

Project Description Letter

Proposed use: Cultural Center

Summary: This is an application for modification of use permit #2011-7294 for India Heritage Foundation (IHF), at 1235 Reamwood Avenue, Sunnyvale, CA 94089. In June 2016, IHF added adjacent unit 1233 Reamwood Avenue to its operations and hence would need modification of the 2011 use permit to include 1233 Reamwood Avenue as part of the use permit for a cultural center.

Number of employees/volunteers during hours of operation:

We will have ~5 to 7 employees/volunteers during hours of operation.

Number of Occupants and Vist at any given time:

Proposed: 60 on Sundays; 55 on Saturdays and Fridays; 50 on other days

Address/Unit	Other Weekdays	Friday & Saturday	Sunday
1235 & 1233 Reamwood (India Heritage Foundation)	50	55	60

Table 1: Visitors

Programs:

We will have the following programs limited to the maximum number of occupants and visitors at any time as listed above:

- Sunday program has following items with the total maximum visitors at any given time shall be 60.
 - Worship/Church Service from Noon-2pm: includes a lecture, rituals and worship.
 - Sunday school: 11:00-1:00pm: Heritage, yoga and cultural classes for congregation children
- Deity worship: Deity worship happens daily from 6am to 9pm. Typically only priests attend the 6am worship and congregation attends the afternoon and evening worship. Family Religious Rituals: Priests perform religious rituals for a family and their friends. These may happen on Friday evenings (6 pm to 8 pm) and/or on the weekends (any two hour slot during 7 am to 9 pm except during Sunday program time as described above). Gatherings for these can be up to 30 people.
- Cultural and Spiritual classes for adults and children: 30 to 150 minute classes on music, dance, yoga, etc. for adults and children. Typical class sizes are 5 to 30. These are held

weekday afternoons and evenings as needed. And on weekends except during Sunday Service.

- Summer & Winter special classes for children: 30 to 150 minute classes on music, dance, yoga, coding, etc. for children on weekday mornings and afternoons. Typical class sizes are 5 to 30.
- Restricted Kitchen and Dining Use: The kitchen and dining areas of the premises shall not be used as a "Food Facility", as described in Health & Safety Code section 113789 or any other law, nor as a restaurant of any kind, at any time, nor for any purpose beyond IHF's use of the premises as a cultural center and place of assembly. The kitchen will be used to cook for events that will occur no more than three times in any 90-day period. IHF will conduct no food or dining programs, and IHF will not advertise for any such programs.

Hours of operation:

Proposed hours: 6 am – 10 pm; all days of the week; 6-7:30 am is for the priests and/or staff to set up and perform morning rituals.

Use of various rooms:

The attached site plan shows which areas are used for the programs listed above. The following areas are proposed in 1235 Reamwood:

Prayer hall, temporary storage area behind the altar, Kitchen & Store room, Mothers lactation room, 1 conference room, 1 office room and a Children room. No overnight sleeping is proposed in any rooms. Children room is not for any day-care use, but shall be used only on Sundays by children of our congregation and volunteers for up to 2 hours.

The following areas are proposed in 1233 Reamwood:

- 1 conference room, 1 media storage room, 3 office rooms, visitor engagement area with book/religious item shop, and a Deity room for storing deity paraphernalia. No overnight sleeping is proposed in any rooms. Children room is not a day-care use. It is used only on Sundays by children of our congregation and volunteers for up to 2 hours.

Note: Any kitchen and dining areas on the Site Plan/Floor Plan, and any other documents, shall be limited to the conditional uses set forth above in this Project Description and shall comply with all laws, including the direction of the County DEH.

Please see "ExhibitB 20180627 IHF proposed use permit site plan" which has a layout of both 1233 & 1235 Reamwood.

Previous use at 1233 Reamwood:

Catalyst athletics – fitness training

Previous use at 1235 Reamwood:

India Heritage Foundation (cultural center)

Current uses at 1233-39 Reamwood and 1257 Tasman Drive:

Address	Use - Tenant	Approx Area (s.f.)
1257 Tasman Dr, #A	Bay Area Cultural Center	4,500
1257 Tasman Dr, #B	Bay Area Cultural Center	5,535
1257 Tasman Dr, #C	Swan Ping Pong – Ping pong games facility	7,267
1233 Reamwood Ave.	India Heritage Foundation	5,000
1235 Reamwood Ave.	India Heritage Foundation	5,000
1237 Reamwood Ave.	Aim Higher – Adult care services	5,000
1239 Reamwood Ave.	Smash Gyms – physical fitness training services	4,900

Table 2: Current uses at 1233-39 Reamwood and 1257 Tasman Drive

Special Events:

IHF will have up to 6 special events in a year upon obtaining Landlord’s consent under IHF’s lease; out of which 4 are smaller events and two are bigger events. Events will be communicated to the landlord 30 days prior to the event and landlord will inform all the tenants. We will follow the Standard Operating Procedure (SOP) outlined below to ensure there is no impact to the other tenants within the facility.

- Number of visitors at any time during these events:
 - Smaller events: 150-200
 - Bigger events: 250-300
- Parking plan during events: Please refer to the attached pdf “ExhibitC1 Special event parking plan”
 - There are totally ~289 parking spaces in the whole facility/community.
 - Additional cars generated during these events will be parked in the parking spaces of other tenants who are not operating during the time of the events. Notifications will be sent out to neighbors around 15 days before the event to ensure they are not impacted.
 - We will have designated “reserved parking” spots for all operating neighbors with special signage to ensure spots are reserved for them.
- Layout during events: Please refer to the attached pdf “ExhibitC2 Special event site plan”
 - The parking lot behind 1233/1235 Reamwood will be used for following areas as shown in site plan:

- Children Engagement: Tables and chairs for face painting, tattoo stickers, body painting (henna) and children religious books. Two bouncers for children.
- Donor Engagement: Tables and chairs for donor management, signup for newsletters and religious books.
- Food will be served to visitors in 2 tents as shown, and we will strictly comply with all laws, including the direction of County DEH. Nothing contained herein shall be construed as any expansion of IHF's rights under the Lease or any permission to operate a Food Facility at or upon the premises or the common areas of the complex.

IHF will provide security for such special events to protect the premises. IHF will also completely remove and properly dispose of all trash after such events. Any excess trash or debris that will not fit in the trash container shall be removed from the premises immediately upon the conclusion of the event, at IHF's expense.

Parking Management Plan:

There are 119 total shared parking spaces for all tenants for this Parcel. Parking for 1233-1235 Reamwood Ave. will not exceed 35 parking spaces Weekdays 8:30 a.m.-5:30 p.m. Employee and staff parking shall be furthest away from the building, in the spaces that are least used. IHF parking shall comply with "Place of Assembly" designation and will not reduce any other tenants' parking spaces. Modification of the Parking Management Plan shall require written approval of the Director of Community Development through a Miscellaneous Plan Permit.