



Sunnyvale

Recommended Budget

City of Sunnyvale, California – Fiscal Year 2018/19

Volume I

Summary & Operating Budget





Sunnyvale

Memorandum

Date: 5/7/2018
To: Honorable Mayor, Councilmembers, and Residents of Sunnyvale
From: Kent Steffens, City Manager
Subject: Fiscal Year 2018/19 Recommended Budget

I am pleased to present the FY 2018/19 Recommended Budget and Twenty-Year Resource Allocation Plan. Sunnyvale's budget process alternates each year between an operating and projects budget. This Recommended Budget focuses on the City's operations, allocating resources, personnel, goods, and services to support the high level of service our community values and invest in Council's strategic priorities. This budget also positions the City for sustainable, fiscally responsible growth. In the following pages, the FY 2018/19 Recommended Budget Highlights provides greater detail on key components of this budget. This year's Recommended Budget includes:

- A nuanced analysis balancing the benefits of a strong economy with sound revenue growth projections to ensure the budget provides a sustainable resource base for the City's strategic investments and services over the long-term.
- Funding for public safety and maintenance of the City's excellent response times and low crime rates.
- Additional significant investments over the twenty-year plan in public safety including an additional \$19.3 million for recruitment and training, the acceleration of \$1.1 million for the replacement of two fire engines, and the addition of \$650,000 for the replacement of fire hoses.
- The strategic and prudent addition of staff, carefully positioned to meet targeted demands.
- The results of our initial work on the Revenue Strategy Study Issue, yielding appropriate fee adjustments and the anticipation of an additional \$500,000 per year in Transient Occupancy Tax Revenue from short-term rentals.
- Funds for major transportation infrastructure projects, including the funds allocated to street and sidewalk maintenance from the Road Maintenance and Rehabilitation Act (SB1) and Measure B.
- Continued investment in the significant needs of our aging infrastructure including the recognition of \$127 million in State Revolving Funds for the Sunnyvale Clean Water Program and the continued focus on Civic Center Modernization.
- Investments in personnel-related costs to ensure we attract and retain a high quality workforce.
- Funding for a proposed pension trust to better meet long-term pension obligations.
- Fiscal Strategies in the General Fund are still required until resolved in the fifteenth year of the plan when a significant portion of the City's pension liability is funded.



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Legal and Policy Framework

The Recommended Budget and Twenty-Year Resource Allocation Plan reflects the Council's public policies and the related resources needed to implement them. Unlike many other public agencies, Sunnyvale is relatively unique in that it does not budget year-to-year or over two years. Sunnyvale's reputation of strong financial management rests in the wisdom and strong community values of City Charter voter mandates and long-established City Council Policies that together require the City remain fiscally strategic and sustainable. These disciplined laws and policies promote fiscal solvency over the long term, for example:

- **10 Year Balanced Budget Mandate** – Sunnyvale voters have mandated a City Charter provision requiring “At least thirty-five days prior to the beginning of each fiscal year, the City Manager shall submit to the City Council the proposed budget as prepared by him/her. Said budget shall be a balanced ten-year budget, reflect a minimum of ten years long-range financial planning” (Article 1302);
- **20 Year Resource Allocation Plan Requirement** – In addition to voter mandates, City Council Policy 7.1.1 requires decision making focused on long-range implications of short-range budgeting decisions, with specific focus on the following:
 - A.1.3 A balanced Twenty-Year Resource Allocation Plan shall be presented to the City Council annually.
 - A.2.1 The City shall maintain a long term fiscal perspective by annually preparing a Twenty-Year Long Term Financial Plan for each fund. Those funds which account for intergovernmental grants will only include known entitlements.
 - A.2.2. Major financial decisions should be made in the context of the Twenty-Year Long Term Financial Plan.
 - A.2.3 Long term financial planning should enable the current service level provided to be sustained over time through the strategic use of reserves.
 - A.2.4 The Long Term Financial Plans should be used to communicate the fiscal impact of City decisions to all stakeholders whenever possible.
- **Budget Stabilization Fund Threshold Requirement** – City Council Policy 7.1.E. (1.4) requires that the General Fund “Budget Stabilization Fund will be a minimum of 15% of projected revenues for the first two years of the 20-year planning period. Beyond year two, the Budget Stabilization Fund will always have a balance of at least zero.”

The FY 2018/19 Recommended Budget strives to balance the distribution of resources between core operations and strategic investments. We must be deliberate in investing in present day needs, sufficiently plan for unanticipated events that cause additional expenditures, and ensure our approach allows for agile reaction to quickly changing service needs while maintaining a long-term fiscal context.

Economic Climate

Sunnyvale's economy is local with global impact. We are experiencing an extended multi-year period of economic growth reflected in our revenues. Despite this, expenditures are



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growing at an even faster pace. The economic climate and fiscal condition in Sunnyvale are complex and dynamic with key indicators, such as:

- Unprecedented low unemployment rates for the region (3.0% in Santa Clara County);
- Year after year peak business development and/or expansion;
- Property tax growth that continues to exceed projections, adding \$116 million over twenty years.
- A continued multi-year drop in sales tax revenue, expressing volatility and a paradigm shift in the retail economic sector, resulting in a projected \$81 million reduction in sales tax in this twenty-year plan; and
- Economic uncertainty with the Federal Administration's policy initiatives that potentially impact community well-being and businesses in the innovation economy.

Historically, periods of expansion are followed by periods of economic contraction. With an average economic boom lasting five to eight years, our current economic expansion has exceeded well beyond the average term. This Recommended Budget carries through the themes of the last several budgets, with new revenues being quickly consumed by cost escalations that are not always in our control and previously deferred expenses that require immediate action to sustain core operations.

In short, Sunnyvale's economic climate and fiscal condition are complex with many moving parts. While the underlying financial foundation of the City is solidly fueled by a growing real estate market impacting property tax revenue, uncertainty in other revenue sources, strong competition in the labor market, as well as significant expenditure pressures temper the ability to add new services and meet growing demands.

Recommended Budget and Significant Impacts

The City's budget is developed based on review of revenue and expenditure trends and projections. Over the last several years we have addressed significant challenges, investing in our employees through negotiated labor agreements, accounting for long-term pension cost increases, making improvements in our internal services, increasing infrastructure investment, and prioritizing Council adopted priorities. The following details some of the issues this budget addresses, and that should be considered when deliberating on the Recommended Budget:

Council Strategic Policy Priorities - The City Council established strategic policy priorities two years ago and has revisited them annually to help guide the development of the Recommended Budget. The following lists priorities and how this Recommended Budget continues them:

1. **Civic Center Campus and Main Library** – The Recommended Budget begins the segregation of identified funding for the Civic Center to a separate project and adds two staff members to oversee and implement the project.



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2. **Ability of Infrastructure to Support Development and Traffic** – Funds from the State Senate Bill 1 gasoline tax increase and Santa Clara County Measure B as well as the continuation of multiple significant capital improvements have been included in the Recommended Budget.
3. **Open Space Acquisition Planning: Future of Golf Courses** – The Recommended Budget includes the continuation of the General Fund subsidy to Golf through FY 2023/24 and a Budget Supplement has been included to evaluate the appropriate level of subsidy.
4. **Downtown Sunnyvale** – The developer has construction underway with the extension of Murphy Ave completed and the construction of more housing, retail, a movie theater and grocery store moving forward.
5. **Improved Processes and Services through the use of Technology** – This Budget includes the implementation of several major changes, including the conversion to Microsoft O365, the co-location of the City's server infrastructure, implementation of the new Customer Relationship Management system, and an increase in budget to the Permitting System to reflect backfill staffing and anticipated software costs.
6. **Accelerate the Climate Action Plan** – Continuation of the collaborative effort to accelerate the City's efforts on implementing the climate action plan and develop aspirational goals.

The Recommended Budget continues the advancement of each of these priorities, applying resources both at a high level and on a very specific and targeted basis. While these are important strategic priorities, the City is resourced for core operations and, therefore, supporting policy priorities does heavily impact staff. Staffing resources have been added judiciously where regulatory issues or service demands have increased beyond our current capacity. These changes are discussed more fully in the Service Level Adjustments section below. With this Recommended Budget, continued focused discussions of staff's capacity is important in order to be able to maintain core operations while advancing strategic policy priorities.

The Pension Challenge – The California Public Employee Retirement System (CalPERS), the agency that manages the City's pension benefits, has taken steps to de-risk the system. There is no greater single factor of our budget impacting personnel costs, which we do not have policy control over, than retirement costs. However, in this Recommended Budget, the results of the last several years of hard work in planning for the increases has yielded benefit. Even after including CalPERS' recent amortization policy changes, which shorten the amortization period for gains and losses from thirty to twenty years, pension costs are up only \$14.6 million over the prior twenty-year plan.

In this Recommended Budget, we also include \$10 million over ten years to fund a Pension Stabilization Trust Fund. This fund will enable the City to reserve funds for pension cost uncertainty, keep those funds locally controlled, prefund our pension costs, all the while earning a higher return than we could on our regular pooled cash investments.



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While overall our strategic position on pension funding remains strong, we must be mindful that this is a significant appropriation of resources. Within ten years our expenditures rise 72% from \$40 million to \$69 million annually. While CalPERS returns were over 11% in FY 2016/17, actuarial projections are based on a 6.5% return for FY 2017/18, a full percentage point under the CalPERS target.

Maintaining a Competitive Edge – One of the most imminent challenges at hand is maintaining the City's ability to attract and retain talent. Employees in skilled positions with public sector experience are in high demand. Cities and Counties are attracting staff from their neighbors at a fervent pace. While Sunnyvale has been successful in attracting staff from other agencies, we have also lost many talented staff over the past year at all levels. In addition, recruitment and training for public safety officers continues to be a key challenge; high attrition rates due to retirements and other separations are expected to continue. The Recommended Budget includes an effort to address this. Total compensation costs (salaries, benefits, and retirement) are budgeted to increase between 2.5% to 6% annually over the first ten years of the planning period. Although these assumptions include increases in pensions and healthcare, this will enable us to stay competitive in the regional labor market.

We are also working hard to retain employees, and are taking creative approaches to obtain rare skill sets. We have funded robust employee benefits, wellness and engagement initiatives. These programs provide additional services to employees that help with their personal and professional lives. In this Recommended Budget, we build on these efforts by including an additional \$14,000 annually for tuition reimbursement.

For difficult to find and retain classifications the City has taken a creative approach. For Water Pollution Control Plant Operators, the City experienced significant turn-over between 2013 and 2015 due to retirements and loss of newly hired staff to other jobs located in areas of lower housing cost. Additional limited-term positions were added in FY 2016/17 help create a buffer of resources to dedicate to training new staff and allows for adequate staffing for vacancy and vacation coverages without burdening existing staff with excessive and mandatory overtime.

Additionally, the Recommended Budget includes a new pilot internship program to attract Fire Prevention employees through a program run by Mission College. These new approaches will hopefully stabilize these difficult to fill positions over the near and long term.

Unfunded Infrastructure – While the City has made great strides forward with regards to infrastructure funding, challenges continue with unfunded or underfunded infrastructure. In fact, this manifested itself in the winter of 2017 with storms bringing down the City's 911 call center for a brief period, and the loss of a transformer at City Hall, closing the facility for almost a full day.

Infrastructure is aging across the City. Council is addressing the aging Civic Center facilities



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through the Civic Center master planning effort; the Corporation Yard is currently under a master planning process; evidence storage continues to be a challenge; fire stations are over fifty years old and are under a master planning effort (construction funding is yet to be identified); and, the City’s storm, sewer, and water infrastructure continues to age. A more complete list of unfunded projects is provided as part the Overview of the Recommended Budget and Twenty Year Resource Allocation Plan attached to this budget message. As alarming as this issue may sound, infrastructure maintenance and replacement is a national issue and has been discussed significantly at a state and federal level.

Service Level Adjustments – The development of the Recommended Budget was a two-step process. First, departments submitted adjustments to their base budget needed to maintain current service levels, making changes for increasing costs as needed. The second step was the submission of Service Level Adjustments, which reflected additional resources required for increased service levels. Details on these adjustments can be found in each department section in the Recommended Budget. The following is a summary of adjustments included in the Recommended Budget:

Department	Service Level Adjustment	Performance Impact	Funding Source	FY 2018/19 Cost	Approximate Twenty-year Cost
Community Development	CDD Analytical Support Staffing	Shifts workload of other staff to improve plan review response times	General Fund (30%) Development Enterprise Fund (70%)	\$178,151	\$4.8 Million
Environmental Services	Water Resources Backhoe and Pickup	Percent of service restored within 24 hrs maintained at 100%	Water Supply and Distribution Fund	\$138,138	(\$172,000)
Environmental Services	SMaRT Station® Operator Compliance Staffing	Maximize diversion of material received from disposal	SMaRT Station Fund (costs shared by three cities)	\$204,547	\$5.0 Million



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Department	Service Level Adjustment	Performance Impact	Funding Source	FY 2018/19 Cost	Approximate Twenty-year Cost
Environmental Services	Stormwater Compliance Staffing (conversion of term limited to permanent)	80% of trash/litter reduction achieved to meet permit requirements	General Fund	\$0	\$3.6 Million
Environmental Services	Stormwater Collections Equipment Rental – one year pilot	80% of trash/litter reduction achieved to meet permit requirements	General Fund	\$10,000	\$0
Finance	Budget Office Staffing	Enhanced analytical capacity for budget development, management, and reporting	General Fund	\$36,875	\$1 Million
Finance	Water Meter Reading Staffing – Part-time to Full-time Meter Reader	Percent of utility bills issued timely increases from 98% to 99%	Utility Enterprise Funds	\$33,288	\$880,000
Finance	Utility Billing Mail and Delivery Service – Pilot Program	Percent of utility bills issued timely increases from 98% to 99%	Utility Enterprise Funds	\$88,445	\$88,445
Human Resources	Employee Tuition Reimbursement	Improve employee's skills and preparation for promotional opportunities	General Fund	\$14,000	\$350,000



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Department	Service Level Adjustment	Performance Impact	Funding Source	FY 2018/19 Cost	Approximate Twenty-year Cost
Information Technology	Virtual Chief Information Security Officer	Address the City's technology security	Technology Services Internal Service Fund	\$150,000	\$4.3 Million
Public Safety	Office of Emergency Services Staffing	Improve Emergency Services Preparation and Response	General Fund	\$18,669	\$520,000
Public Safety	Public Safety Internship Program – two-year pilot	Improve recruitment and filling of existing vacancies	General Fund	\$96,148	\$194,700
Public Works	Land Development Services Staffing - conversion of term limited to permanent	Maintains or improves current plan review timelines	Development Enterprise Fund	\$156,754	\$4.0 Million
Public Works	Civic Center Modernization Staffing	Maintains project schedule	All Funds	\$358,795	\$1.9 Million

Fiscal Strategies – Included in two of the City's funds are line items called Fiscal Strategies. These numbers represent the amount of either savings or new revenue required to maintain a sustainable fund position going forward. In the General Fund, the continued use of Fiscal Strategies is being addressed through both the Revenue Study Issue, as well as the through careful and thoughtful operations budgeting and looking for efficiencies and process improvements.

While this may seem concerning on its face, this is a reflection of the strength of Sunnyvale's long-term planning tool. The strategies occur starting in FY 2020/21, when our plans reflect moderating revenue growth. This gives us time to take corrective actions. However, it is important to note that although we reflect a flattening in revenues in the first five years, we also do not reflect any additional resources for services over that time. Therefore, there is little capacity, especially in the short term for the addition of new services or capacity to meet new and increasing demands.



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The Golf and Tennis Operations Fund also reflects the use of Fiscal Strategies. Over the past decade, golf rounds have been decreasing, and as a result so have revenues. This has caused an imbalance in the Fund, requiring a subsidy from the General Fund. The Recommended Budget includes a Budget Supplement to look at resolving this issue. In the meantime, the fund is stabilized through FY 2023/24 by additional General Fund contributions.

Budget Stabilization Fund

One of the key tools the City uses in its budget are reserves. Reserves are intended for many different needs, including emergencies, holding restricted monies, or to balance out cash flow and economic volatility. We frequently discuss the Budget Stabilization Fund in the General Fund, which serves as the General Fund's economic volatility and cash flow reserve. In the Recommended Budget, the projected Budget Stabilization Fund maintains a stable position throughout the twenty-year plan. This is for several reasons.

First, we have largely addressed the rise in pension costs over the life of the plan. Current projections (although expensive) are funded. Further, the creation of a Pension Trust allows us to stabilize our costs through the peak years, bringing \$12 million over nine years in the General Fund to offset costs for pensions (this is a little over 70% of the benefit the trust yields). Second, with expenditures being addressed, revenue growth is allowing us to better weather escalating expenditures over the long run.

Budget Supplements

The Recommended Budget also includes a series of eight Budget Supplements, six of which are recommended for funding. These total \$4.3 million over twenty years, all of which impact the General Fund. With the funded supplements in place, the Recommended Long-Term General Fund Financial Plan reaches a low point in FY 2030/31 of approximately \$10 million in the Budget Stabilization Fund. Most of the supplements arise from the Study Issues process. I have strategically reviewed each Budget Supplement and made a recommendation, identifying partial or limited-term efforts where appropriate.

New Budget Approach and Format

In the following pages, the FY 2018/19 Recommended Budget Highlights provide greater detail by the key components: revenues, expenditures, and reserves. A section is also included for Budget Supplements and Unfunded Needs for the evaluation discussed above. Several changes have been implemented to improve readability and transparency of the Recommended Budget. First, the budget has been rolled up to more aggregated service categories. While still organized by department and program, programs are now broken down by service delivery plans (groups of discrete similar services) as opposed to the more granular activity level. Second, personnel are now budgeted by Full Time Equivalent (FTE) as opposed to the long standing productive hours approach. This more widely-adopted approach simplifies our process and still provides needed detail on staffing costs and allocations. Furthering transparency, we are also now including a Department Budget Reconciliation to display the major ins and outs, reconciling the FY



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2017/18 Adopted Budget with the FY 2018/19 Recommended Budget.

Through this transition, we have retained our highly recognized Twenty-Year Resource Allocation Plans, and continue to analyze all budgetary impacts in a twenty-year context, ensuring decisions made today can be supported over the long run. For further information, Volume I: Summary & Operating Budget includes the twenty-year financial plans for all funds and the operating budget by department. Volume II: Projects presents specific project detail by project category.

Conclusion

In summary, the FY 2018/19 Recommended Budget carries forward a long-standing tradition of presenting balanced and sustainable budgets. This budget reaffirms Sunnyvale's reputation for being thoughtful, strategic, and prudent in its long-term budgeting. It provides resources to continue advancing City Council priorities, maintain excellence in public safety, invest in our employees and our market competitiveness, and modernizes and improves service to the community.

The only constant in life is change. Our community will continue to be faced with both challenges and opportunities. This Budget furthers our ability to take action and continue Sunnyvale's strong tradition as a safe and well-run City. I look forward to presenting this Recommended Budget to the City Council and engaging in a thoughtful discussion that continues our commitment of serving our community!

Sincerely,

Kent Steffens
City Manager

Overview of the Recommended Budget and Twenty-Year Resource Allocation Plan

FY 2018/19 Recommended Budget Highlights

The FY 2018/19 Recommended Budget totals \$489 million and includes all City operations and project expenditures, as well as withdrawals and contributions to the City's reserves. Citywide budgeted expenditures are funded from multiple sources including general taxes and revenues (General Fund), restricted enterprise funds (Water, Wastewater, Solid Waste, Development Enterprise and Golf and Tennis), restricted special revenue funds (Housing, Park Dedication and Gas Tax), and grant funding which includes transportation related grants for capital projects and federal and state workforce grants for employment development. Restricted funds make up over half of the budget.

Sunnyvale is a full-service city, providing a host of essential services to the community. Many traditional services (public safety, library, parks, streets, trees) are funded through general taxes from the City's General Fund. The General Fund, which accounts for 41% of the budget, has proposed expenditures (including all transfers and capital projects) of \$242 million in FY 2018/19. The General Fund is balanced over the twenty-year financial plan with a Budget Stabilization Fund Reserve. This reserve is used strategically over the twenty-year planning period to ensure our ability to provide consistent service over the long term while remaining fiscally sustainable.

Several sources of revenue are at historical highs and growing at historically high rates. The Recommended Budget accounts for these highs while positioning the City to absorb a downturn. This is done by taking care to budget to historical growth averages over the long-term plan. The City has experienced years of slow revenue growth and dramatic revenue reductions during the last twenty years, which warrants this caution to avoid committing to unsustainable service levels.

Personnel expenditures have also become less predictable. A tightening labor market is pushing up salary costs, which are amplified by corrective action for pension sustainability and ever-rising insurance costs. This budget includes projected increases for employee salaries and benefits over twenty years. With these vulnerabilities in mind, the City needs to vigilantly monitor expenses, use reserves strategically and develop new strategies to mitigate these challenges and prepare for future actions the State may take relative to pensions.

As part of the development of the budget, the City performs a detailed review of operations and projects in alternating years. For the FY 2018/19 Recommended Budget, the focus is on the two-year operating budget. All City operating budgets were reviewed in detail. The review was done in two stages: base budget reviews, followed by service level adjustments. The base budget submittals evaluated resources needed to maintain current Council-set service levels. Many budgets increased to reflect the rising cost of doing business due to increases in materials and contract services. Additionally, costs have increased due to rising demand for City services. Requests for development services such as plan checking, building and fire inspections, and engineering review remain at record high levels. At the same time, a significant number of public works construction projects are underway or in the pipeline. The Recommended Budget includes the impact from investments in several strategic areas, including information technology and human resources. The FY 2018/19 operating budget for all funds totals \$292.6 million, up \$14.8 million or 5.3% from FY 2017/18. Highlights are included below under "Major Operating Budget Highlights."

As FY 2018/19 is not a projects budget year, the projects budget is largely the same as presented in the FY 2017/18 Adopted Budget and Long-Term Financial Plan. The Recommended Budget also includes changes (budget modifications) based on Council actions during FY 2017/18.

The FY 2018/19 Recommended Budget also includes Budget Supplements totaling \$4.3 million over twenty years, which provide funding for a variety of services or initiatives. Detail is provided in the "Budget Supplements" section. These Budget Supplements require specific Council approval, however, the funding is included in the Recommended Budget for those supplements recommended by the City Manager. While Budget Supplements are generally great concepts, staff proposes to fund some for a limited duration to learn more about the service before committing to funding them for a twenty-year term. This is a fiscally prudent approach and leaves flexibility for decision making based on information gathered during an initial pilot. This is an improvement from past practice, in line with the City's desire to remain fiscally flexible in future years.

City's Budget and Resource Allocation Plan

There are three key elements to the City's budget and resource allocation plan that provide the financial picture of the City for both the short and long term: revenues, expenditures and reserves. The following sections discuss the highlights, key assumptions and changes included in this recommended budget for each of these elements. It is important to note these elements are budgeted into specific funds, such as the Park Dedication Fund and the Gas Tax Fund, primarily to ensure that revenues restricted to specific purposes are spent for those purposes. While the discussion here is not organized by fund, this important structure is reflected in the budget document with the presentation of twenty-year financial plans for each of the City's funds. Detailed discussions about revenues, expenditures, and reserves by specific fund are included with the financial plans.

I. City Revenues and Resources

The City relies on many sources of revenues and the strategic use of reserves to fund services to the community at a stable and sustainable level. The largest revenue categories are taxes and service fees, followed by Federal and State Revenues (e.g. gas tax) bond and loan proceeds being used to fund the Sunnyvale Clean Water Program.

Taxes

Taxes, imposed by a government for the purpose of raising revenue to support governmental activities, are distinct from fees in that a tax does not need to be levied in proportion to the specific benefit received by a person or property. Almost all of the City's tax revenues are in the General Fund, the primary general purpose fund of the City. Taxes account for 72% of revenues in the General Fund (excluding the sale of property), supporting many of the City's most visible and essential services such as police, fire, road maintenance, libraries and parks maintenance. The one major tax revenue accounted for in a separate fund is the Gas Tax, which is levied and distributed by the State. Gas Tax funds must be spent on maintenance and capital projects related to public streets and highways. Figure 1 presents recent revenue received and projections for the top tax revenues.

Figure 1 – Top Tax Revenues

Revenue Source	2015/16 Actual	2016/17 Actual	2017/18 Budget	2017/18 Revised Projection	2018/19 Proposed Projection
Property Tax	\$62,390,637	\$66,608,795	\$68,974,004	\$73,799,066	\$75,105,869
Sales Tax	32,909,169	31,029,332	32,776,458	31,791,030	31,913,429
Transient Occupancy Tax	16,295,589	16,589,743	15,294,653	16,294,653	16,541,424
Utility Users Tax	6,900,881	7,334,491	7,058,149	8,207,302	8,297,656
Gas Tax	3,219,726	2,824,559	2,599,579	3,261,995	3,805,275
Construction Tax	3,298,178	4,718,733	3,275,903	5,039,241	4,582,427
Total Top Tax Revenues	\$125,014,180	\$129,105,653	\$129,978,746	\$138,393,287	\$140,246,080

The revenue projections present an overall positive short-term outlook, but also reflect the volatility in key tax revenue sources such as sales tax. As part of the development of the recommended budget, the current year's projections are also updated. Based on year-to-date figures, FY 2017/18 revenues are anticipated to exceed prior year actual returns, with the exception of sales tax. Revised FY 2017/18 estimates anticipate an increase over FY 2016/17.

Staff is currently working on a Council Study Issue to assess other potential revenue sources. In May 2018, staff will share polling results related to increases in either or both Transient Occupancy Tax and Real Property Transfer Tax, which may result in Council adding a ballot measure for voter approval on the November 2018 ballot. Revenue from a ballot measure has not been included in the proposed budget.

Property tax revenue has continued to experience very strong growth. The increased revenue is due to bustling development activity in both the residential and commercial real estate markets. Sunnyvale home sales hit record levels with an average sale price of just over \$1.6 million. Residential sector revenues increased 8.6% in FY 2016/17, while the commercial/industrial sector experienced 12.5% growth. While growth was forecasted in the FY 2017/18 Adopted Budget, actual growth is higher than estimated and the City's property tax revenue base has been adjusted upward to reflect this. Continued strong growth in property tax revenue is anticipated for the next two years. The residential growth projection is adjusted to 5.4% for FY 2018/19. On the commercial side, staff has analyzed significant approved development projects. Three years of high growth is projected as these projects are added to the tax roll. Beginning in FY 2021/22, forecasted property tax growth returns to a long-term historical average of 4.1%. The higher property tax base and revised growth assumptions result in property tax revenue being up in the General Fund long-term financial plan by \$116 million over twenty years.

Sales tax, the City's second largest tax revenue source, continues to provide unstable returns. The largest segment of activity in the City's sales tax base is business-to-business sales, which has been highly volatile. Additionally, the twenty-year plan anticipates the loss of a significant sales tax producer. Given the ongoing volatility and erosion of the sales tax base with the trend into more of a service based economy, the City forecasts modest growth projections. Projections for additional sales tax revenue from the redevelopment of the downtown begin in FY 2018/19, ramping up over time to a total of approximately \$1 million annually. The overall impact of all these adjustments to the City's General Fund long-term financial plan is significant at a \$78.7 million decrease over twenty years.

Transient occupancy tax (TOT) revenue has shown significant growth over recent years, coming in just below revised estimates for FY 2016/17 and anticipated to exceed estimates for FY 2017/18. Currently, TOT is one of the City's strongest growth revenues, and the Recommended Budget anticipates that room rates and occupancy levels will remain strong in the short-term, stepping down from current record levels but remaining well above historical averages, through FY 2018/19. It is important to note that hotel activity in Sunnyvale is heavily reliant on business travel activity, and therefore this revenue source can be quite volatile and tied to the economic climate. In the update of revenue projections for the FY 2018/19 Recommended Budget, staff has adjusted the timing of projected new hotels reflected in the budget to only include projects actually in progress. Historical room and occupancy rates are used for projections starting in FY 2019/20 but have been revised to reflect more recent trends. Staff has also included an additional \$500,000 per year to reflect collecting TOT from short-term rentals through both compliance monitoring and a direct agreement with the largest short-term rental provider.

Utility users tax (UUT) revenue, generated from the sale of electricity, telecom services and gas, is forecasted to grow over the long term as compared to the FY 2017/18 Budget. The increase is driven by the City's modernization of its UUT ordinance in November of 2016. Additionally, high development activity, in particular the impact of additional buildings within the City, is growing the base. However, the impact of this growth has been substantially negated by energy efficiency, resulting in modest growth in revenue for gas, and electricity usage.

Gas tax, levied as a flat rate per gallon sold, is projected to hold flat over the twenty-year financial plan. The majority of the tax is based on volume sold and not on the price of gasoline, and therefore, our projections consider advancements in fuel economy offsetting increased population and number of vehicles. Short-term volatility is due to a true-up rate set by the State for the portion that is based on prices, from two years back. While this revenue source holds flat over time, the costs and needs for street maintenance and improvements continue to climb.

In 2017, the State passed the Road Repair and Accountability Act (SB1). This allocates 50% of a new gas tax to cities and counties, after a series of specific program cost appropriations. City apportionments are based on population. These funds must be used for projects that include: road maintenance and rehabilitation, safety projects, railroad grade separations, traffic control devices, complete street components, active transportation purposes, pedestrian and bicycle safety projects, transit facilities, and drainage and stormwater capture projects in conjunction with any other allowable project. If a city or county has an average Pavement Condition Index that meets or exceeds 80, the city or county may spend its RMRA funds

on transportation priorities other than these types of projects discussed above. This new source adds approximately \$2.4 million per year.

Construction tax returns have been very strong, an indication of the high level of development activity that the City has sustained for three consecutive years. Staff anticipates the current peak level will cool off, stepping down over the next four years, although still estimated at elevated amounts as compared to historical averages.

Service fees are the City’s largest source of revenue. A diverse set of fees are charged to recover all or a portion of the City’s costs for providing a service or access to public property, or for mitigating the impacts of the fee payer’s activities on the community. Intended for cost recovery, a fee may not exceed the estimated reasonable cost of providing the service or facility for which the fee is charged. Due to this requirement and legal restrictions related to their expenditure, many City’s fees are accounted for in separate funds. By far, the largest source of fee revenue comes from the provision of water, wastewater and solid waste collection services. The proposed increases in utility rates are discussed below, as well as significant highlights in other fee categories.

Utility Rates provide funding for the City’s three self supporting utility funds: the Water Supply and Distribution Fund, the Solid Waste Management Fund, and the Wastewater Management Fund. Each year, staff analyzes the current condition and long-term outlook for all three funds. The analysis includes a review of fund balances; State and Federal environmental requirements; revenues; anticipated capital, infrastructure, and operational requirements; and a detailed inspection of significant expenditure areas. The results lead to proposed adjustments to rates that will generate the revenues necessary to meet planned expenditures. Through the long-term planning model, staff attempts to keep utility rates as stable as possible with modest increases annually, rather than keeping rates flat and impacting customers with a high increase in one year. The overall recommended increase for FY 2018/19 is shown below, in Figure 2, with a comparison to the original projection made in the FY 2017/18 Adopted Budget:

Figure 2. Utility Rates

Utility	Original Projection	Recommended FY 2018/19	Change in Percentage Points
Water	7.5%	4.0%	(3.5)%
Wastewater	10.0%	10.0%	0.0%
Solid Waste	2.0%	2.0%	0.0%

Each of the utility enterprises has its own unique pressures that drive rate adjustments. The FY 2018/19 Recommended Budget is the first year in the two year operating budget cycle. As such, each utility submitted updated operating budgets as discussed in more detail below.

In the water utility, the two drivers affecting rates are the recovery from the drought and increased infrastructure needs. Water demand over the last five years has been volatile, reducing significantly with the drought and now rebounding. Overall, measures taken during the drought and a demographic shift in the industry in Sunnyvale have permanently changed water demand. With landscape and water smart appliance incentives available, staff projects water consumption will remain relatively flat with moderate growth into the future. The plan anticipates the rates charged by the City’s wholesalers, which account for the vast majority of the water supplied to the City. The San Francisco Public Utilities Commission has announced four consecutive years of no increases, however the Santa Clara Valley Water District has identified multiple years of large increases. With these rates built into the plan, staff was able to use a 3.5% lower rate than projected in the FY 2017/18 Budget.

As with all utilities, there are fixed costs to operate the water system that are not based on the volume of water delivered. These include large capital needs in the fund, mainly associated with pipe, tank, and well replacements and rehabilitation, but the age of the system also required modest requests for additional equipment and contract services needed to maintain the system. The Recommended Budget includes approximately \$120 million in projects over 20 years, the most significant of which is \$72 million for water pipe and main replacements. Operations are up approximately \$6 million over twenty years.

The City completed a Water Cost of Service Rate Study for the FY 2016/17 rates that helped stabilize revenues to the fund, reflecting a shift in the overall system costs to a larger percentage of fixed costs than variable costs. The new pricing structure shifted costs from the variable water consumption charges to the fixed service charge. Additionally, the modifications included a flattening of the tiered pricing structure.

Wastewater rates are rising as anticipated, driven primarily by costs associated with planned improvements to the City's wastewater collection and treatment system, and stricter regulatory requirements. The main driver of rates in the Wastewater Management Fund is the need to replace the City's aging wastewater treatment plant. The rates include an assumption that the City will issue debt to fund the project over many years; annual debt service costs are expected to be over \$22 million by FY 2023/24 after all the debt has been issued. This debt service expense is substantial as it will eventually make up a third of the fund's total expenditure requirements. It is notable that the City received \$127 million in State Clean Water Revolving funds for the project, which came at a significantly lower rate than traditional municipal bonds.

Solid waste rates are rising as expected, driven by expected cost increases associated with the collection and disposal of solid waste and recyclables. Revenue to the fund provides the resources to support the City's zero waste efforts and the new FoodCycle program introduced in the current year. Solid waste rates also include the costs of operating and maintaining the Sunnyvale Materials Recovery and Transfer Station (SMaRT Station®). These costs are shared by the cities of Mountain View and Palo Alto proportionally by the amount of recyclable material processed.

Overall, the utility funds remain on solid footing and are performing well. The City's disciplined annual review of these critical funds, it affords sufficient time to make adjustments and minimize the fiscal impact on each utility's customers over the twenty-year horizon.

Development-Related Fees include revenue from all development-related fees (e.g. plan check fees, inspection fees and permit application fees). Effective FY 2014/15, a separate Development Enterprise Fund was established that includes these fees and related expenditures. In addition to ensuring full cost recovery, the fund allows for targeted tracking, and for building and drawing down on a separate reserve. This is especially important as development-related fee revenues are highly volatile and, as large development projects take many years to complete, expenditures related to specific fees can occur in later fiscal years than when the revenue was collected.

With large development projects in the Moffett Park and Peery Park areas, staff estimates revenue to remain elevated over historical averages through FY 2020/21, however projections are stepped down from peak year numbers. History has shown this revenue to be volatile with wide swings between peaks and valleys. As a result, a historical average is budgeted starting in FY 2021/22.

On the expenditure side, a detailed analysis was conducted to ensure all direct and indirect costs are reflected in the fund and each of the departments with operations in this fund updated their operating budgets. The plan assumes the current level of staffing will be needed going forward, even under an average revenue scenario, as expenditures have not increased to the same degree as revenues. Once the projection for revenues drops to historical averages, the financial plan indicates revenues will not fully cover expenditures in the long term. As a result, in out-years of the financial plan, fees will need to be increased or expenses reduced. Careful monitoring of development activity and the effects on the Development Enterprise Fund will be key in coming years.

Development Impact Fees are imposed to mitigate the impact of a development on the community. These four (4) fees include: Park Dedication fees, Transportation Impact fees, Housing Mitigation fees, and Sense of Place fees. Impact fees have strict requirements, set by state government code, that require fees to be roughly proportional to the impacts of the project and imposed for purposes related to the impacts of the project. Therefore, each of these fees is accounted for separately in its own fund or sub-fund. With development activity in the City at record levels, revenue from these fees has been significant. The City collected \$29 million in revenue from these fees in FY 2016/17. Based on year-to-date figures and approved projects, staff estimates collecting \$46 million in FY 2017/18. With the known development projects in the permitting process currently, a high level of revenue is anticipated for FY 2018/19 and FY 2019/20. Because of the volatile nature of development projects, it is challenging to forecast impact fee revenue beyond the most immediate years. The revenue projected above last year's budget is primarily appropriated in projects, or reflected as increases to fund reserves that will be dedicated to future projects in the upcoming projects budget cycle.

Figure 3. Development Impact Fee Revenue

Revenue Source	2016/17 Actual	2017/18 Budget	2018/19 Plan	2019/20 Plan	2020/21 Plan
Park Dedication Fee	20,493,702	26,131,034	24,837,221	13,605,396	9,879,408
Housing Mitigation Fee	6,218,373	13,187,896	11,657,683	19,854,982	4,567,306
Transportation Impact Fee	2,778,609	5,653,489	5,151,276	11,565,347	2,586,609
Sense of Place Fee	207,757	1,170,742	1,506,775	1,115,680	174,503
IMPACT FEES - TOTAL	29,698,442	46,143,161	43,152,955	46,141,405	17,207,826

Golf Fees support the Golf and Tennis Fund, which has struggled over the last four (4) years to operate as a true, self-supporting enterprise fund. This has been a strategic focus for Council, and staff has made progress in restructuring activities to reduce expenditures. However, growing revenues has been a challenge and the fund will require continued subsidy. Recently, staff contracted with new restaurant operators, with restaurants at both courses now open for business.

While staff will continue to explore cost saving opportunities, and a Budget Supplement has been included with the Recommended Budget to study this issue, General Fund monies transferred to the Golf and Tennis Operations Fund will be required until a permanent plan is in place. An additional longer term pressure is the funding of capital improvements. Current planned capital projects are funded by Park Dedication Fees through FY 2032/33, but subsequently the Golf and Tennis Fund is expected to fund its own capital and infrastructure. In order to be mindful of the policy decisions to be made, staff has deferred a major irrigation project for the time. In FY 2016/17, the Golf and Tennis Operations Fund received a \$850,000 subsidy from the General Fund. It is estimated that an additional \$1,400,000 will be required in FY 2017/18 to keep the fund in a positive cash position. Subsidies are planned averaging \$1,400,000 annually through FY 2023/24 to provide stability while alternatives are analyzed.

Other Revenue Sources

The remaining revenue sources are varied, including franchises, rents, fines, licenses and interest income. There are also one-time revenues in this category such as bond proceeds, federal and state grants and sale of property. Highlights of other revenue sources are discussed below.

Debt Financing is used as a tool for paying certain expenditures and managing cash flow when large, one-time outlays are required, generally for large infrastructure projects.

The City currently carries debt for both the Water and Wastewater Systems, the SMaRT Station®, the Redevelopment Successor Agency and the Government Center property at 505 West Olive Avenue (“Sunnyvale Office Center”). All of the currently held debt is funded by rate revenues, former tax increment or lease payments paid by various funds. The City does not maintain any general obligation debt (commonly called “GO Bonds”) and continues to maintain the highest issuer credit rating issued by Standard & Poors (AAA) and Moody’s (Aaa). During the past fiscal year, the City advance refunded its 2010 Water and Wastewater bonds, saving the City’s utility rate payers approximately \$6 million in present value savings. This accomplishment was especially important as it was done on a tight timeline at the end of 2017 prior to a change in the Federal tax law that took away the ability to advance refund bonds going forward.

Sale of Property includes one-time proceeds from the sale of property. These revenues go to the fund that owned or purchased the property. By City policy, one-time revenues are spent on one-time expenditures. As such, in the General Fund, sale of property revenue is placed in the Capital Improvement Reserve. For FY 2017/18, the General Fund reflects \$21 million from the sale of the Onizuka property. The Recommended Budget also reflects updated sales numbers for FY 2018/19 for the Unilever Margarine Plant site, with the estimated appraised value at \$17.6 million. Revenue from the sale of property is planned to be transferred to the Infrastructure Fund to fund the Civic Center Modernization project.

II. City Expenditures

City expenditures fall into three broad categories: operating, projects and equipment, and debt service.

Operating Expenditures

City departments are extremely integrated and highly reliant on each other to deliver services and achieve the goals and results established by the City Council. The departments are:

- Office of the City Attorney
- Office of the City Manager
- Community Development Department
- Environmental Services Department
- Finance Department
- Human Resources Department
- Information Technology Department
- Library and Community Services Department
- NOVA Workforce Services Department
- Department of Public Safety
- Department of Public Works

Citywide Operations

Employee Compensation

As a service delivery organization, the majority of operating expenditures are the salaries and benefits costs for personnel. Managing total compensation costs is a key component of long-term financial sustainability.

The Recommended Budget addresses this in several ways. The City accounts for pension costs in a separate Employee Benefits Fund. The Recommended Budget for this fund contains several assumptions to hedge against pension cost volatility, including holding healthy reserves. The most significant change in the Recommended Budget is the addition of a pension trust fund. The budget assumes \$10 million in contributions to a trust over a ten year period, with a long term assumed return of 6% a year. The City’s current consulting actuary will assist with the management of the trust and the City will begin drawing from the trust in FY 2024/25. Over the next ten years, the trust is expected to yield approximately \$16 million in payments to help stabilize the peak years of CalPERS contributions. The most significant impact from the increase in pension cost is in the General Fund and therefore the largest benefit (approximately \$12.2 million) from the trust is gained in the General Fund.

The Recommended Budget also includes updated assumptions on insurances and salaries. A tightened and highly competitive labor market is creating stiff competition for talent. Just as the City doesn’t project revenues off a peak economy, annual increases in salaries are not projected at peak levels. This budget includes resources to maintain competitiveness in the short term, while moderating salary growth in the long term.

Changing demographics have reduced insurance costs. Fewer employees are insuring families as younger employees take advantage of multiple household insurance plans and have fewer dependents. The total for all insurances is down \$32 million (across all funds) over twenty years. As with pensions, the City carries reserves for insurance rate uncertainty.

Total compensation in the General Fund (salaries, pensions, and insurances) is projected to rise by approximately \$112 million over twenty years from the FY 2017/18 Adopted Budget. This increase has been offset by the addition of new revenue, primarily property tax and transient occupancy tax as discussed above. The City will be closely monitoring total compensation costs in the coming years, with an emphasis on providing competitive compensation while managing long-term liabilities.

The City is organized into ten operating departments. Figure 4 summarizes the changes in the budget for each department:

Figure 4. Budgeted and Actual Operating Costs by Department

Department	Actual 2015/16	Budget 2017/18	Plan 2018/19	Plan 2019/20	% Change 2017/18 to 2018/19
Community Development	8,782,046	9,382,868	10,553,280	10,907,551	12.5%
Environmental Services *	86,265,946	93,755,876	101,089,315	104,545,010	7.8%
Finance	9,036,303	10,356,607	11,398,646	11,799,543	10.1%
Human Resources	4,898,632	5,305,106	5,346,418	5,569,936	0.8%
Information Technology	7,781,312	9,099,053	9,875,655	10,186,766	8.5%
Library and Community Services	18,135,602	19,787,775	20,647,697	21,238,736	4.3%
NOVA Workforce Services	10,022,520	10,249,975	10,132,692	10,444,375	(1.1%)
Office of the City Attorney	1,965,689	2,256,472	2,201,794	2,279,282	(2.4%)
Office of the City Manager	6,208,649	4,840,753	5,765,475	5,251,526	19.1%
Public Safety	94,847,499	99,947,188	108,771,872	106,954,638	8.8%
Public Works	39,780,077	41,824,393	46,263,615	47,441,154	10.6%
TOTAL EXPENDITURES	287,724,275	306,806,066	332,046,459	336,618,517	8.2%

*Excludes SMaRT Station Operating Program

**Includes Internal Services programs and operating related projects (e.g. Public Safety recruitment)

Overall, the operating budget is up 8.2% in the first year, but normalizes quickly, increasing by only 1.4% in the second year. Some of this change is due to base changes in employee compensation, and some is due to increases in goods and services budgets to meet increasing demands. Below are some of the significant changes made in each department.

Office of the City Manager

The most significant change in the Office of the City Manager is the addition of one time costs for the November 2018 Elections. Additionally, the City Manager's Office has added a limited term Management Fellow, who will work on special projects in the City's Communications Division.

Office of the City Attorney

There were no significant changes to the Office's operating budget.

Community Development Department

The Community Development Department added expenditures to reflect the continued high demand for services, including supplies, increasing credit card fees, and overtime for inspections and attendance at after hour meetings. In addition, the department added one Management Analyst to provide analytical support and assist with special projects.

Environmental Services Department

Highlights included adding staffing to support stormwater catch basin and trash capture maintenance as well as regulatory compliance, increasing the cost for purchasing water to meet rising demand as well as reflect an increase in wholesale water rates, increasing professional services to maintain the computerized maintenance management system at the WPCP, and adjusting the payment to the City's solid waste collection contractor, which is up 7%, driven largely by the four inflation indices specified in the City's contract.

Finance Department

The Finance Department increased resources related to short-term rental compliance, made staffing adjustments to provide a higher level of analytical support for budget development and monitoring, converted a part-time meter reader to full time to meet current service levels in utility billing, and funded a pilot utility delinquent noticing program to more efficiently use staff resources.

Human Resources Department

The Human Resources Department increased recruitment and retention resources, and increased tuition reimbursement funds to encourage education and maintain and improve employees' skills in support of career development.

Information Technology Department

The Information Technology Department consolidated IT costs from other City departments, increasing the budget to reflect mid-year technology improvements (e.g. Co-Location, Microsoft Office 365, Customer Relationship Management, etc.), and the addition of resources to meet IT security needs.

NOVA Workforce Services Department

The NOVA Workforce Services Department made minimal changes to the department's budget, primarily reducing the budget to reflect the expiration of two federal grants.

Department of Public Safety

Significant investments were made in Public Safety in this Recommended Budget. They include the continued acceleration of funding for recruitment and training activities to address the high rate of retirements expected in the near term, enhancing department resources supporting the Office of Emergency Services, and the acceleration of the fire apparatus replacement cycle, reducing it from twenty years to seventeen years.

Department of Public Works

The department made several additions, including increasing the budget for water and other utility costs; adding a Senior Engineer and an Administrative Aide to manage the Civic Center Modernization project; increasing engineering services to perform data collection related to the Transportation Demand Management Program, funded by program fees; and increasing professional services to provide janitorial and specialized facilities maintenance for the new Fire Station 5 and adjacent indoor shooting range.

Additional details on each department are contained within the first volume of the Recommended Budget. Narratives include a description of each of the programs in each department, the performance measures that drive service levels, and the details of each department's budget.

Projects Budget

This year is the second year of the projects budget cycle, so the only changes made to projects were on an exception basis. The City categorizes projects into three broad categories: Capital, Infrastructure, and Special. Capital projects are efforts to construct new or expanded facilities or infrastructure. Infrastructure projects rehabilitate existing infrastructure. Special projects are efforts like special studies or initiatives.

As only minimal changes were made to projects, the following highlights notable changes or new projects added in the FY 2018/19 Budget that are forthcoming within the next several years.

Projects Budget Highlights

Public Safety Recruitment Projects – All of the costs associated with the recruitment, selection and training of new Public Safety Officers are accounted for separately from the Operating Budget in special projects by recruitment class. The Department of Public Safety completes a comprehensive staffing analysis annually. The result from the analysis is a revised timeline and cost estimate for each project. The overall cost increase of recruitment projects included in the Recommended Budget is \$19.3 million over twenty years, with \$20.3 million planned over the next two fiscal years. This aligns to the previous Council action to put in place an accelerated recruitment strategy to resolve the higher than usual anticipated vacancies.

Civic Center Modernization – The projects budget contains updates to the Civic Center Modernization project that consolidate the current revenue from the sale of property into the project. In addition, the two new staff associated with the Civic Center Modernization will be funded from this project. It is anticipated to span at least the next five years as the project moves forward through the first phase.

Budget Supplements, Service Level Adjustments, and Unfunded Needs

As part of the development of the FY 2018/19 Recommended budget, staff identified potential adjustments to service levels, unfunded needs (i.e. programs, projects, and infrastructure) and carried forward Budget Supplements that came out of the Study/Budget Issues Workshop. Departments were tasked to bring in potential adjustments to service levels and update a list of unfunded needs, which is intended to be a dynamic and evolving document to illustrate funding priorities in a larger context and maintain the long term vision for which Sunnyvale is so well known. The Recommended Budget also includes a series of eight Budget Supplements, all of which impact the General Fund.

With the recommended supplements in place, the Recommended Long-Term General Fund Financial Plan reaches a low point of approximately \$13 million in FY 2030/31 in the Budget Stabilization Fund. To the extent that Council eliminates expenditures included in the Recommended Budget, identifies additional revenues, or draws reserves, Council can repurpose those resources to add supplements, service level adjustments, or begin to address unfunded needs.

The following list includes all Budget Supplements, Service Level Adjustments, and currently identified unfunded needs for the evaluation discussed above. The City Manager has recommended certain Budget Supplements for inclusion in the Recommended Budget. Any Service Level Adjustments brought forward by departments that were recommended by the City Manager were included in the base Recommended Budget. No new unfunded needs have been addressed at this time as many are still in the early stages of development or other funding requirements were prioritized.

Budget Supplements

Budget Supplements are proposals to increase, decrease or change service levels. Each supplement is presented separately and recommended for inclusion or exclusion from the FY 2018/19 Recommended Budget. This year, the budget includes eight Budget Supplements. Figure 5 lists the supplements and the City Manager's recommendation. If the supplement is recommended for funding, it will be included in the financial plan of the affected fund for budget adoption. Details of each supplement can be found in the Budget Supplements section.

Figure 5. Proposed Budget Supplements

No.	Title	Cost	Fund	Recommendation
1	Update and Review of the Heritage Resource Inventory	\$200,000 one-time	General Fund	Not Recommended
2	Analysis and Options for the Long-Term Operations and Maintenance of Orchard Heritage Park and Review of the Sunnyvale Historical Historical Society and Museum Association's Proposed Expansion of the Sunnyvale Heritage Park Museum Site	\$350,000 one-time	General Fund	Recommended for Funding
3	Feasibility of Acquiring Control of Caltrans Traffic Signals on El Camino Real	\$250,000 one-time	General Fund	Recommended for Funding
4	Consultant Services to Research and Prepare Relevant Information Regarding the Level of Subsidy for the City's Golf Program	\$50,000 one-time	General Fund	Recommended for Funding
5	Additional Funding for Tenant-Landlord and Community Mediation Services	\$45,000 one-time	General Fund	Recommended for Funding
6	Funding for Sister City Engagement Activities	\$12,500 each, for three years	General Fund	Recommended for Funding
7	City Facilities and Parks and Recreation Wi-Fi Access	\$2,537,885 one-time; \$117,115 on-going	General Fund	Not Recommended
8	Safe Routes to School Program Coordinator Position	\$9,700 one-time; \$171,690 on-going; all to start in FY 2019/20	General Fund	Recommended for Funding
Twenty Year Total		\$ 4,332,500		

Service Level Adjustments

The following reflects the adjustments to service levels, organized by department, that were included in the Recommended Budget.

Department	Service Level Adjustment	Performance Impact	Funding Source	FY 2018/19 Cost	Approximate Twenty-year Cost
Community Development	CDD Analytical Support Staffing	Shifts workload of other staff to improve plan review response times	General Fund (30%)	\$178,151	\$4.8 Million
Environmental Services	Water Resources Backhoe and Pickup	Percent of service restored within 24 hrs maintained at 100%	Water Supply and Distribution Fund	\$138,138	(\$172,000)
Environmental Services	SMaRT Station Operator Compliance Staffing	Maximize diversion of material received from disposal	SMaRT Station Fund (costs shared by three cities)	\$204,547	\$5.0 Million
Environmental Services	Stormwater Compliance Staffing (conversion of term limited to permanent)	80% of trash/litter reduction achieved to meet permit requirements	General Fund	\$0	\$3.6 Million
Environmental Services	Stormwater Collections Equipment Rental – one year pilot	80% of trash/litter reduction achieved to meet permit requirements	General Fund	\$10,000	\$0
Finance	Budget Office Staffing	Enhanced analytical capacity for budget development, management, and reporting	General Fund	\$36,875	\$1 Million
Finance	Water Meter Reading Staffing – Part-time to Full-time Meter Reader	Percent of utility bills issued timely increases from 98% to 99%	Utility Enterprise Funds	\$33,288	\$880,000
Finance	Utility Billing Mail and Delivery Service – Pilot Program	Percent of utility bills issued timely increases from 98% to 99%	Utility Enterprise Funds	\$88,445	\$88,445
Human Resources	Employee Tuition Reimbursement	Improve employee's skills and preparation for promotional opportunities	General Fund	\$14,000	\$350,000
Information Technology	Virtual Chief Information Security Office	Address the City's technology security	Technology Services Internal Service Fund	\$150,000	\$4.3 Million
Public Safety	Office of Emergency Services Staffing	Improve Emergency Services Preparation and Response	General Fund	\$18,669	\$520,000
Public Safety	Public Safety Internship Program – two-year pilot	Improve recruitment and filling of existing vacancies	General Fund	\$96,148	\$194,700
Public Works	Land Development Services Staffing - conversion of term limited to permanent	Maintains or improves current plan review timelines	Development Enterprise Fund	\$156,754	\$4.0 Million
Public Works	Civic Center Modernization Staffing	Maintains project schedule	All Funds	\$358,795	\$1.9 Million

Unfunded Programs and Projects

The following list enumerates known areas that are unfunded or underfunded. These issues all require additional scoping to identify. It is important to note this list is dynamic and will change with each budget cycle and as the City identifies new needs or funds items on the list.

Unfunded Projects Listing

Short Description
Community, Economic and Workforce Development
Transportation, Streets and Infrastructure
Transportation Strategic Plan Projects
Bicycle CIP Improvement Program Projects
Downtown Specific Plan Projects
Traffic Signal Infrastructure Replacement
Sidewalk Repair
Street maintenance (additional to maintain PCI)
Environment and Sustainability
Climate Action Plan Program Funding
Water Infrastructure
Wastewater Collection Infrastructure
Stormwater Collection Infrastructure
Stormwater Program Funding
Library, Community Services and Public Facilities
Civic Center Modernization
Corporation Yard Modernization
Fire Station Replacements/Rehabilitation
Gap funding for repairs to corporation yard
Golf building replacements
Golf Course Infrastructure
Golf operations subsidy
Branch Library operating and ongoing costs
Public Safety
Evidence Storage
Administrative Services
Work order and Asset Management Systems
GIS Assessment - GIS Coordinator
Modernization of various customer interface systems (POS, non-CDD permitting, etc)

III. City Reserves

The backbone of our financial planning process is the Twenty-Year Resource Allocation Plan. This planning document provides the framework to maintain a structurally balanced budget by requiring financial discipline in making policy and service level decisions. One of the key components of the financial plans is the various reserves contained within each plan, which is considered a best practice. While many organizations have reserves, the City's strategic and disciplined use of reserves is unique and more active than a typical city. The City maintains reserves for different purposes; some are restricted in use while others are available for a variety of priorities. Examples of restricted reserves include debt service reserves or reserves of special revenues. Unrestricted reserves are used strategically over the twenty-year planning period to balance each fund. The City plans to increase or decrease reserve levels as business and economic cycles pass, allowing stable and consistent levels of service. This is especially critical in periods of revenue volatility. Reviewing reserves over a long period forces policymakers, staff and the community to think carefully before adding services that must be sustained through growing and recessionary economic periods.

In the General Fund, the unrestricted reserve is the Budget Stabilization Fund. Disciplined and strategic use of this reserve allowed the City to weather the great recession, and is helping to strategically add back services in a planned way to ensure sustainability over the long run. Most significantly, in the past several years, the reserve helped manage the significant increase in projected pension costs. In this Recommended Budget the reserve continues to absorb significant increases in total compensation costs, as well as provides a resource for the next downturn, however it recovers to \$63 million by the end of the plan. It is important to note that while seems like a large number in today's dollars, it is only 20% of the total revenues projected in the twentieth year.

It is important to note that continued expenditure pressures have resulted in the need for Fiscal Strategies in the General Fund. Starting in FY 2020/21, an ongoing \$1.5 million in either new revenue or expenditure reductions is needed to weather the peak personnel-related costs over the middle ten years of the plan. Staff is working on revenue strategies to address this issue, but barring changes in the current path difficult decisions may be required within a few years. However, identifying this is the strength of the City's twenty-year planning and time is available to thoughtfully address the issue.

In the utility funds, the use of the Rate Stabilization Reserves allows for the measured increase of rates to cover increasing costs such as wholesale water costs and tightening regulations on wastewater discharge. This reserve also allows the City to incrementally increase rates to the level needed to support the replacement of the WPCP.

In both these cases, and throughout the budget, reserves also allow the City to deal with unexpected expenditures. In the most extreme case, each significant fund carries large contingency reserves for emergencies such as natural disasters. Reserves also allow the City to address projects that may be more expensive than estimated or absorb unanticipated operating costs. In all cases, reserves are one of the most critical tools to achieve and maintain financial sustainability.

Budget Presentation

This Recommended Budget reflects a significant effort to increase budget transparency, simplify our approach, and make the overall document more accessible and manageable. Several significant changes were made:

Budget Simplification

The City has traditionally presented a performance based budget that includes performance measures, as well as detailed activity based costing which provided a very granular look at services. This budget rolls up groups of services into larger Service Delivery Plans, while retaining performance measures.

Personnel Budgeting

This budget also changes the approach to personnel budgeting. The FY 2017/18 budget is based on budgeting hours on the job (also called "productive hours") by employee classification. This budget changes that approach to use Full Time Equivalents (FTEs), which is a very common way of budgeting for personnel. The one-time change in methodology will change the City's overall budgeted personnel count, however it will provide a better representation of how many full-time employees are needed to operate the City's diverse portfolio of operations and projects.

Department Budget Presentation

In this first volume, the reader will find the budgets for each of the City's departments. The presentation has changed from prior year budgets. Each section contains a narrative overview and a detailed breakdown of the costs and classifications of employees budgeted. The summaries also provide a summary of the Service Level Adjustment for each department. Most significant is a new Budget Reconciliation, which helps the reader crosswalk each department's budget from the prior year adopted budget to the Recommended Budget, highlighting the changes in both staff and dollars.

Conclusion

With the economy in full swing, this budget focuses on deploying resources strategically to meet the increasing demands of the community, provide high quality services, and improve the City's infrastructure while continuing to maintain a sustainable financial position for the long term. The Recommended Budget resources the vast array of services the City provides and which the community consistently rates as excellent. Both revenues and expenditures are growing, requiring the City look critically at any actions taken to augment services and resource allocations. While this budget allows for some additional ongoing costs, it resolves projected pension and retiree medical liabilities that will continue into the future. This budget is strategic in advancing the City Council's goals, the services so highly valued by residents, all while remaining committed to fiscally prudent, long-term planning.

The City will continue to be faced with tough decisions regarding management of personnel costs, use of debt for large infrastructure needs and mitigating volatility in major revenues. Twenty-year planning allows the City opportunity to look ahead and evaluate decisions in a long-term fiscal context. Like many other California jurisdictions, work will continue to be required to remain competitive and sustainable in the coming years. To that end, this budget presents a responsible, sustainable, and balanced plan for the future of Sunnyvale.

**CITY OF SUNNYVALE
FY 2018/19 BUDGET SUMMARY**

Revenue Sources:

Property Tax	75,105,869
Water Supply and Distribution Fees	59,324,547
Refuse Collection and Disposal Service Fees	50,027,439
Wastewater Management Service Fees	43,027,718
Sales Tax	31,913,429
State Revolving Loan Fund	31,157,395
Bond Proceeds	30,819,004
Park Dedication Fee	24,837,221
Sale of Property	17,600,000
Development Revenues	17,127,061
Transient Occupancy Tax	16,541,424
Housing Mitigation Fee	11,657,683
Workforce Innovation and Opportunity Act Grant	10,500,000
Utility Users Tax	8,297,656
Other Taxes	8,258,497
Franchise Fees	7,368,207
Other Fees and Services	6,127,919
Interest Income	5,900,943
Traffic Impact Fee	5,151,276
State Highway Users Tax (Gas Tax)	4,700,964
Rents and Concessions	3,576,834
Golf and Tennis Fees	2,962,550
Miscellaneous Revenues	2,536,452
Road Maintenance and Rehabilitation Account (SB1)	2,488,101
Federal Grants	2,247,778
Local Agency - Transportation Grants	2,076,752
Sense of Place Fee	1,506,775
Permits and Licenses	1,415,807
BMR In-Lieu Fees	1,102,760
Community Development Block Grant	1,100,000
Fines and Forfeitures	908,667
SMaRT Station Revenues	705,602
State Shared Revenues	607,066
Other Agencies Contributions	369,149
HOME Grant	310,000
Special Assessment	211,751
Recreation Service Fees	33,798

Total Revenue Sources*

\$489,604,091

* Excludes internal service fund revenues.

**CITY OF SUNNYVALE
FY 2018/19 BUDGET SUMMARY**

EXPENDITURES:

Operating Budget:

Office of the City Attorney		\$2,201,794
Office of the City Manager		\$5,765,475
Community Development Department		
Building Safety	4,369,335	
Planning	3,867,065	
Housing and CDBG Program	1,474,999	
Community Development Department Management	649,805	
Total Community Development Department	649,805	\$10,361,204
NOVA Workforce Services Department		\$10,132,692
Finance Department		
Utility Billing	3,461,437	
Accounting and Financial Services	2,146,596	
Purchasing	1,763,077	
Financial Management and Analysis	935,818	
Budget Management	923,193	
Non-Utility Revenue Management and Special Projects	829,015	
Audit	236,355	
Total Finance Department	236,355	\$10,295,491
Human Resources Department		\$4,874,035
Library and Community Services Department		
Arts and Recreation Programs and Operation of Recreation Facilities	10,556,773	
Library	9,915,796	
Total Library and Community Services Department	9,915,796	\$20,472,569
Department of Public Safety		
Fire Services	32,822,638	
Police Services	32,379,386	
Public Safety Administrative Services	6,448,422	
Investigation Services	5,563,075	
Communication Services	5,036,662	
Fire Prevention and Hazardous Material Services	3,368,208	
Community Safety Services	2,861,112	
Personnel and Training	2,436,508	
Records Management and Property Services	2,386,755	
Community Preservation Services	1,761,055	
Total Department of Public Safety	1,761,055	\$95,063,821

**CITY OF SUNNYVALE
FY 2018/19 BUDGET SUMMARY**

Operating Budget: (Continued)

Department of Public Works			
Neighborhood Parks and Open Space Management		11,278,091	
Pavement, Traffic Signs and Markings, Street Sweeping, and Roadside Easement		5,523,664	
Golf Course Operations		3,929,667	
Transportation and Traffic Services		3,397,258	
Street Lights		2,777,423	
Street Tree Services		2,232,731	
Land Development - Engineering Services		2,125,739	
Public Works Administration		753,355	
Downtown Parking Lot Maintenance		64,856	
Total Department of Public Works		64,856	\$32,082,784
Environmental Services Department			
Solid Waste Management		38,720,217	
Wholesale Water Purchases		34,452,275	
Wastewater Management		11,506,995	
Water Resources		7,406,359	
Regulatory Programs		5,116,273	
Wastewater Collection Systems		3,115,487	
Stormwater Collections		597,892	
Environmental Sustainability		408,133	
Total Environmental Services Department			\$101,323,631
Service Level Set Aside			
Operating Savings			
Total Operating Budget**			\$292,573,496

* Solid Waste Management includes the City's share of SMaRT Station operating expenditures.

