



City of Sunnyvale

Notice and Agenda

Parks and Recreation Commission

Wednesday, July 10, 2024

7:00 PM

Online and Bay Conference Room (Room
145), City Hall, 456 W. Olive Ave.,
Sunnyvale, CA 94086

Meeting online link: <https://sunnyvale-ca-gov.zoom.us/j/94819997080>

Public Participation

- *In-person participation: You may provide public comment by filling out a speaker card (optional) and giving it to the Recording Officer.*

As a courtesy, and technology permitting, members of the public may also attend online. However, the City cannot guarantee that the public's access to online technology will be uninterrupted, and technical difficulties may occur from time to time. Unless required by the Ralph M. Brown Act, the meeting will continue despite technical difficulties for participants using the online option.

The Chair may determine it would be impractical to include remote public comment during Oral Communications.

- *Online participation: You may provide audio public comment by connecting to the meeting online or by telephone. Use the Raise Hand feature to request to speak (*9 on a telephone):*

Meeting online link: <https://sunnyvale-ca-gov.zoom.us/j/94819997080>

Meeting call-in telephone number: 833-548-0276 | Meeting ID: 948 1999 7080

*(*9 to request to speak | *6 to unmute/mute)*

- *Watch the Parks and Recreation Commission meeting at:
<http://youtube.com/SunnyvaleMeetings>*
- *Submit written comments to the Parks and Recreation Commission no later than 4 hours prior to the meeting start to parksandrecreationcommission@sunnyvale.ca.gov or by mail to City Clerk, 456 W. Olive Avenue, Sunnyvale, CA 94086*

- Review recordings of this meeting and past meetings at <https://sunnyvaleca.legistar.com/calendar.aspx> or <http://youtube.com/SunnyvaleMeetings>

Accessibility/Americans with Disabilities Act (ADA) Notice

Pursuant to the Americans with Disabilities Act (ADA), if you need special assistance to provide public comment, or for other special assistance; please contact the City at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting. ADA contact: Angela Chan may be reached at 408-730-7599 or ncs@sunnyvale.ca.gov (28 CFR 35.160 (b) (1)).

CALL TO ORDER

SALUTE TO THE FLAG

ROLL CALL

PRESENTATION

- | | | |
|---|-------------------------|-------------------------------------|
| A | 24-0705 | Parks and Recreation Month |
| B | 24-0660 | Capital Improvements Project Update |
| C | 24-0659 | Recognition of Service |

ORAL COMMUNICATIONS

The Chair may determine it would be impractical to include remote public comment during Oral Communications for the purpose of timeliness of the meeting or conducting an orderly meeting. Such a determination shall be made prior to opening public comment on Oral Communications.

This category provides an opportunity for members of the public to address the Parks and Recreation Commission on items not listed on the agenda and is limited to 15 minutes (may be extended or continued after the public hearings/general business section of the agenda at the discretion of the Chair) with a maximum of up to three minutes per speaker. Please note the Brown Act (Open Meeting Law) does not allow the Parks and Recreation Commission to take action on an item not listed on the agenda. If you wish to address the Parks and

Recreation Commission, please refer to the notice at the beginning of this agenda. Individuals are limited to one appearance during this section.

CONSENT CALENDAR

All matters listed on the consent calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion of these items. If a member of the public would like a consent calendar item pulled and discussed separately, please refer to the notice at the beginning of this agenda.

- 1A** [24-0657](#) Approve the Parks and Recreation Commission Meeting Minutes of April 10, 2024

Recommendation: Approve the Parks and Recreation Commission Minutes of April 10, 2024 as submitted.

- 1B** [24-0656](#) Approve the Special Joint Parks and Recreation Commission, Arts Commission and Board of Library Trustees Meeting Minutes of May 15, 2024

Recommendation: Approve the Special Joint Parks and Recreation Commission, Arts Commission and Board of Library Trustees Minutes of May 15, 2024 as submitted.

PUBLIC HEARINGS/GENERAL BUSINESS

If you wish to speak to a public hearing/general business item, please refer to notice at the beginning of this agenda. Each speaker is limited to a maximum of three minutes.

- 2** [24-0706](#) Selection of Chair and Vice Chair

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

-Staff Comments

INFORMATION ONLY REPORTS/ITEMS

- 3** [24-0658](#) Parks and Recreation Commission Proposed Study Issues, Calendar Year: 2025

ADJOURNMENT*Notice to the Public:*

Any agenda related writings or documents distributed to members of this meeting body regarding any item on this agenda will be made available for public inspection in the originating department or can be accessed through the Office of the City Clerk located at 456 W. Olive Avenue, during normal business hours and in the Bay Conference Room on the evening of the Parks and Recreation Commission Meeting, pursuant to Government Code §54957.5.

