and which are paid by the City either in part or in total as provided for herein or in applicable Memoranda of Understanding.

5.010 Interim/Acting Pay or Out-Of-Class Pay for Special Assignment Work – Management

(a) Interim/Acting Pay. Employees who are appointed by the City Manager in an acting/interim status to a higher-level vacant position in Pay Plan Categories D and F may receive placement within the salary range of the vacant position, or a percentage over their current pay as designated by the City Manager. Authorization for employees in Pay Plan Category K is subject to determination of the City Attorney.

An employee assigned to work in an out-of-class (interim/acting) appointment may not exceed 960 hours worked in the appointment within a fiscal year in accordance with relevant CalPERS rules, regulations, and limits, including but not limited to the provisions of Government Code 20480, as they may be amended from time to time. This limitation does not apply to a position that is temporarily available due to a leave of absence.

(b) Out-of-Class Pay for Special Assignment Work. For employees in Pay Plan Categories D and F, the City Manager or designee may authorize a temporary pay adjustment for an employee given a specific temporary assignment clearly beyond the scope of the regular job description as determined by the Director of Human Resources or designee. Authorization for employees in Pay Plan Category K is subject to determination of the City Attorney.

Such assignment is to be made only as necessary to meet the business needs of the department. A request for such an assignment must be made to the City Manager or designee, in writing, from the Department Director prior to commencement of the assignment. Work in such assignment shall be at a minimum of two (2) consecutive weeks, up to a maximum of one (1) year.

The request for special assignment shall describe the assignment, justify why it is to be

performed by the designated employee, and give a specific duration for completion of the assignment with start and end date. Special assignment pay is five percent (5%) above the employee's normal pay rate. The special assignment and related compensation may be revoked at any time at the discretion of the Department Director, or the City Manager or designee. Special assignment pay is not reportable compensation to CalPERS.

Special assignment pay shall be based on the full period of actual hours worked during the assignment and received for the full period of time in which the employee works in the assignment, provided that such special assignment and related compensation has been authorized in advance by the Department Director, has been approved by the City Manager or designee, and has been processed by the Human Resources Department. Special assignment pay shall not be made retroactively. Special assignment pay shall not be paid for Paid Time Off, Holidays, Paid Medical Leave or any other leave during the special assignment; nor shall such leave days be considered a break in the special assignment.

The special assignment pay shall be discontinued on the date originally identified for completion of the assignment, unless an extension of specific duration is approved by the City Manager or designee prior to the end of the original assignment end date. Extension may be granted for up to an additional one (1) year for the same assignment.

5.020 Y-Rating Pay

Y-rating may be authorized by the City Manager or designee when an employee is allocated to a classification with a lower salary range. If the current salary of the employee is more than the maximum of the revised allocated classification, the employee may be Y-rated and will continue to receive the former rate of pay until the maximum salary of the new classification is raised to an amount higher than the rate of pay received in the former classification.

5.100 Uniforms

The City shall provide uniforms subject to the provisions in the applicable MOU. The following amounts, as determined and updated in accordance with the relevant MOU, will be reported to CalPERS biweekly as the value of the provided uniform for CalPERS classic employees who are assigned and actually wear a provided uniform:

Category A (COA): \$12.00

Category B (SEA): \$15.98 prior to July 1, 2013; \$16.36 effective July 1, 2013; \$16.82

effective July 1, 2014; \$17.22 effective July 1, 2015; \$17.68 effective July 1, 2016; \$18.35 effective July 1, 2017; \$18.94 effective July 1, 2018; \$19.70 effective July 1, 2019; \$19.92 effective July 1, 2020; \$20.68 effective July 1, 2021; \$21.15 effective July 1, 2022.

Category L (SEIU): \$8.39

5.200 Work Equipment

The City shall provide mattresses, sheets, pillows, pillowcases and blankets at the fire stations, and safety gear in all departments as required by law.

5.210 Safety Glasses

The City shall provide employees in Categories A, B, C, D, E and L prescription safety glasses, provided that (a) safety glasses are required on the job; (b) the employee provides the prescription at no cost to the City; and (c) the glasses are provided by an optical firm approved by the City.

5.220 Safety Footwear

Employees shall be eligible to receive an annual allowance in accordance with the provisions of the applicable MOU. The Risk Manager may authorize additional classifications to receive the safety footwear allowance if it is determined that safety footwear is required for the work being performed.

5.300 Training Assistance

The City shall reimburse employees in Categories A, B, C, D, E, F, G, K, L, M, and TL for all or part of the cost of tuition and books for courses approved in advance by the City, provided the course is completed successfully, documentation of costs and certificates of completion are presented according to Administrative Policy or applicable MOU. The amount of reimbursement based on relatedness to the employee's present position may be taxable in accordance with state and federal law.

5.500 Health Insurance – Eligibility and Effective Dates

(a) Medical. Participation in the medical insurance plan is available to employees in all full-time and regular part-time Categories and to members of the City Council at the time of appointment in accordance with the provisions of the plan selected, with the effective date the first day of the month following receipt of the election form by the Department of Human Resources.

(b) Dental. Employees in Categories B, D, E, F, G, K, L, M, TL, and members of the City Council are eligible for dental coverage at the time of appointment, with an effective date of the first day of the month following receipt of the election form by the Department of Human Resources. For employees in Category A and C, the Public Safety Officers Association shall contract with a dental provider and make dental insurance available to represented employees in accordance with the provisions of the respective MOU.

Employees and members of the City Council may elect to enroll in an enhanced “voluntary buy-up” dental plan. The cost of the voluntary buy-up plan is solely funded by employee/City Council member contributions.

(c) Vision. Employees in all full-time and regular part-time Categories and members of the City Council are eligible for vision coverage at the time of appointment, with an effective date of the first day of the month following receipt of the election form by the Department of Human Resources. Employees and members of the City Council may elect to enroll in an enhanced “voluntary buy-up” vision plan. The cost of the voluntary buy-up plan is solely funded by employee/City Council member contributions.

(d) Employee Assistance Plan (EAP). Employees in all full-time and regular part-time Categories are covered by the employee assistance program at the time of appointment in accordance with the provisions of the plan.

5.501 Cash in-Lieu – Medical Coverage

(a) Employees in Categories D, F, K and members of the City Council have the option of waiving their medical coverage and receiving payment of a portion of the City contribution. However, if the employee is currently a dependent of a City employee and covered by a CalPERS Health Plan, the employee is not eligible for reimbursement.

Payment shall be made on the following schedule:

Type of Coverage Waiving	Per Pay Period <u>Payment Monthly Amount</u> <u>(to be paid twice a month</u> <u>in half)</u>
Employee only coverage	\$38.00 <u>82.33</u>
Employee +1 coverage	\$76.00 <u>164.67</u>
Employee + family coverage	\$98.50 <u>213.42</u>

Whenever an employee changes to no coverage, the employee shall provide proof of

alternate coverage and sign a waiver stating that they do have alternative coverage, and they understand that they will no longer receive coverage through a City-sponsored CalPERS provided medical plan.

If an employee decides to reenter a City sponsored CalPERS provided medical plan or reenter with dependent(s), they may enroll in accordance with CalPERS procedures.

Employees receiving cash in-lieu payments must provide documentation to verify their dependents' eligibility.

5.502 Cash Reimbursement – City Retiree Council Members

Members of the City Council who are City retirees and are enrolled in the CalPERS medical program as a retiree, are eligible to receive a reimbursement equal to the difference of the current City contribution to medical insurance included under Section 5.505 and the current cost of the CalPERS medical premium.

In addition, if Members of the City Council who are City retirees and have an alternative dental plan, and they waive City coverage, the City will reimburse the cost of dental insurance up to the amount specified under Section 5.506 (f).

5.505 City Contribution – Medical Insurance

Effective January 1, 2024, the City will contribute the following amounts toward the cost of premiums for medical insurance under the Public Employees Medical and Hospital Care Act (PEMHCA) for each employee in the respective categories listed below and their eligible dependents, and for each annuitant in CalPERS formerly in the respective categories listed below and their eligible dependents:

- (a) Category A. The cost of the premium or \$472.98 per month, whichever is less.
- (b) Categories B, G, and TL. The cost of the premium or \$1,108.02 per month, whichever is less.
- (c) Category C. The cost of the premium or \$467.46 per month, whichever is less.
- (d) Category L. The cost of the premium or \$615.98 per month, whichever is less.
- (e) Categories D, E, F, K and M. The cost of the premium or \$1,108.02 per month, whichever is less. Effective January 1st each year, the City's contribution will be the lesser of the cost of the premium or the lowest cost HMO premium for single coverage available through the CalPERS Region 1 medical plans. Additionally, the City's contribution shall be no less than the

highest City contribution for any of the employee represented units, including COA, PSOA, SEA and SEIU.

(f) Members of the City Council. The City's contribution will be the lesser of the cost of the premium or the minimum monthly contribution pursuant to Government Code Section 22892 of the Public Employees Medical and Hospital Care Act (PEMHCA). For calendar year 2024, the amount is \$157.00.

5.506 City Contribution – Dental Insurance

- (a) Category A. The City's contribution is subject to the provisions of the COA MOU.
- (b) Category B, G, and TL. The City's contribution is subject to the provisions of the SEA MOU.
- (c) Category C. The City's contribution is subject to the provisions of the PSOA MOU.
- (d) Category L. The City's contribution is subject to the provisions of the SEIU MOU.
- (e) Categories D, E, F, K and M. The City will contribute the premium for employee only, employee plus one dependent, or employee plus family coverage.
- (f) Members of the City Council. The City will contribute the premium for council member only coverage. Dependent coverage is available at the council member's cost.

5.507. City Contribution – Vision Insurance.

- (a) Category A. The City's contribution is subject to the provisions of the COA MOU.
- (b) Category B, G, and TL. The City is subject to the provisions of the SEA MOU.
- (c) Category C. The City's contribution is subject to the provisions of the PSOA MOU.
- (d) Category L. The City's contribution is subject to the provisions of the SEIU MOU.
- (e) Categories D, E, F, K and M. The City will contribute the premium for employee only, employee plus one dependent, or employee plus family coverage.
- (f) Members of the City Council. The City will contribute the premium for council member only coverage. Dependent coverage is available at the council member's cost.

5.515 City Contribution – Cafeteria Benefits Plan

- (a) Category A. The City will contribute \$342.02 per month, the difference between \$815.00 and the amount stated in 5.505 (a) above.
- (b) Category B, G, and TL. The City's contribution is subject to the provisions of the SEA MOU.

(c) Category C. The City will contribute \$47.54 per month, the difference between \$515.00 per month and the amount stated in 5.505 (c) above.

(d) Category L. The City's contribution is subject to the provisions of the SEIU MOU.

(e) Categories D, E, F, K and M. The City will contribute to a Cafeteria Benefits Plan for the cost of medical premiums only. The City's Cafeteria Benefits Plan contribution will be capped at the cost of the premium of the highest priced plan for family coverage between the CalPERS Region 1 HMO plans or the PERS Platinum PPO plan, effective January 1 each year, less the City Contribution as stated in Section 5.505 (e) above, ~~and shall be based upon the plan level in which the employee is enrolled (i.e., employee only, employee plus one dependent, or employee plus family).~~

(f) Members of the City Council. The City will contribute to a Cafeteria Benefits Plan for the cost of medical premiums only. The City's Cafeteria Benefits Plan contribution will be capped at the cost of the premium of the highest priced plan for family coverage between the CalPERS Region 1 HMO plans or the PERS Platinum PPO plan, effective January 1 each year, less the City Contribution as stated in Section 5.505 (f) above, ~~and shall be based upon the plan level in which the council member is enrolled (i.e., council member only, council member plus one dependent or council member plus family).~~

5.520 Maximum City Contribution – Health Insurance

(a) Category A. In addition to the amounts contributed by the City as specified in Sections 5.505(a), 5.506(a), 5.507(a), and 5.515(a), the City pays the full premium for the employee assistance program.

(b) Category B, G, and TL. In addition to the amounts contributed by the City as specified in Sections 5.505(b), 5.506 (b), 5.507(b), and 5.515(b), the City pays the full premium for the employee assistance program.

(c) Category C. In addition to the amounts contributed by the City as specified in Sections 5.505(c), 5.506 (c), 5.507(c), and 5.515(c), the City pays the full premium for the employee assistance program.

(d) Category L. In addition to the amounts contributed by the City as specified in Sections 5.505(d), 5.506 (d), 5.507(d), and 5.515(d), the City pays the full premium for the employee assistance program.

(e) Categories D, E, F, K and M. In addition to the amounts contributed by the City as specified in Sections 5.505(e), 5.506 (e), 5.507(e), and 5.515(e), the City pays the full premium for the employee assistance program.

(f) Members of the City Council. The maximum monthly City contribution is the aggregate of the amounts described in Sections 5.505(f), 5.506(f), 5.507(f) and 5.515(f).

5.525 Employee Contribution – Health Insurance

To the extent that any full or part-time employee or member of the City Council elects health insurance coverage that exceeds the amount stated in Section 5.520, the employee or member of the City Council shall pay the difference.

5.540 Post-Retirement Medical Benefits

(a) Categories D, E, F, K and M. Employees who retire from City service under the provisions of the City's contract with CalPERS (minimum of age 50 and 5 years of service) are eligible for post-retirement medical benefits as stated below:

(a.1) Group A – Retirement date prior to January 1, 2008.

The City shall contribute an amount equal to that which is stated in Section 5.505 (e) for the cost of retiree medical premiums. Additionally, the City's Retiree Health Reimbursement Program will provide the retiree a monthly reimbursement amount equal to the difference between the City Contribution, as stated in Section 5.505 (e) and the retiree's premium for their selected medical plan.

(a.2) Group B – Retirement date on or after January 1, 2008 with an appointment date prior to July 1, 2007.

The City shall contribute an amount equal to that which is stated in Section 5.505 (e) for the cost of retiree medical premiums. Additionally, the City's Retiree Health Reimbursement Program will provide the retiree a monthly reimbursement amount equal to the difference between the City Contribution, as stated in Section 5.505 (e) and the retiree's premium for their selected medical plan, subject to a cap based on the cost of the premium of the highest price plan between the CalPERS Region 1 HMO plans or the PERS Platinum PPO plan effective January 1st of each year.

(a.3) Group C – Retirement date on or after January 1, 2008 with an appointment date on or after July 1, 2007.

The City shall contribute an amount equal to that which is stated in Section 5.505 (e) for the cost of retiree medical premiums. Additionally, the City's Retiree Health Reimbursement Program (RHR) will provide the retiree a monthly reimbursement amount equal to the difference between the City Contribution, as stated in Section 5.505 (e) and the retiree's premium for their selected medical plan, subject to the cap indicated in (a.2) above and according to the following vesting schedule:

Vesting Schedule

City of Sunnyvale Management Years of Service	% of RHR paid to Retiree
5	50%
6	55%
7	60%
8	65%
9	70%
10	75%
11	80%
12	85%
13	90%
14	95%
15+	100%
Combined Years of Service: Minimum 15 years City of Sunnyvale service, 5 years of which must be City of Sunnyvale management service	100%

5.550 Life Insurance

The City shall provide life insurance equal to one-time annual base salary for employees in Categories D, F and K, up to a maximum coverage of \$175,000. In addition, the employee has the option of buying additional insurance of one-time their annual base salary up to the maximum allowable coverage. Coverage is subject to the terms and conditions of the insurance policy and to current tax law provisions.

5.560 Dependent Care Reimbursement Account

Employees in Categories D, F, and K are provided with an option to pay for dependent care

expenses on a pre-tax basis, as provided in the Internal Revenue Code.

5.561 Health Care Reimbursement Account

Employees in Categories D, F, and K are provided with an option to pay for health care expenses on a pre-tax basis, as provided in the Internal Revenue Code.

5.562 Commuter Transportation Benefits

The City shall provide a plan in accordance with the Internal Revenue Code Section 132(f) that provides an option for employees to pay for qualified work-related transportation expenses for mass transit, van pools, and parking on a pre-tax basis. The monthly election limit is regulated by the IRS.

5.600 Workers' Compensation Benefits

The City self-insures for Workers' Compensation benefits. Workers' Compensation benefits will be provided as required by law. Employees who are injured on the job are to comply with the legal requirements governing the use of Workers' Compensation benefits.

Employees in Categories D, F, and K, who are eligible for temporary disability payments under Workers' Compensation law, shall receive salary continuation from the City's disability program for the first 60 calendar days of temporary disability. ~~Pursuant to current tax laws, a portion of salary continuation, in lieu of temporary disability payments, is exempt from federal and state withholding taxes. The amount of tax-free salary continuation is up to 2/3 of an employee's average wage, subject to minimums and maximums set by state law.~~ Employees who remain temporarily totally disabled after 90 calendar days shall receive temporary disability payments directly from the City's Workers' Compensation third party administrator.

5.700 Retirement Systems

The City shall provide a retirement system to eligible employees and to members of the City Council who elect to join the California Public Employees' Retirement System, in accordance with the provisions of the City Charter, and as specifically described herein. In addition, the City shall provide an alternative retirement system to eligible Casual/Temporary (unclassified casual, seasonal, special project, and recreation) employees as specifically described below.

5.710 California Public Employees' Retirement System (CalPERS)

The City shall contract with the State of California Public Employees' Retirement System

(CalPERS) for retirement plans for qualified Safety and Miscellaneous employees. Both plans shall include the 1959 Survivor Benefits. Miscellaneous and Safety employees, and members of the City Council who have elected CalPERS membership, receive the 1959 Survivor Benefit at the increased benefit level (Third Level). Miscellaneous and Safety employees are eligible for the optional Military Buy-Back benefit (Military Service Credit as Public Service).

5.711. California Public Employees' Retirement System. Qualified Employees.

Qualified employees are those in Categories A, B, C, D, E, F, G, K, L, M, TL and those employees in any other Category who are required by CalPERS to be covered. In addition, members of the City Council are qualified to participate in the California Public Employees Retirement System and may elect optional membership in CalPERS.

5.720 Tier 1 – 3% at 50 Safety Plan

The City shall provide qualified Safety employees with the basic "3% at 50" plan with the one-half continuance option under the California Public Employees' Retirement System (CalPERS). Final compensation shall be calculated using the single highest year model.

5.721 Tier 2 – 3% at 55 Safety Plan

The City shall provide qualified Safety employees with the basic "3% at 55" plan with the one-half continuance option under the California Public Employees' Retirement System (CalPERS). This benefit will apply to Safety employees hired on or after February 19, 2012. Final compensation shall be calculated using the single highest year model.

5.722 Tier 3 – 2.7% at 57 Safety Plan

The City shall provide qualified safety employees hired beginning January 1, 2013, who are not current CalPERS members or who are not members of a reciprocal retirement system as defined by CalPERS the safety "2.7% at 57" retirement formula with the one-half continuance option under CalPERS. Final compensation shall be calculated using the average of the three highest years model.

5.730 Tier 1 – 2.7% at 55 Miscellaneous Plan

The City shall provide qualified Miscellaneous employees and members of the City Council with the "2.7% at 55" plan under the California Public Employees' Retirement System (CalPERS). Final compensation shall be calculated using the single highest year model.

5.731 Tier 2 – 2% at 60 Miscellaneous Plan

The City shall provide qualified Miscellaneous employees and members of the City Council hired/appointed on or after December 23, 2012 the Local Miscellaneous “2% at 60” retirement formula. Final compensation shall be calculated using the single highest year model. Employees hired on or after January 1, 2013, who are current CalPERS members or who are members of a reciprocal retirement system, as defined by CalPERS shall also receive the “2% at 60” retirement plan.

5.732 Tier 3 – 2% at 62 Miscellaneous Plan

The City shall provide qualified Miscellaneous employees and members of the City Council hired/appointed beginning January 1, 2013, who are not current CalPERS members or who are not members of a reciprocal retirement system as defined by CalPERS the Local Miscellaneous “2% at 62” retirement formula. Final compensation shall be calculated using the average of the three highest years model.

5.740 CalPERS Contribution

(a) Employees in categories D, F, and K who are ~~also~~ in Tier 1, shall be responsible for contributing 4% of the member contribution, and the City shall contribute 4%; such payment shall be made pursuant to IRC Section 414(h)(2). The City will report the value of the Employer Paid Member Contribution (EPMC) of 4% as additional compensation.

(b) Employees in categories D, F and K who are in Tier 2 shall be responsible for contributing 3% of the member contribution, and the City shall contribute 4%; such payment shall be made pursuant to IRC Section 414(h)(2). The City will report the value of the Employer Paid Member Contribution (EPMC) of 4% as additional compensation.

(c) Employees in categories D, F and K who are in Tier 3 shall be responsible for paying 50% of the normal cost toward their retirement.

(d) For employees in other Categories who are required by the CalPERS to be covered, such as City Council members who elect to enroll in CalPERS and eligible Casual/Temporary employees, the employee shall be responsible for the full normal member contribution to CalPERS.

5.745. Public Agency Retirement Services Alternative Retirement System (PARS-ARS).

The City will contract with the Public Agency Retirement Services (PARS) for an alternative retirement system (ARS) for qualified Casual/Temporary (unclassified casual, seasonal, special

project, and recreation) employees.

5.746 ~~Public Agency Retirement Services Alternative Retirement System (PARS-ARS) – Qualified Employees~~

Qualified employees are those not enrolled in the CalPERS retirement plan, with the exception of Councilmembers and Casual/Temporary NOVA Youth Worker employees in the Workforce Investment Act (WIA).

5.747 PARS-ARS Contribution

For employees enrolled in PARS-ARS, the City shall contribute to PARS-ARS 1.3% of the employee's salary towards the federally mandated 7.5% minimum contribution. The employee shall be responsible for the remainder of the contribution of 6.2% to PARS-ARS.

5.750 Social Security – FICA Portion

All employees not covered by CalPERS or PARS-ARS shall be covered by Social Security/FICA. The employee and the City will each contribute the mandated percentage of the employee's wages toward the cost of Social Security/FICA. No Social Security/FICA will be withheld for retired CalPERS members who return to work as a Casual/Temporary employee.

6.000 Special Provisions

Those provisions which are in a non-pay category, but which confer a benefit on an employee, are provided in accordance with the provisions in the Administrative Policy Manual.

6.100 Work Schedules

Employees in the Civil Service are to work in accordance with the schedules, shifts, tours of duty and work periods or cycles established by their respective departments in accordance with the provisions of the applicable MOU or the Administrative Policy Manual as the same now exists or is hereafter amended.

6.200 Alternate Schedules – Management Employees

Alternate schedules for individual employees in Categories D, E, F, and K may be authorized by the City Manager and the City Attorney in accordance with the Administrative Policy Manual.

6.300 Deferred Compensation

Employees in Categories A, B, C, D, E, F, G, K, L, M, TL and members of the City Council shall be entitled to participate in a 457 deferred compensation plan approved by the City.

For employees in Categories D, E, F, K and M, a 401(a) plan is available and procedures for contribution to such plan will be established by the City.

With respect to any employee in Categories D, F and K who enrolls in any of the two deferred compensation plans (457(b) or 401(a)), the City shall contribute to such plan on behalf of the employee an amount equal to 2% of the employee's base pay per pay period. Such employees shall not be entitled to receive any or all of such payment except as payment into a deferred compensation account.

6.500 Automobile Allowance

Any Management employee authorized and assigned exclusive use of a City vehicle on a 24-hour basis may, at the option of the employee, receive an automobile allowance, payable monthly, in lieu of the assignment and authorization to use such City vehicle. Such automobile allowance is only available while the employee is actively at work (i.e., not absent from work for more than one month, irrespective of reason). When not actively at work, the automobile allowance will cease the first of the month following the last date the employee is actively at work. A Management employee in Category D, E, F and M who is not assigned exclusive use of a City vehicle, -who ordinarily does not have access to pool vehicles at their work site, and who averages 300 or more miles per month of City business travel in their own personal vehicle, excluding normal travel to and from work, shall be eligible for an automobile allowance. This option shall not be available in the event the City Manager or the employee's Department Director determines that the vehicle assigned is a special purpose vehicle or a vehicle especially equipped so that it cannot be adequately replaced by the employee's private vehicle.

The monthly automobile allowance for designated management employees is:

Category F ~~(Department Directors)~~: \$450.00;

Category M ~~(PSMA)~~: \$310.00;

Category D ~~and K (unrepresented classified management)~~: \$410.00;

Category E: Refer to the SMA MOU for allowance amount.

The monthly automobile allowance for the Director of NOVA Workforce Services will be \$650.00 as long as NOVA is providing services to the San Mateo County. The City Manager may authorize a change in this allowance in accordance with the change in the IRS standard mileage rate.

6.600 Relocation Assistance

Employees in Categories D, E, K and M may be offered up to \$5,000 of relocation assistance, including expenses incurred in connection with the final trip for employee and immediate family to the area, provided that their primary residence at the time they receive their offer of employment with the City is located outside a 50-mile radius of the City and they move to a location within Santa Clara County within 1 year of appointment. In addition, these employees are also eligible for interim living expenses, at the maximum rate of \$100 per day for a period not to exceed 30 days, incurred while searching for a new residence.

Category F employees may be offered up to the full cost of relocation assistance, including interim living expenses, if they move into the City limits within 1 year of appointment. Such assistance may be taxable to the employee. This assistance must be documented in the offer letter to the employee.

6.700 Executive Mortgage Assistance Program

Category F employees are eligible for benefits provided pursuant to the Executive Mortgage Assistance Program. Provisions of the program have been approved through separate resolution and may be amended as necessary.

7.000 Administration – Classified Service and Unclassified Management

The Pay Plan for all City employees shall be administered by the City Manager in accordance with policies stated herein and in the Administrative Policy Manual and any applicable MOU. The City Manager shall issue such rules and procedures as are necessary to put the policies into effect.

7.100 Hourly Rates

Employees in Categories A, B, C, G, L, and TL at the time of appointment are ordinarily assigned the hourly rate in the first step of the pay range. In cases where it is necessary to attract qualified personnel the employee may be assigned the hourly rate in the second or third step of the pay range. Under extraordinary circumstances, employees may be assigned to a higher step than the first step of the pay range, upon recommendation of the Department Director and approval of the City Manager.

7.105 Salary Rates

Employees in Categories D, E, K and M may be hired within the salary range for that classification. Appointments made above step 1 or the bottom of the salary range require

recommendation of the Department Director, and approval of the City Manager for all, but Category K. Determinations on Category K employees are made by the City Attorney.

The minimum and maximum rates at which employees in Categories F may be hired are established for that classification in Exhibit "A" (posted Salary Tables). All appointments require approval of the City Manager.

7.110 Salary Ranges – Management

Salary ranges for management classifications in Categories D, E, F, K, and M are established in Exhibit "A" (posted Salary Tables).

7.115 Differential Pay – Management

In the event that a pay differential of less than 15% is identified between the maximum of the salary range for a Management classification and the top step base salary for a direct-report non-management classification, a department director may recommend a pay differential of up to 15%. The differential will not be applied automatically, and an identifiable need for such differential must exist prior to providing the differential pay. All differentials require review by the Director of Human Resources and approval of the City Manager.

7.120 Merit Increase – Non-Management

Upon completion of 13 pay periods, employees in Categories A, B, C, G, and TL may be assigned the next step in the pay range to which the classification is assigned. Such merit increases shall not be approved unless the employee's work performance is acceptable. Consideration for each subsequent one step merit adjustment is given at 26 pay period intervals until the employee's hourly pay rate reaches the top step of the pay range. Increases may be granted effective with the pay period immediately following the completion of 26 pay periods.

Upon completion of 6 months of continuous City service, employees in Category L may be assigned the next step in the pay range to which the classification is assigned. Such merit increase shall not be approved unless the employee's work performance is acceptable. Consideration for each subsequent one step merit adjustment is given upon completion of intervals of 12 months of continuous service until the employee's hourly pay rate reaches the top step of the pay range. Increases may be granted effective with the pay period immediately following completion of the requisite hours.

7.130 Merit Increase – Management

Upon completion of 13 pay periods of service, employees in Categories D and K who receive an overall acceptable rating of meeting expectations on their most recent performance evaluation may receive an increase in salary above the rate to which they were initially assigned, up to but not exceeding the salary range.

The pay rate for employees in Categories D and K will be considered for adjustment beyond that granted after the first 13 pay periods of service following the completion of 26 pay periods from the prior increase in salary, up to but not exceeding the salary range. Increases in salary shall be granted effective with the pay period immediately following the completion of 26 pay periods. The pay rate adjustment is subject to an overall acceptable rating of meeting expectations on the employee's most recent performance evaluation. Increases of more than 5% require approval of the City Manager.

Upon completion of 26 pay periods of service, employees in Category F who receive an overall acceptable rating of meeting expectations on their most recent performance evaluation may receive an increase in salary as determined by the City Manager, above the rate to which they were initially assigned, up to but not exceeding the range maximum. The pay rate will be considered for adjustment beyond that granted after the first 26 pay periods of service following the completion of an annual performance evaluation, up to but not exceeding the range maximum. The pay rate adjustment is subject to an overall acceptable rating of meeting expectations on the employee's most recent performance evaluation. All salary increases require approval of the City Manager. For extenuating or bona fide circumstances, the City Manager may increase the salary for a Category F employee outside of the annual performance review cycle.

7.140 Promotion – Non-Management

Upon promotion to a full-time non-management classification having an assigned pay range greater than the classification from which the employee is being promoted, employees in Categories A, B, C, G, and TL shall be entitled either to that hourly pay step in the pay range of the higher class which is at least 5% above the employee's current hourly step rate, or that step the employee would have received within 2 pay periods had the promotion not been made, provided the increase does not exceed the rate contained in the top salary step. Thereafter, the employee will be considered for merit increases in the same manner as other probationary employees.

Upon promotion to a regular part-time classification having an assigned pay range greater

than the classification from which the employee is being promoted, the employee shall be entitled to that hourly pay step in the pay range of the higher classification which is at least 5% above the employee's current hourly step rate, provided the increase does not exceed the rate contained in the top salary step. Thereafter, the employee will be considered for merit increases in the same manner as other probationary employees.

7.150 Promotion – Management

Employees in Category D ~~and E~~ who are promoted to a classification which has been assigned a salary range greater than the classification from which the employee is being promoted shall be entitled to assignment to a pay rate in the new salary range which provides at least 5% above the employee's current hourly rate, or the rate which the employee would have received with a meeting or exceeding expectation of performance within 2 pay periods had the promotion not been made, provided the increase does not exceed the salary range for the new classification.

Employees in Category K who are promoted in similar circumstances shall likewise receive an increase, subject to the determination of the City Attorney. Thereafter, the employee is considered for merit increases in the same manner as other Management employees.

For employees in Category E and M, refer to the applicable MOU or the Administrative Policy Manual for information on changes in pay upon promotion.

7.170 Grant Funded Employment

(a) The City may hire employees in grant-funded positions where the position is funded by grant funds or similar types of non-City funding sources.

(b) Job classification titles for grant-funded positions shall be distinct from job classification titles for regular positions.

(c) Prospective employees shall be advised in the job announcement and at the time of employment, and acknowledge in writing the impact of the grant-funded status, including that the City has the authority to terminate employment at the completion of the grant, or for reduction or loss of grant funding.

(d) Unless otherwise stated by the funding source or agency, employees in grant-funded positions shall receive the same benefits as regular employees. Employees who will be working a regular full-time position in a management classification will be included in the Sunnyvale Managers Association bargaining unit; employees who will be working a regular full-

time position in a non-management classification will be included in the Sunnyvale Employees Association bargaining unit; and employees who will be working a regular part-time position will be included in the Services Employees International Union bargaining unit.

(e) Casual/Temporary assignments shall be employed in the unclassified service as Casual/Temporary employees. Casual/Temporary employees are unrepresented, are eligible for only those benefits applicable to this category of employment, and are limited to 900 hours of work in the fiscal year.

7.180 Term Limited Employment

(a) Term limited appointments are designed for limited duration projects and shall not be used to displace regular bargaining unit represented positions. There shall be no adverse effect on the bargaining units, as all bargaining unit members shall continue to receive full protections under existing MOUs. The intent behind Term Limited positions is to avoid layoffs – i.e., avoid hiring and then laying off employees retained to perform work of a limited duration. The assignment of regular employees to perform work related to the limited duration project with Term Limited employees used to provide backfill for the work of regular employees shall not be considered displacement of regular bargaining unit represented positions.

(b) Term Limited positions are different from Grant Funded employment as described in 7.170 above, in that Term Limited appointments shall be tied to a budget for a specific project or projects of limited anticipated duration.

(c) Term Limited appointments must be approved by the City Manager.

(d) Term Limited appointments are “at-will” and may be terminated at any time with or without cause. Further, the City has the authority to terminate employment at the completion of the specified term, or prior to the specified term due to lack of funding or other budgetary constraints, or lack of work.

(e) Term Limited appointments shall specify their duration, and shall not exceed two years, except under special circumstances approved by the City Manager, in which case the term may be extended by no more than 1 year. Such positions are not intended to replace regular, budgeted positions. Duration in position is counted from hire date and is not based on work hours. For term limited appointments assigned to the Enterprise Resource Planning (ERP) project, the City Manager may authorize exceptions to the duration maximum, extending the allowed term to ensure sufficient coverage through the end of ERP implementation and the associated stabilization

period.

(f) Term Limited positions shall be subject to membership in the applicable bargaining unit and shall receive the full benefits applicable to their bargaining unit, except as limited by their “at-will” status.

(g) Prospective employees shall be informed of the duration of the appointment in the job announcement and at the time of employment, and shall be advised of and acknowledge in writing the impact of the Term Limited status, including that the City has the authority to terminate employment at the completion of the term, or prior to the specified term due to lack of funding or other budgetary constraints, or lack of work. Prospective employees shall also be advised of and acknowledge in writing their status as at-will employees and the City’s ability to terminate their employment for any reason with or without cause.