** Excludes internal service fund operating budget.

**CITY OF SUNNYVALE
FY 2018/19 BUDGET SUMMARY**

Projects Budget:	
Capital Projects	\$16,074,716
Special Projects	\$24,422,972
Infrastructure Projects	\$136,321,628
Outside Group Funding	\$225,000
Project Operating	(\$58,597)
Council Service Level Set-Aside	\$100,000
Project Administration	\$1,443,368
Budget Supplements	\$707,500
Total Projects Budget*	<u>\$179,236,588</u>
Other Expenditures:	
Debt Service	\$3,851,244
Lease Payments	\$2,930,469
Equipment	\$1,527,351
Total Other Expenditures	<u>\$8,309,065</u>
Total Expenditures	<u>\$480,119,149</u>
Contribution to Reserves	\$9,484,943
Total Recommended Budget	<u>\$489,604,091</u>

* Excludes internal services fund and SMaRT Station projects; but includes prior year carryover amounts

CITY OF SUNNYVALE
035. GENERAL FUND
LONG TERM FINANCIAL PLAN
JULY 1, 2017 TO JUNE 30, 2028

	ACTUAL 2016/2017	CURRENT 2017/2018	BUDGET 2018/2019	PLAN 2019/2020	PLAN 2020/2021	PLAN 2021/2022	PLAN 2022/2023	PLAN 2023/2024	PLAN 2024/2025	PLAN 2025/2026	PLAN 2026/2027	PLAN 2027/2028	FY 2017/2018 TO FY 2027/2028 TOTAL
RESERVES/FUND BALANCE, JULY 1	119,472,756	126,046,826	90,389,581	63,022,181	60,951,718	57,474,508	57,865,288	58,216,052	59,110,266	59,367,775	59,450,740	59,780,472	126,046,826
CURRENT RESOURCES:													
Property Tax	66,608,795	73,799,066	75,105,869	78,208,533	81,573,188	85,286,982	88,640,486	92,112,461	95,708,284	99,446,805	103,333,742	107,373,954	980,589,371
Sales Tax	29,408,259	30,244,896	30,366,206	29,618,724	30,692,797	31,691,440	32,715,375	33,755,347	34,832,120	35,936,482	36,970,969	38,035,620	364,859,975
Public Safety Sales Tax	1,621,073	1,546,134	1,547,223	1,502,366	1,545,515	1,589,921	1,635,619	1,682,649	1,731,048	1,780,858	1,832,120	1,884,876	18,278,328
Other Taxes	8,307,817	9,343,995	8,258,497	7,453,690	7,087,191	6,723,794	6,363,575	6,506,612	6,673,298	6,844,414	7,020,083	7,200,428	79,475,577
Measure B	0	0	0	2,900,000	2,972,500	3,046,813	3,122,983	3,201,057	3,281,084	3,363,111	3,447,189	3,533,368	28,868,105
Transient Occupancy Tax	16,589,743	16,294,653	16,541,424	15,093,827	16,933,101	18,053,675	18,548,780	19,056,522	19,577,210	20,111,161	20,650,219	21,404,332	202,264,904
Utility Users Taxes	7,334,491	8,207,302	8,297,656	8,437,228	8,579,328	8,724,004	8,871,304	9,021,279	9,173,978	9,329,454	9,487,760	9,648,948	97,778,242
Franchises	7,117,732	7,181,772	7,368,207	7,494,542	7,621,722	7,753,755	7,888,263	8,027,968	8,170,378	8,315,547	8,468,784	8,625,180	86,916,116
Rents	2,481,504	2,652,442	3,118,316	3,400,901	3,354,583	3,417,952	3,487,913	3,554,059	3,649,411	3,741,990	3,842,667	3,940,616	38,160,850
Federal, State and Intergovernmental Revenue	1,119,567	844,936	710,140	715,873	708,691	715,099	721,635	726,546	736,651	747,060	757,781	768,824	8,153,237
Permits and Licenses	1,286,572	1,463,346	1,415,807	1,483,745	1,528,144	1,573,874	1,620,976	1,669,491	1,719,462	1,770,932	1,823,946	1,878,550	17,948,273
Fines and Forfeitures	1,199,253	1,014,070	908,667	925,148	941,992	959,205	976,794	994,765	1,013,254	1,032,145	1,051,448	1,071,170	10,888,657
Service Fees	6,573,727	6,273,683	6,091,270	6,050,288	5,972,116	6,098,914	6,227,741	6,367,892	6,503,103	6,640,153	6,788,059	6,917,604	69,930,822
Interest Income	1,201,019	1,307,906	1,128,155	1,603,195	1,553,164	1,531,420	1,528,708	1,547,653	1,553,356	1,562,022	1,555,947	1,529,234	16,400,761
Interest from Sale of Property	0	130,730	685,138	102,841	130,128	134,032	138,053	142,195	146,461	150,854	155,380	160,042	2,075,854
Inter-Fund Revenues	6,290,177	5,731,407	5,750,302	5,440,981	4,419,817	4,419,817	4,419,817	3,997,618	949,615	949,615	949,615	517,046	37,545,651
Miscellaneous Revenues	694,399	2,521,546	589,259	2,151,903	154,599	157,350	160,155	162,800	167,172	171,675	176,313	181,090	6,593,863
Sale of Property	4,764	21,000,000	17,600,000	0	0	0	0	0	0	0	0	0	38,600,000
Transfer From Gas Tax Fund	0	2,025,000	1,500,000	1,500,000	1,400,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	950,000	13,975,000
In-Lieu Charges	11,299,406	11,422,487	12,413,249	12,473,580	12,521,670	12,523,112	12,585,411	12,854,630	13,028,944	13,361,501	13,702,509	14,052,181	140,939,273
Transfer From Other Funds	301,095	154,059	15,584,992	420,639	501,430	345,319	130,986	133,112	135,298	137,053	139,253	151,282	17,833,423
TOTAL CURRENT RESOURCES	169,439,393	203,159,431	214,980,376	186,978,004	190,191,676	195,846,476	200,884,577	206,614,653	209,850,127	216,492,834	223,253,783	229,824,345	2,278,076,281
TOTAL AVAILABLE RESOURCES	288,912,149	329,206,257	305,369,957	250,000,185	251,143,393	253,320,984	258,749,866	264,830,705	268,960,393	275,860,610	282,704,522	289,604,817	2,404,123,107
CURRENT REQUIREMENTS:													
Operations - Total Compensation - Safety	63,596,295	65,782,469	69,073,820	71,724,457	75,220,683	78,442,638	82,059,342	84,890,420	88,108,354	91,553,644	95,144,049	98,682,392	900,682,267
Operations - Total Compensation - Miscellaneous	51,368,394	56,792,722	58,994,934	60,847,512	63,969,542	65,863,567	67,565,670	69,322,800	70,914,277	72,805,470	74,753,375	76,546,628	738,376,497
Operations - Other	30,087,493	30,695,709	35,985,642	35,872,106	36,480,375	37,538,102	38,627,288	39,748,820	40,759,278	41,795,704	42,653,301	43,828,428	423,984,752
Pension Trust Payment To CalPERS	0	0	0	0	0	0	0	0	(430,000)	(986,000)	(1,652,000)	(1,743,000)	(4,811,000)
Equipment	453,366	1,113,454	918,345	463,519	1,163,053	257,334	564,278	657,951	450,072	611,024	534,606	740,239	7,473,875
Public Safety Recruitment	6,740,355	9,652,888	12,654,430	7,839,767	2,756,891	2,756,891	2,756,891	2,756,891	2,756,891	2,756,891	2,756,891	2,756,891	52,202,213
Projects	3,387,430	13,281,184	5,052,119	2,083,758	3,957,552	1,366,630	494,942	300,100	478,132	1,217,762	460,910	557,909	29,250,998
Project Operating	0	0	0	469,967	498,092	716,482	709,488	528,788	540,511	560,854	779,703	802,534	5,606,419
Council Service Level Set-Aside	0	99,100	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,099,100
Lease Payments	1,200,750	1,201,625	1,200,250	1,235,625	1,242,375	1,241,250	0	0	0	0	0	0	6,121,125
Budget Supplements	0	0	707,500	193,890	159,406	151,668	156,584	161,660	166,900	172,310	177,896	183,662	2,231,476
Fiscal Strategies	0	0	0	0	(1,500,000)	(1,530,000)	(1,560,000)	(1,590,000)	(1,620,000)	(1,650,000)	(1,680,000)	(1,710,000)	(12,840,000)
TOTAL EXPENDITURES	156,834,084	178,619,150	184,687,041	180,830,602	184,047,969	186,904,561	191,474,482	196,877,429	202,224,415	208,937,660	214,028,730	220,745,683	2,149,377,721

CITY OF SUNNYVALE
035. GENERAL FUND
LONG TERM FINANCIAL PLAN
JULY 1, 2017 TO JUNE 30, 2028

	ACTUAL 2016/2017	CURRENT 2017/2018	BUDGET 2018/2019	PLAN 2019/2020	PLAN 2020/2021	PLAN 2021/2022	PLAN 2022/2023	PLAN 2023/2024	PLAN 2024/2025	PLAN 2025/2026	PLAN 2026/2027	PLAN 2027/2028	FY 2017/2018 TO FY 2027/2028 TOTAL
TRANSFERS TO OTHER FUNDS:													
Infrastructure Fund	170,464	15,331,196	50,739,886	3,171,627	3,256,582	3,446,899	3,684,729	3,410,658	3,466,932	3,486,947	4,476,949	6,003,303	100,475,708
Investment in City Facilities	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	16,500,000
Capital Projects Fund	592,840	22,370,660	0	106,121	1,015,505	0	0	0	0	0	0	0	23,492,286
Youth and Neighborhood Services Fund	592,577	597,586	542,955	556,763	666,424	686,973	704,856	722,402	729,345	748,435	769,846	783,267	7,508,852
Golf and Tennis Fund	850,000	1,400,000	1,200,000	1,300,000	1,400,000	1,400,000	1,500,000	1,600,000	0	0	0	0	9,800,000
General Services Fund	465,409	14,570,523	754,049	206,553	508,866	192,780	332,020	245,469	266,511	289,250	657,520	207,272	18,230,813
Liability and Property Insurance Fund	1,059,858	1,095,389	1,323,846	1,376,800	1,273,540	1,324,482	1,337,726	1,364,481	1,405,415	1,447,578	1,491,005	1,535,735	14,975,997
Solid Waste Fund	90	186,072	0	0	0	0	0	0	0	0	0	0	186,072
Wastewater Fund	0	3,146,100	0	0	0	0	0	0	0	0	0	0	3,146,100
Employee Benefits Fund	800,000	0	1,600,000	0	0	0	0	0	0	0	0	0	1,600,000
TOTAL TRANSFERS TO OTHER FUNDS	6,031,238	60,197,526	57,660,736	8,217,865	9,620,917	8,551,135	9,059,331	8,843,010	7,368,203	7,472,210	8,895,320	10,029,577	195,915,829
TOTAL CURRENT REQUIREMENTS	162,865,322	238,816,675	242,347,777	189,048,467	193,668,885	195,455,696	200,533,814	205,720,439	209,592,617	216,409,870	222,924,050	230,775,260	2,345,293,550
RESERVES:													
DESIGNATED:													
Contingencies (15%)	21,557,443	22,990,635	24,608,159	25,266,611	26,350,590	27,276,646	28,237,845	29,094,306	29,967,286	30,923,223	31,882,609	32,858,617	32,858,617
Capital Improvement Projects	18,438,631	25,456,897	5,142,035	5,244,875	4,467,742	4,601,774	4,739,827	4,882,022	5,028,483	5,179,337	5,334,717	5,494,759	5,494,759
Budget Stabilization Fund	60,086,990	41,942,050	33,271,986	30,440,231	26,656,176	25,986,869	25,238,380	25,133,938	24,372,007	23,348,180	22,563,146	20,476,181	20,476,181
Equipment and Project C/O Reserve	25,963,762	0	0	0	0	0	0	0	0	0	0	0	0
SUB-TOTAL DESIGNATED RESERVES	126,046,826	90,389,581	63,022,181	60,951,718	57,474,508	57,865,288	58,216,052	59,110,266	59,367,775	59,450,740	59,780,472	58,829,557	58,829,557
TOTAL RESERVES	126,046,826	90,389,581	63,022,181	60,951,718	57,474,508	57,865,288	58,216,052	59,110,266	59,367,775	59,450,740	59,780,472	58,829,557	58,829,557
FUND BALANCE, JUNE 30	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Current Resources	169,439,393	203,159,431	214,980,376	186,978,004	190,191,676	195,846,476	200,884,577	206,614,653	209,850,127	216,492,834	223,253,783	229,824,345	
Total Current Requirements	162,865,322	238,816,675	242,347,777	189,048,467	193,668,885	195,455,696	200,533,814	205,720,439	209,592,617	216,409,870	222,924,050	230,775,260	
DIFFERENCE	6,574,070	(35,657,245)	(27,367,401)	(2,070,463)	(3,477,210)	390,780	350,763	894,214	257,509	82,964	329,732	(950,915)	
Budget Stabilization Fund - % of Resources	35%	21%	20%	16.28%	14%	13%	13%	12%	12%	11%	10%	9%	

CITY OF SUNNYVALE
035. GENERAL FUND
LONG TERM FINANCIAL PLAN
JULY 1, 2028 TO JUNE 30, 2038

	PLAN	FY 2028/2029 TO FY 2037/2038 TOTAL	FY 2017/2018 TO FY 2037/2038 TOTAL									
	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034	2034/2035	2035/2036	2036/2037	2037/2038		
RESERVES/FUND BALANCE, JULY 1	58,829,557	58,384,363	57,695,404	55,236,336	59,112,055	66,037,627	71,807,033	77,077,109	86,415,404	97,426,320	58,829,557	126,046,826
CURRENT RESOURCES:												
Property Tax	111,609,143	116,032,353	120,631,953	125,415,015	130,394,640	135,572,735	140,951,517	146,545,012	152,361,833	158,410,944	1,337,925,145	2,318,514,516
Sales Tax	39,131,320	40,258,983	41,419,551	42,613,992	43,843,304	45,108,512	46,410,675	47,750,881	49,089,459	50,507,939	446,134,618	810,994,592
Public Safety Sales Tax	1,939,171	1,995,049	2,052,559	2,111,746	2,172,661	2,235,356	2,299,881	2,366,291	2,434,642	2,504,990	22,112,346	40,390,674
Other Taxes	7,048,111	7,575,666	7,770,827	7,971,200	8,176,930	8,388,163	8,605,052	8,827,753	9,056,425	9,127,961	82,548,088	162,023,665
Measure B	3,976,837	3,748,551	3,861,007	3,976,837	4,096,142	4,219,027	4,345,597	4,475,965	4,610,244	4,748,552	42,058,760	70,926,865
Transient Occupancy Tax	22,163,704	22,886,996	23,584,834	24,292,379	25,021,151	25,771,785	26,544,939	27,341,287	28,161,526	29,006,372	254,774,974	457,039,878
Utility Users Taxes	9,813,075	9,980,196	10,150,368	10,323,649	10,500,099	10,679,777	10,862,745	11,049,067	11,238,805	11,432,026	106,029,808	203,808,049
Franchises	8,784,807	8,947,734	9,114,036	9,283,786	9,495,828	9,673,871	9,855,633	10,041,197	10,230,649	10,399,336	95,826,878	182,742,994
Rents	4,046,970	4,162,722	4,262,857	4,384,881	4,491,092	4,619,791	4,732,445	4,868,125	4,987,614	5,131,273	45,687,769	83,848,620
Federal, State and Intergovernmental Revenue	786,308	764,690	776,756	789,185	801,986	815,172	828,753	842,742	857,150	857,282	8,120,023	16,273,260
Permits and Licenses	1,933,754	1,990,615	2,049,181	2,109,504	2,171,637	2,235,634	2,301,550	2,369,445	2,439,376	2,511,405	22,112,100	40,060,373
Fines and Forfeitures	1,091,318	1,111,901	1,132,927	1,154,405	1,176,342	1,198,749	1,221,634	1,245,006	1,268,874	1,292,691	11,893,847	22,782,504
Service Fees	7,073,382	8,932,417	7,403,640	9,318,710	7,747,328	9,714,152	8,099,069	10,138,198	8,478,297	10,574,989	87,480,183	157,411,005
Interest Income	1,993,429	1,971,737	1,883,409	1,998,515	2,260,872	2,472,042	2,673,330	3,076,422	3,470,125	4,054,209	25,854,092	42,254,853
Interest from Sale of Property	164,843	169,788	174,882	180,128	185,532	191,098	196,831	202,736	208,818	215,082	1,889,738	3,965,591
Inter-Fund Revenues	0	0	0	0	0	0	0	0	0	0	0	37,545,651
Miscellaneous Revenues	178,649	183,718	188,938	194,314	199,852	205,557	211,432	217,484	223,717	223,717	2,027,377	8,621,240
Sale of Property	0	0	0	0	0	0	0	0	0	0	0	38,600,000
Transfer From Gas Tax Fund	950,000	950,000	950,000	950,000	950,000	950,000	950,000	0	0	0	6,650,000	20,625,000
In-Lieu Charges	13,994,170	14,274,342	14,556,557	14,840,513	15,125,874	15,412,271	15,699,296	15,986,498	16,273,384	16,559,413	152,722,316	293,661,588
Transfer From Other Funds	159,207	161,674	164,205	597,230	515,827	172,202	175,008	177,887	180,841	183,209	2,487,290	20,320,713
TOTAL CURRENT RESOURCES	236,838,198	246,099,132	252,128,488	262,505,992	269,327,098	279,635,893	286,965,389	297,521,994	305,571,778	317,741,390	2,754,335,351	5,032,411,632
TOTAL AVAILABLE RESOURCES	295,667,755	304,483,496	309,823,892	317,742,328	328,439,153	345,673,520	358,772,421	374,599,102	391,987,182	415,167,710	2,813,164,908	5,158,458,458
CURRENT REQUIREMENTS:												
Operations - Total Compensation - Safety	102,795,890	106,887,758	111,142,360	112,377,298	116,084,785	119,673,021	122,218,287	124,920,307	127,784,687	131,742,046	1,175,626,439	2,076,308,705
Operations - Total Compensation - Miscellaneous	78,993,258	81,353,059	83,594,797	81,199,524	83,325,063	85,499,767	87,444,135	89,465,997	91,424,136	94,542,844	856,842,580	1,595,219,078
Operations - Other	45,025,103	46,253,691	47,515,106	48,810,236	50,139,995	51,505,321	52,907,177	54,346,555	55,824,471	56,622,019	508,949,674	932,934,427
Pension Trust Payment To CalPERS	(1,324,000)	(1,610,000)	(2,084,000)	(1,464,000)	(915,000)	0	0	0	0	0	(7,397,000)	(12,208,000)
Equipment	640,839	402,528	1,392,825	621,114	693,003	906,037	1,022,771	759,712	751,259	1,003,512	8,193,600	15,667,475
Public Safety Recruitment	2,756,891	2,756,891	2,756,891	2,756,891	2,756,891	2,756,891	2,756,891	2,756,891	2,756,891	2,756,891	27,568,910	79,771,123
Projects	438,473	1,037,887	1,722,912	327,747	501,028	336,380	668,349	1,469,810	350,325	576,763	7,429,674	36,680,672
Project Operating	633,494	653,391	687,469	908,829	939,618	774,307	794,834	825,258	1,031,551	1,057,622	8,306,373	13,912,792
Council Service Level Set-Aside	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,000,000	2,099,100
Lease Payments	0	0	0	0	0	0	0	0	0	0	0	6,121,125
Budget Supplements	189,616	195,763	202,109	208,661	215,425	222,408	229,618	237,062	244,747	252,681	2,198,089	4,429,565
Fiscal Strategies	(1,760,000)	(1,810,000)	(1,860,000)	(1,920,000)	(1,980,000)	0	0	0	0	0	(9,330,000)	(22,170,000)
TOTAL EXPENDITURES	228,489,564	236,220,968	245,170,468	243,926,300	251,860,808	261,774,131	268,142,063	274,881,592	280,268,066	288,654,378	2,579,388,339	4,728,766,060

**CITY OF SUNNYVALE
035. GENERAL FUND
LONG TERM FINANCIAL PLAN
JULY 1, 2028 TO JUNE 30, 2038**

	PLAN 2028/2029	PLAN 2029/2030	PLAN 2030/2031	PLAN 2031/2032	PLAN 2032/2033	PLAN 2033/2034	PLAN 2034/2035	PLAN 2035/2036	PLAN 2036/2037	PLAN 2037/2038	FY 2028/2029 TO FY 2037/2038 TOTAL	FY 2017/2018 TO FY 2037/2038 TOTAL
TRANSFERS TO OTHER FUNDS:												
Infrastructure Fund	4,475,963	6,346,993	4,975,240	10,162,321	6,065,135	7,562,119	8,413,049	8,679,059	8,893,316	8,312,508	73,885,703	174,361,411
Investment in City Facilities	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	15,000,000	31,500,000
Capital Projects Fund	0	0	0	92,755	0	0	0	0	0	0	92,755	23,585,041
Youth and Neighborhood Services Fund	763,925	787,636	810,375	791,491	813,367	835,774	856,207	877,449	898,224	923,072	8,357,520	15,866,372
Golf and Tennis Fund	0	0	0	0	0	0	0	0	0	0	0	9,800,000
General Services Fund	487,490	334,716	501,737	495,078	466,640	464,976	1,011,268	419,691	1,138,831	1,138,831	6,459,259	24,690,073
Liability and Property Insurance Fund	1,566,450	1,597,779	1,629,735	1,662,329	1,695,576	1,729,487	1,772,725	1,825,906	1,862,424	1,918,297	17,260,708	32,236,705
Solid Waste Fund	0	0	0	0	0	0	0	0	0	0	0	186,072
Wastewater Fund	0	0	0	0	0	0	0	0	0	0	0	3,146,100
Employee Benefits Fund	0	0	0	0	0	0	0	0	0	0	0	1,600,000
TOTAL TRANSFERS TO OTHER FUNDS	8,793,828	10,567,123	9,417,087	14,703,973	10,540,718	12,092,356	13,553,250	13,302,106	14,292,796	13,792,708	121,055,945	316,971,774
TOTAL CURRENT REQUIREMENTS	237,283,392	246,788,092	254,587,555	258,630,273	262,401,526	273,866,487	281,695,312	288,183,698	294,560,862	302,447,086	2,700,444,284	5,045,737,834
RESERVES:												
DESIGNATED:												
Contingencies (15%)	34,022,138	35,174,176	36,337,839	36,358,059	37,432,477	38,501,716	39,385,440	40,309,929	41,254,994	42,436,036	42,436,036	42,436,036
Capital Improvement Projects	5,659,601	5,829,389	6,004,271	6,184,399	6,369,931	6,561,029	6,757,860	6,960,596	7,169,414	7,384,496	7,384,496	7,384,496
Budget Stabilization Fund	18,702,624	16,691,838	12,894,226	16,569,597	22,235,219	26,744,287	30,933,809	39,144,879	49,001,913	62,900,092	62,900,092	62,900,092
Equipment and Project C/O Reserve	0	0	0	0	0	0	0	0	0	0	0	0
SUB-TOTAL DESIGNATED RESERVES	58,384,363	57,695,404	55,236,336	59,112,055	66,037,627	71,807,033	77,077,109	86,415,404	97,426,320	112,720,624	112,720,624	112,720,624
TOTAL RESERVES	58,384,363	57,695,404	55,236,336	59,112,055	66,037,627	71,807,033	77,077,109	86,415,404	97,426,320	112,720,624	112,720,624	112,720,624
FUND BALANCE, JUNE 30	0	0										
Total Current Resources	236,838,198	246,099,132	252,128,488	262,505,992	269,327,098	279,635,893	286,965,389	297,521,994	305,571,778	317,741,390		
Total Current Requirements	237,283,392	246,788,092	254,587,555	258,630,273	262,401,526	273,866,487	281,695,312	288,183,698	294,560,862	302,447,086		
DIFFERENCE	(445,194)	(688,959)	(2,459,068)	3,875,719	6,925,572	5,769,405	5,270,076	9,338,295	11,010,916	15,294,304		
Budget Stabilization Fund - % of Resources	8%	7%	5%	6%	8%	10%	11%	13%	16%	20%		

**035. GENERAL FUND
REVENUES BY SOURCE**

													FY 2017/2018	
													TO	
													FY 2027/2028	
													TOTAL	
	ACTUAL	CURRENT	BUDGET	PLAN	PLAN									
	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028		
150	Secured Tax	43,788,506	47,449,776	50,183,430	52,473,869	54,769,476	56,982,419	59,283,994	61,678,681	64,170,252	66,762,635	69,459,915	72,266,343	655,480,792
152	Unitary Roll - AB454	470,848	487,200	560,568	585,306	609,274	633,961	659,649	686,381	714,197	743,142	773,261	773,261	7,226,199
153	Property Tax in Lieu of VLF	16,217,917	17,686,985	18,705,959	19,559,724	20,415,416	21,240,294	22,098,210	22,990,833	23,919,571	24,885,886	25,891,302	26,937,403	244,331,583
155	Tax Delinquencies	352,830	483,605	786,365	802,092	818,134	834,497	851,187	868,210	885,575	903,286	921,352	939,779	9,094,081
156	Unsecured Tax	3,135,239	3,297,000	2,684,854	2,738,551	2,793,322	2,849,189	2,906,172	2,964,296	3,023,582	3,084,053	3,145,734	3,208,649	32,695,402
157	Supplemental Roll	1,536,439	1,558,000	1,129,688	928,002	946,562	965,493	984,803	1,004,499	1,024,589	1,045,081	1,065,982	1,087,302	11,740,000
159	Administrative Fees	(449,646)	(519,335)	(541,074)	(564,951)	(588,085)	(611,913)	(636,709)	(662,511)	(689,359)	(717,298)	(746,369)	(746,369)	(7,023,972)
160	Property Tax Shift (Excess ERAF)	0	1,760,000	0	0	0	0	0	0	0	0	0	0	1,760,000
181	General Fund Share of Tax Increment	1,556,663	1,595,835	1,596,077	1,685,940	1,809,090	2,393,044	2,493,181	2,582,071	2,659,878	2,740,019	2,822,564	2,907,586	25,285,286
	TOTAL PROPERTY TAXES	66,608,795	73,799,066	75,105,869	78,208,533	81,573,188	85,286,982	88,640,486	92,112,461	95,708,284	99,446,805	103,333,742	107,373,954	980,589,371
300	Sales and Use Tax	29,408,259	30,244,896	30,266,206	29,388,724	30,232,797	31,101,440	31,995,375	32,915,347	33,862,120	34,836,482	35,839,245	36,871,244	357,553,875
300	Additional Sales Tax - Downtown	0	0	100,000	230,000	460,000	590,000	720,000	840,000	970,000	1,100,000	1,131,725	1,164,375	7,306,100
	TOTAL SALES AND USE TAXES	29,408,259	30,244,896	30,366,206	29,618,724	30,692,797	31,691,440	32,715,375	33,755,347	34,832,120	35,936,482	36,970,969	38,035,620	364,859,975
301	Sales and Use Tax - Public Safety	1,621,073	1,546,134	1,547,223	1,502,366	1,545,515	1,589,921	1,635,619	1,682,649	1,731,048	1,780,858	1,832,120	1,884,876	18,278,328
	TOTAL SALES AND USE TAX - PUBLIC SAFETY	1,621,073	1,546,134	1,547,223	1,502,366	1,545,515	1,589,921	1,635,619	1,682,649	1,731,048	1,780,858	1,832,120	1,884,876	18,278,328
450	Business License Tax	1,818,751	1,804,053	1,840,495	1,876,937	1,914,476	1,952,766	1,991,821	2,031,657	2,092,607	2,155,385	2,220,047	2,286,648	22,166,893
451	Construction Tax	4,718,733	5,039,241	4,582,427	4,134,076	3,686,757	3,240,492	2,795,302	2,851,208	2,908,232	2,966,397	3,025,725	3,086,239	38,316,096
452	Real Property Transfer Tax	1,770,333	2,500,701	1,835,575	1,442,677	1,485,958	1,530,536	1,576,453	1,623,746	1,672,458	1,722,632	1,774,311	1,827,541	18,992,588
xxx	Measure B	0	0	0	2,900,000	2,972,500	3,046,813	3,122,983	3,201,057	3,281,084	3,363,111	3,447,189	3,533,368	28,868,105
	TOTAL OTHER TAXES	8,307,817	9,343,995	8,258,497	10,353,690	10,059,691	9,770,607	9,486,558	9,707,669	9,954,382	10,207,525	10,467,272	10,733,797	108,343,682
453	Transient Occupancy Tax	16,589,743	16,294,653	16,041,424	14,578,827	16,402,651	17,507,312	17,986,025	18,476,885	18,980,184	19,496,224	20,016,834	20,751,945	196,532,965
453-4	Transient Occupancy Tax - S/T Rentals	0	0	500,000	515,000	530,450	546,364	562,754	579,637	597,026	614,937	633,385	652,387	5,731,940
	TOTAL TRANSIENT OCCUPANCY TAX	16,589,743	16,294,653	16,541,424	15,093,827	16,933,101	18,053,675	18,548,780	19,056,522	19,577,210	20,111,161	20,650,219	21,404,332	202,264,904
454-4	Utility User's Tax - Other Phone	599,430	996,750	1,006,717	1,016,785	1,026,952	1,037,222	1,047,594	1,058,070	1,068,651	1,079,337	1,090,131	1,101,032	11,529,241
454-6	Utility User's Tax - Sprint	68,340	91,520	92,435	93,360	94,293	95,236	96,189	97,150	98,122	99,103	100,094	101,095	1,058,597
454-7	Utility User's Tax - AT&T	893,680	1,196,804	1,208,772	1,220,860	1,233,069	1,245,399	1,257,853	1,270,432	1,283,136	1,295,967	1,308,927	1,322,016	13,843,236
454-8	Utility User's Tax - Other Electric	356,614	277,026	279,796	285,392	291,100	296,922	302,861	308,918	315,096	321,398	327,826	334,383	3,340,720
454-9	Utility User's Tax - PG&E Electric	4,254,412	3,347,612	3,381,088	3,448,710	3,517,684	3,588,037	3,659,798	3,732,994	3,807,654	3,883,807	3,961,483	4,040,713	40,369,581
454-10	Utility User's Tax - PG&E Gas	754,204	688,463	702,232	716,277	730,602	745,214	760,119	775,321	790,827	806,644	822,777	839,232	8,377,709
454-xx	Utility User's Tax - Silicon Valley Clean Eng	0	1,142,639	1,154,065	1,177,146	1,200,689	1,224,703	1,249,197	1,274,181	1,299,665	1,325,658	1,352,171	1,379,214	13,779,328
454-21	Utility User's Tax - Verizon	244,078	326,866	330,134	333,436	336,770	340,138	343,539	346,975	350,444	353,949	357,488	361,063	3,780,801
454-22	Utility User's Tax - Other Gas	163,733	139,623	142,415	145,263	148,169	151,132	154,155	157,238	160,383	163,590	166,862	170,199	1,699,029
	TOTAL UTILITY USERS TAXES	7,334,491	8,207,302	8,297,656	8,437,228	8,579,328	8,724,004	8,871,304	9,021,279	9,173,978	9,329,454	9,487,760	9,648,948	97,778,242
600-1	Franchise - Air Products	29,681	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	330,000
600-2	Franchise - Cal Water Service	27,707	26,309	27,000	27,000	27,000	27,000	27,000	27,000	27,000	27,000	27,000	27,000	296,309
600-3	Franchise - Taxicab Service	11,229	0	0	0	0	0	0	0	0	0	0	0	0
602	Franchise - Comcast Cable	1,285,704	1,298,561	1,311,547	1,324,662	1,337,909	1,351,288	1,364,801	1,378,449	1,392,233	1,406,155	1,420,217	1,434,419	15,020,240
603	Franchise - PG&E	2,735,631	2,817,019	2,869,697	2,923,360	2,978,027	3,033,716	3,090,447	3,148,238	3,207,110	3,267,083	3,328,178	3,390,415	34,053,290
604	Franchise - Specialty Garbage	1,908,093	1,924,557	2,026,655	2,067,188	2,108,532	2,150,702	2,193,717	2,237,591	2,282,343	2,327,990	2,374,549	2,422,040	24,115,863

**035. GENERAL FUND
REVENUES BY SOURCE**

		PLAN	FY 2028/2029 TO FY 2037/2038 TOTAL	FY 2017/2018 TO FY 2037/2038 TOTAL									
		2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034	2034/2035	2035/2036	2036/2037	2037/2038		
150	Secured Tax	75,186,344	78,224,520	81,385,662	84,674,755	88,096,988	91,657,757	95,362,681	99,217,604	103,228,610	107,402,029	904,436,949	1,559,917,741
152	Unitary Roll - AB454	804,603	837,219	871,158	906,475	943,226	981,469	1,021,266	1,062,678	1,105,773	1,150,614	9,684,481	16,910,681
153	Property Tax in Lieu of VLF	28,025,838	29,158,323	30,336,644	31,562,659	32,838,302	34,165,585	35,546,602	36,983,531	38,478,640	40,034,289	337,130,414	581,461,997
155	Tax Delinquencies	948,992	977,462	1,006,786	1,036,990	1,068,099	1,100,142	1,133,146	1,167,141	1,202,155	1,238,220	10,879,134	19,973,215
156	Unsecured Tax	3,304,909	3,404,056	3,506,177	3,611,363	3,719,704	3,831,295	3,946,234	4,064,621	4,186,559	4,312,156	37,887,072	70,582,475
157	Supplemental Roll	1,119,921	1,153,519	1,188,124	1,223,768	1,260,481	1,298,295	1,337,244	1,377,362	1,418,682	1,461,243	12,838,639	24,578,638
159	Administrative Fees	(776,622)	(808,103)	(840,862)	(874,950)	(910,423)	(947,337)	(985,749)	(1,025,721)	(1,067,317)	(1,110,599)	(9,347,684)	(16,371,656)
160	Property Tax Shift (Excess ERAF)	0	0	0	0	0	0	0	0	0	0	0	1,760,000
181	General Fund Share of Tax Increment	2,995,158	3,085,358	3,178,263	3,273,956	3,378,263	3,485,528	3,590,094	3,697,797	3,808,731	3,922,993	34,416,140	59,701,426
TOTAL PROPERTY TAXES		111,609,143	116,032,353	120,631,953	125,415,015	130,394,640	135,572,735	140,951,517	146,545,012	152,361,833	158,410,944	1,337,925,145	2,318,514,516
300	Sales and Use Tax	37,933,340	39,026,418	40,151,389	41,309,194	42,500,798	43,727,196	44,989,414	46,288,507	47,625,560	49,001,693	432,553,509	790,107,384
300	Additional Sales Tax - Downtown	1,197,980	1,232,565	1,268,162	1,304,798	1,342,506	1,381,316	1,421,261	1,462,375	1,463,899	1,506,246	13,581,109	20,887,209
TOTAL SALES AND USE TAXES		39,131,320	40,258,983	41,419,551	42,613,992	43,843,304	45,108,512	46,410,675	47,750,881	49,089,459	50,507,939	446,134,618	810,994,592
301	Sales and Use Tax - Public Safety	1,939,171	1,995,049	2,052,559	2,111,746	2,172,661	2,235,356	2,299,881	2,366,291	2,434,642	2,504,990	22,112,346	40,390,674
TOTAL SALES AND USE TAX - PUBLIC SAFETY		1,939,171	1,995,049	2,052,559	2,111,746	2,172,661	2,235,356	2,299,881	2,366,291	2,434,642	2,504,990	22,112,346	40,390,674
450	Business License Tax	2,355,248	2,425,905	2,498,682	2,573,643	2,650,852	2,730,378	2,812,289	2,896,658	2,983,557	2,983,557	26,910,769	49,077,662
451	Construction Tax	3,147,964	3,210,923	3,275,142	3,340,645	3,407,458	3,475,607	3,545,119	3,616,021	3,688,342	3,688,342	34,395,562	72,711,658
452	Real Property Transfer Tax	1,882,367	1,938,838	1,997,003	2,056,913	2,118,620	2,182,179	2,247,644	2,315,074	2,384,526	2,456,062	21,579,225	40,571,813
xxx	Measure B	3,639,369	3,748,551	3,861,007	3,976,837	4,096,142	4,219,027	4,345,597	4,475,965	4,610,244	4,748,552	41,721,292	70,589,397
TOTAL OTHER TAXES		11,024,948	11,324,217	11,631,834	11,948,038	12,273,072	12,607,190	12,950,650	13,303,718	13,666,669	13,876,512	124,606,848	232,950,530
453	Transient Occupancy Tax	21,491,746	22,194,880	22,871,954	23,558,113	24,264,856	24,992,802	25,742,586	26,514,863	27,310,309	28,129,618	247,071,727	443,604,691
453-4	Transient Occupancy Tax - S/T Rentals	671,958	692,117	712,880	734,267	756,295	778,984	802,353	826,424	851,217	876,753	7,703,248	13,435,187
TOTAL TRANSIENT OCCUPANCY TAX		22,163,704	22,886,996	23,584,834	24,292,379	25,021,151	25,771,785	26,544,939	27,341,287	28,161,526	29,006,372	254,774,974	457,039,878
454-4	Utility User's Tax - Other Phone	1,112,042	1,123,163	1,134,394	1,145,738	1,157,196	1,168,768	1,180,455	1,192,260	1,204,182	1,216,224	11,634,423	23,163,664
454-6	Utility User's Tax - Sprint	102,106	103,127	104,158	105,200	106,252	107,314	108,388	109,471	110,566	111,672	1,068,255	2,126,852
454-7	Utility User's Tax - AT&T	1,335,237	1,348,589	1,362,075	1,375,696	1,389,452	1,403,347	1,417,380	1,431,554	1,445,870	1,460,329	13,969,528	27,812,764
454-8	Utility User's Tax - Other Electric	341,070	347,892	354,850	361,947	369,186	376,569	384,101	391,783	399,618	407,611	3,734,625	7,075,345
454-9	Utility User's Tax - PG&E Electric	4,121,527	4,203,958	4,288,037	4,373,798	4,461,274	4,550,499	4,641,509	4,734,339	4,829,026	4,925,607	45,129,573	85,499,154
454-10	Utility User's Tax - PG&E Gas	856,017	873,137	890,600	908,412	926,580	945,112	964,014	983,295	1,002,960	1,023,020	9,373,148	17,750,858
454-xx	Utility User's Tax - Silicon Valley Clean Eng	1,406,799	1,434,935	1,463,633	1,492,906	1,522,764	1,553,219	1,584,284	1,615,970	1,648,289	1,681,255	15,404,054	29,183,382
454-21	Utility User's Tax - Verizon	364,674	368,320	372,004	375,724	379,481	383,276	387,108	390,980	394,889	398,838	3,815,294	7,596,095
454-22	Utility User's Tax - Other Gas	173,603	177,075	180,617	184,229	187,914	191,672	195,505	199,416	203,404	207,472	1,900,907	3,599,936
TOTAL UTILITY USERS TAXES		9,813,075	9,980,196	10,150,368	10,323,649	10,500,099	10,679,777	10,862,745	11,049,067	11,238,805	11,432,026	106,029,808	203,808,049
600-1	Franchise - Air Products	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	300,000	630,000
600-2	Franchise - Cal Water Service	27,000	27,000	27,000	27,000	27,000	27,000	27,000	27,000	27,000	27,000	270,000	566,309
600-3	Franchise - Taxicab Service	0	0	0	0	0	0	0	0	0	0	0	0
602	Franchise - Comcast Cable	1,448,763	1,463,251	1,477,884	1,492,662	1,507,589	1,522,665	1,537,892	1,553,270	1,568,803	1,584,491	15,157,271	30,177,511
603	Franchise - PG&E	3,453,815	3,518,402	3,584,196	3,651,220	3,719,498	3,789,053	3,859,908	3,932,088	4,005,618	4,080,523	37,594,321	71,647,611
604	Franchise - Specialty Garbage	2,470,481	2,519,891	2,570,289	2,621,694	2,674,128	2,727,611	2,782,163	2,837,806	2,894,562	2,952,454	27,051,079	51,166,943

**035. GENERAL FUND
REVENUES BY SOURCE**

													FY 2017/2018	
													TO	
		ACTUAL	CURRENT	BUDGET	PLAN	FY 2027/2028								
		2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	TOTAL
606	Host Fees - Garbage	876,603	878,704	896,686	915,709	933,632	954,426	975,677	1,000,068	1,025,070	1,050,697	1,082,218	1,114,684	10,827,571
607	Franchise - AT&T	243,085	206,622	206,622	206,622	206,622	206,622	206,622	206,622	206,622	206,622	206,622	206,622	2,272,842
TOTAL FRANCHISE FEES		7,117,732	7,181,772	7,368,207	7,494,542	7,621,722	7,753,755	7,888,263	8,027,968	8,170,378	8,315,547	8,468,784	8,625,180	86,916,116
751-4	Rental - American Medical Response	9,636	9,924	10,224	0	0	0	0	0	0	0	0	0	20,148
751-5	Rental - Cal West Automotive	15,600	15,600	15,717	16,674	17,174	17,689	18,220	18,767	19,330	19,910	20,507	21,122	200,710
751-6	Rental - City Real Property	20,950	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	60,500
751-8	Rental - 5th Matador	54,771	0	0	0	0	0	0	0	0	0	0	0	0
751-17	Rental - Downtown Properties	43,956	40,260	40,260	0	0	0	0	0	0	0	0	0	80,520
751-21	Rental - 239 Commercial Street	67,780	72,232	74,580	76,812	0	0	0	0	0	0	0	0	223,624
751-23	Rental - Courthouse Parking	45,457	46,830	46,228	16,232	0	0	0	0	0	0	0	0	111,290
751-24	Rental - Dental	28,361	29,212	30,088	20,456	0	0	0	0	0	0	0	0	79,756
752-1	Rental - Indoor Sports Center	116,942	84,000	119,281	121,667	124,100	124,100	126,582	126,582	129,114	129,114	131,696	131,696	1,347,930
752-3	Rental - Park Buildings	84,698	90,000	95,000	96,900	98,838	100,815	102,831	104,888	106,985	109,125	111,308	113,534	1,130,223
752-4	Rental - Picnic Areas	118,487	120,000	120,000	122,400	124,848	127,345	129,892	132,490	135,139	137,842	140,599	143,411	1,433,967
752-5	Rental - Performing Arts Center	153,716	117,000	125,000	127,500	130,050	132,651	135,304	138,010	140,770	143,586	146,457	149,387	1,485,715
752-6	Rental - Community Center	104,603	50,000	100,000	102,000	104,400	106,121	108,243	110,408	112,616	114,869	117,166	119,509	1,144,972
752-7	Rental - Athletic Fields	204,229	205,000	205,000	209,100	213,282	217,548	221,899	226,337	230,863	235,481	240,190	244,994	2,449,693
752-9	Rental - Equipment	9,800	10,000	10,000	10,200	10,404	10,612	10,824	11,041	11,262	11,487	11,717	11,951	119,497
752-10	Rental - Senior Center	108,706	100,000	110,000	112,200	114,444	114,444	116,733	116,733	119,068	119,068	121,449	121,449	1,265,587
752-15	Rental - Banner Installations	3,600	2,000	2,000	2,000	2,000	2,000	2,000	2,040	2,040	2,040	2,040	2,040	22,200
752-16	Rental - Non Profit Use - Park Buildings	21,914	22,500	22,950	22,950	23,409	23,409	23,877	23,877	24,355	24,355	24,842	24,842	261,365
752-19	Rental - Ropes Course	2,000	200	1,200	1,224	1,248	1,273	1,299	1,325	1,351	1,378	1,406	1,434	13,340
754-2	Tower / Antenna Rental - Nextel	2,600	0	0	0	0	0	0	0	0	0	0	0	0
754-4	Tower/Antenna Rental - Sprint	8,713	8,976	9,245	9,522	9,808	10,102	10,405	10,717	11,039	11,370	11,711	12,062	114,956
754-5	Tower/Antenna Rental - Cingular (AT&T)	74,927	95,431	99,146	100,006	101,006	102,016	103,036	104,067	105,107	106,158	107,220	108,292	1,131,486
754-6	Tower/Antenna Rental - T-Mobile	73,694	90,005	93,136	96,209	99,384	102,664	106,051	109,551	113,166	116,901	120,759	124,744	1,172,569
754-10	Tower/Antenna Rental - Clearwire	47,498	49,560	51,542	53,604	55,748	57,978	60,297	62,709	65,217	67,826	70,539	73,361	668,382
3606-42	SMART Station Rent	422,842	545,450	668,057	790,665	806,478	822,608	839,060	855,841	881,516	907,962	935,201	963,257	9,016,095
3607-43	Water Pollution Control Plant Rent	372,478	502,797	645,778	794,278	810,163	826,366	842,894	859,752	885,544	912,110	939,474	967,658	8,986,814
3610-42	Landfill Rent	263,547	339,965	416,384	492,802	502,658	512,711	522,965	533,425	549,427	565,910	582,888	600,374	5,619,510
TOTAL RENTS AND CONCESSIONS		2,481,504	2,652,442	3,118,316	3,400,901	3,354,583	3,417,952	3,487,913	3,554,059	3,649,411	3,741,990	3,842,667	3,940,616	38,160,850
901	Federal Grants	8,278	0	0	0	0	0	0	0	0	0	0	0	0
930	Bureau of Justice Grant	6,144	11,999	0	0	0	0	0	0	0	0	0	0	11,999
938	ISTEA Grant	278,202	0	0	0	0	0	0	0	0	0	0	0	0
965	Homeland Security Grants	2,941	112,967	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	136,967
1107	CLSA Inter-Library Loan	3,360	0	0	0	0	0	0	0	0	0	0	0	0
1110	Bus Shelter Advertising	7,191	2,511	2,587	2,665	2,745	2,827	2,912	2,999	3,089	3,182	3,278	3,376	32,172
1111	County of Santa Clara Reimbursement	1,300	0	0	0	0	0	0	0	0	0	0	0	0
1114	Other Agencies - Reimbursement	2,604	0	0	0	0	0	0	0	0	0	0	0	0
1119-1	PCJPB Reimbursement - Multimodal	91,501	218,422	222,791	227,246	231,791	236,427	241,156	245,979	253,358	260,959	268,788	276,851	2,683,769
1121	Silicon Valley Council on Aging Grant	9,224	0	0	0	0	0	0	0	0	0	0	0	0
1122	Fremont Pool Cost Sharing	22,341	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	231,000
1123	Columbia Pool Cost Sharing	28,037	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	660,000
1126	Cupertino School District Reimbursement	64,896	0	0	0	0	0	0	0	0	0	0	0	0
New	Santa Clara Valley Urban Runoff Pollution Prog	0	0	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	500,000
1129	Santa Clara Valley Water District	38,041	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL FEDERAL & INTERGOVERNMENTAL		564,058	426,899	358,778	363,311	367,936	372,654	377,468	382,378	389,848	397,541	405,465	413,627	4,255,907

**035. GENERAL FUND
REVENUES BY SOURCE**

		PLAN	PLAN	PLAN	FY 2028/2029 TO FY 2037/2038 TOTAL	FY 2017/2018 TO FY 2037/2038 TOTAL							
		2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034	2034/2035	2035/2036	2036/2037	2037/2038		
606	Host Fees - Garbage	1,148,125	1,182,569	1,218,046	1,254,587	1,330,991	1,370,921	1,412,049	1,454,410	1,498,043	1,518,246	13,387,987	24,215,558
607	Franchise - AT&T	206,622	206,622	206,622	206,622	206,622	206,622	206,622	206,622	206,622	206,622	2,066,220	4,339,062
TOTAL FRANCHISE FEES		8,784,807	8,947,734	9,114,036	9,283,786	9,495,828	9,673,871	9,855,633	10,041,197	10,230,649	10,399,336	95,826,878	182,742,994
751-4	Rental - American Medical Response	0	0	0	0	0	0	0	0	0	0	0	20,148
751-5	Rental - Cal West Automotive	21,756	22,408	23,081	23,773	24,486	25,221	25,978	26,757	27,560	28,386	249,406	450,116
751-6	Rental - City Real Property	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	55,000	115,500
751-8	Rental - 5th Matador	0	0	0	0	0	0	0	0	0	0	0	0
751-17	Rental - Downtown Properties	0	0	0	0	0	0	0	0	0	0	0	80,520
751-21	Rental - 239 Commercial Street	0	0	0	0	0	0	0	0	0	0	0	223,624
751-23	Rental - Courthouse Parking	0	0	0	0	0	0	0	0	0	0	0	111,290
751-24	Rental - Dental	0	0	0	0	0	0	0	0	0	0	0	79,756
752-1	Rental - Indoor Sports Center	134,330	134,330	137,016	137,016	139,757	139,757	142,552	142,552	145,403	145,403	1,398,115	2,746,045
752-3	Rental - Park Buildings	115,804	118,121	120,483	122,893	125,350	127,857	130,415	133,023	135,683	138,397	1,268,027	2,398,250
752-4	Rental - Picnic Areas	146,279	149,205	152,189	155,233	158,337	161,504	164,734	168,029	171,390	174,817	1,601,718	3,035,684
752-5	Rental - Performing Arts Center	152,374	155,422	158,530	161,701	164,935	168,234	171,598	175,030	178,531	182,101	1,668,456	3,154,171
752-6	Rental - Community Center	121,899	124,337	126,824	129,361	131,948	134,587	137,279	140,024	142,825	145,681	1,334,765	2,479,737
752-7	Rental - Athletic Fields	249,894	254,892	259,990	265,189	270,493	275,903	281,421	287,049	292,790	298,646	2,736,268	5,185,961
752-9	Rental - Equipment	12,190	12,434	12,682	12,936	13,195	13,459	13,728	14,002	14,282	14,568	133,476	252,974
752-10	Rental - Senior Center	123,878	123,878	126,355	126,355	128,883	128,883	131,460	131,460	134,089	134,089	1,289,331	2,554,917
752-15	Rental - Banner Installations	2,081	2,081	2,081	2,081	2,081	2,122	2,122	2,122	2,122	2,122	21,016	43,216
752-16	Rental - Non Profit Use - Park Buildings	25,339	25,339	25,845	25,845	26,362	26,362	26,890	26,890	27,427	27,976	264,275	525,641
752-19	Rental - Ropes Course	1,463	13,606	1,492	13,879	1,522	14,156	1,552	14,439	1,583	14,728	78,421	91,761
754-2	Tower / Antenna Rental - Nextel	0	0	0	0	0	0	0	0	0	0	0	0
754-4	Tower/Antenna Rental - Sprint	12,424	12,797	13,181	13,576	13,983	14,403	14,835	15,280	15,738	16,211	142,428	257,384
754-5	Tower/Antenna Rental - Cingular (AT&T)	109,375	110,469	111,574	112,689	113,816	114,954	116,104	117,265	118,438	119,622	1,144,305	2,275,791
754-6	Tower/Antenna Rental - T-Mobile	128,860	133,113	137,505	142,043	146,730	151,572	156,574	161,741	167,079	172,592	1,497,810	2,670,380
754-10	Tower/Antenna Rental - Clearwire	76,295	79,347	82,521	85,822	89,255	92,825	96,538	100,399	104,415	108,592	916,008	1,584,391
3606-42	SMART Station Rent	992,155	1,021,919	1,052,577	1,084,154	1,116,679	1,150,179	1,184,684	1,220,225	1,256,832	1,294,537	11,373,940	20,390,035
3607-43	Water Pollution Control Plant Rent	996,688	1,026,588	1,057,386	1,089,108	1,121,781	1,155,434	1,190,097	1,225,800	1,262,574	1,300,451	11,425,907	20,412,721
3610-42	Landfill Rent	618,385	636,937	656,045	675,727	695,998	716,878	738,385	760,536	783,352	806,853	7,089,097	12,708,607
TOTAL RENTS AND CONCESSIONS		4,046,970	4,162,722	4,262,857	4,384,881	4,491,092	4,619,791	4,732,445	4,868,125	4,987,614	5,131,273	45,687,769	83,848,620
901	Federal Grants	0	0	0	0	0	0	0	0	0	0	0	0
930	Bureau of Justice Grant	0	0	0	0	0	0	0	0	0	0	0	11,999
938	ISTEA Grant	0	0	0	0	0	0	0	0	0	0	0	0
965	Homeland Security Grants	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	24,000	160,967
1107	CLSA Inter-Library Loan	6,110	6,110	6,110	6,110	6,110	6,110	6,110	6,110	6,110	6,110	61,100	61,100
1110	Bus Shelter Advertising	3,477	3,582	3,689	3,800	3,914	4,031	4,152	4,277	4,405	4,537	39,862	72,034
1111	County of Santa Clara Reimbursement	0	0	0	0	0	0	0	0	0	0	0	0
1114	Other Agencies - Reimbursement	0	0	0	0	0	0	0	0	0	0	0	0
1119-1	PCJPB Reimbursement - Multimodal	285,157	293,712	302,523	311,599	320,947	330,575	340,492	350,707	361,228	361,228	3,258,167	5,941,936
1121	Silicon Valley Council on Aging Grant	0	0	0	0	0	0	0	0	0	0	0	0
1122	Fremont Pool Cost Sharing	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	210,000	441,000
1123	Columbia Pool Cost Sharing	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	600,000	1,260,000
1126	Cupertino School District Reimbursement	0	0	0	0	0	0	0	0	0	0	0	0
New	Santa Clara Valley Urban Runoff Pollution Prog	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	500,000	1,000,000
1129	Santa Clara Valley Water District	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL FEDERAL & INTERGOVERNMENTAL		428,144	436,803	445,722	454,908	464,370	474,116	484,154	494,494	505,143	505,275	4,693,130	8,949,036

**035. GENERAL FUND
REVENUES BY SOURCE**

													FY 2017/2018
													TO
													FY 2027/2028
													TOTAL
	ACTUAL	CURRENT	BUDGET	PLAN									
	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	
1002 Office of Emergency Services	0	17,700	0	0	0	0	0	0	0	0	0	0	17,700
1012 Homeowner's Property Tax Relief	222,858	222,960	222,960	222,960	222,960	222,960	222,960	222,960	222,960	222,960	222,960	222,960	2,452,560
1014 Motor Vehicle License Fees	66,468	0	0	0	0	0	0	0	0	0	0	0	0
1017 Office of Traffic Safety	64,679	54,441	0	0	0	0	0	0	0	0	0	0	54,441
1018 POST Reimbursement	12,038	368	0	0	0	0	0	0	0	0	0	0	368
1025 Mandated Cost - SB 90	41,025	79,591	81,182	82,806	84,462	86,151	87,874	87,874	90,511	93,226	96,023	98,903	968,605
1025 Mandated Costs PY Reimbursement	0	33,333	33,333	33,333	33,333	33,333	33,333	33,333	33,333	33,333	33,333	33,333	366,663
1027 Miscellaneous State Grants	136,062	0	0	0	0	0	0	0	0	0	0	0	0
1041 State Tire Enforcement Grant	9,644	9,644	13,887	13,463	0	0	0	0	0	0	0	0	36,994
1044 State Department of Corrections	2,733	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL STATE SHARED REVENUE	555,509	418,037	351,362	352,562	340,755	342,444	344,167	344,167	346,804	349,519	352,316	355,196	3,897,331
1349 Certified Unified Program Agency	891,432	900,000	927,000	954,810	983,454	1,012,958	1,043,347	1,074,647	1,106,886	1,140,093	1,174,296	1,209,525	11,527,016
1353 Permit - Bingo	150	0	0	0	0	0	0	0	0	0	0	0	0
1359 Permit - Hazardous Materials	59,029	100,000	103,000	106,090	109,273	112,551	115,927	119,405	122,987	126,677	130,477	134,392	1,280,780
1362 Permit - Fire Operations	257,900	360,000	321,071	356,281	366,969	377,979	389,318	400,997	413,027	425,418	438,181	451,326	4,300,567
1368 Permit - Transportation	20,060	18,831	19,396	19,978	20,577	21,195	21,831	22,485	23,160	23,855	24,570	25,308	241,186
1370 Permit - Taxi Driver and Vehicle	15,269	16,138	0	0	0	0	0	0	0	0	0	0	16,138
1371 Permit - Misc. Public Safety	33,212	50,000	26,526	27,322	28,141	28,986	29,855	30,751	31,673	32,624	33,602	34,610	354,091
1372 Permit - Liquidambar Street	1,290	0	0	0	0	0	0	0	0	0	0	0	0
1373 Adult Entertainment Permits	4,698	14,577	15,014	15,464	15,928	16,406	16,898	17,405	17,928	18,465	19,019	19,590	186,696
1374 OCM Special Event Permit Fee	3,533	3,800	3,800	3,800	3,800	3,800	3,800	3,800	3,800	3,800	3,800	3,800	41,800
TOTAL PERMITS AND LICENSES	1,286,572	1,463,346	1,415,807	1,483,745	1,528,144	1,573,874	1,620,976	1,669,491	1,719,462	1,770,932	1,823,946	1,878,550	17,948,273
1502-1 Fines - Overdue Material - Circulation Desk	47,698	42,150	41,307	40,481	39,671	38,878	38,100	37,338	36,591	35,860	35,142	34,440	419,959
1502-2 Fines - Overdue/Lost & Damaged-Internet	159,023	168,685	168,300	171,666	175,099	178,601	182,173	185,817	189,533	193,324	197,190	201,134	2,011,523
1503-1 Fines - Parking	515,098	500,000	400,000	408,000	416,160	424,483	432,973	441,632	450,465	459,474	468,664	478,037	4,879,888
1504 Fines - Traffic and Criminal	378,126	225,000	229,500	234,090	238,772	243,547	248,418	253,387	258,454	263,623	268,896	274,274	2,737,961
1506 Juvenile Diversion	1,660	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	22,000
1507 Late Payment Penalties	19,186	15,000	5,100	5,202	5,306	5,412	5,520	5,631	5,800	5,974	6,153	6,338	71,435
1509 Returned Check Charge	6,420	6,235	6,360	6,487	6,617	6,749	6,884	7,022	7,232	7,449	7,673	7,903	76,611
1516 Neighborhood Preservation Code Violations	70,242	55,000	56,100	57,222	58,366	59,534	60,724	61,939	63,178	64,441	65,730	67,045	669,279
1517 Fire Code	1,800	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL FINES AND FORFEITURES	1,199,253	1,014,070	908,667	925,148	941,992	959,205	976,794	994,765	1,013,254	1,032,145	1,051,448	1,071,170	10,888,657
1667 General Plan Maintenance Fees	1,329,516	1,215,670	1,031,060	846,837	663,008	679,583	696,573	713,987	731,837	750,133	772,637	772,637	8,873,960
1677 State Certified Access Specialist Fee	4,624	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL COMMUNITY DEVELOPMENT FEES	1,334,140	1,215,670	1,031,060	846,837	663,008	679,583	696,573	713,987	731,837	750,133	772,637	772,637	8,873,960
1801-1 Business License Processing-New Applications	4,455	16,561	16,892	17,230	17,575	17,926	18,285	18,650	19,210	19,786	20,380	20,380	202,876
1801-2 Business License Processing - Renewals	(80)	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL FINANCE FEES	4,375	16,561	16,892	17,230	17,575	17,926	18,285	18,650	19,210	19,786	20,380	20,380	202,876
2102 Library- Lost/Damaged Materials	5,257	3,000	2,760	2,540	2,337	2,150	1,978	1,820	1,674	1,540	1,417	1,304	22,519
TOTAL LIBRARY FEES	5,257	3,000	2,760	2,540	2,337	2,150	1,978	1,820	1,674	1,540	1,417	1,304	22,519

**035. GENERAL FUND
REVENUES BY SOURCE**

		PLAN	FY 2028/2029 TO FY 2037/2038 TOTAL	FY 2017/2018 TO FY 2037/2038 TOTAL									
		2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034	2034/2035	2035/2036	2036/2037	2037/2038		
1002	Office of Emergency Services	0	0	0	0	0	0	0	0	0	0	0	17,700
1012	Homeowner's Property Tax Relief	222,960	222,960	222,960	222,960	222,960	222,960	222,960	222,960	222,960	222,960	2,229,600	4,682,160
1014	Motor Vehicle License Fees	0	0	0	0	0	0	0	0	0	0	0	0
1017	Office of Traffic Safety	0	0	0	0	0	0	0	0	0	0	0	54,441
1018	POST Reimbursement	0	0	0	0	0	0	0	0	0	0	0	368
1025	Mandated Cost - SB 90	101,871	104,927	108,074	111,317	114,656	118,096	121,639	125,288	129,047	129,047	1,163,961	2,132,565
1025	Mandated Costs PY Reimbursement	33,333	0	0	0	0	0	0	0	0	0	33,333	399,996
1027	Miscellaneous State Grants	0	0	0	0	0	0	0	0	0	0	0	0
1041	State Tire Enforcement Grant	0	0	0	0	0	0	0	0	0	0	0	36,994
1044	State Department of Corrections	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL STATE SHARED REVENUE		358,164	327,887	331,034	334,277	337,616	341,056	344,599	348,248	352,007	352,007	3,426,894	7,324,224
1349	Certified Unified Program Agency	1,245,810	1,283,185	1,321,680	1,361,331	1,402,171	1,444,236	1,487,563	1,532,190	1,578,155	1,625,500	14,281,821	25,808,837
1353	Permit - Bingo	0	0	0	0	0	0	0	0	0	0	0	0
1359	Permit - Hazardous Materials	138,423	142,576	146,853	151,259	155,797	160,471	165,285	170,243	175,351	180,611	1,586,869	2,867,649
1362	Permit - Fire Operations	464,866	478,812	493,176	507,972	523,211	538,907	555,074	571,726	588,878	606,545	5,329,167	9,629,734
1368	Permit - Transportation	26,067	26,849	27,654	28,484	29,338	30,219	31,125	32,059	33,021	34,011	298,826	540,012
1370	Permit - Taxi Driver and Vehicle	0	0	0	0	0	0	0	0	0	0	0	16,138
1371	Permit - Misc. Public Safety	34,610	34,610	34,610	34,610	34,610	34,610	34,610	34,610	34,610	34,610	346,104	700,195
1372	Permit - Liquidambar Street	0	0	0	0	0	0	0	0	0	0	0	0
1373	Adult Entertainment Permits	20,178	20,783	21,406	22,049	22,710	23,391	24,093	24,816	25,560	26,327	231,313	418,009
1374	OCM Special Event Permit Fee	3,800	3,800	3,800	3,800	3,800	3,800	3,800	3,800	3,800	3,800	38,000	79,800
TOTAL PERMITS AND LICENSES		1,933,754	1,990,615	2,049,181	2,109,504	2,171,637	2,235,634	2,301,550	2,369,445	2,439,376	2,511,405	22,112,100	40,060,373
1502-1	Fines - Overdue Material - Circulation Desk	33,751	33,076	32,414	31,766	31,131	30,508	29,898	29,300	28,714	28,140	308,697	728,656
1502-2	Fines - Overdue/Lost & Damaged-Internet	205,157	209,260	213,445	217,714	222,068	226,510	231,040	235,661	240,374	245,181	2,246,409	4,257,932
1503-1	Fines - Parking	487,598	497,350	507,297	517,443	527,792	538,347	549,114	560,097	571,298	582,724	5,339,060	10,218,948
1504	Fines - Traffic and Criminal	279,759	285,354	291,061	296,883	302,820	308,877	315,054	321,355	327,783	334,338	3,063,285	5,801,246
1506	Juvenile Diversion	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	20,000	42,000
1507	Late Payment Penalties	6,528	6,723	6,925	7,133	7,347	7,567	7,794	8,028	8,269	8,269	74,584	146,020
1509	Returned Check Charge	8,140	8,384	8,636	8,895	9,162	9,437	9,720	10,011	10,312	10,312	93,008	169,620
1516	Neighborhood Preservation Code Violations	68,386	69,753	71,148	72,571	74,023	75,503	77,013	78,554	80,125	81,727	748,803	1,418,082
1517	Fire Code	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL FINES AND FORFEITURES		1,091,318	1,111,901	1,132,927	1,154,405	1,176,342	1,198,749	1,221,634	1,245,006	1,268,874	1,292,691	11,893,847	22,782,504
1667	General Plan Maintenance Fees	795,816	819,690	844,281	869,609	895,697	922,568	950,245	978,753	1,008,115	1,038,359	9,123,134	17,997,094
1677	State Certified Access Specialist Fee	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL COMMUNITY DEVELOPMENT FEES		795,816	819,690	844,281	869,609	895,697	922,568	950,245	978,753	1,008,115	1,038,359	9,123,134	17,997,094
1801-1	Business License Processing-New Applications	20,991	21,621	22,270	22,938	23,626	24,335	25,065	25,817	26,591	27,389	240,641	443,517
1801-2	Business License Processing - Renewals	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL FINANCE FEES		20,991	21,621	22,270	22,938	23,626	24,335	25,065	25,817	26,591	27,389	240,641	443,517
2102	Library- Lost/Damaged Materials	1,199	1,103	1,015	934	859	790	727	669	615	566	8,479	30,998
TOTAL LIBRARY FEES		1,199	1,103	1,015	934	859	790	727	669	615	566	8,479	30,998