Agenda information is available by contacting Ricky Le at 408-730-7336 or rle@sunnyvale.ca.gov. Agendas and associated reports are also available 72 hours before the meeting on the City's website at sunnyvale.ca.gov and during normal business hours at the NOVA Workforce Services reception desk located on the first floor of City Hall at 456 W. Olive Avenue.



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City of Sunnyvale

Agenda Item

24-0705

Agenda Date: 7/10/2024

Parks and Recreation Month



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Agenda Item

24-0660

Agenda Date: 7/10/2024

Capital Improvements Project Update



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City of Sunnyvale

Agenda Item

24-0659

Agenda Date: 7/10/2024

Recognition of Service



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City of Sunnyvale

Agenda Item

24-0657

Agenda Date: 7/10/2024

SUBJECT

Approve the Parks and Recreation Commission Meeting Minutes of April 10, 2024

RECOMMENDATION

Approve the Parks and Recreation Commission Minutes of April 10, 2024 as submitted.



City of Sunnyvale

Meeting Minutes - Draft Parks and Recreation Commission

Wednesday, April 10, 2024

7:00 PM

Online and Bay Conference Room (Room
145), City Hall, 456 W. Olive Ave.,
Sunnyvale, CA 94086

CALL TO ORDER

Chair Kesting called the meeting to order at 7:01 p.m.

SALUTE TO THE FLAG

Chair Kesting led the salute to the United States flag.

ROLL CALL

Present: 4 - Chair David Kesting
Commissioner Daniel Bremond
Commissioner Prashant Gattani
Commissioner Prakash Giri
Absent: 1 - Vice Chair Dona Mason

Commissioner Mason (absence excused)

Council Liaison Mehlinger (present)

PRESENTATION

A [24-0422](#) Field/Facility Usage Report

Tracey Gott, Recreation Service Manager, and Recreation Services Coordinators Veronica Torres, Rick Cotter, and Gary Brown presented on the Field/Facility Usage Report. Highlights included: reservation statistics for park buildings, picnics, recreation center, theater, gymnasium, and fields.

Commissioners asked about reservation market rates, field lights and the City's reservation website.

B [24-0009](#) Las Palmas Tennis Center Needs Assessment

Marlon Quimbao, Senior Engineer, presented on the Las Palmas Tennis Center Needs Assessment. Highlights included: assessment goals, building conditions, use

of the tennis center, outreach, and project options.

Commissioners asked if capital improvements had a funding cap, if rent would increase after renovations were made, and if tennis courts could be made available for the public to use.

Chair Kesting opened for public comment.

Greggory D. and Connie P. shared their concerns about the Las Palmas Tennis Center not having designated courts available for free play.

Chair Kesting closed public comment.

C [24-0423](#) Operational Overview of Parks, Golf and Tree Division

Jim Stark, Superintendent of Parks and Golf, gave a presentation on Operational Overview of the Parks, Golf and Tree Division. Highlights included: organization overview, golf course services, Las Palmas tennis center, tree services, neighborhood parks, program indicators, park dedication fund, turf, and capital projects.

Commissioners asked who maintains the trees at Las Palmas Tennis Center, and if we contract tree services out to a third-party.

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

Commissioner Giri moved and Commissioner Gattani seconded the motion to Approve the Consent Calendar as submitted.

Commissioner Bremond noted that he would abstain voting for the February 14, 2024 Parks and Recreation Commission meeting as he was not present.

The motion carried by the following vote:

Yes: 4 - Chair Kesting
 Commissioner Bremond
 Commissioner Gattani
 Commissioner Giri

No: 0

Absent: 1 - Vice Chair Mason

- 1A** [24-0548](#) Approve the Parks and Recreation Commission Meeting Minutes of January 10, 2024
- 1B** [24-0424](#) Approve the Parks and Recreation Commission Meeting Minutes of February 14, 2024
- 1C** [24-0425](#) Approve the Special Joint Parks and Recreation Commission and Board of Library Trustees Meeting Minutes of March 4, 2024

PUBLIC HEARINGS/GENERAL BUSINESS

None.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

- 2** [24-0426](#) Park Benches for Increased Senior Citizen Mobility

Chair Kesting discussed the potential study issue of Park Benches for Increased Senior Citizen Mobility.

Chair Kesting motioned to sponsor the potential study issue and Commissioner Giri seconded.

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

None.

-Staff Comments

None.

INFORMATION ONLY REPORTS/ITEMS

- 3** [24-0427](#) Parks and Recreation Commission Proposed Study Issues, Calendar Year: 2025

Standing item.