(h) At the request of any bargaining unit, the City will meet with bargaining unit representatives no less than twice a year to hear and resolve any concerns about the Term Limited program.

There shall be no more than twenty-seven (27) Term Limited employees in the SEA bargaining Unit. However, a regular SEA employee in an out of class assignment (either within or outside of the bargaining unit) shall not count against the twenty-seven (27).

7.190 Severance

Employees in Category F may be terminated or asked to resign at the discretion of the City Manager. Upon execution of a release of all claims against the City, the employee shall be eligible for severance payment. Upon separation, the employee shall be eligible for one (1) month of base salary as severance for each full year of employment with the City of Sunnyvale, with a minimum of three (3) months of salary and up to a maximum of six (6) months of salary. However, the City Manager may authorize any amount between three (3) and six (6) months as determined reasonable and appropriate. The severance benefit shall not be available if the employee is terminated for serious misconduct involving abuse of their office or position, including but not limited to waste, fraud, violation of the law under color of authority, misappropriation of public resources, violence, harassment or discrimination. If the employee is later convicted of a crime involving such abuse of their position, the employee shall fully reimburse the City as set forth in the Government Code section 53243.3.

8.000 Casual/Temporary Pay Rate Assignments and Step Increases

Pay rate assignments and pay step increases for Casual/Temporary employees shall be administered by the City Manager in accordance with the policies stated herein. The City Manager shall promulgate such rules and procedures as are necessary to put said policies into effect.

Casual/Temporary employees at the time of appointment are ordinarily assigned the hourly rate in the first step or the minimum of the pay range; however, the department may assign employees to a higher step or hourly rate based on qualifications and experience, and/or specific job functions, or in cases where it is necessary to attract qualified personnel.

Casual/Temporary employees may be considered for an initial merit increase after completion of 1040 hours of service and additional merit increases upon completion of intervals of 2080 hours of service. One step increase or 5% increase may be considered, up to but not exceeding the top step or maximum pay range. However, a merit increase shall not be approved unless the employee's work performance is rated satisfactory or better. In situations where the above hour criteria for merit increases is not reasonable given the nature of a Casual/Temporary assignment, individual departments may assign a Casual/Temporary employee to the next step in the series upon completion of a minimum of 12 months of service in the current job classification and step, and a minimum number of hours worked as established by the department.

9.000 Pay Basis

An eligible employee may be paid under multiple pay ranges or scheduled amounts in any given pay period, in addition to working out of class, on special assignment or under special circumstances.

10.000 Effective Date

Unless otherwise specifically indicated, all provisions herein contained shall be effective as of the date of posting. This version of the Salary Resolution supersedes any prior versions and amendments thereto.

DRAFT 3/18/2024 MCT

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF SUNNYVALE AMENDING RESOLUTION NO. 1151-22,
THE CITY'S SALARY RESOLUTION TO MAKE
ADMINISTRATIVE UPDATES FOR CONSISTENCY WITH
MOU AND POLICY PROVISIONS, AND THE CITY'S NEW
ERP SYSTEM**

WHEREAS, amendments to the pay plan schedule and employee benefits must be included in the City's Salary Resolution; and

WHEREAS, the Human Resources Department has identified administrative updates that should be made to the Salary Resolution for consistency with the City's new Enterprise Resource Program (ERP) System, Memorandum of Understandings, and Administrative Policies.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUNNYVALE THAT:

1. Resolution No. 1151-22 is hereby amended by amending the City's Salary Resolution, as set forth in Exhibit "A," attached and incorporated by reference.
2. All other provisions of Resolution No. 1151-22 shall remain in full force and effect.
3. The Salary Resolution amendments noted above shall be effective on adoption by the City Council.

Adopted by the City Council of the City of Sunnyvale at a regular meeting held on April 23, 2024, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

RECUSAL:

ATTEST:

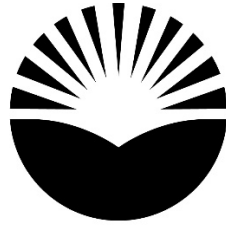
APPROVED:

DAVID CARNAHAN
City Clerk
(SEAL)

Mayor

APPROVED AS TO FORM:

REBECCA L. MOON
Interim City Attorney



Sunnyvale

City of Sunnyvale

Salary Resolution

Posted Date: April 24, 2024

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1.000 Pay Plan Schedules

The schedule of pay for each classification in the Classified Service and in the Unclassified Service enumerated by pay categories A, B, C, G, L, and TL consist of hourly pay rates for each available step in each classification. The schedule of pay for Unclassified and Classified Management classifications enumerated by pay categories D, E, F, K and M consists of minimum and maximum salary range for each classification.

All pay ranges and rates are contained in Exhibit "A" (posted Salary Tables) and incorporated by this reference.

Pay Plan Schedules A through TL apply to employee categories as follows:

Pay Plan Category A applies to employees represented by the Communications Officers Association (COA).

Pay Plan Category B applies to employees represented by the Sunnyvale Employees Association/IFPTE Local 21 (SEA).

Pay Plan Category C applies to employees represented by the Public Safety Officers Association (PSOA).

Pay Plan Category D applies to unrepresented Classified Management employees. This category represents mid-management employees.

Pay Plan Category E applies to employees represented by the Sunnyvale Managers Association (SMA).

Pay Plan Category F applies to employees in Unclassified Department Director positions who report directly to the City Manager. These classes are the highest level management positions at the department level. Employees in these positions are responsible for overall direction of their respective department operations within the context of City policy.

Pay Plan Category G applies to unrepresented Classified Confidential employees. [Note: For purposes of wage increases/decreases, benefits and leaves, Category G employees receive the same treatment as Category B employees, except as provided in Section 3.910, Section 4.000, Section 4.100, and Section 4.300].

Pay Plan Category K applies to employees in unrepresented Unclassified Management classifications appointed directly by the City Attorney.

Pay Plan Category L applies to Classified Regular Part-time employees represented by the Service Employee International Union (SEIU).

Pay Plan Category M applies to employees represented by the Public Safety Managers Association (PSMA).

Pay Plan Category TL applies to employees in Unclassified Term-Limited classifications. [Note: For purposes of wage increases/decreases, benefits and leaves, Category TL employees receive the same treatment as Category B employees, except as provided in Section 3.910, Section 4.000, Section 4.100, and Section 4.300].

The Pay Ranges and Rates for each subclass of a classification for which subclasses have been established shall be as set forth for the applicable classification.

The effective dates for each Pay Plan are indicated on the respective Pay Plan Schedules as set forth in Exhibit "A" (posted Salary Tables).

1.050 Retroactive Payment – Separated/Retired Employees

Retroactive salary adjustments which occur as a result of a collective bargaining settlement will be provided to those employees who are actively employed by the City at the time of the Memorandum of Understanding adoption by the City Council, and to those employees who have retired between the effective date for retroactivity and date of adoption by the City Council. Any employees who have separated or have been terminated prior to this adoption will not be eligible for any retroactive adjustments. Retroactivity will be provided for salary adjustment only. To be eligible for any other salary adjustment as a result of Memorandum of Understanding (MOU) provisions, the employee must be employed as of the established effective date of such action.

1.100 Mandated Deductions

Any state or federally mandated deductions are made in accordance with applicable law.

All employees hired from April 1, 1986 shall be covered by Medicare. The employee and the City will each contribute the mandated percentage of the employee's wage toward the cost of Medicare.

1.110 Unemployment Insurance

Unemployment insurance is provided to employees at no cost to the employee.

3.100 Paid Time Off Leave (PTO) and Paid Medical Leave (PML) – Management

(a) Employees in Categories D, F and K are eligible to accrue and use Paid Time Off Leave (PTO). Refer to the applicable MOU or the Administrative Policy Manual for rules and administrative details.

(b) PTO begins accruing on the first day of employment. Time off is paid provided there is adequate PTO accrued to cover the absence. Time off in excess of PTO accruals and other available leave shall be leave without pay. As employees use PTO, the time used shall be deducted from the employee's current PTO balance.

(c) The accrual rates are listed below:

Table A

Years of Service	Accrual Rate - Hours/Pay Period	Accrual Rate - Hours/Year
0 to 1	6.5	169
1+ to 5	7.5	195
5+ to 10	9.0	234
10+ to 17	10.5	273
17+ to 25	11.5	299
25+	12.0	312

(d) Eligible employees will accrue at the rates shown in Table A for the first 870 hours. After 870 hours are accrued, the employee will start accruing at the reduced rate levels of Table B.

Table B

Years of Service	Accrual Rate - Hours/Pay Period	Accrual Rate - Hours/Year
0 to 5	5.0	130
5+ to 25	6.5	169
25+	8.0	208

Accruals at this level will stop at 1040 hours (maximum cap) until total accrual is reduced below 1040.

(e) If at any time the total accrual falls below 870 hours, the accrual rate will revert to the rates in Table A.

(f) No minimum usage per year is required. Accruals carry over from one plan year to the next.

(g) For a newly hired or promoted Category F employee, the City Manager may authorize an initial accrual rate higher than that provided in the above and/or an initial credit of hours. Such provision will be documented in the offer letter to the employee.

(h) For a newly hired or promoted Category D employee, the City Manager may authorize an initial accrual rate higher than that provided in the above.

(i) For a newly hired or promoted Category K employee, the City Attorney may authorize an initial accrual rate higher than that provided in the above and/or an initial credit of hours. Such provision will be documented in the offer letter to the employee.

(j) PTO and Separation/Retirement. The City Manager may approve the utilization of available accrued PTO to extend the date of retirement, and in special circumstances, the date of separation within the same calendar year.

(k) PTO and Paid Medical Leave. After 1 year of service, the City shall provide full pay for a medically certified (same occurrence) illness or injury, beginning with work hour 121 through 90 calendar days of illness or injury. No Paid Medical Leave (PML) will be provided unless the requirements of the Administrative Policy provisions are satisfied.

To access the PML, an employee must provide acceptable written medical documentation (a doctor's note and medical information in accordance with current Administrative Policy) showing that the illness or injury is a single illness or injury, whether continuous time off has been taken or not for that illness or injury. The first 120 hours of a single illness or injury are charged to the employee's PTO bank. Hours 121 up through the maximum of calendar day 90 are eligible for coverage under the PML.

After 90 calendar days of (same occurrence) illness or injury, the employee shall be eligible to apply for Long Term Disability coverage as outlined in Section 3.620. In addition, if, after having been off work for 120 hours on a same illness or injury and becoming eligible for PML pay, the employee continues to be unable to return to work full-time, but is able to work partial days, the employee remains eligible for PML pay for the part of the day that the employee is unable to work.

(l) PTO and Workers' Compensation. During the first 1 year of service, the employee will be eligible for Workers' Compensation benefits as provided by state law. The employee, at this time, will have the option to use PTO or any other leave balance available, or keep it in their leave bank for future use upon their return.

After 1 year of service, the City shall provide full pay for a medically certified work-related (same occurrence) illness or injury, beginning with workday 1 through 60 calendar days of illness or injury. After 90 calendar days of (same occurrence) work-related illness or injury, the employee shall be eligible to apply for Long Term Disability coverage as outlined in Section 3.620. Employee

will accrue full seniority for the first 90 days of Workers' Compensation leave regardless of whether they use PTO or any other leave balance to supplement Workers' Compensation benefits.

(m) If an employee has no available leave hours, pay may be deducted for any hours short of 40 worked in a week. This policy is established pursuant to principles of public accountability.

(n) PTO Cash Out. Employees in Categories D, F and K who accrue less than 9.6 hours in the last pay period of the December prior to the year of cash out have the option to cash-out up to 130 hours of PTO effective the last pay day in October of each calendar year. Employees who accrue 9.6 hours or more in the last pay period of the December prior to the year of cash out have the option to cash-out up to 200 hours of PTO effective the last pay day in October of each calendar year.

This cash-out will be allowed as long as the employee maintains a balance of 120 hours in the PTO leave bank. If the employee elects this option, the minimum number of hours that may be cashed-out is 8.

To be eligible to cash out PTO, an employee must submit an irrevocable election form in the calendar year preceding the cash-out specifying the number of hours that the employee irrevocably elects to cash out.

3.200 Bereavement Leave

Employees in Categories D, F and K are entitled to bereavement leave where death has occurred to an employee's spouse or registered domestic partner, father, step-father, mother, step-mother, son, daughter, brother, sister, grandparents or grandchildren, or to the father, step-father, mother, step-mother, son, daughter, brother, sister, grandparents or grandchildren of an employee's spouse or registered domestic partner. The City reserves the right to require proof of death from the employee.

Employees in Categories D, F and K shall be entitled to bereavement leave in an amount not to exceed 40 work hours per eligible incident immediately upon employment. Except as provided herein, all bereavement leave must be used within six calendar months of the date of the eligible incident. Employees who are designated as the executor for a qualifying decedent's estate may use bereavement leave beyond the six-month limitation. Any use of bereavement leave more than six months after the eligible incident requires the approval of the Human Resources Director. The City reserves the right to require proof of death from the employee including, but not limited

to death certificates, obituaries, and funeral cards.

3.300 Holiday Leave

Employees in Categories B, C (except those scheduled to work holidays), D, E, F, G, K, M, and TL who were on pay status both before and after each holiday shall be entitled to take leave on each of the following holidays and be paid at the straight time rate, except as provided in Section 3.320.

City Observed Holidays

Independence Day	Christmas Eve	Martin Luther King, Jr. Birthday
Labor Day	Christmas Day	President's Holiday
Thanksgiving Day	New Year's Eve	Memorial Day
Day After Thanksgiving	New Year's Day	

When a City holiday falls on a Saturday, the holiday will be observed on the Friday; when a holiday falls on a Sunday, the holiday will be observed on Monday; or as designated by the City Council.

3.310 Floating Holiday Leave

Employees in Categories D, F and K shall be credited with 30 hours of floating holiday leave on January 1 of each year and available for use until the last pay period processed in the same year. Floating holiday granted for new hire, promotion, separation, and moving into or out of an eligible group is pro-rated based upon partial year eligibility.

Unused floating holiday hours at the end of each plan year will be paid out in cash.

Upon separation of employment, unused pro-rated floating holiday balance shall be paid to the employee with the final paycheck. Employees who have used more than their pro-rated allotment for the portion of the plan year worked, shall have the overage deducted from their final paycheck.

Refer to the applicable MOU or the Administrative Policy Manual for rules and administrative details.

3.320 Special Schedule – Holiday Leave

Holiday leave for employees on a Special Schedule is paid in accordance with policies set forth in the Special Schedule Agreement, applicable MOU, or in the Administrative Policy Manual as the same exists or is amended hereafter.

3.400 Jury Leave

An employee is entitled to jury leave subject to conditions and limitations contained in the applicable MOU, or in the Administrative Policy Manual, as the same exists or is amended hereafter.

3.500 Military Leave

Employees assigned to active military duty are entitled to military leave in accordance with the provisions of applicable State and Federal laws, and the Administrative Policy Manual as the same exists or is amended hereafter. This leave is granted on a fiscal year basis.

3.550 Military Reservists – Extension of Benefits and Supplemental Salary

(a) A person is eligible for the benefits established in this section if they meet all of the following qualifications:

- (1) Is an active probationary or regular part-time or full-time employee of the City in Pay Plan Categories A, B, C, D, E, F, G, K, L, M, or TL;
- (2) Is a member of the Armed Forces, Naval Militia or National Guard;
- (3) Is called to active duty per Executive Order 13223 issued on September 14, 2001;
- (4) Returns to City employment within 60 days after the end of active duty status; and
- (5) Remains as an employee of the City for at least six months following their return to City employment.

Eligible employees will be required to sign an agreement with the City which details their rights and obligations with respect to these benefits and supplemental salary prior to their initial receipt of benefits beyond the mandatory 30 days of benefits otherwise provided by law. Employees who elect not to return to City service shall be required to repay the City for the cost of the supplementary salary and benefits plus interest at the 26-week T-bill rate at the time that the final supplementary compensation was provided and for the period that exceeded the mandatory 30 days of benefits otherwise provided by law.

(b) The City will continue to pay a bi-weekly check to eligible employees equal to base salary, plus any other compensation the employee would have received had they been actually working. The employee then will reimburse the City the amounts paid for military service plus allowances, including Basic Allowance for Housing.

(c) Eligible employees will be required to send copies of their military pay stubs to the Department of Human Resources for purposes of reconciliation. The payments will be reconciled by the Payroll unit of the Accounting Division of the Department of Finance. If the Payroll unit has not received the copies within three weeks after the end of the month, future checks will be withheld until the information is provided.

(d) All employees who receive the benefits and supplemental salary under this section will be eligible to remain covered under their current retirement, medical, dental, employee assistance, and vision plans while Executive Order 13223 remains active or until such time as Council takes action to amend or discontinue such benefits and supplemental salary. The City will provide eligible employees, along with the supplemental salary, the amount that the City currently contributes toward the benefits plans. If the employee is currently paying a deduction toward these plans, the employee will continue to make those payments.

3.620 Long Term Disability

For employees in Categories A, B, D, E, G, K, M, and TL, the City shall provide, after 1 year of service, income protection insurance which will take effect after 90 calendar days from the original date of disability and which, subject to standard policy provisions, exclusions and limitations, will pay 67% of the employee's annual base salary while the employee is disabled and unable to work.

For employees in Category F, income protection insurance is provided as of the first of the month after date of hire. Eligibility and procedural limitations are set forth in the Administrative Policy Manual and the current Long Term Disability contract as the same now exists or is hereafter amended.

3.900 Management Leave for Management

Employees in Categories D and K shall be credited with 60 hours of Management Leave, and employees in Category F shall be credited with 70 hours of Management Leave on January 1 of each year and available for use until December 31 of the same year. Unused time may not rollover to the next year, and there shall be no cash value for Management Leave time.

Management Leave granted for new hire, promotion, regaining eligibility with improvement on the performance evaluation, and moving into an eligible group is pro-rated based upon partial year eligibility.

Refer to the applicable MOU or the Administrative Policy Manual for rules and administrative details.

3.910 Exempt Leave for Confidential Employees

Employees in Category G designated as FLSA-exempt as provided in Section 4.000 shall be credited with 40 hours of Exempt Leave on January 1 of each year and available for use until December 31 of the same year. Unused time may not rollover to the next year, and there shall be no cash value for Exempt Leave time.

Exempt Leave granted for new hire, promotion, regaining eligibility with improvement on the performance evaluation, and moving into an eligible group is pro-rated based upon partial year eligibility.

Refer to the Administrative Policy Manual for rules and administrative details.

3.950 Employee Emergency Leave Relief Fund

The Employee Emergency Leave Relief Fund is a program that allows any City employee who has leave hours accrued, the opportunity to donate a portion of their accrued leave to benefit another employee needing paid emergency leave. To benefit from this fund, the receiving employee must be eligible to accrue City paid leave time, must have used all available accrued leave and must have a personal emergency that requires the employee to be on leave from work responsibilities to attend to the emergency. The employee, or a member of the family or a friend, must request in writing to the City Manager that this Employee Relief Fund be enacted. The City Manager will have administrative authority to accept or reject the request. The City Manager will also have the administrative authority in defining all procedures to be followed in setting up and utilizing this fund.

4.000 Overtime Pay – Who Is Entitled

All employees of the City shall be entitled to overtime pay, except those in Management positions in Categories D, E, F, K, M, and the following classifications in Category G, which are hereby designated as exempt from the provisions of the Fair Labor Standards Act (FLSA).

Category G Classifications:

Job Code	Classification
1450	Human Resources Analyst
1015	Payroll Supervisor

4.010 Overtime Authorization

All overtime must be approved in advance by the City Manager or designated Management representative under established procedure.

4.020 Overtime Computation

Overtime, when applicable, shall be paid at the rate of 1½ times the straight-time rate, except as otherwise provided for in an applicable MOU, statute or herein.

4.030 Overtime Pay – When Applicable

Casual/Temporary employees shall be entitled to overtime pay in accordance with the Fair Labor Standards Act (FLSA). Casual/Temporary employees who meet the FLSA exempt requirements are designated as such.

Employees shall be entitled to City overtime only for hours worked in excess of 40 hours in a work week as defined in the applicable MOU and Administrative Policy Manual, or as provided in the written special schedule agreement.

4.100 Compensatory Time

Employees in Category G shall have the same accumulation and use options as employees in Category B. Employees in Category G designated as FLSA exempt as provided in Section 4.000 are not eligible for compensatory time.

4.300 Confidential Premium Pay

Effective June 29, 1997, rank and file employees in Category G routinely and consistently assigned to sensitive positions requiring trust and discretion shall be paid a 3.5% Confidential Premium on all paid hours.

Examples of the job functions of classifications in Category G requiring trust and discretion are those regularly assigned to:

- (a) Provide direct support to department directors, attorneys, City Manager or Council;
or
- (b) Perform human resources or risk management activities within the Department of Human Resources; or
- (c) Perform payroll activities within the Department of Finance or Department of Public Safety.

4.305 Lead Worker/Supervisor Premium Pay

Effective June 29, 2008, employees in Category D and K who routinely and consistently lead or supervise employees in the subordinate classifications or job functions described below shall be paid a 3.5% Lead Worker/Supervisor Premium on all paid hours.

Applicable subordinate classifications or job functions include:

- (a) Sensitive positions requiring trust and discretion as provided in Section 4.300; or
- (b) Classifications that prepare City Council agenda and minutes and perform the duties of the City Clerk in their absence; or
- (c) Job functions that support sensitive projects directly assigned by the City Manager.

5.000 Wage Supplements

Wage supplements shall consist of payments to the employee outside the standard pay schedule for paid work time, and which are paid by the City either in part or in total as provided for herein or in applicable Memoranda of Understanding.

5.010 Interim/Acting Pay or Out-Of-Class Pay for Special Assignment Work – Management

(a) Interim/Acting Pay. Employees who are appointed by the City Manager in an acting/interim status to a higher-level vacant position in Pay Plan Categories D and F may receive placement within the salary range of the vacant position, or a percentage over their current pay as designated by the City Manager. Authorization for employees in Pay Plan Category K is subject to determination of the City Attorney.

An employee assigned to work in an out-of-class (interim/acting) appointment may not exceed 960 hours worked in the appointment within a fiscal year in accordance with relevant CalPERS rules, regulations, and limits, including but not limited to the provisions of Government Code 20480, as they may be amended from time to time. This limitation does not apply to a position that is temporarily available due to a leave of absence.

(b) Out-of-Class Pay for Special Assignment Work. For employees in Pay Plan Categories D and F, the City Manager or designee may authorize a temporary pay adjustment for an employee given a specific temporary assignment clearly beyond the scope of the regular job description as determined by the Director of Human Resources or designee. Authorization for employees in Pay Plan Category K is subject to determination of the City Attorney.

Such assignment is to be made only as necessary to meet the business needs of the department. A request for such an assignment must be made to the City Manager or designee, in

writing, from the Department Director prior to commencement of the assignment. Work in such assignment shall be at a minimum of two (2) consecutive weeks, up to a maximum of one (1) year.

The request for special assignment shall describe the assignment, justify why it is to be performed by the designated employee, and give a specific duration for completion of the assignment with start and end date. Special assignment pay is five percent (5%) above the employee's normal pay rate. The special assignment and related compensation may be revoked at any time at the discretion of the Department Director, or the City Manager or designee. Special assignment pay is not reportable compensation to CalPERS.

Special assignment pay shall be based on the full period of actual hours worked during the assignment and received for the full period of time in which the employee works in the assignment, provided that such special assignment and related compensation has been authorized in advance by the Department Director, has been approved by the City Manager or designee, and has been processed by the Human Resources Department. Special assignment pay shall not be made retroactively. Special assignment pay shall not be paid for Paid Time Off, Holidays, Paid Medical Leave or any other leave during the special assignment; nor shall such leave days be considered a break in the special assignment.

The special assignment pay shall be discontinued on the date originally identified for completion of the assignment, unless an extension of specific duration is approved by the City Manager or designee prior to the end of the original assignment end date. Extension may be granted for up to an additional one (1) year for the same assignment.

5.020 Y-Rating Pay

Y-rating may be authorized by the City Manager or designee when an employee is allocated to a classification with a lower salary range. If the current salary of the employee is more than the maximum of the revised allocated classification, the employee may be Y-rated and will continue to receive the former rate of pay until the maximum salary of the new classification is raised to an amount higher than the rate of pay received in the former classification.

5.100 Uniforms

The City shall provide uniforms subject to the provisions in the applicable MOU. The following amounts, as determined and updated in accordance with the relevant MOU, will be reported to CalPERS biweekly as the value of the provided uniform for CalPERS classic employees

who are assigned and actually wear a provided uniform:

Category A (COA): \$12.00

Category B (SEA): \$15.98 prior to July 1, 2013; \$16.36 effective July 1, 2013; \$16.82 effective July 1, 2014; \$17.22 effective July 1, 2015; \$17.68 effective July 1, 2016; \$18.35 effective July 1, 2017; \$18.94 effective July 1, 2018; \$19.70 effective July 1, 2019; \$19.92 effective July 1, 2020; \$20.68 effective July 1, 2021; \$21.15 effective July 1, 2022.

Category L (SEIU): \$8.39

5.200 Work Equipment

The City shall provide mattresses, sheets, pillows, pillowcases and blankets at the fire stations, and safety gear in all departments as required by law.

5.210 Safety Glasses

The City shall provide employees in Categories A, B, C, D, E and L prescription safety glasses, provided that (a) safety glasses are required on the job; (b) the employee provides the prescription at no cost to the City; and (c) the glasses are provided by an optical firm approved by the City.

5.220 Safety Footwear

Employees shall be eligible to receive an annual allowance in accordance with the provisions of the applicable MOU. The Risk Manager may authorize additional classifications to receive the safety footwear allowance if it is determined that safety footwear is required for the work being performed.

5.300 Training Assistance

The City shall reimburse employees in Categories A, B, C, D, E, F, G, K, L, M, and TL for all or part of the cost of tuition and books for courses approved in advance by the City, provided the course is completed successfully, documentation of costs and certificates of completion are presented according to Administrative Policy or applicable MOU. The amount of reimbursement based on relatedness to the employee's present position may be taxable in accordance with state and federal law.

5.500 Health Insurance – Eligibility and Effective Dates

(a) Medical. Participation in the medical insurance plan is available to employees in all full-time and regular part-time Categories and to members of the City Council at the time of

appointment in accordance with the provisions of the plan selected, with the effective date the first day of the month following receipt of the election form by the Department of Human Resources.

(b) Dental. Employees in Categories B, D, E, F, G, K, L, M, TL, and members of the City Council are eligible for dental coverage at the time of appointment, with an effective date of the first day of the month following receipt of the election form by the Department of Human Resources. For employees in Category A and C, the Public Safety Officers Association shall contract with a dental provider and make dental insurance available to represented employees in accordance with the provisions of the respective MOU.

Employees and members of the City Council may elect to enroll in an enhanced “voluntary buy-up” dental plan. The cost of the voluntary buy-up plan is solely funded by employee/City Council member contributions.

(c) Vision. Employees in all full-time and regular part-time Categories and members of the City Council are eligible for vision coverage at the time of appointment, with an effective date of the first day of the month following receipt of the election form by the Department of Human Resources. Employees and members of the City Council may elect to enroll in an enhanced “voluntary buy-up” vision plan. The cost of the voluntary buy-up plan is solely funded by employee/City Council member contributions.

(d) Employee Assistance Plan (EAP). Employees in all full-time and regular part-time Categories are covered by the employee assistance program at the time of appointment in accordance with the provisions of the plan.

5.501 Cash in-Lieu – Medical Coverage

(a) Employees in Categories D, F, K and members of the City Council have the option of waiving their medical coverage and receiving payment of a portion of the City contribution. However, if the employee is currently a dependent of a City employee and covered by a CalPERS Health Plan, the employee is not eligible for reimbursement.

Payment shall be made on the following schedule:

Type of Coverage Waiving	Monthly Amount (to be paid twice a month in half)
Employee only coverage	\$82.33
Employee +1 coverage	\$164.67
Employee + family coverage	\$213.42

Whenever an employee changes to no coverage, the employee shall provide proof of alternate coverage and sign a waiver stating that they do have alternative coverage, and they understand that they will no longer receive coverage through a City-sponsored CalPERS provided medical plan.

If an employee decides to reenter a City sponsored CalPERS provided medical plan or reenter with dependent(s), they may enroll in accordance with CalPERS procedures.

Employees receiving cash in-lieu payments must provide documentation to verify their dependents' eligibility.

5.502 Cash Reimbursement – City Retiree Council Members

Members of the City Council who are City retirees and are enrolled in the CalPERS medical program as a retiree, are eligible to receive a reimbursement equal to the difference of the current City contribution to medical insurance included under Section 5.505 and the current cost of the CalPERS medical premium.

In addition, if Members of the City Council who are City retirees and have an alternative dental plan, and they waive City coverage, the City will reimburse the cost of dental insurance up to the amount specified under Section 5.506 (f).

5.505 City Contribution – Medical Insurance

Effective January 1, 2024, the City will contribute the following amounts toward the cost of premiums for medical insurance under the Public Employees Medical and Hospital Care Act (PEMHCA) for each employee in the respective categories listed below and their eligible dependents, and for each annuitant in CalPERS formerly in the respective categories listed below and their eligible dependents:

- (a) Category A. The cost of the premium or \$472.98 per month, whichever is less.
- (b) Categories B, G, and TL. The cost of the premium or \$1,108.02 per month, whichever is less.
- (c) Category C. The cost of the premium or \$467.46 per month, whichever is less.
- (d) Category L. The cost of the premium or \$615.98 per month, whichever is less.
- (e) Categories D, E, F, K and M. The cost of the premium or \$1,108.02 per month, whichever is less. Effective January 1st each year, the City's contribution will be the lesser of the

cost of the premium or the lowest cost HMO premium for single coverage available through the CalPERS Region 1 medical plans. Additionally, the City's contribution shall be no less than the highest City contribution for any of the employee represented units, including COA, PSOA, SEA and SEIU.

(f) Members of the City Council. The City's contribution will be the lesser of the cost of the premium or the minimum monthly contribution pursuant to Government Code Section 22892 of the Public Employees Medical and Hospital Care Act (PEMHCA). For calendar year 2024, the amount is \$157.00.

5.506 City Contribution – Dental Insurance

- (a) Category A. The City's contribution is subject to the provisions of the COA MOU.
- (b) Category B, G, and TL. The City's contribution is subject to the provisions of the SEA MOU.
- (c) Category C. The City's contribution is subject to the provisions of the PSOA MOU.
- (d) Category L. The City's contribution is subject to the provisions of the SEIU MOU.
- (e) Categories D, E, F, K and M. The City will contribute the premium for employee only, employee plus one dependent, or employee plus family coverage.
- (f) Members of the City Council. The City will contribute the premium for council member only coverage. Dependent coverage is available at the council member's cost.

5.507. City Contribution – Vision Insurance.

- (a) Category A. The City's contribution is subject to the provisions of the COA MOU.
- (b) Category B, G, and TL. The City is subject to the provisions of the SEA MOU.
- (c) Category C. The City's contribution is subject to the provisions of the PSOA MOU.
- (d) Category L. The City's contribution is subject to the provisions of the SEIU MOU.
- (e) Categories D, E, F, K and M. The City will contribute the premium for employee only, employee plus one dependent, or employee plus family coverage.
- (f) Members of the City Council. The City will contribute the premium for council member only coverage. Dependent coverage is available at the council member's cost.

5.515 City Contribution – Cafeteria Benefits Plan

- (a) Category A. The City will contribute \$342.02 per month, the difference between \$815.00 and the amount stated in 5.505 (a) above.

(b) Category B, G, and TL. The City's contribution is subject to the provisions of the SEA MOU.

(c) Category C. The City will contribute \$47.54 per month, the difference between \$515.00 per month and the amount stated in 5.505 (c) above.

(d) Category L. The City's contribution is subject to the provisions of the SEIU MOU.

(e) Categories D, E, F, K and M. The City will contribute to a Cafeteria Benefits Plan for the cost of medical premiums only. The City's Cafeteria Benefits Plan contribution will be capped at the cost of the premium of the highest priced plan for family coverage between the CalPERS Region 1 HMO plans or the PERS Platinum PPO plan, effective January 1 each year, less the City Contribution as stated in Section 5.505 (e) above.

(f) Members of the City Council. The City will contribute to a Cafeteria Benefits Plan for the cost of medical premiums only. The City's Cafeteria Benefits Plan contribution will be capped at the cost of the premium of the highest priced plan for family coverage between the CalPERS Region 1 HMO plans or the PERS Platinum PPO plan, effective January 1 each year, less the City Contribution as stated in Section 5.505 (f) above.

5.520 Maximum City Contribution – Health Insurance

(a) Category A. In addition to the amounts contributed by the City as specified in Sections 5.505(a), 5.506(a), 5.507(a), and 5.515(a), the City pays the full premium for the employee assistance program.

(b) Category B, G, and TL. In addition to the amounts contributed by the City as specified in Sections 5.505(b), 5.506 (b), 5.507(b), and 5.515(b), the City pays the full premium for the employee assistance program.

(c) Category C. In addition to the amounts contributed by the City as specified in Sections 5.505(c), 5.506 (c), 5.507(c), and 5.515(c), the City pays the full premium for the employee assistance program.

(d) Category L. In addition to the amounts contributed by the City as specified in Sections 5.505(d), 5.506 (d), 5.507(d), and 5.515(d), the City pays the full premium for the employee assistance program.

(e) Categories D, E, F, K and M. In addition to the amounts contributed by the City as specified in Sections 5.505(e), 5.506 (e), 5.507(e), and 5.515(e), the City pays the full premium for

the employee assistance program.

(f) Members of the City Council. The maximum monthly City contribution is the aggregate of the amounts described in Sections 5.505(f), 5.506(f), 5.507(f) and 5.515(f).

5.525 Employee Contribution – Health Insurance

To the extent that any full or part-time employee or member of the City Council elects health insurance coverage that exceeds the amount stated in Section 5.520, the employee or member of the City Council shall pay the difference.