**035. GENERAL FUND
REVENUES BY SOURCE**

													FY 2017/2018
													TO
													FY 2027/2028
	ACTUAL	CURRENT	BUDGET	PLAN	TOTAL								
	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	
2310 Recreation Credit (Net)	82	0	0	0	0	0	0	0	0	0	0	0	0
2347 Senior Adult Services	2	0	0	0	0	0	0	0	0	0	0	0	0
2351 Vending	3,500	6,000	6,000	5,999	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	65,999
2357 Youth Basketball League	141,820	142,249	145,094	147,996	150,956	153,975	157,054	160,196	163,399	166,667	170,001	173,401	1,730,988
2359 Adult Basketball	43,840	43,840	53,591	55,755	55,756	56,871	58,008	59,169	60,352	61,559	63,406	63,406	631,712
2360 Adult Volleyball	40,068	46,000	46,900	47,369	47,843	48,321	48,804	49,292	49,785	50,283	50,786	51,294	536,678
2361 Adult Drop-In Sports	42,635	22,000	42,600	43,452	44,321	45,207	46,112	47,034	47,975	48,934	49,913	50,911	488,458
2364 Youth Sports Classes	296,982	280,000	235,000	239,700	244,494	249,384	254,372	259,459	264,648	269,941	275,340	280,847	2,853,184
2365 Adult Sports Activities	100,647	112,200	75,000	76,500	78,030	79,591	81,182	82,806	84,462	86,151	87,874	89,632	933,429
2367 Youth Sports Camp	191,728	191,000	165,000	168,300	171,666	175,099	178,601	182,173	185,817	189,533	193,324	197,190	1,997,704
2370 Special Events HOTS	11,152	11,000	11,000	10,999	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	120,999
2375 Gymnastics - Youth	437,446	403,142	432,000	440,640	449,453	458,442	467,611	476,963	486,502	496,232	506,157	516,280	5,133,421
2381 Swim Pool Rentals	36,974	39,750	34,750	35,445	36,154	36,877	37,615	38,367	39,134	39,917	40,715	41,529	420,253
2383 Washington Pool Adult Swim Lessons	12,567	12,700	11,000	11,220	11,444	11,673	11,907	12,145	12,388	12,636	12,888	13,146	133,147
2386 Special Interest	(114)	0	0	0	0	0	0	0	0	0	0	0	0
2388 Visual Arts - Youth	27,951	38,737	38,750	39,525	40,316	41,122	41,944	42,783	43,639	44,512	45,402	46,310	463,039
2391 Visual Arts - Adult	10,479	10,200	10,404	10,612	10,824	11,041	11,262	11,487	11,717	11,951	12,309	12,309	124,116
2392 Dance Classes - Child	75,947	82,564	84,215	85,900	87,618	89,370	91,157	92,980	94,840	96,737	98,672	100,645	1,004,698
2393 Dance Classes - Adult	60,302	59,000	60,300	61,506	62,736	63,991	65,271	66,576	67,908	69,266	70,651	72,064	719,268
2394 Drama - Youth	23,908	20,035	20,436	20,845	21,262	21,687	22,121	22,563	23,014	23,475	23,944	24,423	243,803
2396 Cultural Arts Theater Tickets	29,528	21,046	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	271,046
2397 Preschool Programs	260,618	255,862	282,030	287,671	293,424	299,292	305,278	311,384	317,612	323,964	330,443	337,052	3,344,012
2401 Neighborhood Recreation	503,199	496,217	512,743	522,913	533,371	544,039	554,919	566,018	577,338	588,885	600,663	612,676	6,109,782
2406 Senior Adults Dances	4,063	3,840	4,500	5,160	5,160	6,480	6,480	7,800	7,800	9,120	9,120	10,440	75,900
2407 Senior Adult Programs	104,896	102,500	105,700	108,871	112,137	115,501	118,966	122,535	126,211	129,998	133,898	137,915	1,314,232
2408 Senior Adult Trips	50,525	110,000	120,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	1,400,000
2409 Senior Adult Special Events	10,122	10,500	10,860	10,860	11,220	11,220	11,580	11,580	11,940	11,940	12,300	12,300	126,300
2410 Therapeutic Services Program	12,184	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	137,500
2411 Senior Center Membership	63,834	67,500	67,500	73,000	73,000	73,000	73,000	80,300	80,300	80,300	80,300	88,330	836,530
2412 Senior Adult Lunch Program	6,413	11,385	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	131,385
2413 Teen Programs Co-OP	31,190	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	385,000
2417 Registration Service Fees	6,810	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,180	6,180	66,360
2418 Fremont Pool User Fees	53,626	55,190	56,570	57,701	58,855	60,032	61,233	62,458	63,707	64,981	66,280	67,606	674,613
2422-1 Elementary After School and Summer Programs	50,340	71,974	77,493	79,043	80,624	82,236	83,881	85,559	87,270	89,015	90,795	92,611	920,501
2422-2 After School Programs - Summer Drop In	1,675	0	0	0	0	0	0	0	0	0	0	0	0
2422-4 After School Programs - Intersessions Classes	13,128	0	0	0	0	0	0	0	0	0	0	0	0
2423 Pottery - Adult	187,794	135,720	169,000	172,380	175,828	179,344	182,931	186,590	190,321	194,128	198,010	201,971	1,986,223
2424 Music - Child	120,699	150,000	153,000	156,060	159,181	162,365	165,612	168,924	172,303	175,749	179,264	182,849	1,825,307
2425 Music - Adult	1,723	1,723	1,500	1,530	1,561	1,592	1,624	1,656	1,689	1,723	1,757	1,793	18,148
2455 Teen Programs	37,438	34,831	38,187	38,951	39,730	40,524	41,335	42,162	43,005	43,865	44,742	45,637	452,968
2465 Columbia Co-Op Sports	45,224	45,000	45,900	46,818	47,754	48,709	49,684	50,677	51,691	52,725	53,779	54,855	547,592

**035. GENERAL FUND
REVENUES BY SOURCE**

		PLAN	FY 2028/2029 TO FY 2037/2038 TOTAL	FY 2017/2018 TO FY 2037/2038 TOTAL									
		2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034	2034/2035	2035/2036	2036/2037	2037/2038		
2310	Recreation Credit (Net)	0	0	0	0	0	0	0	0	0	0	0	0
2347	Senior Adult Services	0	0	0	0	0	0	0	0	0	0	0	0
2351	Vending	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	60,000	125,999
2357	Youth Basketball League	176,869	180,406	184,014	187,695	191,448	195,277	199,183	203,167	207,230	211,375	1,936,664	3,667,652
2359	Adult Basketball	65,308	67,267	69,285	71,364	73,505	75,710	77,981	80,321	82,730	85,212	748,682	1,380,394
2360	Adult Volleyball	51,807	52,325	52,848	53,377	53,910	54,449	54,994	55,544	56,099	56,660	542,014	1,078,691
2361	Adult Drop-In Sports	51,929	52,968	54,027	55,108	56,210	57,334	58,481	59,650	60,843	62,060	568,610	1,057,068
2364	Youth Sports Classes	286,464	292,193	298,037	303,998	310,078	316,279	322,605	329,057	335,638	342,351	3,136,697	5,989,882
2365	Adult Sports Activities	91,425	93,253	95,118	97,020	98,961	100,940	102,959	105,018	107,118	109,261	1,001,074	1,934,503
2367	Youth Sports Camp	201,134	205,157	209,260	213,445	217,714	222,068	226,510	231,040	235,661	240,374	2,202,362	4,200,066
2370	Special Events HOTS	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	110,000	230,999
2375	Gymnastics - Youth	526,606	537,138	547,880	558,838	570,015	581,415	593,043	604,904	617,002	629,342	5,766,184	10,899,606
2381	Swim Pool Rentals	42,360	43,207	44,071	44,953	45,852	46,769	47,704	48,658	49,632	50,624	463,831	884,084
2383	Washington Pool Adult Swim Lessons	13,409	13,677	13,951	14,230	14,514	14,805	15,101	15,403	15,711	16,025	146,824	279,971
2386	Special Interest	0	0	0	0	0	0	0	0	0	0	0	0
2388	Visual Arts - Youth	47,236	48,181	49,144	50,127	51,130	52,152	53,195	54,259	55,345	56,451	517,221	980,260
2391	Visual Arts - Adult	12,679	13,059	13,451	13,854	14,270	14,698	15,139	15,593	16,061	16,543	145,348	269,464
2392	Dance Classes - Child	102,658	104,711	106,805	108,941	111,120	113,343	115,610	117,922	120,280	122,686	1,124,076	2,128,774
2393	Dance Classes - Adult	73,505	74,975	76,475	78,004	79,565	81,156	82,779	84,435	86,123	87,846	804,863	1,524,131
2394	Drama - Youth	24,911	25,410	25,918	26,436	26,965	27,504	28,054	28,615	29,188	29,771	272,773	516,576
2396	Cultural Arts Theater Tickets	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	250,000	521,046
2397	Preschool Programs	343,793	350,669	357,682	364,836	372,133	379,575	387,167	394,910	402,808	410,864	3,764,437	7,108,449
2401	Neighborhood Recreation	624,929	637,428	650,177	663,180	676,444	689,973	703,772	717,847	732,204	746,849	6,842,803	12,952,585
2406	Senior Adults Dances	10,440	11,760	11,760	13,080	13,080	14,400	14,400	15,720	15,720	17,040	137,400	213,300
2407	Senior Adult Programs	142,052	146,314	150,703	155,224	159,881	164,677	169,617	174,706	179,947	185,346	1,628,467	2,942,699
2408	Senior Adult Trips	131,300	130,000	131,300	130,000	131,300	130,000	131,300	130,000	131,300	132,613	1,309,113	2,709,113
2409	Senior Adult Special Events	12,660	12,660	13,020	13,020	13,380	13,380	13,740	13,740	14,100	14,100	133,800	260,100
2410	Therapeutic Services Program	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	125,000	262,500
2411	Senior Center Membership	88,330	88,330	88,330	97,163	97,163	97,163	97,163	106,879	106,879	106,879	974,280	1,810,810
2412	Senior Adult Lunch Program	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	120,000	251,385
2413	Teen Programs Co-OP	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	350,000	735,000
2417	Registration Service Fees	6,365	6,556	6,753	6,956	7,164	7,379	7,601	7,829	8,063	8,305	72,972	139,332
2418	Fremont Pool User Fees	68,958	70,337	71,744	73,179	74,643	76,135	77,658	79,211	80,796	82,411	755,073	1,429,686
2422-1	Elementary After School and Summer Programs	94,464	96,353	98,280	100,245	102,250	104,295	106,381	108,509	110,679	112,893	1,034,349	1,954,850
2422-2	After School Programs - Summer Drop In	0	0	0	0	0	0	0	0	0	0	0	0
2422-4	After School Programs - Intersessions Classes	0	0	0	0	0	0	0	0	0	0	0	0
2423	Pottery - Adult	206,010	210,130	214,333	218,620	222,992	227,452	232,001	236,641	241,374	246,201	2,255,753	4,241,975
2424	Music - Child	186,506	190,236	194,041	197,922	201,880	205,918	210,036	214,237	218,522	222,892	2,042,190	3,867,498
2425	Music - Adult	1,828	1,865	1,902	1,940	1,979	2,019	2,059	2,100	2,142	2,185	20,021	38,169
2455	Teen Programs	46,550	47,481	48,430	49,399	50,387	51,395	52,423	53,471	54,540	55,631	509,707	962,675
2465	Columbia Co-Op Sports	55,952	57,071	58,212	59,377	60,564	61,775	63,011	64,271	65,557	66,868	612,657	1,160,249

**035. GENERAL FUND
REVENUES BY SOURCE**

													FY 2017/2018	
													TO	
													FY 2027/2028	
													TOTAL	
	ACTUAL	CURRENT	BUDGET	PLAN										
	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028		
2484	Washington Pool Swim Lessons	95,302	97,000	15,000	109,193	111,377	113,604	115,876	118,194	120,558	122,969	125,428	127,937	1,177,137
2485	SMS Pool Swim Lessons	11,781	3,300	40,900	17,400	17,748	18,103	18,465	18,834	19,211	19,595	19,987	20,387	213,931
2486	Columbia Pool Swim Lessons	18,278	18,000	69,490	28,250	28,815	29,391	29,979	30,579	31,190	31,814	32,450	33,099	363,058
2490	Washington Pool Drop-In Swim	14,630	18,000	14,900	15,600	15,912	16,230	16,555	16,886	17,224	17,568	17,919	18,278	185,072
xxxx	Washington Pool Expansion - Add'l Revenue	0	0	0	69,740	69,740	69,740	69,740	69,740	69,740	69,740	69,740	69,740	627,660
2491	SMS Pool Drop-In Swim	1,701	0	16,100	600	612	624	637	649	662	676	689	703	21,953
2492	Columbia Pool Drop-In Swim	5,482	5,400	5,400	5,508	5,618	5,731	5,845	5,962	6,081	6,203	6,327	6,453	64,528
	TOTAL RECREATION FEES	3,300,118	3,288,905	3,369,313	3,529,510	3,592,038	3,657,910	3,724,141	3,799,979	3,868,933	3,940,250	4,012,956	4,093,699	40,877,635
2750	Abandoned Vehicles	131,001	130,895	149,000	153,470	158,074	162,816	167,701	172,732	177,914	183,251	188,749	194,411	1,839,013
2751	Animal Control Fees	72,895	65,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	765,000
2754	Emergency Response	40,954	32,835	33,492	34,162	34,845	35,542	36,252	36,978	37,717	38,471	39,226	39,626	399,544
2756	False Burglar Alarm Fees	213,150	180,000	185,400	190,962	196,691	202,592	208,669	214,929	221,377	228,019	234,859	241,905	2,305,403
2760	Police Contract Overtime	40,201	40,000	41,200	42,436	43,709	45,020	46,371	47,762	49,195	50,671	52,191	53,757	512,312
2763	Vehicle Release Fee	55,770	60,000	61,800	63,654	65,564	67,531	69,556	71,643	73,792	76,006	78,286	80,635	768,468
2765	Other DPS	2	25,000	25,750	26,523	27,318	28,138	28,982	29,851	30,747	31,669	32,619	33,598	320,195
2765-2	Other DPS - Copy of Incident Report	1,240	0	0	0	0	0	0	0	0	0	0	0	0
2765-3	Other DPS - Copy of Video Tape	252	0	0	0	0	0	0	0	0	0	0	0	0
2765-4	Other DPS - Violation Citation Correction	11,266	0	0	0	0	0	0	0	0	0	0	0	0
2765-5	Other DPS - Subpoena Duces Tecum	255	0	0	0	0	0	0	0	0	0	0	0	0
2765-7	Other DPS - Photographs	75	0	0	0	0	0	0	0	0	0	0	0	0
2765-8	Other DPS - Copy of Audio Recording	6	0	0	0	0	0	0	0	0	0	0	0	0
2765-9	Other DPS - Crim. Hist. Clearance Letter	3,780	0	0	0	0	0	0	0	0	0	0	0	0
2766	False Alarm Fee - Fire Alarm	39,150	51,838	53,393	54,995	56,645	58,344	60,094	61,897	63,754	65,667	67,637	69,666	663,931
2767	Fire Contract Reimbursement	403,657	139,041	0	0	0	0	0	0	0	0	0	0	139,041
2769	Civil Subpoena Fees	2,354	1,200	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	11,200
2770	DPS Alarm Permit Fees	200,450	180,000	185,400	190,962	196,691	202,592	208,669	214,929	221,377	228,019	234,859	241,905	2,305,403
2771	Extraordinary Public Safety Response	5,374	0	0	0	0	0	0	0	0	0	0	0	0
2772-1	Fire Inspection Fees	298,763	443,307	456,370	409,399	421,681	434,331	447,361	460,782	474,606	488,844	503,509	518,614	5,058,805
2772-2	Fire Inspection Fees - Hotels	12,441	0	0	0	0	0	0	0	0	0	0	0	0
2772-3	Fire Inspection Fees - High Rises	12,552	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL PUBLIC SAFETY FEES	1,545,591	1,349,116	1,262,805	1,237,562	1,272,217	1,307,905	1,344,657	1,382,504	1,421,480	1,461,617	1,503,335	1,545,117	15,088,315
1678	Transportation Study Review Fees	46,276	0	0	0	0	0	0	0	0	0	0	0	0
2355	Baylands Picnic Reservation	85,426	95,000	96,900	98,838	100,815	102,831	104,888	106,985	109,125	111,308	113,534	115,804	1,156,028
2356	Baylands Vehicle Entry Fee	148,815	150,000	153,000	156,060	159,181	162,365	165,612	168,924	172,303	175,749	179,264	182,849	1,825,307
2901	Mathilda/237 Maintenance	36,674	37,000	37,740	38,495	39,265	40,050	40,851	41,668	42,501	43,351	44,218	45,103	450,242
2904	Street Tree Fees	60,816	16,472	16,801	17,137	17,480	17,830	18,186	18,550	18,921	19,300	19,686	20,079	200,443
2909	Temporary Traffic Controls	2,716	0	0	0	0	0	0	0	0	0	0	0	0

**035. GENERAL FUND
REVENUES BY SOURCE**

	PLAN	FY 2028/2029 TO FY 2037/2038 TOTAL	FY 2017/2018 TO FY 2037/2038 TOTAL										
	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034	2034/2035	2035/2036	2036/2037	2037/2038			
2484 Washington Pool Swim Lessons	130,496	146,200	150,586	155,104	159,757	164,550	169,486	174,571	179,808	185,202	1,615,762	2,792,899	
2485 SMS Pool Swim Lessons	20,795	21,211	21,635	22,067	22,509	22,959	23,418	23,886	24,364	24,851	227,695	441,626	
2486 Columbia Pool Swim Lessons	33,761	34,437	35,125	35,828	36,544	37,275	38,021	38,781	39,557	40,348	369,678	732,736	
2490 Washington Pool Drop-In Swim	18,643	19,016	19,397	19,785	20,180	20,584	20,996	21,415	21,844	22,281	204,141	389,213	
xxxx Washington Pool Expansion - Add'l Revenue	69,740	69,740	69,740	69,740	69,740	69,740	69,740	69,740	69,740	69,740	697,400	1,325,060	
2491 SMS Pool Drop-In Swim	717	731	746	761	776	792	808	824	840	857	7,852	29,804	
2492 Columbia Pool Drop-In Swim	6,583	6,714	6,849	6,985	7,125	7,268	7,413	7,561	7,713	7,867	72,077	136,606	
TOTAL RECREATION FEES	4,170,672	4,260,666	4,342,531	4,433,301	4,518,628	4,604,104	4,693,048	4,791,937	4,884,658	4,980,305	45,679,849	86,557,483	
2750 Abandoned Vehicles	200,244	1,894,183	206,251	1,951,009	212,438	2,009,539	218,812	2,069,825	225,376	2,131,920	11,119,597	12,958,610	
2751 Animal Control Fees	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	700,000	1,465,000	
2754 Emergency Response	40,814	42,039	43,300	44,599	45,937	47,315	48,734	50,196	51,702	53,253	467,891	867,435	
2756 False Burglar Alarm Fees	249,162	256,637	264,336	272,266	280,434	288,847	297,513	306,438	315,631	325,100	2,856,364	5,161,767	
2760 Police Contract Overtime	55,369	57,030	58,741	60,504	62,319	64,188	66,114	68,097	70,140	72,244	634,748	1,147,059	
2763 Vehicle Release Fee	83,054	85,546	88,112	90,755	93,478	96,282	99,171	102,146	105,210	108,367	952,121	1,720,589	
2765 Other DPS	34,606	35,644	36,713	37,815	38,949	40,118	41,321	42,561	43,838	45,153	396,717	716,912	
2765-2 Other DPS - Copy of Incident Report	0	0	0	0	0	0	0	0	0	0	0	0	
2765-3 Other DPS - Copy of Video Tape	0	0	0	0	0	0	0	0	0	0	0	0	
2765-4 Other DPS - Violation Citation Correction	0	0	0	0	0	0	0	0	0	0	0	0	
2765-5 Other DPS - Subpoena Duces Tecum	0	0	0	0	0	0	0	0	0	0	0	0	
2765-7 Other DPS - Photographs	0	0	0	0	0	0	0	0	0	0	0	0	
2765-8 Other DPS - Copy of Audio Recording	0	0	0	0	0	0	0	0	0	0	0	0	
2765-9 Other DPS - Crim. Hist. Clearance Letter	0	0	0	0	0	0	0	0	0	0	0	0	
2766 False Alarm Fee - Fire Alarm	71,756	73,909	76,126	78,410	80,762	83,185	85,680	88,251	90,898	93,625	822,601	1,486,532	
2767 Fire Contract Reimbursement	0	0	0	0	0	0	0	0	0	0	0	139,041	
2769 Civil Subpoena Fees	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	10,000	21,200	
2770 DPS Alarm Permit Fees	249,162	256,637	264,336	272,266	280,434	288,847	297,513	306,438	315,631	325,100	2,856,364	5,161,767	
2771 Extraordinary Public Safety Response	0	0	0	0	0	0	0	0	0	0	0	0	
2772-1 Fire Inspection Fees	534,173	550,198	566,704	583,705	601,216	619,253	637,830	656,965	676,674	696,974	6,123,693	11,182,498	
2772-2 Fire Inspection Fees - Hotels	0	0	0	0	0	0	0	0	0	0	0	0	
2772-3 Fire Inspection Fees - High Rises	0	0	0	0	0	0	0	0	0	0	0	0	
TOTAL PUBLIC SAFETY FEES	1,589,340	3,322,823	1,675,619	3,462,329	1,766,968	3,608,574	1,863,688	3,761,918	1,966,101	3,922,737	26,940,097	42,028,411	
1678 Transportation Study Review Fees	0	0	0	0	0	0	0	0	0	0	0	0	
2355 Baylands Picnic Reservation	118,121	120,483	122,893	125,350	127,857	130,415	133,023	135,683	138,397	141,165	1,293,387	2,449,415	
2356 Baylands Vehicle Entry Fee	186,506	190,236	194,041	197,922	201,880	205,918	210,036	214,237	218,522	222,892	2,042,190	3,867,498	
2901 Mathilda/237 Maintenance	46,005	46,925	47,863	48,821	49,797	50,793	51,809	52,845	53,902	54,980	503,740	953,983	
2904 Street Tree Fees	20,481	20,890	21,308	21,734	22,169	22,613	23,065	23,526	23,997	24,477	224,260	424,703	
2909 Temporary Traffic Controls	0	0	0	0	0	0	0	0	0	0	0	0	

**035. GENERAL FUND
REVENUES BY SOURCE**

													FY 2017/2018	
													TO	
													FY 2027/2028	
													TOTAL	
	ACTUAL	CURRENT	BUDGET	PLAN										
	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028		
2912	Parking Meter Fees	96	101,959	103,998	106,078	108,200	110,364	112,571	114,823	117,119	117,119	120,633	120,633	1,233,497
2913	EV Charging Station	3,427	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL PUBLIC WORKS FEES		384,245	400,431	408,439	416,608	424,941	433,440	442,108	450,951	459,970	466,827	477,335	484,469	4,865,518
TOTAL SERVICE FEES		6,573,727	6,273,683	6,091,270	6,050,288	5,972,116	6,098,914	6,227,741	6,367,892	6,503,103	6,640,153	6,788,059	6,917,604	69,930,822
3355	Interest	1,201,019	1,307,906	1,128,155	1,603,195	1,553,164	1,531,420	1,528,708	1,547,653	1,553,356	1,562,022	1,555,947	1,529,234	16,400,761
xxxx	Interest - Sale of Property	0	130,730	685,138	102,841	130,128	134,032	138,053	142,195	146,461	150,854	155,380	160,042	2,075,854
TOTAL INTEREST INCOME		1,201,019	1,438,636	1,813,293	1,706,036	1,683,292	1,665,453	1,666,761	1,689,848	1,699,817	1,712,877	1,711,327	1,689,276	18,476,615
Refuse Loan (42)														
3601-42	Refuse Loan Principal Repayment	2,385,979	3,194,031	3,139,458	3,154,998	3,092,046	3,184,807	3,280,351	3,048,003	0	0	0	0	22,093,694
3602-42	Refuse Loan Interest	1,713,577	276,171	330,744	315,204	378,156	285,395	189,851	0	0	0	0	0	1,775,521
Sewer Loan (43)														
3601-43	Sewer Loan Repayment	557,391	1,197,158	1,170,395	838,125	759,512	782,297	805,766	829,939	854,837	880,482	906,897	517,046	9,542,454
3602-43	Sewer Loan - Interest	706,988	119,280	146,043	149,719	190,103	167,318	143,849	119,676	94,778	69,133	42,718	0	1,242,618
3605	Power Generation Facility	926,242	944,767	963,662	982,935	0	0	0	0	0	0	0	0	2,891,364
TOTAL INTERFUND REVENUES		6,290,177	5,731,407	5,750,302	5,440,981	4,419,817	4,419,817	4,419,817	3,997,618	949,615	949,615	949,615	517,046	37,545,651
xxxx	Developer Contribution	0	0	0	2,000,000	0	0	0	0	0	0	0	0	2,000,000
xxxx	Loan Repayment	0	1,600,000	0	0	0	0	0	0	0	0	0	0	1,600,000
1207-2	Donations to Recreation - Arts	0	5,400	5,400	5,400	5,400	5,400	5,400	5,400	5,400	5,400	5,400	5,400	59,400
1214	Contributions	74,066	440,000	440,000	0	0	0	0	0	0	0	0	0	880,000
1216	Miscellaneous Grants - Other	22,650	4,000	0	0	0	0	0	0	0	0	0	0	4,000
3100-5	Internet and Phone Credit Card Fee	1,303	0	0	0	0	0	0	0	0	0	0	0	0
3101	Notary Fee	20	0	0	0	0	0	0	0	0	0	0	0	0
3801-1	Personal Property Sale	0	9,827	10,023	10,224	10,428	10,637	10,849	10,849	11,175	11,510	11,855	12,211	119,588
2764	Unclaimed Property	4,756	0	0	0	0	0	0	0	0	0	0	0	0
2774	DPS Property Revenue	5,951	5,000	0	0	0	0	0	0	0	0	0	0	5,000
4100	Miscellaneous Revenues	44,739	37,833	0	0	0	0	0	0	0	0	0	0	37,833
4102	Damage to City Property	162,637	112,616	114,868	117,166	119,509	121,899	124,337	126,824	130,629	134,548	138,584	142,741	1,383,721
4104	Jury Duty Reimbursement	555	0	0	0	0	0	0	0	0	0	0	0	0
4112	PG&E Rebates	0	280,230	0	0	0	0	0	0	0	0	0	0	280,230
4114	Cash Overage and Shortage	(2)	0	0	0	0	0	0	0	0	0	0	0	0
4116	Photocopies	311	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	33,000
4117	Sale of Printed Material	4,179	7,151	7,294	7,440	7,588	7,740	7,895	8,053	8,294	8,543	8,800	9,064	87,861
4121	Miscellaneous Reimbursement	367,179	1,000	0	0	0	0	0	0	0	0	0	0	1,000
4460-2	Repayments - Conway Property Owners	6,056	15,490	8,674	8,674	8,674	8,674	8,674	8,674	8,674	8,674	8,674	8,674	102,230
TOTAL MISCELLANEOUS		694,399	2,521,546	589,259	2,151,903	154,599	157,350	160,155	162,800	167,172	171,675	176,313	181,090	6,593,863
3800	Real Property Sale	4,764	21,000,000	17,600,000	0	0	0	0	0	0	0	0	0	38,600,000
TOTAL SALE OF PROPERTY		4,764	21,000,000	17,600,000	0	38,600,000								
4400	Transfers In	11,600,502	13,601,547	29,498,240	14,644,218	14,943,099	14,813,031	14,932,889	15,277,563	15,630,861	15,992,505	16,363,591	16,603,729	182,301,274
TOTAL TRANSFERS IN		11,600,502	13,601,547	29,498,240	14,644,218	14,943,099	14,813,031	14,932,889	15,277,563	15,630,861	15,992,505	16,363,591	16,603,729	182,301,274
FUND TOTAL		169,439,393	203,159,431	214,980,376	187,228,004	190,711,676	196,691,076	202,001,069	207,804,475	211,216,745	217,886,785	224,675,612	231,274,611	2,287,629,860

**035. GENERAL FUND
REVENUES BY SOURCE**

	PLAN	FY 2028/2029 TO FY 2037/2038 TOTAL	FY 2017/2018 TO FY 2037/2038 TOTAL									
	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034	2034/2035	2035/2036	2036/2037	2037/2038		
2912 Parking Meter Fees	124,252	127,979	131,819	135,773	139,846	144,042	148,363	152,814	157,398	162,120	1,424,406	2,657,903
2913 EV Charging Station	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL PUBLIC WORKS FEES	495,364	506,514	517,924	529,600	541,550	553,780	566,296	579,106	592,215	605,633	5,487,983	10,353,501
TOTAL SERVICE FEES	7,073,382	8,932,417	7,403,640	9,318,710	7,747,328	9,714,152	8,099,069	10,138,198	8,478,297	10,574,989	87,480,183	157,411,005
3355 Interest	1,993,429	1,971,737	1,883,409	1,998,515	2,260,872	2,472,042	2,673,330	3,076,422	3,470,125	4,054,209	25,854,092	42,254,853
xxxx Interest - Sale of Property	164,843	169,788	174,882	180,128	185,532	191,098	196,831	202,736	208,818	215,082	1,889,738	3,965,592
TOTAL INTEREST INCOME	2,158,272	2,141,525	2,058,291	2,178,644	2,446,404	2,663,140	2,870,161	3,279,158	3,678,943	4,269,291	27,743,829	46,220,445
Refuse Loan (42)												
3601-42 Refuse Loan Principal Repayment	0	0	0	0	0	0	0	0	0	0	0	22,093,694
3602-42 Refuse Loan Interest	0	0	0	0	0	0	0	0	0	0	0	1,775,521
Sewer Loan (43)												
3601-43 Sewer Loan Repayment	0	0	0	0	0	0	0	0	0	0	0	9,542,454
3602-43 Sewer Loan - Interest	0	0	0	0	0	0	0	0	0	0	0	1,242,618
3605 Power Generation Facility	0	0	0	0	0	0	0	0	0	0	0	2,891,364
TOTAL INTERFUND REVENUES	0	37,545,651										
xxxx Developer Contribution	0	0	0	0	0	0	0	0	0	0	0	2,000,000
xxxx Loan Repayment	0	0	0	0	0	0	0	0	0	0	0	1,600,000
1207-2 Donations to Recreation - Arts	5,400	5,400	5,400	5,400	5,400	5,400	5,400	5,400	5,400	5,400	54,000	113,400
1214 Contributions	0	0	0	0	0	0	0	0	0	0	0	880,000
1216 Miscellaneous Grants - Other	0	0	0	0	0	0	0	0	0	0	0	4,000
3100-5 Internet and Phone Credit Card Fee	0	0	0	0	0	0	0	0	0	0	0	0
3101 Notary Fee	0	0	0	0	0	0	0	0	0	0	0	0
3801-1 Personal Property Sale	12,577	12,955	13,343	13,744	14,156	14,581	15,018	15,469	15,933	15,933	143,707	263,295
2764 Unclaimed Property	0	0	0	0	0	0	0	0	0	0	0	0
2774 DPS Property Revenue	0	0	0	0	0	0	0	0	0	0	0	5,000
4100 Miscellaneous Revenues	0	0	0	0	0	0	0	0	0	0	0	37,833
4102 Damage to City Property	147,024	151,434	155,977	160,657	165,476	170,441	175,554	180,821	186,245	186,245	1,679,874	3,063,595
4104 Jury Duty Reimbursement	0	0	0	0	0	0	0	0	0	0	0	0
4112 PG&E Rebates	0	0	0	0	0	0	0	0	0	0	0	280,230
4114 Cash Overage and Shortage	0	0	0	0	0	0	0	0	0	0	0	0
4116 Photocopies	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	30,000	63,000
4117 Sale of Printed Material	9,335	9,615	9,904	10,201	10,507	10,822	11,147	11,481	11,826	11,826	106,665	194,526
4121 Miscellaneous Reimbursement	0	0	0	0	0	0	0	0	0	0	0	1,000
4460-2 Repayments - Conway Property Owners	1,313	1,313	1,313	1,313	1,313	1,313	1,313	1,313	1,313	1,313	13,130	115,360
TOTAL MISCELLANEOUS	178,649	183,718	188,938	194,314	199,852	205,557	211,432	217,484	223,717	223,717	2,027,377	8,621,240
3800 Real Property Sale	0	0	0	0	0	0	0	0	0	0	0	38,600,000
TOTAL SALE OF PROPERTY	0	38,600,000										
4400 Transfers In	16,611,654	17,001,682	17,401,464	18,241,671	18,577,629	18,661,798	19,103,094	18,605,425	19,069,068	19,543,641	182,817,124	365,118,399
TOTAL TRANSFERS IN	16,611,654	17,001,682	17,401,464	18,241,671	18,577,629	18,661,798	19,103,094	18,605,425	19,069,068	19,543,641	182,817,124	365,118,399
FUND TOTAL	238,346,475	247,714,798	253,859,189	264,359,919	271,313,026	281,763,218	289,244,179	299,963,034	308,186,621	320,542,409	2,775,292,870	5,062,922,730

General Fund

The General Fund is used by the City to account for all financial resources except those required by law or practice to be accounted for in another fund. It supports many of the most visible and essential City services such as police, fire, road maintenance, libraries, and parks and open space maintenance. General government support functions are also included in this fund, and their costs are apportioned through the use of indirect administrative charges to other City funds. The General Fund receives the preponderance of its revenue from taxes. Therefore, the state of the regional economy has a direct effect on the General Fund.

The General Fund has a very close relationship with several other funds. Those funds are the Youth and Neighborhood Services Fund, Gas Tax Fund, Internal Service Funds, Capital Projects Fund, and Infrastructure Renovation and Replacement Fund. In each case, the condition of these funds has a direct bearing on the General Fund because the General Fund is a significant source of financial support. The relationship between these various funds, where appropriate, will be discussed as a part of the General Fund, as well as in the review of each of these individual funds.

General Fund Revenues

Revenue Estimation Methodology

All revenue assumptions and projections are reviewed and revised each fiscal year. Further, considerable analysis is undertaken to identify the key elements that drive our major revenue sources so that the projection methodology is as reliable as possible over the long-term. A review of historical data demonstrates the fact that economic cycles can yield a significant swing in revenues. Projecting revenue based on the high point of an economic cycle would overstate the City's financial position significantly for future years and could result in spending patterns that cannot be sustained. Conversely, projecting revenues from the lowest point of the economic cycle could understate the long-term financial position of the City and cause unnecessary service reductions.

Each revenue source has unique characteristics which are used as the basis for projections. In general, actual revenue data and trend data for each major source are used to calculate projections for the next two years. For the balance of the financial plan, however, projections are based on the history of each revenue. Future growth trends are estimated and, depending on the specific revenue source, inflation factors may be applied to project revenue levels in the out-years of the plan. Following the adoption of each long-term financial plan, the major revenue sources are monitored throughout the budget year to detect any change in patterns or circumstances.

General Fund Major Revenue Sources

Five key sources generated over 85% of the City's General Fund revenues (excluding property sale proceeds and transfers in from other funds) in FY 2016/17. These sources are Property Tax, Sales Tax, Transient Occupancy Tax, Utility Users Tax, and Franchise Fees. Actual collections for each of the top five sources were positive in FY 2016/17, except Sales Tax. Growth in Property Tax was the most significant, increasing \$4.2 million, driven by several factors which are discussed in greater detail below. Strong collections continued in FY 2016/17 for Transient Occupancy Tax (TOT) returns, which increased \$294,000 from historically high collections received in the prior year. Utility Users Tax (UUT) revenue was up \$434,000, a 6.3% increase from the prior year, and Franchise Fee revenues climbed 0.9%. Sales Tax revenues, however, dropped \$1.9 million, primarily reflecting ongoing changes in consumer spending to online and volatility in the business and industry category. The FY 2017/18 Adopted Budget projected growth for each of these revenue sources, however, the FY 2016/17 results fell short of the revised revenue projections for Property Tax, Sales Tax, UUT, and Franchise Fees assumed in the FY 2017/18 Adopted Budget by 2.0%. While FY 2016/17 was a positive year, the results demonstrate the continued fluctuation in and the difficulty to forecast these revenue sources. The general volatility of most of these revenue sources are key issues in the revenue projection efforts as discussed in detail below.

As FY 2017/18 has unfolded, Property Tax and UUT revenue has continued to increase and TOT collections continue to perform strong. These results are

above the original growth expectation. The updated projection for Property Tax revenue in FY 2017/18 is 2.6% over the original budget. UUT collections in FY 2017/18 reflect a 16% increase from the original estimate and TOT projections for the current fiscal year are 26% higher than the original estimate. Property tax continues to reflect updated assessment information and the high value of property in Sunnyvale. UUT collections reflect recent passage of the ballot to modernize telephone-related UUT. TOT projections continue to perform at peak levels compared to the historical averages used to develop the original estimate. On the Sales Tax side, the City is lowering the projection for FY 2017/18 revenues approximately 5.5% from the original FY 2017/18 estimate. Because Sales Tax performed worse than originally estimated in FY 2016/17, the estimate for FY 2017/18 in the Adopted Budget would require growth of 8.5% from actual collections. This assumption has been lowered to 3%.

Our projections for FY 2018/19 and beyond vary based on the revenue source. Property Tax is projected to experience healthy growth over the next three years before growth returns to more historical levels. Sales Tax is expected

to decline before assuming very modest growth going forward. Transient Occupancy Tax, historically a very volatile revenue source driven by business travel, has held steady at an elevated level and our projection for FY 2018/19 Recommended Budget reflects a continuation at an elevated level for another year. From FY 2019/20 forward, the TOT revenue projection is based on a longer term historical average room rates and occupancy percentages. These estimates also take into consideration future revenue from new hotels and short-term rentals. Utility Users Tax and Franchise Fees grow at an inflation factor moving forward.

Total General Fund revenue is projected to be down 2.2% in FY 2018/19, due primarily to changes in significant one-time revenue projected in FY 2017/18 from the Sale of Property. Excluding this source, General Fund revenue is projected to be down 0.4% in FY 2018/19.

The table below reflects projected sources of General Fund revenues for FY 2018/19 and compares those sources with the FY 2017/18 revised projections. Actual revenues for FY 2015/16 and FY 2016/17 are also included.

Exhibit 1: Major Revenues

Revenue Source	2015/16 Actual	2016/17 Actual	2017/18 Revised Projection	2018/19 Proposed Projection	% Change 2018/19 over 2017/18
Property Tax	62,390,637	66,608,795	73,799,066	75,105,869	1.77%
Sales Tax	32,909,169	31,029,332	31,791,030	31,913,429	0.39%
Transient Occupancy Tax	16,295,589	16,589,743	16,294,653	16,541,424	1.51%
UUT and Franchises	13,957,590	14,452,223	15,389,073	15,665,862	1.80%
Construction Tax	3,298,178	4,718,733	5,039,241	4,582,427	-9.07%
Business License Tax	1,871,848	1,818,751	1,804,053	1,840,495	2.02%
Real Property Transfer Tax	1,971,841	1,770,333	2,500,701	1,835,575	-26.60%
Permits and Licenses	1,296,765	1,286,572	1,463,346	1,415,807	-3.25%
Service Fees	6,163,323	6,573,727	6,273,683	6,091,270	-2.91%
Rents and Concessions	2,464,256	2,481,504	2,652,442	3,118,316	17.56%
Other Revenue	4,947,280	4,214,237	5,819,188	4,021,359	-30.89%
Subtotal excluding in lieu Transfers	147,566,476	151,543,950	162,826,476	162,131,833	-0.43%
Sale of Property	13,925,365	4,764	21,000,000	17,600,000	-16.19%
Subtotal with Sale of Property	161,491,841	151,548,714	183,826,476	179,731,833	-2.23%

* Excludes In Lieu Charges / Transfers and Interfund Revenues

In the following sections are detailed discussions of the City's five major revenue sources, including explanations of the revenue forecasts for FY 2018/19 and beyond. Discussions of several other revenue sources of particular note follow.

Property Tax

Property Tax represents the largest source of General Fund revenue, estimated to be about 42% of all General Fund revenues in FY 2018/19. For each dollar of Property Tax paid by property owners in Sunnyvale, approximately \$0.17 is now allocated to the City of Sunnyvale. This amount is up from the previous \$0.13, which the City received prior to the implementation of the VLF Swap discussed below.

The City's Property Tax revenue consists of several categories. Secured Tax, which represents the vast majority of the overall Property Tax, is the tax on real property and the structures on that real property. Unsecured Tax represents the tax on appurtenances such as furniture, machinery, and equipment. Supplemental Tax is the result of reassessing the value of real property when there is a change of ownership or new construction is completed after the official lien date. Other sources of Property Tax revenue come from Unitary Tax, which is assessed by the State Board of Equalization on property such as utilities or railroad lines, and Tax Delinquencies.

Property Tax has also been the revenue most affected by voter initiatives and legislative actions. With approval of Proposition 13 in 1978, Property Tax revenues were reduced by two-thirds and thereafter limited to 2% annual increases or the Consumer Price Index (CPI), whichever is less. In the early 1990s, the State legislature permanently shifted a larger portion of the Property Tax to schools. This shift was made to the State's Educational Revenue Augmentation Fund (ERAF) to backfill a portion of the State's obligation for school funding. In FY 2004/05 and FY 2005/06 the State shifted an additional \$4.1 million over those two years from Sunnyvale Property Tax to the ERAF as part of a solution to its ongoing budget crisis (ERAF III).

Also included in the State Budget deal with local governments in FY 2004/05 was a permanent redistribution of two of the City's revenue sources. Under this agreement, the Vehicle License Fee (VLF) rate for cities was permanently reduced from 2% to 0.65%. For FY 2004/05, the VLF that the City

would have gotten at the 2% rate was calculated and this amount was added to our Property Tax base through transfers from the ERAF. In FY 2005/06, the City began to receive our portion of VLF revenues at the lower rate of 0.65%, while the Property Tax base was adjusted to reflect its new, permanent base.

Overall FY 2018/19 Property Tax revenues are expected to increase from the prior year, continuing the growth seen in FY 2017/18. The outlook for Property Tax is positive, with expectations of assessed valuations growth in both the residential and commercial sectors and flat turnover rates driving revenue growth.

Secured Tax, which accounts for approximately 92% of total Property Tax revenue, experienced strong growth in FY 2017/18 and revenue is expected to continue to increase over the next three fiscal years. Assessed valuation of residential property in the City is expected to slightly exceed historical average for the next three years. Accelerated growth is also expected in the short-term for the commercial sector. Substantial assessed value was being added to the City's Property Tax roll in FY 2016/17 and FY 2017/18, and the City is forecasting continued strong new construction numbers as well as continued high demand for commercial leases in Sunnyvale. Overall, the combined residential and commercial growth rate is expected to be 5.8% in FY 2018/19, 4.6% in FY 2019/20 and 4.4% in FY 2020/21. After that, growth is expected to continue at the historical average of approximately 4% annually. This factors in 2% growth and the maximum 2% increase from the California Consumer Price Index (CCPI).

The Secured Property Tax base increased with the dissolution of the RDA. After the payment of enforceable obligations, the former property tax increment will be distributed as Property Tax to all applicable taxing agencies, and \$58 million has been programmed into the long-term financial plan to account for the City's expected allocation. In FY 2018/19, the distribution of the former property tax increment is expected to provide \$1.6 million in revenue to the City. Downtown development with the Town Center project will further strengthen this revenue source.

Two other important elements of Property Tax revenue are the Unsecured Property Tax and Supplemental Property Tax rolls. These revenue sources increased 9% in FY 2016/17. Unsecured Property Tax revenue is projected to be \$3.3 million in FY 2017/18. The historical average for this source, adjusted for inflation, is \$2.8 million. This amount is projected in FY 2018/19 with an inflation factor applied in future years.

The Supplemental Property Tax roll reflects properties that are sold or transferred after the official lien date. Supplemental assessments pick up the higher or lower value on the property immediately by using a floating lien date, and the added or reduced assessed value is placed on a separate Property Tax bill. Revenue from the supplemental roll is dependent strictly upon timing of sales and thus is difficult to forecast. Another factor that makes this revenue source difficult to forecast is the fact that it is a pooled revenue at the County level. All Supplemental Property Tax collected by the County is allocated to the cities based on a formula and not on transactions within each jurisdiction. Over the past several years, this revenue source has recovered from a record low in FY 2010/11 of \$175,000 and climbed to \$1.5 million in FY 2016/17. Staff projects that Supplemental Property Tax revenue will remain high in FY 2017/18 before returning to a historical average, beginning in FY 2018/19. Our projection revises the FY 2017/18 amount to \$1.6 million, and the long term average of \$1.1 million in FY 2018/19, increasing by an inflation factor.

Another component of the City's Property Tax is the administrative fee the County of Santa Clara charges to collect and distribute Property Tax. In FY 2006/07, counties throughout the State of California, including the County of Santa Clara, significantly increased their administrative fee for collecting and distributing Property Tax revenues to cities. State Revenue and Tax Code allows counties to collect an administrative fee equivalent to 1% of collections, and because two State actions, the "Triple Flip" and the Vehicle License Fee (VLF)/Property Tax swap, essentially increased the amount of Property Tax going to the cities, the counties asserted the significant increase in the administrative fee was warranted.

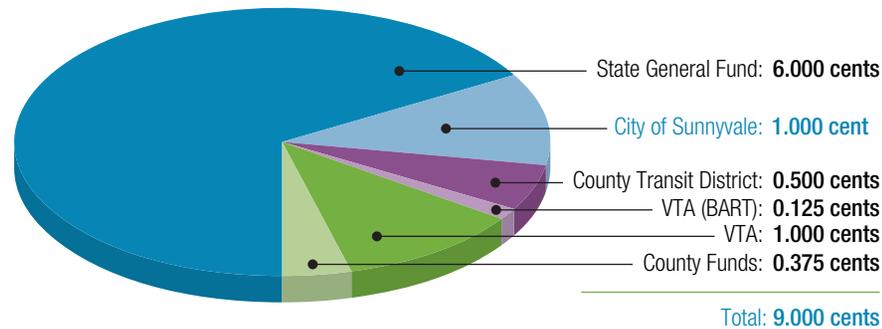
Widely challenged by cities throughout California, the issue came to resolution during FY 2012/13, as the California Supreme Court ruled that the counties' interpretation of SB 1096, which was the law implementing the Triple Flip and the VLF swap, was incorrect as it related to administrative fees. Specifically, the law stated the counties could collect actual costs to administer the Triple Flip and the VLF swap, but it did not state that the additional Property Tax revenue received by the cities could be counted toward the standard administrative fee.

The City of Sunnyvale received a \$1.2 million refund in FY 2012/13 for the inflated administrative fee it paid for the past six years. More importantly, the baseline Property Tax Administrative Fee for our 20-year plan was reduced significantly. However, for FY 2016/17, the County estimates that administrative fees will increase modestly. The Administrative Fee reduces the City's property tax revenue by approximately \$500,000 each year.

Sales and Use Tax

Sales and Use Tax (Sales Tax) represents the second largest source of revenue to the General Fund. Sales Tax is expected to make up 18% of budgeted revenues in FY 2018/19. Sales and Use Tax also represents one of the General Fund’s most volatile revenue sources, with drastic swings over the past decade. In FY 2000/01, Sales Tax was the General Fund’s largest revenue source, constituting 32% of total revenue at \$36.3 million. The subsequent economic downturn caused by the technology industry bust saw Sales Tax revenue plummet to \$22.8 million by FY 2002/03. Revenues began to recover until the great recession hit in 2008/09. Since that time returns have been volatile. Total Sales Tax revenue in FY 2016/17 was \$31.0 million with anticipated revenue of \$31.8 million in FY 2017/18.

Exhibit 2: Sales Tax Distribution
9 Cents per Dollar – Santa Clara County

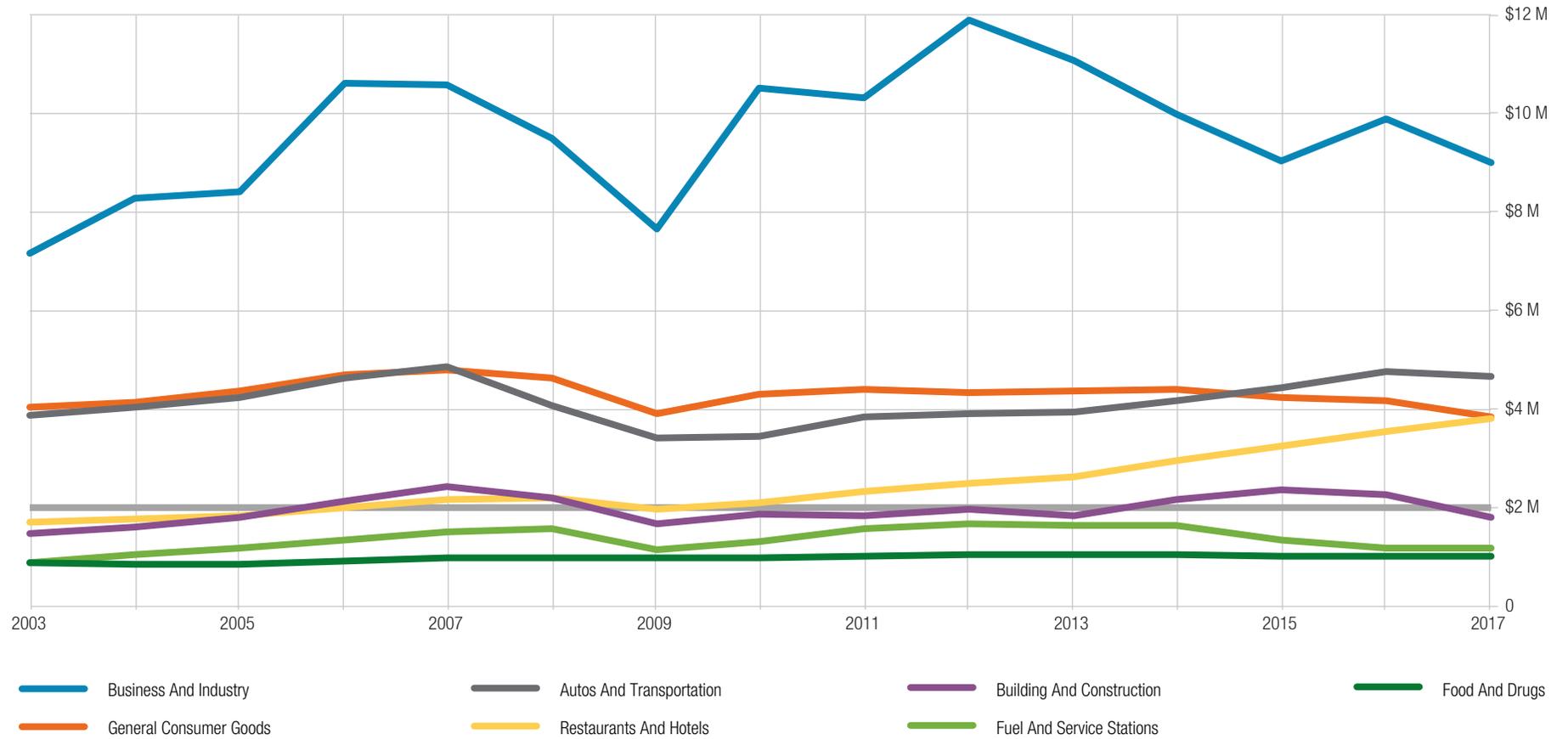


Source: CA Board of Equalization

Exhibit 2 shows how Sales Tax dollars are distributed within Santa Clara County. The State receives the largest share of the nine cents per dollar of sales, while cities only directly receive one cent of the rate. There have been four increases to the Sales Tax implemented since 2011, and the increases have added a total of three-quarters of one cent to the Sales Tax. Prop 30, a quarter-cent increase to the statewide base Sales Tax rate, expired on December 31, 2016. Measure B, approved by voters in 2016, added a half-cent Sales Tax to support countywide transit, highways and expressways and became effective April 1, 2017. This additional tax will be effective for 30 years. The net change to the sales tax rate between the expiration of Prop 30 and the implementation of Measure B is a quarter cent increase, from 8.75 to 9 cents. While this change impacts the sales tax rate paid by Sunnyvale residents, the City tax rate for the General Fund continues to receive only one percent of all taxable sales. Funding that may become available to the City from Measure B is projected in the long-term financial plan, however this funding is restricted to approved transit-related projects. It should be noted that challenges to this sales tax is ongoing and funds are currently deposited in an escrow account. Thus, Measure B revenue assumptions are pushed out to start in FY 2019/20 with a total of \$2.9 million. The City will continue to monitor legal challenges and adjust future estimates, as necessary.

Sales and Use Tax is composed of primary categories of transactions – general retail sales and business-to-business sales. In Sunnyvale, as well as some other Silicon Valley cities, a high percentage of overall Sales Tax has traditionally been business-to-business in nature. This makes Sales Tax complicated and difficult to predict because it is often one-time in nature. Specific year-over-year growth projections are developed by dividing Sales Tax receipts into five major segments that have similar economic characteristics: Business and Industry, General Consumer Goods, Autos and Transportation, County Pool, and Other. The Other category includes Restaurants and Hotels, Building and Construction, Fuel and Service Stations, and Food and Drugs. As can be seen from the following graph listing Sunnyvale’s Sales Tax receipts by sector between 2002 and 2016, each category has a unique pattern:

Exhibit 3: Sales Tax Receipts by Major Sector
(Calendar Year 2003 – 2017)



Most sectors are relatively stable and experience swings within a narrow band, however, the business and industry sector is highly volatile, as can be seen above. This makes revenues very unpredictable and forecasting future revenues very challenging. In FY 2006/07, Sales Tax reached \$30.9 million, however two years later, due to the Great Recession, revenue dropped to \$25.1 million, a 19% loss over two years. Sales Tax revenues from the Business and Industry category have just recently recovered to FY 2006/07 levels. In the business and industry sector, recent challenges to the categorization of certain tax receipts has caused some volatility in the last two years. From a long-term perspective, revenues in this category are forecasted to decline over the next two years before recovering to modest growth in the out-years.

Pooled revenues are expected to increase as a percentage of the City's overall Sales Tax revenue as e-commerce continues to become a larger part of the economy. When transactions occur online for Sales Tax-eligible purchases, the 1% share received by cities instead goes into a County pool for distribution. For example, if a Sunnyvale resident goes to a store in Sunnyvale and purchases a television, the City receives 1% of the sale price in Sales Tax revenue. If that same Sunnyvale resident buys that television from the store's e-commerce website, the 1% of the sale price instead goes to the County pool for distribution to all agencies, as the revenue from online purchases is tracked to the county where the customer is located rather than to a more precise location due to the lack of detail in the seller's tax return. The County pool is distributed based on each jurisdiction's share of total taxable sales. For the last reporting period, Sunnyvale's share of the pool was 7.2%. This increasing trend not only makes Sales Tax revenue increasingly difficult to project, but it also means that a larger part of this significant revenue source has less to do with activity in Sunnyvale.

Our revised Sales Tax estimate for FY 2017/18 is \$31.8 million, up slightly from the prior year actual revenue of \$31.0 million. This increase is driven by strong growth from the State and County pools and Restaurants and Hotels. Because of the volatility of this revenue source, staff has taken a conservative approach toward projecting growth. Staff anticipates that revenue will grow only modestly in FY 2018/19 to \$31.9 million. Revenue forecasts in FY 2019/20 drop to \$31.1 million before growing modestly to \$32.2 million in FY 2020/21. Growth projections past FY 2020/21 are very modest, averaging 3% annually through FY 2037/38, which is only slightly above the inflation expectation for that timeframe. While it is not possible to predict the next slowdown or how that slowdown will impact Sales Tax revenues, the projection for future revenue

reflects modest growth with the expectation that some years of growth will be offset by losses in other years due to economic fluctuations.

Further, following completion of the Town Center project, it is anticipated that the City will receive additional Sales Tax revenue of approximately \$1.1 million per year once the project is complete. It is estimated that the project will not come fully online until FY 2025/26. Staff revised the projection to reflect a conservative estimate for when various stages of the project will be completed. We begin showing a portion of these funds starting in FY 2018/19. In total, the revised projections reduce the total Sales Tax revenue by \$46 million over the twenty-year plan.

Utility Users Tax and Franchise Fees

Utility Users Tax (UUT) and Franchise Fees represent the third largest source of General Fund revenue, generating about 9.5% of the total for FY 2017/18. Historically, these two revenue categories have been combined because one of the primary sources of revenue for both is the sale of electricity and gas. In FY 2016/17 combined UUT and Franchise Fee revenue increased 3.5% to \$14.5 million. The City's UUT rate is 2% on electricity, gas, and intrastate telephone providers, which is lower than the 3.7% average of those cities in Santa Clara County which have UUT. It is also lower than the UUT rate of 3.6% for Santa Clara County when weighted by population and significantly lower than the statewide average of 5.4%. Approximately 58% of UUT revenue is derived from the sale of electricity, 32% is related to telephone usage, and 10% is derived from the sale of gas. Telephone usage has increased significantly due to the recent modernization of this tax.

The single largest component of UUT revenue is against the electric rates charged by Pacific Gas and Electric (PG&E). With the elevated level of commercial development over recent years, and as the new square footage gets occupied, electric usage is expected to go up. However, in recent years the City has experienced very modest growth, indicating that the anticipated growth from new development is being offset by the fact that many of these new buildings are more energy-efficient than prior uses. A portion of UUT related to electricity is derived from Silicon Valley Clean Energy. It is anticipated that modest growth continues. The revised projection for UUT on electric is \$4.8 million in FY 2017/18 and FY 2018/19. For the out-years of the Financial Plan, electricity-related UUT is expected to grow 2% annually.

The City is expecting to receive approximately \$2.6 million in FY 2017/18 from UUT on intrastate telephone usage. This is up 44% from the \$1.8 million received in FY 2016/17. At the General Municipal Election held on November 8, 2016, the voters approved Measure N updating the existing UUT ordinance. The telecommunications section was modernized to reflect updated uses of telecommunications technology and to treat wired, wireless (contract or prepaid) and other telecom services equally. In prior year budgets, revenue from this source was projected to decline. However, with the revision of the UUT ordinance, revenue projections from telecom for FY 2017/18, representing the first full year of collections under the new ordinance and forward reflect a significant increase from prior years. The FY 2017/18 Adopted Budget projected no growth for these revenues. The FY 2018/19 Recommended Budget projects 1% annual increases.

The City receives a one-time franchise payment from PG&E each year which represents approximately 39% of all Franchise Fee revenue. The PG&E franchise rate is 1% of gross receipts. Statewide, franchise rates range from 0.5% to 2%. The City's other main franchise agreements are with our cable television providers and Specialty Solid Waste. For FY 2018/19, Franchise Fees are projected to increase by approximately 2.6% over the revised FY 2017/18 projection. This mixed growth is comprised of modest growth from the Specialty garbage and Cal Water franchises and cell phone tower franchise agreements.

Transient Occupancy Tax

Transient Occupancy Tax (TOT) represents the fourth largest revenue source of the General Fund, constituting over 10% of the total projected revenue for FY 2017/18. TOT revenue is expected to finish at nearly \$16.3 million in FY 2017/18. This represents a 1.8% decrease over historically high collections in FY 2016/17. The elevated TOT returns are driven by two key factors. Effective midway through FY 2013/14, on January 1, 2014, the TOT tax rate increased from 9.5% to 10.5%. The second driving factor is business-related travel, the core business of Sunnyvale's hotels, remains at a high level. As the economic recovery has

continued and business travel continues to be strong, Sunnyvale hotels have benefited from increasing room rates and occupancy rates, which has positively impacted the City's TOT revenues.

Due to the peak level TOT revenues that the City is currently receiving, the long-term plan resets revenue projections to a sustainable base over a period of two years. The anticipated decline reflects projected decreases in room rates and occupancy rates to their historical averages; which is then used as sustainable level base level for future years. The long-term plan has growth built in future years. The projection does include plans for the addition or expansion of five hotels in the City. The first of the new hotels is projected to come online in FY 2018/19. When fully operational, these new hotels are expected to bring in approximately \$4.2 million in net new TOT revenue annually. While there have been many additional hotel applications submitted, due to the volatile nature of hotel development, only likely projects are included in the long-term plan. Beyond FY 2020/21, growth is expected to be relatively steady, reflecting primarily flat occupancy rates with modest annual increases in room rates.

Measure B

Measure B accounts for projected revenue from a half-cent sales tax approved by Santa Clara County voters in 2016. This a new revenue source to the General Fund. The tax, which pays for countywide transit, highways and expressways, became effective on April 1, 2017. The tax measure is under pending legal challenge and revenues are currently deposited in an escrow account. The City originally anticipated the receipt of these funds beginning in FY 2018/19 with approval of the FY 2018/19 Valley Transportation Authority (VTA) Budget. The VTA estimates that Measure B will generate \$1.2 billion in revenue for local streets and roads, which will be allocated to Cities based on population and the County's road and expressway lane mileage. Staff estimates that this will generate approximately \$2.9 million in revenue annually. Due to the ongoing legal challenge, the receipt of these revenues has been deferred to begin in FY 2019/20.

Other Revenue Highlights

The FY 2018/19 Recommended Budget includes certain other revenue sources which warrant some discussion.

Other Taxes

Construction Tax, Business License Tax, and Real Property Transfer Tax revenue have each had strong returns in recent years. Construction Tax revenues have been strong through FY 2017/18, an indication of the high level of development activity that the City has sustained for five consecutive years. The long-term financial plan anticipates that this historically high level will cool off, with an elevated amount estimated for FY 2017/18 and tapering to the historical average level over five years beginning in FY 2018/19 through FY 2022/2023. Business License Tax has seen steady growth, in line with the strong level of economic activity in the City in recent years. Real Property Transfer Tax, which is driven by property turnover and changes in valuation, has also been high in recent years. The long-term financial plan anticipates that this revenue will return to its historical average in FY 2019/20.

Permits & Service Fees

This category includes revenue collections from fees charged for services provided by City operations. The majority of revenue in this category comes from the Department of Public Safety, the Recreation Division in the Department of Library and Community Services, the Community Development Department, and the Department of Public Works.

Sale of Property

This revenue item reflects the sale of some of the City's property. There is one sale of City property included in the General Fund's long-term financial plan for the FY 2018/19 Recommended Budget. The estimated value of the former margarine plant at 1484 Kifer Road has been updated to \$17.6 million and is assumed to be sold in FY 2018/19. Proceeds from this sale along with the property located at 1050 and 1060 Innovation Way, also referred to as Parcels D and E of the former Onizuka Air Force Station, is deposited into the Capital Improvement Projects Reserve. Revenues from the sale of property, as one-time funds, are best utilized for one-time capital needs. The proceeds from these sales are recommended to be transferred to the Civic Center Modernization Project in FY 2018/19. In addition,

proceeds from the Charles Street Property (Block 15) are assumed in this budget to be transferred to the Civic Center Modernization Project.

In-Lieu Charges and Transfers

In-Lieu Charges and Transfers are primarily funds transferred into the General Fund from other City funds to pay for projects and the cost of City-Wide administration, including the cost of the Department of Finance, the Human Resources Department, the Office of the City Manager, and the Office of the City Attorney. In-lieu charges are up 2% in FY 2018/19.

Inter-Fund Revenues

Inter-Fund Revenues are primarily loan repayments to the General Fund from other funds, including the utility funds. Year-to-year fluctuations in this revenue source are expected, as loan repayment schedules are not always on fixed amortization periods and often change based on cash considerations. The Sunnyvale Office Center Sub-fund rebate was removed in the FY 2015/16 Adopted Budget to strengthen reserves in this sub-fund, which funds the lease payments associated with the purchase of the debt financed Sunnyvale Office Center. The General Fund has two loans to the Wastewater Fund. These loans were refinanced at lower interest rates for FY 2017/18 with final pay-offs scheduled in FY 2027/28 and FY 2019/20. The repayment from the Solid Waste Fund was also refinanced. The final loan repayment of \$3.05 million from the Solid Waste fund is scheduled in FY 2023/24.

General Fund Expenditures

General Fund expenditures fund common and core City operations like public safety, libraries, and parks and provide critical infrastructure funding for streets and sidewalks and more. The FY 2018/19 Recommended General Fund expenditures, including budget supplements, projects, lease payments, equipment, and transfers total \$243 million. Of this amount, operating expenditures are the majority, totaling \$165 million or 7.6% over the current FY 2017/18 budget, primarily due to base budget adjustments to align department budgets to Council-approved service levels and rising compensation costs.

Operations – Employee Total Compensation

Employee Total Compensation makes up the largest portion of operating expenditures. For accuracy in projections, compensation is broken into two categories, Safety and Miscellaneous. Changes in Safety Total Compensation are driven by salary surveys and the cost of pensions and other benefits. For FY 2018/19, safety total compensation is budgeted at \$69.6 million. This is a \$3.8 million, or 5.8% increase from the \$65.8 million in the current revised budget for FY 2017/18. Safety salaries are adjusted annually based on a market survey of total compensation. It should be noted that the FY 2017/18 budget assumes vacancy savings of \$2 million. For FY 2018/19 and forward, a 2% vacancy factor has been included in the Department of Public Safety Operating Budget. While this assumption will be reviewed annually and adjusted, if necessary, it reflects normal turnover within the department due to retirements or attrition.

For FY 2018/19, Miscellaneous Total Compensation is budgeted at \$59.9 million. This is a \$3.1 million, or 5.5% increase over the revised FY 2017/18 budget due to salary assumptions, the inclusion of stormwater costs, as well as savings assumed in the revised FY 2017/18 budget. The revised FY 2017/18 assumes \$1 million of savings due to vacancies in various departments. The inclusion of operating costs related to the maintenance of the stormwater system is included in the Financial Plan starting with FY 2018/19. These costs were previously funded by a transfer from the General Fund to the Wastewater Fund. This includes outreach, enforcement, and maintenance activities required under the terms of the Municipal Stormwater National Pollutant Discharge Elimination System (NPDES) Permit.

Benefits, which consist of leave, retirement, insurance, and workers compensation costs, are included and fully discussed in the Internal Service Fund section of this budget. Employer contribution rates for retirement are projected to continue to rise steeply over the next five to ten years.

The Total Compensation Set Aside line item, previously included in the budget has been incorporated into Operations costs over the twenty-year program.

Operations — Other

Other operations are expenditures for purchased goods and services and overhead charges. Over the twenty-year planning period, these expenditures are up \$68.4 million over the current budget. About half of the change is attributable to align department budgets to Council-approved service levels and the cost of water.

Each year, a portion of the Public Works Pavement Operations program, which is accounted for in the General Fund, is supported by the Gas Tax Fund. The amount that is used for this purpose varies depending upon funds available and project requirements. As mentioned above, this support is projected to decrease in the future, primarily due to lower volumes and sale prices of gas sold. In FY 2017/18, the support is held flat to the current budgeted amount of \$2.025 million. Starting in FY 2018/19, this amount is reduced to \$1.5 million, tapering down to \$1.1 million in FY 2021/22 and then to \$950,000 million terminating in FY 2034/35.

Public Safety Recruitment Projects, Projects and Project Administration, and Project Operating Costs reflect General Fund expenditures related to capital, special, and Department of Public Safety recruitment projects. The content of these expenditures is discussed below in the General Fund Projects section.

The **Equipment** line item contains the appropriations for equipment for the departments of Public Safety and assistance to the Library and Community Services based on their replacement schedules. These costs are up slightly, primarily due to adjustments to replacement timing. There was one addition to the public safety equipment schedule for fire hose replacement.

Lease payments in the amount of \$1,200,250 are included in the appropriation for FY 2018/19 as well. These payments fulfill the City's agreement with the former Redevelopment Agency to pay lease payments equal to the annual debt service on one of the downtown parking structures. Previously a Redevelopment Agency obligation, this item remains a subject of litigation in the redevelopment dissolution process.

Council Service-Level Set Aside is an annual \$100,000 set aside for Council's use at its discretion for unplanned projects, services, or other initiatives that come up over the course of the fiscal year.

The FY 2018/19 General Fund Budget includes funding for six budget supplements. Details on each of the supplements are included in the **Budget Supplement** section in this volume of the FY 2018/19 Recommended Budget. The total expenditures budget for the six supplements recommended in FY 2018/19 is \$707,500 with total costs over the twenty-year plan of \$4.4 million.

