

Information/Action Items - Council Directions to Staff

Date	Directive/Action Required	Dept	Due Date	Completed
5/8/18	Provide information report to Council on the findings when the speed survey for Caribbean is complete.	DPW	Mar 2019	
5/8/18	Update Council Policy 7.1.1 – Fiscal – Long Range Goals and Financial Policies and bring back for Council adoption.	FIN	3/19/19	
5/25/18	Bring back the sales tax chart by City when the Council considers the El Camino Real Precise Plan update	CDD	Fall 2019	
7/17/18	Staff to work with the Chamber of Commerce in gathering information or making a recommendation on what options may be available to the hotels to encourage occupancy on the weekend.	OCM	Mar 2019	
8/28/18	Staff to provide quarterly updates to Council on ERP implementation progress	OCM	Apr 2019	
12/18/18	Conduct a special audit of the Capital Improvement Project reserves and bring findings back	FIN	May 2019	
2/7/19	Produce quarterly report on staff vacancies and include, actual staff total numbers for each department, including part-time positions.	HRD	TBD	
2/7/19	More data on employee commuting information, can staff provide a map based on employee home addresses.	HRD	TBD	
2/7/19	Once more data is available, would be helpful for Council to receive periodically the Hiring Manager Satisfaction Survey results mentioned on slide 24.	HRD	TBD	
2/7/19	Council to receive quarterly or annual report on new and closed business	OCM	TBD	
2/7/19	What is the status of current study issues, including dates of when they are anticipated to be completed.	OCM	TBD	
2/7/19	Edit Council Priority to Civic Center Modernization. (2/7/19 Council Strategic Workshop)	OCM	TBD	

New Study/Budget Issues Sponsored by Council

Date Requested	Study/Budget Issue Topic	Requested By	Dept	Approved by City Manager
2/5/19	Develop lighting ordinance (Dark Sky/Lights out) to address artificial light and its impact.	Smith , Melton, Fong, Goldman, Klein	DPW	
2/5/19	(Budget Issue) Increase the service level pertaining to City advocacy in Washington, Sacramento and regional basis.	Melton , Klein, Smith	OCM	
2/26/19	(Budget issue) Double the annual budget amount for each of the two programs, community event and neighborhood grant.	Melton , Fong	FIN	
2/26/19	(Budget issue) More proactively address today the forthcoming spike and pension payments expected in 2030 a budget issue to significantly increase payments for the next 9 years into the irrevocable pension trust above currently projected levels with such increases to be achieved by constraining spending elsewhere in the budget and/or the allocation of projected revenue increases as proposed by staff.	Melton , Goldman, Fong	FIN	