5.540 Post-Retirement Medical Benefits

(a) Categories D, E, F, K and M. Employees who retire from City service under the provisions of the City's contract with CalPERS (minimum of age 50 and 5 years of service) are eligible for post-retirement medical benefits as stated below:

(a.1) Group A – Retirement date prior to January 1, 2008.

The City shall contribute an amount equal to that which is stated in Section 5.505 (e) for the cost of retiree medical premiums. Additionally, the City's Retiree Health Reimbursement Program will provide the retiree a monthly reimbursement amount equal to the difference between the City Contribution, as stated in Section 5.505 (e) and the retiree's premium for their selected medical plan.

(a.2) Group B – Retirement date on or after January 1, 2008 with an appointment date prior to July 1, 2007.

The City shall contribute an amount equal to that which is stated in Section 5.505 (e) for the cost of retiree medical premiums. Additionally, the City's Retiree Health Reimbursement Program will provide the retiree a monthly reimbursement amount equal to the difference between the City Contribution, as stated in Section 5.505 (e) and the retiree's premium for their selected medical plan, subject to a cap based on the cost of the premium of the highest price plan between the CalPERS Region 1 HMO plans or the PERS Platinum PPO plan effective January 1st of each year.

(a.3) Group C – Retirement date on or after January 1, 2008 with an appointment date on or after July 1, 2007.

The City shall contribute an amount equal to that which is stated in Section 5.505 (e) for the cost of retiree medical premiums. Additionally, the City's Retiree Health

Reimbursement Program (RHR) will provide the retiree a monthly reimbursement amount equal to the difference between the City Contribution, as stated in Section 5.505 (e) and the retiree's premium for their selected medical plan, subject to the cap indicated in (a.2) above and according to the following vesting schedule:

Vesting Schedule

City of Sunnyvale Management Years of Service	% of RHR paid to Retiree
5	50%
6	55%
7	60%
8	65%
9	70%
10	75%
11	80%
12	85%
13	90%
14	95%
15+	100%
Combined Years of Service: Minimum 15 years City of Sunnyvale service, 5 years of which must be City of Sunnyvale management service	100%

5.550 Life Insurance

The City shall provide life insurance equal to one-time annual base salary for employees in Categories D, F and K, up to a maximum coverage of \$175,000. In addition, the employee has the option of buying additional insurance of one-time their annual base salary up to the maximum allowable coverage. Coverage is subject to the terms and conditions of the insurance policy and to current tax law provisions.

5.560 Dependent Care Reimbursement Account

Employees in Categories D, F, and K are provided with an option to pay for dependent care expenses on a pre-tax basis, as provided in the Internal Revenue Code.

5.561 Health Care Reimbursement Account

Employees in Categories D, F, and K are provided with an option to pay for health care expenses on a pre-tax basis, as provided in the Internal Revenue Code.

5.562 Commuter Transportation Benefits

The City shall provide a plan in accordance with the Internal Revenue Code Section 132(f) that provides an option for employees to pay for qualified work-related transportation expenses for mass transit, van pools, and parking on a pre-tax basis. The monthly election limit is regulated by the IRS.

5.600 Workers' Compensation Benefits

The City self-insures for Workers' Compensation benefits. Workers' Compensation benefits will be provided as required by law. Employees who are injured on the job are to comply with the legal requirements governing the use of Workers' Compensation benefits.

Employees in Categories D, F, and K, who are eligible for temporary disability payments under Workers' Compensation law, shall receive salary continuation from the City's disability program for the first 60 calendar days of temporary disability. Employees who remain temporarily totally disabled after 90 calendar days shall receive temporary disability payments directly from the City's Workers' Compensation third party administrator.

5.700 Retirement Systems

The City shall provide a retirement system to eligible employees and to members of the City Council who elect to join the California Public Employees' Retirement System, in accordance with the provisions of the City Charter, and as specifically described herein. In addition, the City shall provide an alternative retirement system to eligible Casual/Temporary (unclassified casual, seasonal, special project, and recreation) employees as specifically described below.

5.710 California Public Employees' Retirement System (CalPERS)

The City shall contract with the State of California Public Employees' Retirement System (CalPERS) for retirement plans for qualified Safety and Miscellaneous employees. Both plans shall include the 1959 Survivor Benefits. Miscellaneous and Safety employees, and members of the City Council who have elected CalPERS membership, receive the 1959 Survivor Benefit at the increased benefit level (Third Level). Miscellaneous and Safety employees are eligible for the optional Military Buy-Back benefit (Military Service Credit as Public Service).

5.711. California Public Employees' Retirement System. Qualified Employees.

Qualified employees are those in Categories A, B, C, D, E, F, G, K, L, M, TL and those employees in any other Category who are required by CalPERS to be covered. In addition, members of the City Council are qualified to participate in the California Public Employees Retirement System and may elect optional membership in CalPERS.

5.720 Tier 1 – 3% at 50 Safety Plan

The City shall provide qualified Safety employees with the basic "3% at 50" plan with the one-half continuance option under the California Public Employees' Retirement System (CalPERS). Final compensation shall be calculated using the single highest year model.

5.721 Tier 2 – 3% at 55 Safety Plan

The City shall provide qualified Safety employees with the basic "3% at 55" plan with the one-half continuance option under the California Public Employees' Retirement System (CalPERS). This benefit will apply to Safety employees hired on or after February 19, 2012. Final compensation shall be calculated using the single highest year model.

5.722 Tier 3 – 2.7% at 57 Safety Plan

The City shall provide qualified safety employees hired beginning January 1, 2013, who are not current CalPERS members or who are not members of a reciprocal retirement system as defined by CalPERS the safety "2.7% at 57" retirement formula with the one-half continuance option under CalPERS. Final compensation shall be calculated using the average of the three highest years model.

5.730 Tier 1 – 2.7% at 55 Miscellaneous Plan

The City shall provide qualified Miscellaneous employees and members of the City Council with the "2.7% at 55" plan under the California Public Employees' Retirement System (CalPERS). Final compensation shall be calculated using the single highest year model.

5.731 Tier 2 – 2% at 60 Miscellaneous Plan

The City shall provide qualified Miscellaneous employees and members of the City Council hired/appointed on or after December 23, 2012 the Local Miscellaneous "2% at 60" retirement formula. Final compensation shall be calculated using the single highest year model. Employees hired on or after January 1, 2013, who are current CalPERS members or who are members of a reciprocal retirement system, as defined by CalPERS shall also receive the "2% at 60" retirement

plan.

5.732 Tier 3 – 2% at 62 Miscellaneous Plan

The City shall provide qualified Miscellaneous employees and members of the City Council hired/appointed beginning January 1, 2013, who are not current CalPERS members or who are not members of a reciprocal retirement system as defined by CalPERS the Local Miscellaneous “2% at 62” retirement formula. Final compensation shall be calculated using the average of the three highest years model.

5.740 CalPERS Contribution

(a) Employees in categories D, F, and K who are in Tier 1, shall be responsible for contributing 4% of the member contribution, and the City shall contribute 4%; such payment shall be made pursuant to IRC Section 414(h)(2). The City will report the value of the Employer Paid Member Contribution (EPMC) of 4% as additional compensation.

(b) Employees in categories D, F and K who are in Tier 2 shall be responsible for contributing 3% of the member contribution, and the City shall contribute 4%; such payment shall be made pursuant to IRC Section 414(h)(2). The City will report the value of the Employer Paid Member Contribution (EPMC) of 4% as additional compensation.

(c) Employees in categories D, F and K who are in Tier 3 shall be responsible for paying 50% of the normal cost toward their retirement.

(d) For employees in other Categories who are required by the CalPERS to be covered, such as City Council members who elect to enroll in CalPERS and eligible Casual/Temporary employees, the employee shall be responsible for the full normal member contribution to CalPERS.

5.745. Public Agency Retirement Services Alternative Retirement System (PARS-ARS).

The City will contract with the Public Agency Retirement Services (PARS) for an alternative retirement system (ARS) for qualified Casual/Temporary (unclassified casual, seasonal, special project, and recreation) employees.

5.746 PARS-ARS – Qualified Employees

Qualified employees are those not enrolled in the CalPERS retirement plan, with the exception of Councilmembers and Casual/Temporary NOVA Youth Worker employees in the Workforce Investment Act (WIA).

5.747 PARS-ARS Contribution

For employees enrolled in PARS-ARS, the City shall contribute to PARS-ARS 1.3% of the employee's salary towards the federally mandated 7.5% minimum contribution. The employee shall be responsible for the remainder of the contribution of 6.2% to PARS-ARS.

5.750 Social Security – FICA Portion

All employees not covered by CalPERS or PARS-ARS shall be covered by Social Security/FICA. The employee and the City will each contribute the mandated percentage of the employee's wages toward the cost of Social Security/FICA. No Social Security/FICA will be withheld for retired CalPERS members who return to work as a Casual/Temporary employee.

6.000 Special Provisions

Those provisions which are in a non-pay category, but which confer a benefit on an employee, are provided in accordance with the provisions in the Administrative Policy Manual.

6.100 Work Schedules

Employees in the Civil Service are to work in accordance with the schedules, shifts, tours of duty and work periods or cycles established by their respective departments in accordance with the provisions of the applicable MOU or the Administrative Policy Manual as the same now exists or is hereafter amended.

6.200 Alternate Schedules – Management Employees

Alternate schedules for individual employees in Categories D, E, F, and K may be authorized by the City Manager and the City Attorney in accordance with the Administrative Policy Manual.

6.300 Deferred Compensation

Employees in Categories A, B, C, D, E, F, G, K, L, M, TL and members of the City Council shall be entitled to participate in a 457 deferred compensation plan approved by the City.

For employees in Categories D, E, F, K and M, a 401(a) plan is available and procedures for contribution to such plan will be established by the City.

With respect to any employee in Categories D, F and K who enrolls in any of the two deferred compensation plans (457(b) or 401(a)), the City shall contribute to such plan on behalf of the employee an amount equal to 2% of the employee's base pay per pay period. Such employees shall not be entitled to receive any or all of such payment except as payment into a deferred compensation account.

6.500 Automobile Allowance

Any Management employee authorized and assigned exclusive use of a City vehicle on a 24-hour basis may, at the option of the employee, receive an automobile allowance, payable monthly, in lieu of the assignment and authorization to use such City vehicle. Such automobile allowance is only available while the employee is actively at work (i.e., not absent from work for more than one month, irrespective of reason). When not actively at work, the automobile allowance will cease the first of the month following the last date the employee is actively at work. A Management employee in Category D, E, F and M who is not assigned exclusive use of a City vehicle, who ordinarily does not have access to pool vehicles at their work site, and who averages 300 or more miles per month of City business travel in their own personal vehicle, excluding normal travel to and from work, shall be eligible for an automobile allowance. This option shall not be available in the event the City Manager or the employee's Department Director determines that the vehicle assigned is a special purpose vehicle or a vehicle especially equipped so that it cannot be adequately replaced by the employee's private vehicle.

The monthly automobile allowance for designated management employees is:

Category F: \$450.00;

Category M: \$310.00;

Category D : \$410.00;

Category E: Refer to the SMA MOU for allowance amount.

The monthly automobile allowance for the Director of NOVA Workforce Services will be \$650.00 as long as NOVA is providing services to the San Mateo County. The City Manager may authorize a change in this allowance in accordance with the change in the IRS standard mileage rate.

6.600 Relocation Assistance

Employees in Categories D, E, K and M may be offered up to \$5,000 of relocation assistance, including expenses incurred in connection with the final trip for employee and immediate family to the area, provided that their primary residence at the time they receive their offer of employment with the City is located outside a 50-mile radius of the City and they move to a location within Santa Clara County within 1 year of appointment. In addition, these employees are also eligible for interim living expenses, at the maximum rate of \$100 per day for a period not to exceed 30 days, incurred while searching for a new residence.

Category F employees may be offered up to the full cost of relocation assistance, including interim living expenses, if they move into the City limits within 1 year of appointment. Such assistance may be taxable to the employee. This assistance must be documented in the offer letter to the employee.

6.700 Executive Mortgage Assistance Program

Category F employees are eligible for benefits provided pursuant to the Executive Mortgage Assistance Program. Provisions of the program have been approved through separate resolution and may be amended as necessary.

7.000 Administration – Classified Service and Unclassified Management

The Pay Plan for all City employees shall be administered by the City Manager in accordance with policies stated herein and in the Administrative Policy Manual and any applicable MOU. The City Manager shall issue such rules and procedures as are necessary to put the policies into effect.

7.100 Hourly Rates

Employees in Categories A, B, C, G, L, and TL at the time of appointment are ordinarily assigned the hourly rate in the first step of the pay range. In cases where it is necessary to attract qualified personnel the employee may be assigned the hourly rate in the second or third step of the pay range. Under extraordinary circumstances, employees may be assigned to a higher step than the first step of the pay range, upon recommendation of the Department Director and approval of the City Manager.

7.105 Salary Rates

Employees in Categories D, E, K and M may be hired within the salary range for that classification. Appointments made above step 1 or the bottom of the salary range require recommendation of the Department Director, and approval of the City Manager for all, but Category K. Determinations on Category K employees are made by the City Attorney.

The minimum and maximum rates at which employees in Categories F may be hired are established for that classification in Exhibit "A" (posted Salary Tables). All appointments require approval of the City Manager.

7.110 Salary Ranges – Management

Salary ranges for management classifications in Categories D, E, F, K, and M are established

in Exhibit "A" (posted Salary Tables).

7.115 Differential Pay – Management

In the event that a pay differential of less than 15% is identified between the maximum of the salary range for a Management classification and the top step base salary for a direct-report non-management classification, a department director may recommend a pay differential of up to 15%. The differential will not be applied automatically, and an identifiable need for such differential must exist prior to providing the differential pay. All differentials require review by the Director of Human Resources and approval of the City Manager.

7.120 Merit Increase – Non-Management

Upon completion of 13 pay periods, employees in Categories A, B, C, G, and TL may be assigned the next step in the pay range to which the classification is assigned. Such merit increases shall not be approved unless the employee's work performance is acceptable. Consideration for each subsequent one step merit adjustment is given at 26 pay period intervals until the employee's hourly pay rate reaches the top step of the pay range. Increases may be granted effective with the pay period immediately following the completion of 26 pay periods.

Upon completion of 6 months of continuous City service, employees in Category L may be assigned the next step in the pay range to which the classification is assigned. Such merit increase shall not be approved unless the employee's work performance is acceptable. Consideration for each subsequent one step merit adjustment is given upon completion of intervals of 12 months of continuous service until the employee's hourly pay rate reaches the top step of the pay range. Increases may be granted effective with the pay period immediately following completion of the requisite hours.

7.130 Merit Increase – Management

Upon completion of 13 pay periods of service, employees in Categories D and K who receive an overall acceptable rating of meeting expectations on their most recent performance evaluation may receive an increase in salary above the rate to which they were initially assigned, up to but not exceeding the salary range.

The pay rate for employees in Categories D and K will be considered for adjustment beyond that granted after the first 13 pay periods of service following the completion of 26 pay periods from the prior increase in salary, up to but not exceeding the salary range. Increases in salary shall

be granted effective with the pay period immediately following the completion of 26 pay periods. The pay rate adjustment is subject to an overall acceptable rating of meeting expectations on the employee's most recent performance evaluation. Increases of more than 5% require approval of the City Manager.

Upon completion of 26 pay periods of service, employees in Category F who receive an overall acceptable rating of meeting expectations on their most recent performance evaluation may receive an increase in salary as determined by the City Manager, above the rate to which they were initially assigned, up to but not exceeding the range maximum. The pay rate will be considered for adjustment beyond that granted after the first 26 pay periods of service following the completion of an annual performance evaluation, up to but not exceeding the range maximum. The pay rate adjustment is subject to an overall acceptable rating of meeting expectations on the employee's most recent performance evaluation. All salary increases require approval of the City Manager. For extenuating or bona fide circumstances, the City Manager may increase the salary for a Category F employee outside of the annual performance review cycle.

7.140 Promotion – Non-Management

Upon promotion to a full-time non-management classification having an assigned pay range greater than the classification from which the employee is being promoted, employees in Categories A, B, C, G, and TL shall be entitled either to that hourly pay step in the pay range of the higher class which is at least 5% above the employee's current hourly step rate, or that step the employee would have received within 2 pay periods had the promotion not been made, provided the increase does not exceed the rate contained in the top salary step. Thereafter, the employee will be considered for merit increases in the same manner as other probationary employees.

Upon promotion to a regular part-time classification having an assigned pay range greater than the classification from which the employee is being promoted, the employee shall be entitled to that hourly pay step in the pay range of the higher classification which is at least 5% above the employee's current hourly step rate, provided the increase does not exceed the rate contained in the top salary step. Thereafter, the employee will be considered for merit increases in the same manner as other probationary employees.

7.150 Promotion – Management

Employees in Category D who are promoted to a classification which has been assigned a

salary range greater than the classification from which the employee is being promoted shall be entitled to assignment to a pay rate in the new salary range which provides at least 5% above the employee's current hourly rate, or the rate which the employee would have received with a meeting or exceeding expectation of performance within 2 pay periods had the promotion not been made, provided the increase does not exceed the salary range for the new classification.

Employees in Category K who are promoted in similar circumstances shall likewise receive an increase, subject to the determination of the City Attorney. Thereafter, the employee is considered for merit increases in the same manner as other Management employees.

For employees in Category E and M, refer to the applicable MOU or the Administrative Policy Manual for information on changes in pay upon promotion.

7.170 Grant Funded Employment

(a) The City may hire employees in grant-funded positions where the position is funded by grant funds or similar types of non-City funding sources.

(b) Job classification titles for grant-funded positions shall be distinct from job classification titles for regular positions.

(c) Prospective employees shall be advised in the job announcement and at the time of employment, and acknowledge in writing the impact of the grant-funded status, including that the City has the authority to terminate employment at the completion of the grant, or for reduction or loss of grant funding.

(d) Unless otherwise stated by the funding source or agency, employees in grant-funded positions shall receive the same benefits as regular employees. Employees who will be working a regular full-time position in a management classification will be included in the Sunnyvale Managers Association bargaining unit; employees who will be working a regular full-time position in a non-management classification will be included in the Sunnyvale Employees Association bargaining unit; and employees who will be working a regular part-time position will be included in the Services Employees International Union bargaining unit.

(e) Casual/Temporary assignments shall be employed in the unclassified service as Casual/Temporary employees. Casual/Temporary employees are unrepresented, are eligible for only those benefits applicable to this category of employment, and are limited to 900 hours of work in the fiscal year.

7.180 Term Limited Employment

(a) Term limited appointments are designed for limited duration projects and shall not be used to displace regular bargaining unit represented positions. There shall be no adverse effect on the bargaining units, as all bargaining unit members shall continue to receive full protections under existing MOUs. The intent behind Term Limited positions is to avoid layoffs – i.e., avoid hiring and then laying off employees retained to perform work of a limited duration. The assignment of regular employees to perform work related to the limited duration project with Term Limited employees used to provide backfill for the work of regular employees shall not be considered displacement of regular bargaining unit represented positions.

(b) Term Limited positions are different from Grant Funded employment as described in 7.170 above, in that Term Limited appointments shall be tied to a budget for a specific project or projects of limited anticipated duration.

(c) Term Limited appointments must be approved by the City Manager.

(d) Term Limited appointments are “at-will” and may be terminated at any time with or without cause. Further, the City has the authority to terminate employment at the completion of the specified term, or prior to the specified term due to lack of funding or other budgetary constraints, or lack of work.

(e) Term Limited appointments shall specify their duration, and shall not exceed two years, except under special circumstances approved by the City Manager, in which case the term may be extended by no more than 1 year. Such positions are not intended to replace regular, budgeted positions. Duration in position is counted from hire date and is not based on work hours. For term limited appointments assigned to the Enterprise Resource Planning (ERP) project, the City Manager may authorize exceptions to the duration maximum, extending the allowed term to ensure sufficient coverage through the end of ERP implementation and the associated stabilization period.

(f) Term Limited positions shall be subject to membership in the applicable bargaining unit and shall receive the full benefits applicable to their bargaining unit, except as limited by their “at-will” status.

(g) Prospective employees shall be informed of the duration of the appointment in the job announcement and at the time of employment, and shall be advised of and acknowledge in writing the impact of the Term Limited status, including that the City has the authority to terminate

employment at the completion of the term, or prior to the specified term due to lack of funding or other budgetary constraints, or lack of work. Prospective employees shall also be advised of and acknowledge in writing their status as at-will employees and the City's ability to terminate their employment for any reason with or without cause.

(h) At the request of any bargaining unit, the City will meet with bargaining unit representatives no less than twice a year to hear and resolve any concerns about the Term Limited program.

There shall be no more than twenty-seven (27) Term Limited employees in the SEA bargaining Unit. However, a regular SEA employee in an out of class assignment (either within or outside of the bargaining unit) shall not count against the twenty-seven (27).

7.190 Severance

Employees in Category F may be terminated or asked to resign at the discretion of the City Manager. Upon execution of a release of all claims against the City, the employee shall be eligible for severance payment. Upon separation, the employee shall be eligible for one (1) month of base salary as severance for each full year of employment with the City of Sunnyvale, with a minimum of three (3) months of salary and up to a maximum of six (6) months of salary. However, the City Manager may authorize any amount between three (3) and six (6) months as determined reasonable and appropriate. The severance benefit shall not be available if the employee is terminated for serious misconduct involving abuse of their office or position, including but not limited to waste, fraud, violation of the law under color of authority, misappropriation of public resources, violence, harassment or discrimination. If the employee is later convicted of a crime involving such abuse of their position, the employee shall fully reimburse the City as set forth in the Government Code section 53243.3.

8.000 Casual/Temporary Pay Rate Assignments and Step Increases

Pay rate assignments and pay step increases for Casual/Temporary employees shall be administered by the City Manager in accordance with the policies stated herein. The City Manager shall promulgate such rules and procedures as are necessary to put said policies into effect.

Casual/Temporary employees at the time of appointment are ordinarily assigned the hourly rate in the first step or the minimum of the pay range; however, the department may assign employees to a higher step or hourly rate based on qualifications and experience, and/or specific

job functions, or in cases where it is necessary to attract qualified personnel.

Casual/Temporary employees may be considered for an initial merit increase after completion of 1040 hours of service and additional merit increases upon completion of intervals of 2080 hours of service. One step increase or 5% increase may be considered, up to but not exceeding the top step or maximum pay range. However, a merit increase shall not be approved unless the employee's work performance is rated satisfactory or better. In situations where the above hour criteria for merit increases is not reasonable given the nature of a Casual/Temporary assignment, individual departments may assign a Casual/Temporary employee to the next step in the series upon completion of a minimum of 12 months of service in the current job classification and step, and a minimum number of hours worked as established by the department.

9.000 Pay Basis

An eligible employee may be paid under multiple pay ranges or scheduled amounts in any given pay period, in addition to working out of class, on special assignment or under special circumstances.

10.000 Effective Date

Unless otherwise specifically indicated, all provisions herein contained shall be effective as of the date of posting. This version of the Salary Resolution supersedes any prior versions and amendments thereto.



City of Sunnyvale

Agenda Item

24-0542

Agenda Date: 4/23/2024

REPORT TO COUNCIL

SUBJECT

Approve Budget Modification No. 18 in the Amount of \$360,000 for Consulting Services for Residential and Mixed-Use Projects

BACKGROUND

Residential and mixed-use projects pose unique challenges and complexities for City evaluation of proposed development plans in the context of state housing law, sometimes raising technical issues necessitating outside consulting services.

EXISTING POLICY

Pursuant to Sunnyvale Charter Section 1305, at any meeting after the adoption of the budget, the City Council may amend or supplement the budget by motion adopted by affirmative votes of at least four members so as to authorize the transfer of unused balances appropriated for one purpose to another, or to appropriate available revenue not included in the budget.

ENVIRONMENTAL REVIEW

This activity is exempt from the California Environmental Act (CEQA) because it involves fiscal and administrative activities that will not result in direct or indirect changes to the environment, and which do not commit the City to any specific project that may result in a potentially significant impact on the environment. (CEQA Guidelines, Section 15378(b)(4) and (b)(5).)

DISCUSSION

Developers of residential and mixed-use residential projects in Sunnyvale have increasingly relied on state housing laws to deviate from the City's zoning and design standards. State laws restrict the City's ability to require developers to provide evidence justifying the deviations they seek. The proposed budget modification will make funds available for the City Attorney's Office and the Community Development Department to retain outside specialized technical experts needed to evaluate how the housing law applies to specific projects.

FISCAL IMPACT

Staff proposes an appropriation of \$360,000 from the Development Enterprise Fund to a New Project - Consulting Services for Residential and Mixed-Use Projects to fund outside consultant services as needs arise.

**FY 2023/24
Budget Modification No. 18**

	Current	Increase/(Decrease)	Revised
Development Enterprise Fund			
<u>Expenditures</u>			
New Project - Commercial Feasibility for Private Residential and Mixed-Use Projects	\$0	\$360,000	\$360,000
<u>Reserve</u>			
Development Enterprise Fund Reserve	\$63,729,098	(\$360,000)	\$63,369,098

PUBLIC CONTACT

Public contact was made by posting the Council meeting agenda on the City's official-notice bulletin board at City Hall, at the Sunnyvale Public Library and in the Department of Public Safety Lobby. In addition, the agenda and this report are available at the NOVA Workforce Services reception desk located on the first floor of City Hall at 456 W. Olive Avenue (during normal business hours), and on the City's website.

RECOMMENDATION

Approve Budget Modification No. 18 in the Amount of \$360,000 for Consulting Services for Residential and Mixed-Use Projects

Prepared by: Shaunn Mendrin, Planning Officer
 Reviewed by: Trudi Ryan, Director of Community Development
 Reviewed by: Tim Kirby, Director of Finance
 Reviewed by: Sarah Johnson-Rios, Assistant City Manager
 Approved by: Kent Steffens, City Manager

24-0477

Agenda Date: 4/23/2024

REPORT TO COUNCIL

SUBJECT

Receive a Report of an Emergency Repair Project for the Water Pollution Control Plant Oxidation Pond Levees

BACKGROUND

The City of Sunnyvale's Water Pollution Control Plant (WPCP) has two large ponds located north of the Plant that provide biological treatment of wastewater. The west pond is approximately 300 acres in size and the smaller east pond is approximately 100 acres in size. These ponds are protected by approximately 6.6 miles of levees. The levees recently experienced leaks at three separate locations. The leaks in the west pond's west levee allowed partially treated wastewater to enter a basin owned by U.S. Fish and Wildlife Service. The leak on the east pond's north levee allowed tidal water from the Guadalupe Slough into the east pond.



Emergency repairs on the west pond's west levee were needed to stabilize the levee and prevent leakage of partially treated wastewater from the pond into the waters of the United States, an unpermitted release. Emergency repairs on the east pond's north levee were needed to prevent tidal water from leaking into the treatment pond and compromising biological treatment of the wastewater and prevent partially treated wastewater leaking from the pond into the Guadalupe Slough.

Recognizing the urgency of the situation, the City Manager authorized repairs on an emergency basis. The City Manager also informed the City Council via email regarding the need for emergency repairs.

EXISTING POLICY

Sunnyvale Municipal Code Section 2.08.190 (Emergency Procurements) - The city manager, the purchasing officer or a department head, or a designee of such individual, may make or authorize others to make emergency procurements, regardless of the cost, if there is an urgent necessity to do so for the preservation of life, health, or property. Such emergency procurements shall be made with such competition as is practical under the circumstances and shall be limited to those goods and services necessary to satisfy the emergency need. In such circumstances, the purchasing officer or department head shall provide a written report of the procurement to the city manager, including a description of the emergency and the basis for selection of the particular contractor; and a copy of this report shall be included in the procurement records maintained by the purchasing officer. In the event that such emergency action is necessary, and the procurement cost is greater than one hundred thousand dollars in any one transaction, the city manager shall make a full and complete report to the city council at its next regularly scheduled meeting.

ENVIRONMENTAL REVIEW

Emergency repairs to publicly or privately owned service facilities necessary to maintain service essential to the public health, safety or welfare, including repairs that require a reasonable amount of planning to address an anticipated emergency, and actions necessary to prevent or mitigate an emergency are exempt from review under the California Environmental Quality Act (CEQA) pursuant to Sections 15269(b) and (c) of the CEQA Guidelines. Staff determined that the project was exempt from CEQA under the above sections before proceeding with the work.

DISCUSSION

East pond's north levee section

On October 12th, 2023, during routine inspections, WPCP staff noticed water flowing from the Guadalupe slough into the east pond through the north levee of the pond. Staff discovered a large rodent burrow starting from within the slough entering under the levee road. Staff successfully plugged the opening on the slough side which slowed the leak. However, permanent repairs were needed to fill the several remaining borrows under the levee roadway.

West pond west levee section

On November 17th, 2023, during routine inspections, WPCP staff noticed wastewater seeping from the west pond through its west levee into the adjacent former salt pond. A repair was attempted by plant staff but was unsuccessful. This section was previously repaired by plant staff in May 2023. As

such, emergency repairs were required to permanently repair portions of the levees affected by seepage.

Staff was also concerned that the structural integrity of the levees would be compromised as the pond water levels increased. Typically, pond levels are high during the rainy season as the ponds also serve a storage function during storm events and the high water levels could put further stress on the levees.

Staff retained Hydrosience Engineers to provide geotechnical reports and design and Environmental Science Associates to support regulatory permitting and environmental compliance. Staff received two construction proposals, from Brannon Corporation for \$489,315 and from Walsh Group for \$730,000. Staff executed a contract with Brannon Corporation in March and the repair work was completed by the first week of April.

FISCAL IMPACT

The estimated overall cost for this emergency repair project is \$677,315. A detailed breakdown of expenses is outlined in the table below. These repairs were funded out of Project 831730, WPCP Oxidation Pond Levee Rehabilitation which has available annual funding for the maintenance and repair of the levees. Staff will review the project during the FY 2025/26 project cycle to see if any additional funds are need to replace the resources used to fund this emergency repair.

Description	Cost
Design	\$50,000
Geotechnical	\$55,000
Permitting	\$47,000
Construction	\$489,315
Engineering Services During Construction	\$36,000
Total	\$677,315

PUBLIC CONTACT

Public contact was made by posting the Council meeting agenda on the City's official-notice bulletin board at City Hall, at the Sunnyvale Public Library and in the Department of Public Safety Lobby. In addition, the agenda and this report are available at the NOVA Workforce Services reception desk located on the first floor of City Hall at 456 W. Olive Avenue (during normal business hours), and on the City's website.

RECOMMENDATION

Receive a Report of an Emergency Repair Project for the Water Pollution Control Plant Oxidation Pond Levees. The project was urgent, as it was required to ensure public health and safety and continued WPCP operations.

Prepared by: Leonard Espinoza, Maintenance Manager, WPCP
Reviewed by: Rohan Wikramanayake, Division Manager, WPCP
Reviewed by: Ramana Chinnakotla, Director, ESD
Reviewed by: Sarah Johnson-Rios, Assistant City Manager
Approved by: Kent Steffens, City Manager



City of Sunnyvale

Agenda Item

24-0478

Agenda Date: 4/23/2024

REPORT TO COUNCIL

SUBJECT

Adopt a Resolution to Identify the Terms and Conditions for Mutual Aid Response to Emergency Incidents Outside of the Jurisdiction and to Rescind and Replace Resolution No. 696-15

BACKGROUND

The California Office of Emergency Services, the State of California Department of Forestry and Fire Protection, and various Federal Fire Agencies are responsible for providing wild land fire protection. The agencies have operated for approximately 70 years under the California Master Mutual Aid Agreement, with the purpose of coordinating Federal, state and local agency resources (Mutual Aid Providers) to effectively respond to wild land fires and other emergencies.

The California Fire Assistance Agreement (CFAA) governs the operational and administrative protocols that enable local agencies to deploy personnel, fleet, and apparatus to emergency operations throughout the state and submit reimbursement requests for costs associated with mutual aid support.

The City of Sunnyvale Department of Public Safety (DPS) has participated as a Mutual Aid Provider since the inception of this program. Mutual Aid assignments generally last 14 days but can be 21 days in length. Personnel deployed to Mutual Aid assignments can include sworn officers, sworn supervisors, radio operators (dispatchers), and mechanics. Assignment length is contingent upon the need assessed by CFAA.

In order to adequately recover the costs of deployment of its personnel and equipment, DPS performs an annual review of existing budgeted rates for personnel and calculates the effective rate for each class of employee to be utilized in an event.

As a participating Mutual Aid agency, Sunnyvale must submit to CalOES a resolution that substantiates our agency's employee compensation policy as "portal to portal" (a common term that includes travel time to/from an employee's home station). The City previously adopted a Resolution in 2015 to include portal to portal pay (RTC#15-320, Resolution 696-15).

On February 8, 2024 Cal OES notified DPS that the 2015 Resolution contains language that does not adhere to their current guidelines. A revised resolution is required so the City can continue to submit reimbursement requests for personnel travel time.

EXISTING POLICY

Department of Public Safety employs 201 sworn personnel who are compensated under the City Salary Resolution. Additionally, a Memorandum of Understanding is in place between the City of Sunnyvale and the Sunnyvale Public Safety Officers Association ("PSOA"); the City and Management

level employees ("PSMA"); the City and Public Safety Dispatchers ("COA"); and City Equipment Mechanics who are part of Sunnyvale Employees Association ("SEA"). All MOUs provide for overtime pay with time beginning and ending with the assignment. For example, Section 41.5.1(d) of the PSOA MOU provides that work hours may be adjusted in the event of an emergency:

"For exigent circumstances (e.g., earthquake, flood, terrorist event, etc.), the work hours may be shifted temporarily, for a time frame necessary to address the event, at the direction of the Director of Public Safety or designee."