Transfers to Other Funds reflect transfers from the General Fund to other funds for operating and capital project purposes. These include transfers to the Youth and Neighborhood Services Fund for support of Columbia Neighborhood Center and the Liability and Property Insurance Fund for the General Fund's share of claims and insurance. The General Fund also funds several projects in the Capital Projects Fund and Infrastructure Fund. As established in the FY 2012/13 Budget, the long-term financial plan for the General Fund reflects an annual transfer of \$1.5 million for investment in the City's administrative infrastructure. These funds are not set aside for a specific project or set of projects at this point but will accumulate in the Infrastructure Fund and be appropriated as projects are identified and prioritized. The Transfer to the Infrastructure Fund includes \$38.6 million to transfer sale of property proceeds for the Civic Center Modernization Project.

In FY 2019/20, the General Fund previously allocated a transfer of \$6 million to the Capital Projects Fund for fire station rehabilitation. This transfer has been removed in this budget pending the outcome of the Fire Station Master Plan and a more detailed review of potential funding sources, if necessary. Funding of \$4.1 million is included to the Employee Benefits Fund to transfer repayments from two executive home loans and an additional \$2.5 million to fund potential loans. Lastly, funding of \$1.2 million is budgeted in FY 2018/19, and \$8.4 million over twenty years, to transfer to the Golf and Tennis Fund to address the structural deficit in that Fund.

Project Administration costs in the amount of \$754,049 are included in the Transfer to the General Services Fund in FY 2018/19. This reflects costs of Public Works staff for design and inspection of General Fund supported capital projects.

General Fund Projects

The FY 2018/19 Recommended Budget for the General Fund includes \$17.7 million for capital, special, and outside group funding projects. The majority of the General Fund projects expenditures in FY 2018/19, approximately \$12.7 million, is in a special project for the recruitment and training of sworn public safety officers. This category of projects represents the largest share of General Fund project expenditures over the twenty-year plan, with \$79.8 million budgeted for this purpose. The practice of budgeting for the recruitment, selection, and training of new public safety officers in a series of recurring special projects rather than in the operating budget began in FY 2006/07. This methodology allows expenditures to fluctuate each year based on the number of recruitments and allows for better monitoring and tracking of costs. It should be noted that the fixed costs associated with this activity, which include management oversight and other recruitment expenses, continue to be part of the Public Safety Department operating budget.

The storm drainage system consists of 330 miles of storm drainage pipes. Starting in FY 2018/19, stormwater capital projects, previously funded through a transfer from the General Fund to the Wastewater Management Fund, are included to be funded directly in the General Fund. These projects implement trash reduction programs and other maintenance activities to meet Stormwater National Pollutant Discharge Elimination System (NPDES) permit. The funds will provide for outreach and enforcement efforts, and fund retrofit projects that would redirect stormwater to biotreatment areas. These seven projects total \$9.7 million over the financial plan.

There are three new projects proposed for FY 2018/19 totaling approximately \$0.8 million. These include \$427,000 for traffic and environmental costs included in the Lawrence Station Area Plan Study, Pricing and Revenue Strategy for Recreation (\$62,000) and \$312,000 to augment traffic signal maintenance services.

The FY 2018/19 Budget contains \$100,000 for Outside Group Funding per Council policy. This amount is reflected as an ongoing project cost through the entire twenty-year financial plan.

Often, one-time capital projects will result in ongoing operational costs. Costs in FY 2018/19 have been incorporated into department's operating budgets. Costs beyond FY 2018/19 are allocated to the Project Operating line. These costs will be evaluated in the next budget cycle for incorporation into operating budgets or identified as part of future costs for projects underway or not yet completed.

The **Fiscal Strategies** line highlights the need to achieve \$22.2 million in additional expenditure savings, identify new revenue sources, or evaluate service delivery levels to identify possible service adjustments or eliminations that are needed to balance the budget. The savings achieved from Fiscal Strategies is scheduled to begin in FY 2020/21 Budget.

General Fund Reserves

One of the most powerful aspects of multi-year financial planning is its capability to recognize trends over time and begin at an early point to consider the necessary steps to alter the long-term forecasted position of a particular fund should that appear necessary. The reserves contained in the General Fund's long-term financial plan play a pivotal role in the City's multi-year planning strategy.

The City has established reserves in the General Fund that are restricted by prior policy or legal requirements to specific uses. Most of the City's reserves are established in accordance with policies adopted by Council.

The General Fund has four reserves that are contained in the General Fund's long-term financial plan under the sub-heading, Reserves. The first is the Contingencies Reserve. By Council policy, this reserve must be equal to 15% of the operating budget in the first year of the long-term plan, in this case FY 2018/19, and then grow by the estimated change in the Consumer Price Index in each subsequent year. It is important to note that this reserve is not intended for normal unanticipated expenditures and is instead to be used for non-fiscal emergencies or disasters as determined by Council.

The second reserve in the General Fund is the *Reserve for Capital Improvement Projects*. Originally entitled the *Land Acquisition Reserve*, it was established in FY 1994/95 for the purpose of purchasing land or property in the downtown area with an emphasis on future income generation through economic development. In the past, it was used to purchase key parcels in the downtown area. In FY 2006/07 the reserve name was changed to *Reserve for Capital Improvement Projects* to reflect its expanded purpose. At the end of FY 2017/18, it is projected that the balance in this reserve will be \$25.5 million. This reflects the \$18.5 million in the reserve as of the end of FY 2016/17, as well as \$17.6 million in proceeds from the sale of city property that is planned in FY 2018/19. It is important to note that the balance in the CIP Reserve depends on the final property sale amounts, and that the current projections are estimates prior to completing the City's surplus property process. A transfer of \$38.6 million is assumed in FY 2018/19 to the Civic Center Modernization Project to set-aside funds needed for the construction of the new Civic Center. This transfer represents a portion of the funding that will be necessary to begin construction. Additional future funding or debt financing will be necessary to complete the first phase of the project. In addition to this transfer, the sale of City property on Charles Street (Block 15) to the Housing Fund for future development in the amount of \$8.4 million is assumed in FY 2018/19. The actual amount of that property sale will be dependent on land appraisal at the time of transfer.

A third reserve in the General Fund mandated by Council policy is the Budget Stabilization Fund. The *Budget Stabilization Fund* functions to normalize service levels through economic cycles. In essence, the intent is for this fund to increase during periods of economic growth and to be drawn down during the low points of economic cycles to maintain stable service levels.

In August 2011, Council adopted a new policy governing the balance of the Budget Stabilization Fund. This policy requires that the Budget Stabilization Fund be maintained at no less than 15% of total projected revenues for the first two years of the 20-year plan and that it never go below \$0 in any year. For the FY 2018/19 Budget, the Budget Stabilization Fund balance is 20% of revenues in FY 2018/19 and 16% in FY 2019/20.

The FY 2018/19 Recommended Budget continues to maintain balances over the short and long-term. Over the twenty-year plan, Total Available Resources (excluding revenue and interest from the sale of property) are up \$210 million, and Total Expenditures (excluding projects funded by the CIP Reserve) are up by \$180 million. This results in a budget stabilization reserve that is up \$30 million over the entire twenty-year plan.

Lastly, the Equipment & Project C/O Reserve accounts for actual FY 2016/17 project carryover costs (and related revenues). Since a significant portion of the current budgeted project costs are from the prior year (FY 2016/17) carryover, it was prudent to separate out this reserve to increase transparency of unspent project costs. Additionally, accounting for this reserve separately helps ensure that the available funds in the Budget Stabilization Fund are not overstated.

Total Reserves in the General Fund increase or decrease depending upon the relationship between Total Current Resources and Total Current Requirements in the long-term financial plan. Put simply, when revenues and resources are greater than expenditures and transfers, money is put into the reserves, and when expenses are higher, money is taken out. The relationship between these can be seen at the bottom of the plan in the rows marked Total Current Resources, Total Current Requirements, and Difference. It should be noted that Sunnyvale's Reserves are actual funds rather than estimated surpluses as is the case in the State Budget and some other local jurisdictions. The advantage of funded reserves includes the substantial interest earnings that are generated and added to annual revenues.

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted or earmarked for particular functions or activities of government. In many cases, a Special Revenue Fund has been set up in response to legal requirements established by a granting agency or another level of government.

Housing Fund

The Housing Fund is comprised primarily of Housing Mitigation Fees and Below-Market-Rate Housing (“BMR”) fees, as well as loan payment revenues generated by loans made previously with these funds. Expenditures are for operations related to developing affordable housing, managing the City’s below-market-rate housing program, and for capital and special projects that produce new affordable housing.

Housing Mitigation

Housing Mitigation Fees are development impact fees paid by developers of new employment-generating developments (i.e., office, industrial, hotel and retail space) and/or new market-rate rental housing projects, as required by S.M.C. Title 19. These fees are used to maintain or improve the City’s jobs/housing balance and to finance the construction, rehabilitation, and/or preservation of affordable housing in the City, typically through loans on multi-family housing developments. A small amount of funds is also used to provide down-payment assistance loans to lower-and moderate-income, first-time home buyers through the First Time Home Buyer Program. When these loans are repaid, the payments are deposited into this fund and then reused for future Housing loans. Housing Mitigation Fees and accrued interest are maintained in this sub-fund of the Housing Fund.

Revenue projections are based on several factors, including: projects subject to the Housing fees that are currently underway or in the development process, historical collections, total development square footage in the pipeline that is required to pay this fee, and the current and projected fee rates, which are based on square footage of the project. Due to the high level of development activity in the City, revenues of \$11.6 million in FY 2018/19, \$19.8 million in FY 2019/20, and \$4.6 million in FY 2020/21 are

projected, based on thirty large, commercial development projects and two mixed-use projects. Beginning in FY 2021/22 the revenue projection uses an inflation rate with the baseline year of FY 2020/21. The baseline used is a seven-year historical average which is approximately \$300,000 lower than planned in FY 2017/18 budget, to reflect expected slowdown in development activity. These projections are reviewed and adjusted each year. Over the twenty-year plan, total revenue from Housing Mitigation Fees is estimated to be down by \$5 million over the prior year’s plan.

Assistance to affordable housing developments is provided as a loan. Most of the more recent loans are structured as fully deferred, with residual receipts payments required, to the extent the project generates positive cash flow each year. Interest rates vary at slightly below market-rate loan rates, and are set forth in each loan agreement. Payments received on these loans are deposited into this fund and re-used for additional housing activities, consistent with City policy for use of this fund.

The Housing Mitigation loan repayment revenue projections for the coming fiscal year is based on staff’s assessment of outstanding loans that may be repaid during that year. Future year projections are based on the historical average, which is reviewed and adjusted each year. During the first ten years of the planning period, staff projects the program will receive \$4.0 million in loan repayments.

Major capital project expenditures for FY 2017/18 in this sub-fund consist of: the Eight Trees Apartments Phase Two Rehabilitation project for \$3.3 million; the Orchard Gardens Apartments Redevelopment project for \$6 million; and the Block 15 Affordable Housing Site project of \$10 million. For FY 2018/19, another \$3 million is planned to be added to Block 15 project which is currently in the predevelopment phase. Partial funding, up to \$4 million, will be transferred in from the Redevelopment Housing Fund. The current conceptual plan for this project shows approximately 90 new affordable rental units for lower-income households in Downtown Sunnyvale. That number may change pending completion of the development review process. Acquisition of site from the City is planned at \$8.4 million as a transfer to General Fund.

Park Dedication Fund

State law allows local communities to require developers of housing units to offset the impact of the demand from those units on the City's open space by providing additional open space or paying a comparable fee. The Park Dedication Fund was established to meet statutory requirements regarding the accounting for Park Dedication Fees paid by developers. In general, the City collects park in-lieu fees for housing projects that do not dedicate land for use as parks or open space. This fee is calculated on an average fair market value per square foot as determined by the Community Development Department annually. In April 2011, Council raised the standard to 5.0 acres per 1,000 population, to be phased in over three years. In FY 2017/18, after completion of a land valuation study, the land value used in the fee calculation was set to \$126 per square foot. For the FY 2018/19 Recommended Budget, the Park Dedication Fee preliminary land value rate of \$130 per square foot is used.

Park Dedication Fee revenues are accounted for in the Park Dedication Fund as legally required, and then available resources are appropriated directly to projects in the fund or transferred to the Capital Projects Fund or the Infrastructure Fund for park-related projects.

Authorizing language in the State Quimby Act, which governs park dedication fees, requires that fees be used to pay for "developing new or rehabilitating existing neighborhood or community park or recreational facilities." Certain legal cases have clarified that park in-lieu fees may be used for parks or recreational facilities that are adjacent to the subdivision or multi-family development from which they are collected but may also be used for larger community parks and regional facilities that are reasonably available for use by the residents of the subdivision or development. Park Dedication Fees may not be used for operating or routine maintenance. For the last several years, Park Dedication Fees were also used to pay for golf course rehabilitation projects. In April 2011, Council acted to cease that practice for projects that were not already programmed, determining instead that golf course revenues associated with the Golf and Tennis Enterprise Fund would pay for these improvements.

Park in-lieu fees must be committed within a five-year period. This revenue source is subject to the Fee Mitigation Act, which requires specific review and findings every five years. The City conforms to both requirements.

It is estimated that \$26.1 million in Park Dedication Fees will be received during FY 2017/18. Based on current development projects in process, revenues for FY 2018/19 and FY 2019/20 are expected to be \$24.8 million and \$13.6 million respectively. Going forward, estimates are based on the historical average of 200 fee eligible dwelling units per year at the current fee of \$126 per square foot. For FY 2021/22 through the end of the first ten years of the plan, fee revenue is escalated by 2% per year, reflecting estimated growth. Revenues are held flat in the second ten years at \$11.4 million. These projections yield approximately \$158.5 million in revenue over the first ten years, and \$114.5 million during the second ten years of the long-term plan.

The Park Dedication Fund provides funding for capital and infrastructure projects at community parks and recreational facilities. A total of \$168 million in transfers to the Capital and Infrastructure Funds are programmed throughout the long-term financial plan to ensure that park and recreational facilities are in good working condition and able to meet the demands of increased public use. During the last projects budget cycle costs for all projects, and especially park renovation projects, were updated to reflect the latest cost estimates for construction and materials.

In FY 2018/19, \$10.8 million is programmed for transfers to projects. The largest of funded projects include \$3 million for the community facilities at the Lakewood Branch Library, \$2.4 million for Golf Irrigation Replacement and building renovation, and \$1.7 million for Fair Oaks Park Renovation and Enhancement.

The Capital Projects Reserve includes funds that have not yet been appropriated to projects. Significantly more Park Dedication Fee revenue is projected in this financial plan as compared to last year. In addition to the Capital Projects Reserve, the twenty-year plan includes a second reserve fund that is specifically designated for Land Acquisition funds. This reserve collects twenty percent of the annual revenue from Park Dedication Fees and allocates the funds to acquire and develop new land for the purpose of parks, open space, trails and other recreational facilities.

Transportation Development Act (TDA) Fund

In FY 2003/04, a small special revenue fund was established to account for activities related to Transportation Development Act (TDA) funds. These funds were created by State legislation that annually returns to each region in the State $\frac{1}{4}$ of 1% of State Sales Tax revenues to be used for transportation projects. These funds are restricted for pedestrian and bicycle facilities and bicycle safety education programs and must be segregated for those purposes.

The TDA, in accordance with Public Utilities Code Section 99245, must submit a report of a fiscal and compliance audit made by an independent auditor at the end of each fiscal year.

The FY 2018/19 Budget does not include any new appropriations; however, as TDA-eligible projects are identified, revenues will be recognized and appropriated to those projects. FY 2017/18 appropriations which total approximately \$418,000 are primarily for various bicycle lane projects.

Vehicle Registration Fee Fund

In 2010, voters approved Measure B, which collects vehicle registration fees to pay for programs and projects that provide local transportation improvements. In FY 2012/13, the City of Sunnyvale established a special revenue fund to account for revenues received through the \$10 annual Vehicle Registration Fee (VRF) assessed to automobiles owned by residents of Santa Clara County.

In 2012, the VRF provided \$14.8 million to the County, and 80 percent of this amount was distributed to the cities based on population. In August 2012, the City of Sunnyvale received its first allocation of VRF funds in the amount of \$797,394. For FY 2017/18, the City received \$920,394 in VRF funds. For FY 2018/19 and throughout the twenty-year planning period, three immediate prior fiscal years' average receipt of \$895,689 is projected as revenue. In general, VRF funds are distributed based on each jurisdiction's population in the county, and a small percentage is available based on a competitive County-wide program. The remainder is reserved for Program Administration.

All VRF funds received from the County are programmed to be transferred to the Infrastructure Fund to provide funding for the Pavement Rehabilitation project throughout the twenty-year plan.

Youth and Neighborhood Services Fund

The Youth and Neighborhood Services Fund accounts for the revenues and ongoing operating program expenditures associated with the management and maintenance of the Columbia Neighborhood Center (CNC). On May 10, 1994, Council approved development of a neighborhood service center at Columbia Middle School to meet the health, social, recreational, and educational needs of North Sunnyvale residents (with an emphasis on serving disadvantaged youth) through a coordinated network of services. Advanced Micro Devices contributed \$1 million to the Columbia Neighborhood Center project, one-half of which Council used to establish the Youth Opportunity Fund (now renamed the Youth and Neighborhood Services Fund) to generate interest income which is used to offset ongoing operating program expenditures.

The operating program expenditures for Columbia Neighborhood Center and related projects are accounted for in this fund, along with the associated program revenues. As outlined in the partnership agreement, the City is reimbursed by the Sunnyvale School District for a portion of the cost of services provided at the Columbia Neighborhood Center. For FY 2018/19 this reimbursement is projected to be \$228,000. This includes the costs of the Grant Writer position which is a two-year pilot program. About 50% of these costs are reimbursed by the Sunnyvale School District. Other revenues to the Fund are recreation fees, rental fees for the facilities, interest earnings on the endowment, and an annual subsidy from the General Fund. For FY 2018/19, this subsidy is expected to be \$542,955.

Expenses included in this Fund are for the direct services provided at the CNC, including CNC operations, which is overseen by the Library and Community Services Department.

**CITY OF SUNNYVALE
141. PARK DEDICATION FUND
LONG TERM FINANCIAL PLAN
JULY 1, 2017 TO JUNE 30, 2028**

	ACTUAL 2016/2017	CURRENT 2017/2018	BUDGET 2018/2019	PLAN 2019/2020	PLAN 2020/2021	PLAN 2021/2022	PLAN 2022/2023	PLAN 2023/2024	PLAN 2024/2025	PLAN 2025/2026	PLAN 2026/2027	PLAN 2027/2028	FY 2017/2018 TO FY 2027/2028 TOTAL
RESERVE/FUND BALANCE, JULY 1	46,933,069	64,363,510	46,035,286	60,002,571	60,610,355	66,950,014	68,722,100	71,958,012	74,943,437	47,336,499	54,768,078	60,680,428	64,363,510
CURRENT RESOURCES:													
Interest Income	494,680	574,410	1,186,167	1,779,678	1,964,328	2,015,942	2,058,578	2,102,897	1,378,733	1,595,187	1,767,391	1,790,255	18,213,566
Park Dedication Fees	20,493,702	26,131,034	24,837,221	13,605,396	9,879,408	10,076,996	10,278,536	10,484,107	10,693,789	10,907,665	11,125,818	11,459,593	149,479,561
TOTAL CURRENT RESOURCES	20,988,382	26,705,444	26,023,388	15,385,074	11,843,736	12,092,938	12,337,114	12,587,004	12,072,522	12,502,852	12,893,209	13,249,848	167,693,127
TOTAL AVAILABLE RESOURCES	67,921,451	91,068,954	72,058,674	75,387,645	72,454,091	79,042,952	81,059,214	84,545,016	87,015,959	59,839,351	67,661,287	73,930,276	232,056,637
CURRENT REQUIREMENTS:													
New Acquisition	0	0	0	0	0	0	0	0	25,000,000	0	0	0	25,000,000
Project Administration	877,861	1,468,944	1,237,857	686,559	413,167	919,948	139,434	713,006	1,189,548	570,580	531,054	1,033,585	8,903,684
Transfer To Capital Projects Fund	122,222	7,324,414	4,344,637	2,164,864	0	0	0	0	1,130,855	0	0	0	14,964,770
Transfer To Infrastructure/General	2,521,771	34,898,788	3,933,207	11,547,812	3,454,908	9,400,905	8,768,377	8,392,877	12,359,057	4,500,692	6,449,804	11,312,433	115,018,860
Transfer To Infrastructure/Golf and Tennis	36,088	1,341,521	2,540,401	378,055	1,636,002	0	193,391	495,696	0	0	0	118,831	6,703,897
TOTAL CURRENT REQUIREMENTS	3,557,942	45,033,667	12,056,102	14,777,290	5,504,077	10,320,853	9,101,202	9,601,579	39,679,460	5,071,272	6,980,858	12,464,849	170,591,211
RESERVES:													
Capital Projects Reserve	52,082,995	28,528,565	37,840,526	37,892,094	42,255,872	42,012,558	43,192,763	44,081,367	39,335,671	44,585,717	50,454,437	48,947,517	48,947,517
Land Acquisition Set-Aside (20%)	12,280,515	17,506,721	22,162,045	22,718,261	24,694,142	26,709,542	28,765,249	30,862,070	8,000,828	10,182,361	10,225,991	12,517,910	12,517,910
TOTAL RESERVES	64,363,510	46,035,286	60,002,571	60,610,355	66,950,014	68,722,100	71,958,012	74,943,437	47,336,499	54,768,078	60,680,428	61,465,427	61,465,427
FUND BALANCE, JUNE 30	0	0	0	0	0	0	0	0	0	0	0	0	0

**CITY OF SUNNYVALE
141. PARK DEDICATION FUND
LONG TERM FINANCIAL PLAN
JULY 1, 2028 TO JUNE 30, 2038**

	PLAN	PLAN	PLAN	PLAN	PLAN	PLAN	PLAN	PLAN	PLAN	PLAN	FY 2028/2029 TO FY 2037/2038 TOTAL	FY 2017/2018 TO FY 2037/2038 TOTAL
	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034	2034/2035	2035/2036	2036/2037	2037/2038		
RESERVE/FUND BALANCE, JULY 1	61,465,427	65,286,184	66,592,983	69,678,523	83,040,585	92,062,182	96,935,675	103,500,276	102,486,976	113,437,928	61,465,427	64,363,510
CURRENT RESOURCES:												
Interest Income	2,511,007	2,561,269	2,679,943	3,193,869	3,540,853	3,728,295	3,980,780	3,941,807	4,362,997	4,966,080	35,466,900	53,680,466
Park Dedication Fees	11,459,593	11,459,593	11,459,593	11,459,593	11,459,593	11,459,593	11,459,593	11,459,593	11,459,593	11,459,593	114,595,926	264,075,487
TOTAL CURRENT RESOURCES	13,970,600	14,020,862	14,139,536	14,653,462	15,000,446	15,187,888	15,440,373	15,401,400	15,822,590	16,425,673	150,062,826	317,755,953
TOTAL AVAILABLE RESOURCES	75,436,027	79,307,046	80,732,519	84,331,984	98,041,031	107,250,069	112,376,048	118,901,675	118,309,566	129,863,600	211,528,253	382,119,463
CURRENT REQUIREMENTS:												
New Acquisition	0	0	0	0	0	0	0	0	0	0	0	25,000,000
Project Administration	1,177,328	733,604	1,073,931	785,911	1,166,804	96,520	396,994	932,881	371,520	371,520	7,107,013	16,010,697
Transfer To Capital Projects Fund	0	0	0	0	0	0	0	0	0	0	0	14,964,770
Transfer To Infrastructure/General	8,808,361	11,980,460	9,980,065	505,488	4,674,287	10,217,874	8,291,659	15,481,818	4,500,118	374,010	74,814,140	189,833,000
Transfer To Infrastructure/Golf and Tennis	164,153	0	0	0	137,758	0	187,119	0	0	0	489,030	7,192,927
TOTAL CURRENT REQUIREMENTS	10,149,842	12,714,064	11,053,996	1,291,399	5,978,849	10,314,394	8,875,772	16,414,699	4,871,638	745,530	82,410,183	253,001,394
RESERVES:												
Capital Projects Reserve	50,476,356	49,491,236	50,284,857	61,355,001	68,084,679	70,666,254	74,938,936	71,633,718	80,292,751	93,680,975	93,680,975	93,680,975
Land Acquisition Set-Aside (20%)	14,809,828	17,101,747	19,393,666	21,685,584	23,977,503	26,269,421	28,561,340	30,853,258	33,145,177	35,437,095	35,437,095	35,437,095
TOTAL RESERVES	65,286,184	66,592,983	69,678,523	83,040,585	92,062,182	96,935,675	103,500,276	102,486,976	113,437,928	129,118,070	129,118,070	129,118,070
FUND BALANCE, JUNE 30	0	0	0	0	0	0	0	0	0	0	0	0

**CITY OF SUNNYVALE
295. YOUTH AND NEIGHBORHOOD SERVICES FUND
LONG TERM FINANCIAL PLAN
JULY 1, 2017 TO JUNE 30, 2028**

	ACTUAL 2016/2017	CURRENT 2017/2018	BUDGET 2018/2019	PLAN 2019/2020	PLAN 2020/2021	PLAN 2021/2022	PLAN 2022/2023	PLAN 2023/2024	PLAN 2024/2025	PLAN 2025/2026	PLAN 2026/2027	PLAN 2027/2028	FY 2017/2018 TO FY 2027/2028 TOTAL
RESERVE/FUND BALANCE, JULY 1	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217
CURRENT RESOURCES:													
Sunnyvale School Dist. Reimbursement	140,491	167,600	228,000	233,700	176,034	181,316	186,755	192,358	198,128	204,072	210,194	216,500	2,194,658
Grants and Donations	929	948	967	986	1,006	1,026	1,046	1,067	1,089	1,111	1,133	1,167	11,545
Rents and Concessions	54,218	58,700	60,900	62,118	63,360	64,628	65,920	67,239	68,583	69,955	71,354	73,495	726,252
Recreation Fees	42,589	38,265	33,798	33,981	34,157	34,504	34,525	34,879	34,709	35,067	35,262	36,320	385,467
Interest Income	4,906	6,378	10,204	15,307	15,307	15,307	15,307	15,307	15,307	15,307	15,307	20,409	159,443
Transfer From General Fund	592,577	598,262	542,955	556,763	666,424	686,973	704,856	722,402	729,345	748,435	769,846	783,267	7,509,528
TOTAL CURRENT RESOURCES	835,710	870,152	876,824	902,855	956,288	983,753	1,008,409	1,033,251	1,047,160	1,073,946	1,103,096	1,131,158	10,986,892
TOTAL AVAILABLE RESOURCES	1,345,927	1,380,369	1,387,041	1,413,072	1,466,505	1,493,970	1,518,626	1,543,468	1,557,377	1,584,163	1,613,313	1,641,375	11,497,109
CURRENT REQUIREMENTS:													
Operations	835,710	870,152	876,824	902,855	956,288	983,753	1,008,409	1,033,251	1,047,160	1,073,946	1,103,096	1,131,158	10,986,892
TOTAL CURRENT REQUIREMENTS	835,710	870,152	876,824	902,855	956,288	983,753	1,008,409	1,033,251	1,047,160	1,073,946	1,103,096	1,131,158	10,986,892
RESERVES:													
Endowment Reserve	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217
TOTAL RESERVES	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217
FUND BALANCE, JUNE 30	0	0	0	0	0	0	0	0	0	0	0	0	0

CITY OF SUNNYVALE
295. YOUTH AND NEIGHBORHOOD SERVICES FUND
LONG TERM FINANCIAL PLAN
JULY 1, 2028 TO JUNE 30, 2038

	PLAN	FY 2028/2029 TO FY 2037/2038 TOTAL	FY 2017/2018 TO FY 2037/2038 TOTAL									
	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034	2034/2035	2035/2036	2036/2037	2037/2038		
RESERVE/FUND BALANCE, JULY 1	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217
CURRENT RESOURCES:												
Sunnyvale School Dist. Reimbursement	266,230	272,673	279,272	286,031	292,953	300,043	307,305	314,742	322,359	330,161	2,971,770	5,166,428
Grants and Donations	1,202	1,238	1,275	1,313	1,353	1,393	1,435	1,478	1,522	1,568	13,777	25,322
Rents and Concessions	75,700	77,971	80,310	82,719	85,200	87,756	90,389	93,101	95,894	98,771	867,810	1,594,062
Recreation Fees	37,410	38,532	39,688	40,878	42,105	43,368	44,669	46,009	47,389	48,811	428,859	814,326
Interest Income	20,409	20,409	20,409	20,409	20,409	20,409	20,409	20,409	20,409	20,409	204,087	363,530
Transfer From General Fund	763,925	787,636	810,375	791,491	813,367	835,774	856,207	877,449	898,224	923,072	8,357,520	15,867,048
TOTAL CURRENT RESOURCES	1,164,875	1,198,458	1,231,328	1,222,841	1,255,387	1,288,743	1,320,414	1,353,188	1,385,797	1,422,791	12,843,822	23,830,714
TOTAL AVAILABLE RESOURCES	1,675,092	1,708,675	1,741,545	1,733,058	1,765,604	1,798,960	1,830,631	1,863,405	1,896,014	1,933,008	13,354,039	24,340,931
CURRENT REQUIREMENTS:												
Operations	1,164,875	1,198,458	1,231,328	1,222,841	1,255,387	1,288,743	1,320,414	1,353,188	1,385,797	1,422,791	12,843,822	23,830,714
TOTAL CURRENT REQUIREMENTS	1,164,875	1,198,458	1,231,328	1,222,841	1,255,387	1,288,743	1,320,414	1,353,188	1,385,797	1,422,791	12,843,822	23,830,714
RESERVES:												
Endowment Reserve	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217
TOTAL RESERVES	510,217	510,217										
FUND BALANCE, JUNE 30	0	0										

CITY OF SUNNYVALE
610/500. INFRASTRUCTURE RENOVATION & REPLACEMENT FUND/GOLF AND TENNIS SUB-FUND
LONG TERM FINANCIAL PLAN
JULY 1, 2017 TO JUNE 30, 2028

	ACTUAL 2016/2017	CURRENT 2017/2018	BUDGET 2018/2019	PLAN 2019/2020	PLAN 2020/2021	PLAN 2021/2022	PLAN 2022/2023	PLAN 2023/2024	PLAN 2024/2025	PLAN 2025/2026	PLAN 2026/2027	PLAN 2027/2028	FY 2017/2018 TO FY 2027/2028 TOTAL
RESERVE/FUND BALANCE, JULY 1	21,895	22,104	22,463	22,856	23,314	24,013	24,973	25,972	27,011	28,092	29,215	30,384	22,104
CURRENT RESOURCES:													
Interest Income	209	359	393	457	699	961	999	1,039	1,080	1,124	1,169	1,519	9,799
Transfer From Park Dedication Fund	36,088	1,341,520	2,540,401	378,055	1,636,002	0	193,391	495,696	0	0	0	118,831	6,703,896
TOTAL CURRENT RESOURCES	36,297	1,341,879	2,540,794	378,512	1,636,701	961	194,390	496,735	1,080	1,124	1,169	120,350	6,713,695
TOTAL AVAILABLE RESOURCES	58,192	1,363,984	2,563,257	401,369	1,660,015	24,973	219,363	522,707	28,092	29,215	30,384	150,734	6,735,800
CURRENT REQUIREMENTS:													
Infrastructure Projects	36,088	1,341,520	2,540,401	378,055	1,636,002	0	193,391	495,696	0	0	0	118,831	6,703,896
TOTAL CURRENT REQUIREMENTS	36,088	1,341,520	2,540,401	378,055	1,636,002	0	193,391	495,696	0	0	0	118,831	6,703,896
RESERVES:													
Comm.Rec.Infrast.Contingency Reserve	22,104	22,463	22,856	23,314	24,013	24,973	25,972	27,011	28,092	29,215	30,384	31,903	31,903
TOTAL RESERVES	22,104	22,463	22,856	23,314	24,013	24,973	25,972	27,011	28,092	29,215	30,384	31,903	31,903
FUND BALANCE, JUNE 30	0	0	0	0	0	0	0	0	0	0	0	0	0

CITY OF SUNNYVALE
610/500. INFRASTRUCTURE RENOVATION & REPLACEMENT FUND/GOLF AND TENNIS SUB-FUND
LONG TERM FINANCIAL PLAN
JULY 1, 2028 TO JUNE 30, 2038

	PLAN	PLAN	PLAN	PLAN	PLAN	PLAN	PLAN	PLAN	PLAN	PLAN	FY 2028/2029 TO FY 2037/2038	FY 2017/2018 TO FY 2037/2038
	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034	2034/2035	2035/2036	2036/2037	2037/2038	TOTAL	TOTAL
RESERVE/FUND BALANCE, JULY 1	31,903	33,498	35,173	36,932	38,779	40,718	42,753	44,891	47,136	49,492	31,903	22,104
CURRENT RESOURCES:												
Interest Income	1,595	1,675	1,759	1,847	1,939	2,036	2,138	2,245	2,357	2,475	20,064	29,863
Transfer From Park Dedication Fund	164,153	0	0	0	137,758	0	187,119	0	0	0	489,030	7,192,926
TOTAL CURRENT RESOURCES	165,748	1,675	1,759	1,847	139,697	2,036	189,257	2,245	2,357	2,475	509,094	7,222,789
TOTAL AVAILABLE RESOURCES	197,651	35,173	36,932	38,779	178,476	42,753	232,010	47,136	49,492	51,967	540,997	7,244,893
CURRENT REQUIREMENTS:												
Infrastructure Projects	164,153	0	0	0	137,758	0	187,119	0	0	0	489,030	7,192,926
TOTAL CURRENT REQUIREMENTS	164,153	0	0	0	137,758	0	187,119	0	0	0	489,030	7,192,926
RESERVES:												
Comm.Rec.Infrast.Contingency Reserve	33,498	35,173	36,932	38,779	40,718	42,753	44,891	47,136	49,492	51,967	51,967	51,967
TOTAL RESERVES	33,498	35,173	36,932	38,779	40,718	42,753	44,891	47,136	49,492	51,967	51,967	51,967
FUND BALANCE, JUNE 30	0	0	0	0	0	0	0	0	0	0	0	0

Enterprise Funds

The City budgets and accounts for business like activities in Enterprise Funds. Each fund reflects a service or group of related services that are generally fee supported and independent of the City’s General Fund or other funds. These include six funds related to the City’s water, wastewater, and solid waste business operations, the operation of the Sunnyvale Materials Recovery and Transfer Station (SMaRT Station), the Development Enterprise Fund, and the Golf and Tennis Operations Fund. Each of these service areas are discussed in detail below.

Utility Enterprise Funds and Utility Rate Process

The following across-the-board changes to current rates for the Water, Wastewater, and Solid Waste Utility enterprises are recommended for Council approval for FY 2018/19:

Utility	Rate Change
Water	4.0%
Wastewater	10.0%
Solid Waste	2.0%

Each increase and the contributing factors are discussed below. The major reasons for the required increases include the continuing rise in costs for wholesale water due to infrastructure needs and the changing patterns of water consumption, major wastewater infrastructure needs, particularly at the City’s Water Pollution Control Plant, and general inflationary increases in the City’s costs for collecting, transferring and disposing of solid waste and recyclables.

As discussed below, wastewater rates also include adjustments associated with a cost-of-service study. The realignment of wastewater rates, combined with the recommended rate, increases monthly costs associated with water, solid waste, and wastewater services for an average residential customer by 3.6% or \$5.54, from \$153.50 to \$159.04, per month. It is important to note that even with these increases, Sunnyvale utility rates and services are competitive with our surrounding communities.

Water Supply and Distribution Fund

The Water Supply and Distribution Fund (Water Fund) accounts for all revenues and expenses related to the City-operated water utility. Expenses include costs for wholesale water, capital and infrastructure project-related costs, debt service, and other operating costs. Revenues consist of service fees for water and recycled water, water-related public works and construction fees, and interest income. Once expenditure levels are developed, water rates are set to collect enough revenue to maintain a sustainable financial position. The annual review and use of long-range financial planning and projections help minimize utility rate swings.

The largest expense of the Water Fund is the cost of purchasing water. Sunnyvale currently receives water from four different sources, the San Francisco Public Utilities Commission (SFPUC), the Santa Clara Valley Water District (SCVWD), City-owned wells, and recycled water produced by the City’s Water Pollution Control Plant. The majority of the water supply is provided by SFPUC and SCVWD, with the quantity provided established by contracts with each agency. Well water is used minimally, taken primarily to circulate water through the system, keeping the wells fresh and operating.

The City’s water demand has been volatile in recent years, previously due to the drought and now increasing with the end of the drought. While the 5-year drought emergency is now declared over, consumption patterns, while increasing, have still permanently changed due to adjustments made by consumers in response to the cut backs on the amount of water use mandated during the drought years. Throughout the twenty-year financial plan, it is assumed that water conservation efforts will continue, however sales will return to the levels seen in FY 2013/14 in FY 2018/19. Going forward it is anticipated that water sales will experience a continued rebound in the second year, and then very moderate growth of less than two percent per year for the remainder of the twenty-year forecast.

The SMaRT Station Replacement Fund provides for the replacement of City-owned SMaRT Station equipment. The three participating cities contribute to these efforts and to payment of debt service based on fixed percentages established by the SMaRT Station MOU. Debt service reflects payment through FY 2020/21 for replacement of materials recovery facility equipment.

Staff anticipates that while most of the facility's equipment and the overall SMaRT Station can be maintained in good working order through the term of the MOU, there will come a point when the facility and equipment will need replacement or rehabilitation. In order to allow for the cost impact of this eventuality, funding is projected for a new materials recovery system and any other improvements needed to the SMaRT Station Facility in FY 2021/22, with annual debt service of \$2 million. Funding is provided for planning and inter-jurisdictional coordination in FY 2017/18 through FY 2019/20, with design and construction following in FY 2020/21 through FY 2022/23. This project could replace the SMaRT station, or it could implement some other solution for the management of solid waste and recyclables in the City. The recommended budget is based on the initial construction cost of the SMaRT Station. It is anticipated that the cost for the ultimate replacement will be refined during the planning phase of the project.

Development Enterprise Fund

This fund was established with the FY 2014/15 Budget in order to better align development-related revenues and expenses. Prior to the creation of this fund, development-related activities and associated revenues were included in the General Fund across a range of operating activities, focused primarily within the Building and Planning divisions of the Community Development Department.

Development-related revenues include the major fees for permits and licenses that the City collects, as well as from Plan Check Fees and Engineering Fees. These revenue sources tend to increase and decrease with development cycles creating significant fluctuations in the amount of development-related revenue received. When the recession occurred in FY 2008/09, activity slowed considerably with revenues declining to \$5.2 million in FY 2009/10. The rebound, however, began the following year and continued to accelerate through FY 2016/17 which ended the year with \$19.4 million in revenue. FY 2017/18 total development-related revenues are estimated to end the year at \$19.9 million, and projections indicate that the anticipated level of development activity will

moderate beginning in FY 2018/19, with planned revenues of \$17.1 million and \$14.6 million for FY 2018/19 and FY 2019/20, respectively. For FY 2021/22 and going forward, fee revenue is escalated by 2% per year, reflecting estimated growth in development activity. It should be noted that this historical average has increased significantly over recent years, with seven consecutive years of record high development activity.

Operating expenditures support the administration and regulation of development related activity in the City. This includes activities and services across multiple departments. Building Safety and Planning activities in the Community Development Department comprise approximately 60% of the total operating costs in this fund. Operations are also budgeted for fire prevention program activities in the Department of Public Safety, development-related transportation and traffic services and land development-engineering services in the Department of Public Works; as well as very specific operating activities in the Environmental Services Department, Department of Library and Community Services, and the Office of the City Attorney that relate to development in the City. Additionally, the operation budget includes resources for term-limited staffing to address peak workloads. Staffing is planned through FY 2018/19 with the need to extend being regularly reviewed.

The Projects in the Development Enterprise Fund are for temporary staffing for the five divisions (Planning, Building, Traffic & Transportation, Fire Prevention, and Engineering) to address the peak demand which these divisions continue to experience. Program In-Lieu Charges reflect indirect costs charged to the Development Enterprise Fund for program overhead expenses. The Transfer to the General Services Fund in FY 2019/20 provides funding for the project to replace the City's Permitting System.

The direct and indirect costs in the Development Enterprise Fund exceed the historical average level of development revenues, which represents a structural challenge for the Fund. The operating expenses are predominantly fixed. However, some of the costs are variable and will fluctuate with the level of development activity. Fund balance will be drawn down, as intended, in years where the development revenue declines to the historical average or lower. Given that this fund will enable visibility toward the actual revenue and expenses over time, fee levels will need to be reviewed and adjusted on an ongoing basis to ensure full cost recovery over the long term and fiscal stability for the fund.

Golf and Tennis Operations Fund

Golf and tennis operations have been operating as a stand-alone enterprise fund since FY 2012/13, following the dissolution of the Community Recreation Fund, with all activities intended to be self-supporting. However, the golf operations of the Golf and Tennis Enterprise Fund has struggled to operate as a true enterprise fund due to a number of reasons including the overall decline in popularity in golf, the closure of the golf course restaurants while the City transitioned to new operators, and the quality of the golf buildings. This has affected the number of rounds played at the golf courses, which have been on a declining trend for the last decade. As such, additional General Fund transfers were made or approved during the last three and current fiscal years in the amount of \$2.8 million to account for the loss in revenue (FY 2014/15: \$140,000; FY 2015/16: \$450,000; FY 2016/17: \$850,000; FY 2017/18: \$1.4 million). This has kept the Golf and Tennis Operations Fund in a positive cash position, allowing for the establishment of new concessions and exploring creative marketing strategies to attract new patrons and maximize revenue opportunities.

Golf and tennis operations continue to face challenges over the twenty-year financial plan. These challenges include rising costs including water and retirement costs, continued deferred capital maintenance, and the continued decline in the interest in golf nationally. Revenues are projected to grow at a modest rate of 2% per year. Cost reduction efforts will continue to be evaluated. Although positive strides in reducing operating costs are being made, expenses are projected to grow faster than 2% per year. An additional concern over the longer term is that capital improvement projects needed at the golf courses are significantly underfunded.

The FY 2018/19 Recommended Budget includes General Fund contribution averaging \$1.4 to \$1.6 million annually until FY 2023/24 when substantial contributions are planned to end, in order to maintain the fund in a positive position, with fiscal strategies required beyond that point to fund operations and deferred capital infrastructure maintenance.

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**CITY OF SUNNYVALE
525/100. GOLF AND TENNIS OPERATIONS FUND
LONG TERM FINANCIAL PLAN
JULY 1, 2017 TO JUNE 30, 2028**

	ACTUAL 2016/2017	CURRENT 2017/2018	BUDGET 2018/2019	PLAN 2019/2020	PLAN 2020/2021	PLAN 2021/2022	PLAN 2022/2023	PLAN 2023/2024	PLAN 2024/2025	PLAN 2025/2026	PLAN 2026/2027	PLAN 2027/2028	FY 2017/2018 TO FY 2027/2028 TOTAL
RESERVE/FUND BALANCE, JULY 1	96,305	35,392	89,710	42,668	44,074	56,624	47,508	67,019	103,936	84,169	77,579	120,384	35,392
CURRENT RESOURCES:													
Rents and Concessions - Tennis Center	125,000	126,273	135,000	140,000	145,000	150,000	155,000	160,000	165,000	170,000	175,000	180,000	1,701,273
Rents and Concessions - Golf	79,148	46,984	47,294	47,920	48,878	49,856	50,853	51,870	52,907	53,965	55,045	56,146	561,717
Golf Fees - Sunnyvale	1,637,645	1,763,724	1,677,446	1,730,995	1,785,615	1,851,327	1,868,354	1,875,721	1,913,235	1,951,500	1,990,530	2,030,341	20,438,787
Golf Fees - Sunken Gardens	557,954	577,020	570,133	581,536	593,167	605,030	617,131	629,473	642,063	654,904	668,002	681,362	6,819,820
Golf Cart Rentals	325,354	370,826	329,041	335,622	342,334	349,181	356,165	363,288	370,554	377,965	385,524	393,235	3,973,734
Driving Range Fees	185,069	234,390	186,521	190,251	194,056	197,937	201,896	205,934	210,053	214,254	218,539	222,910	2,276,741
Other Golf Revenue	165,515	175,214	167,895	171,253	174,678	178,172	181,735	185,370	189,077	192,859	196,716	200,650	2,013,618
Tower Lease Revenue	31,279	30,596	31,514	32,460	33,109	33,771	34,446	35,135	35,838	36,555	37,286	38,032	378,743
Transfer From General Fund	550,000	1,400,000	1,200,000	1,300,000	1,400,000	1,400,000	1,500,000	1,600,000	0	0	0	0	9,800,000
Additional Transfer From General Fund	300,000	0	0	0	0	0	0	0	0	0	0	0	0
Interest Income	195	0	0	0	0	0	0	0	0	0	0	0	0
Miscellaneous Revenue	328	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL CURRENT RESOURCES	3,957,488	4,725,027	4,344,844	4,530,036	4,716,837	4,815,274	4,965,579	5,106,791	3,578,727	3,652,001	3,726,641	3,802,674	47,964,433
TOTAL AVAILABLE RESOURCES	4,053,793	4,760,419	4,434,554	4,572,705	4,760,911	4,871,897	5,013,087	5,173,810	3,682,663	3,736,170	3,804,221	3,923,058	47,999,825
CURRENT REQUIREMENTS:													
Golf Course Operations	3,507,779	3,806,424	3,848,832	3,970,849	4,142,474	4,247,389	4,355,103	4,464,053	4,565,915	4,670,800	4,779,494	4,880,150	47,731,482
Tennis Center Operations	68,302	78,864	80,835	82,856	84,927	87,051	89,227	91,458	93,744	96,088	98,490	100,952	984,490
Program In-Lieu Charges	147,332	153,550	132,216	136,339	134,077	138,216	140,853	144,099	147,982	151,971	156,069	160,277	1,595,649
Citywide In-Lieu Charges	294,987	312,732	330,003	338,586	347,384	356,402	365,645	375,119	345,806	394,785	404,987	415,445	3,986,894
Project Operating	0	0	0	0	(4,575)	(4,667)	(4,760)	(4,855)	(4,953)	(5,052)	(5,203)	(5,359)	(39,424)
Transfers To Other Funds	0	319,141	0	0	0	0	0	0	0	0	0	0	319,141
Fiscal Strategies	0	0	0	0	0	0	0	0	(1,550,000)	(1,650,000)	(1,750,000)	(1,750,000)	(6,700,000)
TOTAL CURRENT REQUIREMENTS	4,018,401	4,670,709	4,391,886	4,528,631	4,704,287	4,824,390	4,946,068	5,069,874	3,598,494	3,658,591	3,683,837	3,801,466	47,878,232
RESERVES:													
20 Year RAP	35,392	89,710	42,668	44,074	56,624	47,508	67,019	103,936	84,169	77,579	120,384	121,592	121,592
TOTAL RESERVES	35,392	89,710	42,668	44,074	56,624	47,508	67,019	103,936	84,169	77,579	120,384	121,592	121,592
FUND BALANCE, JUNE 30	0	0	0	0	0	0	0	0	0	0	0	0	0

CITY OF SUNNYVALE
525/100. GOLF AND TENNIS OPERATIONS FUND
LONG TERM FINANCIAL PLAN
JULY 1, 2028 TO JUNE 30, 2038

	PLAN	FY 2028/2029 TO FY 2037/2038 TOTAL	FY 2017/2018 TO FY 2037/2038 TOTAL									
	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034	2034/2035	2035/2036	2036/2037	2037/2038		
RESERVE/FUND BALANCE, JULY 1	121,592	94,586	113,602	137,793	150,603	121,490	140,666	114,656	149,839	148,958	121,592	35,392
CURRENT RESOURCES:												
Rents and Concessions - Tennis Center	185,000	190,000	195,000	200,000	205,000	210,000	215,000	220,000	225,000	230,000	2,075,000	3,776,273
Rents and Concessions - Golf	57,268	58,414	59,582	60,774	61,989	63,229	64,494	65,784	67,099	68,441	627,074	1,188,791
Golf Fees - Sunnyvale	2,070,947	2,112,366	2,154,614	2,197,706	2,241,660	2,286,493	2,332,223	2,378,867	2,426,445	2,474,974	22,676,295	43,115,082
Golf Fees - Sunken Gardens	694,989	708,889	723,067	737,528	752,279	767,324	782,671	798,324	814,291	830,576	7,609,938	14,429,758
Golf Cart Rentals	401,099	409,121	417,304	425,650	434,163	442,846	451,703	460,737	469,952	479,351	4,391,925	8,365,658
Driving Range Fees	227,368	231,915	236,554	241,285	246,110	251,032	256,053	261,174	266,398	271,726	2,489,615	4,766,356
Other Golf Revenue	204,663	208,756	212,932	217,190	221,534	225,965	230,484	235,094	239,795	244,591	2,241,004	4,254,622
Tower Lease Revenue	38,792	39,568	40,360	41,167	41,990	42,830	43,686	44,560	45,451	46,360	424,765	803,508
Transfer From General Fund	0	0	0	0	0	0	0	0	0	0	0	9,800,000
Additional Transfer From General Fund	0	0	0	0	0	0	0	0	0	0	0	0
Interest Income	0	0	0	0	0	0	0	0	0	0	0	0
Miscellaneous Revenue	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL CURRENT RESOURCES	3,880,128	3,959,030	4,039,411	4,121,299	4,204,725	4,289,719	4,376,314	4,464,540	4,554,431	4,646,020	42,535,616	90,500,049
TOTAL AVAILABLE RESOURCES	4,001,720	4,053,616	4,153,012	4,259,092	4,355,328	4,411,209	4,516,980	4,579,196	4,704,270	4,794,978	42,657,209	90,535,441
CURRENT REQUIREMENTS:												
Golf Course Operations	4,982,190	5,098,214	5,206,148	5,181,723	5,288,942	5,407,071	5,519,464	5,626,261	5,732,214	5,851,634	53,893,862	101,625,344
Tennis Center Operations	103,476	106,063	108,714	111,432	114,218	117,073	120,000	123,000	126,075	129,227	1,159,279	2,143,769
Program In-Lieu Charges	161,543	165,259	169,061	172,952	176,934	181,008	185,533	190,536	194,924	200,180	1,797,929	3,393,577
Citywide In-Lieu Charges	415,445	426,165	437,152	448,414	459,957	471,790	483,918	496,349	509,091	522,151	4,670,431	8,657,325
Project Operating	(5,520)	(5,685)	(5,856)	(6,032)	(6,213)	(6,399)	(6,591)	(6,789)	(6,992)	(7,202)	(63,279)	(102,703)
Transfers To Other Funds	0	0	0	0	0	0	0	0	0	0	0	319,141
Fiscal Strategies	(1,750,000)	(1,850,000)	(1,900,000)	(1,800,000)	(1,800,000)	(1,900,000)	(1,900,000)	(2,000,000)	(2,000,000)	(2,050,000)	(18,950,000)	(25,650,000)
TOTAL CURRENT REQUIREMENTS	3,907,134	3,940,015	4,015,219	4,108,489	4,233,838	4,270,543	4,402,324	4,429,358	4,555,311	4,645,990	42,508,221	90,386,453
RESERVES:												
20 Year RAP	94,586	113,602	137,793	150,603	121,490	140,666	114,656	149,839	148,958	148,988	148,988	148,988
TOTAL RESERVES	94,586	113,602	137,793	150,603	121,490	140,666	114,656	149,839	148,958	148,988	148,988	148,988
FUND BALANCE, JUNE 30	0	0										

**525/100. GOLF AND TENNIS OPERATIONS FUND
REVENUES BY SOURCE**

	ACTUAL 2016/2017	CURRENT 2017/2018	BUDGET 2018/2019	PLAN 2019/2020	PLAN 2020/2021	PLAN 2021/2022	PLAN 2022/2023	PLAN 2023/2024	PLAN 2024/2025	PLAN 2025/2026	PLAN 2026/2027	PLAN 2027/2028	FY 2017/2018 TO FY 2027/2028 TOTAL
0750-01 License Fee Tennis Center	125,000	126,273	135,000	140,000	145,000	150,000	155,000	160,000	165,000	170,000	175,000	180,000	1,701,273
0750-04 Concession Rentals	10,999	16,000	16,000	16,000	16,320	16,646	16,979	17,319	17,665	18,019	18,379	18,747	188,074
0751-20 Long Term Rent - Pkg	15,830	0	0	0	0	0	0	0	0	0	0	0	0
0752-03 Rental - Park Buildings	38,431	30,984	31,294	31,920	32,558	33,209	33,873	34,551	35,242	35,947	36,666	37,399	373,643
0752-20 Rental - Golf Storage Space	13,888	0	0	0	0	0	0	0	0	0	0	0	0
0754-09 Tower/Antenna Rental - Verizon	29,779	30,596	31,514	32,460	33,109	33,771	34,446	35,135	35,838	36,555	37,286	38,032	378,743
0754-04 Tower/Antenna Rental - Sprint	1,500	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL RENTS AND CONCESSIONS	235,427	203,853	213,808	220,379	226,987	233,627	240,299	247,005	253,745	260,520	267,331	274,177	2,641,733
1950-11 Sunnyvale Weekday	508,544	509,228	528,544	539,114	549,897	560,895	572,112	583,555	595,226	607,130	619,273	631,658	6,296,632
1950-12 Sunnyvale Weekday Twilight	173,113	158,870	173,113	176,575	180,107	183,709	187,383	191,131	194,953	198,852	202,829	206,886	2,054,409
1950 -13 Sunnyvale Weekend/Holiday	530,084	588,782	550,084	581,086	612,707	654,962	648,061	631,022	643,642	656,515	669,646	683,038	6,919,545
1950-14 Sunnyvale W/E Holiday Twilight	148,802	158,285	148,802	151,778	154,814	157,910	161,068	164,289	167,575	170,927	174,345	177,832	1,787,625
1950-15 Sunnyvale S.A.C.	19,045	11,700	19,045	19,426	19,814	20,211	20,615	21,027	21,448	21,877	22,314	22,761	220,237
1950-16 Sunnyvale Golf Discount	133,584	143,931	133,584	136,256	138,981	141,760	144,596	147,488	150,437	153,446	156,515	159,645	1,606,639
1950-17 Sunnyvale 10-Play Card	8,073	53,609	8,073	8,234	8,399	8,567	8,738	8,913	9,092	9,273	9,459	9,648	142,006
1950-18 Smart Card Fee Sunnyvale	2,083	0	0	0	0	0	0	0	0	0	0	0	0
1950-19 Weekday Super Twilight	82,384	83,368	82,384	84,032	85,712	87,427	89,175	90,959	92,778	94,633	96,526	98,457	985,450
1950-20 Weekend Super Twilight	26,366	30,880	26,366	26,893	27,431	27,980	28,539	29,110	29,692	30,286	30,892	31,510	319,580
1951 SM Gift Certificates	3,168	19,587	3,168	3,231	3,296	3,361	3,429	3,497	3,567	3,639	3,711	3,786	54,271
1952 School Group Play	2,400	3,600	2,400	2,448	2,497	2,547	2,598	2,650	2,703	2,757	2,812	2,868	29,879
1954-01 Tournament Fee - Sunnyvale	0	1,884	1,884	1,922	1,960	1,999	2,039	2,080	2,122	2,164	2,207	2,252	22,513
1954-02 Tournament Fee - Sunken Gardens	525	512	443	452	461	470	479	489	498	508	519	529	5,359
1963-11 Sunken Garden Weekday	252,732	234,706	268,269	273,634	279,107	284,689	290,382	296,190	302,114	308,156	314,319	320,606	3,172,171
1963-13 Sunken Garden Weekend/Holiday	217,789	214,295	221,220	225,644	230,157	234,760	239,455	244,244	249,129	254,112	259,194	264,378	2,636,589
1963-14 Sunken Garden Weekend Twilight Replay	638	0	245	249	254	260	265	270	275	281	287	292	2,678
1963-15 Sunken Garden Junior/Replay/Footgolf	0	34,524	16,821	17,158	17,501	17,851	18,208	18,572	18,943	19,322	19,709	20,103	218,710

**525/100. GOLF AND TENNIS OPERATIONS FUND
REVENUES BY SOURCE**

	ACTUAL 2016/2017	CURRENT 2017/2018	BUDGET 2018/2019	PLAN 2019/2020	PLAN 2020/2021	PLAN 2021/2022	PLAN 2022/2023	PLAN 2023/2024	PLAN 2024/2025	PLAN 2025/2026	PLAN 2026/2027	PLAN 2027/2028	FY 2017/2018 TO FY 2027/2028 TOTAL
1963-16 Sunken Garden Golf Discount	78,617	81,255	54,582	55,674	56,787	57,923	59,082	60,263	61,469	62,698	63,952	65,231	678,916
1963-17 Sunken Garden Advantage Card	6,755	7,740	7,327	7,474	7,623	7,776	7,931	8,090	8,252	8,417	8,585	8,757	87,973
1964 Sunken Gardens Gift Certificates	898	3,988	1,227	1,251	1,277	1,302	1,328	1,355	1,382	1,409	1,438	1,466	17,423
TOTAL GOLF FEES	2,195,599	2,340,744	2,247,579	2,312,531	2,378,782	2,456,357	2,485,484	2,505,194	2,555,298	2,606,404	2,658,532	2,711,703	27,258,607
1955 Golf Cart Rental	325,354	370,826	329,041	335,622	342,334	349,181	356,165	363,288	370,554	377,965	385,524	393,235	3,973,734
1956 Driving Range Fees	185,069	234,390	186,521	190,251	194,056	197,937	201,896	205,934	210,053	214,254	218,539	222,910	2,276,741
4175 Golf Merchandise Sales	133,514	132,450	142,523	145,373	148,281	151,247	154,272	157,357	160,504	163,714	166,988	170,328	1,693,037
4180 Golf Instruction	32,001	42,764	25,372	25,879	26,397	26,925	27,464	28,013	28,573	29,144	29,727	30,322	320,581
TOTAL GOLF AND TENNIS SHOP REVENUE	675,938	780,430	683,457	697,126	711,069	725,290	739,796	754,592	769,684	785,077	800,779	816,794	8,264,093
4100 Miscellaneous Revenue	328	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL MISCELLANEOUS REVENUE	328	0	0	0	0	0	0	0	0	0	0	0	0
3355 Interest Income	195	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL INTEREST INCOME	195	0	0	0	0	0	0	0	0	0	0	0	0
4400-03 Transfer From General Fund	850,000	1,400,000	1,200,000	1,300,000	1,400,000	1,400,000	1,500,000	1,600,000	0	0	0	0	9,800,000
TOTAL TRANSFERS IN	850,000	1,400,000	1,200,000	1,300,000	1,400,000	1,400,000	1,500,000	1,600,000	0	0	0	0	9,800,000
FUND TOTAL	3,957,488	4,725,027	4,344,844	4,530,036	4,716,837	4,815,274	4,965,579	5,106,791	3,578,727	3,652,001	3,726,641	3,802,674	47,964,433

Liability and Property Insurance Fund

This fund was established to separate liability and property insurance costs from the Employee Benefits and Insurance Fund. Managing these costs in a separate fund provides better accountability of expenditures and allows the City to recover costs based on usage rather than on salary expenditures.

The Liability and Property Insurance Fund is funded through direct transfers from its dependent funds rather than on a rate charged to salaries. The transfers are based on liability claims experience in recent years for liability costs and City property valuations for property insurance related costs. The property valuations have been updated to reflect the latest actuarial valuation, which was used to determine the premium for the FY 2017/18 policy year. Insurance coverage is applied to the maintenance of the City's infrastructure and covers the City against claims such as trip and fall, vehicle damage, and damage caused by City trees. Currently, the City participates in a risk pool administered by the California Joint Powers Risk Management Authority (CJPRMA), which provides insurance over the City's Self Insured Retention (SIR) level of \$500,000 per claim. The total amount paid for liability claims under \$500,000 can vary significantly from year-to-year.

In the FY 2018/19 budget, \$387,000 is budgeted for claims litigation, based on the City's long-term historical average; this amount is inflated and budgeted as an ongoing annual legal expense. In addition, a legal contingency is budgeted for \$140,000. While actual expenditures on claims litigation in the past five years have averaged \$295,000 a year, with FY 2014/15 and FY 2015/16 low points at \$35,000 and \$53,000, respectively, there can be significant volatility in any given year. As such, this legal contingency serves to absorb cost overages in any year. This is intended to be a lump sum appropriation used when legal costs exceed the \$387,000 annual budget, with the remaining amount to be carried over annually until it is completely expended.

The reserve in this fund meets the recommended actuarially acceptable funding level as provided in an actuarial review of the program completed in March 2018.

Community Facilities District No. 3 Fund

In FY 2012/13, a new community facilities district (CFD) was formed. This new CFD (City of Sunnyvale Community Facilities District No. 3, Estates at Sunnyvale) finances the maintenance and replacement of publicly- owned infrastructure and other improvements in the 10-acre residential subdivision located at 770 Timberpine Avenue.

The developer contribution in FY 2012/13 totaled \$49,455. These were appropriated to a new project, Formation of Community Facilities District No. 3 to cover any non-contingent startup costs of forming the CFD, as well as the first six months of the annual operations, maintenance, and servicing costs of the bio-retention basins and associated facilities.

Ongoing annual operating costs of \$24,802 are included in the operating budget for FY 2018/19. These are funded by annual assessment revenues, which cover the annual operating cost and provide for replacement costs scheduled in ten, thirty, and sixty year intervals. For the FY 2018/19 twenty-year plan, the reserves are strategically increased to cover two ten-year infrastructure replacement improvements, the first of which is planned for FY 2022/23 and the second in FY 2032/33.

Fremont Pool Endowment (Trust) Fund

The Fremont Pool Trust Fund was established by the City in FY 2002/03 to account for the receipt of monies raised by The Friends of Fremont Pool, a group of residents who lobbied City Council regarding the need for a new pool in Sunnyvale. The Fund has an Endowment Reserve balance of \$1,048,435 as of the fiscal year ending June 30, 2017. The basic premise of this fund is that the corpus, or principal, is never expended, but invested with the interest generated each year used to help offset the City's cost of operating the 50-meter pool constructed in partnership with the Fremont Union High School District at Fremont High School. The City contracts for operation of the pool, periodically doing a competitive procurement for an operator.

The City's cost is determined by adding 50% of the cost of maintaining the pool itself (performed by the School District, which subsequently bills the City), 100% of the City's cost of maintaining the public shower/ locker facility, and staff costs related to oversight of the contract. The City's projected cost for Fremont Pool maintenance for FY 2018/19 is approximately \$210,000. Interest earnings on the Fremont Pool Trust Fund are projected to be \$20,969 and reflect a rising interest environment. The Trust earnings pay less than 10% of the City's annual costs. Revenues from operation of the Fremont Pool are projected to be \$55,190 for FY 2017/18 or about 26% of total cost. The General Fund makes up the difference. In addition to operations and maintenance costs, the City also funds a project for the City's share of Fremont Pool infrastructure improvements.

It should also be noted that while the corpus of this fund may grow in future years (assuming continued contributions), it is not expected to increase markedly over time. As a result, it is not expected to keep up with inflation and the purchasing power of the interest it generates will likely erode over time. In this context, it is critical to note the importance of allowing the pool's operator to charge market rates for use of the pool. It is also important to allow the operator to determine effective revenue-producing programming. The net revenue received by the City and the interest generated by the Fremont Pool Trust Fund are critical factors in allowing the pool to partially support itself financially.

Dorolou P. Swirsky Youth Opportunity Fund

In August 1993, City Council accepted Dorolou Swirsky's intent to donate her house upon her death to provide an endowment to specifically address sports, recreational, social, cultural, and educational activities for disadvantaged youth living in Sunnyvale.

The Dorolou Swirsky Trust Estate was donated to the City upon her death in March 2000. The estate consisted of a single-family home located at 1133 Hollenbeck Road. Following the donation, the City established the Swirsky Youth Opportunity Fund to account for the proceeds. Ms. Swirsky had taken a reverse mortgage on the property which the City paid upon her death using General Fund monies. The property was rented out until August 2003 with net proceeds used to help pay back the General Fund for the reverse mortgage.

In November 2003, Council approved a resolution authorizing the sale of 1133 Hollenbeck Road. The house was subsequently sold, the remainder of the General Fund advance was paid, and an endowment of \$526,595 was established. The fund has gained interest which, in some years, exceeded the current year requirement resulting in an increased current fund balance of \$552,016. For FY 2018/19, it is recommended that the full amount of interest earned from the Swirsky Trust (approximately \$11,040) be used toward youth-at-risk programming in the Columbia Neighborhood service area, operated by the Department of Library and Community Services.

