



City of Sunnyvale

Meeting Minutes - Draft Board of Library Trustees

Monday, November 3, 2025

7:00 PM

Online and Redwood Conference Room,
City Hall, 456 W. Olive Ave., Sunnyvale,
CA 94086

CALL TO ORDER

Chair Juttukonda called the meeting to order at 7:00 p.m.

SALUTE TO THE FLAG

Chair Juttukonda led the salute to the United States flag.

ROLL CALL

Present: 5 - Chair Meena Juttukonda
Vice Chair Carter Hu
Board Member Yael Hod
Board Member Winnie Lam
Board Member David Liu

Council Liaison Le (absent)

STUDY SESSION

[25-1037](#) Annual Library Statistics and Trends

Garrett Kuramoto, Deputy Director of Library Services, presented the board with the Annual Library Statistics and Trends. Highlights included: visitor counts, circulation statistics, top 10's, program participation, and Summer Reading highlights.

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

Vice Chair Hu moved and Board Member Lam seconded the motion to approve the Consent Calendar. The motion carried by the following vote:

Yes: 5 - Chair Juttukonda
Vice Chair Hu
Board Member Hod
Board Member Lam
Board Member Liu

No: 0

[25-1036](#) Approve the Board of Library Trustees Meeting Minutes of October 6, 2025

Approve the Board of Library Trustees Minutes of October 6, 2025 as submitted.

PUBLIC HEARINGS/GENERAL BUSINESS

[25-1047](#) Discussion and Possible Recommendation of one Council Priority Project Idea to the City Council

Board Members discussed recommending to Council a Council Priority Project.

Chair Juttukonda opened public comment, and there being no speakers, closed public comment.

Board Member Hu moved and Board Member Hod seconded the motion to recommend the following Council Priority Project:

Expansion and Urgent Modernization of Library Services to include: renovation of restrooms at the main library, and planning and design of additional library space.

The motion carried by the following vote:

Yes: 5 - Chair Juttukonda
Vice Chair Hu
Board Member Hod
Board Member Lam
Board Member Liu

No: 0

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

NON-AGENDA ITEMS AND COMMENTS

-Board Member Comments

None.

-Staff Comments

Garrett Kuramoto spoke about:

-December's Board of Library Trustees Meeting will be canceled.

-Library's event calendar is having tech issues. You can see events, but you aren't able to click the links. A PDF of events is on the library's home page and the links are working.

-There are lots of November programs and events, including Native American Heritage Month.

ADJOURNMENT

Chair Juttukonda adjourned the meeting at 8:45 p.m.