Under Section 12.7 of the PSMA MOU, Captains and Deputy Chiefs receive overtime for mutual aid responses as follows:

"Captains and Deputy Chiefs will receive additional pay, commonly referred to as "overtime", for responses outside the City of Sunnyvale, with the approval of the Director of Public Safety and the City Manager, when initiated by local, state and/or federal mutual aid agreements. The employee will be compensated for off-duty time during the deployment or assignment at the prevailing rate not to exceed 1.5 times the employee's hourly rate.

As an example, an employee who is deployed for 7 days on an out-of-county wild land deployment would receive additional pay, at 1.5 times their hourly rate, for the entire time of deployment above and beyond their 40-hour work week."

Moreover, current departmental policy and past practice regarding overtime, deployment and special assignments indicates that employees are paid for the entire time they are engaged in an activity. This includes travel time, when applicable, in accordance with City Administrative Policy regarding employee travel (Chapter 4, Article 5, Subd 4(f)).

ENVIRONMENTAL REVIEW

The action being considered is exempt from the requirements of the California Environmental Quality Act (CEQA) because it is related to the creation of a government funding mechanism or other fiscal activity that does not involve any commitment to any specific project (CEQA Guidelines Section 15378(b)(4)).

DISCUSSION

The California Master Mutual Aid program has gained national recognition for its ability to rapidly mobilize and transport substantial resources from one end of the state to the other. DPS personnel, fleet, and apparatus will continue to support this vital partnership. As such, it is important that every effort is made to recover the City's cost for mutual aid deployment.

Current and historical departmental policy and practice includes portal to portal pay for various activities where personnel are deployed and/or assigned outside of Sunnyvale. Portal to portal is a commonly used expression to define the time period beginning from when a unit is deployed to a mutual aid event, through the entire time they are gone, until the unit arrives back at its regular station assignment and relieved of duty for that event.

In order for the Department of Public Safety to recover the cost of portal to portal pay for activities related to the CFAA, the City must provide CFAA with a revised resolution stating that it is our official policy to compensate employees for all hours worked in association with any CFAA deployment, including travel time. The revised resolution must indicate that pay of City employees is not contingent upon reimbursement. City Administrative Policy Chapter 4, Article 5, Subd. 4(f) states that *travel time is compensable under certain conditions identified in the Fair Labor Standards Act (FSLA)*.

FISCAL IMPACT

Adoption of a revised resolution will provide that costs associated with deployment of personnel to statewide emergency events may be subject to reimbursement. There will be no additional fiscal impact to the City.

PUBLIC CONTACT

Public contact was made by posting the Council meeting agenda on the City's official-notice bulletin board at City Hall, at the Sunnyvale Public Library and in the Department of Public Safety Lobby. In addition, the agenda and this report are available at the NOVA Workforce Services reception desk located on the first floor of City Hall at 456 W. Olive Avenue (during normal business hours), and on the City's website.

RECOMMENDATION

Adopt a Resolution to identify the terms and conditions for mutual aid response to emergency incidents outside of the jurisdiction and to rescind and replace Resolution No. 696-15 subject to reimbursement provided under the California Fire Assistance Agreement (CFAA).

Prepared by: Elaine Ketell, Sr. Management Analyst
Reviewed by: Chief Phan S. Ngo, Director of Public Safety
Reviewed by: Jaqui Guzmán, Deputy City Manager
Approved by: Kent Steffens, City Manager

ATTACHMENTS

1. Draft Resolution

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF SUNNYVALE TO IDENTIFY THE TERMS AND
CONDITIONS FOR MUTUAL AID RESPONSE TO
EMERGENCY INCIDENTS OUTSIDE OF THE
JURISDICTION AND TO RESCIND AND
REPLACE RESOLUTION NO. 696-15.**

WHEREAS, the City of Sunnyvale (“City”) Department of Public Safety (“DPS”) is a public agency providing fire protection services located in the County of Santa Clara, State of California, and

WHEREAS, the City last adopted Resolution No. 696-15 setting forth its terms and conditions for mutual aid incidents; and

WHEREAS, the City desires to adopt this new Resolution reestablishing the terms and conditions for mutual aid incidents and repealing Resolution No. 696-15 in its entirety; and

WHEREAS, DPS routinely responds to requests for assistance to incidents outside the jurisdiction; and

WHEREAS, under California Fire Assistance Agreement (“CFAA”) City has participated as a Mutual Aid Provider and the request for resources to respond for assistance has been governed through the CFAA; and

WHEREAS, the City has in its employ, Fire response personnel to include: Battalion Chief, Chief, Deputy Chief/Division Chief/Assistant Chief, Engineer, Apparatus Officer, Firefighter/EMT, General Mechanic, Lieutenant and Radio Operator; and

WHEREAS, it is the desire of the City to provide fair and legal payment to all its employees for time worked; and

WHEREAS, the City will compensate its employees portal to portal while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response; and

WHEREAS, the City will compensate its employees overtime in accordance with their current Memorandum of Understanding while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUNNYVALE THAT:

1. City Personnel shall be compensated according to the Public Safety Officers Association Memorandum of Understanding (MOU), Public Safety Managers Association MOU, Communication Officers Association MOU, Personnel Rules and Regulations, and/or any other directive that identifies personnel compensation in the workplace.
2. In the event a DPS personnel classification does not have an assigned compensation rate, a “Base Rate” as set forth in an organizational policy, administrative directive or similar document will compensate such personnel.
3. DPS will maintain a current salary survey or acknowledgement of acceptance of the “base rate” on file with the California Governor’s Office of Emergency Services, Fire Rescue Division.
4. City Personnel will be compensated (portal to portal) beginning at the time of dispatch to the return to jurisdiction when equipment and personnel are in service and available for agency response.
5. DPS Fire department response personnel include: Battalion Chief, Chief, Deputy Chief/Division Chief/Assistant Chief, Engineer, Apparatus Officer, Firefighter/EMT, General Mechanic, Lieutenant and Radio Operator.
6. Resolution No. 696-15 is hereby repealed in its entirety and this Resolution shall become effective on the same date adopted by the City Council.

Adopted by the City Council at a regular meeting held on _____, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

RECUSAL:

ATTEST:

APPROVED:

DAVID CARNAHAN
City Clerk
(SEAL)

LARRY KLEIN
Mayor

APPROVED AS TO FORM:

REBECCA L. MOON
Interim City Attorney



City of Sunnyvale

Agenda Item

24-0540

Agenda Date: 4/23/2024

REPORT TO COUNCIL

SUBJECT

Ratify Cities Association of Santa Clara County (CASCC) Appointments of Councilmember Russ Melton as Primary to the Santa Clara County Airport Land Use Commission (ALUC) and as Primary to the Santa Clara County Local Agency Formation Commission (LAFCO) and Councilmember Melton's Appointment of Vice Mayor Murali Srinivasan as Proxy to ALUC

BACKGROUND & DISCUSSION

On February 8, 2024, the CASCC City Selection Committee met and appointed Councilmember Russ Melton to:

- Seat 07 (Primary) on the Santa Clara County Airport Land Use Commission (ALUC), term beginning May 6, 2024, and expiring May 5, 2028.
- Primary on the Local Agency Formation Commission of Santa Clara County (LAFCO), term beginning June 1, 2024, and expiring May 31, 2028.

Appointment letters from CASCC for ALUC and LAFCO are included as Attachments 1 and 2, respectively.

The ALUC Bylaws, Sections 3.4 and 3.5, specify that upon being appointed and taking the oath of office, members shall appoint a single proxy who may, upon being directed by the primary appointee, represent the member and exercise their vote. Councilmember Russ Melton has selected Councilmember Murali Srinivasan as his proxy (Seat 07A).

The ALUC Bylaws are included as Attachment 3. The LAFCO Bylaws are included as Attachment 4.

EXISTING POLICY

Council Policy 7.4.12, *Council Appointments to Intergovernmental Agencies*

For appointments made by outside bodies, the City Council must ratify the appointment of a Councilmember as part of a noticed agenda item at a regular meeting. No further Council ratification is needed for subcommittee appointments if the appointing committee assignment has already been ratified by Council.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" with the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378 (b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes to the environment.

FISCAL IMPACT

There is no fiscal impact associated with this report.

PUBLIC CONTACT

Public contact was made by posting the Council meeting agenda on the City's official-notice bulletin board at City Hall, at the Sunnyvale Public Library and in the Department of Public Safety Lobby. In addition, the agenda and this report are available at the NOVA Workforce Services reception desk located on the first floor of City Hall at 456 W. Olive Avenue (during normal business hours), and on the City's website.

RECOMMENDATION

Staff makes no recommendation. By approval of the consent calendar, Council ratifies Cities Association of Santa Clara County (CASCC) Appointments of Councilmember Russ Melton as Primary to the Santa Clara County Airport Land Use Commission (ALUC) and as Primary to the Santa Clara County Local Agency Formation Commission (LAFCO) and Councilmember Melton's Appointment of Vice Mayor Murali Srinivasan as Proxy to ALUC.

Prepared by: Victoria Ketell

Reviewed by: Michelle Zahraie, Senior Management Analyst

Reviewed by: Sarah Johnson-Rios, Assistant City Manager

Approved by: Kent Steffens, City Manager

ATTACHMENTS

1. ALUC Appointment Letter
2. LAFCO Appointment Letter
3. ALUC Bylaws
4. LAFCO Bylaws



February 10, 2024

Michele Neighbors
County Clerk
Office of the Clerk of the Board of Supervisors
70 West Hedding Street
San Jose, California 95110
Via e-mail

Dear Ms. Neighbors,

On February 8, 2024, the City Selection Committee (CSC) of Santa Clara County voted to appoint Councilmember Russ Melton of Sunnyvale to Seat 07 on the Santa Clara County Airport Land Use Commission. Councilmember Melton's term will start on May 6, 2024 and expire May 5, 2028.

Councilmember Melton may be reached at:

City Email: MeltonCouncil@sunnyvale.ca.gov
Personal Email: russell.w.melton@gmail.com
Cellphone: (650) 455-1163
Sunnyvale City Hall: 456 W Olive Ave, Sunnyvale, CA 94086

If you have any questions regarding this appointment, please contact me at shali@citiesassociation.org.

Sincerely,

Vaishali Sirkay
Executive Director
Cities Association of Santa Clara County

ATT: City Selection Committee Meeting Draft Minutes – February 8, 2024

ALUC Appointment Letter
February 10, 2024
Page 2 of 2

CC: Larry Klein, City Selection Committee Chair and Mayor of Sunnyvale
Lesley Clark, Office of the Clerk of the Board of Supervisors – Records Division
Russ Melton, Councilmember, City of Sunnyvale
Kent Steffens, City Manager, City of Sunnyvale

**REGULAR MEETING
City Selection Committee**

Los Altos Community Center
Sequoia Room
97 Hillview Avenue
Los Altos, CA 94022

**FEBRUARY 8, 2024
5:30 PM**



AGENDA IN BLACK/MINUTES IN RED

Meeting Information:

- *Board meetings are open to the public at the location shown above.*
- *Members of the public may join the Zoom webinar at the following link:*
<https://us02web.zoom.us/j/81414409486?pwd=a0pBMDRyNksxWTVjdjFtWEk0RG4vUT09>

Passcode: 860730

- *Meeting also livestreamed on YouTube: <https://www.youtube.com/@citiesassoc>*
 - *More information on public comment and accessibility is given at the end of the agenda.*
-

WELCOME & CALL TO ORDER – (Klein)

Meeting called to order at 5:35 PM

ROLL CALL (Jameson, County Clerk)

Members in Attendance (15):

Campbell	Susan Landry
Cupertino	Sheila Mohan
Gilroy	Tom Cline
Los Altos	Pete Dailey
Los Altos Hills	Stanley Mok
Los Gatos	Matthew Hudes
Milpitas	Carmen Montano
Monte Sereno	Javed Ellahie
Morgan Hill	Mark Turner
Mountain View	Pat Showalter
Palo Alto	Greer Stone
San Jose	Rosemary Kamei
Santa Clara	Lisa Gillmor
Saratoga	Tina Walia
Sunnyvale	Larry Klein

Members Absent (0)

Staff Present (2):

Jess Jameson	Clerk of the Board, Santa Clara County
Shali Sirkay	Executive Director, Cities Assoc of SCC

Members of the Public Present (9):

Maria Aguilar	
Marie Blankley	Mayor, Gilroy
Neysa Fligor	Councilmember, Los Altos
Dan Furtado	Councilmember, Campbell
Zach Hilton	Councilmember, Gilroy
Alice Kaufman	Green Foothills
Russ Melton	Councilmember, Sunnyvale
Emily Ramos	Councilmember, Mountain View
Fred Tovar	Councilmember, Gilroy

ORAL COMMUNICATIONS FROM THE PUBLIC ON NONAGENDIZED ITEMS

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AGENDA

Please see attached record of motions and votes

1. Consent Agenda (Klein)

- a. Approve Minutes from City Selection Committee Meeting on May 11, 2023

2. Selection of Vice Chair for City Selection Committee: Action (Klein)

3. Appointments: Action (Klein)

a. Airport Land Use Commission (ALUC)

Per ALUC Bylaws, two (2) [seats] representing the cities, appointed by the city selection committee; at least one, and preferably both, of these members must represent a city adjacent to an airport.

- i. Seat 6
- ii. Seat 7

[Letter of Interest from Russ Melton](#)

b. Association of Bay Area Governments (ABAG)

- i. Seat (a)
- ii. Seat (b)

[Letters of Interest from Neysa Fligor, Dan Furtado, & Yvonne Martinez Beltran](#)

- iii. Alternate (a)
- iv. Alternate (b)

[Letter of Interest from Emily Ann Ramos](#)

c. Association of Bay Area Governments (ABAG) Regional Planning Committee

- i. Seat

[Letter of Interest from Rob Moore](#)

d. Sourcewise Advisory Council

- i. Seat

e. Local Agency Formation Commission (LAFCO)

- i. Seat

[Letter of Interest from Russ Melton](#)

- ii. Alternate

[Letters of Interest from Zach Hilton, & Mark Turner](#)

f. Santa Clara County Emergency Operational Area Council (EOAC)

- i. Seat 6 Alternate Representing Central County Cities (Milpitas, Santa Clara & Sunnyvale)
- ii. Seat 7: North County Cities (Palo Alto, Mountain View, Los Altos & Los Altos Hills)

g. Recycling Waste & Reduction Commission (RWRC)

Per RWRC Bylaws, each Commission member may designate from among the elected officials of its council, board, or eligible cities an alternate representative to serve in absence of the regular member. Alternates may serve on subcommittees, and/or ad hoc task forces.

- i. Seat: Member-at-Large

[Letter of Interest from Kathy Watanabe](#)

- ii. Seat: South County Cities (Gilroy or Morgan Hill)

ADJOURN (Klein)

Meeting adjourned at 6:58 PM

Respectfully submitted on February 10, 2024,



Vaishali Sirkay

Executive Director

Cities Association of Santa Clara County

PUBLIC COMMENT

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1. Email comments to shali@citiesassociation.org
 - Emails will be forwarded to the Executive Board of Directors.
 - IMPORTANT: identify the Agenda Item number in the subject line of your email.
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 - Phone participants:
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ACCESSIBILITY

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CITY SELECTION COMMITTEE: RECORD OF MOTIONS AND VOTES

February 8, 2024

Cities Association – 2/8/24, 5:35 p.m.

		1	2	3a	3c	3d	3ei	3eii	3f	3g	3b	3b
Action		Approve	Showalter	Lisa Matichak, Russ Melton	Rob Moore	Matthew Hudes	Russ Melton	Mark Turner with 9 votes.	Carmen Montano, Pete Dailey	Kathy Watanabe, Fred Tovar	Fligor, Martinez-Beltran	Furtado, Emily Ann Ramos
Mover, Second		Morgan Hill, Santa Clara	Santa Clara, Campbell	Campbell, Santa Clara	Campbell, San Jose	Milpitas, Monte Sereno	Gilroy, Morgan Hill	No motion	Morgan Hill, Mountain View	Santa Clara, Morgan Hill	(1) Fligor 11 (2) Furtado 6 (3) Beltran 9	Morgan Hill, Mountain View
Campbell	Landry	Abstain	Y	Y	Y	Y	Y	T	Y	Y	1, 2	Y
Cupertino	Mohan	Abstain	Y	Y	Y	Y	Y	H	Y	Y	1, 3	Y
Gilroy	Cline	Y	Y	Y	Y	Y	Y	T	Y	Y	1, 2	Y
Los Altos	Dailey	Y	Y	Y	Y	Y	Y	T	Y	Y	1, 3	Y
Los Altos Hills	Mok	Y	Y	Y	Y	Y	Y	T	Y	Y	1, 2	Y
Los Gatos	Hudes @ 5:41	Absent	Y	Y	Y	Y	Y	H	Y	Y	1, 3	Y
Milpitas	Montano	Y	Y	Y	Y	Y	Y	T	Y	Y	1, 2	Y
Monte Sereno	Ellahie	Y	Y	Y	Y	Y	Y	T	Y	Y	1, 3	Y
Morgan Hill	Turner	Y	Y	Y	Y	Y	Y	T	Y	Y	1, 3	Y
Mountain View	Showalter	Y	Y	Y	Y	Y	Y	H	Y	Y	1, 3	Y
Palo Alto	Stone	Y	Y	Y	Y	Y	Y	H	Y	Y	1, 2	Y
San Jose	Kamei @ 5:37	Y	Y	Y	Y	Y	Y	H	Y	Y	1, 3	Y
Santa Clara	Gillmor	Y	Y	Y	Y	Y	Y	T	Y	Y	1, 2	Y
Saratoga	Walia	Y	Y	Y	Y	Y	Y	H	Y	Y	1, 3	Y
Sunnyvale	Klein	Y	Y	Y	Y	Y	Y	T	Y	Y	1, 3	y

CTO: 5:30 p.m.

CITY SELECTION COMMITTEE: RECORD OF MOTIONS AND VOTES

February 8, 2024

Rosemary Kamei joined at 5:37 during Oral Comm from the Public

1. Approve, Morgan hill, santa clara, 12-2-1,
2. Hudes joined at 5:41 p.m. Showalter offers self. Nominate Showalter as Committee VC, Santa clara, Campbell, unan.
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 - a. Russ Melton, spoke for 2 minutes, request reappointment. Seat 6 is Lisa. Motion to appoint lisa to 6, russ to 7.
 - b. Taken after 3g. Neysa Fligor addressed the group. Dan Furtado addressed the group. Yvonne Martinez Beltran addressed the group. Rosemary Kamei asked a question to all candidates. Fligor responds. Beltran responds. Furtado responds. Stanley Mok asks a question. Fligor responds. Landry advocates for Furtado. Klein advocates for Fligor. Ellahie advocates. Walia advocates. Mok advocates for Fligor.
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 - c. Taken after 3a. appoint Rob Moore.
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 - g. i. Kathy Watanabe, ii. Fred Tovar. Fred addressed the group. Lisa Gillmor and Susan Landry advocate for Kathy Watanabe. Santa clara, morgan hill,

Adjourn at 6:58 p.m.



P.O. Box 3144
Los Altos, CA 94024
www.citiesassociation.org

February 10, 2024

Neelima Palacherla, LAFCO Executive Officer
LAFCO of Santa Clara County
777 North First Street
Suite 410
San Jose, CA 95112

VIA EMAIL

RE: Appointment of LAFCO Representative and Alternate

Dear Ms. Palacherla:

On Thursday, February 8, 2024, the City Selection Committee of Santa Clara County appointed Councilmember Russ Melton of Sunnyvale as the representative to LAFCO and Mayor Mark Turner as the alternate to LAFCO. Their terms will begin June 1, 2024 and expire May 31, 2028.

Contact information:

Russ Melton, Councilmember
City of Sunnyvale
456 West Olive Avenue
Sunnyvale, CA 94088-3707
meltoncouncil@sunnyvale.ca.gov

Mark Turner, Mayor
City of Morgan Hill
17575 Peak Avenue
Morgan Hill, CA 95037
Mark.Turner@morganhill.ca.gov

Attached are the draft minutes for the February 8, 2024 meeting. Please let me know if you have any questions.

Sincerely,

Vaishali Sirkay
Executive Director
Cities Association of Santa Clara County

ATT: City Selection Committee Meeting Draft Minutes – February 8, 2024

cc: Councilmember Russ Melton
Mayor Mark Turner
Mayor Larry Klein, Chair, City Selection Committee of Santa Clara County
Kent Steffens, City Manager, City of Sunnyvale

City Selection Committee
LAFCO Appointment
February 8, 2024
Page 2 of 2

Christina Turner, City Manager, City of Morgan Hill
Michele Neighbors, Clerk, Santa Clara County

**REGULAR MEETING
City Selection Committee**

Los Altos Community Center
Sequoia Room
97 Hillview Avenue
Los Altos, CA 94022

**FEBRUARY 8, 2024
5:30 PM**



AGENDA IN BLACK/MINUTES IN RED

Meeting Information:

- *Board meetings are open to the public at the location shown above.*
- *Members of the public may join the Zoom webinar at the following link:*
<https://us02web.zoom.us/j/81414409486?pwd=a0pBMDRyNksxWTVjdjFtWEk0RG4vUT09>

Passcode: 860730

- *Meeting also livestreamed on YouTube: <https://www.youtube.com/@citiesassoc>*
 - *More information on public comment and accessibility is given at the end of the agenda.*
-

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Cities Association of Santa Clara County

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Adjourn at 6:58 p.m.

**BYLAWS OF THE
AIRPORT LAND USE COMMISSION
OF SANTA CLARA COUNTY**

1.0 NAME

The name of this organization is the Airport Land Use Commission of Santa Clara County, which may be abbreviated ALUC.

2.0 PURPOSE

The purpose of the ALUC is to carry out the statutory responsibilities required by Sections 21670 through 21679.5 of the Public Utilities Code of the State of California. Specifically, these responsibilities include, but are not limited to, assisting local agencies in ensuring compatible land uses in the vicinity of local airports, maintaining an Airport Land Use Plan, and reviewing the plans, regulations, and other actions of local agencies and airport operators.

3.0 MEMBERSHIP

1. The Commission shall be composed of seven (7) voting members to be selected as follows:
 - a. Two (2) representing the cities, appointed by the city selection committee; at least one, and preferably both, of these members must represent a city adjacent to an airport.
 - b. Two (2) representing the county, appointed by the Board of Supervisors.
 - c. Two (2) having expertise in aviation, appointed by a committee comprised of the aviation director of the San Jose International Airport, the director of Palo Alto Airport, and the director of the county roads and airports department.
 - d. One (1) representing the general public to be selected by the other six (6) members of the Commission.

2. Terms of office shall be:

- a. Except for the terms of office of the first Commission, the term of office of each member shall be four years, ending on the first Monday in May of the fourth year. Terms of office shall be determined by the appointing bodies pursuant to Section 21670 of the Public Utilities Code of the State of California.
- b. Should the ALUC in existence at the time of adoption of these by-laws be disbanded and a new ALUC be re-established, the members of the first re-established Commission shall classify themselves by lot so that the term of office of one member is one year, of two members is two years, of two members is three years, and of two members is four years. The expiration date of the term of office of each member shall be the first Monday in May of the year in which the term is to expire. Any vacancy shall be filled for the unexpired term as designated in "a" above.

3. Members of the ALUC are required to file a statement of economic interest per the requirements of FPPC Form 700.

4. Each member, upon appointment and taking the oath of office, shall promptly appoint a single proxy who shall take the oath of office and file conflict of interest reports with the clerk of the board. The proxy shall be designated in a signed written instrument, which shall be kept on file by the Clerk of the Board. When so directed by the appointing member, a proxy member will represent the sitting member in all affairs of the Commission and exercise the vote of the member at meetings. If a member cannot be present for a meeting and his/her proxy will be attending, the Director of the Department of Planning and Development, or designee, should be notified within a reasonable period of time before the meeting so that arrangements will be made for the proxy to serve. If neither the member nor proxy can attend, the Chair or the Director of the Department of Planning and Development, or designee, must be notified within a reasonable period of time before the meeting.

5. Proxies serve at the pleasure of the appointing member and

must meet the basic qualifications required for appointment to county Commissions. A vacancy in the office of proxy shall be filled promptly by appointment of a new proxy. Proxies are voting members only when substituting for the member.

6. Staff representatives from airports operated for the benefit of the public, including staff representatives from San Jose International Airport, the Santa Clara County Roads and Airports Department, the City of Palo Alto, and Moffett Federal Airfield, may attend any meeting of the Commission to serve as a staff resource to the Commission. Staff representatives shall not vote on any matter considered by the Commission.
7. If an ALUC member (or proxy in stead) is absent for two regular meetings, the Chair shall first consult with the member to attempt to determine the cause for the absences, and may then forward a letter to the member's appointing body requesting correction of the problem, potentially including replacement of the member.
8. The Chair shall notify the member's appointing body sufficiently in advance (e.g. 6 months) of the end of that member's term for that body to appoint a successor who would take office at the end of the term of the outgoing member.
9. Resignations from the ALUC shall be submitted to the resigning member's appointing body, with a copy to the Secretary and Clerk of the Board.

4.0 ROBERT'S RULES OF ORDER

Except as otherwise provided herein, the Commission shall be governed by the rules of procedure set forth in Robert's Rules of Order (The Modern Edition).

5.0 OFFICERS

1. The officers of this Commission shall be:
 - a. Chair
 - b. Vice-chair
2. The Chair and Vice-chair shall be elected by, and serve at the pleasure of, the Commission for a period of one (1) year with

a maximum of two consecutive years in each position. A Commissioner may not serve as a Commission officer again until he/she has not been an officer for 12 consecutive months.

3. Elections of officers shall occur at the first meeting after January 1 of each year or, when necessary, at the first meeting following an office becoming vacant.

6.0 STAFF

1. The staff of this Commission shall be:
 - a. Staff Coordinator
 - b. Secretary
 - c. County Counsel
2. The Staff Coordinator shall be an employee of the County Planning Office assigned by the Director of the Department of Planning and Development, or designee.
3. The Secretary shall be the Director of the Department of Planning and Development, or designee, or the Clerk of the Board, or designee.
4. The County Counsel shall be appointed by the Office of the County Counsel and provides legal advice as needed.

7.0 DUTIES OF OFFICERS AND STAFF

1. The Chair shall:
 - a. Preside at meetings of the Airport Land Use Commission.
 - b. Call public hearings and other public meetings and initiate other action as provided for in California Public Utilities Code Sections 21670-21679.5.
 - c. Perform other duties customarily performed by a Chair.
2. The Vice-chair shall serve as Chair upon absence or incapacity of the Chair.
3. The Staff Coordinator shall:
 - a. Receive, review and report on applications and referrals

to the Airport Land Use Commission.

- b. Make written responses to local agency referrals.
- c. Prepare plans and reports as required by the Commission and keep the Commission informed of new matters involving Airport Land Use Commissions.
- d. Prepare letters regarding official action taken by the Airport Land use Commission.

4. The Secretary shall:

- a. Prepare and distribute notices for public meetings at least seven (7) calendar days prior to each meeting.
- b. Prepare and distribute an agenda setting forth all items of business to be transacted or discussed by the Commission as well as staff reports for each meeting of the Airport Land Use Commission at least seven (7) days prior to the meeting.
- c. Prepare, print and distribute minutes of each meeting of the Commission.
- d. Carry on correspondence at the direction of the Commission. The Secretary as directed by the Chair may carry out routine correspondence regarding matters that do not require a vote by the Commission (e.g., correspondence not purporting to reflect the position or opinion of the Commission).
- e. Maintain the records of the Airport Land Use Commission.

8.0 AGENDA

- 1. The agenda shall specify the time, location and order of business of any meeting, and shall include for the meeting:
 - a. All matters referred to the Commission.
 - b. All matters submitted by any member of the Commission.
 - c. All matters referred or requested by any other person during the usual course of business during regular meetings of the ALUC, provided those matters are consistent with the work of the Commission.
 - d. The Chair, or other Commissioner designated by the Chair shall, at his/her discretion, meet in person, by telephone, or other means of communication with the Staff

Coordinator designated to the ALUC to place any and all matters upon the Agenda for consideration at a regular meeting not later than 12 o'clock Noon on the tenth (10th) calendar day immediately preceding the regular meeting day. Any and all members of the ALUC are invited to participate in the agenda setting process and review items for the agenda not later 12 o'clock Noon on the tenth (10th) day preceding the regular meeting date. Items for inclusion on the agenda shall be submitted by the Staff Coordinator to the Secretary, no later than 8:00am on the ninth (9th) day preceding the regular meeting.

- e. A Consent Calendar, which includes routine ALUC correspondence, approval of Minutes, or other items not requiring a public meeting.
2. The Commission may, from time to time, adopt by minute order a new or revised agenda and order of business with such agenda topics or headings listed in such order as is consistent with the Brown Act and as may be convenient or desirable for the conduct of Commission business.

9.0 VOTING

1. At the time of voting on any issue before the Commission, each voting member or his/her proxy may cast one vote.
2. A majority of the full Commission (i.e. four members) shall constitute a quorum for the transaction of business. No action may be taken by the Commission except by the recorded vote of a majority of the full membership.
3. A member shall disqualify himself/herself from participation in the review or adoption of a proposal in the event of conflict of interest and shall notify the Secretary of any conflicts prior to the meeting at which the item that is the subject of the conflict will be considered. The member may be replaced by his/her proxy provided the proxy has no conflict of interest with the proposal.

10.0 MEETINGS

1. Except as otherwise provided in these rules and regulations or the Brown Act, meetings of the Commission shall be open and public and shall comply with all applicable requirements

- of the Brown Act, and shall be conducted in accordance with the agenda and order of business prepared for the meeting.
2. Regular meetings of the Airport Land Use Commission will be held on the fourth Wednesday of each month (or as needed at the discretion of the Chair or at the request of the majority of the Commission members).
 3. Special meetings of the Airport Land Use Commission may be called by the Chair provided that written notice is mailed to all members at least seven (7) days prior to the meeting and all Brown Act requirements for special meetings are met.

11.0 RULES AND REGULATIONS FOR PUBLIC MEETINGS

All Commission meetings shall be held in accordance with the Brown Act.

12.0 AMENDMENTS

Amendments of these bylaws shall be by a two-thirds vote of the entire membership (i.e. five votes in favor) at a Commission meeting following at least ten (10) days written notice of any amendment.



Paul Donahue, Chair
Airport Land Use Commission

11/18/2015

APPROVED AS TO FORM AND LEGALITY:



11/18/2015

Elizabeth G. Pianca, Deputy County Counsel Date

LAFCO Bylaws

1. GENERAL

1.1. NAME AND ADDRESS OF COMMISSION

The Local Agency Formation Commission, established in Santa Clara County pursuant to Chapter 1 (commencing with Section 56000) of Part 1, Division 3, Title 5, for the Government Code, shall be known as the Local Agency Formation Commission of Santa Clara County ("LAFCO of Santa Clara County"), and hereinafter referred to as the "Commission."

1.2. AUTHORITY

LAFCO of Santa Clara County is governed by the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, Sections 56000 et seq. of the California Government Code, as amended, and hereinafter referred to as the "CKH Act." The provisions of these bylaws are not intended to preempt State law. In the event of a conflict between the provisions set forth in these bylaws and those set forth in the CKH Act, the provisions of the CKH Act shall prevail.

1.3. MISSION

The mission of LAFCO of Santa Clara County is to promote sustainable growth and good governance in Santa Clara County by preserving agricultural lands and open space, curbing urban sprawl, encouraging efficient delivery of services, exploring and facilitating regional opportunities for fiscal sustainability, and promoting accountability and transparency of local agencies.

LAFCO of Santa Clara County will be proactive in raising awareness and building partnerships to accomplish this through its special studies, programs and actions.

1.4. EXECUTIVE OFFICER

- a. The LAFCO Executive Officer shall be designated in accordance with the terms of the Memorandum of Understanding between the Commission and the County of Santa Clara.
- b. The Executive Officer shall carry out all orders as instructed by the Commission. The Executive Officer shall prepare or cause to be prepared an agenda for each meeting and maintain a record of all proceedings as required by law and these bylaws, and as instructed by the Commission. The Executive Officer shall set all

hearing dates, publish notices and shall oversee the performance of all other clerical and administrative services required by the Commission. In addition, the Executive Officer shall by direction of the Commission and in accordance with the terms of the Memorandum of Understanding between the Commission and the County of Santa Clara, hire other staff of the Commission.

1.5. LEGAL COUNSEL

- a. LAFCO Counsel shall be appointed by the Commission and shall serve at the pleasure of the Commission.
- b. LAFCO Counsel shall attend all meetings of the Commission, give all requested advice on legal matters and represent the Commission in legal actions unless the Commission specifically makes other arrangements.

2. THE COMMISSION

2.1. COMPOSITION

The Commission shall consist of seven (7) regular commissioners and five (5) alternate commissioners.

2.2. SELECTION / APPOINTMENT OF COMMISSIONERS

- a. County. The Board of Supervisors shall appoint two regular commissioners and one alternate commissioner from the Board's membership to serve on the commission. GC §56327(a)
- b. San Jose. The City of San Jose shall appoint one regular commissioner and one alternate commissioner to serve on the commission. Each appointee shall be the mayor or city council member. GC §56327(b)
- c. Cities. The City Selection Committee shall appoint one regular commissioner and one alternate commissioner to serve on the commission. Each appointee shall be a mayor or city council member from one of the County's other 14 cities. Such appointments shall be made in accordance with the procedure established by the City Selection Committee and described in the rules and regulations of that body. GC §56327(c)
- d. Special Districts. The Independent Special Districts Selection committee shall appoint two regular commissioners and one alternate commissioner to serve on the commission. Each appointee shall be elected or appointed members of the legislative body of an independent special district residing in the county but shall not be members of the legislative body of a city or county. Such appointments shall be made in accordance with the procedure established by

the Independent Special Districts Selection Committee. GC §56327.3 and §56332

- e. Public Member. The other six commissioners shall appoint one public member and one alternate public member to serve on the commission. Pursuant to Government Code §56327(d), each appointee shall not be a resident of a city which is already represented on the commission. The appointees shall be Santa Clara County residents; and not currently an officer or employee of the county or any city or district with territory in the county. The appointees shall also not concurrently hold any elected or appointed office with a local government agency that makes or informs land use decisions while serving on the Commission.