**CITY OF SUNNYVALE
727. FREMONT POOL TRUST FUND
LONG TERM FINANCIAL PLAN
JULY 1, 2017 TO JUNE 30, 2028**

	ACTUAL 2016/2017	CURRENT 2017/2018	BUDGET 2018/2019	PLAN 2019/2020	PLAN 2020/2021	PLAN 2021/2022	PLAN 2022/2023	PLAN 2023/2024	PLAN 2024/2025	PLAN 2025/2026	PLAN 2026/2027	PLAN 2027/2028	FY 2017/2018 TO FY 2027/2028 TOTAL
RESERVE/FUND BALANCE, JULY 1	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435
CURRENT RESOURCES:													
Interest Income	10,123	13,105	20,969	31,453	31,453	31,453	31,453	31,453	31,453	31,453	31,453	31,453	317,151
TOTAL CURRENT RESOURCES	10,123	13,105	20,969	31,453	31,453	31,453	31,453	31,453	31,453	31,453	31,453	31,453	317,151
TOTAL AVAILABLE RESOURCES	1,058,558	1,061,540	1,069,403	1,079,888	1,079,888	1,079,888	1,079,888	1,079,888	1,079,888	1,079,888	1,079,888	1,079,888	1,365,586
CURRENT REQUIREMENTS:													
Transfer To General Fund/Fremont Pool	10,123	13,105	20,969	31,453	31,453	31,453	31,453	31,453	31,453	31,453	31,453	31,453	317,151
TOTAL CURRENT REQUIREMENTS	10,123	13,105	20,969	31,453	31,453	31,453	31,453	31,453	31,453	31,453	31,453	31,453	317,151
RESERVES:													
Endowment Reserve	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435
TOTAL RESERVES	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435
FUND BALANCE, JUNE 30	0	0	0	0	0	0	0	0	0	0	0	0	0

CITY OF SUNNYVALE
727. FREMONT POOL TRUST FUND
LONG TERM FINANCIAL PLAN
JULY 1, 2028 TO JUNE 30, 2038

	PLAN 2028/2029	PLAN 2029/2030	PLAN 2030/2031	PLAN 2031/2032	PLAN 2032/2033	PLAN 2033/2034	PLAN 2034/2035	PLAN 2035/2036	PLAN 2036/2037	PLAN 2037/2038	FY 2028/2029 TO FY 2037/2038 TOTAL	FY 2017/2018 TO FY 2037/2038 TOTAL
RESERVE/FUND BALANCE, JULY 1	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435
CURRENT RESOURCES:												
Interest Income	41,937	41,937	41,937	41,937	41,937	41,937	41,937	41,937	41,937	41,937	419,374	736,525
TOTAL CURRENT RESOURCES	41,937	41,937	41,937	41,937	41,937	41,937	41,937	41,937	41,937	41,937	419,374	736,525
TOTAL AVAILABLE RESOURCES	1,090,372	1,090,372	1,090,372	1,090,372	1,090,372	1,090,372	1,090,372	1,090,372	1,090,372	1,090,372	1,467,808	1,784,960
CURRENT REQUIREMENTS:												
Transfer To General Fund/Fremont Pool	41,937	41,937	41,937	41,937	41,937	41,937	41,937	41,937	41,937	41,937	419,374	736,525
TOTAL CURRENT REQUIREMENTS	41,937	41,937	41,937	41,937	41,937	41,937	41,937	41,937	41,937	41,937	419,374	736,525
RESERVES:												
Endowment Reserve	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435
TOTAL RESERVES	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435	1,048,435
FUND BALANCE, JUNE 30	0	0	0	0	0	0	0	0	0	0	0	0

**CITY OF SUNNYVALE
730. DOROLOU SWIRSKY YOUTH OPPORTUNITY FUND
LONG TERM FINANCIAL PLAN
JULY 1, 2017 TO JUNE 30, 2028**

	ACTUAL 2016/2017	CURRENT 2017/2018	BUDGET 2018/2019	PLAN 2019/2020	PLAN 2020/2021	PLAN 2021/2022	PLAN 2022/2023	PLAN 2023/2024	PLAN 2024/2025	PLAN 2025/2026	PLAN 2026/2027	PLAN 2027/2028	FY 2017/2018 TO FY 2027/2028 TOTAL
RESERVE/FUND BALANCE, JULY 1	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016
CURRENT RESOURCES:													
Interest Income	5,330	6,900	11,040	16,560	16,560	16,560	16,560	16,560	16,560	16,560	16,560	16,560	166,985
TOTAL CURRENT RESOURCES	5,330	6,900	11,040	16,560	166,985								
TOTAL AVAILABLE RESOURCES	557,346	558,916	563,057	568,577	719,001								
CURRENT REQUIREMENTS:													
Transfer To General Fund (Comm Rec.)	5,330	6,900	11,040	16,560	16,560	16,560	16,560	16,560	16,560	16,560	16,560	16,560	166,985
TOTAL CURRENT REQUIREMENTS	5,330	6,900	11,040	16,560	166,985								
RESERVES:													
Endowment Reserve	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016
TOTAL RESERVES	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016
FUND BALANCE, JUNE 30	0	0	0	0	0	0	0	0	0	0	0	0	0

**CITY OF SUNNYVALE
730. DOROLOU SWIRSKY YOUTH OPPORTUNITY FUND
LONG TERM FINANCIAL PLAN
JULY 1, 2028 TO JUNE 30, 2038**

	PLAN	FY 2028/2029 TO FY 2037/2038 TOTAL	FY 2017/2018 TO FY 2037/2038 TOTAL									
	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034	2034/2035	2035/2036	2036/2037	2037/2038		
RESERVE/FUND BALANCE, JULY 1	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016
CURRENT RESOURCES:												
Interest Income	22,081	22,081	22,081	22,081	22,081	22,081	22,081	22,081	22,081	22,081	220,806	387,791
TOTAL CURRENT RESOURCES	22,081	220,806	387,791									
TOTAL AVAILABLE RESOURCES	574,097	772,823	939,808									
CURRENT REQUIREMENTS:												
Transfer To General Fund (Comm Rec.)	22,081	22,081	22,081	22,081	22,081	22,081	22,081	22,081	22,081	22,081	220,806	387,791
TOTAL CURRENT REQUIREMENTS	22,081	220,806	387,791									
RESERVES:												
Endowment Reserve	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016
TOTAL RESERVES	552,016	552,016										
FUND BALANCE, JUNE 30	0	0										

FY 2018/19 Budget Supplements				
No.	Title	Cost	Fund	Recommendation
1	Update and Review of the Heritage Resource Inventory	\$200,000 one-time	General Fund	Not Recommended
2	Analysis and Options for the Long-Term Operations and Maintenance of Orchard Heritage Park and Review of the Sunnyvale Historical Historical Society and Museum Association's Proposed Expansion of the Sunnyvale Heritage Park Museum Site	\$350,000 one-time	General Fund	Recommended for Funding
3	Feasibility of Acquiring Control of Caltrans Traffic Signals on El Camino Real	\$250,000 one-time	General Fund	Recommended for Funding
4	Consultant Services to Research and Prepare Relevant Information Regarding the Level of Subsidy for the City's Golf Program	\$50,000 one-time	General Fund	Recommended for Funding
5	Additional Funding for Tenant-Landlord and Community Mediation Services	\$45,000 one-time	General Fund	Recommended for Funding
6	Funding for Sister City Engagement Activities	\$12,500 each, for three years	General Fund	Recommended for Funding
7	City Facilities and Parks and Recreation Wi-Fi Access	\$2,537,885 one-time; \$117,115 on-going	General Fund	Not Recommended
8	Safe Routes to School Program Coordinator Position	\$43,951 one-time; \$147,000 on-going; all to start in FY 2019/20	General Fund	Recommended for Funding
20 Year Total		\$4,332,500		



City of Sunnyvale

Agenda Item

18-0238

Agenda Date: 5/4/2018

BUDGET SUPPLEMENT NO. 2

SUBJECT

DPW 17-05 Orchard Heritage Park and Heritage Park Museum Analysis and Options for the Long-Term Operations and Maintenance of Orchard Heritage Park and Review of the Sunnyvale Historical Society and Museum Association's Proposed Expansion of the Sunnyvale Heritage Park Museum Site

BUDGET SUPPLEMENT REQUEST SUMMARY

Staff recommends approval of this Budget Supplement request in the amount of \$350,000 for consultant services to research and prepare relevant information regarding the long-term operations and maintenance of Orchard Heritage Park and review of the Sunnyvale Historical Society and Museum Association proposed expansion of the Sunnyvale Heritage Park Museum Site and approve Budget Supplement No. 2 for funding of \$350,000.

BACKGROUND

The Sunnyvale Historical Society and Museum Association (SHSMA) expressed interest in exploring the possibility of expanding the museum grounds at Orchard Heritage Park further east towards Michelangelo Drive. The purpose of the expansion would be to accommodate additional items such as exhibits, historical structures, a windmill and ultimately making one cohesive location which also includes the orchard. The expansion, as proposed, will require the removal of trees in the orchard. If approved, this Study Issue would review concepts to expand the current facility, including the identification of boundary limits, as well as establish a plan for the future of the orchard, including maintenance. Staff would hire a consultant to develop concepts for site plans, identify utility needs, review CEQA, assess potential costs, hold public outreach meetings and identify future options for operating and maintaining the orchard.

As part of RTC 16-0182, Councilmember Griffith proposed that staff have additional discussions with the museum staff on alternatives that may exist that do not require any loss of orchard space. The proposal was co-sponsored by Councilmember Martin-Milius and approved by a vote of 5 to 0 of the City Council. It was subsequently ranked by the City Council for consideration as a budget supplement in the FY 2018/19 Recommended Budget.

EXISTING POLICY

General Plan, Chapter 3, *Land Use and Transportation - Open Space, Goal LT-8*

Adequate and Balanced Open Space: Provide and maintain adequate and balanced open space and recreation facilities for the benefit of maintaining a healthy community based on community needs and the ability of the City to finance, construct, maintain and operate these facilities now and in the future.

From the Orchard Heritage Park Master Plan Action Statements:

2. Maintain a working fruit orchard throughout the largest portion of Orchard Heritage Park for as long a time period as practical within the resources made available by the City. Provide public access to the greatest extent possible while meeting the goal of maintaining a working fruit orchard.
5. Assist the Sunnyvale Historical Society per written agreements, and to the greatest extent practical, in developing a Heritage Museum facility at Orchard Heritage Park consistent with City Council direction.

DISCUSSION

The Sunnyvale Historical Society and Museum Association (SHSMA) expressed interest in exploring the possibility of expanding the museum grounds at Orchard Heritage Park further east towards Michelangelo Drive. The purpose of the expansion would be to accommodate additional items such as exhibits, historical structures, a windmill and ultimately creating one cohesive location including the orchard. The expansion as proposed will require the removal of trees in the orchard.

In 2015, Council approved Study Issue DPW 15-10 which analyzed the potential of relocating the Butcher House to Orchard Heritage Park. On April 5, 2016, staff presented Council with three alternatives which included locating the Butcher House within the orchard, locating the Butcher House to the lawn area across from the museum, or not relocating the Butcher House (RTC 16-0182). Council discussed the alternatives and members of the public spoke regarding the various options. Representatives of the museum also spoke and clarified that they would only proceed with moving the Butcher House if it was relocated to their preferred location in the orchard. A motion for Alternative 1, to relocate the Butcher House within the orchard (the location preferred by the Historical Society), failed on a 3-3 vote.

Since SHSMA indicated they would not support moving the Butcher House to the lawn area across from the museum, Council requested staff to meet with SHSMA to see if any other options were available to relocate the Butcher House to Orchard Heritage Park without removing any apricot trees. Staff held a meeting with the SHSMA on May 3, 2016, and the SHSMA reiterated they did not support moving the Butcher House anywhere else except the orchard because it does not align with their vision of expanding the museum grounds towards Michelangelo Drive. On July 26, 2016, the City Council rescinded its previous Council action and took action to not relocate the Butcher House.

On multiple occasions, the City Council has also expressed concern and interest regarding the long-term viability of the orchard, and the development of a plan for future operations and maintenance. It would be expedient to combine both these items into one study, as each decision would affect the other.

The contemplated study would develop the relevant set of information and obtain the input of the public for the City Council to determine the long-term operations of the orchard. In addition, the proposed study would analyze the possibility of extending the Museum site into the orchard.

SERVICE LEVEL IMPACT

The impact on service level is unknown pending a determination of the results of the Study.

FISCAL IMPACT

Subject/Title	Funding	FY 2018/19	20-year Total
Orchard Heritage Park and Heritage Park Museum Analysis and Options for the Long-Term Operations and Maintenance of Orchard Heritage Park and Review of the Sunnyvale Historical Society and Museum Association Proposed Expansion of the Sunnyvale Heritage Park Museum Site	General Fund	\$350,000	\$350,000

The estimated cost for a study to analyze the future of the Orchard Heritage Park program is \$350,000. The source of funding would be the General Fund. However, some aspects of the work could be funded through Park Dedication Fee Revenue. As the scope of work, including tasks, is refined staff will look to appropriate and utilize Park Dedication Fee Revenue where appropriate.

ALTERNATIVES

1. Approve Budget Supplement No. 2 in the amount of \$350,000, as proposed.
2. Do not approve Budget Supplement No. 2 and direct the City Manager to bring the project back during a future project budget cycle.
3. Do not approve Budget Supplement No. 2 and do not proceed with the study of Orchard Heritage Park and Heritage Park Museum Analysis and Options for the Long-Term Operations and Maintenance of orchard Heritage Park and Review of the Sunnyvale Historical Society and Museum Association Proposed Expansion of the Sunnyvale Heritage Park Museum Site
4. Other direction as provided by Council.

STAFF RECOMMENDATION

Alternative 1 Approve Budget Supplement No. 2 in the amount of \$350,000. There has been a significant amount of discussion regarding the orchard and museum and the development of an overall vision and a plan for future operations and maintenance would provide benefits to guide future decisions.

Prepared by: Jim Stark, Superintendent, Parks and Golf
 Reviewed by: Charles Taylor, Director of Public Works
 Reviewed by: Timothy J. Kirby, Director of Finance
 Reviewed by: Teri Silva, Assistant City Manager

CITY MANAGER'S RECOMMENDATION

Approve Budget Supplement for funding.

Reviewed by: Kent Steffens, City Manager



City of Sunnyvale

Agenda Item

18-0237

Agenda Date: 5/4/2018

BUDGET SUPPLEMENT NO. 4

SUBJECT

Analysis of Sunnyvale Golf Program Subsidy

BUDGET SUPPLEMENT REQUEST SUMMARY

This Budget Supplement requests \$50,000 for consultant services to research and prepare relevant information regarding the level of subsidy for the City's golf program.

BACKGROUND

The City operates two golf courses, the 18-hole Sunnyvale Golf Course and the 9-hole Sunken Gardens Golf Course, and one tennis center, Sunnyvale Municipal Tennis Center. The finances for the three facilities are accounted for in the City's Golf and Tennis Operations Fund. This fund has been operating as an Enterprise Fund (a type of fund used to track business-like activities) since FY 2012/13, following the dissolution of the Community Recreation Fund, with all activities intended to be self-supporting. Golf operations however, has struggled and requires a subsidy of the General Fund each year to remain positive. The City's 20-Year Financial Plan shows a transfer from the General Fund to the Golf and Tennis Operations Fund over the next six fiscal years that averages \$1,400,000. The plan assumes that a fiscal strategy will be in place by FY 2024/25 that ends further General Fund transfers.

As part of the February 16, 2018 Study/Budget Issues process, Councilmember Griffith proposed that a study be conducted to determine the appropriate level of General Fund subsidy. The proposal was co-sponsored by Councilmember Larsson and approved by a vote of 7 to 0 of the City Council. It was subsequently ranked by the City Council for consideration as a budget supplement in the FY 2018/19 Recommended Budget. Based on Council discussion, this study will not consider an analysis of the Sunnyvale golf program operations or other potential property use options.

EXISTING POLICY

General Plan, Chapter 4, Community Character - Recreation

Policy CC-10.6 - Leverage available resources by pursuing co-funded and/or cooperative agreements for provision and maintenance of programs, facilities, and services, to maximize benefits to the community. Partners may include, but are not limited to, school districts, non-profit groups, governmental agencies and businesses.

Council Policy, Chapter 7, Planning and Management - Fiscal Long Range Goals and Financial Policies

7.1A.4.3 - The City's budget appropriation control shall be by program within the same fund for operating programs in the General Fund and Special Revenue Funds. For the Proprietary and Internal Service Funds, expenditures cannot exceed actual revenues plus the planned use of reserves.

DISCUSSION

This study would develop the relevant set of information and obtain the input of the public for the City Council to determine a policy on the appropriate level of General Fund subsidy for the City golf program. The information would include, but not necessarily be limited to an analysis of the history and projections of the golf program's revenues and expenditures; a comparison with the financial performance of comparable golf facilities; a comparison with other City subsidized recreation and leisure services, cost and subsidy per user broken down by the classification of user (e.g. residency, age); and a sensitivity analysis of changes in subsidy, level of expenditure, and the number of users of the service.

This study would provide the Council information to take the next step in determining the appropriate action as envisioned in the 20-Year Financial Plan.

SERVICE LEVEL IMPACT

The impact on service level is unknown pending a determination of the impact on user fees and number of users.

FISCAL IMPACT

<u>Subject/Title</u>	<u>Funding</u>	<u>FY 2018/19</u>	<u>20-year Total</u>
Analysis of Sunnyvale Golf Program Subsidy	Fund 525 - Golf and Tennis Fund	\$50,000	\$50,000

The estimated cost for a study to analyze the subsidy of the City's golf program is \$50,000. The source of funding would be the Golf and Tennis Operations Fund.

ALTERNATIVES

1. Approve Budget Supplement No. 4 in the amount of \$50,000 as proposed.
2. Do not approve Budget Supplement No. 4 and direct the City Manager to bring the project back during the FY 2019/20 project budget cycle.
3. Do not approve Budget Supplement No. 4 and do not proceed with the study to analyze the subsidy of the City's golf program.
4. Other direction as provided by Council.

STAFF RECOMMENDATION

Alternative 1. Approve Budget Supplement No. 4 in the amount of \$50,000 as proposed.

Prepared by: Jim Stark, Superintendent, Parks and Golf

Reviewed by: Charles Taylor, Director of Public Works

Reviewed by: Timothy J. Kirby, Director of Finance

Reviewed by: Teri Silva, Assistant City Manager

CITY MANAGER'S RECOMMENDATION

Approve Budget Supplement for funding.

Reviewed by: Kent Steffens, City Manager



City of Sunnyvale

Agenda Item

18-0147

Agenda Date: 5/4/2018

BUDGET SUPPLEMENT NO. 6

SUBJECT

Funding for Sister City Engagement Activities

BUDGET SUPPLEMENT REQUEST SUMMARY

Approve Budget Supplement No. 6 for funding up to \$12,500 per year for a three-year period to expand the Sister City relationship with the City of Iizuka, Japan.

BACKGROUND

In November 2013, Council approved a Friendly Exchange Relations (FER) Agreement with the City of Iizuka, Japan. A FER agreement is often utilized as the first stage in exploring a potential sister city partnership, and is generally less formal and requires limited use of City resources.

At the January 29, 2016 Study/Budget Issues Workshop, Council prioritized the exploration of upgrading the FER Agreement to a formal Sister City relationship (Study Issue paper OCM 16-01). At the June 21, 2016 City Council meeting, staff presented the Council with options for the type of relationship it can establish with the City of Iizuka and examples of engagement options for their consideration (RTC No. 16-0240). Based on the options presented, the City Council approved elevating the relationship to a formal Sister City relationship. The Sister Cities International Agreement between the City of Sunnyvale and the City of Iizuka was formalized on December 1, 2016.

At the June 21, 2016 meeting, Council also authorized funding of \$10,000 to begin an increased level of engagement with the City of Iizuka, Sunnyvale Sister City Association (SSCA) and the Sunnyvale community, with the option to revisit the benefits and costs of the elevated relationship as part of the annual budget process in the future. The \$10,000 has now been expended. To reaffirm the City's continued commitment in expanding the Sister City relationship with the City of Iizuka and SSCA, funding of up to \$12,500 per year for a three-year period is requested.

EXISTING POLICY

Council Policy 7.3.24: International Friendly Exchange Relations

DISCUSSION

The \$10,000 authorized by the City Council allowed staff to implement some of the engagement options presented at the June 2016 Council meeting.

The following chart summarizes the spending breakdown:

Activity	Total
City Facility Rental Fees	\$2,000.00
FY 2017/18 Sister Cities International Annual Membership Fee	\$970.00
Iizuka to Sunnyvale Student Exchange Program Farewell BBQ (Food Expense)	\$1,250.00
Expenses from Mayor's Visit to Iizuka	\$2,885.06
Gifts from Sunnyvale to Iizuka During Mayor's Visit to Iizuka	\$416.13
Welcome Dinner for Iizuka Delegation Visiting Sunnyvale with Sunnyvale City Council and members of the Executive Leadership Team	\$1,159.32
Community Meet & Greet with Iizuka Delegation Visiting Sunnyvale	\$1,125.28
Gifts from Sunnyvale Presented to Iizuka Delegation During Visit	\$377.54
Total	\$10,183.33*

* The excess of \$183.33 was absorbed by the Department of Library and Community Services budget.

Sunnyvale Sister City Association (SSCA), a local non-profit organization focused on promoting, strengthening and expanding the sister city relationship between Sunnyvale and Iizuka, has continued to be a key community partner. Since 2013, SSCA has coordinated programs and special events to help increase community engagement in Sunnyvale and celebrate the sister city relationship. SSCA has also continued to provide input to staff on how funding from the City could be implemented and where it would be most beneficial.

Moving forward, a consistent source of funding is suggested to allow the City to continue to engage in activities with SSCA and the City of Iizuka. Financial support will help build the capacity for SSCA to maintain and grow their programs and events and will allow the City to contribute to other activities to help build on the relationship with Iizuka that has been growing over the past few years.

After evaluating how the \$10,000 authorized in 2016 was expended and with the input provided by SSCA, staff has created a three-year engagement plan that requires funding of up to \$12,500 per year.

See below for details:

Activity	Funding Per Year	Description
Sister Cities International Membership Fee	\$1,000	Annual membership fee.
Financial Assistance for Sunnyvale to lizuka Student Exchange Program Participants	\$4,000	Provide financial assistance to two low-income Sunnyvale students to travel to lizuka through the SSCA student exchange program (\$2,000/student). With the City's support, four Sunnyvale students will receive financial assistance each year, two covered by SSCA and two by the City of Sunnyvale.
Student Exchange Program Special Activities or Events	\$1,500	Co-host receptions or events for lizuka students visiting Sunnyvale through the student exchange program.
Receptions and Activities for lizuka Guests	\$2,200	Host receptions and other activities for lizuka guests during their visits to Sunnyvale.
Gifts to lizuka	\$800	As a reciprocal gesture of friendship, provide gifts to lizuka leaders during exchanges, to students participating in the exchange program or any other special occasion.
City Council Exchange	\$3,000	Send one Sunnyvale Councilmember to lizuka each year.
TOTAL	\$12,500	

SSCA and City staff will meet annually to review the engagement plan and make adjustments if necessary, with expenditures not to exceed \$12,500 per year.

A funding period of three years is being suggested. At the end of the three-year period, staff will return to Council with a report that evaluates the engagement activities and makes recommendations on whether to continue or adjust the funding.

In addition to this budget supplement, the City Council has also approved a Special Agreement between the City of Sunnyvale and SSCA for the use of city facilities at no cost (RTC No. 18-0117).

SERVICE LEVEL IMPACT

This proposed budget supplement will enable SSCA to maintain and enhance programs and events that are already being coordinated and will allow the City to engage in on-going activities that will continue to expand the sister city relationship with the City of lizuka.

FISCAL IMPACT

The budget supplement will require new General Fund expenditures of \$12,500 for FY 2018/19, FY 2019/20 and FY 2020/21. Staff support will continue to be absorbed by existing operational budgets

from the Department of Library and Community Services, Office of the City Manager and the Department of Public Works. At the end of the three-year period, staff will return to Council with a report that evaluates the engagement activities and makes recommendations on whether to continue or adjust the funding.

<u>Subject/Title</u>	<u>Funding</u>	<u>FY 2018/19</u>	<u>20-year Total</u>
Funding for Sister City Engagement Activities	General Fund	\$12,500	\$37,500*

* The supplement would only apply to FY 2018/19, FY 2019/20 and FY 2020/21.

ALTERNATIVES

1. Approve Budget Supplement No. 6 for funding up to \$12,500 per year for a three-year period to expand the Sister City relationship with the City of Iizuka, Japan.
2. Approve Budget Supplement No. 6 for a different dollar amount or time period.
3. Do not approve Budget Supplement No. 6.
4. Other directions provided by Council.

STAFF RECOMMENDATION

Staff recommends Alternative 1: Approve Budget Supplement No. 6 for funding up to \$12,500 per year for a three-year period to expand the Sister City relationship with the City of Iizuka, Japan.

Providing a consistent source of funding will help reaffirm the City's continued commitment to the sister city relationship. Over the years, the City Council has continued to be supportive of the relationship with Iizuka by elevating it from a Friendly Exchange Relations Agreement to a formalized Sister City relationship, authorizing seed funding to support and implement engagement activities and by participating in several engagement activities that have been coordinated to date.

SSCA has also proven to be a dedicated partner and has remained committed to providing engagement opportunities that have been beneficial to the relationship. Providing financial support to SSCA's existing programs and events will allow the City to stay involved in expanding the relationship without having to utilize staff time and resources to create and implement new programs and events.

Prepared by: Alisha Rodrigues, Community Services Coordinator II
 Reviewed by: Cynthia E. Bojorquez, Director, Library and Community Services
 Reviewed by: Timothy J. Kirby, Director of Finance
 Reviewed by: Teri Silva, Assistant City Manager
 Approved by: Kent Steffens, City Manager

CITY MANAGER'S RECOMMENDATION

Approve Budget Supplement for funding.

Reviewed by: Kent Steffens, City Manager



City of Sunnyvale

Agenda Item

18-0370

Agenda Date: 5/4/2018

BUDGET SUPPLEMENT NO. 7

SUBJECT

City Facilities and Parks and Recreation Wi-Fi Access

BUDGET SUPPLEMENT REQUEST SUMMARY

The Information Technology Department (ITD) requests approval to provide public Wi-Fi access at additional City facilities and various City parks and recreation areas as approved by Budget Supplement No. 7 for a maximum funding amount of \$5.5 million over twenty years.

BACKGROUND

The City currently offers public Wi-Fi access at City Hall, Community Center buildings and the main Library. On February 16, 2018, during the Budget Study Session, Study Issue ITD 18-01 "Examine the effectiveness and need for greater services in terms of Wi-Fi access at City public locations" was discussed. Council approved of ITD scoping out three coverage options for public Wi-Fi access to be added to additional City facilities and various City parks and recreation areas. This Budget Supplement provides the costs for the three options as well as providing coverage at two City golf courses. The costs are based on a preliminary analysis of the required infrastructure, equipment, and ongoing annual costs. Depending on the detailed design these costs may change.

EXISTING POLICY

No existing policies in regards to this topic.

DISCUSSION

There are five coverage options and each will result in implementation and ongoing costs. The implementation costs include one-time infrastructure costs, one-time IT equipment purchases, and the first year of connectivity maintenance and support. The ongoing costs are the anticipated annual costs for services. The costs are as follows:

Option 1: Adds coverage to building facilities at all community parks (i.e. DeAnza, Fair Oaks, Lakewood, Las Palmas, Ortega, Ponderosa, Raynor, Serra and Washington) and the surrounding play structures at each park, if any. (1st Year Cost: \$689,790; Ongoing Annual Cost: \$60,210).

Option 2: Adds additional coverage to two neighborhood parks (i.e. Braly and Murphy Park) and surrounding sports fields at all community parks. (1st Year Cost: \$1,384,655; Ongoing Annual Cost: \$15,345)

Option 3: Adds additional coverage to play structures and sports fields at four neighborhood parks (i.e. Encinal, Panama, San Antonio and Seven Seas). (1st Year Cost: \$254,380; Ongoing Annual Cost: \$20,260)

Option 4: Adds coverage at the Sunken Gardens Golf Course Pro Shop and surrounding communal areas. (1st Year Cost: \$70,145; Ongoing Annual Cost: \$9,855)

Option 5: Adds coverage at the Sunnyvale Golf Course Pro Shop and surrounding communal areas. (1st Year Cost: \$138,915; Ongoing Annual Cost: \$11,085)

As these projects are not currently in the Capital Improvement Plan (CIP), individual projects will need to be prioritized through the CIP budget.

SERVICE LEVEL IMPACT

Depending on the option(s) selected, coverage will be made available to the specified locations. This will provide community residents, City staff, and visitors the ability to utilize Wi-Fi while visiting City locations.

FISCAL IMPACT

The fiscal impact of each option includes one-time implementation and ongoing annual costs. The one-time costs will fund the required infrastructure and hardware and the ongoing costs will fund annual connectivity fees along with maintenance and support costs. Depending on the option(s) selected, the costs will vary greatly and some options cost significantly more due to the need for underground trenching to establish connectivity. The fiscal impact of each option is listed below. Twenty-year totals are approximate. Costs are as follows:

	Infrastructure (one-time)	IT Equipment (one-time)	Annual Services (ongoing)	1 st YEAR TOTAL COST	20-YEAR COST
Option 1 Community Parks and Surrounding Play Structures	\$602,000	\$87,790	\$60,210	\$689,790	\$2,150,000
Option 2 - Adding 2 Neighborhood Parks and Surrounding Sports Fields to Option 1	\$1,261,000	\$123,655	\$15,345	\$1,384,655	\$1,760,000
OPTIONS 1 + 2 CUMALATIVE TOTAL	\$1,863,000	\$211,445	\$75,555	\$2,074,445	\$3,910,000
Option 3 - Adding 4 Neighborhood Parks, Surrounding Play Structures and Sports Fields to Option 2	\$221,000	\$33,380	\$20,620	\$254,380	\$760,000
OPTIONS 1 + 2 + 3 CUMALATIVE TOTAL	\$2,084,000	\$244,825	\$96,175	\$2,328,825	\$4,670,000
Option 4 (Stand-alone option) Sunken Garden Golf Course	\$52,000	\$18,145	\$9,855	\$70,145	\$310,000

Option 5 (Stand-alone option) Sunnyvale Golf Course	\$113,000	\$25,915	\$11,085	\$138,915	\$410,000
GRAND TOTAL - Option 3 (includes Options 1 & 2) + Sunken Garden + Sunnyvale Golf	\$2,249,000	\$288,885	\$117,115	\$2,537,885	\$5,390,000

The projected costs were assembled by ITD using the following data points:

- Informal estimates from reputable equipment / service providers
- Comparable formal estimates from projects recently completed within the City
- Institutional knowledge regarding similar projects
- Online research regarding comparable projects and pricing

While the initial costs would be captured in the Technology and Communications internal service fund, they would be recovered from the General Fund (for the park facilities), and the Golf and Tennis Operations Fund (for golf facilities), which is currently subsidized, in part, by the General Fund. Both funds are currently carrying fiscal strategies that reflect a need to reduce expenditures or increase revenues to cover current service levels over the long term. Infrastructure and one time equipment costs could potentially be covered by Park Dedications Fees. However, this could displace other needed improvements and capital replacements in the park system.

ALTERNATIVES

1. Approve the supplement of \$2.655 million for fiscal year 2018/19 as proposed, which would provide Wi-Fi coverage at the broadest range of City parks and recreation facilities.
2. Approve the supplement for a different dollar amount or timing.
3. Do not approve the supplement.
4. Other direction as provided by Council.

STAFF RECOMMENDATION

Alternative 3 - do not approve the budget supplement.

There is an increasing demand for Wi-Fi access throughout Sunnyvale and the various options will provide the additional access based on what City Council deems appropriate and financially viable. Due to the high cost and potential to displace other high-priority improvements staff does not recommend proceeding at this time. Wi-Fi access could be considered as part of future park renovation projects. This could also be included in the budget as an unfunded project and considered for funding if revenues to the Park Dedication Fund exceed current estimates.

Prepared by: Kathleen Boutté Foster, Chief Information Officer
 Reviewed by: Chip Taylor, Director of Public Works
 Reviewed by: Timothy J. Kirby, Director of Finance
 Reviewed by: Teri Silva, Assistant City Manager

CITY MANAGER'S RECOMMENDATION

Do Not Approve Budget Supplement for funding.

Reviewed by: Kent Steffens, City Manager

Sunnyvale Budget Guide

Understanding the Sunnyvale Budget

Sunnyvale's Budget and Long-Term Financial Plan provides a framework for a unique budget document that presents both the immediate short-term action plans and the long-term trends for the City. In this manner, the budget provides the reader with a comprehensive view of the City's current financial picture, staff assumptions for long-term trends, and the way we work to achieve and maintain financial stability using those assumptions. The following elements contained in this document are integral to understanding this year's budget:

- Twenty-Year Financial Plans
- Departmental Overviews
- Performance Based Operating Budget
- Projects Budget

Twenty-Year Resource Allocation Plan & Financial Planning

The Budget Document presents a twenty-year financial plan for the City's General Fund, as well as all other City funds. Twenty-year financial plans for other City funds are grouped into four categories: Special Revenue Funds, Capital and Infrastructure Funds, Enterprise Funds, and Internal Services and Other Funds. The General Fund is presented separately. It is the primary fund that accounts for many of the largest revenues, such as Property Tax and Sales Tax, and the most visible City services, such as police, fire, road maintenance, the library, and parks. For each category, detailed Fund Reviews are included before the Financial Plans. These reviews provide a summary of the funds, including explanations of major components and new developments for the current budget.

The Twenty-Year Resource Allocation Plan (RAP, or the long term-financial plan) is the backbone of the City's financial planning process. Each long-term financial plan lays out the revenues and expenditures by fiscal year. The financial plans include the prior year actual audited results and the current year budget, as well as projections for each of the coming twenty years. The City examines its operating and project budgets in depth in alternating years. In addition, key factors are rigorously evaluated and updated annually. For revenues, the current year budget is updated based on year-to-date revenue receipts. For ongoing revenues, staff works to estimate the next two years as accurately as possible and then analyzes historical information, economic cycles, and factors that can impact the revenue source, among other data, to project the revenue trend over the long term.

For expenditures, the operating budget is updated with Council- approved budget modifications that have occurred during the fiscal year. If significant project budgets are anticipated to be spent in future fiscal years, estimated carryover of project funds will be incorporated. All program budgets are rolled up annually by fund or sub-fund to the total amounts in the "Operations" line of the financial plans. From that base, inflation factors are applied to expenditures. Inflation factors are developed for each category of expenditures such as salaries, employee benefits, purchased goods and services, and equipment. Project budgets are also totaled annually by fund and reflected in the "Projects" line of the financial plans. In addition, project operating costs, if applicable, are shown separately on the financial plan.

A critical purpose of the long-term financial plan is its use as a tool for achieving and maintaining a structurally-balanced budget. A fundamental part of the financial plans is that they are, by policy, balanced to the twentieth year. In order for the budget to be balanced, not only must resources be available to meet requirements over the twenty-year planning period with all reserve requirements met per Council Policy, but service levels must also not be impacted.

A balanced budget enables the City to maintain service levels over the twenty-year planning horizon by ensuring reserves are used strategically. For example, a budget is not balanced for the long term when there are drawdowns of reserves over a protracted length of time. Conversely, the build-up of reserves to the detriment of service levels also does not portray a balanced budget. The objective in utilizing a twenty-year planning horizon is to sustain service levels, in large part, by managing reserves so that reserve levels are increased in good times and drawn down in difficult financial times. Further, the City's budget policy dictates that one-time revenues should not be used for ongoing expenditures, and all revenue estimates must be conservative, objective and reasonable.

The General Fund's Budget Stabilization Fund is required by policy to be maintained at a minimum 15% of projected revenues for the first two years of the twenty-year planning period. The purpose of the Budget Stabilization Fund is to allow for sustainable service level fluctuations in the economy.

By contrast, the General Fund Contingency Reserve can only be used for non-fiscal emergencies or disasters. The General Fund Contingency Reserve is required to be maintained at 15% of operating costs in the first year of the twenty-year plan and increased annually for projected increases in the Consumer Price Index.

The City's balanced twenty-year plan allows decision makers to better understand the true impact of policy decisions, and effectively requires that decisions made today include a guarantee that resources will be available to maintain services in the future. More importantly, this methodology incorporates both short- and long-term perspectives for planning revenues, operating requirements, and capital spending. It allows the cost of any policy decision to be measured in terms of long-range expenditure requirements, thereby raising "red flags" in areas where financial conditions may be significantly different in the future.

Performance Based Operating Budget

To help the reader understand the proposed two-year operating budget, departmental overviews provide the context for the services and service levels provided. Leading off the section presenting each department's program or set of programs, the departmental overviews describe the organizational structure for service delivery, performance accomplishments, budget highlights, and significant changes in the proposed budget as compared to the current budget. A detailed walk through of budgetary changes from the prior year budget is included and itemized for readers to understand the major changes in a department's budget. These include changes to the Base Budget, the cost of providing the Council-approved service level for the upcoming fiscal years. Service level adjustments are described in detail with the associated performance impacts. A summary of budgeted costs can be reviewed by program and service delivery plan. Through this presentation, community members can see the costs of the services being provided.

The departmental overviews also include detailed costing of budgeted positions and goods and services. Information is displayed by programs and service delivery plans, cost category, and fund. It should be noted that for the FY 2018/19 Recommended Budget, a methodology change from budgeted hours to full-time equivalent positions are included. Thus, the position data may differ from prior fiscal years and comparison with prior history should be done with consideration of this methodology change.

A summary of performance and workload indicators are included in the departmental overviews. The performance indicators represent the goals and results staff hopes to achieve, while the workload indicators provide output and relevant statistical data. Additionally, they are linked to goals laid out in the City's Consolidated General Plan. These indicators help explain why services are provided and the impacts of the level at which we provide them. As such, the indicators are an important component of the performance based budget structure.

Projects Budget

In the City of Sunnyvale, the term “project” refers to a non-operating activity. The City segregates each project into one of four possible categories: Capital, Infrastructure, Special, and Outside Group Funding. Capital projects are major expenditures related to construction, improvement or acquisition of capital assets. Infrastructure projects are inherently related to capital projects. After a capital project is complete, the City has an asset that must be maintained through the operating budget until the asset reaches a point where maintenance costs exceed renovation/replacement costs. An infrastructure project is developed in order to provide future funds at the time that replacement or renovation is required. Special projects are one-time only in nature and are set up to eliminate the impact such costs would have on operating programs. For example, the cost of service study for solid waste would be a special project. Outside group funding projects are essentially special projects; however, they are established to identify contributions made to local community-based organizations.

Each project is identified individually in the budget document including its estimated costs over the next twenty years. Projects also reflect anticipated outside revenues that will fund the project, such as grants and fees. In addition, project operating costs are budgeted for those ongoing operating costs that will need to be included in future years upon completion of a given project. Consideration of this information enables decision makers to evaluate the complete costs of proposed actions. This prevents the City from adding assets or activities that are not sustainable over the long term.

The projects budget also includes unfunded projects, which are desirable or pose a liability in the long term but do not have identified funding sources. In some cases, future grant funds may be available for all or a portion of the costs, but it is the City’s policy not to recognize these revenue sources until they are actually available.

Projects related to long-range plans are also identified separately in their respective sections of the Projects Budget volume. Specifically, projects related to Traffic and Transportation that are part of long-range plans are listed in the Traffic and Transportation section of the Projects Budget volume.

Budget & Fiscal Policies

Two-Year Operating & Projects Budget

In recognition of the tremendous effort required to develop budgets, the City implemented a two-year operating budget in the early 1980's. Although the City reviews its budget on an annual basis, it only prepares a detailed operating budget each biennium. This means that operating budgets are minimally updated during the second year of the two-year budget. During the "off year" of the operating budget, the projects budget is reviewed in detail.

Types of Expenditures

There are four major types of expenditures in the City's spending plan: operating, equipment, capital improvements, and debt service. Operating expenditures are related to a program's base budget and include such

items as general supplies, personnel costs, and equipment rental. Major equipment expenses like computer hardware or city-owned cars are provided for separately under a general services program. Capital improvements are expenditures which affect the economic vitality and quality of life in the community. A good example would be construction of a park or resurfacing a city street. Debt service allows an improvement to be made when it is needed rather than being delayed until funds are accumulated in the City's

treasury. Debt service is essentially a long-term loan, buying something today and paying for it over time. It may be used to finance, for example, a new community center building.

Cost Accounting

Cost accounting is a method of accounting that gathers together all the elements of cost incurred to accomplish a purpose, carry on an activity, or complete a unit of work. By using this financial technique, the City is able to assess the true cost of providing a service. The City's internal users of information management, fleet and equipment, and buildings are assessed rental

rates through their programs for the use and eventual replacement of services and equipment. Employee benefits such as leave usage, retirement, and insurances also are recovered by charging the programs that use personnel services. The City also uses an allocation system to distribute administrative costs for services provided by departments such as Finance and Human Resources.

Basis of Budgeting

"Basis of budgeting" refers to the method used to recognize revenues and expenditures in the budget. For the City of Sunnyvale, the basis of budgeting is the same basis used for accounting. The modified accrual basis is followed in the Governmental and Agency Funds including the General Fund and special revenue funds like the Park Dedication Fund. Under this basis, revenues are recognized when they become "susceptible to accrual," which means they are both measurable and available. Measurable means the amount of the transaction can be determined.

The City considers revenues to be available if they are collected within 60 days of the current fiscal year end for property tax and 90 days for other revenues, with the exception of the County back-fill (for the loss of sales tax and Motor Vehicle License Fees (VLF) revenues) for which the City adopts a seven-month availability period so that total sales tax and VLF revenues would be most consistent with revenues reported in years before the State sales tax flip and VLF swap. Expenditures generally are recorded when a liability is incurred except for debt service expenditures, which are recorded when payment is due.

Intergovernmental revenues (primarily grants) that are received as reimbursement for specific purposes or projects are recognized based on when the related expenditures are recorded. Intergovernmental revenues which have virtually unrestricted purpose and are revocable only for failure to meet prescribed compliance requirements are reflected as revenues at the time of receipt or earlier if availability criteria are met.

The accrual basis is used in the proprietary funds, which include enterprise funds and internal service funds. Revenues are recognized when earned and expenses are recognized when the related liabilities are incurred.

Comprehensive Annual Financial Report (CAFR)

The Comprehensive Annual Financial Report (CAFR) is prepared according to “generally accepted accounting principles” (GAAP). The City prepares its budget in accordance with GAAP with the following exceptions:

- Loans requiring the use of current resources need to be budgeted as expenditures; in the CAFR, the disbursement of loans is treated as a balance sheet item.
- Appropriated budgets are not always needed for all of the City’s funds. For example, a budget is not appropriated for the advance refunding of bonds because the resulting bond proceeds are deposited into escrow accounts and are considered restricted assets.
- Principal payments on long-term debt within the enterprise funds are applied to the outstanding liability in the CAFR, while such items are treated as expenses in the budget.
- Capital outlay within enterprise funds and internal service funds are capitalized as fixed assets in the CAFR, in contrast to their treatment as expenses in the budget.
- The budget does not record depreciation expenses.
- GAAP requires the reporting of investments at fair value. Because the City’s policy is to hold investments to maturity, the changes in fair value are not reflected in the budget.

The CAFR shows fund expenditures and revenues on both a GAAP and budget basis for comparison purposes.

Budgetary Policy & Control

When the annual budget is adopted the City follows procedures that enact its policies. These procedures involve the City management, employees, the public, boards and commissions, and the City Council throughout the year. These interactions between policy and planning culminate in the establishment of new or revised General Plan goals and objectives. The budget must implement the policies contained in the General Plan. Therefore, both must be synchronized completely. The City operates on a July 1 through June 30 budget year. The budget schedule is detailed in a separate section below, which includes these interactions between policy and planning.

The City’s budget is very detailed, ensuring that the City Council as the governing body is fully informed and in control of all aspects of the City’s financial activities. Information is itemized by fund, by department, and by project. The budget includes equipment costs, operating costs, and debt service costs, as well as capital, infrastructure, and special projects for the ensuing budget year. The budget also contains detailed long-term financial plans with projections for expenditures, revenues, and reserves for an additional nineteen years.

During the budget year, for governmental and agency funds, the City Manager is authorized to reappropriate budgeted amounts between departments that are financed by the same fund. Council approval is required if the reappropriation exceeds the thresholds outlined below:

Annual Program Budget	Reappropriation Threshold	Maximum Reappropriation Threshold (Annual)
> \$500,000	\$100,000 or 5%, whichever is greater	\$250,000
< \$500,000	\$50,000 or 50%, whichever is less	\$50,000

Council approval also is required for proprietary funds and internal services funds if the expenditures for the fiscal year exceed actual revenues plus the planned, annualized appropriation from Reserves.

Budgets are legally adopted for all governmental funds except for the Special Assessment Debt Service Fund. The Special Assessment Debt Service Fund does not have an adopted budget because the City is only required to make debt service payments in the event of a property owner's default.

Budgets are also adopted legally for all proprietary funds. Formal budgets are employed as a management control device for all funds in which a budget has been adopted. However, it serves as the primary means of spending control for the General Fund, special revenue funds, debt service funds, and capital project funds.

Budgets can be modified during the fiscal year if needed because of a legislative mandate, City Council or City Manager directive, or an unanticipated change in service level. Budget modifications cover one fiscal year only and must generally be approved and appropriated by City Council. This allows management to focus on changes to the base budget during the next budget process. To aid City Council and administration efficiency, per Council Policy 7.1.5, the City Manager may appropriate grants up to \$100,000 that are also free of local match requirements and do not obligate the City to ongoing expenses not already planned in the City's Resource Allocation Plan.

Citizen Participation

Citizens have an opportunity to participate in the Twenty-Year Resource Allocation planning process through avenues such as Council-appointed boards and commissions, study sessions, and public hearings. Each winter, citizens are provided the opportunity to speak on proposed study and budget issues at a formal public hearing. Citizens may attend study sessions dealing with upcoming Council issues, as well as Council meetings which are scheduled on Tuesdays throughout the year. At the Council meetings, citizens are given an opportunity to speak during the public hearing period. In addition, a formal public hearing on the Adopted Budget is held annually in June.

Budget Calendar

The City's annual budget development process begins in September each year with the initial planning of the development cycle and culminates with the adoption of the budget by the City Council in June. In January, the City Council specifically discusses important fiscal issues which may have short-term or long-term effects on how the City provides and maintains services to its citizens and customers. Consistent with City Charter, no later than 35 days prior to June 30th the City Manager submits an Adopted Budget to the City Council. The City Council holds a workshop on the Adopted Budget, which is open to the public. In June of each year the City Council also holds a public hearing, required by the City Charter. Prior to June 30 of each year, the budget as modified by the City Council is legally enacted by adoption of a budget resolution.

Below is a high-level calendar detailing key steps throughout the process. As noted previously, the City of Sunnyvale alternates years for developing operating budgets and projects budgets. The calendar below represents key milestones that take place regardless of whether the budget being developed is an operating budget or a projects budget. It also incorporates critical elements of budgetary policy and control, as discussed in a separate section above.

Budget Calendar

	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Budget kick-off		█								
Departments develop budget proposals		█	█	█						
Budget Office and departments begin pre-reviews			█	█						
*Budgetary year-end report for previous fiscal year to Council				█						
City Manager reviews of department budgets				█	█					
Finalize internal services expenditures					█	█				
*Budget Issues Workshop/Fiscal Outlook Presentation					█	█				
*Budget Supplements from Workshop completed and approved							█	█		
Complete budget system updates						█				
Review revenue projections and service charges						█	█	█		
Develop 20-year Long-Term Financial Plans for all City funds						█	█	█		
Prepare and finalize transmittal letter								█	█	
Deliver Adopted Budget to Council									█	
*Budget Workshop by City Manager									█	
Adopted Budget public hearing										█
*City Council adopts budget										█

*These are milestones during the Budget Calendar that are related to Budgetary Policy & Control

Fiscal Policies

Council Fiscal Policy applies the following guiding fiscal policies to the City’s Budget and Resource Allocation Plan:

7.1 A Budget Policies

A.1: Development of the Budget and Resource Allocation Plan

- A.1.1 The public will be encouraged to participate fully in the budget process.
- A.1.2 A Fiscal Issues Workshop will be held each year prior to preparation of the City Manager’s Adopted Budget to consider budget issues for the upcoming Resource Allocation Plan.
- A.1.3 A balanced Twenty-Year Resource Allocation Plan shall be presented to the City Council annually.
- A.1.4 The Twenty-Year Resource Allocation Plan shall be prepared on a two-year Operating Budget cycle.
- A.1.5 The Operating Budget shall be approved annually with the second year approved in concept.
- A.1.6 A proposed budget shall be recommended to the City Council by the City Manager no less than thirty-five days before the beginning of the fiscal year, in accordance with the City Charter.
- A.1.7 At least one public hearing shall be held after the City Manager’s Adopted Budget is presented to the Council in order to solicit public input before adoption.
- A.1.8 Boards and Commissions should review the annual budget as appropriate to their area of interest and make recommendations to the City Council.

- A.1.9 The City Council shall adopt the City Manager’s Adopted Budget, with any changes desired, by resolution before June 30th of each year.
- A.1.10 Resources will be allocated in direct relation to General Plan goals.
- A.1.11 The Resource Allocation Plan shall be prepared by General Plan element to link city resources with the accomplishment of General Plan goals.
- A.1.12 New or expanded services should support the priorities reflected in the General Plan.
- A.1.13 All competing requests for City resources should be weighed within the formal annual budget process.
- A.1.14 Final actions on study items with significant financial impacts should be withheld until they can be made in the full context of the annual budget process.

A.2: Long-Term Financial Planning

- A.2.1 The City shall maintain a long-term fiscal perspective by annually preparing a Twenty-year Long-Term Financial Plan for each fund. Those funds which account for intergovernmental grants will only include known entitlements.
- A.2.2 Major financial decisions should be made in the context of the Twenty-Year Long-Term Financial Plan.
- A.2.3 Long-term financial planning should enable the current service level provided to be sustained over time through the strategic use of reserves.
- A.2.4 The Long-Term Financial Plans should be used to communicate the fiscal impact of City decisions to all stakeholders whenever possible.

A.3: Performance-Based Budget System

- A.3.1. The operating budget will be prepared and managed on a program basis.
- A.3.2. All costs attributable to a budgeted program will be fully reflected in program budgets (with the exception of capital costs of general-use public buildings and facilities).
- A.3.3. An emphasis should be placed on achieving maximum work productivity to ensure an optimal allocation of human and fiscal resources for Council approved services and programs.
- A.3.4. All operating programs must identify the service provided, the service level, and the resources necessary to accomplish the specific service level.
- A.3.5. A performance measurement system will be maintained and used to evaluate quality of service and to report results.

A.4: Budget Monitoring and Modification

- A.4.1. Expenditures for each department are legally limited to the amount authorized by the City Council in the Budget Resolution, plus subsequent changes individually approved by the City Council through Budget Modifications.
- A.4.2. The City’s annual budget may be modified at any Council meeting by a majority vote of the City Council.
- A.4.3. The City’s budget appropriation control shall be by program within the same fund for operating programs in the General Fund and Special Revenue Funds. For the Proprietary and Internal Service Funds, expenditures cannot exceed actual revenues plus the planned use of reserves.

- A.4.4. Appropriations for capital and special projects shall be limited to the amounts contained on the Budget Resolution for each project. All modifications to project budgets require Council approval.
- A.4.5. Budget reappropriations among programs within a Department and Fund may be authorized by the City Manager if service levels as approved by City Council are maintained.
- A.4.6. Any unexpended appropriations shall expire at fiscal year-end unless specifically reappropriated by the City Council for expenditure during the new fiscal year. (* per City Charter Article XIII Fiscal Administration Section 1305, amended November 28, 2007, approved appropriations for Capital Improvement Projects shall not lapse at the end of the fiscal year unless the Capital Improvement Project has been completed and closed out or the City Council takes affirmative action to modify the budget appropriation for the Capital Improvement Project)

7.1B Revenue Policies

B.1: Revenue Base

- B.1.1. The City will maintain a diversified and stable revenue base, not overly dependent on any land use or external funding source.
- B.1.2. Taxes levied by the City will be used for the purpose of financing services performed for the common benefit.
- B.1.3. Taxes should be held at their lowest possible level, while maintaining Council-approved service levels.

- B.1.4. When considering a new tax or revenue source or an increase in an existing tax or revenue source, the following criteria should be considered:
- Community/voter acceptance
 - Competitiveness with surrounding communities
 - Efficiency of revenue collection and enforcement
 - Effectiveness in generating sufficient revenues in the short- and long-term to justify its establishment
 - Enhancement of revenue diversity to promote stability and provide protection from downturns in business cycles
 - Equity/Fairness in distribution of the revenue burden on various segments of the community
- B.1.5. Reliance on any restricted and/or inelastic sources of revenue will be avoided.
- B.1.6. One-time revenues should not be used for ongoing expenditures.
- B.1.7. Revenue should not be targeted for a specific program, unless a revenue source has been established for the sole purpose of financing a particular expenditure.
- B.1.8. Potential new revenue sources will be investigated periodically to ensure that the City's revenue base is stable and diversified.
- B.1.9. Donations, contributions, and sponsorships may be accepted if they are in accordance with City policy and General Plan priorities.

B.2: Revenue Forecasting and Monitoring

- B.2.1. All revenue estimates must be conservative, objective and reasonable.
- B.2.2. Revenue forecasts should be based on detailed information regarding historical performance and economic conditions whenever possible.
- B.2.3. At least ten years data for all tax revenue sources will be maintained.
- B.2.4. Revenues will be estimated for the budget year and for each planning year in the Twenty-Year Resource Allocation Plan.
- B.2.5. Methods to maximize the accuracy of revenue forecasts will be established.
- B.2.6. Estimated revenues from grant sources will be projected only to the specific date on which the entitlement will end.
- B.2.7. Estimated intergovernmental revenues for which the City is eligible (but which are not guaranteed) will be forecast to assure that local matching funds will be available if the revenues are realized.

B.3: Revenue Collection

- B.3.1. The City will seek all possible Federal and State reimbursement for mandated projects and/or programs.
- B.3.2. An aggressive collection system for all accounts receivable, including utility receivables, will be utilized to assure that monies due to the City are received in a timely fashion.

- B.3.3. Monthly reviews and periodic audits of Transient Occupancy Tax returns will be conducted.
- B.3.4. Monthly reviews and periodic audits of all major locally administered revenue sources will be conducted.
- B.3.5. Periodic point-of-sale audits for Sales Tax will be conducted.

B.4: Grants and Intergovernmental Assistance

- B.4.1. The use of intergovernmental grant assistance for routine programs will be discouraged. Intergovernmental grants may be used for special projects which strengthen a program, have a definable starting and ending date, and do not expand a service in such a way as to require the substitution of local funds to continue part or all of the service once intergovernmental assistance ends.
- B.4.2. Intergovernmental assistance may only be used to establish or expand a program when the Twenty-Year Resource Allocation Plan meets the following conditions:
 - The program is eliminated at the end of the intergovernmental funding period, or
 - The program continues with the requisite local funding in the Twenty-Year Resource Allocation Plan upon completion of intergovernmental funding
- B.4.3. A uniform grants application process must be utilized to assure that the City Council has the information necessary to make a decision regarding a potential intergovernmental grant. Staff should present to Council a Notice of Intent regarding a possible grant source which shall include at least the following information:

- The grant being pursued and the use to which it would be placed
- The objectives or goals of the City which will be achieved through use of the grant
- The local match required, if any, plus the source of the local match
- The increased cost to be locally funded upon termination of the grant
- The ability of the City to administer the grant

B.5: User Fees

- B.5.1. User fees should be used to recover the cost of services that benefit specific segments of the community.
- B.5.2. User fees should be reviewed and adjusted at least annually to avoid sharp changes.
- B.5.3. User fees and charges should not exceed the City's full cost of providing the service.
- B.5.4. User fees should be established at a level which reflects the full cost of providing those services.
- B.5.5. The City Council may determine for any service whether a subsidy from the General Fund is in the public interest.
- B.5.6. User fees shall only be used when the cost of providing the service can be readily calculated and administered.
- B.5.7. User fees should be adopted by Council resolution and included in the Annual Fee Schedule.

7.1C Capital Improvement Policies

C.1: Capital Improvement Plan

- C.1.1 An updated Twenty-Year Capital Improvement Plan shall be prepared on a two-year budget cycle.
- C.1.2 The City shall fund only those Capital Improvement Projects that are consistent with the adopted Capital Improvement Plan, City priorities, and General Plan goals.
- C.1.3 High priority should be given to replacing capital improvements prior to the time that they have deteriorated to the point where they are hazardous, incur high maintenance costs, negatively affect property values, or no longer serve their intended purposes.
- C.1.4 New or expanded capital improvements should maximize value and avoid duplication whenever possible by partnering with other entities to pool resources or share facilities.
- C.1.5 Priority will be given to the repair and replacement of existing infrastructure as compared to the provision of new or expanded facilities.
- C.1.6 The decision on whether to repair or to replace an existing capital asset will be based on which alternative is most cost-effective or provides the best value to the City.
- C.1.7 The operating impact of proposed capital projects, including ongoing operating expenditures, capital outlay, debt service, and infrastructure replacement will be identified in the Capital Budget and considered in the selection of projects for funding.

- C.1.8 Staff will identify the estimated costs, potential funding sources, return on investment, project schedule and relationship to the General Plan for each capital project proposal before it is submitted to the Council for approval.
- C.1.9 Capital improvements should be maintained to the level required to adequately protect the City’s capital investment and to minimize future maintenance and replacement costs.
- C.1.10 A Capital Projects Fund shall be used to account for major capital acquisition or construction projects associated with the General Fund and other governmental funds. The capital projects of the Utility Enterprise Funds shall be accounted for within the respective fund.
- C.1.11 The Infrastructure Renovation and Replacement Fund shall be used to account for projects related to the City’s Long-Range Infrastructure Plan for the renovation and replacement of existing general City assets. Infrastructure projects related to the City’s utilities shall be accounted for in the respective utility fund.

C.2: Funding

- C.2.1 Governmental capital improvements should be funded on a “pay-as-you-go” basis in most cases. Alternate financing strategies may be considered in light of the specific project and the consequences of each financing strategy.
- C.2.2 Development-related improvements such as sidewalks, curbs and gutters, street lights, and water and sewer lines should be funded by those directly benefiting from the improvements.

C.2.3 The City will seek out and use intergovernmental funding sources for capital improvements, as is consistent with City priorities and General Plan goals.

C.2.4 Funds for the replacement of City assets originally paid for by a developer should be included in the Capital Improvement Plan of the appropriate City fund.

C.3: Design and Evaluation

C.3.1 The planning and design of capital improvements should be based on standards that minimize construction costs, while assuring acceptable useful life and reducing maintenance requirements. Value engineering processes will be utilized when necessary and appropriate.

C.3.2 Budgeting for capital projects must reflect when the expenditures are scheduled to occur, using multi-year planning to ensure a reasonable time frame for projecting costs.

C.3.3 Improvements should be designed with the following goals: to maximize energy efficiency, require minimal maintenance, create an efficient physical relationship for those working in the facility, provide adequate capacity for the projected useful life, and to have the ability to accommodate future expansion with minimum remodeling costs.

7.1D Land Policies

D.1: Acquisition, Disposition and Leasing of City-Owned Real Property

D.1.1 A high priority will be given to acquiring undeveloped land needed to meet City goals before it is developed.

D.1.2 Developed land should be acquired in reasonable proximity to the time the property is required for City purposes.

D.1.3 Every effort shall be made to acquire property through negotiation, reserving the use of eminent domain for those circumstances when immediate possession is required and the property cannot be acquired through negotiation at a cost approximating market value.

D.1.4 The purchase, sale or lease of real property where the purchase or sale price or lease cost is more than \$75,000, per the Sunnyvale Municipal Code, shall be approved by the City Council.

D.1.5 The purchase, sale or lease of real property where the purchase or sales price or lease cost is less than \$75,000, per the Sunnyvale Municipal Code, shall be approved by the City Manager.

D.1.6 The lease of city property which results in revenue to the City and the term is less than or equal to 55 years shall be approved by the City Manager.

D.1.7 The lease of city property for a term longer than 55 years shall be authorized by the City Council by resolution following a public hearing.

- D.1.8 Property leased to outside entities should be based on market rents except when the Council finds that there is a public purpose for leasing at a lower rate.
- D.1.9 The net proceeds from the disposition of surplus City property owned by the General Fund shall be placed into the General Fund Reserve for Capital Improvements.
- D.1.10 Proceeds from the sale of land or facilities originally purchased with monies from a specific fund should be kept within that fund.

- E.1.5 The Service Level Set-Aside will be used to provide ongoing funds to increase service levels or add new services. Once used, this Set-Aside may be replenished according to economic conditions.
- E.1.6 Any other reserves may be established to segregate funds which are legally restricted to specific purposes.

*Note: For additional user fee policies specific to the Utility Funds or the Golf and Tennis Fund, please see those sections under Enterprise Fund policies.

7.1E Reserve Policies

E.1: General Fund Reserves

- E.1.1 The General Fund Contingency Reserve will be maintained at 15% of operations costs in year one of the long-term plan, with annual increases based on projected increases in the Consumer Price Index. This reserve will only be utilized for non-fiscal emergencies or disasters as determined by Council.
- E.1.2 The sale of surplus property owned by the General Fund and any other one-time revenues shall be placed into a Reserve for Capital Improvement Projects to be used for capital improvement or expansion.
- E.1.3 The Twenty-Year Resource Allocation Plan (RAP) Reserve shall be used to levelize economic cycles and maintain stable service levels over the long term.
- E.1.4 The Budget Stabilization Fund will be a minimum of 15% of projected revenues for the first two years of the 20-year planning period. Beyond year two, the Budget Stabilization Fund will always have a balance of at least zero.

Library and Community Services Department

Department Description

The Department of Library and Community Services (LCS) is responsible for services that seek to enrich the quality of life for Sunnyvale residents by fostering life-long learning, promoting opportunities for play and leisure, and ensuring access to information, materials and community engagement activities. The Department is comprised of two Divisions—the Sunnyvale Public Library and the Sunnyvale Community Services Division.

The Sunnyvale Public Library is open seven (7) days per week, 66 hours per week. Patrons can access online resources 24 hours a day. The Library enjoys an average attendance of approximately 2,000 visits per day. In addition to linking patrons to information and resource materials, the Sunnyvale Public Library offers a robust offering of programs and services to promote literacy, learning and life-skills. The Library strives to create an environment that fosters the 21st century learning skills of collaboration, creative problem-solving, communication, technology, cross-cultural understanding and critical thinking. To that end, the Library provides high-speed internet and computer access, a digital learning lab, access to technology-related programs such as 3D printing and virtual reality, music and art programs, ESL classes, maker space programs, and special events that celebrate the diversity of the Sunnyvale community.

The Sunnyvale Community Services Division provides access to programs and services in the areas of health, wellness, arts, recreation, and education. Programs are offered at the Sunnyvale Community Center complex which includes the Sunnyvale Recreation Center, the Sunnyvale Senior Center, the Indoor Sports Complex, the Sunnyvale Theater and the Creative Arts Center. The Community Services Division partners with a variety of non-profit providers, neighborhood associations, community groups and local schools to offer expanded service offerings such as sports camps, parent education, food distribution programs, after-school sports, outdoor movies, mobile recreation, volunteer opportunities and community grant programs. The division manages operations of the Columbia Neighborhood Center—a joint use facility between the City of Sunnyvale, the Sunnyvale School District and AMD that serves as a hub for recreation, education, and health services for the Columbia Middle School neighborhood community. The Community Services Division is responsible for the day-to-day programming of City parks and recreational facilities, working with the Public Works Department in the implementation of the City’s parks capital improvement program. The division is responsible for providing staff support to two City Commissions – the Arts Commission and the Parks and Recreation Commission.

LIBRARY DIVISION

General Information

Number of books and other library materials checked out during FY 2016/17:	2,176,346
Number of Library patrons who visited during FY 2016/17:	683,739
Number of logins to the Internet from Library PCs during FY 2016/17:	77,208
Number of people attending Library programs during FY 2016/17:	53,657
Size of Library's facility:	60,800 sq. ft.

Programs and Services

The Library Program consists of five service delivery plans (SDPs): Borrower Services/Circulation; Library Services for Adults; Library Services for Teens and Children; Preparation and Acquisition of Library Materials; and Management Technical, and Administrative Support Services.

Borrower Service/Circulation

Circulation is responsible for ensuring that patrons can properly access and borrow materials from the Library. This group issues library cards, manages patron accounts, ensures the proper shelving of materials, processes inter-library loans, and develops circulation strategies such as the Library's Homebound Delivery Program to facilitate off-site access to materials for special needs populations.

Library Services for Adults

Library's services for adults includes assisting with reference questions, curating a diverse selection of materials including electronic books, magazines, and media, and targeted programming. This group also manages the Library Division's social media presence, the mobile B.I.K.E. program, the digital lab area, ESL programs, book clubs, the sewing lab and provides public access to and training on technology-related equipment such as 3D printers and Virtual Reality. In addition, this work group partners with community groups to provide programming in areas such as art, health, homelessness prevention and financial literacy.

Library Services for Teens and Children

Library's services for children and teens includes assisting with reference questions, curating a diverse selection of print and non-print materials and media, and targeted programming. Resources are leveraged with those of the Community Services Division and local non-profit organizations to provide family literacy programs at the Columbia Neighborhood Center. Specific programs include the Lunchtime Librarian outreach program with local schools, the Virtual Library Card Program, the Make-HER program for girls and their mothers, Story Time Programs, the Washington Park Summer Reading Program, and homework help at the Library.

Prepare and Acquire Library Materials for the Public

This SDP works with vendors to acquire, prepare and receive materials for public access. Once ordered, this group receives, catalogues, maintains and repairs materials. In addition, this work group evaluates strategies to improve Library systems related to the preparation and acquisition of materials such as vendor-supplied RFID (Radio Frequency Identification) systems that can expedite the cataloging processes. This work group also coordinates production of the Library's BALE (Bay Area Library E-Publishers) ebook project that facilitates the collective publication of e-works by local independent authors on select topics chosen by the Library.

Management, Technical, and Administrative Support Services

This SDP provides leadership and management to ensure that all aspects of library services and policies are implemented with the highest degree of public stewardship in mind. Additionally, this group evaluates Library facilities, technology, programs and services for responsiveness to community needs, oversees the Library's technology-related programming, provides technical support, and offers staff support to the Board of Library Trustees and the Friends of the Library.

