

Complete Streets Checklist

Transit Agency Review Form

Project Sponsors and Transit Agencies use this form to document the transit review requirements of the Transit Priority Policy for Roadways. Transit Agency must finish this high-level review and provide comments to Project Sponsors within 20 business days of receipt of project information. For complex projects or extenuating circumstances, transit agencies may request an additional 10 business days to complete the review.

PROJECT SPONSOR COMPLETES TABLE PRIOR TO SUBMITTING TO TRANSIT AGENCY:

Project Name	Sunnyvale Caltrain Station Pedestrian & Bicycle Access
Project Sponsor Agency	City of Sunnyvale
Project Location (attach map)	The project area is bounded by California Avenue to the north, Sunnyvale Avenue to the east, Washington Avenue to the south, and Pastoria Avenue to the west
Project Scope Summary (attach details as appropriate)	<p>The project evaluated the transportation infrastructures within the project area and recommended several pedestrian and bicycle improvements, including but not limited to:</p> <ul style="list-style-type: none"> • Traffic circle at California Avenue/Frances Street and Beemer Avenue/Frances Street • Raised intersection at Frances Street/Hendy Avenue • Pedestrian scramble phase at Evelyn Avenue/Frances Street • New shared-use path on Hendy Avenue and just west of the Mathilda Avenue Overpass • Pedestrian improvements such as rectangular rapid flashing beacons, curb extensions, and high visibility crosswalks • Bicycle network improvements such as providing Class II bike lanes on California Avenue and converting Class IIB buffered bike lanes on Evelyn Avenue into Class IV separated bikeway <p>Certain improvements will require additional study and third-party agency approval due to on-street parking removal and improvements within their right-of-way.</p>
Project Sponsor Contact	<p>Name: Angela Wong Title: Transportation Engineer Email address: AWong@sunnyvale.ca.gov</p>
Transit Agency Name	Valley Transportation Authority

TO BE COMPLETED BY TRANSIT AGENCY:

Transit Agency Project Reviewer	Name: Title: Email address:
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Transit Agency has reviewed the project and confirms that:

- Project is located on street without any transit service.**
(Policy does not apply, and no further Transit Agency review is required)

- Project is located on street with non-revenue scheduled route¹, recurring detour route², and/or planned budgeted route³.** *(Non-recurring special event services, demand-responsive services, and paratransit services are excluded from Policy.)*
 - Proposed project accommodates basic bus movements (e.g., turns) of non-revenue scheduled, recurring detour, and/or planned budgeted route.
 - Proposed project does not accommodate basic bus movements (see below).

Suggested changes to accommodate basic bus movements:

¹ “Non-revenue scheduled” routes include deadhead movements and pull-in routes where buses operate when they are not carrying passengers.

² “Recurring detour” routes include locations with regular special events and conditions that require transit service to detour to an alternate street.

³ “Planned budgeted” routes include transit service that is included budgeted service changes or an approved Comprehensive Operations Analysis (short-term service plan). It does not include long-range plans, unless they are budgeted.

- Project is located on street with published, scheduled transit route.**
- Transit Agency is not suggesting any transit-impact mitigation measures.
- Transit Agency suggests transit-impact mitigation measures (see below).

Suggested mitigation measures:


Page # or "General"	Comment
14 / 20 (Bike/Ped Access Study)	<i>(Relevant for Evelyn Ave corridor impr. only)</i> ensure signal timing accommodating the ped scramble at Frances does not disadvantage the four VTA bus routes crossing this intersection (routes 20, 21, 53, 55, 523), especially the "through" routes. Delays would cascade/accumulate on through routes as the day goes on. Consider warranted volumes of pedestrian traffic when implementing ped scramble timing (i.e. during peak hours and when in alignment with frequent Caltrain/VTA connections); +1 as addressed on page 20
17 (Bike/Ped Access Study)	<i>(Relevant for Sunnyvale Caltrain Stn. Impr. Only)</i> VTA supports sidewalk extension and the accommodation of enhanced bus stop amenities at WB Evelyn Ave at Frances St stop, though selection of amenities would need to align with stop's ridership range per VTA's TPEP. Currently only served by Route 21 at <50 average weekday boardings.
19 (Bike/Ped Access Study)	Support the overall intent to complete the sidewalk network in the study area, especially ADA standard compliance.
20 (Bike/Ped Access Study)	AWSC at Frances/Washington Ave could benefit bus movements and ped safety, though as study acknowledges, counts may not warrant it.
20 (Bike/Ped Access Study)	Removing vehicle across tracks would impact VTA Route 55 and its ability to connect to Caltrain, downtown Sunnyvale, and may limit VTA's ability to provide existing service along Sunnyvale Ave altogether. Very early construction coordination will be necessary for this temporary change.
App E Sheet 9	Reflect existing bus stops on Evelyn Ave (eastbound NS Frances, westbound FS Frances)

As the project advances, Transit Agency requests the following coordination:

- No additional involvement required.
- Provide Transit Agency opportunity to review and comment on draft designs prior to finalization. Transit Agency requests two-week review period. Prefer review at early design phase. Email *[insert email address]*.
- Closely coordinate with Transit Agency to develop designs and/or implement project (e.g., field visits, involvement in technical advisory committee or similar group).
- Notify Transit Agency *XX* business days in advance of road work at *[insert email address]*. Transit Agency will coordinate bus stop closures and/or re-routing as needed.
- California Public Utilities Commission (CPUC) General Order (GO) GO88b permit likely required.
- Construction Access Permit and/or 811USA Alert likely required.
- Other specific involvement (see below).

Additional comments:

Tamiko Percell	Senior Transportation Planner	5.18.26
Print Name	Title	Date

DocuSigned by:

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