The appointment of the public member and/or alternate public member shall be made in accordance with the following procedures:

- i. The LAFCO Executive Officer shall notify the Commission in advance of the public member's and alternate public member's term expiration or when such seat(s) becomes vacant.
- ii. The LAFCO Executive Officer shall prepare a notice announcing the vacancy on the Commission and seeking applications to fill the vacancy.
- iii. The notice shall be posted on the LAFCO website and provided to each local agency within the county and to interested parties.
- iv. Among other things, the notice shall include information on the mission of LAFCO, and responsibilities of a LAFCO commissioner; and indicate the application filing period and submittal requirements.
- v. Interested applicants shall be required to submit a resume and a letter of interest outlining their reasons for wanting to serve as a member of the Commission.
- vi. The current public member and alternate public member shall be eligible to apply for an upcoming vacancy of the public member and/or the alternate public member positions.
- vii. The Commission shall not appoint someone to fill a vacancy until at least 21 days after the posting of the notice.
- viii. The Commission shall review applicants' resumes and letters of interest and shall conduct a group interview of the candidates at the next available LAFCO meeting, using questions prepared beforehand.
- ix. At the close of the group interview, the Commission shall by majority vote,

appoint a public member and/or an alternate public member.

2.3. TERMS OF OFFICE OF COMMISSIONERS

The term of office of each commissioner shall be four (4) years, expiring on May 31 in the year in which the term of the member expires. Any vacancy in the membership of the Commission shall be filled for the unexpired term by appointment by the body that originally appointed the member whose office has become vacant.

2.4. ROLE OF COMMISSIONERS

- a. While serving on the Commission, all commissioners shall exercise their independent judgment on behalf of the interests of the public as a whole in furthering the purposes of the CKH Act and not solely the interests of the appointing authority. GC §56325.1
- b. In each member category, the alternate member shall serve and vote in place of a regular member who is absent or who disqualifies herself or himself from participating on a specific matter before the Commission at a regular/special commission meeting or in closed session.
- c. All alternate members are expected and encouraged to attend and participate in all Commission meetings, even if the regular member(s) is (are) present. Alternate members may attend and participate in closed session meetings of the Commission. However, alternate members may not vote or make a motion when the regular member is present.
- d. The Brown Act allows an exception from its requirements for the attendance of a majority of the members of the Board of Supervisors at noticed meetings of the Commission, provided that a majority of the members of the Board of Supervisors do not discuss among themselves, other than as part of the Commission's scheduled meeting, business of a specific nature that is within the subject matter jurisdiction of the Board of Supervisors.
- e. No person may disclose confidential information that has been acquired by being present in a closed session meeting authorized pursuant to the Brown Act to a person not entitled to receive it, unless the Commission authorizes disclosure of that confidential information.

2.5. COMMISSIONER PLEDGE

- a. All commissioners shall sign the Commissioner Pledge acknowledging their understanding of their unique role and responsibilities as a LAFCO Commissioner.

- b. All newly appointed commissioners shall receive and sign a copy of the pledge prior to their first LAFCO meeting.
- c. Copies of the signed pledge shall be provided to the LAFCO Clerk and retained for LAFCO records. A copy of the signed pledge shall be provided to the Commissioner.
- d. The LAFCO Commissioner Pledge shall read as follows:

I, _____, as LAFCO Commissioner, pledge to uphold LAFCO's mission and mandate to promote sustainable growth and good governance in Santa Clara County.

As an appointed LAFCO Commissioner, I will represent the interests of the public as a whole, and not solely the interests of my appointing authority. In doing so, I will help LAFCO be a forward thinking agency that stewards public resources for the good of the whole county.

I will faithfully fulfill my duties as a LAFCO Commissioner, recognizing that LAFCO's work yields public benefits and that LAFCO has a unique role and responsibility in shaping the future of the county.

Commissioner Signature

Date

2.6. DISCLOSURE OF EX PARTE COMMUNICATION

- a. Commissioners shall use their best efforts to track ex parte contacts pertaining to applications that are subject to a public hearing pursuant to the Cortese-Knox Hertzberg Local Government Reorganization Act of 2000 (Act).
- b. Ex parte contacts include oral or written communications concerning applications that are subject to a public hearing pursuant to the Act which occur outside of a noticed public hearing. Contacts shall include phone calls, meetings, site visits, and written communications, including emails.
- c. If an ex parte communication regarding the public hearing matter occurs, the Commissioner shall verbally disclose (1) the identity of the individual(s) with whom the Commissioner had contact; and (2) the substance of the information communicated. The commissioners shall verbally disclose written communication, unless such correspondence is forwarded to LAFCO staff in advance of the public hearing for inclusion in the agenda packet.
- d. Following the closure of the public hearing and prior to a final decision, commissioners shall disclose any electronic or personal communication that

has taken place pertaining to the item.

- e. The LAFCO meeting agenda shall note public hearing items that require disclosure of ex parte communication.

2.7. APPOINTMENT OF OFFICERS

- a. The Commission shall annually appoint a Chairperson and Vice Chairperson for the next calendar year at the December meeting. The Chairperson and Vice Chairperson shall be appointed based on the following rotation schedule unless otherwise determined by the Commission:

- Cities member
- County member
- San Jose member
- Special Districts member
- County member
- Public member
- Special Districts member

- b. The Chairperson shall preside at all meetings of the Commission and the ViceChairperson shall preside at meetings in the absence of the Chairperson.

3. CONDUCT OF MEETINGS

3.1. MEETINGS

- a. Regular Commission meetings are held on the first Wednesday of February, April, June, August, October, and December at 1:15 P.M., in the Board Meeting Chambers at 70 West Hedding Street, San Jose, California, or in another designated location.
- b. The Commission shall establish a schedule of meetings for the following calendar year at its regular meeting in December.
- c. Commission meetings are open to the public and the Commission welcomes public participation and input. Members of the public may provide written comment or attend LAFCO meetings to provide comment. Speakers are limited to three minutes. The Chair or the Commission by majority vote may further limit the time when appropriate.

3.2. QUORUM AND ACTION OF COMMISSION

- a. Four commissioners entitled to vote shall constitute a quorum.
- b. The Commission shall act by resolution or Commission order. All final determinations of the Commission on change of organization or reorganization proposals shall be taken by resolution. The Commission minutes shall reflect the vote on all resolutions. The records and minutes of the Commission shall be signed by the Chairperson and LAFCO Clerk.
- c. Commissioners are strongly encouraged to vote and not abstain from voting unless they are disqualified by law or because there is an appearance of conflict.

3.3. ORDER OF BUSINESS

The order of business at Commission meetings shall typically include the following items, unless otherwise directed by the Commission.

- Roll Call
- Public Comment – An opportunity for members of the public to address the Commission on matters not on the agenda, provided that the subject matter is within the jurisdiction of the Commission. No action may be taken on off-agenda items unless authorized by law. Speakers are limited to three minutes. The Chair or the Commission by majority vote may further limit the time when appropriate. All statements that require a response will be referred to staff for reply in writing.
- Consideration of Minutes
- Consent Calendar – Consent calendar consists of those items recommended for approval, not requiring public hearing, and in the opinion of the staff, not involving major issues or problems. A commissioner, staff or member of the public, may request that an item be removed from the Consent Calendar for public discussion.
- Public Hearings
- Items for Action/Discussion
- Executive Officer's report
- Pending Applications/Upcoming Projects
- Commissioner Reports – An opportunity for commissioners to comment on

items not listed on the agenda, provided that the subject is within the jurisdiction of the Commission. No action or discussion by a quorum of the Commission may be taken on off-agenda items unless authorized by law.

- Newspaper Articles/Newsletters
- Written Correspondence
- Adjournment

3.4. AGENDA

- a. The Executive Officer shall prepare, for the Chairperson's review and approval, an agenda for each regularly scheduled meeting containing the specific items of business to be transacted.
- b. All reports, materials, or other matters to be submitted to the Commission at its regular meeting, as part of the agenda packet, shall be delivered to the Executive Officer no later than 12:00 p.m. (noon) on the Monday, nine days preceding a Regular Commission Meeting.
- c. During the Commissioner Reports portion of the meeting, any commissioner may request consideration of an agenda item for a future meeting, and such item shall be added to a future meeting if voted for by a majority of the Commission.
- d. The agenda shall be posted on the bulletin board located outside of the County of Santa Clara Government Center in San Jose and shall be available for public inspection at the LAFCO office, no later than seventy-two (72) hours prior to the meeting.
- e. The agenda packet for a Regular Commission Meeting shall be posted on the LAFCO website and shall be available for public inspection at the LAFCO office, no later than seventy-two (72) hours prior to the meeting.
- f. Materials related to an agenda item submitted after the posting of the agenda shall be provided to commissioners and shall be available for public inspection at the LAFCO office and at the meeting.
- g. No commissioner shall amend the agenda after the agenda has been posted. The Commission shall not take action on any items that do not appear on the posted agenda. However, the agenda may be amended to include items not appearing on the posted agenda, in accordance with Government Code Section 54954.2.

3.5. MEETING MINUTES

The Executive Officer shall cause a member of his/her staff to prepare the draft minutes of each meeting which will be included on the agenda of the following meeting, for approval by the Commission.

3.6. DEADLINES FOR SUBMISSION OF APPLICATIONS

- a. Deadlines for submitting proposals/applications will be no later than 5:00 P.M. on the Thursday immediately following a LAFCO meeting in order to be considered at the next LAFCO meeting. Applications shall be submitted with correct fees on the appropriate forms and in the quantities required.
- b. The Commission will not consider proposals/applications which have been submitted in violation of the deadline unless an emergency situation exists within the territory relating to the proposal which would affect the health and safety of citizens.
- c. The Commission shall establish a schedule of application deadlines for the following calendar year at its regular meeting in December.

3.7. CLARIFICATION OF MOTIONS

Commissioners shall state motions in such a manner as to assure understanding of all parties as to the content of any terms and conditions to be placed on the Commission's action. It shall be the responsibility of the Chairperson to verify the wording of any motion with staff.

3.8. ROSENBERG'S RULES OF ORDER

Except as herein otherwise provided, the proceedings of the Commission shall be governed by "Rosenberg's Rules of Order" on all matters pertaining to parliamentary law. No resolution, proceeding, or other action of the Commission shall be invalid or the legality thereof otherwise affected by the failure of the Commission to observe or follow such rules.

3.9. RECONSIDERATION OF A LAFCO RESOLUTION MAKING DETERMINATIONS

- a. Notwithstanding Section 3.8 of the Bylaws (Rosenberg's Rules of Order), any request for reconsideration of a resolution making determinations shall be processed in accordance with the CKH Act, specifically Government Code Section 56895, and not Rosenberg's Rules of Order.
- b. If the LAFCO Executive Officer receives a request for reconsideration pursuant to Government Code Section 56895(a) of the CKH Act, the request shall state the specific modification to the resolution being requested and shall state what

new or different facts that could not have been presented previously are claimed to warrant the reconsideration.

- c. Upon receipt of a timely request for reconsideration, the Commission shall first determine whether there are new or different facts that could not have been presented previously.
- d. If the Commission determines that there are no new or different facts that could not have been presented previously, the Commission shall not reconsider the matter and shall disapprove the request for reconsideration.
- e. If the Commission determines that there are new or different facts that could not have been presented previously, the Commission shall then consider the request and receive any oral or written testimony and at the conclusion of its consideration, the Commission may approve with or without amendment, wholly, partially, or conditionally, or disapprove the request for reconsideration.

4. TRAVEL AND EXPENSE REIMBURSEMENT

4.1. AUTHORIZED EXPENSES

- a. LAFCO funds, equipment, supplies (including letterhead), titles, and staff time must only be used for authorized LAFCO business. In addition to the day to day business activities of LAFCO, expenses incurred in connection with the following types of activities generally constitute authorized expenses (LAFCO Policy adopted on June 1, 2006):
 - i. Communicating with representatives of local, regional, state and national government on LAFCO business
 - ii. Attending educational seminars designed to improve skills and information levels
 - iii. Participating in local, regional, state and national organizations whose activities affect LAFCO's interests
 - iv. Recognizing service to LAFCO (for example, thanking a longtime employee with a retirement gift or celebration of nominal value and cost)
 - v. Attending LAFCO or CALAFCO events
- b. All other expenditures incurred will require prior approval by the Commission.
- c. Any questions regarding the propriety of a particular type of expense should be resolved before the expense is incurred.

4.2. MEETING PER DIEM / STIPEND

Consistent with LAFCO Resolution # 2006-06, LAFCO commissioners including alternate commissioners will receive a \$100 per diem for attendance at LAFCO meetings. This compensation is in lieu of reimbursement for travel and other expenses incurred in attending the LAFCO meetings.

4.3. LAFCO COMMISSIONER ATTENDANCE AT CALAFCO CONFERENCE

Regular LAFCO commissioners will be given first priority for attending the CALAFCO Annual Conference. If regular commissioners are unable to attend, alternates may attend.

4.4. TRANSPORTATION, LODGING, MEALS, AND OTHER INCIDENTAL/ PERSONAL EXPENSES

- a. Reimbursement for authorized transportation, lodging, meals and other incidental expenses shall be provided in conformance with the current Travel Policy of the County of Santa Clara.
- b. Registration and travel arrangements including airline reservations must be coordinated through the LAFCO Office.

4.5. EXPENSE REPORTING

Within 14 calendar days of return from a LAFCO business trip or event, a final accounting of all expenses must be submitted to the LAFCO office. Original receipts are required for processing reimbursement. LAFCO staff will then fill out the necessary forms and submit to the appropriate County department in compliance with the County Travel Policy.

4.6. AUDITS OF EXPENSE REPORTS

All expenses are subject to verification that they comply with this policy.

4.7. REPORTS TO LAFCO

At the following LAFCO meeting, a report shall be presented on meetings attended at LAFCO expense.

4.8. COMPLIANCE WITH LAWS

Some expenditures may be subject to reporting under the Political Reform Act and other laws. LAFCO expenditures, expense report forms and supporting documentation are public records subject to disclosure under the Public Records Act.

4.9. ETHICS TRAINING

LAFCO is not a local agency whose officials are required to comply with the requirement of ethics training pursuant to Government Code Section 53235. Since LAFCO provides reimbursement for expenses, LAFCO commissioners, Executive Officer and Analyst are encouraged to receive ethics training. LAFCO commissioners who are County supervisors, city council members or special districts board members will receive this training in their respective roles as county, city or special district officials. LAFCO staff will advise the public members of opportunities to receive the training.

5. FEE POLICIES

5.1. FEE POLICIES

- a. The Commission may establish a schedule of fees and service charges for the processing of applications filed with the Commission, pursuant to Government Code §56383. The schedule of fees and service charges shall not exceed the estimated reasonable cost of providing the service for which the fee is charged.
- b. The Commission shall regularly review and amend as necessary the schedule of fees and service charges to help ensure an appropriate level of cost-recovery.
- c. All fees/deposits shall be paid at the time of the application submittal and said application shall not be deemed complete until the required fees/deposits are received.
- d. In order to achieve reasonable cost-recovery and not place an undue cost burden on its funding agencies (i.e. County, cities, special districts), the Commission will not generally provide fee waivers.
- e. Consistent with Government Code §56383(d), the Commission may reduce or waive fees if it finds that payment of such fees would be detrimental to the public interest.
- f. Any request for a fee reduction or waiver must be submitted in writing to the Executive Officer.

6. POLICIES FOR COMMUNICATING A POSITION ON PROPOSED LEGISLATION

6.1. COMMUNICATING A POSITION ON PROPOSED LEGISLATION

- a. The Commission shall adopt legislative policies to guide its actions related to legislative matters. Following adoption of the legislative policies, the

Commission shall, at a minimum, annually review the legislative policies of the California Association of LAFCOs (CALAFCO) and its own legislative policies, and revise its own policies, as needed.

- b. The Executive Officer shall provide to the full Commission for its consideration and action, any proposed legislation of relevance to LAFCO including a recommended position, as appropriate.
- c. In situations when proposed legislation of relevance to LAFCO cannot be considered by the full Commission due to timing:
 - i. The Executive Officer shall consult with LAFCO Counsel and LAFCO Chair (or Vice-Chair if the Chair is unavailable) and prepare a position letter, consistent with current adopted legislative policies of LAFCO.
 - ii. At their discretion, the Chair (or Vice-Chair if the Chair is unavailable) may sign the position letter on behalf of LAFCO. The letter shall not be submitted without said signature.
 - iii. The Executive Officer shall provide a copy of the written comments to the full Commission.
 - iv. The next regular LAFCO meeting agenda shall include an item that allows the Commission to discuss the proposed legislation and submitted comments.

7. POLICIES FOR PROVIDING WRITTEN COMMENTS ON DOCUMENTS OR PROJECTS OF RELEVANCE TO LAFCO

7.1. PROVIDING WRITTEN COMMENTS ON DOCUMENTS OR PROJECTS OF RELEVANCE TO LAFCO

- a. The Executive Officer is authorized to provide written comments on documents or projects of relevance to LAFCO including but not limited to CEQA documents and local/regional/state agency plans, policies, and programs. Such comments shall refer to, and be consistent with, currently adopted LAFCO policies and State law. The Executive Officer shall provide a copy of the submitted written comments to the full Commission and include them in the next regular LAFCO meeting agenda.
- b. However, on RHNA or other similar projects the Executive Officer shall present the matter to the Chair (or Vice-Chair if the Chair is unavailable) to determine at their discretion whether or not the matter should be agendized for the Commission's consideration prior to submittal of comments.

Adopted:

April 1, 2014

Amended:

June 4, 2014

October 5, 2016

February 7, 2018

June 8, 2018

October 17, 2018

June 5, 2019

October 7, 2020

April 6, 2022



City of Sunnyvale

Agenda Item

24-0472

Agenda Date: 4/23/2024

REPORT TO COUNCIL

SUBJECT

Discussion and Possible Action Regarding Funding for the Expansion of the Sunnyvale Heritage Museum

BACKGROUND

The City has been working with the Sunnyvale Historical Society since June 15, 2004, when the City Council approved an agreement (RTC No. 04-227) between the City and the Sunnyvale Historical Society and Museum Association (SHSMA) for the design, development, operation and maintenance of a Heritage Museum at Sunnyvale Heritage Center at the Sunnyvale Community Center. The agreement was subsequently amended five times with the first four amendments as follows:

- A First Amendment (RTC No. 07-340) to the Agreement was entered on October 22, 2007, which modified the Agreement regarding landscaping obligations.
- A Second Amendment (RTC No. 12-021) was entered into on February 15, 2012, regarding the use of the City's multi-purpose building at the Sunnyvale Heritage Center.
- A Third Amendment (RTC No. 15-1097) was entered into on January 5, 2016, that would allow the Society to make improvements, modifications, and additions to the Museum and multipurpose building by installing solar panels.
- A Fourth Amendment (RTC No. 18-0207) established a methodology for billing the SHSMA for City-provided water, wastewater, and solid waste utilities.

In 2019, SHSMA proposed a new 1,600 square-foot, single-story addition to the Sunnyvale Heritage Park Museum. The addition was proposed to house historical items from the closed Onizuka Air Force Base's "Blue Cube," and would also serve as a research library.

On June 12, 2019, the Parks and Recreation Commission considered the expansion (RTC No. 19-0355). The Commission voted at that time to recommend to City Council not to proceed with the museum expansion. They noted that a study issue was underway (DPW 17-05) to analyze and provide options for the long-term operations and maintenance of Orchard Heritage Park and review of the proposed museum expansion.

On July 16, 2019, the City Council reviewed the potential expansion (RTC No. 19-0699) and directed staff to develop modifications to the Orchard Heritage Park Master Plan and associated agreements and documents, including appropriate CEQA review, to include the addition to the Museum at the location preferred by SHSMA, with all costs including CEQA to be fully funded by SHSMA.

On February 4, 2020, the City Council considered funding the CEQA Environmental Review for the Orchard Heritage Park Museum Expansion (RTC 20-0171) but chose not to provide funding for staff to procure a consultant to perform the environmental review maintaining Council's initial direction for SHSMA to provide funding for the environmental review.

Subsequently, SHSMA agreed to fund the environmental review and staff executed a contract with Kimley-Horn & Associates that was fully funded by SHSMA. Staff authorized Kimley-Horn & Associates to move forward with the first stage of performing the technical analyses, which included the Agricultural Resources Memorandum and Cultural Resources Report.

On October 12, 2021 (RTC No. 21-0714) the City Council considered the proposed expansion of the Heritage Museum. The City Council found that the project was exempt from CEQA under CEQA Guidelines Sections 15301(e) and 15303(c) and directed the City Manager to enter into a Fifth Amendment to the SHSMA lease, under which SHSMA would be responsible for all costs associated with the Project with no contribution from the City, including costs for design, construction and environmental clearance. The Fifth Amendment was subsequently executed on December 1, 2022 (Attachment 2).

On October 10, 2023, Council directed staff to award a contract in an amount not-to-exceed \$404,513 to Page & Turnbull, Inc., of San Francisco (RTC 23-0891), to perform an analysis for Study Issue DPW 17-05 for operating and maintaining the Orchard Heritage Park and the Heritage Park Museum. That work is currently underway and anticipated to be completed by March of 2025.

EXISTING POLICY

General Plan, Chapter 3, Land Use and Transportation - Open Space, Goal LT-8

Adequate and Balanced Open Space: Provide and maintain adequate and balanced open space and recreation facilities for the benefit of maintaining a healthy community based on community needs and the ability of the City to finance, construct, maintain and operate these facilities now and in the future.

ENVIRONMENTAL REVIEW

The proposed Project consists of a new 1,600 square-foot, single-story addition to the Sunnyvale Heritage Park Museum, involving removal of three to four existing apricot trees, with the possibility of removing up to six to seven apricot trees, and potentially affecting up to a total of 10 existing apricot trees by removal or trimming within a 10-acre orchard. On October 12, 2021 (RTC No. 21-0714) the City Council found that the Project is exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines Sections 15301(e) and 15303(c), as it involves construction of a small addition not more than 2,500 floor area in size. The environmental review considered the impacts of the Project on the Heritage Orchard as a cultural and agricultural resource, concluding there will be no significant impacts.

DISCUSSION

On February 26, 2024, the City Council received a request from SHSMA (Attachment 1) for \$1.5 million to support the construction of the expansion. In their request they identified difficulty in raising all the funds needed, however indicated they have obtained an additional \$1 million for exhibit design and installation from outside sources. It is important to note that staff has not reviewed the project, nor estimated the cost of the expansion.

FISCAL IMPACT

In reviewing potential funding sources for a \$1.5 million contribution, there are multiple options available to Council. First, the funding could be appropriated from the General Fund. This would impact the Budget Stabilization Fund and constrain funding for other General Fund priorities, however, would allow the most flexibility to address project costs as these funds are unrestricted.

Funding could also be provided through Park Dedication Funds, as the museum does qualify as a recreational facility. The use of these funds would need to be restricted to construction related costs only and could not be used for materials or supplies related to operations in any way. The current Capital Projects Reserve balance in the Park Dedication Fund as of the end of FY 2022/23 is \$97.3M. It is important to note that this funding is planned for future parks projects, and therefore considering an appropriation from this funding source without the context of all the projects in this fund does present some small risk that future projects could be constrained, especially if revenues slow. In the highly unlikely case revenues were to cease in this fund, the reserves would be depleted within five years by already planned projects.

Finally, the Council could consider a loan of \$1.5 million to SHSMA. This option would provide SHSMA time to raise the funds needed and make amortized payments over a predetermined period. It is important to note that this loan would only be secured through an agreement and not backed by a tangible asset.

Staff is recommending that if Council chooses to move forward, that funding be included in the FY 2024/25 Recommended Budget for consideration within the context of the entire budget.

PUBLIC CONTACT

Public contact was made by posting the Council meeting agenda on the City's official-notice bulletin board at City Hall, at the Sunnyvale Public Library and in the Department of Public Safety Lobby. In addition, the agenda and this report are available at the NOVA Workforce Services reception desk located on the first floor of City Hall at 456 W. Olive Avenue (during normal business hours), and on the City's website.

ALTERNATIVES

1. Direct the City Manager to include a \$1.5 Million contribution to Sunnyvale Historical Society and Museum Association (SHSMA) from the General Fund in the FY 2024/25 Recommended Budget and Authorize the City Manager to negotiate and execute an agreement with SHSMA to fund the construction of the museum addition.
2. Direct the City Manager to include a \$1.5 Million contribution to Sunnyvale Historical Society and Museum Association (SHSMA) from the Park Dedication Fund in the FY 2024/25 Recommended Budget and Authorize the City Manager to negotiate and execute an agreement with SHSMA to fund the construction of the museum addition.

3. Direct the City Manager to negotiate and execute a loan in the amount of \$1.5 million to Sunnyvale Historical Society and Museum Association (SHSMA) to fund the construction of the museum addition.
4. Do not provide funding for the construction of the museum addition.

STAFF RECOMMENDATION

Staff recommends Alternate 2: Direct the City Manager to include a \$1.5 Million contribution to Sunnyvale Historical Society and Museum Association (SHSMA) from the Park Dedication Fund in the FY 2024/25 Recommended Budget and authorize the City Manager to negotiate and execute an agreement with SHSMA to partially fund the construction of the museum addition.

Prepared by: Tim Kirby, Director of Finance
Reviewed by: Chip Taylor, Director of Public Works
Reviewed by: Jaqui Guzmán, Deputy City Manager
Approved by: Kent Steffens, City Manager

ATTACHMENTS

1. SHSMA Letter Requesting Funding
2. Fifth Amendment to Agreement Between City of Sunnyvale and Sunnyvale Historical Society and Museum Association



Sunnyvale Historical Society and Museum Association

570 E. Remington Drive, Sunnyvale, California 94087

www.heritageparkmuseum.org • 408.749.0220

Feb.22, 2024

Dear Mayor, Vice Mayor and Councilmembers,

I am writing to respectfully request your assistance in securing a one-time only budget allocation of \$1,500,000 to support the previously approved expansion of the Sunnyvale Historical Society and Museum Association (SHSMA). With our ever-changing world, despite three years of trying, we have been unable to obtain the needed funds from the corporate world or through grants, fundraisers, or donations. As you know, construction costs are increasing dramatically.

This 1800 sq. ft. extension of Heritage Park Museum will include an in-depth exhibit of technological achievements made locally during the Cold War era by Lockheed Missiles and Space Co., Kodak, Northrop Grumman, U.S. Reconnaissance (Blue Cube) and others. These achievements changed world history. Sunnyvale was ground zero during those years; consequently, this history should be saved in Sunnyvale. We plan an extensive exhibition of artifacts which we have from that time and continue to receive from the companies and retirees. It is urgent that it be built as soon as possible so they are not lost as more retirees die or move away. The most recent temporary exhibit at the museum featured Lockheed Missiles and Space Co. and drew hundreds of visitors. This new extension will become a major draw for Sunnyvale.

The new building wing will also house an enlarged, sorely needed research library which will allow better access to the museum's extensive papers. When city staff, residents, or others use the museum to research a topic, there is currently no space for them to work.

For fifteen years, volunteers have worked tirelessly to keep the history alive by archiving and maintaining materials that tell the story of Sunnyvale and the Santa Clara Valley without asking the City for additional funds. We are now requesting the City to invest in its own building to maintain this level of professionalism of the museum and its history. As you know, the museum was built by the Historical Society; however, since it sits on City-owned land, the building is technically owned by the City. The same holds true for the proposed extension wing.

SHSMA will raise an additional \$1M for interior design, exhibit design, and installation along with the assured assistance from both Lockheed Corporate and the Historical Office of the National Reconnaissance Office. This new extension will be maintained, staffed, and operated by the Society per our 50-year comprehensive agreement with the City of Sunnyvale.

Thank you for considering our request. Should you have any questions or requests, please do not hesitate to contact me at lbmuseum46@gmail.com or 408-472-1627.

Yours truly,

Laura Babcock, Director

Heritage Park Museum

**FIFTH AMENDMENT TO AGREEMENT BETWEEN CITY OF SUNNYVALE AND
SUNNYVALE HISTORICAL SOCIETY AND MUSEUM ASSOCIATION PERTAINING
TO DESIGN, DEVELOPMENT, CONSTRUCTION AND LEASE OF A HERITAGE
MUSEUM AT THE SUNNYVALE HERITAGE CENTER**

THIS FIFTH AMENDMENT is entered into on 12/01/2022, 2022, by the CITY OF SUNNYVALE, a California municipal corporation ("CITY"), and the SUNNYVALE HISTORICAL SOCIETY AND MUSEUM ASSOCIATION ("SOCIETY"), collectively referred to as "the Parties".

RECITALS

On September 12, 2006, CITY and SOCIETY entered an agreement pertaining to the design, development, operation, and maintenance of a Heritage Museum at Sunnyvale Heritage Center at the Sunnyvale Community Center ("the Agreement").

A First Amendment to the Agreement was entered into on October 22, 2007, which modified section 7 of the Agreement regarding landscaping obligations.

A Second Amendment was entered into on February 15, 2012, which modified Section 2 of the Agreement regarding the use of the City's multi-purpose building at the Sunnyvale Heritage Center.

A Third Amendment was entered into on January 19, 2016, which added Section 7.5 to allow the SOCIETY to make improvements to the museum and multipurpose building by installing solar panels.

A Fourth Amendment was entered into on June 19, 2018, to specify the utility obligations between the Parties.

The Parties now wish to enter into a Fifth Amendment to allow a 1,600 square ft. expansion of the Heritage Museum.

NOW THEREFORE, the Parties agree that the Agreement dated September 12, 2006, shall be amended as follows:

1. Section 5.5 shall be added to the Agreement:

Section 5.5. OBLIGATIONS OF SOCIETY IN CONSTRUCTING THE HERITAGE MUSEUM EXPANSION PROJECT.

City staff shall be consulted on all improvements before construction or installation. All applicable permits, including but not limited to, the appropriate Planning and Building

permits will be obtained by the SOCIETY prior to any construction as more fully set forth below.

(a) SOCIETY shall construct a new 1,600 square-foot, single-story addition ("Project") as an expansion to the Sunnyvale Heritage Park Museum. The Project, as shown in Exhibit "A", will also remove a maximum of six to seven existing apricot trees, with the possibility of affecting up to a total of 10 existing apricot trees by removal or trimming within the 10-acre orchard. The Project will be used to house historical items from the closed Onizuka Air Force Base's "Blue Cube" and will also serve as a research library.

(b) SOCIETY shall be responsible for all costs associated with the Project with no contribution from the CITY, including costs for design, construction and environmental clearance. However, SOCIETY shall prepare plans and specifications in consultation with CITY.

(c) Prior to construction, SOCIETY shall obtain all necessary permits authorizing construction of the Project from CITY and other public agencies having jurisdiction over the Project, in compliance with all applicable laws, regulations, and codes.

(d) The Project shall be completed by SOCIETY within 12 months of obtaining the appropriate permits unless otherwise agreed to by the Parties.

(e) SOCIETY shall be responsible for all additional utility costs as a result of the Project.

(i) SOCIETY shall be responsible for all costs to maintain the Project in good condition by providing custodial care and maintenance of the building interior and exterior.

(j) SOCIETY shall allow access by CITY Staff at all times upon reasonable notification.

(k) SOCIETY shall repair/replace or pay for damage to City facilities or equipment furnished by CITY, at the discretion of the CITY, if damage occurred during use by SOCIETY.

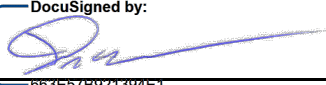
2. This amendment shall become operative upon its execution by the Parties and all other terms and conditions of the Agreement and the Four Amendments that are not expressly modified by this Fifth Amendment shall remain operative and continue in full force and effect until June 20, 2054.

[signatures on following page]

IN WITNESS WHEREOF, the parties have executed this Fifth Amendment.

