



City of Sunnyvale

Meeting Minutes - Draft

Board of Library Trustees

Monday, February 1, 2021

7:00 PM

Telepresence Meeting: City Web Stream

Teleconference Notice

CALL TO ORDER

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the meeting was conducted telephonically.

Chair Lai called the meeting to order at 7:00 p.m.

ROLL CALL

Present: 4 - Chair Carey Wingyin Lai
Vice Chair Sharlene Wang
Board Member Mark Isaak
Board Member Rahul Jain

Council liaison Cisneros (present)

PRESENTATION

[21-0220](#) PRESENTATION - Library Mobile App Overview

Adult services librarian, Ross Moriarty, presented the Library Mobile App presentation. Ross explained the many features of the new library app.

[21-0221](#) PRESENTATION - Library Trends and Data Visualization

Superintendent Steve Sloan presented the Library Trends and Data Visualization options. The board expressed that they would like to see data with graphics and on a quarterly basis.

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

Board Member Jain moved and Vice Chair Wang seconded, approval of the consent calendar as presented. The motion carried by the following vote:

Yes: 4 - Chair Lai
Vice Chair Wang
Board Member Isaak
Board Member Jain

No: 0

[21-0219](#) Approve the Board of Library Trustees Meeting Minutes of January 4, 2021

Approve the Board of Library Trustees Minutes of January 4, 2021 as submitted.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

NON-AGENDA ITEMS & COMMENTS

-Board Member Comments

Board Members asked and staff answered:

- Could the paper bags being used for pick-ups be recycled or re-used by the library? The library is not currently reusing the bags for sanitary reasons.
- Is there an existing procedure in place to sanitize library materials? There isn't a cost effective, practical way to sanitize library materials. Studies have examined how long the virus can remain viable on various library materials, and in the case of books, the virus is no longer detectable after 24 hours in an unstacked condition. Staff has found that there is typically more than 24 hours between material use, and it's incumbent upon the user to practice good sanitary practices including frequent washing of hands, and not touching one's face.

-Staff Comments

Superintendent Steve Sloan updated the board regarding: stay at home order has been lifted, but the library will remain closed offering appointment only service.

ADJOURNMENT

Chair Lai adjourned the meeting at 7:59 p.m.