COMMUNITY SERVICES DIVISION

General Information

Number of participant hours in Community Services programs and services in FY 2016/17:	1,011,595
Number of occupancy hours in recreation facilities in FY 2016/17:	158,121
Number of volunteer hours managed by Community Services staff in 2016/17:	23,868
Number of Senior Center memberships in FY 2016/17:	1,833
Number of recipients benefiting from the Recreation Fee Waiver program in FY 2016/17:	203
Number of participant hours generated by CNC service providers in FY 2016/17:	107,266
Number of dollars leveraged for each dollar City contributed towards CNC operations in FY2016/17:	\$4.41

Community Services Program

The Community Services Program provides arts, recreation, health, wellness and other enrichment activities for people of all ages and those with disabilities. The Program operates and oversees many City-owned and leased recreational facilities, provides support to multiple Council and Departmental advisory bodies, operates the Columbia Neighborhood Center (CNC), supports child care providers, issues permits for City-wide Special Events, coordinates the City’s neighborhood association program, administers the neighborhood and community events grant programs, and oversees the Art in Private Development and Art in Public Places Programs.

Additionally, the Community Services Program develops community partnerships and resources. These partnerships allow the program to achieve its goals of providing varied, unduplicated programs that are attractive to the community, maximize the resources partners offer to benefit existing or new clients, and provide a high-quality product for the customer. The Community Services Program is comprised of nine Service Delivery Plans (SDPs), which are described briefly below:

Pre-School, Elementary, Middle and High School After School and Summer Recreation Programs

This SDP provides general recreation classes and activities for all youth (0 – 18), including afterschool, camps, drop-in and leadership development opportunities. In addition, this oversees mobile recreation programs including the Fun on the Run Truck and the Outdoor Movie Program.

Special Populations

Special Populations oversees services for older adults including recreation and fitness classes, drop in activities, special events, lifelong learning, health services and Care Management services. Therapeutic Recreation programs are designed to enhance quality of life for individuals with disabilities through meaningful recreation programs. Staff in Special Populations utilizes in-house and partnered programming and manage operations of the Senior Center. Most recently, grant funding has been secured to implement a variety of evidence-based programming and augment the City’s care services for adults. This SDP is responsible for the coordination of the Age-Friendly Initiative and support to the Senior Center Advisory Committee.

Visual and Performing Arts

This SDP offers a variety of visual and performing arts for both youth and adults. The work group is responsible for coordinating the annual operation of the Theatre including production of annual “Evenings of Cultural Arts Program” and the Creative Arts Center, including its pottery studio. The work group has primary responsibility for a variety of special events including the Annual Hands on the Arts Celebration, provides oversight of the Art in Private Development and Art in Public Places and is leading the Master Plan for Public Art process.

Aquatics

Aquatics classes and activities for both youth and adults are provided by City staff and through contracted vendors at four swimming pools within Sunnyvale. Fremont Pool operates year-round, with the Washington Pool, Sunnyvale Middle School Pool and Columbia Pool operated seasonally. This SDP is also responsible for working with the Department of Public Works on the renovation of the Washington Park Pool.

Sports Classes and Activities

A wide variety of sports classes and activities including open gym for both youth and adults are provided by City staff and through contracted vendors. This SDP is also responsible for managing the relationships with local, non-profit youth sports groups who utilize City facilities.

Facilities

This SDP provides reservations, rentals, set-ups and staffing for recreational facilities including multiple rooms at the Community Center complex; one gym and one skate park; ten park buildings; 50+ picnic sites; 40+ athletic fields, and Baylands Park.

Community Resources and Division-wide Support

This SDP provides leadership and support for community services operations, including commissions and advisory groups; reception and registration services; administrative support, marketing and outreach; permitting of Citywide Special Events; City-wide special events, neighborhood and community event grant programs, and long-term planning.

Columbia Neighborhood Center (CNC)

In collaboration with the Sunnyvale School District, non-profit organizations and community businesses, CNC provides a connected network of services and programs in the areas of community education, health and mental health services, recreation & enrichment, social services and neighborhood safety. The Columbia Neighborhood Center Joint Task Force, CNC's governance and oversight board, includes representation by the Sunnyvale School District Superintendent, the Assistant City Manager, the Director of Library and Community Services, and departmental staff. The CNC Community Advisory Committee, whose members are appointed by the Joint Task Force, advises CNC staff on community needs of the service area.

Youth, Family & Child Care Resources

This SDP is responsible for programs and services that support the City's licensed child care providers, families with young children, and Citywide youth and family interests.

Recent Accomplishments

- Opened a digital learning lab in the Library to support video production, music, photo editing, website design and graphic design as well as the ability to convert and preserve media such as photos, music, and videos to a digital format.
- Selected as a beta tester in the Data Equity for Main Street Project, a unique partnership between the California State Library and the State of Washington's technology agency, WaTech, that looks at ways to increase the use of open data by citizens.
- Following a successful pilot with 100% participation at Lakewood Elementary School, the Library expanded the implementation of the White House ConnectED Library Challenge to San Miguel Elementary School. The goal of the program is to have every child enrolled in Sunnyvale schools receive a virtual library card and have 24/7 access to the Library's digital resources.
- Partnered with LinkedIn, Google, and the Friends of the Sunnyvale Public Library to launch the Working Scholars initiative, a unique online education program that offers a convenient pathway to a Bachelor's degree at no cost to participants.
- Concluded the feasibility study of developing and operating a joint-use facility with the Sunnyvale School District at Lakewood Elementary School, and presented the results to Council. Council authorized the City Manager to negotiate a Memorandum of Understanding between the City and both Sunnyvale School District and Fremont Union High School District.
- Established cooling centers at the Library, Community Center and Senior Center during a record-setting heat wave over the Labor Day weekend in 2017 to ensure the safety and well-being of Sunnyvale residents.
- Continued expansion of outreach efforts by using the BIKE-mobile. In FY 2016/17, library staff pedaled to 22 events throughout the City, met with over 3,000 people, and issued dozens of new library cards.
- Launched a 1,000 Books Before Kindergarten program to promote reading to newborns, infants and toddlers, and to encourage parent and child bonding through reading.
- Awarded Library Services and Technology grant for virtual reality equipment, and held public programs to introduce the technology to library users.
- Expanded focus of State of the City by creating a more participatory family and community special event. Coordinated event by incorporating staff involvement across departments citywide.
- Increased leveraged resources at CNC (\$3,067,576) to \$4.41 for every \$1 invested by the City.
- Cost recovery for Community Services Division for FY 2016/17 (excluding only CNC and Youth & Family Resources) at 53.6% was 105% of the planned cost recovery level.
- 2017 Camp Sunnyvale-Sunnyvale Splash Activity Guide was recognized by the California Park and Recreation Society with a state-wide Award of Excellence for Marketing and Communications.
- City Council adopted changes to the Community Event and Neighborhood Grant Program Eligibility Guidelines.
- Secured grant funding to build staff capacity in dealing with issues related to homelessness. Grant funding was used to make training available to all libraries in Santa Clara County, San Mateo County, San Francisco County and Alameda County.
- Implemented an Outdoor Movie Series in conjunction with the Downtown Association.
- Recruited the Bay Area Children's Theater to partially fill the gap in programming left by the departure of the California Theater Center.
- Selected as one of twenty libraries in the State to participate in the 2nd round of the "California Listens: Stories About Being Californian" project. Approximately 10-20 Sunnyvale community members will participate in a two-day-intensive digital storytelling project that will enable them to capture their stories. Each story will become part of the State and local archives and a special screening of the local stories will be held in Fall 2018.

Budget Highlights

- Re-purposed and filled a vacant librarian position in order to expand the Library's outreach services with particular focus on north Sunnyvale.
- Added a new workload indicator ("Number of offsite library programs") to capture the enhanced delivery of offsite programs.
- Added a new workload indicator ("Total volumes of books and media cataloged and processed") to reflect cataloging and processing work.
- Added a new workload indicator ("Number of volunteer hours managed by Library staff") to track the value impact of volunteers as LCS manages more volunteers than another department.
- Completed award-winning Activity Guide to enhance outreach and cost-recovery through a one-year pilot. Authorized by Council in RTC 17-0861 to determine the correlation between the distribution of the guides, program enrollment and revenue generation.
- City's minimum wage and related compaction issues affecting a subset of recreation casual classifications were addressed within the existing casual allocation.
- Added Workload Indicators for number of reservations and number of registrations for all of Community Services, and added new Performance Indicators to report the percent of recreation fee waiver applications funded and the amount of grants and value of in-kind contributions received for the Senior Center. Includes additional funding for security guard contract services.
- Integrated the CNC functions into the larger Community Services Program structure to increase awareness of programs and services as well as to provide consistent administration of the Recreation Fee Waiver Program citywide.
- Identified funding to retain security services at the Library.

Library and Community Services Department

Budget Summary

		FY 2016/17 Actuals	FY 2017/18 Adopted	FY 2018/19 Recom- mended	FY 2018/19 Change %	FY 2019/20 Recom- mended	FY 2019/20 Change %
Dollars by Program / Service Delivery Plan*							
Program 620 - Library							
620.01	Borrower Services/Circulation	2,610,425	2,989,127	3,019,668	1.0%	3,097,034	2.6%
620.02	Library Services for Adults	1,886,738	2,267,986	2,164,608	(4.6%)	2,226,047	2.8%
620.03	Library Services for Teens and Children	1,384,106	1,390,609	1,610,379	15.8%	1,657,265	2.9%
620.04	Prepare and Acquire Library Materials	N/A	N/A	1,322,242	N/A	1,360,171	2.9%
620.05	Technology Services	389,576	404,449	N/A	N/A	N/A	N/A
620.06	Prepare Library Materials for the Public	1,046,966	1,029,708	N/A	N/A	N/A	N/A
620.08	Department Management, Technical and Administrative Support Services	1,210,788	1,397,565	1,798,899	28.7%	1,852,732	3.0%
Total Program 620 - Library		8,528,599	9,479,444	9,915,796	4.6%	10,193,249	2.8%
Program 626 - Community Services							
626.01	Pre-School, Elementary, Middle and High School After School and Summer Recreation Programs	1,467,748	1,644,501	1,439,579	(12.5%)	1,474,889	2.5%
626.02	Special Populations	1,160,108	1,367,595	1,399,455	2.3%	1,437,984	2.8%
626.03	Visual and Performing Arts	995,490	1,015,606	1,200,659	18.2%	1,236,708	3.0%
626.04	Aquatics	563,148	607,435	560,759	(7.7%)	572,555	2.1%
626.05	Sports Classes and Activities	1,264,104	1,261,755	1,258,517	(0.3%)	1,293,188	2.8%
626.06	Facilities	1,167,090	1,259,904	895,741	(28.9%)	921,757	2.9%
626.07	Registration, Outreach and Promotions	1,189,274	1,191,659	N/A	N/A	N/A	N/A
626.08	Community Resources and Division-Wide Support	N/A	N/A	2,429,427	N/A	2,510,505	3.3%
626.09	Management and Administrative Support	578,547	675,903	N/A	N/A	N/A	N/A
626.10	Columbia Neighborhood Center	N/A	N/A	876,824	N/A	902,855	3.0%
626.11	Youth, Family and Child Care Resources	N/A	N/A	467,025	N/A	482,366	3.3%
626.12	Adult Visual and Performing Arts Program (Development Enterprise Fund)	25,938	34,809	28,787	(17.3%)	29,836	3.6%
Total Program 626 - Community Services		8,411,447	9,059,167	10,556,773	16.5%	10,862,643	2.9%

		FY 2016/17 Actuals	FY 2017/18 Adopted	FY 2018/19 Recom- mended	FY 2018/19 Change %	FY 2019/20 Recom- mended	FY 2019/20 Change %
Program 527 - Youth and Family Services							
527.01	Columbia Neighborhood Center	835,710	870,152	N/A	N/A	N/A	N/A
527.02	Youth, Family and Child Care Resources	359,846	379,012	N/A	N/A	N/A	N/A
Total Program 527 - Youth and Family Services		1,195,556	1,249,164	N/A	N/A	N/A	N/A

Capital or Special Projects							
35-100	Project 832620 - Pilot Grant Writer	N/A	N/A	175,128	N/A	182,844	4.4%
Total Capital or Special Projects		N/A	N/A	175,128	N/A	182,844	4.4%
Total Dollars by Program / Service Delivery Plan		18,135,602	19,787,775	20,647,697	4.3%	21,238,736	2.9%

Dollars by Fund							
General Fund		17,273,953	18,882,814	19,742,086	4.6%	20,306,045	2.9%
Development Enterprise Fund		25,939	34,809	28,787	(17.3%)	29,836	3.6%
Youth and Neighborhood Services Fund		835,710	870,152	876,824	0.8%	902,855	3.0%
Total Dollars by Fund		18,135,602	19,787,775	20,647,697	4.3%	21,238,736	2.9%

Dollars by Category*							
Salary and Benefits:							
Salary		6,406,592	5,776,281	7,056,824	22.2%	7,336,681	4.0%
Retirement		1,896,855	2,200,467	2,206,206	0.3%	2,416,138	9.5%
Medical		837,056	967,528	802,907	(17.0%)	818,490	1.9%
Retiree Medical		692,445	764,402	717,874	(6.1%)	705,282	(1.8%)
Workers Compensation		85,250	132,412	79,370	(40.1%)	82,524	4.0%
Other Benefits		179,682	286,675	264,440	(7.8%)	260,396	(1.5%)
Other Leaves		1,095,786	1,088,710	217,091	(80.1%)	176,748	(18.6%)
Overtime and Casual Staffing		48,280	1,530,593	1,596,499	4.3%	1,596,499	0.0%
Total Salary and Benefits		11,241,946	12,747,068	12,941,211	1.5%	13,392,758	3.5%

	FY 2016/17 Actuals	FY 2017/18 Adopted	FY 2018/19 Recom- mended	FY 2018/19 Change %	FY 2019/20 Recom- mended	FY 2019/20 Change %
Dollars by Category*, continued						
Non-Personnel:						
Purchased Goods and Services	2,907,324	2,862,402	2,864,399	0.1%	2,937,034	2.5%
Property and Capital Outlay	78,999	42,067	40,020	(4.9%)	40,020	0.0%
Miscellaneous Expenditures	82,054	91,952	86,918	(5.5%)	86,918	0.0%
Internal Service Charges	3,698,696	3,950,686	4,623,099	17.0%	4,689,956	1.4%
Usage Based Internal Services	126,583	93,600	92,050	(1.7%)	92,050	0.0%
Total Non-Personnel	6,893,656	7,040,707	7,706,486	9.5%	7,845,978	1.8%
Total Dollars by Category	18,135,602	19,787,775	20,647,697	4.3%	21,238,736	2.9%

* Starting with FY 2018/19, Programs and Service Delivery Plans have been realigned and leave costs associated with a position's paid time during the year are now reflected in the Salary line item instead of Other Leaves. As a result, large variances between FY 2017/18 Adopted and FY 2018/19 Recommended may result.

Library and Community Services Department

Position Summary

		FY 2016/17 Adopted	FY 2017/18 Adopted	FY 2018/19 Recom- mended	FY 2018/19 Change	FY 2019/20 Recom- mended
Positions by Program / Service Delivery Plan						
Program 620 - Library						
620.01	Borrower Services/Circulation	N/A	N/A	17.41	0.00	17.41
620.02	Library Services for Adults	N/A	N/A	7.34	0.00	7.34
620.03	Library Services for Teens and Children	N/A	N/A	6.81	0.00	6.81
620.04	Prepare and Acquire Library Materials	N/A	N/A	6.90	0.00	6.90
620.08	Department Management, Technical and Administrative Support Services	N/A	N/A	6.30	0.00	6.30
Total Program 620 - Library		0.00	0.00	44.76	0.00	44.76
Program 626 - Community Services						
626.01	Pre-School, Elementary, Middle and High School After School and Summer Recreation Programs	N/A	N/A	4.00	0.00	4.00
626.02	Special Populations	N/A	N/A	5.41	0.00	5.41
626.03	Visual and Performing Arts	N/A	N/A	4.52	0.00	4.52
626.04	Aquatics	N/A	N/A	0.85	0.00	0.85
626.05	Sports Classes and Activities	N/A	N/A	2.30	0.00	2.30
626.06	Facilities	N/A	N/A	4.85	0.00	4.85
626.08	Community Resources and Division-Wide Support	N/A	N/A	11.12	0.00	11.12
626.10	Columbia Neighborhood Center	N/A	N/A	3.25	0.00	3.25
626.11	Youth, Family and Child Care Resources	N/A	N/A	1.75	0.00	1.75
626.12	Adult Visual and Performing Arts Program (Development Enterprise Fund)	N/A	N/A	0.15	0.00	0.15
Total Program 626 - Community Services		N/A	N/A	38.20	0.00	38.20

	FY 2016/17 Adopted	FY 2017/18 Adopted	FY 2018/19 Recom- mended	FY 2018/19 Change	FY 2019/20 Recom- mended
Capital or Special Projects					
35-100 Project 832620 - Pilot Grant Writer	N/A	N/A	1.00	0.00	1.00
Total Capital or Special Projects	N/A	N/A	1.00	0.00	1.00
Total Positions by Program / Service Delivery Plan	N/A	N/A	83.96	0.00	83.96

Positions by Fund					
General Fund	N/A	N/A	80.56	0.00	80.56
Development Enterprise Fund	N/A	N/A	0.15	0.00	0.15
Youth and Neighborhood Services Fund	N/A	N/A	3.25	0.00	3.25
Total Positions by Fund	N/A	N/A	83.96	0.00	83.96

Position Classification*					
Administrative Aide	1.00	1.00	1.00	0.00	1.00
Administrative Aide - Confidential	1.00	1.00	1.00	0.00	1.00
Administrative Analyst	1.00	1.00	1.00	0.00	1.00
Administrative Librarian	2.00	2.00	2.00	0.00	2.00
Community Services Coordinator I	1.00	1.00	1.00	0.00	1.00
Community Services Coordinator II	17.00	17.00	17.00	0.00	17.00
Community Services Manager	4.00	4.00	4.00	0.00	4.00
Director of Libraries and Community Services	1.00	1.00	1.00	0.00	1.00
Facility Attendant I	2.00	2.00	2.00	0.00	2.00
Facility Attendant II	1.00	1.00	1.00	0.00	1.00
Librarian	10.00	10.00	10.00	0.00	10.00
Library Assistant	6.00	6.00	6.00	0.00	6.00
Library Circulation Manager	1.00	1.00	1.00	0.00	1.00
Management Analyst	0.00	0.00	1.00	1.00	1.00
Office Assistant	1.00	1.00	1.00	0.00	1.00
Office Clerk	1.00	1.00	1.00	0.00	1.00
Part-Time Librarian	6.00	6.00	3.18	(2.82)	3.18
Part-Time Library Specialist I	6.00	6.00	3.18	(2.82)	3.18

	FY 2016/17 Adopted	FY 2017/18 Adopted	FY 2018/19 Recom- mended	FY 2018/19 Change	FY 2019/20 Recom- mended
Part-Time Library Specialist III	20.00	20.00	10.60	(9.40)	10.60
Part-Time Office Assistant	2.00	2.00	1.50	(0.50)	1.50
Part-Time Sr Office Assistant	1.00	1.00	0.75	(0.25)	0.75
Part-Time Staff Office Assistant	1.00	1.00	0.75	(0.25)	0.75
Principal Office Assistant	1.00	1.00	1.00	0.00	1.00
Senior Library Assistant	1.00	1.00	1.00	0.00	1.00
Senior Office Assistant	5.00	5.00	5.00	0.00	5.00
Staff Office Assistant	1.00	1.00	1.00	0.00	1.00
Superintendent of Community Services	1.00	1.00	1.00	0.00	1.00
Supervising Librarian	3.00	3.00	3.00	0.00	3.00
Youth and Family Resources Manager	1.00	1.00	1.00	0.00	1.00
Total Positions	100.00	100.00	83.96	(16.04)	83.96

* Starting in FY 2018/19, part-time positions are reflected in a full-time equivalent basis which is a change in budgeted personnel methodology but does not reflect a reduction in cost or resources.

Library and Community Services Department

Budget Reconciliation

	Positions	Expenditures (All Funds)
Prior Year Budget	100.00	19,787,775
FY 2018/19 Base Budget Adjustments		
One-Time Adjustments	0.00	0
Ongoing Costs Adjustments		
Salaries and Benefits and the following position changes:		128,237
Conversion of six Part-Time Librarian to full-time equivalent	(2.82)	0
Conversion of 20 Part-Time Library Specialist III to full-time equivalent	(2.82)	0
Conversion of six Library Specialist I to full-time equivalent	(9.40)	0
Conversion of two Part-Time Office Assistant to full-time equivalent	(0.50)	0
Conversion of one Part-Time Sr Office Assistant to full-time equivalent	(0.25)	0
Conversion of Part-Time Staff Office Assistant to full-time equivalent	(0.25)	0
Overtime and Casual Staffing		65,906
Purchased Goods and Services Changes:		
Management Fellow - Term-Limited		35,000
Contracted recreation instructors		34,705
Digital periodicals and materials		(5,190)
Reallocation of software services to Information Technology Department		(62,518)
Other miscellaneous goods and services and realignment to three-year average		(2,047)
Property and Capital Outlay		(5,034)
Miscellaneous Expenditures		670,863
Internal Service Charges (Fleet, Facilities, and Information Technology)		(6,874)
Total Base Budget Adjustments	(16.04)	859,922
Total FY 2018/19 Base Budget	83.96	20,647,697
Service Level Adjustments		
None		
Total Service Level Adjustments	0.00	0
Total FY 2018/19 Recommended Budget	83.96	20,647,697

Library and Community Services Performance Indicators

2011 Consolidated General Plan Goals: Chapter 4, Community Character (CC)

Goal CC-7: Appropriate Library Facilities

Goal CC-8: Broad and Diverse Library Collection

Goal CC-9: Appropriate Arts Facilities

Goal CC-10: High Quality Recreation Programming

Goal CC-11: Prioritization for Recreation Programming

Goal CC-12: Maximize access to recreation services, facilities, and amenities

Council Policy 5.1.1 Socio-Economic - Goals and Policies

Goal CP-5.1H: Identify pressing health and social needs of the Sunnyvale community, encouraging appropriate agencies to address these needs in an adequate and timely manner

Goal CP-5.1J: Encourage and support a network of human services that provides for the basic needs of Sunnyvale’s residents

Council Policy 5.1.2. Child Care

Council Policy 6.2.1 Library - Goals and Policies

Goal CP-6.2C: Provide library programs and publications to education, enrich and enlighten library users

Goal CP-6.2F: Foster a collaborative organization to attain a high performance and customer-focused library

Council Policy 6.4.1A: Ensure the financial viability of arts programming, services and facilities in Sunnyvale through partnerships

Council Policy 6.4.1B: Promote the physical and mental well being of the community and ensure equal opportunity for participation

Council Policy 6.4.1C: Positively impact the development of youth by providing a strong foundation in the arts

Council Policy 7.1.1 Fiscal - Long Range Goals and Financial Policies

Council Policy 7.1A.4: Budget Monitoring and Modification

Council Policy 7.1B.5: User Fees

Please refer to the General Plan Executive Summary and the Council Policy Manual for further details on goals

	General Plan Goal	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Target	FY 2017/18 Estimate	FY 2018/19 Target
DEPARTMENT OF LIBRARY & COMMUNITY SERVICES							
PERFORMANCE INDICATORS							
Percent of total department planned operating budget expended.		96.4%	97.2%	97.3%	100%	97.0%	100.0%
LIBRARY							
WORKLOAD INDICATORS							
Number of library programs for adults.	CP-6.2C	285	379	374		350	
Number of library programs for children, teens and families.	CP-6.2C	563	584	614		615	
Number of offsite library programs. [New in FY 2018/19]	CP-6.2C	N/A	N/A	N/A		165	
Number of materials circulated.	CC-8	2,576,329	2,396,689	2,191,068		2,122,297	
Number of library visitors.	CC-7, CC-8	699,128	669,796	683,739		659,944	
Total volumes of books and media cataloged and processed. [New in FY 2018/19]	CC-8	N/A	N/A	N/A		36,800	
Number of volunteer hours managed by library staff. [New in FY 2018/19]	CP-6.2F	N/A	N/A	N/A		2,100	

	General Plan Goal	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Target	FY 2017/18 Estimate	FY 2018/19 Target
PERFORMANCE INDICATORS							
Number of customer survey respondents and percent rating library services as good or better. ^[1]	CC-7, CC-8	198 86%	N/A	251 86%	90%	N/A	90%
Number of customer survey respondents and percent rating library programs as good or better. [New in FY 2018/19]	CP-6.2C	N/A	N/A	N/A	N/A	N/A	1,000 97%
Number of customer survey respondents and percent rating programs for adults as good or better. [Deleted in FY 2018/19]	CP-6.2C	433 98%	495 97%	878 99%	800 97%	800 97%	N/A
Percent of library materials re-shelved within 48 hours after check-in.	CC-8	98%	97%	96%	98%	98%	98%
Average number of days from receipt of materials to availability.	CC-8	12	11	14	12	12	12
Percent of total library operating budget expended. [Deleted in FY 2018/19]		96%	96%	98%	100%	97%	N/A
COMMUNITY SERVICES							
WORKLOAD INDICATORS*							
Number of youth and teen participant hours in arts and recreation programs, including preschool, elementary, middle school and high school.	CC-10, CC-11	356,897	370,092	493,280		495,000	
Number of adult participant hours in arts and recreation programs (may include participation by seniors and older teens).	CC-10, CC-11	410,416**	407,606	411,049		410,000	
Number of registrations for all of Community Services [New in FY 2018/19]	CC-10, CC-11, 6.4.1B, 6.4.1C	N/A	N/A	N/A		19,897	
Number of volunteer hours managed by Community Services staff.	CC-10	21,418	20,645	23,848		23,000	
Number of recipients awarded Recreation Fee Waivers.	CC-12	211	269	203		325	
Number of occupancy hours from all rentals within Community Services.	CC-9, CC-10, CC-11, CC-12	103,122	92,842	158,121		155,000	
Number of reservations for all rentals within Community Services. [New in FY 2018/19]	CC-9, CC-10, CC-11, CC-12	N/A	N/A	N/A		12,000	
Number of special event applications received.	CC-11, CC-12	52	41	40		45	
Number of neighborhood grant applications received.	CC-11, CC-12	8	11	13		13	

	General Plan Goal	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Target	FY 2017/18 Estimate	FY 2018/19 Target
Number of participant hours generated by Columbia Neighborhood Center (CNC) service providers in the areas of: Community Education, Mental Health Services, Recreation and Enrichment, Social Services, and Neighborhood Safety.	CC-10, CC-11, CC-12, CP-5.1H, CP-5.1J	99,712	88,194	107,266		105,266	
PERFORMANCE INDICATORS							
Number of customer survey respondents and percent rating arts and recreation programs as good or better.	CC-10	6,585 92.7%	6,908 90.3%	6,746 97.6%	6,746 95.0%	6,746 95.0%	5,000 95.0%
Number of customer survey respondents and percent rating arts and recreation facilities as good or better.	CC-9, CC-10	153 98.7%	73 100%	70 97.1%	78 95%	78 95%	2,000 95.0%
Percent of Recreation Fee Waiver applications funded. [New in FY 2018/19]	CC-12	N/A	N/A	N/A	NA	N/A	95%
Number of adult customer survey respondents and percent rating a Youth and Family Resources sponsored program/ activity/service as good or better.	CC-10, CC-11, CC-12	327 97.9%	176 94.9%	283 89.9%	262 98%	262 98%	300 98.0%
Number of youth customer survey respondents and percent rating a Youth and Family Resources sponsored program/ activity/service as good or better.	CC-10, CC-11, CC-12	697 86.7%	1,092 91.5%	555 97.5%	781 93%	781 93%	800 93.0%
Number of customer survey respondents and percent rating medical services provided at Columbia Neighborhood Center (CNC) as good or better.	CC-10	192 97.4%	326 96.9%	165 100%	228 97%	228 97%	250 97.0%
Amount of grants and value of in-kind contributions received for Columbia Neighborhood Center (CNC). [New in FY 2018/19]	CC-12, CP-5.1J	\$2,567,225	\$2,547,593	\$3,067,576	\$3,065,000	\$3,065,000	\$3,100,000
Number of customer survey respondents and percent rating the quality of child care information services as good or better.	CC-10, CC-12, CP-5.1.2	104 100%	92 100%	370 100%	566 100%	566 100%	500 100.0%
Amount of grants and value of in-kind contributions received for Senior Center. [New in FY 2018/19]	CC-12, CP-7.A.4	N/A	N/A	N/A	N/A	N/A	\$68,228
Percent of cost recovery for the Arts and Recreation Program. [Deleted in FY 2018/19]	CC-12, CP-7.1B.5	57.0%	57.0%	54.0%	54%	53%	N/A
Percent of Arts and Recreation operating budget expended. [Deleted in FY 2018/19]	CC-12, CP7.1A.4	96.0%	96.0%	96.0%	96.0%	96.0%	N/A
Percent of total Youth and Family Resources operating budget expended. [Deleted in FY 2018/19]	CC-12, CP-7.1A.4	99.0%	94.0%	97.0%	98.0%	98.0%	N/A

^[1] Resident satisfaction survey conducted bi-annually, with next survey scheduled for 2019.

*Workload/Performance Indicators for Programs: Arts and Recreation and Youth and Family Resources have been consolidated to Workload/Performance Indicators for Program: Community Services

** Fremont Pool reporting process internally audited and standardized. Current number reflects comparable participation levels as previous years.

Department of Public Works

Department Description

The Department of Public Works constructs, maintains, and improves the City’s General and non-utility infrastructure and provides timely, cost-effective, and quality services to the residents and businesses of Sunnyvale. Key service initiatives include transportation and traffic planning, pavement and concrete maintenance, street light operations, urban forestry (street trees), downtown parking district maintenance, administration, property management, Capital Improvement Program, engineering services, neighborhood park and open space management, golf course and tennis center operations, and fleet and facility services.

General Information

Miles of City-owned Streets Maintained:	260
City Street Lights Maintained:	9,484
Miles of Sidewalk Maintained:	380
Traffic Signals Maintained:	132
Miles of Curb and Gutter Maintained:	750
Number of City Trees Maintained:	(approximately) 38,000
Neighborhood, Community and Mini Parks Maintained (23 sites):	176 acres
School Play Fields Maintained (18 sites):	95 acres
Acres of Open Space Maintained:	772
City-owned Buildings Maintained:	87

Programs and Services

Transportation and Traffic Services

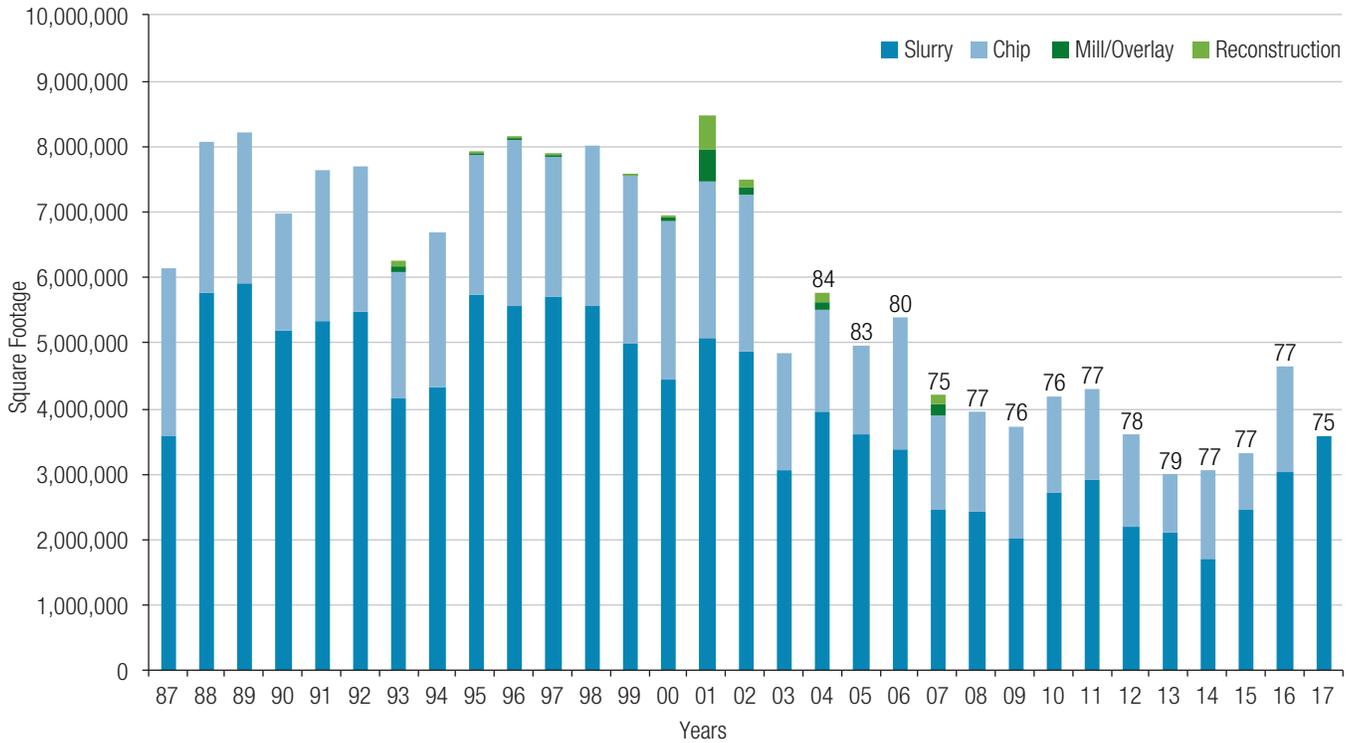
The Transportation and Traffic Services Program plans, operates, and maintains the City’s transportation system to provide safe, efficient and high-quality services for pedestrian, bicycle, and vehicle traffic. The program performs traffic studies and roadway design, conducts short and long-range transportation planning, maintains the City’s traffic signals, operates the Advanced Adaptive Traffic Management System (AATMS) and the City’s Transportation Demand Management (TDM) program, and administers roadway signs, and public on-street parking. The program writes, procures and administers grants and reviews land development proposals for compliance with design standards. The division is responsible for school, bicycle, and pedestrian safety programs, traffic calming, support to the City’s Bicycle and Pedestrian Advisory Commission, and intergovernmental relations support. The division investigates and responds to customer inquiries regarding transportation and parking systems, and conducts City policy studies on transportation related issues.

Pavement and Concrete Maintenance

The Department’s Operations Division manages pavement and concrete maintenance with the objective of prolonging the street and sidewalk economic life to maximize the City’s investment and reduce liability. In addition, the division performs street sweeping to maintain clean and safe roadways and reduce small particle pollutants from getting to waterways. Street resurfacing and capital reconstruction of streets and sidewalks are managed as separate projects by the Public Works Engineering Division.

The following chart provides a historical perspective on both the types and quantities of pavement treatment applied annually within the City, along with the resulting Pavement Condition Index (PCI) rating:

Total Square Footage Per Year



Street Lights, Signs, and Debris

The Department’s Operations Division is responsible for the maintenance of street lights, street striping, traffic and curb markings, and traffic signs, as well as the removal of graffiti and debris. In recent years the City has leveraged grant funds, PG&E rebates, and the use of pilot testing to convert arterial, and then residential streets to energy and cost-saving Light Emitting Diode (LED) fixtures.

Urban Forestry

Street tree services are provided by the Parks, Golf and Street Trees Division. The division maintains City street trees which improve air quality, reduce storm water runoff, provide habitat for wildlife and beautify the City. The division prunes to maximize each tree’s structural integrity and to avoid branch/trunk failure. It also ensures removal of hazardous trees, and preserves and enhances the street tree population with replacement and new tree planting. In FY 2016/17, approximately 2,460 trees were pruned and approximately 519 new or replacement trees were planted to enhance the urban forest.

Downtown Parking Lot Maintenance

The Department’s Operations Division provides corrective and preventive maintenance for the City’s five Downtown Parking District parking lots. The lots are funded by Parking District property owners for convenience of use, safety, and to attract customers to the Central Business District. The downtown parking lots are located at Frances Street and Evelyn Avenue, Sunnyvale Avenue and Evelyn Avenue, Carroll Street and Evelyn Avenue, and two at Carroll Street and McKinley Avenue.

Work to repair drainage, accessibility, and pavement at Sunnyvale/Evelyn and McKinley/Carroll has been completed, along with slurry seal of the Carroll/Evelyn lots. In FY 2017/18, the parking lots at Sunnyvale/Evelyn and McKinley/Carroll received a slurry seal treatment to finalize the construction activities.

Public Works Administration and Property Management

The Administration Division provides oversight for 12 operating programs and the department's operating budget. Primary services include Council and legislative support; monitoring of accounting and budgetary reports and results of operations; property management and real estate services; special projects; and general administrative support in the areas of purchasing, main answer point, records management, personnel, and outside reporting.

An improved economy prompts much interest in City-owned properties and their availability for sale. City-owned properties that are no longer needed to provide City services have been approved by Council as surplus properties. The Administration Division will continue to manage real estate and leases for the City along with support for certain right-of-way projects.

Capital Project Management

The Engineering Division plans, manages, and implements the City's Capital Improvement Program. As part of this service, the division prepares the City's capital projects budget, including scoping, cost estimating and scheduling projects. The division undertakes all aspects of implementation, including contract administration for design, construction, and project management. It provides planning, design development and bidding services, as well as construction administration and inspection. In addition, the division is responsible for claims avoidance, environmental and regulatory compliance and monitoring.

Land Development – Engineering Services

The Engineering Division works with private developers and permit applicants to ensure compliance with land use and development standards. The division provides information related to general engineering, utilities, property line, and design standards. It guides customers through the engineering review process, conducts timely construction inspections of private development affecting the public right-of-way, and establishes and reviews compliance with permit requirements. The division also maintains and updates engineering records, standard details and specifications. In addition, the division maintains flood plain records and is responsible for compliance with Federal requirements pertaining to development within flood zone areas.

Neighborhood Parks and Open Space Management

The Neighborhood Parks and Open Space Management Program maintains over 772 acres of open space including parks, school playfields, regional open space, boulevard landscaping, and special use facilities. The division ensures these areas are hazard-free, usable, and attractive for residents and the business community. Division staff cares for urban landscaping, which includes park trees, groundcovers, and ornamental water features. In addition, staff maintains recreational facilities including sport courts, athletic fields, pools, playgrounds, picnic sites, multi-purpose buildings, and support facilities such as auxiliary restrooms, hardscapes, park lighting systems, and furnishings.

Golf Course Operations

The Parks, Golf and Street Trees Division oversees Golf Course and Tennis Center operations. The Golf and Tennis Operations Enterprise Fund accounts for the operation of the City's two golf courses, Sunnyvale Golf Course and Sunken Gardens Golf Course, as well as the Sunnyvale Tennis Center. Sunnyvale is an 18-hole course and Sunken Gardens is a 9-hole course with a lighted driving range. Together, both courses comprise 175 acres of golf facilities for Sunnyvale residents, visitors, and the business community. Restaurants and golf pro-shops are located at both courses. Staff offers golf lessons and instruction at all levels of play. Approximately 105,000 rounds of golf are played annually at the two courses.

The Sunnyvale Tennis Center is administered through a license agreement with a private operator. The Tennis Center is a 16-court facility with a pro-shop, locker rooms, and cafe. The Center offers various tennis programs at school and park tennis facilities, including instruction and league play.

Fleet, Fuel, and Equipment

The Operations Division provides fleet services to support City operations by providing a safe, functional, and dependable fleet of vehicles and equipment. The Fleet Services Unit is responsible for the acquisition, ongoing maintenance, and eventual disposition of all City vehicles and certain equipment. This includes many specialized vehicles required by City departments such as Public Safety, Environmental Services, and Public Works. Each year over 40 pieces of equipment and vehicles are replaced as planned, with the old vehicles sold at auction.

Facility Services

The Operations Division maintains City buildings in a safe, functional and clean condition for all users. The Facilities Services Unit maintains 87 City buildings (approximately 485,509 square feet of floor space), including the Public Safety headquarters, six fire stations, the Library, some park buildings, the Corporation Yard, the Civic Center, the Community Center, and the Senior Center.

Recent Accomplishments

- Completed the project to replace the Calabazas Creek Bridge at Old Mountain View-Alviso Road connecting the cities of Sunnyvale and Santa Clara. The new bridge was elevated to meet flood clearance requirements and was widened to provide bicycle and pedestrian access.
- Partnered with the Magical Bridge Foundation to build an all-inclusive playground at Fair Oaks Park that will offer outdoor play features designed for all ages and abilities.
- Completed the sale of surplus property at 1050 & 1060 Innovation Way (Onizuka), which was timed to favorable market conditions, and negotiated to a higher-than-anticipated sales price.
- Completed effort to have restaurant and café facilities open and operating, complementing the other recreational amenities offered at the City's two golf courses and tennis center. A remodeled Las Palmas Café was recently opened at the Sunnyvale Tennis Center, while the Sunnyvale and Sunken Gardens golf courses now offer Barrel19 Bistro and Gold Rush Eatery.
- Coordinated a well-attended volunteer landscape planting event at Ortega Park for the Israeli House of San Francisco.
- Awarded \$10.6 million in Federal One Bay Area Grant funds, \$6.7 million of Active Transportation Program funds, and \$1.9 million in Federal Vehicle Emissions Reductions Based at Schools (VERBS) Grant Program funds based on competitive application processes. These grants provide funding for eleven projects for bicycle, pedestrian and other transit improvements.
- Continued to integrate additional traffic signal corridors with the Traffic Management Center for improved flow of traffic.
- Issued permits to CityLine Sunnyvale to begin construction on the six-block, mixed-use development in downtown Sunnyvale that will emphasize retail, dining, and entertainment.
- Completed expansion of the conversion of street lights to energy-efficient light emitting diode (LED) fixtures, along with the implementation of an Adaptive Streetlighting Control System, improvements which are anticipated to reduce electric costs and advance the City's Climate Action Plan goals.
- Celebrated grand opening of Animal Assisted Happiness at Baylands Park to provide comforting animal interactions for children with special needs or challenges.
- Completed project to provide bike lanes on a 2.8 mile segment of Mary Avenue between Fremont Avenue and Maude Avenue.
- Facility Services has been working on replacing some of the older emergency generators that the City has for key buildings. Work is in progress related to the generator for the City Hall annex and for the Public Safety Administration Building. Replacement of the generators and updating of the control panels and wiring is also progressing for Fire Stations 1, 2, 3, 4 and 6.

Budget Highlights

- Adding 1.0 Senior Engineer and 1.0 Administrative Aide to manage the Civic Center Modernization project.
- Increasing engineering services to perform data collection related to the Transportation Demand Management Program, funded by program fees.
- Increasing software licensing for Capital Project Management, driven by number and duration of projects, to meet prevailing wage and labor compliance requirements and project management needs.
- Increasing professional services to provide janitorial and specialized facilities maintenance for the new Fire Station 5 and adjacent indoor shooting range.

Department of Public Works

Budget Summary

		FY 2016/17 Actuals	FY 2017/18 Adopted	FY 2018/19 Recom- mended	FY 2018/19 Change %	FY 2019/20 Recom- mended	FY 2019/20 Change %
Dollars by Program / Service Delivery Plan*							
Program 119 - Transportation and Traffic Services							
119.01	Transportation Engineering and Planning	736,765	738,344	567,196	(23.2%)	600,092	5.8%
119.02	Intergovernmental Coordination	377,181	409,900	421,289	2.8%	441,149	4.7%
119.03	Traffic Signal Operations and Maintenance	1,248,183	1,018,834	1,689,466	65.8%	1,684,388	(0.3%)
119.04	Development Review	425,934	654,369	461,819	(29.4%)	479,922	3.9%
119.05	Management, Supervisory, and Administration	245,062	236,749	257,488	8.8%	268,294	4.2%
Total Program 119 - Transportation and Traffic Services		3,033,124	3,058,195	3,397,258	11.1%	3,473,844	2.3%
Program 120 - Pavement and Concrete Maintenance							
120.01	Pavement Repairs	2,936,610	3,328,523	1,900,506	(42.9%)	1,955,727	2.9%
120.02	Traffic Marking Maintenance	494,901	419,313	N/A	N/A	N/A	N/A
120.03	Traffic Sign Maintenance	277,635	337,462	N/A	N/A	N/A	N/A
120.04	Street Sweeping	712,535	712,993	891,328	25.0%	920,634	3.3%
120.05	Maintenance of Public Right-of-Way	128,069	164,618	N/A	N/A	N/A	N/A
120.06	Emergency/Unscheduled Response	291,680	337,975	N/A	N/A	N/A	N/A
120.07	Service Response	394,124	414,303	N/A	N/A	N/A	N/A
120.08	Management, Supervisory, and Administration	736,809	742,820	854,081	15.0%	882,461	3.3%
120.11	Preparation for Resurfacing	N/A	N/A	347,041	N/A	358,599	3.3%
120.12	Chip and Slurry Seal	N/A	N/A	1,067,661	N/A	1,103,214	3.3%
120.13	Sidewalk, Curb and Gutter	N/A	N/A	463,047	N/A	476,633	2.9%
Total Program 120 - Pavement and Concrete Maintenance		5,972,362	6,458,007	5,523,664	(14.5%)	5,697,268	3.1%

		FY 2016/17 Actuals	FY 2017/18 Adopted	FY 2018/19 Recom- mended	FY 2018/19 Change %	FY 2019/20 Recom- mended	FY 2019/20 Change %
Program 121 - Street Lights, Signs and Debris							
121.01	Street Lights	1,119,083	932,256	1,340,927	43.8%	1,126,717	(16.0%)
121.02	Emergency/Unscheduled Repairs	111,918	164,597	N/A	N/A	N/A	N/A
121.03	Management, Supervisory, and Administration	58,100	65,870	128,624	95.3%	133,328	3.7%
121.04	Pavement Markings	N/A	N/A	518,597	N/A	535,801	3.3%
121.05	Traffic Signs	N/A	N/A	459,907	N/A	476,269	3.6%
121.06	Easements and Walkways	N/A	N/A	246,112	N/A	254,544	3.4%
121.07	Graffiti, Shopping Carts and Debris	N/A	N/A	83,256	N/A	85,082	2.2%
Total Program 121 - Street Lights, Signs and Debris		1,289,101	1,162,723	2,777,423	138.9%	2,611,742	(6.0%)
Program 219 - Urban Forestry							
219.01	Street Tree Pruning/Removal	1,602,775	1,745,264	1,004,109	(42.5%)	1,055,954	5.2%
219.03	Service Response	147,512	74,809	310,317	314.8%	319,727	3.0%
219.04	Management, Supervisory, and Administration	310,638	312,301	374,924	20.1%	387,982	3.5%
219.06	Tree Planting, Replacement and Maintenance	N/A	N/A	492,754	N/A	509,299	3.4%
219.07	Tree Services	38,619	44,103	50,627	14.8%	52,412	3.5%
Total Program 219 - Urban Forestry		2,099,543	2,176,477	2,232,731	2.6%	2,325,374	4.1%
Program 256 - Downtown Parking Lot Maintenance							
256.01	Lot Maintenance	31,382	50,616	45,126	(10.8%)	46,545	3.1%
256.02	Lighting	N/A	N/A	6,008	N/A	6,203	3.3%
256.03	Management, Supervisory, and Administration	10,171	17,972	13,722	(23.6%)	14,193	3.4%
Total Program 256 - Downtown Parking Lot Maintenance		41,553	68,588	64,856	(5.4%)	66,941	3.2%

		FY 2016/17 Actuals	FY 2017/18 Adopted	FY 2018/19 Recom- mended	FY 2018/19 Change %	FY 2019/20 Recom- mended	FY 2019/20 Change %
Program 267 - Neighborhood Parks and Open Space Management							
267.01	Field Services	8,690,646	8,838,803	N/A	N/A	N/A	N/A
267.02	Hazards and Vandalism	73,374	183,808	191,143	4.0%	196,493	2.8%
267.03	Management, Supervisory, and Administration	1,096,937	1,166,174	1,461,937	25.4%	1,511,576	3.4%
267.04	Parking District	45,120	57,305	47,138	(17.7%)	48,683	3.3%
267.05	Parks and Open Space Maintenance	N/A	N/A	7,888,955	N/A	8,127,325	3.0%
267.06	Medians, Parking Lots and Park Maintenance	N/A	N/A	1,411,480	N/A	1,455,853	3.1%
267.07	Pool Maintenance	N/A	N/A	277,438	N/A	286,463	3.3%
Total Program 267 - Neighborhood Parks and Open Space Management		9,906,077	10,246,090	11,278,091	10.1%	11,626,394	3.1%
Program 308 - Public Works Administration and Property Management							
308.01	Management, Administrative Services, and Property Management	330,440	373,282	733,666	96.5%	760,344	3.6%
308.02	Administrative Support Services	432,383	384,557	N/A	N/A	N/A	N/A
308.03	Property Management	125,316	168,400	N/A	N/A	N/A	N/A
308.04	Parking District Management	N/A	N/A	19,689	N/A	20,336	3.3%
Total Program 308 - Public Works Administration and Property Management		888,138	926,238	753,355	(18.7%)	780,680	3.6%
Program 309 - Capital Project Management							
309.01	Capital Project Management	2,955,668	3,087,810	3,942,898	27.7%	4,087,125	3.7%
309.04	Management, Supervisory, and Administration	402,026	413,981	N/A	N/A	N/A	N/A
Total Program 309 - Capital Project Management		3,357,694	3,501,790	3,942,898	12.6%	4,087,125	3.7%
Program 310 - Land Development - Engineering Services							
310.01	Land Use Permits and Parcel Maps	1,593,632	2,157,500	2,125,739	(1.5%)	2,199,308	3.5%
310.20	Land Use Permits and Parcel Maps (Parking District Fund)	8,407	3,591	N/A	N/A	N/A	N/A
Total Program 310 - Land Development - Engineering Services		1,602,039	2,161,090	2,125,739	(1.6%)	2,199,308	3.5%

		FY 2016/17 Actuals	FY 2017/18 Adopted	FY 2018/19 Recom- mended	FY 2018/19 Change %	FY 2019/20 Recom- mended	FY 2019/20 Change %
Program 360 - Water Resources - Public Works							
360.02	Water Distribution	N/A	N/A	201,233	N/A	209,101	3.9%
360.05	Water Administration	N/A	N/A	29,570	N/A	30,725	3.9%
Total Program 360 - Water Resources - Public Works		N/A	N/A	230,803	N/A	239,826	3.9%
Program 363 - Recycling and Waste Management - Public Works							
363.02	Manage Discarded Materials	N/A	N/A	31,131	N/A	32,348	3.9%
Total Program 363 - Recycling and Waste Management - Public Works		N/A	N/A	31,131	N/A	32,348	3.9%
Program 365 - Wastewater Treatment - Public Works							
365.02	WPCP Maintenance	N/A	N/A	120,642	N/A	125,359	3.9%
Total Program 365 - Wastewater Treatment - Public Works		N/A	N/A	120,642	N/A	125,359	3.9%
Program 647 - Golf Course Operations							
647.01	Sunnyvale Golf Course Services	2,166,060	2,228,591	N/A	N/A	N/A	N/A
647.02	Sunken Gardens Golf Course Services	951,196	1,131,846	N/A	N/A	N/A	N/A
647.03	Management, Supervisory, and Administration	458,826	432,984	706,886	63.3%	731,703	3.5%
647.04	Golf Course Maintenance	N/A	N/A	1,207,547	N/A	1,241,075	2.8%
647.05	Golf Shop Services	N/A	N/A	2,015,234	N/A	2,073,324	2.9%
Total Program 647 - Golf Course Operations		3,576,082	3,793,421	3,929,667	3.6%	4,046,101	3.0%

		FY 2016/17 Actuals	FY 2017/18 Adopted	FY 2018/19 Recom- mended	FY 2018/19 Change %	FY 2019/20 Recom- mended	FY 2019/20 Change %
Program 709 - Facility Services							
709.01	Custodial Services	517,423	525,223	673,480	28.2%	692,051	2.8%
709.02	Building Maintenance Services	2,047,330	2,002,367	2,186,100	9.2%	2,228,813	2.0%
709.03	Utilities	1,396,453	1,360,142	1,496,523	10.0%	1,534,439	2.5%
709.04	Management, Supervisory, and Administration	440,145	499,583	242,195	(51.5%)	250,661	3.5%
709.05	Customer Projects/Unscheduled Improvements	N/A	N/A	26,339	N/A	27,301	3.6%
709.06	Custodial Services (General Services - Sunnyvale Office Center Sub-Fund)	72,719	72,026	120,309	67.0%	124,054	3.1%
709.07	Building Maintenance Services (General Services - Sunnyvale Office Center Sub-Fund)	206,494	203,413	365,599	79.7%	376,577	3.0%
Total Program 709 - Facility Services		4,680,564	4,662,753	5,110,545	9.6%	5,233,895	2.4%
Program 763 - Fleet Services							
763.04	Management, Supervisory, and Administration	453,734	462,227	286,202	(38.1%)	295,992	3.4%
763.05	Vehicle Services	2,880,067	3,146,794	954,371	(69.7%)	985,964	3.3%
763.06	Motorized and Non-Motorized Equipment Maintenance	N/A	N/A	995,978	N/A	1,026,815	3.1%
763.07	Fuel System and Dispensing	N/A	N/A	1,004,550	N/A	1,031,458	2.7%
763.08	Permits and Compliance	N/A	N/A	375,056	N/A	379,484	1.2%
Total Program 763 - Fleet Services		3,333,801	3,609,021	3,616,157	0.2%	3,719,713	2.9%
Capital or Special Projects							
035-100	General Fund	N/A	N/A	448,630	N/A	466,162	3.9%
465-100	Wastewater Fund	N/A	N/A	321,230	N/A	334,470	4.1%
610-100	Infrastructure Renovation and Replacement Fund	N/A	N/A	358,795	N/A	374,604	4.4%
Total Capital or Special Projects		N/A	N/A	1,128,655	N/A	1,175,236	4.1%
Total Dollars by Program / Service Delivery Plan		39,780,078	41,824,393	46,263,615	10.6%	47,441,154	2.5%

	FY 2016/17 Actuals	FY 2017/18 Adopted	FY 2018/19 Recom- mended	FY 2018/19 Change %	FY 2019/20 Recom- mended	FY 2019/20 Change %
Dollars by Fund						
General Fund	20,685,491	21,246,954	25,831,879	21.6%	26,380,111	2.1%
Parking District Fund	95,080	129,483	131,683	1.7%	135,960	3.2%
Gas Tax Street Improvement Fund	1,993,183	2,025,000	-	(100.0%)	-	0.0%
Water Supply and Distribution Fund	N/A	N/A	230,803	N/A	239,826	3.9%
Wastewater Management Fund	N/A	N/A	441,872	N/A	459,830	4.1%
Solid Waste Management Fund	N/A	N/A	31,131	N/A	32,348	3.9%
Development Enterprise Fund	2,058,185	2,855,971	2,638,184	(7.6%)	2,731,641	3.5%
Golf and Tennis Operations Fund	3,576,082	3,793,421	3,929,667	3.6%	4,046,101	3.0%
General Services Fund	11,372,059	11,773,564	12,669,600	7.6%	13,040,733	2.9%
Infrastructure Renovation and Replacement Fund	N/A	N/A	358,795	N/A	374,604	4.4%
Total Dollars by Fund	39,780,078	41,824,393	46,263,615	10.6%	47,441,154	2.5%
Dollars by Category*						
Salary and Benefits:						
Salary	12,137,026	13,112,004	16,809,932	28.2%	17,479,914	4.0%
Retirement	4,314,445	4,871,666	5,255,363	7.9%	5,756,539	9.5%
Medical	2,104,805	2,113,213	1,912,590	(9.5%)	1,950,084	2.0%
Retiree Medical	1,741,176	1,669,559	1,710,035	2.4%	1,680,360	(1.7%)
Workers Compensation	455,410	683,696	559,403	(18.2%)	581,758	4.0%
Other Benefits	452,040	626,137	629,919	0.6%	620,402	(1.5%)
Other Leaves	2,618,743	2,920,178	573,531	(80.4%)	461,168	(19.6%)
Overtime and Casual Staffing	297,263	553,848	646,025	16.6%	646,025	0.0%
Total Salary and Benefits	24,120,908	26,550,301	28,096,798	5.8%	29,176,250	3.8%
Non-Personnel:						
Purchased Goods and Services	11,451,723	10,888,446	13,298,064	22.1%	13,328,288	0.2%
Property and Capital Outlay	122,724	16,638	19,820	19.1%	16,820	(15.1%)
Miscellaneous Expenditures	335,226	351,264	371,607	5.8%	377,812	1.7%
Internal Service Charges	3,725,899	3,970,412	4,427,468	11.5%	4,492,126	1.5%
Usage Based Internal Services	23,598	47,332	49,858	5.3%	49,858	0.0%
Total Non-Personnel	15,659,169	15,274,092	18,166,817	18.9%	18,264,904	0.5%
Total Dollars by Category	39,780,077	41,824,393	46,263,615	10.6%	47,441,154	2.5%

* Starting with FY 2018/19, Programs and Service Delivery Plans have been realigned and leave costs associated with a position's paid time during the year are now reflected in the Salary line item instead of Other Leaves. As a result, large variances between FY 2017/18 Adopted and FY 2018/19 Recommended may result.

Department of Public Works

Position Summary

		FY 2016/17 Adopted	FY 2017/18 Adopted	FY 2018/19 Recom- mended	FY 2018/19 Change	FY 2019/20 Recom- mended
Positions by Program / Service Delivery Plan						
Program 119 - Transportation and Traffic Services						
119.01	Transportation Engineering and Planning	N/A	N/A	2.20	0.00	2.20
119.02	Intergovernmental Coordination	N/A	N/A	0.60	0.00	0.60
119.03	Traffic Signal Operations and Maintenance	N/A	N/A	2.05	0.00	2.05
119.04	Development Review	N/A	N/A	1.70	0.00	1.70
119.05	Management, Supervisory, and Administration	N/A	N/A	1.30	0.00	1.30
Total Program 119 - Transportation and Traffic Services		N/A	N/A	7.85	0.00	7.85
Program 120 - Pavement and Concrete Maintenance						
120.01	Pavement Repairs	N/A	N/A	5.52	0.00	5.52
120.04	Street Sweeping	N/A	N/A	4.87	0.00	4.87
120.08	Management, Supervisory, and Administration	N/A	N/A	4.13	0.00	4.13
120.11	Preparation for Resurfacing	N/A	N/A	1.90	0.00	1.90
120.12	Chip and Slurry Seal	N/A	N/A	5.85	0.00	5.85
120.13	Sidewalk, Curb and Gutter	N/A	N/A	2.69	0.00	2.69
Total Program 120 - Pavement and Concrete Maintenance		N/A	N/A	24.96	0.00	24.96
Program 121 - Street Lights, Signs and Debris						
121.01	Street Lights	N/A	N/A	2.25	0.00	2.25
121.03	Management, Supervisory, and Administration	N/A	N/A	0.80	0.00	0.80
121.04	Pavement Markings	N/A	N/A	2.94	0.00	2.94
121.05	Traffic Signs	N/A	N/A	2.95	0.00	2.95
121.06	Easements and Walkways	N/A	N/A	1.30	0.00	1.30
121.07	Graffiti, Shopping Carts and Debris	N/A	N/A	0.35	0.00	0.35
Total Program 121 - Street Lights, Signs and Debris		N/A	N/A	10.59	0.00	10.59

		FY 2016/17 Adopted	FY 2017/18 Adopted	FY 2018/19 Recom- mended	FY 2018/19 Change	FY 2019/20 Recom- mended
Program 219 - Urban Forestry						
219.01	Street Tree Pruning/Removal	N/A	N/A	2.53	0.00	2.53
219.03	Service Response	N/A	N/A	1.55	0.00	1.55
219.04	Management, Supervisory, and Administration	N/A	N/A	2.06	0.00	2.06
219.06	Tree Planting, Replacement and Maintenance	N/A	N/A	3.06	0.00	3.06
219.07	Tree Services	N/A	N/A	0.25	0.00	0.25
Total Program 219 - Urban Forestry		N/A	N/A	9.45	0.00	9.45
Program 256 - Downtown Parking Lot Maintenance						
256.01	Lot Maintenance	N/A	N/A	0.21	0.00	0.21
256.02	Lighting	N/A	N/A	0.03	0.00	0.03
256.03	Management, Supervisory, and Administration	N/A	N/A	0.05	0.00	0.05
Total Program 256 - Downtown Parking Lot Maintenance		N/A	N/A	0.29	0.00	0.29
Program 267 - Neighborhood Parks and Open Space Management						
267.02	Hazards and Vandalism	N/A	N/A	0.54	0.00	0.54
267.03	Management, Supervisory, and Administration	N/A	N/A	6.38	0.00	6.38
267.04	Parking District	N/A	N/A	0.24	0.00	0.24
267.05	Parks and Open Space Maintenance	N/A	N/A	35.67	0.00	35.67
267.06	Medians, Parking Lots, Park Landscaping	N/A	N/A	5.77	0.00	5.77
267.07	Pool Maintenance	N/A	N/A	1.27	0.00	1.27
Total Program 267 - Neighborhood Parks and Open Space Management		N/A	N/A	49.87	0.00	49.87
Program 308 - Public Works Administration and Property Management						
308.01	Management, Administrative Services, and Property Management	N/A	N/A	3.48	0.00	3.48
308.04	Parking District Management	N/A	N/A	0.05	0.00	0.05
Total Program 308 - Public Works Administration and Property Management		N/A	N/A	3.53	0.00	3.53

		FY 2016/17 Adopted	FY 2017/18 Adopted	FY 2018/19 Recom- mended	FY 2018/19 Change	FY 2019/20 Recom- mended
Program 309 - Capital Project Management						
309.01	Capital Project Management	N/A	N/A	19.21	0.00	19.21
Total Program 309 - Capital Project Management		N/A	N/A	19.21	0.00	19.21
Program 310 - Land Development - Engineering Services						
310.01	Land Use Permits and Parcel Maps	N/A	N/A	10.13	0.00	10.13
Total Program 310 - Land Development - Engineering Services		N/A	N/A	10.13	0.00	10.13
Program 360 - Water Resources - Public Works						
360.02	Water Distribution	N/A	N/A	1.50	0.00	1.50
360.05	Water Administration	N/A	N/A	0.20	0.00	0.20
Total Program 360 - Water Resources - Public Works		N/A	N/A	1.70	0.00	1.70
Program 363 - Recycling and Waste Management - Public Works						
363.02	Manage Discarded Materials	N/A	N/A	0.27	0.00	0.27
Total Program 363 - Recycling and Waste Management - Public Works		N/A	N/A	0.27	0.00	0.27
Program 365 - Wastewater Treatment - Public Works						
365.02	WPCP Maintenance	N/A	N/A	1.00	0.00	1.00
Total Program 365 - Wastewater Treatment - Public Works		N/A	N/A	1.00	0.00	1.00
Program 647 - Golf Course Operations						
647.03	Management, Supervisory, and Administration	N/A	N/A	3.83	0.00	3.83
647.04	Golf Course Maintenance	N/A	N/A	3.75	0.00	3.75
647.05	Golf Shop Services	N/A	N/A	10.50	0.00	10.50
Total Program 647 - Golf Course Operations		N/A	N/A	18.08	0.00	18.08

		FY 2016/17 Adopted	FY 2017/18 Adopted	FY 2018/19 Recom- mended	FY 2018/19 Change	FY 2019/20 Recom- mended
Program 709 - Facility Services						
709.01	Custodial Services	N/A	N/A	1.20	0.00	1.20
709.02	Building Maintenance Services	N/A	N/A	8.90	0.00	8.90
709.03	Utilities	N/A	N/A	0.20	0.00	0.20
709.04	Management, Supervisory, and Administration	N/A	N/A	1.19	0.00	1.19
709.05	Customer Projects/Unscheduled Improvements	N/A	N/A	0.10	0.00	0.10
709.06	Custodial Services (General Services - Sunnyvale Office Center Sub-Fund)	N/A	N/A	0.45	0.00	0.45
709.07	Building Maintenance Services (General Services - Sunnyvale Office Center Sub-Fund)	N/A	N/A	1.15	0.00	1.15
Total Program 709 - Facility Services		N/A	N/A	13.19	0.00	13.19
Program 763 - Fleet, Fuel and Equipment						
763.04	Management, Supervisory, and Administration	N/A	N/A	1.31	0.00	1.31
763.05	Vehicle Services	N/A	N/A	4.70	0.00	4.70
763.06	Motorized and Non-Motorized Equipment Maintenance	N/A	N/A	3.70	0.00	3.70
763.07	Fuel System and Dispensing	N/A	N/A	1.00	0.00	1.00
763.08	Permits and Compliance	N/A	N/A	2.10	0.00	2.10
Total Program 763 - Fleet, Fuel and Equipment		N/A	N/A	12.81	0.00	12.81
Capital or Special Projects						
035-100	General Fund	N/A	N/A	2.00	0.00	2.00
465-100	Wastewater Fund	N/A	N/A	1.57	0.00	1.57
610-100	Infrastructure Renovation and Replacement Fund	N/A	N/A	2.00	0.00	2.00
Total Capital or Special Projects		N/A	N/A	5.57	0.00	5.57
Total Positions by Program / Service Delivery Plan		N/A	N/A	188.50	0.00	188.50

	FY 2016/17 Adopted	FY 2017/18 Adopted	FY 2018/19 Recom- mended	FY 2018/19 Change	FY 2019/20 Recom- mended
Positions by Fund					
General Fund	N/A	N/A	106.01	0.00	106.01
Development Enterprise Fund	N/A	N/A	12.08	0.00	12.08
Golf and Tennis Operations Fund	N/A	N/A	18.08	0.00	18.08
General Services - Building Services Sub-Fund	N/A	N/A	11.59	0.00	11.59
General Services - Fleet Services Sub-Fund	N/A	N/A	12.81	0.00	12.81
General Services - Project Management Services Sub-Fund	N/A	N/A	19.21	0.00	19.21
General Services - Sunnyvale Office Center Sub-Fund	N/A	N/A	1.60	0.00	1.60
Infrastructure Renovation and Replacement Fund	N/A	N/A	2.00	0.00	2.00
Parking District Fund	N/A	N/A	0.58	0.00	0.58
Solid Waste Management Fund	N/A	N/A	0.27	0.00	0.27
Wastewater Management Fund	N/A	N/A	2.57	0.00	2.57
Water Supply and Distribution Fund	N/A	N/A	1.70	0.00	1.70
Total Positions by Fund	N/A	N/A	188.50	0.00	188.50

Position Classification*					
Administrative Aide	1.00	1.00	2.00	1.00	2.00
Administrative Aide - Confidential	1.00	1.00	1.00	0.00	1.00
Administrative Analyst	2.00	2.00	3.00	1.00	3.00
Assistant City Engineer	2.00	2.00	2.00	0.00	2.00
Assistant Director of Public Works/City Engineer	1.00	1.00	1.00	0.00	1.00
Assistant Golf Professional	1.00	1.00	1.00	0.00	1.00
Automotive Shop Attendant	1.00	1.00	1.00	0.00	1.00
City Property Administrator	1.00	1.00	1.00	0.00	1.00
Civil Engineer	5.00	5.00	6.00	1.00	6.00
Director of Public Works	1.00	1.00	1.00	0.00	1.00
Engineering Assistant I	1.00	1.00	1.00	0.00	1.00
Engineering Assistant I - Term Limited	0.00	0.00	1.00	1.00	1.00
Engineering Assistant II	3.00	3.00	3.00	0.00	3.00
Engineering Assistant II - Term Limited	2.00	2.00	0.00	(2.00)	0.00

	FY 2016/17 Adopted	FY 2017/18 Adopted	FY 2018/19 Recom- mended	FY 2018/19 Change	FY 2019/20 Recom- mended
Equipment Mechanic	8.00	8.00	8.00	0.00	8.00
Facility Attendant II	2.00	2.00	2.00	0.00	2.00
Facility Technician II	4.00	4.00	4.00	0.00	4.00
Facility Technician III	3.00	3.00	3.00	0.00	3.00
Fleet Manager	1.00	1.00	1.00	0.00	1.00
Fleet Services Coordinator	1.00	1.00	1.00	0.00	1.00
Golf Course Equipment Mechanic	1.00	1.00	1.00	0.00	1.00
Golf Operations Manager	1.00	1.00	1.00	0.00	1.00
Golf Professional	1.00	1.00	1.00	0.00	1.00
Golf Service Assistant	5.00	5.00	3.75	(1.25)	3.75
Greenskeeper	1.00	1.00	1.00	0.00	1.00
Groundswoker	2.00	2.00	2.00	0.00	2.00
Heavy Equipment Operator	7.00	7.00	7.00	0.00	7.00
Maintenance Worker I	0.00	0.00	4.00	4.00	4.00
Maintenance Worker II	10.00	10.00	6.00	(4.00)	6.00
Parks Leader	8.00	8.00	8.00	0.00	8.00
Parks Manager	2.00	2.00	1.00	(1.00)	1.00
Parks Supervisor	2.00	2.00	2.00	0.00	2.00
Parks Worker I	5.00	5.00	9.00	4.00	9.00
Parks Worker II	15.00	15.00	10.00	(5.00)	10.00
Parks Worker III	12.00	12.00	13.00	1.00	13.00
Part-Time Staff Office Assistant	1.00	1.00	0.75	(0.25)	0.75
Principal Office Assistant	4.00	4.00	4.00	0.00	4.00
Principal Transportation Engineer/Planner	1.00	1.00	1.00	0.00	1.00
Public Works Construction Inspector - Term Limited	1.00	1.00	1.00	0.00	1.00
Public Works Construction Inspector	4.00	4.00	5.00	1.00	5.00
Public Works Crew Leader	5.00	5.00	5.00	0.00	5.00
Public Works Supervisor	3.00	3.00	3.00	0.00	3.00
Senior Building Services Leader	3.00	3.00	2.00	(1.00)	2.00
Senior Engineer	5.00	5.00	6.00	1.00	6.00

	FY 2016/17 Adopted	FY 2017/18 Adopted	FY 2018/19 Recom- mended	FY 2018/19 Change	FY 2019/20 Recom- mended
Senior Greenskeeper	1.00	1.00	1.00	0.00	1.00
Senior Maintenance Worker	8.00	8.00	8.00	0.00	8.00
Senior Management Analyst	0.00	1.00	1.00	0.00	1.00
Senior Office Assistant	4.00	4.00	4.00	0.00	4.00
Senior Park Utility Worker	6.00	6.00	6.00	0.00	6.00
Senior Traffic Engineer	1.00	1.00	1.00	0.00	1.00
Senior Transportation Engineer	1.00	1.00	1.00	0.00	1.00
Staff Office Assistant	2.00	2.00	2.00	0.00	2.00
Street Lighting Technician	1.00	1.00	1.00	0.00	1.00
Street Operations Manager	1.00	1.00	1.00	0.00	1.00
Superintendent of Facilities Maintenance	1.00	1.00	1.00	0.00	1.00
Superintendent of Parks and Golf	1.00	1.00	1.00	0.00	1.00
Superintendent of Public Works Operations	1.00	1.00	1.00	0.00	1.00
Traffic Engineer	1.00	1.00	1.00	0.00	1.00
Traffic Engineer - Term Limited	1.00	1.00	1.00	0.00	1.00
Traffic Engineering Technician I	0.00	0.00	1.00	1.00	1.00
Traffic Engineering Technician II	1.00	1.00	0.00	(1.00)	0.00
Transportation and Traffic Manager	1.00	1.00	1.00	0.00	1.00
Transportation and Traffic Manager - Term Limited	1.00	1.00	1.00	0.00	1.00
Transportation Engineer	1.00	1.00	1.00	0.00	1.00
Transportation Engineer - Term Limited	0.00	0.00	0.00	0.00	0.00
Urban Landscape Supervisor	1.00	1.00	2.00	1.00	2.00
Utility Worker	11.00	11.00	11.00	0.00	11.00
Total Positions	186.00	187.00	188.50	1.50	188.50

* Starting in FY 2018/19, part-time positions are reflected in a full-time equivalent basis which is a change in budgeted personnel methodology but does not reflect a reduction in cost or resources.