ATTEST:

CITY OF SUNNYVALE ("CITY")

DocuSigned by:

663E57B921394E1
City Clerk

DocuSigned by:

By _____
40B2D2DBFEDC4D8...
City Manager

APPROVED AS TO FORM:

"SOCIETY"

DocuSigned by:

4004B8486114497
City Attorney

DocuSigned by:

By _____
CFF1756863D84EC...
Margaret Minar
SHSMA President

Attachment: Exhibit "A"

JOB NO. 02400-18

ARCHITECTURAL ALLIANCE

Joseph H. Gutierrez
Architect
155 Cayman Court
Beverly Hills, CA 90210
P: (310) 824-9555
F: (310) 824-9555
V: (408) 530-1728

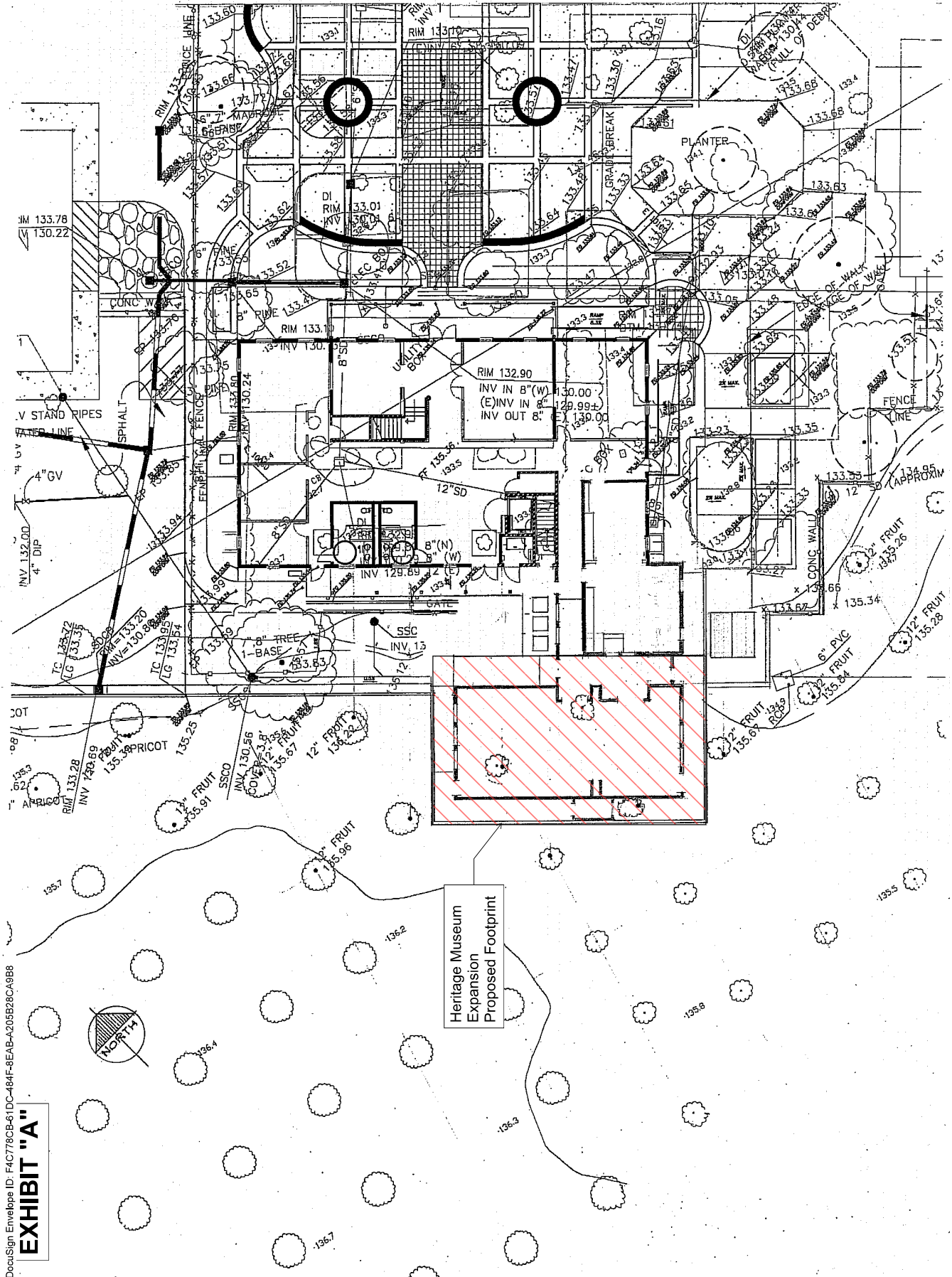
HERITAGE PARK MUSEUM
SITE PLAN
570 E. REMINGTON DR. SUNNYVALE, 94088

DRAWN BY: JHG

SCALE: 1" = 20'

DATE: JAN. 31, 2019

DWG. NO. 1 OF 3



DocuSign Envelope ID: F4C778CB-61DC-484F-8EAB-A205B28CA9B8

EXHIBIT "A"

Heritage Museum
Expansion
Proposed Footprint



City of Sunnyvale

Agenda Item

24-0529

Agenda Date: 4/23/2024

REPORT TO COUNCIL

SUBJECT

Receive Real Property Transfer Tax Polling Results for Consideration of Placing a Ballot Measure on the November 2024 General Election

BACKGROUND

In 2021, the City Council sponsored a study issue to explore a 2022 General Election ballot measure to modify the City's Real Property Transfer Tax (RPTT) (FIN 21-01). Council held a study session on April 26, 2022, where staff presented a variety of potential tax structures and estimated impacts to RPTT revenue to Council. The City retained the services of polling consultants to conduct voter opinion polling on potential revenue ballot measures to increase the City's RPTT rate and structure. On July 12, 2022, Council reviewed the polling results and directed staff to return with potential draft ballot measure language and actions needed to place a ballot measure on the November 2022 ballot (RTC 22-0732). Direction was given to proceed with the flat (non-tiered) \$7.50/\$1,000 of sales price tax structure with an exemption threshold of \$4 million and provide options for regular adjustments of the threshold based on a real property-based index or rating. On July 26, 2022, the Council considered but failed to pass a motion to move forward with the ballot measure (RTC 22-0773).

On November 28, 2023, the City Council directed staff to present information and options for consideration to place an RPTT measure on the November 2024 ballot (RTC 23-1089).

On January 23, 2024, the City Council appropriated funding for polling consultant costs provided direction to proceed with public polling (RTC 24-0184).

EXISTING POLICY

Council Policy, Chapter 7, *Planning and Management*, Policy B.1.1 - The City will maintain a diversified and stable revenue base, not overly dependent on any land use or external funding source.

Council Policy, Chapter 7, *Planning and Management*, Policy B.1.4 - When considering a new tax or revenue source or an increase in an existing tax or revenue source, the following criteria should be considered:

- Community/Voter Acceptance
- Competitiveness with surrounding communities
- Efficiency of revenue collection and enforcement
- Effectiveness in generating sufficient revenues in the short and long-term to justify its establishment
- Enhancement of revenue diversity to promote stability and provide protection from downturns in business cycles

- Equity/Fairness in distribution of the revenue burden on various segments of the community

ENVIRONMENTAL REVIEW

This action is exempt from review under the California Environmental Act (CEQA) in that it involves fiscal and administrative activities that will not result in direct or indirect changes to the environment, and which do not commit the City to any specific project that may result in a potentially significant impact on the environment. (CEQA Guidelines, Section 15378(b)(4) and (b)(5).)

DISCUSSION

The City retained the services of Fairbank, Maslin, Maullin, Metz & Associates (FM3) to conduct voter opinion polling on potential revenue ballot measures to increase the City's Real Property Transfer Tax (RPTT) rate and structure.

Sunnyvale voters who are likely to vote in November 2024 were polled via online and telephone survey methods. A total sample of 444 respondents were surveyed, 53% online and 47% via phone. The entire sample was asked about a flat RPTT tax structure imposing a rate of 0.75% on sales over \$4 million and exempting real property sales of less than \$4 million. The sample was selected and weighted to be consistent with the demographic profile of registered Sunnyvale voters for gender, age, household income and ethnicity. Based on the sample size the poll had a margin of error of approximately 4.9% for the overall sample (95% confidence level).

Real Property Transfer Tax

The proposed increase of the City's Real Property Transfer Tax would be a general tax as it is being imposed for general governmental purposes and would require approval by a simple majority of voters. A draft ballot question was created to test voter opinion on levying a tax in the amount of \$7.50 per one thousand dollars in value transferred, exempting all transfers less than \$4 million. Based on historical data, this tax would generate an estimated \$6.1 million annually in General Fund revenue.

Only charter cities may modify their RPTT rate. If the City begins to levy its own RPTT, Santa Clara County will continue to collect \$1.10/\$1,000 of the sales price on all property transfers, but the \$0.55/\$1,000 that the City currently receives will be retained by the County, even for transfers that are exempt from the City's tax.

The polling results showed a 67% initial approval rating for an RPTT measure. After respondents heard arguments supporting the measure, their approval rating rose to 72%, and then dropped to 63% after hearing opposition arguments.

The top line results of the tax measure polling are included as Attachment 1. For tracking purposes, likely voters were also polled about a number of City programs and priorities which were also asked in. Additionally, based on Council direction, section 8 of the survey included questions related to potential provisions of the measure, such as tax expiration, exemptions, and cost of living adjustments.

Election Timing

To place any measure on the November 2024 ballot, Council must take action on or before the July 30, 2024, Council meeting. Once the Measure is placed on the ballot, there would be a 14-day period to provide written arguments for or against the measure, followed by a 10-day period for rebuttal

arguments. Election day is November 5, 2024, and if approved by the voters, results would likely be ratified and approved by Council on December 10, 2024.

The City is currently in process to launch a second poll on a potential library bond measure. Moving both RPTT and the library would place two measures on the ballot. Prior to making that decision, Council may wish to consider a third poll to see how multiple measures might be received by the voters.

FISCAL IMPACT

Polling services were funded from the 2024 Real Property Transfer Tax Measure Project Budget (836750) which was appropriated as part of Budget Modification No. 11 approved by Council in January 2024. The cost to place this Measure on the ballot is estimated by the Registrar of Voters to be \$117,887. The FY 2024/25 Recommended Budget includes the cost for up to two potential ballot measures in Project 835020 - Sunnyvale Biennial Elections.

Preparing and distributing public education materials for a ballot measure would be funded from this same project budget; however, staff has not yet assessed what would be appropriate for education or the estimated cost. Any such education and outreach would require a budget modification to add additional funding. Should Council direct staff to move forward with placing the Measure on the ballot, staff will more fully assess this issue and return to Council with a budget modification to cover the costs of public education materials related to the Measure.

PUBLIC CONTACT

Public contact was made by posting the Council meeting agenda on the City's official-notice bulletin board at City Hall, at the Sunnyvale Public Library and in the Department of Public Safety Lobby. In addition, the agenda and this report are available at the NOVA Workforce Services reception desk located on the first floor of City Hall at 456 W. Olive Avenue (during normal business hours), and on the City's website.

ALTERNATIVES

1. Direct staff to return to Council with actions necessary to place a ballot measure on the November 2024 ballot to levy a City Real Property Transfer Tax of \$7.50/\$1,000 for sales over \$4 million.
3. Direct staff to return to Council with actions necessary to place a ballot measure on the November 2024 ballot with an alternative tax rate or structure.
4. Do not direct staff to return to Council with actions necessary to place a ballot measure on the November 2024 ballot to levy the City Real Property Transfer Tax.
5. Take no action pending the results of the library poll.
6. Provide alternative direction to staff.

STAFF RECOMMENDATION

Staff recommends Alternative 5 - take no action pending the results of the library poll.

Action is not needed at this time for Council to place this item on the November 2024 ballot. Staff is scheduled to return to Council at the end of May with the results of polling for a potential general obligation bond to replace the main library. Staff believes that Council should be fully informed with the results of both polls before taking an action to place neither, one, or both of the potential ballot measures on the November 2024 election.

Prepared by: Dennis Jaw, Assistant Director of Finance
Reviewed by: Tim Kirby, Director, Finance
Reviewed by: Sarah Johnson-Rios, Assistant City Manager
Approved by: Kent Steffens, City Manager

ATTACHMENTS

1. FM3 Summary of Polling Results

MARCH 17-21, 2024



**2024 CITY OF SUNNYVALE
FINANCE MEASURE FEASIBILITY SURVEY
220-7135-WT
N=444
A/B SPLITS
MARGIN OF SAMPLING ERROR $\pm 4.9\%$ (95% CONFIDENCE LEVEL)
CONSULTANT WORKING DRAFT. NOT FOR PUBLICATION. CA GOVT CODE 6254.**

Hello, I'm _____ from _____, an independent public opinion research company. We're conducting a public opinion survey about some important issues for residents of Sunnyvale. We are not telemarketers trying to sell you anything or ask for a donation. May I please speak to _____? **(MUST SPEAK TO VOTER LISTED. VERIFY THAT THE VOTER LIVES AT THE ADDRESS LISTED; OTHERWISE, TERMINATE.)**

- A. **(T)** Before we begin, I need to know if I have reached you on a cell phone, and if so, are you in a place where you can talk safely without endangering yourself or others? **(IF NOT ON A CELL PHONE, ASK: "Do you own a cell phone?")**

Yes, cell and can talk safely ----- 73 %
Yes, cell but cannot talk safely ----- **TERMINATE**
No, not on cell, but own one ----- 27 %
No, not on cell and do not own one ----- 0 %
(DON'T READ) DK/NA/REFUSED----- TERMINATE

1. **(T)** First, would you say that things in the City of Sunnyvale are generally headed in the right direction, or do you feel that things are off on the wrong track? **(DO NOT RANDOMIZE)**

Right direction----- 48 %
Wrong track----- 11 %
(DON'T READ) Mixed ----- 30 %
(DON'T READ) DK/NA ----- 11 %

2. Next, I am now going to read you a brief list of public officials and agencies. Please tell me whether you approve or disapprove of the job each is doing. **(IF APPROVE/DISAPPROVE, ASK: "Is that strongly or just somewhat?") (DO NOT RANDOMIZE; ASK IN ORDER)**

	<u>STR</u> <u>APPRV</u>	<u>SMWT</u> <u>APPRV</u>	<u>SMWT</u> <u>DISAP</u>	<u>STR</u> <u>DISAP</u>	<u>(DK/NA)</u>	<u>TOTAL</u> <u>APPRV</u>	<u>TOTAL</u> <u>DISAP</u>
a. (T) Sunnyvale City Government overall-----	13 %	43 %	13 %	5 %	26 %	56 %	18 %
b. (T) Sunnyvale Mayor and City Council-----	15 %	39 %	12 %	5 %	29 %	54 %	17 %

3. (T) In your personal opinion, do you think there is a great need, some need, a little need, or no real need for additional funds to provide the level of city services that residents of the City of Sunnyvale need and want?

GREAT/SOME NEED----- 51%

Great need ----- 14%

Some need ----- 37%

A LITTLE/NO REAL NEED ----- 35%

A little need----- 15%

No real need----- 20%

(DON'T KNOW/NA)----- 14%

NOW I WOULD LIKE TO ASK YOU A FEW QUESTIONS ABOUT A POTENTIAL MEASURE THAT MIGHT APPEAR ON THE BALLOT IN SUNNYVALE THIS NOVEMBER.

4. This measure may read as follows:

Sunnyvale City Services Funding Measure. To fund essential city services, including police and fire protection; 911 emergency response; disaster preparedness; addressing homelessness; tree, park, and street maintenance; and other services, shall the City of Sunnyvale adopt an ordinance enacting a 0.75% real property transfer tax (paid by buyers and sellers upon sale) on property sales over \$4,000,000, and generating approximately \$6,100,000 annually until ended by voters, with required audits and all funds used locally?

Do you think you would vote “yes” or “no” on this measure? **(IF YES/NO, ASK: “Is that definitely or just probably YES/NO?”)** **(IF UNDECIDED, DON'T KNOW, NO ANSWER, ASK: “Do you lean toward voting yes or no?”)**

TOTAL YES ----- 67%

Definitely yes----- 34%

Probably yes----- 28%

Undecided, lean yes----- 5%

TOTAL NO----- 28%

Undecided, lean no----- 3%

Probably no----- 8%

Definitely no----- 16%

(DON'T READ) DK/NA----- 6%

(ASK Q5 IF CODED 1-6 IN Q4 ONLY)

5. In a few words of your own, why would you vote **(YES/NO)** on the property transfer tax measure?
(OPEN-ENDED, RECORD AND CODE RESPONSE)

a. Yes: (n=297)

Tax the rich/income inequality -----	27 %
Important funding to improve city services-----	20 %
General positive/I support it-----	13 %
The tax is fair-----	12 %
Address homelessness -----	8 %
Affordable housing/housing -----	7 %
Infrastructure needs maintenance/repairs -----	6 %
Increased safety/needed police services/911 -----	6 %
Won't be paying the tax/no impact to me/not participating in housing exchange-----	4 %
High cost of living/inflation-----	3 %
Parks and trees need maintenance-----	2 %
Other -----	6 %
None/nothing-----	0 %
Don't know-----	2 %
N/A/no opinion-----	1 %

b. No: (n=122)

Taxes are too high -----	51 %
Mismanaged funds/wasted-----	28 %
Would make property transfers too expensive -----	16 %
High cost of living/inflation-----	12 %
Don't trust the city-----	12 %
Generally negative/no -----	8 %
Other -----	1 %
Don't know-----	1 %
N/A/no opinion-----	1 %

(RESUME ASKING ALL RESPONDENTS)

NOW I WOULD LIKE TO ASK YOU A FEW MORE QUESTIONS ABOUT LIFE IN SUNNYVALE.

6. First, I'd like to read you some problems facing the City of Sunnyvale that other people have mentioned. For each one I read, please tell me whether you think it is an extremely serious problem, a very serious problem, somewhat serious problem, or a not too serious problem in Sunnyvale. **(RANDOMIZE)**

		EXT SER PROB	VERY SER PROB	SMWT SER PROB	NOT TOO SER PROB	(DK/NA)	EXT/ VERY SER
[]a.	(T) The amount people pay in City taxes -----	14%	18%	25%	26%	17%	32%
[]b.	(T) The cost of housing -----	57%	25%	13%	5%	1%	82%
[]c.	(T) Too many homeless residents -----	25%	26%	28%	19%	3%	50%
[]d.	(T) Jobs and the local economy -----	8%	16%	29%	38%	9%	24%
[]e.	(T) Crime, in general -----	13%	16%	27%	39%	5%	29%
[]f.	(T) Waste and inefficiency in local government -----	12%	19%	22%	20%	27%	32%
[]g.	(T) Traffic and congestion on <u>local</u> streets and roads -----	18%	19%	34%	28%	1%	36%
[]h.	(T) Too much growth and development -----	18%	11%	21%	45%	5%	29%
[]i.	(T) Potholes and deteriorating streets and roads -----	20%	20%	29%	30%	1%	40%
[]j.	(T) A lack of public transportation options -----	13%	23%	28%	29%	6%	36%
[]k.	(T*) Inflation and the cost of living -----	48%	26%	19%	6%	2%	74%

(RESUME ASKING ALL RESPONDENTS)

7. (T) Next, how would you rate the quality of services provided by the City of Sunnyvale: excellent, good, fair, or poor?

EXCELLENT/GOOD ----- 65%
Excellent ----- 16%
Good ----- 49%

FAIR/POOR ----- 31%
Fair ----- 26%
Poor ----- 5%

(DON'T READ) DK/NA ----- 4%

NEXT I'D LIKE TO ASK YOU SOME MORE QUESTIONS ABOUT THE SUNNYVALE CITY SERVICES FUNDING MEASURE MENTIONED EARLIER WHICH WOULD FUND ESSENTIAL CITY SERVICES, INCLUDING POLICE AND FIRE PROTECTION; 911 EMERGENCY RESPONSE; DISASTER PREPAREDNESS; ADDRESSING HOMELESSNESS; TREE, PARK, AND STREET MAINTENANCE; AND OTHER SERVICES, BY ENACTING A 0.75% REAL PROPERTY TRANSFER TAX ON PROPERTY SALES OVER \$4,000,000.

FM3 RESEARCH

220-7135-WT

8. First, the structure of this potential measure has not yet been finalized and I am going to read you a list of provisions that could be included in it. For each one please tell me whether you strongly support, somewhat support, somewhat oppose, or strongly oppose that provision. **(RANDOMIZE)**

	<u>STR</u> <u>SUPP</u>	<u>SMWT</u> <u>SUPP</u>	<u>SMWT</u> <u>OPP</u>	<u>STR</u> <u>OPP</u>	<u>(DK/</u> <u>NA)</u>	<u>TOTAL</u> <u>SUPP</u>	<u>TOTAL</u> <u>OPP</u>
[]a. Making a cost-of-living adjustment to the \$4,000,000 level every year-----	22 %	30 %	10 %	12 %	26 %	52 %	23 %
[]b. Making a cost-of-living adjustment to the \$4,000,000 level every five years -----	20 %	30 %	11 %	11 %	29 %	49 %	22 %
[]c. Allowing the tax to expire in 30 years-----	15 %	26 %	17 %	13 %	29 %	41 %	29 %
[]d. Allowing the tax to continue until ended by voters-----	26 %	28 %	13 %	18 %	16 %	54 %	31 %
[]e. Applying the real property transfer tax only to sales of commercial and apartment buildings -----	29 %	28 %	15 %	15 %	13 %	58 %	29 %
[]f. Exempting sales of single-family homes and duplexes from the real property transfer tax -----	29 %	23 %	18 %	19 %	11 %	53 %	37 %
[]g. Applying the real property transfer tax only on sales over \$4,000,000 -----	44 %	24 %	8 %	10 %	14 %	68 %	18 %

9. Next, I am going to read you a list of City projects and programs. If additional funds were made available, whether from the ballot measure we previously discussed or from some other means, please tell me how important each spending area is to you personally: extremely important, very important, somewhat important, or not too important. **(RANDOMIZE)**

	<u>EXT</u> <u>IMPT</u>	<u>VERY</u> <u>IMPT</u>	<u>SMWT</u> <u>IMPT</u>	<u>NOT</u> <u>TOO</u> <u>IMPT</u>	<u>(DK/</u> <u>NA)</u>	<u>EXT/</u> <u>VERY</u> <u>IMPT</u>
(ASK ALL RESPONDENTS)						
[]a. (T) Maintaining the City of Sunnyvale's financial stability -----	38 %	39 %	15 %	4 %	3 %	78 %
(SPLIT SAMPLE A ONLY)						
[]b. (T) Maintaining essential city services -----	49 %	39 %	7 %	2 %	3 %	88 %

FM3 RESEARCH

220-7135-WT

	<u>EXT</u> <u>IMPT</u>	<u>VERY</u> <u>IMPT</u>	<u>SMWT</u> <u>IMPT</u>	<u>NOT</u> <u>TOO</u> <u>IMPT</u>	<u>(DK/</u> <u>NA)</u>	<u>EXT/</u> <u>VERY</u> <u>IMPT</u>
(SPLIT SAMPLE A ONLY)						
[]c. (T) Maintaining police response to violent crimes -----	62 %	23 %	7 %	7 %	1 %	85 %
[]d. (T) Maintaining parks and school open space areas -----	43 %	41 %	11 %	3 %	1 %	84 %
[]e. (T) Maintaining library hours-----	29 %	42 %	18 %	9 %	2 %	71 %
[]f. (T*) Maintaining recreation programs -----	25 %	34 %	29 %	10 %	3 %	58 %
[]g. (T) Maintaining police, fire and 911 emergency response times -----	59 %	28 %	8 %	3 %	1 %	87 %
[]h. (T) Repairing sidewalks-----	29 %	33 %	29 %	8 %	2 %	62 %
[]i. (T) Maintaining senior programs-----	27 %	31 %	28 %	12 %	2 %	58 %
[]j. (T) Maintaining and repairing storm drains to prevent street flooding -----	40 %	37 %	18 %	2 %	3 %	77 %
[]k. (T*) Maintaining fire stations-----	55 %	29 %	13 %	1 %	2 %	84 %
[]l. (T) Expanding services to help get homeless people off the streets -----	41 %	27 %	17 %	8 %	8 %	67 %
[]m. Maintaining trees-----	31 %	39 %	24 %	3 %	3 %	70 %
(SPLIT SAMPLE B ONLY)						
[]n. (T) Maintaining police response to property crimes, such as burglaries -----	41 %	38 %	13 %	7 %	2 %	79 %
[]o. (T) Repairing and maintaining parks -----	29 %	44 %	20 %	5 %	2 %	73 %
[]p. (T) Maintaining library programs -----	40 %	33 %	19 %	7 %	2 %	72 %
[]q. (T) Maintaining afterschool programs-----	30 %	36 %	22 %	9 %	4 %	66 %
[]r. (T) Maintaining neighborhood police patrols -----	37 %	21 %	28 %	13 %	2 %	58 %
[]s. (T) Maintaining fire protection services -----	49 %	30 %	14 %	5 %	3 %	79 %
[]t. (T) Ensuring community preparedness for disasters and large-scale emergencies -----	31 %	38 %	19 %	11 %	2 %	69 %
[]u. (T) Protecting local property values -----	26 %	24 %	25 %	21 %	5 %	50 %
[]v. (T) Fixing potholes and repairing streets -----	25 %	40 %	22 %	11 %	2 %	64 %
[]w. (T) Improve the flow of traffic through the city-----	23 %	31 %	28 %	16 %	2 %	55 %
[]x. (T) Addressing homelessness -----	44 %	29 %	17 %	7 %	3 %	74 %
[]y. (T) Helping retain and attract local businesses and jobs -----	37 %	31 %	24 %	6 %	2 %	68 %

(RESUME ASKING ALL RESPONDENTS)

NOW I AM GOING TO READ YOU SOME STATEMENTS FROM SUPPORTERS AND OPPONENTS OF THE MEASURE WE DISCUSSED EARLIER.

10. First, I am going to read you some statements from people who support this measure. After hearing each statement, please tell me whether you find it very convincing, somewhat convincing, or not convincing as a reason to support this measure on a future ballot. If you do not believe the statement, please tell me that, too. **(RANDOMIZE)**

	<u>VERY CONV</u>	<u>SMWT CONV</u>	<u>NOT CONV</u>	<u>DON'T BEL</u>	<u>(DON'T READ) DK/NA</u>	<u>VERY/ SMWT CONV</u>
[]a. (T) (ACCOUNTABILITY) This measure will be subject to fiscal accountability requirements mandated by law, including independent financial audits, to ensure that the money is spent consistent with community priorities.-----	24 %	39 %	18 %	13 %	6 %	63 %
[]b. (T) (QUALITY OF LIFE) Sunnyvale is a place where people desire to live and raise families. This measure will help protect and maintain essential City services, including streets and roads, local parks, and police patrols, that make our community a safe place to live with a high quality of life.-----	34 %	39 %	15 %	8 %	4 %	73 %
[]c. (T*) (MOST SALES UNAFFECTED) This property transfer tax only impacts properties sold for over 4 million dollars, including commercial properties and only the most expensive homes in the City. In fact, it would not impact 99 percent of single family home sales in Sunnyvale.-----	46 %	29 %	12 %	8 %	5 %	75 %
(ASK SPLIT SAMPLE A ONLY)						
[]d. (T*) (PARITY/MODEST) Sunnyvale's current property transfer tax is lower than many other local communities. This measure would simply increase the tax be similar to the rates charged in other cities in Santa Clara and San Mateo Counties. And, it is only assessed when a home or property is sold, representing a small fraction of the sale price.-----	24 %	35 %	19 %	12 %	10 %	59 %

	<u>VERY CONV</u>	<u>SMWT CONV</u>	<u>NOT CONV</u>	<u>DON'T BEL</u>	<u>(DON'T READ) DK/NA</u>	<u>VERY/ SMWT CONV</u>
(ASK SPLIT SAMPLE A ONLY)						
[]e. (T) (LOCAL CONTROL) We have seen in the past that we cannot count on the state or federal government to take care of our needs during financially unstable times like these. By law, all funds raised by this measure are legally required to be used in Sunnyvale, ensuring local control of our tax dollars and a guaranteed source of funding for essential city services during uncertain times like these. -----	31 %	37 %	14 %	9 %	9 %	68 %
[]f. (T*) (INFLATION ADJUSTMENT) This measure contains language requiring that the threshold of 4 million dollars—above which the property transfer tax applies—is increased regularly to account for inflation. This will make sure that as home prices go up, the vast majority of home sales will continue to be exempted from the tax in the future. -----	32 %	28 %	22 %	9 %	9 %	60 %
(ASK SPLIT SAMPLE B ONLY)						
[]g. (NOT EVERYONE PAYS) This type of property tax will not be paid by everyone in Sunnyvale. It will only be applied when a property is sold by the seller or buyer, and will represent only a small fraction of the sale price. It will not increase the amount that homeowners pay on an annual basis. -----	33 %	31 %	22 %	12 %	1 %	64 %
[]h. (T*) (HOMELESSNESS) Homelessness is a serious problem in the Bay Area and Sunnyvale is no exception. This measure will help the City address homelessness by continuing its successful partnership with County and local nonprofit agencies that provide services to people experiencing homelessness in the City. This will also ensure our parks and other public areas are safe and secure for everyone. -----	33 %	40 %	14 %	11 %	2 %	73 %

FM3 RESEARCH

220-7135-WT

	<u>VERY CONV</u>	<u>SMWT CONV</u>	<u>NOT CONV</u>	<u>DON'T BEL</u>	<u>(DON'T READ) DK/NA</u>	<u>VERY/ SMWT CONV</u>
(ASK SPLIT SAMPLE B ONLY)						
[]i. (T) (RESPONSE TIMES - CRIME)						
Response times for 911 calls are critical for stopping crime, protecting victims and saving lives. This measure will retain neighborhood patrols and officers on the street to maintain low crime rates in Sunnyvale, keeping our community a safe place to live, run a business, and raise a family. -----						
	41 %	34 %	16 %	8 %	2 %	74 %

(RESUME ASKING ALL RESPONDENTS)

11. Now that you have heard more about it, I would like to ask you again about the Sunnyvale City Services Measure to fund essential city services, including police and fire protection; 911 emergency response; disaster preparedness; addressing homelessness; tree, park and street maintenance; and other services by enacting a 0.75% real property transfer tax (paid by buyers and sellers upon sale) on property sales over \$4,000,000?

Do you think you would vote “yes” or “no” on this measure? **(IF YES/NO, ASK: “Is that definitely or just probably YES/NO?”) (IF UNDECIDED, DON’T KNOW, NO ANSWER, ASK: “Do you lean toward voting yes or no?”)**

TOTAL YES ----- 72%
 Definitely yes----- 39 %
 Probably yes----- 27 %
 Undecided, lean yes----- 5 %

TOTAL NO ----- 22%
 Undecided, lean no----- 2 %
 Probably no----- 6 %
 Definitely no----- 14 %

(DON’T READ) DK/NA ----- 7%

(RESUME ASKING ALL RESPONDENTS)

12. Next, I am going to read you some statements from people who oppose this measure. After hearing each statement, please tell me whether you find it very convincing, somewhat convincing, or not convincing as a reason to oppose this measure on a future ballot. If you do not believe the statement, please tell me that, too. **(RANDOMIZE)**

	<u>VERY CONV</u>	<u>SMWT CONV</u>	<u>NOT CONV</u>	<u>DON'T BEL</u>	<u>(DON'T READ) DK/NA</u>	<u>VERY/ SMWT CONV</u>
[]a. (T) (GENERAL FUND) Don't be fooled. There is nothing in this measure that requires any of the money to be used for public safety services or any other program mentioned in the description. It makes no sense to write the government a blank check. -----	24 %	28 %	21 %	20 %	7 %	52 %
[]b. (T) (HOUSING) Buying a house is completely out of reach for low-income families and increasingly out of reach for middle-class families. We should not be supporting any measures that make buying and selling homes more difficult with increased taxes when properties are bought or sold. -----	26 %	22 %	32 %	17 %	2 %	48 %
[]c. (T*) (ECONOMY) We are still dealing with a volatile economy, runaway inflation, rising gas prices, and a housing crisis. The cost of living is too high as it is. This is not the time to increase any type of tax, especially one that will only impact the housing market. -----	23 %	26 %	35 %	14 %	2 %	49 %
(SPLIT SAMPLE A ONLY)						
[]d. (T) (PROPERTY TRANSFER TAX – HOUSING COSTS) It already costs between two and three million dollars to buy a modest home in Sunnyvale. Plus, we're already taxed by both the county and the City of Sunnyvale, meaning this measure would raise the real property transfer tax to a total of up to 750 dollars per one hundred thousand of sales value. We shouldn't pass this measure and make the cost of buying a home even more expensive for hard-working families. -----	34 %	27 %	28 %	6 %	5 %	61 %

	<u>VERY CONV</u>	<u>SMWT CONV</u>	<u>NOT CONV</u>	<u>DON'T BEL</u>	<u>(DON'T READ) DK/NA</u>	<u>VERY/ SMWT CONV</u>
(SPLIT SAMPLE A ONLY)						
[]e. (T) (SENIORS) This type of measure places too great a burden on seniors and homeowners whose main asset is their home. Specifically, the property transfer tax will affect their ability to sell their home and the return on their investment at a time when our area is becoming more and more unaffordable.-----	25%	20%	36%	17%	3%	44%
(SPLIT SAMPLE B ONLY)						
[]f. (T) (RESERVES) The City of Sunnyvale has tens of millions of dollars in its reserves, more than enough money to balance its budget and pay to maintain City services. It should spend its reserves first <u>before</u> raising taxes. -----	17%	35%	24%	15%	8%	53%
[]g. (T) (WASTE W/ PENSIONS) Instead of pushing more tax measures, the City should just cut unnecessary spending, including expensive pensions and healthcare benefits for existing and retired City employees. We don't need to raise taxes again, allowing bureaucrats and politicians to waste our tax dollars. -----	18%	27%	29%	23%	4%	44%

(RESUME ASKING ALL RESPONDENTS)

13. Now that you have heard more about it, I would like to ask you one more time about the Sunnyvale City Services Measure to fund essential city services, including police and fire protection; 911 emergency response; disaster preparedness; addressing homelessness; tree, park and street maintenance; and other services by enacting a 0.75 % real property transfer tax (paid by buyers and sellers upon sale) on property sales over \$4,000,000?

