



# City of Sunnyvale

## Meeting Minutes - Draft

### Board of Library Trustees

---

Monday, March 3, 2025

7:00 PM

Online and Redwood Conference Room,  
City Hall, 456 W. Olive Ave., Sunnyvale,  
CA 94086

---

#### **CALL TO ORDER**

Chair Wang called the meeting to order at 7:00 p.m.

#### **SALUTE TO THE FLAG**

Chair Wang led the salute to the United States flag.

#### **ROLL CALL**

**Present:** 4 - Chair Sharlene Wang  
Board Member Yael Hod  
Board Member Carter Hu  
Board Member David Liu

**Absent:** 1 - Vice Chair Meena Juttukonda

Board Member Juttukonda (absence excused)

Council Liaison Klein (present)

#### **STUDY SESSION**

[25-0358](#) PRESENTATION - Friends of the Sunnyvale Public Library

Chauncey Dunklee, Supervising Librarian, spoke about the Friends of the Sunnyvale Public Library. Highlights included: the history of the Friends, Friends by the numbers, and Friends sponsorships.

[25-0359](#) PRESENTATION - Lakewood Branch Library and Learning Center Update

Garrett Kuramoto, Superintendent of Libraries, spoke about the Lakewood Branch Library. Highlights included: previous milestones, 2024 milestones, concept design, floor plan, planned operational features, exterior sculpture locations, interior mural location, groundbreaking celebration, construction in progress, and schedule/timeline.

## **ORAL COMMUNICATIONS**

None.

## **CONSENT CALENDAR**

Motion: Board Member Hu moved and Board Member Hod seconded the motion to approve the Consent Calendar.

The motion carried with the following vote:

**Yes:** 4 - Chair Wang  
Board Member Hod  
Board Member Hu  
Board Member Liu

**No:** 0

**Absent:** 1 - Vice Chair Juttukonda

[25-0357](#) Approve the Board of Library Trustees Meeting Minutes of February 3, 2025

Approve the Board of Library Trustees Minutes of February 3, 2025 as submitted.

## **STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

### **NON-AGENDA ITEMS AND COMMENTS**

#### **-Board Member Comments**

Board members inquired about the Redwood Conference Room cameras and wondered why the cameras didn't face the presenter at the lectern. The Redwood Conference Room only has cameras on one side of the room at this moment. More cameras may be added at a later date.

Board members welcomed new Board Member Liu and encouraged everyone to attend the library's CERT safety programs.

#### **-Staff Comments**

Superintendent of Libraries, Garrett Kuramoto, encouraged everyone to attend some Silicon Valley Reads programs at the library. Programs such as Into to AI, Create a Robot, and Build a Robot Hand.

## **ADJOURNMENT**

Chair Wang adjourned the meeting at 8:19 p.m.