Department of Public Works

Budget Reconciliation

	Positions	Expenditures (All Funds)
Prior Year Budget	187.00	41,824,393
FY 2018/19 Base Budget Adjustments		
One-Time Adjustments		
Traffic signal operations miscellaneous equipment		41,901
Ongoing Costs Adjustments		
Salaries and Benefits		846,212
Addition of one Civil Engineer to support capital project management	1.00	184,736
Conversion of five Part-Time Golf Service Assistant to full-time equivalent	(1.25)	0
Conversion of one Part-Time Senior Office Assistant to full-time equivalent	(0.25)	0
Purchased Goods and Services Changes:		
Water increase		1,268,518
Electricity for street lights and traffic signals		190,427
Custodial services at City facilities		100,994
Traffic signal operations and maintenance contract services		75,429
E-Builder software and licensing		71,625
Engineering development review services		60,000
Park and open space materials		47,683
Fire Station 5 building maintenance services		43,601
Traffic signal operations and maintenance construction services		41,174
Street light electrical parts and supplies		27,000
Subdivision map and survey review consultant services		25,000
Building maintenance gas costs		24,598
Congestion management agency dues		24,092
Building maintenance services specialized training		24,000
Fire Station 5 lead remediation services		23,000
Building services materials and supplies		22,500

Contract services for block pruning, removals, planting, and pest management		22,400
Reallocation of software services to Information Technology Department		(3,879)
Other miscellaneous goods and services and realignment to three-year average		279,555
Property and Capital Outlay		3,182
Miscellaneous Expenditures		20,343
Internal Service Charges (Fleet, Facilities, and Information Technology)		459,582
Total Base Budget Adjustments	(0.50)	3,923,673
Total FY 2018/19 Base Budget	186.50	45,748,066
Service Level Adjustments		
Land Development Engineering Services Staffing		156,754
Civic Center Construction Staffing	2.00	358,795
Total Service Level Adjustments	2.00	515,549
Total FY 2018/19 Recommended Budget	188.50	46,263,615

Department of Public Works

Service Level Adjustments

Title	Service Delivery Plan	Positions	FY 2018/19		Total 20 Year
			One-time Expenditures (All Funds)	Ongoing Expenditures (All Funds)	Approximate Expenditures
Land Development Engineering Services Staffing	310.01 Land Use Permits and Parcel Maps	0.00	0	156,754	3,974,642

Converts one Engineering Assistant I - Limited Term to permanent and extends one Engineering Assistant I - Limited Term for an additional year. Currently, these two positions are set to expire in late 2018. The continuation of the land development services provided by these positions are critical to meeting the elevated workload expected for the next five years.

Performance Impact

As a result of this action, the number of land use application project reviews are expected to continue at the current level. The number of permit applicant survey respondents and the services provided by General Engineering as good or better is expected to continue at a high level.

Title	Service Delivery Plan	Positions	FY 2018/19		Total 20 Year
			One-time Expenditures (All Funds)	Ongoing Expenditures (All Funds)	Approximate Expenditures
Civic Center Construction Staffing	610-100 Infrastructure Renovation and Replacement - Capital	2.00	0	358,795	1,925,660

Adds one Senior Engineer and one Administrative Aide positions to support the construction of the new Civic Center upon completion of the Civic Center Master Plan. The Senior City Engineer will lead the project for the City, supported by an Administrative Aide and the consultant team. As Sunnyvale’s capital program increases with the Sunnyvale Cleanwater Program and the new Civic Center, Public Works staffing will be required to keep design and construction projects on task. The environmental review of the Civic Center Phase I project is anticipated to be completed in Fall 2018. Upon completion and if approved by the City Council, the project will enter the final design phase. These positions will charge to –the Civic Center Modernization project, funded in the Infrastructure Renovation and Replacement Fund. The Total 20 Year project costs reflect the positions costs over an estimated five years.

Performance Impact

The number and percentage of capital design studies and projects completed within the approved schedule is targeted to increase by two from 21 to 23 projects as a result of this action. These positions will also increase the number and percentage of capital construction projects completed within the approved schedule.

Department of Public Works Performance Indicators

2011 Consolidated General Plan Goals: Chapter 3, Land Use and Transportation (LT)

- Goal LT-2: Attractive Community
- Goal LT-3: Appropriate Housing
- Goal LT-4: Quality Neighborhoods and Districts
- Goal LT-5: Effective and Safe Transportation
- Goal LT-8: Adequate and Balanced Recreation Facilities
- Goal LT-9: Regional Approach to Providing and Preserving Open Space

Chapter 4, Community Character (CC)

- Goal CC-2: Attractive Street Environment
- Goal CC-4: Accessible and Attractive Public Facilities
- Goal CC-10: High Quality Recreation Programming
- Goal CC-11: Prioritization for Recreation Programming

Please refer to the General Plan Executive Summary for further details on goals

	General Plan Goal	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Target	FY 2017/18 Estimate	FY 2018/19 Target
NEIGHBORHOOD PARKS AND OPEN SPACE MANAGEMENT							
WORKLOAD INDICATORS							
Number of Parks Open Space Acres maintained.	LT-8, LT-9	482	482	482		482	
Number of Median open space acres maintained.	LT-8, LT-9	77	77	77		77	
PERFORMANCE INDICATORS							
Number of hazardous conditions reported and percent abated within 24 hours.	LT-8	74 99%	228 97%	232 98%	230 98%	172 98%	230 98%
Number of acts of vandalism reported and percent abated within 72 hours.	LT-8	223 99%	393 99%	164 98%	250 98%	176 100%	250 98%
Number of park and open space asset evaluations of attractiveness, and percent meeting standards.	LT-8	2,330 67%	2,345 68%	2,345 59%	2,345 85%	2,345 85%	2,345 85%
Number of park and open space asset evaluations for usability, and percent meeting standards.	LT-8	969 88%	984 88%	984 86%	984 90%	984 90%	984 90%
Number of median asset evaluations of attractiveness, and percent meeting standards.	LT-8	740 66%	740 67%	740 63%	740 85%	740 85%	740 85%
GOLF COURSE OPERATIONS							
WORKLOAD INDICATORS							
Number of Golf Open Space Acres maintained.	CC-10, CC-11	175	175	175		175	
Rounds of golf played at Sunnyvale Golf Course.	CC-10, CC-11	69,557	61,190	63,320		61,000	
Rounds of golf played at Sunken Gardens Golf Course.	CC-10, CC-11	52,440	49,821	42,312		50,000	

	General Plan Goal	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Target	FY 2017/18 Estimate	FY 2018/19 Target
PERFORMANCE INDICATORS							
Number of reported hazardous conditions and percent abated within 24 hours. [Deleted in FY 2018/19]	CC-10, CC-11	49 100%	32 100%	36 100%	35 98%	35 100%	N/A
Number of reported acts of vandalism and percent abated within 72 hours. [Deleted in FY 2018/19]	CC-10, CC-11	5 100%	2 100%	2 100%	5 98%	5 100%	N/A
Number of golf course asset evaluations and percent meeting standards for attractiveness.	CC-10, CC-11	112 87%	112 90%	112 90%	112 90%	112 90%	112 90%
Number of golf course asset evaluations and percent meeting standards for usability.	CC-10, CC-11	129 90%	129 95%	129 95%	129 95%	129 95%	129 95%
Number of customer satisfaction survey respondents and percent rating City golf courses as good or better.	CC-10, CC-11	N/A	95 80%	60 78%	100 90%	100 90%	100 90%
Number of customer satisfaction survey respondents and percent rating City tennis center as good or better.	CC-10, CC-11	N/A	40 100%	35 100%	50 90%	50 90%	50 90%
Revenues for the Golf and Tennis Fund exceeds expenditures.	CC-10, CC-11	98%	89%	78%	85%	85%	85%
TRANSPORTATION AND TRAFFIC SERVICES							
WORKLOAD INDICATORS							
Number of signalized intersections.	LT-5	131	132	133		133	
PERFORMANCE INDICATORS							
Number of requests for traffic control modifications processed and percent responded to within 30 days.	LT-5	49 100%	274 100%	551 100%	650 100%	666 100%	700 100%
Number of traffic signal maintenance and operational requests processed and percent responded to within 1 day.	LT-5	192 100%	210 100%	286 100%	300 100%	254 100%	320 100%
Number of land development reviews processed and percent completed within established deadlines.	LT-5	240 95%	207 98%	213 80%	202 80%	202 80%	210 80%
Number of warrant studies, speed survey, and traffic calming reports completed. [New in FY 2018/19]	LT-5	N/A	N/A	N/A	N/A	N/A	83
PAVEMENT AND CONCRETE MAINTENANCE							
WORKLOAD INDICATORS							
Miles of collector and residential streets in the City.	LT-5	208	208	208		208	
Miles of arterial streets in the City.	LT-5	52	52	52		52	
Miles of public concrete sidewalk in the City.	LT-5	378	378	378		378	
Lineal feet of displaced sidewalk mitigated.	LT-5	19,523	15,289	12,124		12,000	
Number of sidewalk, curb, and gutter sites replaced.	LT-5	471	843	338		259	

	General Plan Goal	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Target	FY 2017/18 Estimate	FY 2018/19 Target
PERFORMANCE INDICATORS							
Number of resident survey respondents and percent rating the services provided by Pavement Operations as good or better. [Deleted in FY 2018/19 - Split out street repair and street cleaning]	LT-5	283 60%	N/A	222 52%	80%	80%	N/A
Number of resident survey respondents and percent rating the services provided by Pavement Operations for street repair as good or better. [New in FY 2018/19]	LT-5	N/A	N/A	N/A	N/A	N/A	80%
Number of resident survey respondents and percent rating the services provided by Pavement Operations for street cleaning as good or better. [New in FY 2018/19]	LT-5	N/A	N/A	N/A	N/A	N/A	80%
Average Citywide pavement condition index (PCI) rating, with a goal of 80% or higher. (*as per MTC calendar year 2017)	LT-5	77	77	*77	78	76	78
Number of City collector and residential street segments and percent rated good or better (PCI = 70+), based on Metropolitan Traffic Commission regional standards. [Revised in FY 2017/18]	LT-5	1,534 76%	1,538 75%	1,538 74%	1,538 86%	1,538 74%	1,538 86%
Number of City arterial street segmented and percent rated good or better (PCI = 70+), based on Metropolitan Traffic Commission regional standards. [Revised in FY 2017/18]	LT-5	245 84%	245 80%	245 85%	245 85%	245 85%	245 85%
Number of unscheduled street sweeping requests/complaints received and % resolved within 2 working days of notification. [Deleted in FY 2018/19]	LT-5	26 100%	33 95%	22 95%	15 95%	15 95%	N/A
Number of displaced sidewalk sites serviced and percent temporarily ramp patched within five working days of notification.	LT-5	1,217 98%	707 87%	1,912 96%	2,105 95%	1,600 95%	2,105 95%
STREET LIGHTS, SIGNS, AND DEBRIS							
WORKLOAD INDICATORS							
Number of streetlights maintained by the City.	LT-5	9,357	9,357	9,357		9,357	
Number of streetlights surveyed in a year. 1,567 Collector and Arterial Lights surveyed bi-monthly 1,385 Industrial Zone Lights surveyed quarterly 175 Overhead Pathway Lights surveyed bi-monthly	LT-5	15,992	13,222	15,992		15,992	
Number of traffic signs maintained (approximate). [Moved from Pavement and Concrete Maintenance Operations in FY 2018/19]	LT-5	13,000	13,000	13,000		13,000	
Total number of emergency and non-emergency graffiti locations addressed. [Moved from Pavement and Concrete Maintenance Operations in FY 2018/19]	LT-5	1,278	973	901		900	

	General Plan Goal	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Target	FY 2017/18 Estimate	FY 2018/19 Target
PERFORMANCE INDICATORS							
Number of City streetlights surveyed and percent functioning.	LT-5	15,642 95%	13,120 90%	15,992 80%	15,642 95%	15,642 95%	15,642 95%
Number of resident survey respondents and percent rating the services provided by Streetlight System as good or better.	LT-5	293 62%	N/A	241 60%	N/A	N/A	90%
Number of City owned streetlight outages due to lamp failure and percent repaired within 1 working day of notification.	LT-5	1,240 95%	1,656 80%	1,227 60%	1,250 95%	1,160 87%	1,250 95%
Percent of scheduled arterial, industrial, and pedestrian pathway light surveys completed as scheduled.	LT-5	14 88%	14 88%	14 88%	15 90%	15 90%	15 94%
Number of hazardous debris calls received and percent responded to within 3 hours of notification. [Moved from Pavement and Concrete Maintenance Operations in FY 2018/19] ** Service Provided by ESD	LT-5	228	141	332	230 90%	292 90%	225 90%
Number of graffiti obscenities reported and percent removed within 1 working day of notification. [Moved from Pavement and Concrete Maintenance Operations in FY 2018/19]	LT-5	7 100%	3 100%	4 100%	4 100%	4 100%	4 100%
Number of non-emergency graffiti incidents reported and percent responded to within 2 days of notification. [Moved from Pavement and Concrete Maintenance Operations in FY 2018/19]	LT-5	24 100%	41 91%	30 95%	30 95%	30 95%	30 95%
URBAN FORESTRY							
WORKLOAD INDICATORS							
Number of City street trees (approximate).	CC-2	37,000	37,000	37,000		37,000	
PERFORMANCE INDICATORS							
Number of street trees scheduled for safety pruning due to damage, disease or other hazardous conditions and percent pruned within 120 days.	CC-2	1,987 100%	2,382 100%	2,000 98%	2,000 98%	2,100 100%	2,000 98%
Number of trees scheduled for structural pruning on a 7 year average pruning cycle and percent completed.	CC-2	5,285 176%	3,970 75%	5,285 98%	5,285 98%	5,285 98%	5,285 98%
Number of street trees scheduled for removal due to damage, disease, death or other hazardous conditions and percent removed within 60 days of determination by City Arborist.	CC-2	224 90%	388 90%	407 100%	300 95%	200 95%	300 95%
Number of Street Trees Planted.	CC-2	541	628	519	400	400	400
Number of requests for tree services and percent investigated within ten business days of notification.	CC-2	1,732 99%	1,838 99%	1,750 98%	1,750 98%	1,800 98%	1,750 98%

	General Plan Goal	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Target	FY 2017/18 Estimate	FY 2018/19 Target
DOWNTOWN PARKING LOT MAINTENANCE							
WORKLOAD INDICATORS							
Square footage of downtown parking lots maintained.	LT-2	152,149	152,149	152,419		152,419	
PERFORMANCE INDICATORS							
Number of Parking District parking lot light outages reported and percent repaired within 24 hours of notification. [Revised FY 2018/19]	LT-2	67 95%	78 90%	25 76%	40 90%	40 90%	40 90%
PUBLIC WORKS ADMINISTRATION AND PROPERTY MANAGEMENT							
WORKLOAD INDICATORS							
Number of real properties leased by DPW Administration Division *** Cell tower leases under PW Admin, effective in FY 2015/16	LT-1	27	50 ***	40		40	
Total number of Department operating program activities managed. [Deleted in FY 2018/19]		153	146	146		146	
Total number of Department service delivery plans managed. [New in FY 2018/19]		N/A	N/A	N/A		N/A	
PERFORMANCE INDICATORS							
Number of resident survey respondents and percent rating the services provided by Public Works as good or better.	LT-1	N/A	N/A	1,509 59%	N/A	N/A	90%
Percent of total Department operating budget expended.		98%	96%	100%	100%	<100%	100%
Number and percent of units leased at or above market rate within 60 days of vacancy	LT-1	5 83%	N/A	1 100%	1 100%	1 100%	1 100%
CAPITAL PROJECT MANAGEMENT							
WORKLOAD INDICATORS							
Number of construction capital projects managed.	CC-4	32	32	34		37	
Number of design capital projects managed.	CC-4	87	68	67		75	

	General Plan Goal	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Target	FY 2017/18 Estimate	FY 2018/19 Target
PERFORMANCE INDICATORS							
Number of customer survey respondents and percentage of respondents rating the design services provided by the design team as meeting expectations or better.	CC-4	9 96%	3 100%	5 100%	10 80%	10 80%	10 80%
Number of customer survey respondents and percentage of respondents rating the construction services provided by the construction management team as meeting expectations or better.	CC-4	5 80%	4 100%	1 100%	10 80%	10 80%	10 80%
Number and percentage of capital design studies and projects completed within the approved schedule.	CC-4, LT-5	26	28	32	21	27	23 75%
Number and percentage of capital construction projects completed within the approved construction budget.	CC-4, LT-5	17 100%	17 100%	17 100%	17 100%	19 100%	23 100%
Number and percentage of capital construction projects completed within the approved schedule. [New in FY 2018/19]		N/A	N/A	N/A	N/A	N/A	23 75%
LAND DEVELOPMENT - ENGINEERING SERVICES							
WORKLOAD INDICATORS							
Number of land use application project reviews.	LT-2, LT-3, LT-4	15	17	15		18	
Number of encroachment permit application reviews and inspections.	LT-2, LT-3, LT-4	438	581	669		520	
Number of public contacts (CRM, counter, email, phone, etc.) [Deleted in FY 2017/18]	LT-2, LT-3, LT-4	10,767	9,724	13,028		N/A	
PERFORMANCE INDICATORS							
Number of permit applicant survey respondents and percent rating the services provided by General Engineering as good or better.	LT-2, LT-3, LT-4	1 100%	3 100%	9 100%	4 100%	4 100%	4 100%
Percent of initial project reviews completed within 21 days for major development projects.	LT-2, LT-3, LT-4	44%	71%	62%	80%	75%	80%
Percent of resubmitted project reviews completed within 14 days for major development projects.	LT-2, LT-3, LT-4	38%	62%	75%	80%	80%	80%
Percent of encroachment permit reviews completed within 14 days.	LT-2, LT-3, LT-4	84%	90%	94%	95%	96%	95%

	General Plan Goal	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Target	FY 2017/18 Estimate	FY 2018/19 Target
FACILITY SERVICES							
WORKLOAD INDICATORS							
Number of City buildings maintained.	CC-4	87	87	87		87	
PERFORMANCE INDICATORS							
Number of non-urgent work orders and percent completed within 15 calendar days.	CC-4	2,757 90%	4,105 87%	4,607	4,500	3,358 90%	4,500
Number of urgent/emergency work orders and percent abated within 24 hours.	CC-4	60 100%	65 92%	318 81%	300 100%	356 92%	300 90%
Number of work orders completed and percent requiring a call back.	CC-4	2,817 2%	4,170 0%	4,925 1%	4,900 0%	3,744 0%	4,500 0%
Number of customer survey respondents and percent rating services provided by the Facilities Division as good or better.	CC-4	N/A	422 100%	392 99%	400 85%	342 99%	400 85%
FLEET, FUEL AND EQUIPMENT							
WORKLOAD INDICATORS							
Number of autos and light trucks maintained in City fleet.	CC-4	210	339	247		247	
Number of special purpose trucks, tractors and trailers maintained in City fleet.	CC-4	33	25	89		89	
Number of small equipment and auxiliary power generator items maintained in City fleet.	CC-4	151	154	192		192	
PERFORMANCE INDICATORS							
Percent of operating time that City vehicles and equipment are available for department usage (also known as uptime).	CC-4	94%	94%	97%	95%	92%	95%
Number of customer survey respondents and percent rating services provided by the Fleet Division as good or better. [Deleted in FY 2017/18]	CC-4	5 94%	N/A	N/A No Survey	N/A	N/A	N/A
Complete a minimum of 95% of scheduled preventive maintenance services on vehicles in the month scheduled.	CC-4	84%	86%	82%	92%	92%	95%



Sunnyvale

Recommended Budget

City of Sunnyvale, California – Fiscal Year 2018/19

Volume II

Projects Budget



Projects Budget Guide

Strategic Vision

The City of Sunnyvale has developed a strategic vision to develop its capital assets so residents will continue to realize optimal service in an aesthetically pleasing environment. Careful management of these assets keeps the City poised for flexible and responsive growth, while methodical planning allows the City to proactively prepare the ground work so it can seize opportunities arising from a dynamic economy. Further, this plan incorporates a broad vision that allows the City to concentrate on the “here and now” delivery of service, while keeping its eye on the horizon. Applying a long-term approach allows the City to seek economically solid and financially feasible opportunities to “grow” toward a vision of tomorrow.

In Sunnyvale’s multi-year framework, capital improvement maintenance and infrastructure replacement are given high priority. New capital improvements must be supportive of the General Plan. The City’s long-term financial plan represents the large demand that fixed asset replacement places on any government body.

Capital improvements substantially affect the economic vitality and quality of life in the community. By definition, a capital improvement requires a major initial investment, a significant and continuing financial commitment, and eventual replacement. Capital improvements require careful long-term planning and budgeting so cyclical downturns or unforeseen financial emergencies do not curtail planned maintenance and necessary replacement.

The City of Sunnyvale has a consolidated General Plan that contains a comprehensive capital assets plan that is specific to its focus on scope of service. This plan is formulated through careful analysis, study, and consideration. The Projects Budget aligns projects with the General Plan.

Using the plan as a foundation, individual projects are proposed based on the needs of the community. These projects may be designated as capital, infrastructure, special, or outside group funding. Capital projects relate to construction, major improvements, or acquisition of a structure. Infrastructure projects generally relate to the long-term renovation and replacement of the City’s existing physical assets like streets, sewers, water lines, roof replacements, and heating, air conditioning, and ventilation systems replacement. Special projects generally include one-time projects that are designed to address a specific community need or problem. For example, this category could include a study on the Fire department standards of response coverage to improve efficiencies and related level of service to the community. The last category is outside group funding. These also are special projects, but are separated to identify City contributions to local community- based organizations.

Project Planning and Budgeting

Every other year the City reviews and updates the twenty-year Projects Budget. Every project is extensively reviewed. The City examines each project in several different contexts. Consideration is given to how the project will be financed and sometimes whether it will be financed. Cost/benefit analyses are conducted on the merits of the projects and where each fit into the overall capital assets plan for the City. Projections are formulated on expenditures and if the project will generate revenues. All project costs are updated to reflect current requirements.

In order to provide a sound foundation for decision making on capital improvements and other project-related efforts, the City applies extensive criteria to determine the value of each project. Criteria include, but are not limited to protection of public health and safety, adherence to legal requirements, environmental quality, level of public support, return on investment, availability of financing, and relationship to Council-adopted plans.

Operating resources required to maintain new capital improvements commencing the year the improvement is completed are included in the City's long-term financial plans. Each project identifies, if applicable, the amount and the fiscal year in which the additional operating costs become effective. These costs are incorporated in the long-term financial plans for each affected fund.

The City carefully considers each project's short-term and long-term effects against current policy directives, citywide needs, on-going operational needs, and budgetary constraints. These considerations are applied across the entire twenty-year planning horizon and to all projects, no matter their cost or scope. The effect is a long-term, comprehensive project plan that is synchronized with a balanced operating budget. This approach provides a complete financial analysis of the impact of all projects proposed for funding in the immediate year, as well as in future years. It also provides a "big picture" perspective of how the projects are synchronized with the operating budget.

Fiscal Policies Related to Capital and Infrastructure Expenditures

Council Fiscal Policy identifies a number of capital improvement and related policies designed to maximize value and cost-effectiveness of the City's infrastructure. Several key policies include those relating to plan, design, and funding.

Capital Improvement Plan. High priority should be given to replacing capital improvements prior to the time they have deteriorated to the point where they are hazardous, incur high maintenance costs, negatively affect property values, or no longer serve their intended purposes. Priority will be given to the repair and replacement of existing infrastructure as compared to the provision of new or expanded facilities.

Capital Improvement Design. The planning and design of all capital improvements should be based on standards that minimize construction costs, while assuring acceptable useful life and reducing maintenance requirements. Value engineering processes will be used when necessary and appropriate.

Capital Improvement Funding. In most cases, governmental capital improvements should be funded on a pay-as-you-go basis. Alternate financing strategies may be considered in light of the specific project and the consequences of each financing strategy.

Land Acquisition. A high priority will be given to acquiring undeveloped land needed to meet City goals. Developed land should be acquired in a reasonable time prior to when the property is required for City purposes.

Reserves. Provide a prudent level of reserves for future unexpected expenses and revenue declines; to accumulate funds to support future planned capital improvements; and to reduce the variability between high and low expenditure years in the Twenty-Year Resource Allocation Plan.

Unfunded Projects

Over the last several years, staff has made a concerted effort to identify all of the unfunded capital projects that pose a significant liability in the long-term. Unfunded projects fall into several categories, with many having potential funding sources that can be pursued. Project Information Sheets for these unfunded projects can be found in numerical order in each project category following the Project Information Sheets for funded projects.

In addition, there are many unfunded projects identified in the long range plans for traffic and transportation that guide the development of the capital projects budget in the short- and long-term. These long range plans are discussed in more detail under the Traffic and Transportation projects category. The full listing of projects for this plan is also provided. For those projects on the lists that are not included in the projects budget, at such time as funding becomes available, those projects will be evaluated and moved into the projects budget, as appropriate.

City of Sunnyvale
Numerical Project Index
Funded and Unfunded Projects by Project Number

Project No.	Project Name	Department	Project Category	Project Type
Funded Projects				
801351	Sunnyvale Contribution to SMaRT Station Equipment Rep. Fund	Environmental Services	Special	Solid Waste
802150	Utility Undergrounding Cost Sharing	Public Works	Capital	Traffic & Transportation
803501	CDBG Housing Rehabilitation Revolving Loan Fund	Community Development	Special	CDBG
803700	Leadership Sunnyvale [GF]	Office of the City Manager	Outside Group Funding	Outside Group Funding
804201	City-wide Aerial Photos	Information Technology	Special	Gov. & Comm. Engagement
804401	Golf Courses Protective Netting Replacement	Public Works	Infrastructure	Parks & Recreation
805150	Library Foundation Program Grant	Library and Community Services	Special	Library
805253	Sewer Emergency Repair and Replacement	Environmental Services	Infrastructure	Wastewater
806351	Land Development and Capital Construction	Environmental Services	Capital	Water
811250	SMaRT Station® Equipment Replacement	Environmental Services	Infrastructure	Solid Waste
812701	Home Access, Paint, Emergency Repair, and Energy-Efficiency	Community Development	Special	CDBG
814952	Redevelopment Dissolution	Finance	Special	Gov. & Comm. Engagement
815203	Replacement of Water/Sewer Supervisory Control System	Environmental Services	Infrastructure	Water
816000	Future Traffic Signal Construction	Public Works	Capital	Traffic & Transportation
816050	Minor Repair of City Bridges and Culverts	Public Works	Infrastructure	Traffic & Transportation
818100	Public Safety Buildings - Roofs	Public Works	Infrastructure	Administrative Facilities
818550	Park Buildings - Rehabilitation	Public Works	Infrastructure	Parks & Recreation
818600	Senior Center Buildings - Rehabilitation	Public Works	Infrastructure	Parks & Recreation
818700	Corporation Yard Buildings - Rehabilitation	Public Works	Infrastructure	Administrative Facilities
819610	Public Safety Buildings - HVAC	Public Works	Infrastructure	Administrative Facilities
819720	Outside Group Funding Support [GF]	Community Development	Outside Group Funding	Outside Group Funding
819771	Utility Maintenance Management System	Environmental Services	Special	Water
819840	Police Services Equipment Acquisition	Public Safety	Capital	Public Safety
820000	Corporation Yard Buildings - HVAC Replacement	Public Works	Infrastructure	Administrative Facilities
820120	Repaint Street Light Poles	Public Works	Infrastructure	Traffic & Transportation
820130	Routine Resurfacing of City Owned Parking Lots	Public Works	Infrastructure	Administrative Facilities
820140	Computer/Radio Controlled Landscape Median Irrigation	Public Works	Infrastructure	Parks & Recreation
820180	Traffic Signal Controller Replacement	Public Works	Infrastructure	Traffic & Transportation
820190	Traffic Signal Hardware & Wiring	Public Works	Infrastructure	Traffic & Transportation

City of Sunnyvale
Numerical Project Index
Funded and Unfunded Projects by Project Number

Project No.	Project Name	Department	Project Category	Project Type
820200	Traffic Signal Light Emitting Diode (LED) Array Replacements	Public Works	Infrastructure	Traffic & Transportation
820240	Park Tennis/Basketball Court Reconstruction	Public Works	Infrastructure	Parks & Recreation
820270	Playground Equipment Replacement	Public Works	Infrastructure	Parks & Recreation
820280	Park Furniture and Fixtures Replacement	Public Works	Infrastructure	Parks & Recreation
820311	Golf Course Irrigation System Replacement	Public Works	Infrastructure	Parks & Recreation
820361	Golf Course Tee Grounds Renewal	Public Works	Infrastructure	Parks & Recreation
820570	Minor Building Modifications	Public Works	Capital	Administrative Facilities
821010	Maintenance of City Owned Properties - Downtown	Public Works	Special	Administrative Facilities
821170	SMaRT Station Operations Contract RFP	Environmental Services	Special	Solid Waste
821181	Contribution to SMaRT Station Operations Contract RFP	Environmental Services	Special	Solid Waste
822752	Storm Pump Station Number 1 Rehabilitation	Environmental Services	Infrastructure	Wastewater
822762	Storm Pump Station Number 2 Rehabilitation	Environmental Services	Infrastructure	Wastewater
823750	BMR Compliance Enforcement	Community Development	Special	Housing
824261	Solid Waste Cost of Service Study	Finance	Special	Solid Waste
824281	Leak Detection and Condition Assessment Program	Environmental Services	Special	Water
824291	Water Cost of Service Study	Finance	Special	Water
824301	Rehabilitation of Digesters	Environmental Services	Infrastructure	Wastewater
824341	Wastewater Cost of Service Study	Finance	Special	Wastewater
824571	Project Management for Town Center Development Agreement	Office of the City Attorney	Special	Gov. & Comm. Engagement
824741	Landfill "Constituents of Concern" Monitoring	Environmental Services	Special	Solid Waste
824771	SCWP Primary Process Design and Construction	Environmental Services	Infrastructure	Wastewater
824780	Upgrading of Fuel Stations	Public Works	Infrastructure	Administrative Facilities
824980	Sunnyvale Office Center Site Improvements	Public Works	Infrastructure	Administrative Facilities
825070	Bicycle Map Revision	Public Works	Special	Traffic & Transportation
825141	Air Flotation Tanks Rehabilitation	Environmental Services	Infrastructure	Wastewater
825221	Central Well Reconstruction	Environmental Services	Infrastructure	Water
825231	Cleaning of Water Tanks	Environmental Services	Infrastructure	Water
825251	Mary/Carson Water Plant Upgrade	Environmental Services	Infrastructure	Water
825290	Pavement Rehabilitation	Public Works	Infrastructure	Traffic & Transportation
825301	Pressure Reducing Valve Replacement	Environmental Services	Infrastructure	Water

City of Sunnyvale
Numerical Project Index
Funded and Unfunded Projects by Project Number

Project No.	Project Name	Department	Project Category	Project Type
825331	Replacement/Repair/Rehabilitation of Sanitary Sewer System	Environmental Services	Infrastructure	Wastewater
825340	Street Lights Conduit Replacement	Public Works	Infrastructure	Traffic & Transportation
825361	Replacement/Repair/Rehabilitation of Storm Drain System	Environmental Services	Infrastructure	Wastewater
825362	Replacement/Repair/Rehabilitation of Storm Drain - GF	Environmental Services	Infrastructure	Wastewater
825391	Wolfe/Evelyn Water Plant Upgrade	Environmental Services	Infrastructure	Water
825400	Update of Standard Specifications and Details	Public Works	Special	Gov. & Comm. Engagement
825451	City-wide Water Line Replacement	Environmental Services	Infrastructure	Water
825521	WPCP Biosolids Processing	Environmental Services	Infrastructure	Wastewater
825530	Transportation Model Update	Public Works	Special	Traffic & Transportation
825570	239 - 241 Commercial Street Property Maintenance	Public Works	Special	Administrative Facilities
825610	Fair Oaks Avenue Overhead Bridge Repair	Public Works	Capital	Traffic & Transportation
825660	Golf Course Greens Renewal	Public Works	Infrastructure	Parks & Recreation
825700	General Plan Updates	Community Development	Special	Gov. & Comm. Engagement
825730	Pedestrian Lighted Crosswalk Maintenance and Replacement	Public Works	Infrastructure	Traffic & Transportation
825740	Battery Backup System for Traffic Signals Maintenance	Public Works	Infrastructure	Traffic & Transportation
825751	Sewer Lift Stations Rebuild	Environmental Services	Infrastructure	Wastewater
825850	Swim Pools Infrastructure	Public Works	Infrastructure	Parks & Recreation
825911	Landfill Gas Flare and Blowers Replacement	Environmental Services	Infrastructure	Solid Waste
825930	Maintain City-Owned Properties - Downtown/388 Charles Street	Public Works	Special	Administrative Facilities
825961	SCVURPPP Contracting and Fiscal Agent	Finance	Special	Wastewater
825962	SCVURPPP Contracting and Fiscal Agent - General Fund	Finance	Special	Wastewater
826300	FY 14-15 Recruitment and Training for Sworn Officers	Public Safety	Special	Public Safety
826320	FY 15-16 Recruitment and Training for Sworn Officers	Public Safety	Special	Public Safety
826330	FY 16-17 Recruitment and Training for Sworn Officers	Public Safety	Special	Public Safety
826340	FY 17-18 Recruitment and Training for Sworn Officers	Public Safety	Special	Public Safety
826350	FY 18-19 Recruitment and Training for Sworn Officers	Public Safety	Special	Public Safety
826351	FY 19-37 Recruitment and Training for Sworn Officers	Public Safety	Special	Public Safety
826520	Pre-Development Costs on Affordable Housing Sites	Community Development	Special	Housing
826530	County-Wide Homeless Count	Community Development	Special	Housing
826620	Town Center Construction - Public Works Services	Public Works	Special	Downtown

City of Sunnyvale
Numerical Project Index
Funded and Unfunded Projects by Project Number

Project No.	Project Name	Department	Project Category	Project Type
826710	Washington Community Swim Center	Public Works	Capital	Parks & Recreation
826730	Underground Overhead Utilities	Public Works	Capital	Traffic & Transportation
826790	Sunnyvale Avenue Median from Iowa to Washington	Public Works	Capital	Downtown
826800	Downtown Wayfinding and Gateways	Public Works	Capital	Downtown
826820	Town Center Traffic Signal Modifications	Public Works	Capital	Downtown
826850	Calabazas Creek Bridge at Old Mt. View-Alviso Rd	Public Works	Infrastructure	Traffic & Transportation
826890	Mathilda/237/101 Interchange Improvements	Public Works	Capital	Traffic & Transportation
826900	Washington Avenue/Mathilda Avenue Intersection Widening	Public Works	Capital	Downtown
826960	Water Utility Master Plan	Environmental Services	Infrastructure	Water
827020	Emergency Flow Management Infrastructure	Environmental Services	Infrastructure	Wastewater
827040	WPCP Asset Condition Assessment	Environmental Services	Infrastructure	Wastewater
827160	Sunnyvale Tennis Center Court Rehabilitation	Public Works	Infrastructure	Parks & Recreation
827180	Automation of Water Meter Reading	Finance	Infrastructure	Water
827550	Outside Group Funding Support [CDBG]	Community Development	Outside Group Funding	CDBG
827560	Aerial Mapping and Settlement Analysis of the SV Landfill	Environmental Services	Special	Solid Waste
827570	Downtown Parking District Major Maintenance	Public Works	Infrastructure	Downtown
827700	Records Imaging and Voting System Upgrade	Office of the City Manager	Special	Gov. & Comm. Engagement
828030	Annual Slurry Seal of City Streets	Public Works	Infrastructure	Traffic & Transportation
828100	First-Time Homebuyer Loans	Community Development	Special	Housing
828150	Police Services Equipment - Cell Phones	Public Safety	Capital	Public Safety
828210	Inspection Data Mgmt and Handheld Data Entry Device Project	Environmental Services	Capital	Wastewater
828260	Replace SMaRT Station	Environmental Services	Infrastructure	Solid Waste
828290	Parks Parking Lot Rehabilitation	Public Works	Infrastructure	Parks & Recreation
828390	Sunken Gardens Golf Course Clubhouse Paving	Public Works	Infrastructure	Parks & Recreation
828400	Golf Buildings Renovations	Public Works	Infrastructure	Parks & Recreation
828420	Tennis Center Buildings Infrastructure	Public Works	Infrastructure	Parks & Recreation
828750	Tenant Based Rental Assistance (HOME)	Community Development	Special	Housing
829060	Rehabilitation of Cathodic Protection on RW System	Environmental Services	Infrastructure	Water
829070	Lawrence Expressway Sanitary Sewer Rehabilitation	Environmental Services	Infrastructure	Wastewater
829080	Storm System Trash Control Devices	Environmental Services	Capital	Wastewater

City of Sunnyvale
Numerical Project Index
Funded and Unfunded Projects by Project Number

Project No.	Project Name	Department	Project Category	Project Type
829081	Storm System Trash Control Devices - General Fund	Environmental Services	Capital	Wastewater
829100	Sanitary Sewer Siphon Cleaning and Assessment	Environmental Services	Capital	Wastewater
829140	Fire Station Electrical Systems and Roll Up Door Replacement	Public Works	Capital	Administrative Facilities
829150	Swimming Pool Buildings Infrastructure	Public Works	Infrastructure	Parks & Recreation
829160	Golf Course Tree Trimming and Removal	Public Works	Special	Parks & Recreation
829170	Sunken Gardens Driving Range Light Replacement	Public Works	Infrastructure	Parks & Recreation
829190	Community Center Comprehensive Infrastructure	Public Works	Infrastructure	Parks & Recreation
829310	California Environmental Reporting System (CERS) Grant	Public Safety	Special	Public Safety
829370	Safe Routes to School and Neighborhood Guided Bike Routes	Public Works	Capital	Traffic & Transportation
829400	Sidewalk, Curb and Gutter Replacement	Public Works	Infrastructure	Traffic & Transportation
829430	WPCP Chlorine Conversion	Environmental Services	Capital	Wastewater
829440	Land Acquisition Due Diligence	Public Works	Infrastructure	Parks & Recreation
829450	Wolfe Road Recycled Water Project	Environmental Services	Infrastructure	Water
829510	Emergency Medical Dispatch First Responder Incentive Funding	Public Safety	Special	Public Safety
829560	Sunnyvale Workforce Development Program-DST	Community Development	Special	CDBG
829620	Downtown Association	Office of the City Manager	Special	Outside Group Funding
829630	Council Set Aside	Finance	Special	Gov. & Comm. Engagement
829670	Lawrence Station Area Plan - Phase II	Community Development	Special	Gov. & Comm. Engagement
829690	Comprehensive School Traffic Study	Public Works	Special	Gov. & Comm. Engagement
829751	Fire Prevention Construction-Related Permitting (Fund 510)	Public Safety	Special	Gov. & Comm. Engagement
829810	Peery Park Specific Plan and Environmental Impact Report	Community Development	Special	Gov. & Comm. Engagement
829910	Mathilda Avenue/Maude Avenue Safety Improvements	Public Works	Infrastructure	Traffic & Transportation
830040	Onizuka Site Transition Plan	Community Development	Capital	Gov. & Comm. Engagement
830110	Sunnyvale-Saratoga Road Pedestrian Safety Signal	Public Works	Capital	Traffic & Transportation
830120	Pay Parking in Downtown Area	Public Works	Capital	Traffic & Transportation
830170	Refurbishment of Water Tanks	Environmental Services	Infrastructure	Water
830180	Landfill Post-Closure Erosion Prevention	Environmental Services	Infrastructure	Solid Waste
830190	Repairs to the Primary Process	Environmental Services	Infrastructure	Wastewater
830200	Repairs to the Secondary Process	Environmental Services	Infrastructure	Wastewater
830210	Repairs to the Power Generation Facility	Environmental Services	Infrastructure	Wastewater

Parks and Recreation

The majority of Parks and Recreation projects are funded by Park Dedication Fees, which may be used to pay for developing new or rehabilitating existing neighborhood or community parks or recreational facilities. Operating costs that arise from these projects are funded by the General Fund or the Golf and Tennis Operations Fund.

The FY 2018/19 Projects Budget reflects an update to a number of park rehabilitation and enhancement projects to reflect the latest labor and construction costs, and to secure the optimal level of recreational use and sustainability of parks in the long-term plan. In total, approximately \$237 million in cost has been included for Park Dedication Fee-funded park enhancement projects. Several of the major projects are summarized briefly below.

Major Parks and Recreation Projects

Fair Oaks Park and Lakewood Park Enhancements. Over \$25.1 million in the current and next two years is planned to replace features that are over fifty years old. Updates include the planting of more drought tolerant plant species, more efficient landscaping and irrigation, energy efficient lighting, and ADA compliance. These parks will also be the first in the City to have artificial turf fields installed, which will allow for year-round and all weather programming. Artificial turf replacements are programmed in the twenty- year plan.

Future Park Enhancement Projects. The City also plans for the replacement and renovation of all of its parks over the twenty-year period. Projects are spaced at intervals over the long term based on park age and project work load considerations. Renovations include replacement or rehabilitation of major features, landscape upgrades, turf athletic fields where appropriate and more. In FY 2018/19, an all-inclusive playground project, Magical Bridge Sunnyvale, has been added as part of the Fair Oaks Park. The inclusive playground will be part of the community outreach for a major park renovation. Actual scope and costs may vary upon receipt of community feedback.

Washington Community Swim Center. Funding to modernize the Washington pool was initially provided in FY 2015/16 and continues through FY 2018/19. Replacement and enhancement of the Washington Pool complex includes the addition of a family observation area, spray pool, zero depth entry pool, space for events, additional programming, and other features that will significantly improve the recreational swim, water play, and therapeutic opportunities for the community. Design is currently underway. Costs to upkeep the pool have been separated into a new project in FY 2017/18 for the twenty-year plan. This project provides for the replacement and/or repair of pool infrastructure and related components as necessary, based upon annual inspections by City staff

Community Center Comprehensive Infrastructure. This project, currently underway, provides for infrastructure repairs and renovations to buildings at the Community Center. The scope of the project includes roof replacement and repair, HVAC (heating, ventilation, and air conditioning) system replacement and repair, fire protection systems, waterproofing, and ongoing building rehabilitation. A second phase has been added to this project. Funds in FY 2026/27 and FY 2027/28 are for infrastructure renovations to the Indoor Sports Center, Performing Arts Center, Creative Arts Building, and Recreation Center Buildings at the Community Center. Improvements include: replacement of door hardware in all four buildings, door replacements, facility signage (including a lighted marquee), interior lighting upgrades, restroom and facility renovations for facilities not upgraded in 2017 and network wiring.

Park Repairs and Renovation. Infrastructure repairs and renovations for existing buildings at nine parks continue to be on-going throughout the City. Specific work at these locations will be evaluated and prioritized according to applicable codes, safety issues, and relationships to other rehabilitation projects that may trigger work to the buildings such as playground renovations or ADA upgrades to restrooms. In addition, the budget includes funding for rehabilitation of park irrigation and pump systems as well as funds for replacement of picnic tables, benches, bollards, bleachers, backstops, fencing, barbecues, pathway and parking lot lights/poles, drinking fountains, trash containers, retaining walls, and other fixtures.

Playground Equipment Replacement. The budget incorporates plans to replace parks playground equipment and install resilient surfacing at eleven City playgrounds. In addition, replacement of equipment at other sites is included in the scope of park renovation and enhancement projects. Four locations are currently under design. Replacement priorities are determined by an annual survey of all park playgrounds by staff members who are Certified Playground Safety Inspectors, and the replacement schedule is coordinated with major park rehabilitation projects.

Golf Buildings Renovation. The budget incorporates funding to complete the necessary renovations at the Sunnyvale Golf courses to bring them into compliance with building codes and ADA requirements.

**CITY OF SUNNYVALE
FUNDED / UNFUNDED PROJECTS
BUDGETED PROJECT COSTS SUMMARY**

PROJECT NO.	PROJECT NAME	PRIOR ACTUAL	CURRENT 2017-18	PLAN 2018-19	PLAN 2019-20	PLAN 2020-21	PLAN 2021-22	PLAN 2022-23	PLAN 2023-24	PLAN 2024-25	PLAN 2025-26	PLAN 2026-27	PLAN 2027-28	Y11-Y20 TOTAL	PROJECT LIFE TOTAL
PARKS & RECREATION FUNDED PROJECTS															
804401	Golf Courses Protective Netting Replacement	156,605	0	130,778	0	0	0	0	0	0	0	0	0	164,153	451,536
818550	Park Buildings - Rehabilitation	4,763,877	3,338,530	0	0	216,486	1,214,489	168,924	574,343	0	0	0	0	868,430	11,145,079
818600	Senior Center Buildings - Rehabilitation	98,909	26,213	0	0	0	0	337,849	1,952,766	0	0	0	0	0	2,415,737
820140	Computer/Radio Controlled Landscape Median Irrigation	145,091	102,000	765,734	111,666	113,899	116,177	118,500	0	0	0	0	0	1,748,237	3,221,304
820240	Park Tennis/Basketball Court Reconstruction	441,670	450,999	0	0	59,534	420,655	67,570	585,830	0	0	0	0	0	2,026,258
820270	Playground Equipment Replacement	2,509,146	1,561,851	260,100	2,005,683	0	0	106,985	631,777	0	0	0	0	67,254	7,142,796
820280	Park Furniture and Fixtures Replacement	1,279,066	112,200	114,444	116,733	119,068	121,449	123,878	126,355	128,883	131,460	135,404	139,466	1,646,787	4,295,193
820311	Golf Course Irrigation System Replacement	166,104	244,800	1,618,919	0	0	0	0	0	0	0	0	0	0	2,029,823
820361	Golf Course Tee Grounds Renewal	599,742	0	0	0	0	0	87,841	495,696	0	0	0	0	0	1,183,279
825660	Golf Course Greens Renewal	0	0	0	286,526	1,636,002	0	0	0	0	0	0	0	0	1,922,528
825850	Swim Pools Infrastructure	1,415,285	596,389	58,236	416,583	13,595	63,213	27,366	54,488	20,475	25,641	66,422	626,926	370,800	3,755,419
826710	Washington Community Swim Center	122,222	6,646,414	1,017,517	0	0	0	0	0	0	0	0	0	0	7,786,153
827160	Sunnyvale Tennis Center Court Rehabilitation	282,110	119,060	0	0	0	0	105,550	0	0	0	0	118,831	137,758	763,309
828290	Parks Parking Lot Rehabilitation	39,369	899,248	0	0	0	0	0	0	0	0	0	0	1,942,985	2,881,602
828390	Sunken Gardens Golf Course Clubhouse Paving	32,925	33,375	0	0	0	0	0	0	0	0	0	0	0	66,300
828400	Golf Buildings Renovations	248,195	855,565	790,704	0	0	0	0	0	0	0	0	0	187,119	2,081,583
828420	Tennis Center Buildings Infrastructure	60,293	4,845	0	0	0	0	0	0	0	0	0	0	0	65,138
829150	Swimming Pool Buildings Infrastructure	58,321	32,057	26,010	0	162,365	469,234	0	0	29,291	0	0	31,697	113,841	922,816
829160	Golf Course Tree Trimming and Removal	138,323	83,877	0	0	0	0	0	0	0	0	0	0	0	222,200
829170	Sunken Gardens Driving Range Light Replacement	0	0	0	91,529	0	0	0	0	0	0	0	0	0	91,529
829190	Community Center Comprehensive Infrastructure	1,144,224	5,773,110	0	50,407	0	0	0	32,163	242,533	0	635,000	3,966,543	0	11,843,980
829440	Land Acquisition Due Diligence	18,588	25,000	0	0	0	0	0	0	0	0	0	0	0	43,588
830280	Sunnyvale Baylands Park Infrastructure	179,260	326,740	0	0	0	0	470,000	2,756,846	0	0	0	0	0	3,732,846
830290	Braly Park Renovation and Enhancement	0	0	0	0	0	0	0	0	0	0	443,140	2,421,639	0	2,864,779

**CITY OF SUNNYVALE
FUNDED / UNFUNDED PROJECTS
BUDGETED PROJECT COSTS SUMMARY**

PROJECT NO.	PROJECT NAME	PRIOR ACTUAL	CURRENT 2017-18	PLAN 2018-19	PLAN 2019-20	PLAN 2020-21	PLAN 2021-22	PLAN 2022-23	PLAN 2023-24	PLAN 2024-25	PLAN 2025-26	PLAN 2026-27	PLAN 2027-28	Y11-Y20 TOTAL	PROJECT LIFE TOTAL
830300	Cannery Park Renovation and Enhancement	0	0	0	0	0	0	0	0	0	0	0	0	778,940	778,940
830310	Community Center Grounds Renovation and Enhancement	0	0	0	0	0	0	0	0	0	0	0	0	12,820,779	12,820,779
830320	De Anza Park Renovation and Enhancement	0	0	0	0	0	0	0	0	0	0	0	902,000	6,943,688	7,845,688
830330	Encinal Park Renovation and Enhancement	0	0	0	0	0	0	0	0	0	0	0	0	3,956,907	3,956,907
830340	Fair Oaks Park Renovation and Enhancement	0	5,759,000	1,700,000	4,541,000	0	0	0	0	0	0	0	0	2,940,000	14,940,000
830350	Fairwood Park Renovation and Enhancement	0	0	0	0	0	0	0	0	0	0	0	0	2,155,104	2,155,104
830360	Greenwood Manor Park Renovation	0	0	0	0	0	0	0	0	0	0	0	0	190,060	190,060
830380	Las Palmas Park Renovation and Enhancement	0	0	0	0	0	0	0	745,000	5,709,795	0	0	0	0	6,454,795
830390	Murphy Park Renovation and Enhancement	0	0	0	0	0	0	0	0	0	0	0	0	4,898,928	4,898,928
830400	Orchard Gardens Park Renovation and Enhancement	0	0	0	0	0	0	0	0	0	302,120	1,888,246	0	0	2,190,366
830410	Ortega Park Renovation and Enhancement	0	0	0	0	2,190,000	7,300,000	7,300,000	0	0	0	0	0	3,987,500	20,777,500
830420	Panama Park Renovation and Enhancement	0	0	0	0	0	0	0	0	500,000	3,107,241	0	0	0	3,607,241
830430	Ponderosa Park Renovation and Enhancement	0	0	0	0	0	0	0	0	0	0	0	0	6,581,511	6,581,511
830440	Raynor Park Renovation and Enhancement	0	0	0	0	0	0	0	0	0	0	0	875,000	6,726,880	7,601,880
830450	San Antonio Park Renovation and Enhancement	0	0	0	0	0	0	0	0	0	527,247	2,868,222	0	0	3,395,469
830460	Serra Park Renovation and Enhancement	0	0	0	0	0	0	0	900,000	5,608,297	0	0	0	0	6,508,297
830470	Victory Village Park Renovation and Enhancement	0	0	0	0	0	0	0	0	0	0	0	0	696,217	696,217
830480	Orchard Heritage Park	129,209	1,486,422	0	0	0	0	0	0	0	0	0	0	0	1,615,631
830510	Plaza del Sol Phase II	0	0	312,120	2,164,864	0	0	0	0	0	0	0	0	0	2,476,984
831300	Tree Planting and Maintenance within the SNAIL Neighborhood	18,910	6,090	0	0	0	0	0	0	0	0	0	0	0	25,000
831360	Recreation Fee Waiver	64,877	79,741	48,828	49,805	50,801	51,817	52,853	53,910	54,988	56,088	57,771	59,504	702,609	1,383,592
831430	Fair Oaks Park Auxiliary Restroom/Parking Lot Grant Project	973,525	0	0	0	0	0	0	0	0	0	0	0	0	973,525
831520	Preliminary Design of Golf Course Renovations	92,297	0	0	0	0	0	0	0	0	0	0	0	0	92,297
831570	Park Irrigation & Pump Systems Rehabilitation	3,980	606,020	124,848	654,765	0	0	0	0	0	0	0	0	0	1,389,613
831720	Arts Master Plan	0	65,000	0	0	0	0	0	0	0	0	0	0	0	65,000

**CITY OF SUNNYVALE
FUNDED / UNFUNDED PROJECTS
BUDGETED PROJECT COSTS SUMMARY**

PROJECT NO.	PROJECT NAME	PRIOR ACTUAL	CURRENT 2017-18	PLAN 2018-19	PLAN 2019-20	PLAN 2020-21	PLAN 2021-22	PLAN 2022-23	PLAN 2023-24	PLAN 2024-25	PLAN 2025-26	PLAN 2026-27	PLAN 2027-28	Y11-Y20 TOTAL	PROJECT LIFE TOTAL
831830	Lakewood Park Renovation and Enhancement	0	13,161,374	0	0	0	0	0	0	0	0	321,000	2,472,354	0	15,954,728
831850	Washington Park Renovation and Enhancement	0	0	0	0	0	0	0	0	0	0	0	0	13,000,000	13,000,000
831860	John W. Christian Greenbelt Pathway Rehabilitation	0	145,350	442,372	0	0	0	0	0	0	0	0	0	0	587,722
831880	Preschool Outdoor Play Area	0	382,806	0	87,019	352,873	0	0	0	0	0	0	0	0	822,698
831910	E. Washington Ave and E. Evelyn Ave Park Design	0	51,000	0	0	0	0	0	0	0	0	0	0	0	51,000
831920	Fair Oaks/Highway 237 Preliminary Park Design	0	102,000	0	0	0	0	0	0	0	0	0	0	0	102,000
831990	Fair Oaks Housing Grant No. 2 and Skatepark Lighting	1,020,800	0	0	0	0	0	0	0	0	0	0	0	0	1,020,800
832400	Silicon Valley Healthy Aging Partnership	26,649	0	0	0	0	0	0	0	0	0	0	0	0	26,649
832470	Raynor Park Trash Enclosure and Maintenance Building	0	414,080	0	0	0	0	0	0	0	0	0	0	0	414,080
832570	AMD Grant Funds to Columbia Neighborhood Center	3,000	4,000	0	0	0	0	0	0	0	0	0	0	0	7,000
832710	Synthetic Turf Sports Field	0	0	0	0	0	0	0	0	1,130,855	0	0	0	0	1,130,855
832720	Washington Pool Infrastructure Replacement and Renovation	0	7,186	19,794	7,901	13,465	19,593	12,050	25,920	8,817	16,188	19,744	7,011	1,178,260	1,335,929
832730	Renovate Median Landscaping to Low Maintenance	0	0	0	456,319	2,489,594	0	0	0	0	0	0	0	0	2,945,913
832740	Upgrade Park Pathway Lighting to LED	0	20,000	0	0	0	0	0	0	0	0	0	20,000	0	40,000
832750	City Maintained Tree Inventory Study	0	0	300,000	0	0	0	0	0	0	0	0	0	0	300,000
832760	Serra Park Spray Pool Renovation	0	75,000	0	0	0	0	0	0	0	0	0	0	0	75,000
832770	De Anza Park Pathway Renovation	0	0	62,424	297,138	0	0	0	0	0	0	0	0	0	359,562
832780	All Inclusive Playground	0	0	686,664	3,501,986	0	0	0	0	0	0	0	0	0	4,188,650
832790	Baylands Park Condition Assessment Study	0	75,000	0	0	0	0	0	0	0	0	0	0	0	75,000
832800	Performing Arts Center Infrastructure	0	66,300	324,605	79,591	389,676	0	0	0	70,300	340,601	0	36,134	0	1,307,207
832810	Park Design Standards for Construction	0	100,000	0	0	0	0	0	0	0	0	0	0	0	100,000
832820	West Hill Renovation Park Project	0	0	0	0	0	0	0	0	0	0	0	0	2,400,000	2,400,000
833840	Pricing and Revenue Strategy for Recreation	0	0	62,424	0	0	0	0	0	0	0	0	0	0	62,424
PARKS & RECREATION FUNDED PROJECTS		16,232,572	43,838,642	8,866,521	14,919,515	7,807,358	9,776,627	8,979,366	8,935,094	13,504,234	4,506,586	6,434,949	11,677,105	77,204,747	232,683,316

Project Information Sheet

Project: 804401 Golf Courses Protective Netting Replacement

Origination Year: 1999-00	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: Ongoing	Category: Infrastructure	Sub-Fund: 500 Community Rec Fund Assets
Department: Public Works	Project Manager: Humza Javed	Project Coordinator: Rodney Wilson

Project Description / Scope / Purpose

This project provides for replacement of protective netting at both of the City's golf courses. These nets exist primarily at perimeter areas of the courses and the driving range to help prevent golf balls from leaving City property thereby decreasing the City's liability exposure from claims of damage to adjacent properties. This project does not include replacing poles or guy wires, which have an indefinite lifespan. Project costs are based upon actual costs of recently completed similar projects.

Funds are programmed every 10 years beginning in FY 2008/09, based upon a 10-year useful life of the netting. Funds are budgeted in FY 2018/19 and FY 2028/29 to repair and replace netting at either course that may be damaged. Some of these funds may also have to be used to do related tree work in areas where tree branches adjacent to the nets are causing damage to the nets.

Project Evaluation and Analysis

Not replacing the netting would result in golf balls falling in the neighborhood area. This could result in liability exposure for the City. The netting protects adjacent properties from errant golf balls.

Fiscal Impact

This project is eligible for Park Dedication funds.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	156,605	0	130,778	0	0	0	0	0	0	0	0	0	164,153	451,536
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			130,778	0	0	0	0	0	0	0	0	0	164,153	
Total	62,295	0	130,778	0	0	0	0	0	0	0	0	0	164,153	357,226
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 818550 Park Buildings - Rehabilitation

Origination Year: 1996-97	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: Ongoing	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Thanh Nguyen	Project Coordinator: Marc Freitas

Project Description / Scope / Purpose

This project provides for infrastructure repairs & renovations to existing park buildings. It includes repair/replacement of flooring, window coverings, fixtures, HVAC, roofs, and other work required to keep existing structures in a safe, usable, and attractive condition. These projects are evaluated & prioritized according to applicable codes, safety issues, and relationships to other rehabilitation projects that may trigger work to the buildings such as playground renovations or ADA upgrades to restrooms & to accommodate recreation programming. Costs are updated to include Serra Park electrical utilities relocation, structural beam replacement at Serra Park Building, larger auxiliary restrooms for Serra & Washington Parks, and park building main sanitary sewer line repairs.

Funds in FY 2016/17 and FY 2017/18 are for the design & construction of the relocation of Serra Park & Washington Park utility rooms, along with the renovation of the men & women auxiliary restrooms buildings.

Funds in FY 2020/21 and FY 2021/22 are for design & construction of building renovation at Braly Park & replacement of Fairwood Park restroom buildings.

Funds in FY 2022/23, FY 2023/24, FY 2028/29 & FY 2029/30 are for the design and construction of HVAC and roof at various parks buildings, scope of work & actual locations to be determined in ensuing years based on condition.