Do you think you would vote “yes” or “no” on this measure? **(IF YES/NO, ASK: “Is that definitely or just probably YES/NO?”)** **(IF UNDECIDED, DON’T KNOW, NO ANSWER, ASK: “Do you lean toward voting yes or no?”)**

TOTAL YES ----- 63%
Definitely yes----- 35 %
Probably yes----- 24 %
Undecided, lean yes-----4 %

TOTAL NO----- 30%
Undecided, lean no-----4 %
Probably no-----8 %
Definitely no----- 18 %

(DON’T READ) DK/NA -----7 %

(RESUME ALL RESPONDENTS)

HERE ARE MY LAST QUESTIONS, AND THEY ARE FOR STATISTICAL PURPOSES ONLY.
--

14. Do you own or rent your home or apartment?

Own----- 50 %
Rent ----- 35 %
(DON'T READ) DK/NA/REFUSED - 15 %

15. What was the last level of school you completed?

Less than high school -----0 %
High school graduate----- 10 %
Vocational or technical school -----1 %
Some college, but no degree----- 13 %
Associate degree -----6 %
Four-year college degree----- 29 %
Graduate school ----- 31 %
(DON'T READ) DK/NA/Refused ----- 10 %

FM3 RESEARCH

220-7135-WT

16. With which racial or ethnic group do you identify yourself: White or Caucasian; Black or African American; East or Southeast Asian, or Pacific Islander; South Asian or East Indian, or another ethnic or racial background? **(IF EAST OR SOUTHEAST ASIAN, ASK: More specifically, would you say you are Chinese, Filipino, Japanese, Korean, Vietnamese, or another Asian ethnicity?)**

Latino/Hispanic -----	12 %
White/Caucasian -----	44 %
Black/African American -----	3 %
South Asian or East Indian -----	8 %
Chinese -----	12 %
Filipino -----	2 %
Japanese -----	1 %
Korean -----	2 %
Vietnamese -----	1 %
Other East Asian/Pacific Islander -----	3 %
Other non-Asian (SPECIFY _____) -----	3 %
(DON'T READ) DK/NA/Refused -----	9 %

17. I don't need to know the exact amount, but I'm going to read you some categories for household income. Would you please stop me when I have read the category indicating the total combined income for all the people in your household before taxes in 2023?

\$50,000 and under -----	6 %
\$50,001 - \$100,000 -----	12 %
\$100,001 - \$150,000 -----	15 %
\$150,001-\$200,000 -----	14 %
More than \$200,000 -----	28 %
(DON'T KNOW/REFUSED) -----	24 %

18. What is your gender?

Male -----	49 %
Female -----	51 %
Non-binary -----	0 %
Prefer not to answer -----	0 %

THANK AND TERMINATE**PARTY REGISTRATION:**

Democrat----- 54 %
 Republican ----- 14 %
 No Party Preference----- 29 %
 Other-----3 %

FLAGS

P18----- 37 %
 G18 ----- 58 %
 P20----- 49 %
 G20 ----- 78 %
 P22----- 45 %
 G22 ----- 59 %
 BLANK ----- 17 %

ZIP CODE

94085----- 12 %
 94086----- 31 %
 94087----- 40 %
 94089----- 16 %

CITY COUNCIL DISTRICT

CCD 1----- 21 %
 CCD 2----- 15 %
 CCD 3----- 16 %
 CCD 4----- 16 %
 CCD 5----- 15 %
 CCD 6----- 17 %

PERMANENT ABSENTEE

Yes----- 94 %
 No-----6 %

HOUSEHOLD PARTY TYPE

Dem 1 ----- 30 %
 Dem 2 + ----- 14 %
 Rep 1 ----- 7 %
 Rep 2 + ----- 3 %
 Ind 1 + ----- 23 %
 Mix ----- 23 %

AGE

18-24----- 14 %
 25-29----- 5 %
 30-34----- 7 %
 35-39----- 9 %
 40-44----- 9 %
 45-49----- 7 %
 50-54----- 11 %
 55-59----- 7 %
 60-64----- 8 %
 65-74----- 12 %
 75 + ----- 11 %

MODE/CONTACT METHOD

Telephone----- 47 %
 Online/Email ----- 40 %
 Online/Text----- 13 %

A/B SPLIT

A----- 50 %
 B----- 50 %



City of Sunnyvale

Agenda Item

24-0461

Agenda Date: 4/23/2024

REPORT TO COUNCIL

SUBJECT

Consider Hosting a 2024 Fourth of July Drone Show and Approval of Budget Modification No. 20

BACKGROUND

In 2012, a group of Swedish researchers from public university ETH Zurich developed a system in which drones could be programmed to arrange and fly in certain formations. Operators can arrange illuminated and synchronized groups of drones into different aerial formations for drone light shows. Computer programs control the drones, rearranging them into specific graphics identified by operators.

Unmanned Aircraft Systems (UAS), commonly known as drones, are aircraft without a human pilot onboard that are controlled by an operator on the ground and are operated without the possibility of direct human intervention from within or on the aircraft. Drones can be operated for various reasons including for commercial purposes, recreational use, or in support of public agency services.

In 2023, numerous cities replaced Fourth of July fireworks shows with drone light shows. Southern California communities such as Grand Park and Pacific Palisades in Los Angeles County and La Jolla and Ocean Beach in San Diego County, as well as northern California agencies such as Port of Redwood City in San Mateo County and Brentwood and Dublin in Alameda County, have all moved from fireworks to drone light shows in recent years. As technology advances, experts predict that drone light shows will become more popular and accessible. Experts expect the drone light show market size to reach \$2.2 billion by 2031.

Council requested that staff research the feasibility and cost analysis of hosting a Fourth of July drone show for Sunnyvale residents. The purpose of this report is for Council to review associated costs, determine feasibility and interest, and allocate required funding to host a Fourth of July drone show in Sunnyvale in 2024.

EXISTING POLICY

No local regulations pertaining to drones exist in the City of Sunnyvale, and the operation of drones is not addressed in the City's Municipal Code.

The Federal Aviation Authority (FAA) regulates and sets guidelines for the safe operation of drones in the United States. Further, the FAA has a mandate from Congress to develop a comprehensive plan to accelerate the integration of civic UAS into the national airspace system. In this regard, the FAA requires recreational operators to register and mark their drones and to operate them under several best practice guidelines. Commercial drone operators are also required to learn specific drone rules (Title 14 Code of Federal Regulations Part 107), obtain a Remote Pilot Certificate, and get an FAA tracking number, as there are FAA restrictions with the San Jose International Airport airspace

(Attachment 1) and potentially other nearby airspace, such as Moffett Field. Any drone operator selected for this show will need to obtain a permit from the FAA guiding safety standards and meet all relevant FAA requirements, including rules related to operating drones in or near airport airspace.

ENVIRONMENTAL REVIEW

A single drone show for the 2024 Fourth of July Holiday is exempt from the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15304 because it is a minor temporary use of land having negligible or no permanent effects on the environment.

DISCUSSION

July is Park and Recreation Month, and this year's theme is "Where You Belong". This theme celebrates the many ways park and recreation professionals across the country foster a sense of belonging in their community by providing welcoming and inclusive programs, essential services for all ages and abilities, and safe, accessible spaces to build meaningful connections. The proposed drone show would take place at Baylands Park in north Sunnyvale while providing a free, family-friendly event that brings the community together to celebrate each other, the City of Sunnyvale, and our nation's independence. An alternate site would be the Community Center however, there is more traffic at that location and less parking would be available.

Drone light shows are a more environmentally friendly alternative than traditional fireworks. Drone lights emit less noise and air pollution than fireworks. Compared to fireworks, using drones avoids common fireworks debris and hazards, such as fire danger and air quality impacts.

Executing a drone light show can be safe, especially when a professional team or company assists with planning and execution. Some safety factors include maintaining a safe distance between the drones and the audience, using high-quality technology and secure programming, and having a clear flight path.

In researching local cities that have held drone light shows, average costs range from \$27,000 to \$50,000 for a 12-minute show with approximately 150-200 drones. Below are examples of neighboring jurisdictions that have previously hosted drone shows. These costs are for the shows only and do not include staffing or other associated costs.

Agency	Cost	Length	Number of Drones
Port of Redwood City	\$30,000	12 minutes	150
Dublin	\$27,500	10-12 minutes	Up to 200
Brentwood	\$50,000	12 minutes	150

The total cost of a drone light show depends on the number of actual drones used and the duration of the show. Most cities that have hosted drone shows typically use around 200 drones per 10-12 minute show. Usually, a minimum of 100-150 drones is required for enjoyable visibility.

In addition to fees associated with procuring a drone light show contractor, there will be various internal service costs required to deliver a Fourth of July drone show, specifically staff overtime for the following supporting departments: Library and Recreation Services Department, Department of Public Safety, and Department of Public Works (Streets and Parks).

Department	Cost
DPS	\$14,744.40
PW - Streets	\$5,000.00
PW - Parks	\$4,440.00
LRS - Marketing	\$3,180.00
LRS - Staffing	\$6,000.00
ESD	\$1,561.81
Total:	\$34,926.21

At this time, the estimated total cost of a 10-12 minute drone show is \$55,000 to \$65,000, plus staffing costs of approximately \$35,000. Due to timing constraints with July 4 only 3 months away, this RTC is recommending only a drone show and not a large multi-hour 4th of July Festival.

It is difficult to determine the number of people that would come to a drone show at this location. It is important to plan conservatively to minimize any issues. The entrance to Baylands Park is very close to 237, and any queuing of traffic trying to enter the park could back onto 237. There is also street parking on the other side of Caribbean from the park, which may be a desirable option for people coming to the event. It is important to consider, not only the physical traffic control devices, but also to utilize trained event personnel to direct traffic to prevent any queuing and help with pedestrian crossings that could be much larger than typical for this intersection. DPS will have trained personnel to do traffic control and depending on the final traffic control plan, the City will likely need to use a contractor for the physical traffic control devices.

FISCAL IMPACT

The estimated cost to cover City costs for a 2024 Fourth of July drone show is up to \$100,000. As work on the event would need to be started now, staff is proposing Budget Modification No. 20 be appropriated from the General Fund Budget Stabilization Fund Reserve to a new project - Fourth of July Drone Show, with minimal impact to the reserve. Alternatively, Council can choose to fund the project from 829630 - Council Set Aside Council Set Aside project. This project annually sets aside \$100,000 of General Fund dollars for Council to fund unplanned projects, services, or other initiatives that arise over the course of the fiscal year. There would be no impact to the General Fund Budget Stabilization Fund Reserve with this option. However, this would deplete the funds available in this project until the new appropriation in FY 2024/25.

Budget Modification No. 20 FY 2023/24

Current	Increase/(Decrease)	Revised
---------	---------------------	---------

General Fund

Expenditures

New Project - Fourth of July Drone Show	\$0	\$100,000	\$100,000
---	-----	-----------	-----------

Reserves

Budget Stabilization	\$78,031,580	(\$100,000)	\$77,931,580
Fund Reserve			

PUBLIC CONTACT

Public contact was made by posting the Council meeting agenda on the City's official-notice bulletin board at City Hall, at the Sunnyvale Public Library and in the Department of Public Safety Lobby. In addition, the agenda and this report are available at the NOVA Workforce Services reception desk located on the first floor of City Hall at 456 W. Olive Avenue (during normal business hours), and on the City's website.

ALTERNATIVES

1. Approve hosting a 2024 Fourth of July Drone Show and an appropriation from the General Fund Budget Stabilization Fund Reserve with Budget Modification No. 20.
2. Approve hosting a 2024 Fourth of July Drone Show and an appropriation from the 829630 - Council Set Aside with Budget Modification No. 20.
3. Do not approve hosting a 2024 Fourth of July Drone Show.
4. Take other action as determined by City Council.

STAFF RECOMMENDATION

Staff makes no recommendation.

Prepared by: Laura Jammal, Management Analyst, Library and Recreation Services

Reviewed by: Damon Sparacino, Superintendent of Recreation Services

Reviewed by: Michelle Perera, Director, Library and Recreation Services

Reviewed by: Tim Kirby, Director, Finance

Reviewed by: Phan Ngo, Chief, Public Safety

Reviewed by: Trudi Ryan, Director, Community Development

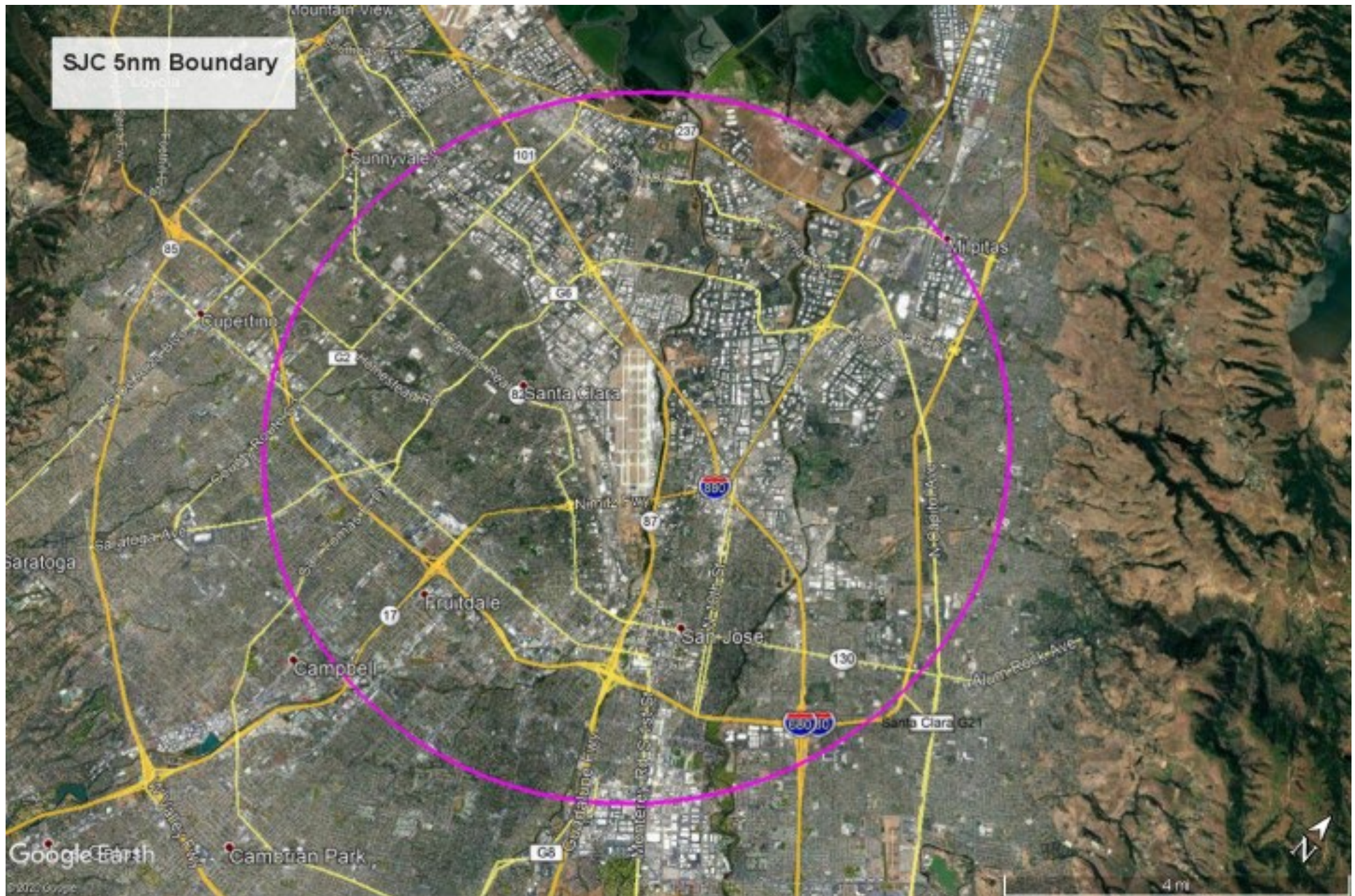
Reviewed by: Chip Taylor, Director, Public Works

Reviewed by: Jaqui Guzman, Deputy City Manager

Approved by: Kent Steffens, City Manager

ATTACHMENT

1. SJC Boundary Map
2. Drone Site Map Example



Example of Drone Design



EXAMPLE ONLY

Example of Site Map and Viewing Area from Williston, ND





City of Sunnyvale

Agenda Item

24-0516

Agenda Date: 4/23/2024

Tentative Council Meeting Agenda Calendar



City of Sunnyvale

Tentative Council Meeting Agenda Calendar

Tuesday, May 7, 2024 - City Council

Study Session

- 24-0177** 6 P.M. SPECIAL COUNCIL MEETING (Study Session)
35% Design for Homestead Road, Safe Routes to School Project

Special Order of the Day

- 24-0333** SPECIAL ORDER OF THE DAY - Asian Pacific American (APA) Heritage Month
- 24-0336** SPECIAL ORDER OF THE DAY - Jewish Heritage Month
- 24-0335** SPECIAL ORDER OF THE DAY - Public Service Recognition Week

Presentation

- 24-0402** PRESENTATION - Midpeninsula Regional Open Space District (Midpen)
Update by District Board Members Jed Cyr and Curt Riffle

Public Hearings/General Business

- 24-0229** Public Hearing to Adopt a Resolution Confirming the Annual Report to Levy and Collect an Annual Assessment for the Downtown Sunnyvale Business Improvement District (BID) for Fiscal Year 2024/25
- 24-0599** Consider Approval of Draft 2024 Housing and Urban Development (HUD) Action Plan
- 24-0031** General Plan Amendment for 1313 S. Wolfe Road
- 24-0406** Discussion and (1) Adoption of a Resolution Calling a General Municipal Election to be Held in the City of Sunnyvale on Tuesday, November 5, 2024, for the Purpose of Submitting to City Voters an Ordinance Concerning Amendments to the City Charter; Requesting Consolidation with the Statewide General Election and Election Services from Santa Clara County; Directing the City Attorney to Prepare an Impartial Analysis; and Setting Priorities for Ballot Arguments; and (2) Approve Amendments to Council Policy 7.3.4 (Roles and Responsibilities of Mayor, Vice Mayor and Councilmembers) Relating to the Role of District Councilmembers
- 24-0592** Appointment of Interim City Manager and Approval of Employment Agreement

Monday, May 13, 2024 - City Council

Study Session

24-0020 6 P.M. SPECIAL COUNCIL MEETING (Study Session)
Board and Commission Interviews (as needed)

Tuesday, May 14, 2024 - City Council

Study Session

24-0021 6 P.M. SPECIAL COUNCIL MEETING (Study Session)
Board and Commission Interviews (as needed)

Tuesday, May 21, 2024 - City Council

Workshop

24-0234 5 P.M. SPECIAL COUNCIL MEETING (Workshop)
Civic Center Phase 2: Main Library Preferred Concept Selection

Special Order of the Day

24-0338 SPECIAL ORDER OF THE DAY - Public Works Week

24-0334 SPECIAL ORDER OF THE DAY - Municipal Clerks Week

Public Hearings/General Business

24-0030 Discussion and Direction Regarding Creation of a Charter Review
Committee to Review the Sunnyvale City Charter and Develop Potential
Charter Amendments for the City Council to Consider for the November
2026 Election

24-0022 Board and Commission Appointments

24-0290 Public Safety Military Equipment Use Annual Report Pursuant to California
Assembly Bill No. 481

24-0541 Evaluation of Wi-Fi Installation at the Corn Palace Park Project
(PR-22-03), Lakewood Park Renovation Project (PR-22-01) and Plaza del
Sol Project (PR-21-26)

Thursday, May 23, 2024 - City Council

Workshop

24-0023 8:30 A.M. SPECIAL COUNCIL MEETING
Budget Workshop

Tuesday, June 4, 2024 - City Council

Study Session

24-0002 5 P.M. SPECIAL COUNCIL MEETING (Study Session)
Tasman Bike and Pedestrian Facilities Study

Special Order of the Day

24-0337 6:30 P.M. SPECIAL COUNCIL MEETING (Special Order of the Day)
Department of Public Safety Special Awards

24-0024 SPECIAL ORDER OF THE DAY - Ceremonial Oath of Office for Board and
Commission Members

24-0339 SPECIAL ORDER OF THE DAY - Lesbian, Gay, Bisexual, Transgender,
and Queer Pride Month

Public Hearings/General Business

24-0262 Annual Review of Proposed Fees and Charges for Fiscal Year 2024/25

24-0263 Annual City Council Public Hearing on FY 2024/25 Budget and Resource
Allocation Plan and Establishment of Appropriations Limit and Sunnyvale
Financing Authority Public Hearing on FY 2024/25 Budget

Tuesday, June 18, 2024 - City Council

Study Session

24-0458 5:30 P.M. SPECIAL COUNCIL MEETING (Study Session)
Re-evaluate Traffic Calming Program and Policy Update

Public Hearings/General Business

24-0264 City Council Adoption of the Fiscal Year (FY) 2024/25 Budget, Fee
Schedule and Appropriations Limit, and Sunnyvale Financing Authority
Adoption of the FY 2024/25 Budget

Tuesday, June 25, 2024 - City Council

Study Session

24-0490 6 P.M. SPECIAL COUNCIL MEETING (Study Session)
Single Use Plastics - Phase 2

Special Order of the Day

24-0341 SPECIAL ORDER OF THE DAY - Disability Pride Month

24-0539 SPECIAL ORDER OF THE DAY - Recognition of Outgoing City Manager

Public Hearings/General Business

- 24-0246** Proposed Utility Rate Increases for FY 2024/25 Rates for Water, Wastewater, and Solid Waste Utilities for Service Provided to Customers Within and Outside City Boundaries; Finding of California Environmental Quality Act (CEQA) Exemption Pursuant to Public Resource Code Section 21080(b)(8) and CEQA Guidelines Section 15273
- 24-0384** Adopt a Resolution to Approve the Final Engineer's Report, Confirm the Assessment, and Levy and Collect an Annual Assessment for the Downtown Parking Maintenance District for Fiscal Year 2024/25
- 24-0432** Adopt Updates to the Climate Action Playbook and Game Plan 2028

Tuesday, July 23, 2024 - City Council

Study Session

- 24-0010** 5 P.M. SPECIAL COUNCIL MEETING (Study Session)
Las Palmas Tennis Center Needs Assessment

Special Order of the Day

- 24-0340** SPECIAL ORDER OF THE DAY - Park and Recreation Month

Public Hearings/General Business

- 24-0281** Approve Lakewood Branch Library Art
- 24-0538** Consider Request from MidPen Housing for Extension of \$964,750 HOME Loan for Carroll Inn

Tuesday, July 30, 2024 - City Council

Special Order of the Day

- 24-0342** SPECIAL ORDER OF THE DAY - Silicon Valley Pride

Public Hearings/General Business

- 24-0034** Agenda Items Pending - to be scheduled

Monday, August 5, 2024 - City Council

Study Session

- 24-0035** 6 P.M. SPECIAL COUNCIL MEETING (Study Session)
Board and Commission Interviews (as needed)

Tuesday, August 13, 2024 - City Council

Public Hearings/General Business

24-0036 Board and Commission Appointments

24-0076 Second Quarter General Plan Initiation Requests

Tuesday, August 27, 2024 - City Council

Study Session

24-0433 6 P.M. SPECIAL COUNCIL MEETING (Study Session)
Future of the Ponds and Levees

Special Order of the Day

24-0037 SPECIAL ORDER OF THE DAY - Ceremonial Oath of Office for Board and
Commission Members

24-0343 SPECIAL ORDER OF THE DAY - National Library Card Sign-Up Month

24-0345 SPECIAL ORDER OF THE DAY - Workforce Development Month

Public Hearings/General Business

24-0038 Agenda Items Pending - to be scheduled

Tuesday, September 10, 2024 - City Council

Special Order of the Day

24-0344 SPECIAL ORDER OF THE DAY - Prisoners of War/Missing in Action
(POW/MIA) Recognition Day

24-0346 SPECIAL ORDER OF THE DAY - Hispanic Heritage Month

24-0356 SPECIAL ORDER OF THE DAY - Sunnyvale Stands United Against Hate
Week

Public Hearings/General Business

24-0039 Agenda Items Pending - to be scheduled

Tuesday, September 24, 2024 - City Council

Special Order of the Day

24-0347 SPECIAL ORDER OF THE DAY - Active Aging Week

24-0348 SPECIAL ORDER OF THE DAY - Hindu American Heritage Month

24-0349 SPECIAL ORDER OF THE DAY - Arts and Humanities Month

Public Hearings/General Business

24-0040 Agenda Items Pending - to be scheduled

Tuesday, October 1, 2024 - City Council

Special Order of the Day

24-0350 SPECIAL ORDER OF THE DAY - Domestic Violence Awareness Month

24-0351 SPECIAL ORDER OF THE DAY - Indigenous Peoples' Day

24-0352 SPECIAL ORDER OF THE DAY - Cybersecurity Awareness Month

Public Hearings/General Business

24-0257 Adopt Positions on State and Local Ballot Measures for the November 5, 2024 Election

Tuesday, October 15, 2024 - City Council

Special Order of the Day

24-0353 SPECIAL ORDER OF THE DAY - National Friends of the Library Week

24-0354 SPECIAL ORDER OF THE DAY - Filipino American History Month

Public Hearings/General Business

24-0042 Agenda Items Pending - to be scheduled

Tuesday, October 29, 2024 - City Council

Special Order of the Day

24-0355 SPECIAL ORDER OF THE DAY - Picture Book Month

Public Hearings/General Business

24-0043 Agenda Items Pending - to be scheduled

Monday, November 4, 2024 - City Council

Study Session

24-0044 6 P.M. SPECIAL COUNCIL MEETING (Study Session)
Board and Commission Interviews (as needed)

Tuesday, November 12, 2024 - City Council

Study Session

- 24-0068** 6 P.M. SPECIAL COUNCIL MEETING (Study Session)
Joint Meeting of City Council with Board and Commission Chairs and Vice
Chairs to Review and Improve Overall Effectiveness of Commission
Meetings

Public Hearings/General Business

- 24-0045** Board and Commission Appointments
- 24-0077** Third Quarter General Plan Initiation Requests

Tuesday, November 19, 2024 - City Council

Special Order of the Day

- 24-0046** SPECIAL ORDER OF THE DAY - Ceremonial Oath of Office for Board and
Commission Members
- 24-0357** SPECIAL ORDER OF THE DAY - Small Business Saturday

Public Hearings/General Business

- 24-0047** Agenda Items Pending - to be scheduled

Tuesday, December 3, 2024 - City Council

Study Session

- 24-0048** 6 P.M. SPECIAL COUNCIL MEETING (Study Session)
Discussion of Upcoming Selection of Vice Mayor
- 24-0049** 6 P.M. SPECIAL COUNCIL MEETING (Study Session)
Discussion of 2025 Council Intergovernmental Assignments

Public Hearings/General Business

- 24-0050** Agenda Items Pending - to be scheduled

Tuesday, December 10, 2024 - City Council

Public Hearings/General Business

- 24-0052** Agenda Items Pending - to be scheduled

Tuesday, January 7, 2025 - City Council

Special Order of the Day

- 24-0053** SPECIAL ORDER OF THE DAY - Certification of Election Results for Council Seats
- 24-0054** SPECIAL ORDER OF THE DAY - Recognition of Outgoing Mayor and Councilmembers
- 24-0055** SPECIAL ORDER OF THE DAY - Ceremonial Oath of Office for Council-Elect and Mayor-Elect

Public Hearings/General Business

- 24-0056** Selection of Vice Mayor for a One-Year Term Effective January 7, 2025
- 24-0057** Determine the 2025 Seating Arrangements for City Council
- 24-0258** Appoint Councilmembers to Intergovernmental Assignments; Ratify Appointments of Councilmembers Made by Outside Agencies; and Take Action to Modify, Create, or Terminate Council Subcommittees

Tuesday, January 14, 2025 - City Council

Special Order of the Day

- 24-0058** SPECIAL ORDER OF THE DAY - Recognition of Outgoing Vice Mayor
- 24-0059** SPECIAL ORDER OF THE DAY - Ceremonial Oath of Office for Vice Mayor

Public Hearings/General Business

- 24-0060** Agenda Items Pending - to be scheduled

Tuesday, January 28, 2025 - City Council

Public Hearings/General Business

- 24-0260** Annual Public Hearing-Discussion of Potential Council Study Issues and Budget Proposals for Calendar Year 2025
- 24-0261** Approve the Proposed 2025 Priority Advocacy Issues and Review Long-term Legislative Advocacy Positions (LAPs)

Thursday, January 30, 2025 - City Council

Workshop

- 24-0062** 8:30 A.M. SPECIAL COUNCIL MEETING

Council Strategic Workshop

Monday, February 3, 2025 - City Council

Study Session

24-0063 6 P.M. SPECIAL COUNCIL MEETING (Study Session)
Board and Commission Interviews (as needed)

Tuesday, February 4, 2025 - City Council

Public Hearings/General Business

24-0078 Fourth Quarter General Plan Initiation Requests

Thursday, February 13, 2025 - City Council

Workshop

24-0065 8:30 A.M. SPECIAL COUNCIL MEETING
Study Issues/Budget Proposals Workshop

Tuesday, February 25, 2025 - City Council

Public Hearings/General Business

24-0066 Board and Commission Appointments

Date to be Determined - City Council

Study Session

23-0793 6 P.M. SPECIAL COUNCIL MEETING (Study Session)
Public Facility Impact Fee Study Review

Public Hearings/General Business

23-0765 Low Density Design Standards



City of Sunnyvale

Agenda Item

24-0527

Agenda Date: 4/23/2024

Board/Commission Meeting Minutes



City of Sunnyvale

Meeting Minutes - Draft

Bicycle and Pedestrian Advisory Commission

Thursday, March 21, 2024

6:30 PM

Online and Bay Conference Room, City
Hall, 456 W. Olive Ave.,
Sunnyvale, CA 94086

CALL TO ORDER

Chair Oey called the meeting to order at 6:32 p.m.

SALUTE TO THE FLAG

Chair Oey led the salute to the flag.

ROLL CALL

Present 6 - Chair Timothy Oey
Commissioner Alex Bonne
Commissioner Arwen Davé
Commissioner Dan Hafeman
Commissioner Sharlene Liu
Commissioner Leia Mehlman
Absent 1 - Vice Chair Bryce Beagle

Vice Chair Beagle (unexcused absence)

Council Liaison Sell (present)

PRESENTATION

A [24-0503](#) Sunnyvale Safe Routes to School Coordinator Updates 2023

Due to unforeseen circumstances item #24-0503 - Sunnyvale Safe Routes to School Coordinator Updates 2023 will need to be rescheduled to a different date.

B [24-0504](#) Climate Action Playbook Update 2023

Christina Raby, Environmental Engineering Coordinator with ESD, and Madeline Khair, Environmental Programs Manager, gave a presentation on the Climate Action Playbook Progress Updates and 2022 Greenhouse Gas Inventory. Highlighting the following:

- Vehicle Miles Traveled (VMT) metrics have been raised back to the previous levels due to feedback from outreach
- Total Emissions by Year
- 2022 Emissions by Sector
- Emissions from 2008-2022 by Sector
- Key Drivers in 2022 Emissions Increase
- Transportation Emission Trends
- 2022 Climate Action Playbook (CAP) Metric #8 - Percent Zero-Emission Vehicles in Sunnyvale
- Electricity Sector Emission Trends
- 2022 CAP Metric #1 - Percent of Electricity from Carbon Free Sources
- Off-Road Emissions - Change to Methodology
- Off-Road Sector Emissions - Change Between Methodologies
- CAP Metric #11 - Net number of New Trees Planted
- CAP Progress Updates - FY 23/24 Progress Update - Key Accomplishments

Commissioner Liu asked about the following:

- How do you measure VMT?
- Was the VMT target for 2045 reset back to 25% reduction?
- Were there any highlights from the Study Session?
- Why did electricity emissions increase from 2021 to 2022 in both residential and commercial buildings?
- Would it be useful to track the number of vehicles per driving adults in the City to track carbon and transportation?
- Has the City of Sunnyvale considered having volunteers plant trees?
- Has there only been 58 heat pump water heaters installed?
- How much staff time does it take and how much money does it take on a yearly basis to implement the Climate Action Playbook?
- Is it a Citywide effort to implement the Climate Action Playbook?

Ms. Tsang, Ms. Khair and Ms. Raby addressed the questions.

Commissioner Davé asked about the following:

- Did the footnote on the tree planting slide apply to all the years?

Ms. Raby addressed the question.

Commissioner Mehlman asked about the following:

- Slide 6 - What is the reason for not seeing a reduction for the commercial industrial gas emissions?
- What reduction strategies does the City have for existing commercial infrastructure?
- Does the rationale of new versus existing construction explain the residential gas flat line?
- What strategies is the City employing to get people out of their single occupancy vehicles and onto alternative modes of transportation?
- What is the overall increase in electric vehicle charging stations throughout the City?
- By what means is the City using to generate electricity?

Ms. Khair addressed the questions.

Commissioner Bonne asked about the following:

- Which sub category in the off-road vehicles category is the largest contributor? Is it two cycle engines?
- What are the top three strategies for reducing VMT?

Ms. Raby and Ms. Khair addressed the questions.

Commissioner Hafeman asked about the following:

- Are residents who pay for renewable electricity paying more?
- How do you measure the total amount of fuel that's going into an off road sector?
- Are there any calculations being done on per capita representation on how the City is doing?
- Have you considered surveying major employers?

Ms. Khair and Ms. Raby addressed the question.

Chair Oey asked about the following:

- Has there been any effort in measuring VMT more directly? Such as StreetLight data and working with Google?
- Slide 9 - How do you track bicycles in Sunnyvale?
- Slide 10 - How much is the City using of Green Start versus Green Prime?
- Where are the four off grid EV Chargers located?
- Slide 17 - Is there an overall metric of total number of water heaters in Sunnyvale?
- Are there any bicycle encouragement programs in the City?
- Have you considered promoting VTA's educational series?

- Any considerations for Bike to Work Day or Bike to Wherever Day as part of the Climate Action Plan?

Ms. Tsang and Ms. Khair addressed the questions.

Commissioner Mehlman asked about the following:

- What is the source of the carbon contamination of the geothermal plan?

Ms. Khair addressed the question.

Commissioner Liu asked about the following:

- Would StreetLight data be accurate in tracking reduction of VMT?
- Will the City use sensors to count the number of bikes along certain corridors?
- Would it make sense to have more detail on the CAP Scorecard?

Ms. Tsang and Ms. Khair addressed the questions.

Commissioner Mehlman asked about the following:

- Can the transportation column be broken down into public transit versus private transit in terms of carbon emissions?

Ms. Khair addressed the question.

Public Comment opened at 7:52 p.m.

Bryce Beagle, member of the public, commented and asked about the following:

- Almost 50% of the emissions are from transportation
- Electric vehicle adoption will not save us
- How has the City's population growth aligned with predictions in the model?
- Is the population growing faster than expected or slower?
- Can per capita data be presented at one of the presentations?