ADJOURNMENT

Chair Kesting adjourned the meeting at 9:07 p.m.



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City of Sunnyvale

Agenda Item

24-0656

Agenda Date: 7/10/2024

SUBJECT

Approve the Special Joint Parks and Recreation Commission, Arts Commission and Board of Library Trustees Meeting Minutes of May 15, 2024

RECOMMENDATION

Approve the Special Joint Parks and Recreation Commission, Arts Commission and Board of Library Trustees Minutes of May 15, 2024 as submitted.



City of Sunnyvale

Meeting Minutes - Draft Parks and Recreation Commission

Wednesday, May 15, 2024

7:00 PM

Online and Bay Conference Room (Room
145), City Hall, 456 W. Olive Ave.,
Sunnyvale, CA 94086

Special Joint Meeting with the Arts Commission and Board of Library Trustees.

CALL TO ORDER

Chair Veith called the meeting to order at 7:00 p.m.

SALUTE TO THE FLAG

Chair Veith led the salute to the United States flag.

ROLL CALL

Present: 13 - Chair David Kesting
Commissioner Daniel Bremond
Commissioner Prashant Gattani
Commissioner Prakash Giri
Sharlene Wang
Meena Juttukonda
Carter Hu
Charlsie Chang
Agnes Veith
Kathryn Filley
Winnie Lam
Molly Kauffman
Dawna Eskridge

Absent: 2 - Vice Chair Dona Mason
Rahul Jain

Board Member Jain (excused absence)
Vice Chair Mason (excused absence)
Council Liaison Cisneros (present)
Council Liaison Klein (present)
Council Liaison Mehlinger (absent)

PRESENTATION**A** [24-0622](#) Future of Sunnyvale Main Library

Allison Boyer and Michelle Perera from the City of Sunnyvale; and David Schnee from Group 4 Architecture presented on the Main Library Project Update. Highlights included: project overview, design update, parking, and sustainability.

Chair Veith opened public comment.

Ms. Johnson asked if we sought input from other libraries.

Ms. Martin-Milius is in favor of the larger library and supports the increase in property tax.

Chair Veith closed public comment.

ORAL COMMUNICATIONS

None.

PUBLIC HEARINGS/GENERAL BUSINESS**1** [24-0619](#) Review and Recommend Council Approve Recommended Budget

Director of Finance, Tim Kirby, provided a presentation on the recommended budget. Highlights included: legal framework, community values, budget principles, budget workshop, budget summaries, city-wide revenues, reserve balances, and the recommended budget.

Commissioner Lam moved and Chair Wang seconded the motion to Recommend Council Approve the Recommended Budget. The motion carried by the following vote:

Yes: 13 - Chair Kesting
Commissioner Bremond
Commissioner Gattani
Commissioner Giri
Wang
Juttukonda
Hu
Chang
Veith
Filley
Lam
Kauffman
Eskridge

No: 0

Absent: 2 - Vice Chair Mason
Jain

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

- Chair Wang encouraged commissioners, board members and the public to attend the May 21, 5 p.m. Council meeting, and show support for the new main library.
- Chair Kesting spoke about being patient with some city services and advocating for things that are important to you.

-Staff Comments

- Superintendent of Libraries, Garrett Kuramoto spoke about Summer Reading at the library which starts on June 1, and new redesigned library website (SunnyvaleLibrary.org).
- Mayor Klein thanked everyone for attending, and spoke about the Earth Day event, Council budget workshop, and the 4th of July drone show.
- Executive Assistant, Ricky Le thanked everyone for attending Hands on the Arts.

ADJOURNMENT

Chair Veith adjourned the meeting at 9:04 p.m.



Sunnyvale

City of Sunnyvale

Agenda Item

24-0706

Agenda Date: 7/10/2024

Selection of Chair and Vice Chair



Agenda Item

24-0658

Agenda Date: 7/10/2024

Parks and Recreation Commission Proposed Study Issues, Calendar Year: 2025
Proposed Study Issues*

Date	Working Title	Summary of Scope	Staff Comments
4/10/24	Park Benches for Increased Senior Citizen Mobility	The study is to assess the demographics of neighborhoods in Sunnyvale, evaluate the feasibility of strategically placing benches throughout the city to support increased mobility for our senior population	

*The study issues have been proposed for future sponsorship

Toward the end of the calendar year, no later than October, boards and commissions will review the list of proposed study issues and officially vote on sponsorship for each individually listed study issue. Official sponsorship means that the study issue is approved for ranking with a majority vote of the board or commission. Staff will then prepare the sponsored study issue papers, including fiscal impact **but not** the staff recommendation.