



City of Sunnyvale

Notice and Agenda - Final Personnel Board

Monday, September 18, 2023

5:30 PM

Sunnyvale City Hall, Alder Room, 456 W.
Olive Ave., Sunnyvale, CA 94086

Special Meeting

Public Participation

- *In-person participation: You may provide public comment by filling out a speaker card (optional) and giving it to the Recording Officer.*
- *Submit written comments to the Personnel Board no later than 4 hours prior to the meeting start to personnelboard@sunnyvale.ca.gov or by mail to City Clerk, 456 W. Olive Avenue, Sunnyvale, CA 94086*

Accessibility/Americans with Disabilities Act (ADA) Notice

Pursuant to the Americans with Disabilities Act (ADA), if you need special assistance to provide public comment, or for other special assistance; please contact the City at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting. ADA contact: Monica Gutierrez may be reached at 408-730-3002 or MGutierrez@sunnyvale.ca.gov (28 CFR 35.160 (b) (1)).

CALL TO ORDER

SALUTE TO THE FLAG

ROLL CALL

ORAL COMMUNICATIONS

This category provides an opportunity for members of the public to address the Personnel Board on items not listed on the agenda and is limited to 15 minutes (may be extended or continued after the public hearings/general business section of the agenda at the discretion of the Chair) with a maximum of up to three minutes per speaker. Please note the Brown Act (Open Meeting Law) does not allow the Personnel Board to take action on an item not listed on the agenda. If you wish to address the Personnel Board, please refer to the notice at the beginning of this

agenda. Individuals are limited to one appearance during this section.

CONSENT CALENDAR

All matters listed on the consent calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion of these items. If a member of the public would like a consent calendar item pulled and discussed separately, please refer to the notice at the beginning of this agenda.

1. [23-0909](#) Approve the Personnel Board Meeting Minutes of June 26, 2023

Recommendation: Approve the Personnel Board Minutes of June 26, 2023 as submitted.

PUBLIC HEARINGS/GENERAL BUSINESS

If you wish to speak to a public hearing/general business item, please refer to notice at the beginning of this agenda. Each speaker is limited to a maximum of three minutes.

2. [23-0910](#) Review Code of Ethics and Conduct for Elected and Appointed Officials
3. [23-0911](#) Selection of Vice Chair

NON-AGENDA ITEMS & COMMENTS

-Board Member Comments

-Staff Comments

CONVENE TO CLOSED SESSION

CLOSED SESSION

The public may provide comments regarding the Closed Session item(s) just prior to the Personnel Board beginning the Closed Session. Closed Sessions are not open to the public.

4. [23-0915](#) Closed Session held pursuant to California Government Code Section 54957:
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

RECONVENE TO OPEN SESSION

CLOSED SESSION REPORT**ADJOURN SPECIAL MEETING***Notice to the Public:*

Any agenda related writings or documents distributed to members of this meeting body regarding any item on this agenda will be made available for public inspection in the originating department or can be accessed through the Office of the City Clerk located at 456 W. Olive Avenue, during normal business hours and in the Bay Conference Room on the evening of the Personnel Board Meeting, pursuant to Government Code §54957.5.

Agenda information is available by contacting Monica Gutierrez at 408-730-3002 or MGutierrez@sunnyvale.ca.gov. Agendas and associated reports are also available 72 hours before the meeting on the City's website at sunnyvale.ca.gov and during normal business hours at the NOVA Workforce Services reception desk located on the first floor of City Hall at 456 W. Olive Avenue.