Public Comment closed at 7:55 p.m.

Chair Oey commented on the following:

- Would like a "Love to Ride Program" in the City of Sunnyvale - tracks and encourages bicycle mode share and tracks pedestrians/bicyclists

Commissioner Hafeman asked about the following:

- Is the City of Sunnyvale actively working with VTA to find out what Sunnyvale can do to make public transit work better?

Ms. Tsang addressed the question.

Council Liaison Sell commented on the following:

- Thanked the commission for their great questions
- Appreciated the commission for their concern for the climate and how important the commission is for active transportation
- Thanked the Transportation staff and ESD staff for all their hard work

ORAL COMMUNICATIONS

Public Comment opened at 8:00 p.m.

No speakers.

Public Comment closed at 8:01 p.m.

CONSENT CALENDAR

Public Comment opened at 8:01 p.m.

No speakers.

Public Comment closed at 8:02 p.m.

1.A [24-0502](#) Approve the Bicycle and Pedestrian Commission Meeting Minutes of February 15, 2024.

Approve the Bicycle and Pedestrian Commission Meeting Minutes of February 15, 2024 as submitted.

Commissioner Hafeman moved and Commissioner Mehlman seconded to approve amended item 1.A.

The amendment was made by Commissioner Hafeman who stated that on Page 17 under Ms. Tsang's comments that there is a typo in three sentences. The word "Visibility" should be replaced with Feasibility in the following sentences:

1. Evaluate "Visibility" should be "Feasibility" of an Art Crosswalk Program was deferred
2. Evaluate "Visibility" should be "Feasibility" of Dog Leash Hours in select Sunnyvale Parks
3. Explore the "Visibility" should be "Feasibility" of converting the PG&E Lots facing Ramona Avenue, Lois Avenue and Donna Avenue into an open green space

Commissioner Liu commented that she will not approve the minutes because they are one sided.

Commissioner Hafeman commented he liked the minutes with staff's answers to the questions.

The amendment carried with the following vote:

Yes 4 - Chair Oey
Commissioner Bonne
Commissioner Hafeman
Commissioner Mehlman

No 1 - Commissioner Liu

Absent 1 - Vice Chair Beagle

Abstain 1 - Commissioner Davé

1.B [24-0507](#) Approve the Joint Study Session Meeting Minutes of November 30, 2023.

Approve the Joint Study Session Meeting Minutes of November 30, 2023 as submitted.

Chair Oey motioned and Commissioner Bonne seconded to approve amended item 1.B.

The amendment was made by Chair Oey who stated that on page 29 at the top where BPAC Chair Oey commented "requested staff invest in real data to track VMT's in Sunnyvale and suggested using methods such as "stop light data" should be "StreetLight Data" to track transportation instead of using estimates in the current methodology.

Commissioner Hafemen stated he has a hard time voting to approve the minutes since it was a very long meeting and doesn't remember what happened in it and it was many months ago.

The amendment carried with the following vote:

Yes 4 - Chair Oey
Commissioner Bonne
Commissioner Liu
Commissioner Mehlman

No 0

Absent 1 - Vice Chair Beagle

Abstain 2 - Commissioner Davé
Commissioner Hafeman

PUBLIC HEARINGS/GENERAL BUSINESS

2 [24-0505](#) Discussion on Projects for Transportation Development Act (TDA) Article 3 Application

Angela Wong, Transportation Engineer, gave a presentation on the Discussion for Transportation Development Act, also known as TDA Article 3, funding for Fiscal Year 2024/2025. Highlighting the following:

- TDA funding can be used for the following:
 - Design & construction of a bicycle/pedestrian capital or quick build project
 - Secured bicycle parking facilities in high use activity areas
 - Restriping Class II bicycle lanes
- City receives about \$140,000/year - based on sales tax
- Last year City Council made an action to file the application of the FY 2023/24 TDA Article 3 funding for the Design phase of the Installation of Sidewalk on Poplar Avenue (\$160,000)
- Bank the remaining funds (\$176,620) for construction
- February 6, 2024 - Council reaffirmed the action to reserve future TDA allocations for construction
- Currently there is \$411,038 funds left for FY 2024/25
- Staff provides evaluation of proposed projects and provides staff recommendation
- BPAC Commissioners discuss proposed projects
- No motion needed at this time - BPAC to make a recommendation for a project during the May BPAC Meeting
- Project #1 - Install sidewalk on Poplar Avenue near Peterson Middle School
- Project #2 - Convert part-time bike lanes on Homestead Road between Wright and New Brunswick Avenues into full-time bike lanes
- Project #3 - Convert all part-time bike lanes on Homestead Road into full-time bike lanes
- Project #4 - Reduce pork chop islands on Westbound El Camino Real at Murphy Avenue and at Frances Street
- Project #5 - Implement Class III Bicycle Route on Pastoria Avenue
- Project #6 - Widen fence opening at Crawford Drive near Las Palmas Park

- Project #7 - Improvements to Bike/Pedestrian Bridges and Paths at The Dalles Bridge at SR85
- Project #7 - Improvements to Bike/Pedestrian Bridges and Paths at Borregas Bridge/US101 and SR 237
- Project #7 - Improvements to Bike/Pedestrian Bridges and Paths at Cheyenne Drive between Valcartier Drive and Yukon Drive
- Project #7 - Improvements to Bike/Pedestrian Bridges and Paths at Stella Court to Las Palmas Park
- Project #7 - Improvements to Bike/Pedestrian Bridges and Paths at Fremont Avenue/Belleville Way
- Project #8 - Provide continuous bike lane going east/westbound at Fremont Avenue/Belleville Way
- Project #9 - Install Pedestrian Scramble and Bike Boxes at Kennewick Drive and Homestead Road
- Project #10 - Turn Prohibition at the City Parking Lot on Evelyn Avenue east of Francis Street
- Project #11 - Implement Red Curb pertaining to AB 413

Commissioner Mehlman asked about the following:

- What is the difference between "No Stopping" and "No Parking" in terms of signage?
- Why is "No Parking" selected in Project #2 as opposed to "No Stopping"?
- Project #10 - How was it determined that an illegal left turn was not hazardous to cyclists/pedestrians?

Ms. Tsang addressed the questions.

Commissioner Hafeman commented and asked about the following:

- Why is the BPAC Commission discussing TDA funding when City Council decided to bank the funds?
- In favor of having \$30,000 to add to "No Parking Signs"
- What is remaining as part-time bike lanes on Homestead Road?

Ms. Tsang and Ms. Wong addressed the question.

Commissioner Liu commented and asked about the following:

- Project #10 - Illegal left turn creates a safety issue for cyclists
- All of the projects that have requested bollards to be removed are safety issue for bikes. Why does staff not think they are a safety issue?

Ms. Wong addressed the question.

Commissioner Davé asked about the following:

- How should a cyclist use and approach the bollards at the end of the bike exit from the Borregas overpass?

Ms. Tsang addressed the question.

Chair Oey asked about the following:

- Why does the bollard at the end of the bike exit from the Borregas overpass say "Stop"?
- Why aren't bollards put in at stop signs for cars to slow them down?
- Slide 20 - Why isn't it eligible for TDA funding if two bike lanes are put in to connect?

Ms. Tsang addressed the questions.

Commissioner Liu asked about the following:

- Project #7 - The Dalles Bridge at SR85 - How was it decided that this was pedestrian use only? For Safe Routes to School purposes this should not have been made for pedestrian only.

Ms. Tsang addressed the question.

Commissioner Hafeman commented on the following:

- Project #7 - The Dalles Bridge at SR85 has very sharp turns so need to walk your bike

Public Comment opened at 8:49 p.m.

No speakers.

Public Comment closed at 8:50 p.m.

Commissioner Mehlman commented on the following:

- Moot point to be discussing the TDA funding since City Council decided to bank the funds
- Bollards are a safety hazard to cyclists
- Signs and paint do not save lives
- Project #7 - Fremont Avenue/Belleville Way - Bollards are placed there to deter

speeding because sidewalk ends and there is no place for pedestrians to go. Not sure whose speeding your trying to deter since it is on a level road. It is a hazard for cyclists

- Removing bollards makes sense
- Speed bumps are great to slow cyclists down
- Designing physical infrastructure to prevent drivers from endangering cyclists and pedestrians is the best way to about it
- Extend the bollards down Evelyn Avenue

Commissioner Liu commented on the following:

- Not in favor of banking funds because costs of implementation, especially construction is skyrocketing over the last few years
- Bank funds are worth less as time goes by
- In favor of putting the funds toward the design of the Homestead Bike Lanes
- Project #5 - Recommends dropping the project because there are Class III bike boulevard bike routes on Pastoria Avenue and Pastoria Avenue vehicular car traffic is busy enough that it wouldn't help to put in sharrows
- Recommends taking out the bollard at the Dalles Bridge at SR85 to prevent crashes
- Agrees with other commissioners that the bollards at Borregas Avenue over 101 overpass and 237 should be removed for safety reasons
- Project #9 - Install Pedestrian Scramble and Bike Boxes at Kennewick Drive and Homestead Road - This should be considered for TDA funding outside of doing a study issue for it
- Project #10 - Turn Prohibition at the City Parking Lot on Evelyn Avenue east of Francis Street - This should be a separate issue from the budget proposal process and considered for TDA funding

Commissioner Davé commented on the following:

- Recommended staff to focus on getting TDA funding for the Full-time bike lanes on Homestead Road, Kennewick Drive and Homestead Road pedestrian scramble and Evelyn crossing by Caltrain Station because they are all very dangerous areas
- When installing bollards give enough space before them to stop and hindered by narrow walls

Commissioner Hafeman commented on the following:

- TDA funding should not be banked
- More effort should be put into a grant proposal to fund the Poplar Avenue Sidewalk Installation near Peterson Middle School

- Would like to see the TDA funding used for the design of the Homestead Full-Time Bike Lanes
- Suggest implementing the sidewalks on Poplar Avenue near Peterson Middle School if there is enough funds

Commissioner Bonne commented on the following:

- If obstacles are used in a shared path for bikes/pedestrians then the same logic should be used for shared paths for vehicles/bikes by putting up some kind of barrier

Chair Oey commented on the following:

- TDA funds should be used to pursue the Peterson Sidewalk Program
- TDA funds should be used for smaller opportunistic projects
- Bollards are well known hazards to bicyclists
- Bollards should only be used when there's car ingress possibility
- Happy to see that there are other funds for curb paintings
- In favor of getting the Homestead Bike Lanes done without TDA funding
- Appreciates staff who is continuing to maintain some of the projects and rolling them forward

Commissioner Liu asked about the following:

- Will staff changed their recommendations after hearing the BPAC's comments?

Ms. Tsang addressed the question.

Council member Sell asked about the following:

- Could bollards be a study issue?
- Is there a policy that states when to bank TDA funds?
- What are the options for commissioners proposing a budget proposal item?

Ms. Tsang and Chair Oey addressed the questions.

3 [24-0506](#) Report and Discussion of Recent Santa Clara Valley
Transportation Authority (VTA) Bicycle and Pedestrian
Advisory Committee (BPAC) Meeting

Commissioner Bonne, VTA BPAC Sunnyvale Representative, gave the meetings summary report March 2024 regarding the following topics:

- Chairman reported two cyclists were killed in North County in January with one

being on Foothill Expressway

- Chairman witnessed collision between right-turning car and student-ridden bicycle in bike lane on Homestead Road near Homestead High School
- Equitable Vehicle Miles Travelled Program by Robert Swierk included:
 - Public outreach via pop-up tables, web surveys, 4-language brochures, website explainer videos
- Top priority of public feedback is:
 - Reduce cost of public transport
 - Time vs driving
 - Fast & frequent service
 - More biking and walking paths
 - Proximity of public transport destinations to "interesting things to do"
- Ideas:
 - Transit priority treatments (bus boarding islands/bulb-outs)
 - e-bike purchase incentive
 - Vanpools for non-office workers
- Feedback requested for:
 - How to prioritize VMT reduction measures?
 - Where to focus?
 - Who should sponsor?
 - With whom should VTA also be speaking too?
- Presentation by Karsten Adam, Project Engineer and Gene Gonzalo, Engineering Group Manager on 101/Zanker Road/Skyport Drive/4th Street Improvement Project
- Proposal is to make Zanker Road and 4th Street a new overpass which would allow cars, bikes and pedestrians to cross
- Cost approximately \$350,000,000 with \$20,000,000 already secured
- Three public comments voiced concern that the project is tilted far in favor of cars with "old thinking" about bike infrastructure
- Hassan Basma, Transportation Engineer Manager and Shawn O'Keefe, Consulting Engineer from Mark Thomas presented on the Bascom Avenue Complete Streets (880-Hamilton Avenue) project
- Measure B project with total cost at \$70,000,000
- 3-mile corridor involving Santa Clara County, Caltrans, San Jose County and Campbell
- 65% designed
- VTA wants to hear from the public with more written comments

Public Comment opened at 9:25 p.m.

No speakers.

Public Comment closed at 9:26 p.m.

Commissioner Liu asked about the following:

- Clarify what kind of feedback VTA wants?
- Can the written end of meeting comments be in the agenda packet?

Commissioner Bonne and Ms. Tsang addressed the questions.

Ms. Tsang stated that the Equitable Vehicle Miles Traveled Program focuses on identifying mitigations for development projects.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

None.

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

Commissioner Hafeman commented on the following:

- Need to have a presentation on Class IIIB networks at a future meeting due to all of the public input

Commissioner Liu commented on the following:

- Have the future Class IIIB agenda item presented by a commissioner or staff and a commissioner

Chair Oey commented on the following:

- Memorial ride for Sarah Muller Modi who was killed in Palo Alto on Sunday, March 24 and for Maria Jaban who was killed on Foothill Boulevard
- April 3/4 - VTA Smart Cycling Class

Commissioner Liu commented on the following:

- May 11, 2024 at 10:00 a.m. - El Camino Real Ride, Santa Clara Caltrain Station to Palo Alto along El Camino Real

-Staff Comments

Ms. Wong commented on the following:

- Class I shared-use path is newly opened on the City Hall side of Mathilda Avenue between Olive Avenue and El Camino Real
- Tasman Pedestrian Bicycle Improvement Study online survey open until March 22,

2024 at [Sunnyvale.ca.gov](https://www.sunnyvale.ca.gov) search for transportation projects

- April 3 - VTA Safe Routes to School to Homestead Project
- April 20 - Earth Day - Sunnyvale Civic Center Campus from 11 a.m. to 3:00 p.m.
- Deadline to submit Boards and Commission application is April 25 at 4:00 p.m. - recruiting for: Arts Commission, Bicycle and Advisory Commission, Board of Library Trustees, Heritage Preventative Commission, Housing and Human Relations Commission, Parks and Recreation Commission, Personal Board, Planning Commission and Sustainability Commission. More information at [Sunnyvale.ca.gov](https://www.sunnyvale.ca.gov), search for Boards and Commissions or call the City Clerks office at 408-730-7483.
- In April the VTA BPAC Sunnyvale representative position is up for renewal. Commissioner Bonne has volunteered to continue being the BPAC representative or will give it up if another commissioner would like to take over

INFORMATION ONLY REPORTS/ITEMS

[24-0508](#) BPAC 2024 Annual Work Plan

Commissioner Liu commented on the following:

- When will the VTA Homestead Road Safe Routes to School Project be on the agenda and why was it postponed?

Ms. Wong stated that it was postponed because they are preparing all the materials for the 35% design. They are collecting all the materials and comments before presenting it to the public. The presentation will be scheduled as soon as possible.

[24-0509](#) Active Items List March 2024

[24-0510](#) 2024 Deferred Study Issues

[24-0511](#) Council Ranking of Study Issues 2024

[24-0512](#) Council Action on Budget Proposals 2024

ADJOURNMENT

Chair Oey adjourned the meeting at 9:44 p.m.



City of Sunnyvale

Meeting Minutes

Planning Commission

Monday, March 25, 2024

7:00 PM

Online and Bay Conference Room
(Room 145), City Hall,
456 W. Olive Ave.,
Sunnyvale, CA 94086

No Study Session | Public Hearing - 7:00 PM

NO STUDY SESSION

7 P.M. PLANNING COMMISSION MEETING

CALL TO ORDER

Vice Chair Iglesias called the meeting to order at 7:00 PM.

SALUTE TO THE FLAG

Vice Chair Iglesias led the salute to the flag.

ROLL CALL

Present: 6 - Vice Chair Nathan Iglesias
Commissioner Galen Kim Davis
Commissioner Daniel Howard
Commissioner John Howe
Commissioner Michael Serrone
Commissioner Neela Shukla

Absent: 1 - Chair Martin Pyne

Chair Pyne's absence is excused.

ORAL COMMUNICATIONS

Naeemah Brown, representative of the carpenters of Santa Clara County, spoke of the importance of such labor standards as livable wages, prevailing wage policies, local hire, and healthcare coverage.

CONSENT CALENDAR

Vice Chair Iglesias opened the Public Hearing.

Rigo Gallardo, field representative for Carpenters Local 405, advocated for assigning a responsible contractor to the proposed project described in Agenda Item 1.B – one dedicated to fair wages, healthcare access, and apprenticeship programs.

Vice Chair Iglesias closed the Public Hearing.

Commissioner Davis disclosed that that he had previously met with representatives of Applied Materials to discuss the proposed project described in Agenda Item 1.B.

MOTION: Commissioner Davis moved and Commissioner Howe seconded the motion to approve the Consent Calendar.

The motion carried by the following vote:

Yes: 6 - Vice Chair Iglesias
Commissioner Davis
Commissioner Howard
Commissioner Howe
Commissioner Serrone
Commissioner Shukla

No: 0

Absent: 1 - Chair Pyne

1.A [24-0492](#) Approve Planning Commission Meeting Minutes of March 11, 2024

Approve Planning Commission Meeting Minutes of March 11, 2024 as submitted.

1.B [24-0513](#) **REQUEST FOR A CONTINUANCE TO THE APRIL 22, 2024
PLANNING COMMISSION HEARING**

Proposed Project: Related applications on a 45.6-acre site:
Related applications on a 45.6-acre site:

USE PERMIT: to demolish an existing recreation center, surface parking lot, and six-level parking structure to allow a new 592,567 square-foot research and development (R&D) building along Central Expressway; demolition of four buildings (928 E. Arques Ave., 242 Commercial St., 230 Commercial St., and 222 Commercial St.) to allow for a new seven-story parking structure

along Commercial Street; demolition of one building at 930 E. California Ave. to allow for the expansion of an existing PG&E electrical substation; and installation of associated site improvements around the proposed R&D building and parking structure. The site would retain four existing industrial/office/R&D buildings, including an office building (930 E. Arques Ave.), Building 81 (974 E. Arques Ave.), Building 85 (978 E. Arques Ave.), and a central utility plant. The project includes merging seven existing lots to form a larger campus parcel, with one existing lot remaining at 222 Commercial St.

VARIANCE: to exceed the maximum height limit and floor plate sizes specified in the Arques Campus Specific Plan.

Location: 974 East Arques Avenue (APNs: 205-36-006, -007 and -008); 928-930 East Arques Avenue (APN: 205-35-017); 222, 230 and 242 Commercial Street (APNs: 205-35-006, 007 and 008) and 930 East California Street (APN 205-35-003).

File #: PLNG-2023-0134

Zoning: M-S

Applicant / Owner: Applied Materials (Applicant/Owner)

Environmental Review: A CEQA Addendum to the Arques Specific Plan EIR and the Land Use and Transportation Element (LUTE) of the City's General Plan has been prepared pursuant to CEQA Guidelines Sections 15162 and 15164.

Project Planner: Cindy Hom, Associate Planner (408) 730-7411, chom@sunnyvale.ca.gov

RECOMMENDATION

Continue the Planning Commission hearing date to a date uncertain.

1.C [24-0518](#)

REQUEST FOR CONTINUANCE TO APRIL 22, 2024

Proposed Project:

Appeal of a decision by the Zoning Administrator denying a **VARIANCE** to legalize an existing 112 square foot detached accessory structure in the rear yard of a single-family property with a two-foot, five-inch side setback where four-feet minimum is required, and a two-foot, two-inch rear yard setback where ten feet minimum is required.

Location: 160 South Pastoria Avenue (APN: 165-15-007)

File #: PLNG-2023-0642

Zoning: R-2 (Low Medium Density Residential)

General Plan: Residential Low Medium Density (RLM)

Applicant / Owner: Scott McClennan (applicant) / Tracy and Scott McClennan (owner)

Environmental Review: Class 3 Categorical Exemption relieves this project from the California Environmental Quality Act (CEQA) provisions.

Project Planner: Robby Miller, 408-730-7429,

rmiller@sunnyvale.ca.gov

Continue to the Planning Commission hearing date of April 8, 2024.

PUBLIC HEARINGS/GENERAL BUSINESS

None.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

None.

NON-AGENDA ITEMS AND COMMENTS

-Commissioner Comments

Commissioner Howard expressed his gratitude to members of the public who offered comments during the meeting. He also encouraged anyone interested to apply for vacant Boards and Commissions positions.

-Staff Comments

None.

ADJOURNMENT

Vice Chair Iglesias adjourned the meeting at 7:15 PM.



City of Sunnyvale

Meeting Minutes - Draft

Board of Library Trustees

Monday, April 1, 2024

7:00 PM

Online and Bay Conference Room, City
Hall, 456 W. Olive Ave., Sunnyvale, CA
94086

CALL TO ORDER

Vice Chair Juttukonda called the meeting to order at 7:00 p.m.

SALUTE TO THE FLAG

Vice Chair Juttukonda led the salute to the United States flag.

ROLL CALL

Present: 4 - Vice Chair Meena Juttukonda
Board Member Charlsie Chang
Board Member Carter Hu
Board Member Rahul Jain
Absent: 1 - Chair Sharlene Wang

Council Liaison Cisneros (excused absence)

Chair Wang (excused absence)

PRESENTATION

[24-0497](#) PRESENTATION - Senior Services

Supervising Librarian, Chaunacey Dunklee presented on Senior Services.

Highlights included: older adults, programs, collections, services, partnerships, and upcoming initiatives.

[24-0498](#) PRESENTATION - Friends of the Sunnyvale Public Library Update

Supervising Librarian, Chaunacey Dunklee presented on the Friends of the Sunnyvale Library. Highlights included: amazing supporters, Friends funding for library programs and services, volunteers, book sales and members.

[24-0499](#) PRESENTATION - National Library Week

Supervising Librarian, Nan Choi presented on National Library Week. Highlights included: Ready, Set, Read theme, National Library Week events, and Space Camp events.

[24-0500](#) PRESENTATION - Early Learning Initiatives

Supervising Librarian, Nan Choi presented on the Early Learning Initiatives grant. Highlights included: grant goals, engaging families, learning at home, early learning programs, librarian led programs, performer events, community partner programs, Magical Bridge (inclusive) Playground partners, and the Early Learning Hub.

[24-0501](#) PRESENTATION - Digital Information Literacy

Superintendent of Libraries, Garrett Kuramoto presented on Digital Information Literacy. Highlights included: definitions and priorities, and digital literacy for children, adults and staff.

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

Motion: Board Member Hu moved and Board Member Jain seconded, approval of the consent calendar as presented. The motion carried by the following vote:

Yes: 4 - Vice Chair Juttukonda
 Board Member Chang
 Board Member Hu
 Board Member Jain

No: 0

Absent: 1 - Chair Wang

[24-0495](#) Approve the Board of Library Trustees Meeting Minutes of
 January 22, 2024

Approve the Board of Library Trustees Meeting Minutes of January 22, 2024 as submitted.

[24-0496](#) Approve the Board of Library Trustees Meeting Minutes of
 March 4, 2024

Approve the Board of Library Trustees Meeting Minutes of March 4, 2024 as submitted.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

NON-AGENDA ITEMS & COMMENTS

-Board Member Comments

Civic Center Phase II, Main Library will go before Council on Tuesday, March 9.
The library will be handing out eclipse glasses and have a viewing event on
Monday, March 8.

-Staff Comments

None.

ADJOURNMENT

Vice Chair Juttukonda adjourned the meeting at 8:31 p.m.



City of Sunnyvale

Meeting Minutes - Draft

Parks and Recreation Commission

Wednesday, April 10, 2024

7:00 PM

Online and Bay Conference Room (Room
145), City Hall, 456 W. Olive Ave.,
Sunnyvale, CA 94086

CALL TO ORDER

Chair Kesting called the meeting to order at 7:01 p.m.

SALUTE TO THE FLAG

Chair Kesting led the salute to the United States flag.

ROLL CALL

Present: 4 - Chair David Kesting
Commissioner Daniel Bremond
Commissioner Prashant Gattani
Commissioner Prakash Giri
Absent: 1 - Vice Chair Dona Mason

Commissioner Mason (absence excused)

Council Liaison Mehlinger (present)

PRESENTATION

A [24-0422](#) Field/Facility Usage Report

Tracey Gott, Recreation Service Manager, and Recreation Services Coordinators Veronica Torres, Rick Cotter, and Gary Brown presented on the Field/Facility Usage Report. Highlights included: reservation statistics for park buildings, picnics, recreation center, theater, gymnasium, and fields.

Commissioners asked about reservation market rates, field lights and the City's reservation website.

B [24-0009](#) Las Palmas Tennis Center Needs Assessment

Marlon Quimbao, Senior Engineer, presented on the Las Palmas Tennis Center Needs Assessment. Highlights included: assessment goals, building conditions, use

of the tennis center, outreach, and project options.

Commissioners asked if capital improvements had a funding cap, if rent would increase after renovations were made, and if tennis courts could be made available for the public to use.

Chair Kesting opened for public comment.

Greggory D. and Connie P. shared their concerns about the Las Palmas Tennis Center not having designated courts available for free play.

Chair Kesting closed public comment.

C [24-0423](#) Operational Overview of Parks, Golf and Tree Division

Jim Stark, Superintendent of Parks and Golf, gave a presentation on Operational Overview of the Parks, Golf and Tree Division. Highlights included: organization overview, golf course services, Las Palmas tennis center, tree services, neighborhood parks, program indicators, park dedication fund, turf, and capital projects.

Commissioners asked who maintains the trees at Las Palmas Tennis Center, and if we contract tree services out to a third-party.

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

Commissioner Giri moved and Commissioner Gattani seconded the motion to Approve the Consent Calendar as submitted.

Commissioner Bremond noted that he would abstain voting for the February 14, 2024 Parks and Recreation Commission meeting as he was not present.

The motion carried by the following vote:

Yes: 4 - Chair Kesting
 Commissioner Bremond
 Commissioner Gattani
 Commissioner Giri

No: 0

Absent: 1 - Vice Chair Mason

- 1A** [24-0548](#) Approve the Parks and Recreation Commission Meeting Minutes of January 10, 2024
- 1B** [24-0424](#) Approve the Parks and Recreation Commission Meeting Minutes of February 14, 2024
- 1C** [24-0425](#) Approve the Special Joint Parks and Recreation Commission and Board of Library Trustees Meeting Minutes of March 4, 2024

PUBLIC HEARINGS/GENERAL BUSINESS

None.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

- 2** [24-0426](#) Park Benches for Increased Senior Citizen Mobility

Chair Kesting discussed the potential study issue of Park Benches for Increased Senior Citizen Mobility.

Chair Kesting motioned to sponsor the potential study issue and Commissioner Giri seconded.

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

None.

-Staff Comments

None.

INFORMATION ONLY REPORTS/ITEMS

- 3** [24-0427](#) Parks and Recreation Commission Proposed Study Issues, Calendar Year: 2025

Standing item.

ADJOURNMENT

Chair Kesting adjourned the meeting at 9:07 p.m.



City of Sunnyvale

Agenda Item

24-0528

Agenda Date: 4/23/2024

Information/Action Items

Information/Action Items - Council Directions to Staff

Date Requested	Directive/Action Required	Dept	Anticipated Completion Date	Notes
9/14/21	Provide to Council a copy of final encroachment permit for the Intuitive Surgical bridge over Kifer.	DPW	Pending	Pending Application Submittal
1/10/23	Provide information on metering at the Community Center and identify if there is a way to separate water usage per facility at this location.	DPW	July 2024	
1/10/23	Incorporate and address Council comments when the final Community Center grounds renovation project design is presented to Council for award of construction contract.	DPW	Pending	Pending Project Design Award
2/7/23	Murphy Ave. pedestrian mall items for follow up: *Evaluate the crosswalk treatments at Murphy and Evelyn. *Look for more opportunities for bike racks on or near Murphy Ave *Identify options available to make Murphy Ave. more bike friendly *Look for ways to mark the clear pedestrian zone in the center of Murphy Ave. *Provide an update on the plan for Washington when Murphy Ave. is closed to vehicles	DPW	Aug. 2024	
9/26/23	Would like a Council Report on Human Relation Commission's first year of work and the effectiveness of Artificial Intelligence usage for translation services in City programs and services.	OCM	July 2024	
1/25/24	Agendize study session on future of the ponds, including current algal bloom, levees study issue, wetlands protection against sea level rise, potential levee failure sites	ESD	Aug 2024 TCMAC 24-0433	
2/6/24	Agendize item to consider amending Council Policy Manual to include a policy statement against new artificial turf on City property	DPW	August 2024	
2/27/24	Discuss allocated \$1.5M for Hertitge Museum Expansion that includes funding sources	FIN	April 2024 TCMAC 24-0472	
2/27/24	Discuss plan for a City sponsored 4th of July Celebration	LRS	April 2024 TCMAC 24-0461	
4/9/24	Agendize Vision Zero Language	DPW	TBD	

New Study Issues and Budget Proposals Sponsored by Council

Study Issue/ Budget Proposal	Date Requested	RTC #	Study Issue/Budget Proposal Topic	Requested By	Dept
N/A					



City of Sunnyvale

Agenda Item

24-0565

Agenda Date: 4/23/2024

REPORT TO COUNCIL

SUBJECT

Board/Commission Resignation (Information Only)

BACKGROUND AND DISCUSSION

This report is to inform the Council of the following resignation from a City commission.

Kathryn Besser, who was appointed to a term on the Sustainability Commission on July 1, 2023, and scheduled to serve a term to expire June 30, 2027, has submitted a letter of resignation from the Commission, effective April 18, 2024.

Administrative Policy, Chapter 1, General Management, Article 15 Boards and Commissions, Section 2, Subdivision 8 states that when a resignation letter is received, staff shall prepare an Information Only Report to Council that indicates the resignation(s) and specifies the process that staff recommends to fill the new vacancy.

The Sustainability Commission vacancy will be promoted with the current recruitment process for May 2024 appointments. The application deadline for this recruitment is April 25, 2024, at 4 p.m., with interviews on May 13 and 14, 2024, and appointments on May 21, 2024.

With these resignations, the May 2024 recruitment includes the following vacancies:

- Arts Commission (one vacancy)
- Bicycle and Pedestrian Advisory Commission (two vacancies)
- Board of Library Trustees (two vacancies)
- Heritage Preservation Commission (two vacancies)
- Housing and Human Services Commission (two vacancies)
- Human Relations Commission (two vacancies)
- Parks and Recreation Commission (one vacancy)
- Personnel Board (two vacancies*)
- Planning Commission (two vacancies)
- Sustainability Commission (three vacancies)

*No nominations were received for these Employee-Nominated seats on the Personnel Board. Council may directly appoint to fill these vacancies.

EXISTING POLICY

Administrative Policy, Chapter 1, General Management, Article 15 Boards and Commissions

PUBLIC CONTACT

Public contact was made by posting the Council meeting agenda on the City's official-notice bulletin board at City Hall, at the Sunnyvale Public Library and in the Department of Public Safety Lobby. In addition, the agenda and this report are available at the NOVA Workforce Services reception desk located on the first floor of City Hall at 456 W. Olive Avenue (during normal business hours), and on the City's website.

Prepared by: David Carnahan, City Clerk

Reviewed by: Sarah Johnson-Rios, Assistant City Manager

Approved by: Kent Steffens, City Manager



City of Sunnyvale

Agenda Item

24-0569

Agenda Date: 4/23/2024

REPORT TO COUNCIL

SUBJECT

Mayoral Announcement of Mayor-Appointed Ad Hoc Advisory Committee on City Manager Recruitment (Information Only)

BACKGROUND

The City will be undertaking a recruitment for a new City Manager. The Mayor will appoint three councilmembers to an Ad Hoc Advisory Committee on City Manager Recruitment to: review and approve final recruitment brochure; meet with the recruiter to consider the results of candidate screening; make a recommendation to Council on which candidates to interview; work with the recruiter and staff to identify panel composition for interviews and provide input on interview questions; and any other short-term direction to staff as needed between Council meetings.

Pursuant to Council Policy 7.4.13, ad hoc advisory committees are created and appointed by the Mayor with a fixed, limited assignment for a particular purpose, and no more than three councilmembers may serve on an ad hoc committee. The policy requires that any action to create or modify the committee must be placed as an item on the Council agenda.

EXISTING POLICY

Council Policy 7.4.13, *Council Subcommittees and Council or Mayor-Created Advisory Task Forces*

DISCUSSION

Mayor Klein announces that Mayor Larry Klein, Councilmember Richard Mehlinger, and Councilmember Linda Sell will form the ad hoc advisory committee. The committee will make a recommendation to the full Council for consideration at a noticed Council meeting. Upon the successful recruitment of a new City Manager, the term of the ad hoc committee will expire.

PUBLIC CONTACT

Public contact was made by posting the Council meeting agenda on the City's official-notice bulletin board at City Hall, at the Sunnyvale Public Library and in the Department of Public Safety Lobby. In addition, the agenda and this report are available at the NOVA Workforce Services reception desk located on the first floor of City Hall at 456 W. Olive Avenue (during normal business hours), and on the City's website.

Prepared by: Victoria Ketell, Executive Assistant

Reviewed by: Sarah Johnson-Rios, Assistant City Manager

Approved by: Kent Steffens, City Manager