Project Evaluation and Analysis

All park buildings were included in a building assessment completed in 2000 when all components were evaluated and assigned replacement dates. Since then, Facilities staff has continued to renovate and repair park buildings and components as needed. Each year all structures are re-evaluated, and project prioritization and scope of work may change depending upon current building conditions. Delay in these projects may result in higher operational costs due to higher frequency of repairs and/or higher capital costs for emergency replacement. Staff estimates are based on costs from previous renovations and include program coordination and contingencies.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	4,763,877	3,338,530	0	0	216,486	1,214,489	168,924	574,343	0	0	0	0	868,430	11,145,079
Revenues														
Total	212,803	0	0	0	0	0	0	0	0	0	0	0	0	212,803
Transfers-In														
Park Dedication - Subdivisions			0	0	216,486	1,214,489	168,924	574,343	0	0	0	0	868,430	
Total	3,590,403	3,342,786	0	0	216,486	1,214,489	168,924	574,343	0	0	0	0	868,430	9,975,861
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 818600 Senior Center Buildings - Rehabilitation

Origination Year: 1996-97	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: Ongoing	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Jennifer Ng	Project Coordinator: Marc Freitas

Project Description / Scope / Purpose

This project provides for upgrades to building systems and ongoing electrical, HVAC, and roof rehabilitation of the Senior Center to maintain its operational effectiveness in future years. Funds in FY 2017/18 are for replacement of the automatic doors. Funds in FY 2022/23 and FY 2023/24 are for design and construction of HVAC component replacement, solar panel replacement, fire safety code required upgrades, and flat roof surface replacement.

Project Evaluation and Analysis

The existing building requires upgrade and replacement of electrical and mechanical components to remain operationally effective.

Fiscal Impact

This project is funded by the Park Dedication Fund. There are no additional operational costs resulting from this project.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	98,909	26,213	0	0	0	0	337,849	1,952,766	0	0	0	0	0	2,415,737
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	337,849	1,952,766	0	0	0	0	0	
Park Dedication - Apartments			0	0	0	0	0	0	0	0	0	0	0	
Total	60,382	36,184	0	0	0	0	337,849	1,952,766	0	0	0	0	0	2,387,181
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 820140 Computer/Radio Controlled Landscape Median Irrigation

Origination Year: 1998-99	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: Ongoing	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Humza Javed	Project Coordinator: Mike Eccles

Project Description / Scope / Purpose

This project provides for replacement of computer/radio controlled irrigation equipment on City medians and roadside landscape areas throughout the City. FY 2017/18 is for design and preliminary evaluation. Upon completion of the evaluation, construction costs may need to be updated. Normally, the replacement of cabinets, one central controller, 74 satellite controllers, and software is performed at an average interval of 15 years; however, the majority of the existing system is beyond the interval and in need of replacement.

A study to replace approximately 50 satellite controllers, four weather stations, 19 flow meters, and the central control system and operating software will occur in FY 2017/18. Beginning in FY 2019/20 through FY 2022/23, six flow controllers will be replaced each year. The replacement cycle will commence again in FY 2032/33.

Project Evaluation and Analysis

The manufacturer has discontinued the models currently in use and is no longer providing support for them. The controllers are failing and the repair costs in both labor and materials have increased. In some cases the units are not repairable and have been placed offline. Repair and replacement of equipment will save water, reduce the need for emergency repairs, and improve the reliability of the system. The replacement schedule will be evaluated and extended as necessary.

Fiscal Impact

This project is funded by the General Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	145,091	102,000	765,734	111,666	113,899	116,177	118,500	0	0	0	0	0	1,748,237	3,221,304
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
General Fund - General			765,734	111,666	113,899	116,177	118,500	0	0	0	0	0	1,748,237	
Total	195	102,000	765,734	111,666	113,899	116,177	118,500	0	0	0	0	0	1,748,237	3,076,408
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 820240 Park Tennis/Basketball Court Reconstruction

Origination Year: 1998-99	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: Ongoing	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Liliana Price	Project Coordinator: Mike Eccles

Project Description / Scope / Purpose

This project provides for the reconstruction of 32 City-owned tennis and basketball courts and does not include the 16 tennis courts at the Sunnyvale Tennis Center, which are included in a separate project. Based on historical data, usage, and current surveys, major reconstruction and repair for each court is required approximately every 30 years. Reconstruction will include surfacing, fencing, and hardware, as appropriate.

Funds in FY 2016/17 are for design and FY 2017/18 are construction for grind, mill and resurfacing of two tennis courts and one basketball court at Ponderosa Park. The two tennis courts at Washington Park are resurfaced and striped. The basketball court at Orchard Gardens Park will be resurfaced and striped. The 1/2 basketball court at Encinal Park will be resurfaced and striped. The two tennis courts at Braly Park and one basketball court at Ortega Park will be grinded, milled, resurfaced and striped. Funds in FY 2020/21 and 2021/22 are for design and construction of two tennis courts at Columbia Park/School, for two tennis courts at Fairwood Park, and four tennis courts at Serra Park. FY 2022/23 and 2023/24 funds are for six tennis courts at Sunnyvale Middle School.

After FY 2023/24, tennis and basketball court reconstruction will occur as part of major park renovations.

Project Evaluation and Analysis

This project is necessary to maintain existing recreational infrastructure. Alternatives to funding this project would be to allow the courts to deteriorate (which would result in hazardous and unusable courts) or to reduce costs by eliminating a portion of the project's scope (hardware, resurfacing, fencing).

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	441,670	450,999	0	0	59,534	420,655	67,570	585,830	0	0	0	0	0	2,026,258
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	59,534	420,655	67,570	585,830	0	0	0	0	0	
Total	362,669	451,000	0	0	59,534	420,655	67,570	585,830	0	0	0	0	0	1,947,258
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 820270 Playground Equipment Replacement

Origination Year: 1998-99	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: Ongoing	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Nathan Scribner	Project Coordinator: Mike Eccles

Project Description / Scope / Purpose

This project provides for the replacement of parks playground equipment, resilient surfacing, and related site work. Replacement priorities are determined by an annual survey of all park playgrounds by staff that are Certified Playground Safety Inspectors, and the replacement schedule is coordinated with other major park rehabilitation projects.

The replacement schedule is as follows, FY 2018/19 is for design and FY 2019/20 construction of: Washington (playground and resilient surfacing), Victory Village (playground), Encinal (elementary-age playground only), Greenwood Manor (playground), De Anza (playground and resilient surfacing), Ponderosa (resilient surfacing), and Baylands Park (Tot Lot). FY 2022/23 for design FY 2023/24 construction for Columbia Park/School (playground) and Cannery Park (playground). The replacement of equipment at other sites is included in the scope of park renovation/enhancement projects.

The resilient surfacing at Washington, De Anza and Ponderosa Parks is currently failing and the playgrounds will need to be closed if the surfacing is not replaced. These Parks resilient surfacing has not been replaced in over 20 years and spot patching is no longer feasible. FY 2029/30 funds are scheduled for Seven Seas Park resilient surfacing replacement.

Project Evaluation and Analysis

This project maintains existing service levels by replacing worn equipment. The alternative to replacement is to increase or decrease the replacement cycle to result in increased or decreased costs. These options would also result in either improved or diminished quality of playground equipment available for play.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	2,509,146	1,561,851	260,100	2,005,683	0	0	106,985	631,777	0	0	0	0	67,254	7,142,796
Revenues														
Total	158,052	0	0	0	0	0	0	0	0	0	0	0	0	158,052
Transfers-In														
Park Dedication - Subdivisions			260,100	2,005,683	0	0	106,985	631,777	0	0	0	0	67,254	
Total	1,561,626	1,510,851	260,100	2,005,683	0	0	106,985	631,777	0	0	0	0	67,254	6,144,276
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 820280 Park Furniture and Fixtures Replacement

Origination Year: 1998-99	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: Ongoing	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: James Stark	Project Coordinator: Mike Eccles

Project Description / Scope / Purpose

This project provides for the replacement of picnic tables, benches, bollards, bleachers, backstops, fencing, barbecues, pathway and parking lot lights/poles, drinking fountains, trash containers, retaining walls, and other fixtures. These fixtures require replacement as needed to address wear and tear, and other conditions of use. Replacement need and schedule is determined by annual staff surveys. Cost estimates are based upon recent years' costs to replace similar fixtures and structures.

Project Evaluation and Analysis

Replacement of these furnishings and fixtures with the associated funding is key to meeting the goals, objectives, and approved service levels of the Neighborhood Parks and Open Space Management program.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	1,279,066	112,200	114,444	116,733	119,068	121,449	123,878	126,355	128,883	131,460	135,404	139,466	1,646,787	4,295,193
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			114,444	116,733	119,068	121,449	123,878	126,355	128,883	131,460	135,404	139,466	1,646,787	
Total	908,800	175,287	114,444	116,733	119,068	121,449	123,878	126,355	128,883	131,460	135,404	139,466	1,646,787	3,988,014
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 820311 Golf Course Irrigation System Replacement

Origination Year: 1998-99	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2017-18	Category: Infrastructure	Sub-Fund: 500 Community Rec Fund Assets
Department: Public Works	Project Manager: Thanh Nguyen	Project Coordinator: Rodney Wilson

Project Description / Scope / Purpose

This project provides for the scheduled replacement/renovation of the irrigation systems at Sunnyvale and Sunken Garden Golf Courses. All components of the systems including central and satellite irrigation controllers, main and lateral lines/piping, flow meters, pumps, wiring, valves, and heads are included, as well as any needed design changes to the system configuration and components. The central computer and all controllers are to be replaced every 15 years, and all other irrigation components are to be replaced every 30 years, as needed. Scope is determined by an annual staff survey and by the architectural consultant during the design phase.

Project scope and costs are subject to change pending the results of the Preliminary Design of Golf Course Renovations project.

Project Evaluation and Analysis

This project is necessary to maintain existing service levels. Not completing this project would result in irrigation system failures and dead turf, resulting in declining revenues from green fees.

Project scope and costs are subject to change pending the results of the Preliminary Design of Golf Course Renovations (831520).

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	166,104	244,800	1,618,919	0	0	0	0	0	0	0	0	0	0	2,029,823
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			1,618,919	0	0	0	0	0	0	0	0	0	0	
Total	0	244,800	1,618,919	0	0	0	0	0	0	0	0	0	0	1,863,719
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 820361 Golf Course Tee Grounds Renewal

Origination Year: 1998-99	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2023-24	Category: Infrastructure	Sub-Fund: 500 Community Rec Fund Assets
Department: Public Works	Project Manager: Thanh Nguyen	Project Coordinator: Rodney Wilson

Project Description / Scope / Purpose

This project provides for the replacement of tee grounds at the Sunnyvale Golf Course and Sunken Gardens Golf Course. Tee ground replacements are planned every 15 years based upon expected life cycles as provided by the American Society of Golf Course Architects. Work performed in this project will maintain Council-approved service levels for safe, attractive, and usable golf courses. Funds budgeted in FY 2022/23 and FY 2023/24 are for the design and construction of Sunnyvale and Sunken Gardens Golf Courses. The cost estimates are based on comparable projects currently being completed by local golf course contractors, and the recently completed project at Sunnyvale Golf Course.

Project scope and costs are subject to change pending the results of the Preliminary Design of Golf Course Renovations project.

Project Evaluation and Analysis

This project is necessary to maintain existing essential infrastructure that is critical to golf course operations and the overall play of both courses.

While the completion of these projects will help maintain the level of service for our customers, staff does not anticipate that this project will increase future revenues. Depending on the timing and phasing of the projects there will be some impact on play, and there may be a time period when reduced green fees are recommended because of the project impacts.

Project scope and costs are subject to change pending the results of the Preliminary Design of Golf Course Renovations (831520).

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	599,742	0	0	0	0	0	87,841	495,696	0	0	0	0	0	1,183,279
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	87,841	495,696	0	0	0	0	0	
Total	114,680	0	0	0	0	0	87,841	495,696	0	0	0	0	0	698,217
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 825660 Golf Course Greens Renewal

Origination Year: 1998-99	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2020-21	Category: Infrastructure	Sub-Fund: 500 Community Rec Fund Assets
Department: Public Works	Project Manager: Thanh Nguyen	Project Coordinator: Rodney Wilson

Project Description / Scope / Purpose

This project provides for the renovation and rebuilding of 28 greens and adjacent sand bunkers at Sunnysvale and Sunken Gardens Golf Courses and related irrigation modifications. Funds budgeted in FY 2019/20 and FY 2020/21 are for design and construction of all greens and sand bunkers at both courses, including the practice putting greens. Green replacements are planned every 30 years and cost estimates are based on current golf course contractor estimates, adjusted for inflation.

Project Evaluation and Analysis

This project is necessary to maintain existing essential infrastructure. The quality of greens at the golf course must be maintained to optimize rounds of golf played.

Project scope and costs are subject to change pending the results of the Preliminary Design of Golf Course Renovations (831520).

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	286,526	1,636,002	0	0	0	0	0	0	0	0	1,922,528
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	286,526	1,636,002	0	0	0	0	0	0	0	0	
Total	0	0	0	286,526	1,636,002	0	0	0	0	0	0	0	0	1,922,528
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 825850 Swim Pools Infrastructure

Origination Year:	2005-06	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	Ongoing	Category:	Infrastructure	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Humza Javed	Project Coordinator:	Mike Eccles

Project Description / Scope / Purpose

This project provides for the replacement and/or repair of pool infrastructure and related components as necessary, based upon annual inspections by City staff.

This project's scope includes equipment replacement for diving boards, pumps and other miscellaneous items, and also includes renovations such as pool relining, pool deck resurfacing, and pool boiler heater replacement for the joint use agreement pool at Columbia Middle School and the joint use agreement pool at Sunnyside Middle School.

Higher than average funding amounts are included in Fiscal Years 2017/18, 2029/30, and 2033/34 to accommodate the replacement of larger items such as pool liners, decks, and boilers at the various pools. Funds in FY 2017/18 are for the Sunnyside Middle School relining and deck. Funds in FY 2019/20 are for the boilers and filtration systems at Sunnyside Middle School and Columbia. Funds in FY 2027/28 are for relining Columbia Pool (Sunnyside School District pays half). Funds in FY 2029/30 are scheduled for the boiler and chlorine generator at Washington Pool. Funds in off-project years are for routine renovation and equipment replacement.

Per agreement with the Sunnyside School District, the District pays for 50% of all maintenance and equipment replacement for Columbia Middle School Pool. The reimbursement from the school district is reflected in the revenues.

Project Evaluation and Analysis

Regular maintenance, capital replacement, and routine upgrades to pool infrastructure components will allow the pools to operate in a safe and healthy manner.

Fiscal Impact

This project is funded by the Park Dedication Fund, with some offsetting contributions from the School District.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	1,415,285	596,389	58,236	416,583	13,595	63,213	27,366	54,488	20,475	25,641	66,422	626,926	370,800	3,755,419
Revenues														
Svale School District Reimb			0	225,233	0	0	0	0	0	0	0	401,875	0	
Columbia Pool Cost Sharing			13,005	7,959	6,495	19,873	9,572	19,528	7,030	11,951	36,928	63,394	68,723	
Total	332,529	372,228	13,005	233,192	6,495	19,873	9,572	19,528	7,030	11,951	36,928	465,269	68,723	1,596,323
Transfers-In														
Park Dedication - Subdivisions			45,231	183,391	7,100	43,340	17,794	34,960	13,445	13,690	29,494	161,657	302,077	
Total	856,678	341,256	45,231	183,391	7,100	43,340	17,794	34,960	13,445	13,690	29,494	161,657	302,077	2,050,113
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 826710 Washington Community Swim Center

Origination Year: 2003-04	Type: Parks & Recreation	Fund: 385 Capital Projects
Planned Completion Year: 2018-19	Category: Capital	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Nathan Scribner	Project Coordinator: James Stark

Project Description / Scope / Purpose

This project provides for the complete replacement and enhancement of the Washington Pool complex including pool, deck, and buildings. It will significantly improve recreational swim, water play, and therapeutic opportunities for the community through the use of features such as a new family observation area, zero depth entry, water play equipment, slides, and wading areas. Included in the scope of work are modifications to the surrounding park areas that will be needed due to the expanding footprint of the pool complex.

Funds programmed in FY 2015/16 and FY 2016/17 are for design. Funds in FY 2017/18 and FY 2018/19 are for construction.

Project Evaluation and Analysis

All pool complex facilities including the pool, deck, bleacher/equipment building, and locker room building are in need of significant renovation or replacement. There are swimming pool facilities elsewhere in the community that meet the needs for lap and competitive swimming. However, there is no aquatic facility available that has a focus on recreational swimming, water play, and therapeutic uses. It is necessary to replace the existing facility for the Washington Pool complex to maintain and increase its value to the community for both programmed and unstructured activities.

Fiscal Impact

This project will be funded by the Park Dedication Fund. Additional revenue comes from increasing pool operations from five months to year round and additional revenue expenses are due to extended operations compare to the present.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	122,222	6,646,414	1,017,517	0	0	0	0	0	0	0	0	0	0	7,786,153
Revenues														
Swim Classes -Youth Washington Pool Youth			0	69,740	69,740	69,740	69,740	69,740	69,740	69,740	69,740	69,740	697,400	
Swim Lessons														
Total	0	0	0	69,740	69,740	69,740	69,740	69,740	69,740	69,740	69,740	69,740	697,400	1,325,060
Transfers-In														
General Fund - General			0	0	0	0	0	0	0	0	0	0	0	
Park Dedication - Subdivisions			1,017,517	0	0	0	0	0	0	0	0	0	0	
Total	122,222	6,646,414	1,017,517	0	0	0	0	0	0	0	0	0	0	7,786,153
Operating Costs	0	0	0	169,678	175,585	181,710	189,419	197,492	205,946	214,792	226,251	238,362	3,106,282	4,905,517

Project Information Sheet

Project: 827160 Sunnyvale Tennis Center Court Rehabilitation

Origination Year: 2006-07	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: Ongoing	Category: Infrastructure	Sub-Fund: 500 Community Rec Fund Assets
Department: Public Works	Project Manager: James Stark	Project Coordinator: Rodney Wilson

Project Description / Scope / Purpose

This project provides for epoxy sealing and line painting of sixteen courts at the Sunnyvale Tennis Center every five years. The project schedule is for all courts to be completed in FY 2017/18 and every five years thereafter.

Project Evaluation and Analysis

This project protects existing service levels, facilities, and revenue to the City. Maintaining the condition of the tennis court surfaces will enable the contract operator to continue offering recreational play, lessons, and competition at the Sunnyvale Tennis Center and will maintain revenue to the City (per license agreement), which totals approximately \$100,000 annually.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	282,110	119,060	0	0	0	0	105,550	0	0	0	0	118,831	137,758	763,309
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	105,550	0	0	0	0	118,831	137,758	
Total	282,110	119,060	0	0	0	0	105,550	0	0	0	0	118,831	137,758	763,309
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 828290 Parks Parking Lot Rehabilitation

Origination Year: 2009-10	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: Ongoing	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Liliana Price	Project Coordinator: Mike Eccles

Project Description / Scope / Purpose

This project provides for the renovation and replacement of existing storm drains in all City parks parking lots. It replaces dated storm drain piping with upgraded pipe that should mitigate problems such as tree roots. After replacing storm drain piping, parking lots will be resurfaced with an asphalt overlay. Paving work will be performed on a 20-year cycle. Replacement priorities are determined by an extensive survey and review of the condition of all park parking lots. Staff updates the survey each year and adjusts planning based on actual conditions of the drains and the lots. In addition, the renovation schedule is coordinated with other major park renovation projects.

The anticipated construction costs vary by park due to the size and condition of the parking lot. Drain replacement/repair and asphalt overlay are currently planned for the following parks in FY 2015/16 and FY 2016/17: Ponderosa, De Anza, Murphy, Washington, Raynor, and Las Palmas. Work needed at other sites has been included in the scopes of the new park renovation/enhancement projects. Funds in FY 2015/16 are budgeted for design and funds in FY 2016/17 are for construction. Funds in FY 2035/36 and 2036/37 are for design and construction, respectively, for Seven Seas, Ponderosa, DeAnza, Murphy, Washington, Raynor, and Las Palmas Parks.

Project Evaluation and Analysis

Without renovation and replacement, the parking lot surfacing and drainage systems deteriorate, eventually becoming unusable, prone to flooding, and potentially hazardous. In addition, as asphalt/concrete ages it fragments, causing debris and litter. Postponement of the project could result in higher costs due to continued deterioration.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	39,369	899,248	0	0	0	0	0	0	0	0	0	0	1,942,985	2,881,602
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Utilities Fund - Sewer			0	0	0	0	0	0	0	0	0	0	0	
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	1,942,985	
Total	39,369	899,248	0	0	0	0	0	0	0	0	0	0	1,942,985	2,881,602
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 828390 Sunken Gardens Golf Course Clubhouse Paving

Origination Year: 2009-10	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2016-17	Category: Infrastructure	Sub-Fund: 500 Community Rec Fund Assets
Department: Public Works	Project Manager: James Stark	Project Coordinator: Rodney Wilson

Project Description / Scope / Purpose

The purpose of this project is to provide a level paved area around the clubhouse at Sunken Gardens Golf Course. Currently, there is a variety of paving types with numerous patches from different work performed over the years that are not level or consistent.

The estimated cost is based on current Public Works contract costs of \$3 per square foot for 15,000 feet of asphalt and \$10 per square foot for 2,000 feet of concrete for a total estimated cost of \$65,000.

Project Evaluation and Analysis

The paved areas around the clubhouse at Sunken Gardens Golf Course have been cut through and patched numerous times resulting in a variety of materials and numerous small changes in elevation around the building. In addition to being a visual distraction, these variations in textures and heights create an increased potential for injury around the building. This has been noted in annual City-wide safety inspections for several years. This project creates a more uniform surface, minimizing the potential for any future accidents, and improving the overall appearance of the area.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	32,925	33,375	0	0	0	0	0	0	0	0	0	0	0	66,300
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	0	
Total	32,925	33,375	0	0	0	0	0	0	0	0	0	0	0	66,300
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 828400 Golf Buildings Renovations

Origination Year: 2009-10	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2034-35	Category: Infrastructure	Sub-Fund: 500 Community Rec Fund Assets
Department: Public Works	Project Manager: Humza Javed	Project Coordinator: Rodney Wilson

Project Description / Scope / Purpose

This project provides for the repair/renovation of existing golf building components at both Sunnyvale and Sunken Gardens golf courses to bring them into compliance with current building codes and ADA requirements. Components may include flooring, electrical/lighting systems (including practice range), plumbing, interior/exterior painting, stairs and ramp ways, and cabinetry based on condition assessment. FY 2015/16 funds were for ADA access at Sunnyvale to the restaurant and renovation of downstairs restrooms. FY 2017/18 and FY 2018/19 funds provide for design and construction work at Sunken Garden's pro shop, and maintenance building, and restrooms. Funds in 2018/19 also may include construction of the upstairs restrooms at Sunnyvale Golf course.

Funding of \$120,000 to be programmed for lifecycle replacement of HVAC systems for both facilities in FY 2034/35.

Project Evaluation and Analysis

This project supports Council service-level measures for safety, attractiveness, and usability in the Golf Course Operations program and provides funding to prevent hazardous conditions or safety concerns.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	248,195	855,565	790,704	0	0	0	0	0	0	0	0	0	187,119	2,081,583
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			790,704	0	0	0	0	0	0	0	0	0	187,119	
Total	248,195	855,565	790,704	0	0	0	0	0	0	0	0	0	187,119	2,081,583
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 828420 Tennis Center Buildings Infrastructure

Origination Year: 2009-10	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2016-17	Category: Infrastructure	Sub-Fund: 500 Community Rec Fund Assets
Department: Public Works	Project Manager: James Stark	Project Coordinator: Rodney Wilson

Project Description / Scope / Purpose

This project provides for the repair or replacement of building infrastructure at the Tennis Center including electrical, plumbing, HVAC systems, walls, roofs, and foundations. Needed work is determined by inspections conducted by staff of Parks and Facilities Services. Cost estimates are based upon recent work completed as part of the Park Building Infrastructure project.

The project will be completed in FY 2016/17 where the remaining funds will be used to seal the beams to eliminate infestations.

Project Evaluation and Analysis

This project is necessary to maintain existing essential infrastructure. The roof of the tennis center is 30 years old and is in need of replacement.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	60,293	4,845	0	0	0	0	0	0	0	0	0	0	0	65,138
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	0	
Total	60,293	4,844	0	0	0	0	0	0	0	0	0	0	0	65,137
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 829150 Swimming Pool Buildings Infrastructure

Origination Year:	2011-12	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	Ongoing	Category:	Infrastructure	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Liliana Price	Project Coordinator:	Mike Eccles

Project Description / Scope / Purpose

This project provides for infrastructure renovation and repair of buildings at two community center pools: the City-owned Washington Pool and the Sunnyvale School District owned pool at Columbia Middle School. Facilities at Washington include the planned Washington swimming center buildings. Facilities at Columbia include the office and pool equipment/park maintenance buildings. Funding of \$25,000 every three years for equipment is included on the replacement schedule, which includes flooring, paint, restroom fixtures, lighting, plumbing, electrical, and roofing. Specific dollar amounts identified in this project are based on the current replacement schedule. Over time, some basic infrastructure items deteriorate from use or natural causes (weather, earth movement, etc). This project will replace and/or repair these items as necessary, including shower valve replacement and plumbing work, ADA equipment replacement, shower tile and grout work, restroom partitions replacement, electrical work, exhaust fan replacement, and interior painting.

Funds in FY 2020/21 are for design of renovation of Columbia Pool buildings and FY 2021/22 are for construction.

Project Evaluation and Analysis

All costs for the listed facilities are the responsibility of the City, and therefore funding for infrastructure repair and renovation must be planned.

Fiscal Impact

This project is funded by the Park Dedication Fund. Per agreement with the Sunnyvale School District, the district pays for 50% of costs incurred.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	58,321	32,057	26,010	0	162,365	469,234	0	0	29,291	0	0	31,697	113,841	922,816
Revenues														
Svale School District Reimb			0	0	75,000	200,000	0	0	0	0	0	0	0	
Total	0	0	0	0	75,000	200,000	0	0	0	0	0	0	0	275,000
Transfers-In														
Park Dedication - Subdivisions			26,010	0	87,365	269,234	0	0	29,291	0	0	31,697	113,841	
Total	58,321	32,057	26,010	0	87,365	269,234	0	0	29,291	0	0	31,697	113,841	647,816
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 829160 Golf Course Tree Trimming and Removal

Origination Year: 2007-08	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2016-17	Category: Special	Sub-Fund: 500 Community Rec Fund Assets
Department: Public Works	Project Manager: James Stark	Project Coordinator: Rodney Wilson

Project Description / Scope / Purpose

This project provides for the pruning and removal of mature trees at Sunnyvale and Sunken Gardens Golf Courses. The vast majority of the trees have reached maturity and are dead/dying or have safety issues that must be addressed. Pruning from the ground can no longer be done, so now these trees must be pruned either by climbing or by the use of bucket trucks to ensure employee health and safety. Typically, this type of "high" tree work is performed by an outside contractor. The required work has grown cumulatively over the last 10 years and has surpassed the ability of the operating funds to adequately address. Removed trees will be replaced with an appropriate species somewhere on the course grounds to maintain tree inventory at its current level. Costs are based upon contractor estimates.

Project Evaluation and Analysis

This project will restore the conditions of the trees to meet established service levels and to ensure the safety of golf course users.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	138,323	83,877	0	0	0	0	0	0	0	0	0	0	0	222,200
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	0	
Total	138,323	83,877	0	0	0	0	0	0	0	0	0	0	0	222,200
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 829170 Sunken Gardens Driving Range Light Replacement

Origination Year: 2009-10	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2019-20	Category: Infrastructure	Sub-Fund: 500 Community Rec Fund Assets
Department: Public Works	Project Manager: James Stark	Project Coordinator: Rodney Wilson

Project Description / Scope / Purpose

This project provides for retrofitting the existing lighting system at the driving range including the electrical panel, wiring, ballasts, and lamps. The current system is over 30 years old, is not energy efficient, does not provide desired illumination levels, requires frequent repairs, and causes light pollution that is bothersome to nearby neighbors.

Funds in FY 2019/20 are for the replacement of the electrical panel, wiring, ballasts, and lamps. Design and construction costs are based upon a lighting consultant's estimate.

Project Evaluation and Analysis

The renovation of this lighting system with new green technology will reduce energy costs by 50% and light pollution by 80%. Illumination levels will be increased to meet industry/sport standards, thereby providing a safer environment.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	91,529	0	0	0	0	0	0	0	0	0	91,529
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	91,529	0	0	0	0	0	0	0	0	0	
Total	0	0	0	91,529	0	0	0	0	0	0	0	0	0	91,529
Operating Costs	0	0	0	0	-4,575	-4,667	-4,760	-4,855	-4,953	-5,052	-5,203	-5,359	-63,281	-102,705

Project Information Sheet

Project: 829190 Community Center Comprehensive Infrastructure

Origination Year: 2011-12	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: Ongoing	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Jennifer Ng	Project Coordinator: Marc Freitas

Project Description / Scope / Purpose

This project provides for infrastructure repairs and renovations to the Indoor Sports Center, Performing Arts Center, Creative Arts Center, and Recreation Center buildings at the Community Center. This work includes roof repair/replacement, HVAC system repair/replacement, fire protection systems repair/replacement, electrical and plumbing repair/replacement, miscellaneous interior upgrades (door hardware, seating, floor refinishing and replacement, speaker systems, etc.), and other work as necessary to meet current codes.

Additional scope items added to this project include finishes replacement in the recreation building ballroom, community meeting room, and lobby, elimination of the roll-up door to the Indoor Sports Center gymnastics room and creation of a storefront entrance, and Creative Arts Building lobby finishes replacement.

Ongoing replacement funding of Indoor Sports Center bleachers are scheduled in FY 2023/24.

Funds in FY 2026/27 and FY 2027/28 are for infrastructure renovations to the Indoor Sports Center, Performing Arts Center, Creative Arts Building, and Recreation Center Buildings at the Community Center. Improvements include: replacement of door hardware in all four buildings, door replacements, facility signage (including a lighted marquee), interior lighting upgrades, restroom and facility renovations for facilities not upgraded in 2017 and network wiring.

Project Evaluation and Analysis

This project will enable the City to maintain the current service levels for community services programs at the Community Center and protect the City's investment in its infrastructure.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	1,144,224	5,773,110	0	50,407	0	0	0	32,163	242,533	0	635,000	3,966,543	0	11,843,980
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	50,407	0	0	0	32,163	242,533	0	635,000	3,966,543	0	
Total	1,144,224	5,773,110	0	50,407	0	0	0	32,163	242,533	0	635,000	3,966,543	0	11,843,980
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 829440 Land Acquisition Due Diligence

Origination Year: 2011-12	Type: Parks & Recreation	Fund: 385 Capital Projects
Planned Completion Year: Ongoing	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Jennifer Ng	Project Coordinator: Arnold Chu

Project Description / Scope / Purpose

Muni Code Ch. 18.10 requires developers to dedicate land or pay an in-lieu fee for park land for new residential development. Development activities may result in an offer of dedication of park land and related property to the City. This project allows for due diligence to cover for professional services associated with review and evaluation of parcels dedicated to the City and coordination with State regulatory oversight agencies. This project includes work with developments that are proposing to dedicate land to fulfill their Park Dedication requirements. This project also covers exploratory due diligence for City purchases of park lands.

Project Evaluation and Analysis

It is in the City's best interest to conduct appropriate due diligence prior to accepting any property in order to reduce risk. Acceptance of offers for dedication of land without performing due diligence can expose the City to claims resulting from the presence of hazardous materials that may be discovered at a later time. Due diligence tasks may include, but are not limited to, the following: investigating the land to ensure site conditions do not impose any current or future burden to the City; reviewing or conducting studies, such as geotechnical or hazardous materials reports; acquiring title reports and paying escrow fee and/or title insurance fees; and preparing or reviewing legal descriptions of the land/property.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	18,588	25,000	0	0	0	0	0	0	0	0	0	0	0	43,588
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	0	
Total	18,588	36,412	0	0	0	0	0	0	0	0	0	0	0	55,000
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830280 Sunnyvale Baylands Park Infrastructure

Origination Year: 2009-10	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2023-24	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Humza Javed	Project Coordinator: Mike Eccles

Project Description / Scope / Purpose

The City has a 25 year lease (with an automatic 10 year extension) that commenced in 2010 with Santa Clara County for the operation of this facility. This project provides for the repair and/or replacement of infrastructure including irrigation systems, playground equipment, drainage systems, buildings, and asphalt surfaces at Sunnyvale Baylands Park.

FY 2017/18 funds are for replacement of irrigation controllers and renovation of irrigation systems. FY 2022/23 and FY 2023/24 funds are for design and construction for renovation of buildings (lighting, flooring, roof, HVAC), parking lots and pathways, and playgrounds. Cost estimates were developed by staff based upon recently completed projects.

Project Evaluation and Analysis

This project is necessary to maintain existing recreational infrastructure. Alternatives to funding this project include maintaining the park in its current state and eliminating components as they are no longer useful and safe. For example, one play area has already been closed and removed due to unsafe conditions and similar steps would be taken throughout the park as components age. Eventually this alternative would significantly change the look and feel of this park, and it would become a more rustic and natural type of park.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	179,260	326,740	0	0	0	0	470,000	2,756,846	0	0	0	0	0	3,732,846
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	470,000	2,756,846	0	0	0	0	0	
Total	179,260	326,740	0	0	0	0	470,000	2,756,846	0	0	0	0	0	3,732,846
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830290 Braly Park Renovation and Enhancement

Origination Year: 2013-14	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2027-28	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Humza Javed	Project Coordinator: Mike Eccles

Project Description / Scope / Purpose

This project will provide a major renovation of the facility, originally built in 1969, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stakeholders. The input will be utilized to assist in determining the scope of work. The current scope includes renovation of recreation and maintenance buildings; replacement of park and building lighting systems with energy efficient fixtures; replacement of the water play feature; addition of a ½ court basketball court; replacement of portions of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; replacement of portions of concrete pathways; and additional work required to connect interlinking areas. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected lifecycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Project budget to be re-evaluated within two years of project implementation timeframe. Funds in FY 2026/27 are for design and funds in FY 2027/28 are for construction.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	0	0	0	0	0	443,140	2,421,639	0	2,864,779
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	443,140	2,421,639	0	
Total	0	0	0	0	0	0	0	0	0	0	443,140	2,421,639	0	2,864,779
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830300 Cannery Park Renovation and Enhancement

Origination Year: 2013-14	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2030-31	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Humza Javed	Project Coordinator: Mike Eccles

Project Description / Scope / Purpose

This project will provide a major renovation of the facility, originally built in 1987, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes replacement of park and building lighting systems with energy efficient fixtures, replacement of landscaped and ornamental grass areas and the associated irrigation system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of drainage systems; replacement of portions of concrete pathways; and the additional work required to connect interlinking areas. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected lifecycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Project budget to be re-evaluated within two years of project implementation timeframe. Funds in FY 2029/30 are for design and funds in FY 2030/31 are for construction.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	0	0	0	0	0	0	0	778,940	778,940
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	778,940	
Total	0	0	0	0	0	0	0	0	0	0	0	0	778,940	778,940
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830310 Community Center Grounds Renovation and Enhancement

Origination Year: 2013-14	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2032-33	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Humza Javed	Project Coordinator: Mike Eccles

Project Description / Scope / Purpose

This project will provide a major renovation of the facility, originally built in 1973, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. Based on community input, the scope may include a new restroom; replacement of pathway and parking lot lighting systems with energy efficient fixtures; replacement of the ornamental pond; construction of playground and picnic areas; replacement of portions of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; replacement of portions of concrete pathways; and additional work required to connect interlinking areas. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected lifecycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Design and construction of this project will be scoped to fit within the allocated budget. Funds in FY 2032/33 are for design and funds in FYs 2033/34, 2034/35 and 2035/36 are for construction.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	0	0	0	0	0	0	0	12,820,779	12,820,779
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	12,820,779	
Total	0	0	0	0	0	0	0	0	0	0	0	0	12,820,779	12,820,779
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830320 De Anza Park Renovation and Enhancement

Origination Year: 2013-14	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2028-29	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Humza Javed	Project Coordinator: Mike Eccles

Project Description / Scope / Purpose

This project will provide a major renovation of the facility, originally built in 1963, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes replacement of park lighting systems with energy efficient fixtures; construction of a water play feature; conversion of the skate rink to a mini-skate park; construction of one basketball court and one tennis court; replacement of portions of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; replacement of portions of concrete pathways; and the additional work required to connect interlinking areas. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected lifecycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Design and construction of this project will be scoped to fit within the allocated budget. Funds in FY 2027/28 are for design and funds in FY 2029/30 are for construction.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	0	0	0	0	0	0	902,000	6,943,688	7,845,688
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	902,000	6,943,688	
Total	0	0	0	0	0	0	0	0	0	0	0	902,000	6,943,688	7,845,688
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830330 Encinal Park Renovation and Enhancement

Origination Year: 2013-14	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2029-30	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Humza Javed	Project Coordinator: Mike Eccles

Project Description / Scope / Purpose

This project will provide a major renovation of the facility, originally built in 1987, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes replacement of the athletic field; addition of a 600 sq ft restroom, replacement of the playground for 2-5 year olds; replacement of park lighting systems with energy efficient fixtures; replacement of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; replacement of portions of concrete pathways; and the additional work required to connect interlinking areas. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected lifecycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. Only a portion of this park's irrigation and landscaping are included in this scope and estimate. This will be re-evaluated with community input. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Project budget to be re-evaluated within two years of project implementation timeframe. Funds in FY 2030/31 are for design and funds in FY 2031/32 are for construction.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	0	0	0	0	0	0	0	3,956,907	3,956,907
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	3,956,907	
Total	0	0	0	0	0	0	0	0	0	0	0	0	3,956,907	3,956,907
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830340 Fair Oaks Park Renovation and Enhancement

Origination Year: 2013-14	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2028-29	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Humza Javed	Project Coordinator: Mike Eccles

Project Description / Scope / Purpose

This project will provide a major renovation of the 15 acre park facility, originally built in 1969, to ensure its sustainability for the future. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. Replacement of the athletic field with synthetic turf and bleachers/fencing; replacement of park and building lighting systems with energy efficient fixtures; addition of a dog park; replacement of the water play feature; reconstruction of basketball courts and conversion of one to a tennis court; replacement of playground, replacement of portions of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; replacement of portions of concrete pathways; construction of new parking lot at N. Britton Ave., and the additional work required to connect interlinking areas. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

An annual escalation of 4.5% is included in this project budget. Funds are for design in FY 2017/18 and FY 2018/19 and funds in FY 2019/20 are for construction. This project does not include the amenities that are otherwise grant funded, including, the replacement of auxiliary restroom, reconstruction of the parking lot and associated landscape. To replace artificial turf, funds in FY 2029/30 are for design and FY 2029/30 are for construction.

Design and construction of this project will be scoped to fit within the allocated budget.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	5,759,000	1,700,000	4,541,000	0	0	0	0	0	0	0	0	2,940,000	14,940,000
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			1,700,000	4,541,000	0	0	0	0	0	0	0	0	2,940,000	
Total	0	5,759,000	1,700,000	4,541,000	0	0	0	0	0	0	0	0	2,940,000	14,940,000
Operating Costs	0	0	0	-10,325	-10,325	-10,325	-10,325	-10,325	-10,325	-10,325	-10,325	-10,325	-103,250	-196,175

Project Information Sheet

Project: 830350 Fairwood Park Renovation and Enhancement

Origination Year: 2013-14	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2031-32	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Humza Javed	Project Coordinator: Mike Eccles

Project Description / Scope / Purpose

This project will provide a major renovation of the facility, originally built in 1975, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes replacement of the maintenance building; replacement of park lighting systems with energy efficient fixtures; replacement of the playground for 2-5 year olds; replacement of portions of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; replacement of portions of concrete pathways; and the additional work required to connect interlinking areas. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected lifecycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Design and construction of this project will be scoped to fit within the allocated budget. Funds in FY 2031/32 are for design and funds in FY 2032/33 are for construction.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	0	0	0	0	0	0	0	2,155,104	2,155,104
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	2,155,104	
Total	0	0	0	0	0	0	0	0	0	0	0	0	2,155,104	2,155,104
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830360 Greenwood Manor Park Renovation

Origination Year: 2013-14	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2030-31	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Humza Javed	Project Coordinator: Mike Eccles

Project Description / Scope / Purpose

This project will provide a major renovation of the facility, originally built in 1955, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes replacement of landscaped and ornamental grass areas and the associated irrigation system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of drainage systems; replacement of concrete pathways; and the additional work required to connect interlinking areas. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected lifecycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Project budget to be re-evaluated within two years of project implementation timeframe. Funds in FY 2029/30 are for design and funds in FY 2030/31 are for construction.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	0	0	0	0	0	0	0	190,060	190,060
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	190,060	
Total	0	0	0	0	0	0	0	0	0	0	0	0	190,060	190,060
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830380 Las Palmas Park Renovation and Enhancement

Origination Year: 2013-14	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2024-25	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Humza Javed	Project Coordinator: Mike Eccles

Project Description / Scope / Purpose

This project will provide a major renovation of the facility, originally built in 1971, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes replacement of the athletic field and bleachers/fencing; renovation of recreation and maintenance buildings; replacement of park lighting systems with energy efficient fixtures; renovation of ornamental pond and water play features; construction of a 25,000 sf dog park; construction of one basketball court; the addition of an auxiliary restroom, replacement of portions of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; and the additional work required to connect interlinking areas. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected lifecycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. Only a portion of this park's irrigation and landscaping are included in this scope and estimate. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Design and construction of this project will be scoped to fit within the allocated budget. Funds in FY 2023/24 are for design and funds in FY 2024/25 are for construction.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	0	0	745,000	5,709,795	0	0	0	0	6,454,795
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	745,000	5,709,795	0	0	0	0	
Total	0	0	0	0	0	0	0	745,000	5,709,795	0	0	0	0	6,454,795
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830390 Murphy Park Renovation and Enhancement

Origination Year: 2013-14	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2031-32	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Humza Javed	Project Coordinator: Mike Eccles

Project Description / Scope / Purpose

This project will provide a major renovation of the facility, originally built in 1969, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes replacement of the bowling green turf with synthetic turf; replacement of the playground; replacement of park lighting systems with energy efficient fixtures; replacement of the amphitheater with a recreational feature; replacement of portions of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; replacement of portions of concrete pathways; and the additional work required to connect interlinking areas. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected lifecycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Design and construction of this project will be scoped to fit within the allocated budget. Funds in FY 2032/33 are for design and funds in FYs 2033/34 and 2034/35 are for construction.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	0	0	0	0	0	0	0	4,898,928	4,898,928
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	4,898,928	
Total	0	0	0	0	0	0	0	0	0	0	0	0	4,898,928	4,898,928
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830400 Orchard Gardens Park Renovation and Enhancement

Origination Year: 2013-14	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2025-26	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Humza Javed	Project Coordinator: Mike Eccles

Project Description / Scope / Purpose

This project will provide a major renovation of the facility, originally built in 1966, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes renovation of the recreation building; replacement of park lighting systems with energy efficient fixtures; replacement of the playgrounds; replacement of portions of landscaped and ornamental grass areas and the associated irrigation system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; replacement of portions of concrete pathways; and the additional work required to connect interlinking areas. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected lifecycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Design and construction of this project will be scoped to fit within the allocated budget. Funds in FY 2025/26 are for design and funds in FY 2026/27 are for construction.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	0	0	0	0	302,120	1,888,246	0	0	2,190,366
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	302,120	1,888,246	0	0	
Total	0	0	0	0	0	0	0	0	0	302,120	1,888,246	0	0	2,190,366
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830410 Ortega Park Renovation and Enhancement

Origination Year: 2013-14	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2022-23	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Humza Javed	Project Coordinator: Mike Eccles

Project Description / Scope / Purpose

This project provides major renovation of the facility, originally built in 1969, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stakeholders. This info will help determine the scope. The current scope includes replacement of the athletic field with synthetic turf; replacement of ballfield bleachers/fencing; renovation of recreation/maintenance buildings; replacement of park lighting with energy efficient fixtures; renovation of the playgrounds and the water play feature; replacement of portions of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; replacement of portions of concrete pathways; overlay of the asphalt parking lot; and work required to connect interlinking areas. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on completion of their expected lifecycle and according to an established replacement schedule. As a result, they will not need to be included in the scope. Only a portion of this park's irrigation and landscaping are included in this scope and estimate. This will be re-evaluated with community input. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

An annual escalation of 4.5% is included. Funds in FY 2020/21 are for design and funds in FY 2021/22 are for construction for park renovation. Replacement of synthetic turf will occur in FY 2030/31 for design and FY 2031/32 for construction.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	2,190,000	7,300,000	7,300,000	0	0	0	0	0	3,987,500	20,777,500
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	2,190,000	7,300,000	7,300,000	0	0	0	0	0	3,987,500	
Total	0	0	0	0	2,190,000	7,300,000	7,300,000	0	0	0	0	0	3,987,500	20,777,500
Operating Costs	0	0	0	0	0	0	-22,650	-22,650	-22,650	-22,650	-22,650	-22,650	-226,500	-362,400

Project Information Sheet

Project: 830420 Panama Park Renovation and Enhancement

Origination Year: 2013-14	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2025-26	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Humza Javed	Project Coordinator: Mike Eccles

Project Description / Scope / Purpose

This project will provide a major renovation of the facility, originally built in 1984, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes renovation of the athletic field and bleachers/fencing; replacement of park lighting systems with energy efficient fixtures; construction of a playground; replacement of restroom building with a modular restroom building, reconstruction of parking lot (6,600 sq ft), replacement of portions of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; replacement of portions of concrete pathways; and the additional work required to connect interlinking areas. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected lifecycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. Only a portion of this park's irrigation and landscaping are included in this scope and estimate. This will be re-evaluated with community input. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Design and construction of this project will be scoped to fit within the allocated budget. Funds in FY 2030/31 are for design and funds in FYs 2031/32 and 2032/2033 are for construction.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	0	0	0	500,000	3,107,241	0	0	0	3,607,241
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	500,000	3,107,241	0	0	0	
Total	0	0	0	0	0	0	0	0	500,000	3,107,241	0	0	0	3,607,241
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830430 Ponderosa Park Renovation and Enhancement

Origination Year: 2013-14	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2030-31	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Humza Javed	Project Coordinator: Mike Eccles

Project Description / Scope / Purpose

This project will provide a major renovation of the facility, originally built in 1970, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users and other stake holders. The input will be utilized to assist in the determination of the scope of work. Current scope includes replacement of athletic field and bleachers/fencing, renovation of playground equipment, construction of water play feature, replacement of park lighting systems with energy efficient fixtures, replacement of portions of landscaped and ornamental grass areas and associated irrigation/pump system, replacement of park fixtures including benches and tables with recycled plastic equipment, replacement of portions of drainage systems, replacement of portions of concrete pathways and additional work required to connect interlinking areas. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected lifecycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. Only a portion of this park's irrigation and landscaping are included in this scope and estimate. This will be re-evaluated with community input. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Project budget to be re-evaluated within two years of project implementation timeframe. Funds in FY 2029/30 are for design and funds in FY 2030/31 are for construction.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	0	0	0	0	0	0	0	6,581,511	6,581,511
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	6,581,511	
Total	0	0	0	0	0	0	0	0	0	0	0	0	6,581,511	6,581,511
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830440 Raynor Park Renovation and Enhancement

Origination Year: 2013-14	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2027-28	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Humza Javed	Project Coordinator: Mike Eccles

Project Description / Scope / Purpose

This project will provide a major renovation of the facility, originally built in 1962, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stakeholders. The input will be utilized to assist in determining the scope of work. The current scope includes replacement of the athletic fields and bleachers/fencing; replacement of park lighting systems with energy efficient fixtures; replacement of the playgrounds and construction of a water play feature; conversion of the skaterink to a mini-skatepark; construction of one tennis court; replacement of portions of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; replacement of portions of concrete pathways; and additional work required to connect interlinking areas. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected lifecycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. Only a portion of this park's irrigation and landscaping are included in this scope and estimate. This will be re-evaluated with community input. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Design and construction of this project will be scoped to fit within the allocated budget. Funds in FY 2027/28 are for design and funds in FYs 2028/29 and 2029/30 are for construction.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	0	0	0	0	0	0	875,000	6,726,880	7,601,880
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	875,000	6,726,880	
Total	0	0	0	0	0	0	0	0	0	0	0	875,000	6,726,880	7,601,880
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830450 San Antonio Park Renovation and Enhancement

Origination Year: 2013-14	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2025-26	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Humza Javed	Project Coordinator: Mike Eccles

Project Description / Scope / Purpose

This project will provide a major renovation of the facility, originally built in 1969, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users and other stake holders. The input will be utilized to assist in the determination of the scope of work. Current scope includes renovation of restroom building, replacement of athletic field and bleacher/fencing, replacement of park lighting systems with energy efficient fixtures, construction of a playground, replacement of portions of landscaped and ornamental grass areas and associated irrigation/pump system, replacement of park fixtures including benches and tables with recycled plastic equipment, replacement of portions of drainage systems, replacement of portions of concrete pathways and additional work required to connect interlinking areas. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected lifecycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Project budget to be re-evaluated within two years of project implementation timeframe. Funds in FY 2025/26 are for design and funds in FY 2026/27 are for construction.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	0	0	0	0	527,247	2,868,222	0	0	3,395,469
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	527,247	2,868,222	0	0	
Total	0	0	0	0	0	0	0	0	0	527,247	2,868,222	0	0	3,395,469
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830460 Serra Park Renovation and Enhancement

Origination Year: 2013-14	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2024-25	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Humza Javed	Project Coordinator: Mike Eccles

Project Description / Scope / Purpose

This project will provide a major renovation of the facility, originally built in 1965, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes renovation of the recreation and building complex; replacement of park lighting systems with energy efficient fixtures; renovation of the water play feature; reconstruction of four tennis courts and conversion of two to basketball courts; conversion of the skaterink to a mini-skatepark; replacement of portions of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; replacement of portions of concrete pathways; overlay of the asphalt parking lot; and the additional work required to connect interlinking areas. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have previously been renovated within the scope of other capital projects based on the completion of their expected lifecycle and according to an established replacement schedule, and as a result will not need to be included in the scope of this project. Only a portion of this park's irrigation and landscaping are included in this scope and estimate. This will be re-evaluated with community input. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Design and construction of this project will be scoped to fit within the allocated budget. Funds in FY 2023/24 are for design and funds in FY 2024/25 are for construction.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	0	0	900,000	5,608,297	0	0	0	0	6,508,297
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	900,000	5,608,297	0	0	0	0	
Total	0	0	0	0	0	0	0	900,000	5,608,297	0	0	0	0	6,508,297
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830470 Victory Village Park Renovation and Enhancement

Origination Year: 2013-14	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2030-31	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Humza Javed	Project Coordinator: Mike Eccles

Project Description / Scope / Purpose

This project will provide a major renovation of the facility, originally built in 1969, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes replacement of park lighting systems with energy efficient fixtures; replacement of the playground; replacement of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; replacement of concrete pathways; and the additional work required to connect interlinking areas. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected lifecycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Project budget to be re-evaluated within two years of project implementation timeframe. Funds in FY 2029/30 are for design and funds in FY 2030/31 are for construction.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	0	0	0	0	0	0	0	696,217	696,217
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	696,217	
Total	0	0	0	0	0	0	0	0	0	0	0	0	696,217	696,217
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830480 Orchard Heritage Park

Origination Year: 2012-13	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2017-18	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Nathan Scribner	Project Coordinator: Mike Eccles

Project Description / Scope / Purpose

This facility is located on the Community Center Campus and is comprised of the heritage orchard and adjacent structures including the museum, the Orchard Heritage building, and the park maintenance/storage building. In 2011, Council approved revisions to the Orchard Heritage Park Master Plan that involved removing the cinder block wall separating the museum from the nearby parking lot, relocating the maintenance building and adjacent dumpster enclosure elsewhere on the campus, and landscaping the area between the museum and the parking lot. This project will provide for the demolition of the various structures, construction of new ones, and landscaping per the direction of the Master Plan. The purpose of this project is to make the museum and surrounding area more accessible, usable, and attractive.

Funds in FY 2014/15 were for design and funds in FY 2015/16 and FY 2016/17 are for construction. Additional funding of \$50,000 for Budget Supplement #4 was appropriated to this project in FY 2015/16 to fund a study on the relocation of the Butcher House.

Project Evaluation and Analysis

Council has approved the site Master Plan for the changes involved in this project. Failure to complete this project will result in current site conditions remaining as they are and approved changes to the Master Plan not being fulfilled. Practical ramifications include the museum and surrounding grounds being less accessible, usable, and attractive.

Fiscal Impact

This project is primarily funded by the Park Dedication Fund. The General Fund will contribute \$50,000 per Budget Supplement #4 in FY 2015/16 to fund Study Issue DPW 15-03.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	129,209	1,486,422	0	0	0	0	0	0	0	0	0	0	0	1,615,631
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	0	
Total	129,209	1,486,422	0	0	0	0	0	0	0	0	0	0	0	1,615,631
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830510 Plaza del Sol Phase II

Origination Year: 2013-14	Type: Parks & Recreation	Fund: 385 Capital Projects
Planned Completion Year: 2019-20	Category: Capital	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Humza Javed	Project Coordinator: Mike Eccles

Project Description / Scope / Purpose

Plaza del Sol is being constructed using a phased approach as approved by Council in FY 2002/03. Phase I, which included construction of the basic plaza design, concrete paving, young trees, other screening and selective decorative features, was completed in June 2004. Phase II includes enhancements to the basic plaza. The scope and intent of Plaza del Sol is being reevaluated due to major changes occurring in downtown. Possible improvements subject to the community process may include additional landscaping, walkways, water features, restrooms, roofing for one of the two garage ramps, a memorial dedicated to Sunnyvale residents and employees who have given their lives in service of the City and country (previously authorized), tents/awnings/umbrellas over specified areas, game facilities, information/food/educational kiosks, and artwork. Public input meetings will be held to facilitate scope and design of Phase II.

Upon completion of design, project construction costs will need to be re-evaluated based on scope.

Funds in FY 2018/19 are for design and FY 2019/20 are for construction.

Project Evaluation and Analysis

The completion of Phase II for Plaza del Sol is intended to enhance use of the plaza through the additional features. The features have yet to be determined; however, based upon earlier studies and discussions they may include ornamental water features, restrooms, and/or enhanced landscapes.

Upon completion of the project, there will be additional annual operating costs currently estimated at \$15,000. These estimates may differ once design of the proposed Phase II improvements are finalized and scheduled.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	0	312,120	2,164,864	0	0	0	0	0	0	0	0	0	2,476,984
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			312,120	2,164,864	0	0	0	0	0	0	0	0	0	
Total	0	0	312,120	2,164,864	0	0	0	0	0	0	0	0	0	2,476,984
Operating Costs	0	0	0	15,918	16,236	16,561	16,892	17,230	17,575	17,926	18,464	19,018	224,563	380,383

Project Information Sheet

Project: 830600 Lakewood Branch Library Facility

Origination Year: 2012-13	Type: Library	Fund: 385 Capital Projects
Planned Completion Year: 2018-19	Category: Capital	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Humza Javed	Project Coordinator: Cynthia Bojorquez

Project Description / Scope / Purpose

This project funds the construction of a branch library facility in the Lakewood Village neighborhood. On November 19, 2013 (RTC 13-275), Council authorized the \$14.05 million sale and purchase agreement between the City of Sunnyvale and Stratford School, Inc. for the Raynor Activity Center. Approximately \$13.5 million of the proceeds from the sale are allocated for the capital project for design, construction, and startup costs of a new branch library located at Lakewood Park. Staff estimates that a branch library of approximately 17,000 square feet would cost approximately \$20 million. This would be large enough to incorporate a community room that could replace the existing recreation building at Lakewood Park and be used for both library services and recreational programs. The project is scheduled to start a two year design process in FY 2015/16 with construction to begin in FY 2017/18.

This project will increase access to library services for those living in north Sunnyvale by making it more convenient for residents to visit.

Project Evaluation and Analysis

Residents living in north Sunnyvale are the only residents who must travel more than two miles to access library services. In fact, many residents in north Sunnyvale live over four miles from any library. As a result, the Lakewood area has the lowest percentage of residents with Sunnyvale library cards than any neighborhood in Sunnyvale. Furthermore, there is a significant concentration of seniors and youth in this area - the age groups tending to make the most use of library services, but also the most restricted in terms of mobility. As such, some of the City's residents with the most to gain from library services have the most difficult time accessing those services. This project will address this issue and improve the quality of life for residents.

Fiscal Impact

This project is funded by proceeds from the sale of the Raynor Activity Center, the Park Dedication Fund, and the General Fund. The annual operating costs for the branch library are estimated to be approximately \$439,000. Of this amount, \$197,000 will be reallocated funding from the existing operating budget and will not constitute new funding. The remaining \$242,000 will be the net new funding requirement, which will be funded by the General Fund. A one-time donation of \$500,000 is also expected from Friends of the Sunnyvale Library.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	52,672	11,447,328	9,415,000	0	0	0	0	0	0	0	0	0	0	20,915,000
Revenues														
Contributions			0	0	0	0	0	0	0	0	0	0	0	
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
General Fund - General			0	0	0	0	0	0	0	0	0	0	0	
Park Dedication - Subdivisions			3,015,000	0	0	0	0	0	0	0	0	0	0	
Total	52,672	17,847,328	3,015,000	0	0	0	0	0	0	0	0	0	0	20,915,000
Operating Costs	0	0	0	296,079	302,000	308,039	314,200	320,483	326,894	333,433	343,434	353,738	4,176,871	7,075,171

Project Information Sheet

Project: 831300 Tree Planting and Maintenance within the SNAIL Neighborhood

Origination Year: 2015-16	Type: Parks & Recreation	Fund: 35 City General Fund
Planned Completion Year: 2016-17	Category: Capital	Sub-Fund: 100 General
Department: Public Works	Project Manager: James Stark	Project Coordinator: Leonard Dunn

Project Description / Scope / Purpose

In FY 2013/14 the City received feedback and recommendations regarding the visual and traffic impacts of the multi-story office buildings owned by Kilroy Realty Corporation at the intersection of Maude and Mathilda Avenues. The City met and consulted with individual residents, the Sunnyvale Neighbors of Arbor Including LaLinda (SNAIL) and Sunnyvale Residents for Preserving and Enhancing Quality Neighborhoods (SRPEQN) neighborhood groups, and the building’s owner, developer and tenant.

In partial response to the feedback, a donation of \$25,000 was made towards landscaping the area at the end of West Duane Avenue.

The Division of Trees in the Department of Public Works will be responsible for the management of the donation. The City broke ground at the West Duane Avenue location in August and has since completed the project, installing a planter bed and multiple trees in the area. Any remaining funds will help supplement the watering and care of additional new street trees planted throughout the target area of the neighborhood. The target area includes residences within the area that is east of N. Mathilda, north of W. Maude, west of Borregas, and south of W. Ferndale Avenue.

Project Evaluation and Analysis

This project is necessary to provide optimal level of attractiveness and sustainability in the future for the SNAIL neighborhood.

Fiscal Impact

This project is being funded by a donation.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	18,910	6,090	0	0	0	0	0	0	0	0	0	0	0	25,000
Revenues														
Total	25,000	0	0	0	0	0	0	0	0	0	0	0	0	25,000
Transfers-In														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 831360 Recreation Fee Waiver

Origination Year: 2016-17	Type: Parks & Recreation	Fund: 35 City General Fund
Planned Completion Year: 2016-17	Category: Special	Sub-Fund: 100 General
Department: Library and Community Services	Project Manager: Daniel Wax	Project Coordinator: Angela Chan

Project Description / Scope / Purpose

For over 30 years, the City has awarded fee waivers to youth who are residents and income eligible. The fee waiver program strives to enhance the quality of life for youth by providing access to recreation programs regardless of economic situation. Youth must be 17 years of age or younger and meet income eligibility requirements. Families must go through an established application process to prove eligibility and residency. Fee waivers may be used for City-provided recreation programs only. Currently, eligible youth may receive a fee waiver of up to \$234 per fiscal year. During FY 2015/16, 269 youths were awarded fee waivers.

Project Evaluation and Analysis

This project would allow families additional time to register for summer youth programs while also allowing staff to award encumbered but unused funds to other families in need. This allows staff to award the full amount approved by council and serve the maximum number of eligible youth possible.

Fiscal Impact

Costs for staffing, language interpretation and printing will continue to be budgeted in the operating program (626600).

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	64,877	79,741	48,828	49,805	50,801	51,817	52,853	53,910	54,988	56,088	57,771	59,504	702,609	1,383,592
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 831430 Fair Oaks Park Auxiliary Restroom/Parking Lot Grant Project

Origination Year: 2015-16	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2016-17	Category: Infrastructure	Sub-Fund: 700 HCD Funding
Department: Public Works	Project Manager: Jennifer Ng	Project Coordinator: Mike Eccles

Project Description / Scope / Purpose

This project will provide for the replacement of an auxiliary restroom and renovation of surrounding areas in the southwest section of the park. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining scope of work. The current scope includes replacement of auxiliary restroom and renovation of adjacent parking lot, landscaping, pathways, lighting and additional work required to connect interlinking areas. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process. Funds in FY 2014/15 were for design and FY 2015/16 were for construction.

Project Evaluation and Analysis

This project is necessary to provide optimal level of recreational use, attractiveness and sustainability in the future.

Fiscal Impact

This project is funded by a Housing-Related Park Program (HRP) grant provided by the California Department of Housing and Community Development. Sunnyvale qualified for the grant because of the nearby development of low cost housing on the site of the old National Guard Armory.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	973,525	0	0	0	0	0	0	0	0	0	0	0	0	973,525
Revenues														
Misc. State Grants/Reimbursements			0	0	0	0	0	0	0	0	0	0	0	
Total	973,525	0	0	0	0	0	0	0	0	0	0	0	0	973,525
Transfers-In														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 831520 Preliminary Design of Golf Course Renovations

Origination Year: 2015-16	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2016-17	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Humza Javed	Project Coordinator: Rodney Wilson

Project Description / Scope / Purpose

This project provides for a preliminary design of irrigation systems, tees, and greens at both of the City's golf courses. Sunnyvale Golf Course was constructed in 1968 and Sunken Gardens Golf Course in 1973. This project would identify components of the irrigation systems that need to be replaced or renovated. The components include controllers, main and lateral lines/piping, flow meters, pumps, wiring, valves, and heads, as well as any design changes to the system and components. This project would also identify any work that needs to be completed on the tees and greens such as grading, shaping, drainage, and placements.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	92,297	0	0	0	0	0	0	0	0	0	0	0	0	92,297
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication Fund			0	0	0	0	0	0	0	0	0	0	0	
Total	92,297	7,703	0	0	0	0	0	0	0	0	0	0	0	100,000
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 831570 Park Irrigation & Pump Systems Rehabilitation

Origination Year: 2015-16	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2019-20	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Humza Javed	Project Coordinator: Mike Eccles

Project Description / Scope / Purpose

This project provides for infrastructure repairs and renovations to park irrigation and pump systems at all parks and pump systems for ornamental ponds and water play areas at Braly, Ponderosa, Lakewood, Las Palmas, Ortega, Seven Seas and Serra Parks and the Community Center. Scope of work is inclusive of all system components. The irrigation and related pump systems include valves, heads, electrical wiring, pumps, motors and piping required for the provision of landscape and turf irrigation. The pond pump systems components include motors, pumps, wiring, piping and vault enclosure.

The irrigation system at Braly Park is minimally functional due to wire failure. Needed work includes wire and valve replacement and related system modifications. The irrigation system renovation at Ponderosa Park includes redesign and system modification involving lateral piping, heads, and pump system addition to ensure complete coverage of landscape and turf. Existing funds are for design and construction of the irrigation systems.

The pond pump systems including the vaults/enclosures at Braly, Serra, Las Palmas Parks, and the Community Center currently do not meet safety regulations and need to be replaced. Pump system renovation/replacement includes motor, pump, electrical systems and piping. Braly Park uses a 5 hp motor; Las Palmas and Serra utilize a 10 hp motor and the Community Center a 50 hp motor. Funds in FY 2018/19 are for design and FY 2019/20 are for construction.

Project Evaluation and Analysis

This is an infrastructure component project that is similar to park building rehabilitation and playground projects that work in tandem with whole park major renovation projects scheduled at all parks. All park components are evaluated on an annual basis for safety and usability and scheduled for replacement or renovation by means of either a component based infrastructure or whole park renovation project. Staff estimates are based on costs from previous work completed.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	3,980	606,020	124,848	654,765	0	0	0	0	0	0	0	0	0	1,389,613
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication Fund			124,848	654,765	0	0	0	0	0	0	0	0	0	0
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	0	0
Total	3,980	606,020	124,848	654,765	0	0	0	0	0	0	0	0	0	1,389,613
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 831720 Arts Master Plan

Origination Year: 2016-17	Type: Parks & Recreation	Fund: 35 City General Fund
Planned Completion Year: 2016-17	Category: Special	Sub-Fund: 100 General
Department: Library and Community Services	Project Manager: Daniel Wax	Project Coordinator: Trenton Hill

Project Description / Scope / Purpose

In 2012, when the In Lieu fee option was added to the Art in Private Development ordinance, Council directed staff to develop a public art master plan to define and direct expenditures of the Public Art Fund. The Public Art Fund is earmarked for purchases of public art.

This project is a comprehensive strategic arts master plan to direct public art expenditures and ensure arts-related programming that reflects the community interests and priorities. An RFQ will be prepared with options for scope of work and a consultant will be hired to do some or all of the following items: inventory the City’s existing public art collection, identify gaps in the collection, review arts programming and policies, conduct extensive public outreach and stakeholder input, determine economic impact of the arts in Sunnyvale and benchmark against neighboring and economically/demographically similar cities. The consultant will work closely with staff to draft a plan for appropriate expenditures of Public Art Fund monies and make specific recommendations on how to achieve the City’s short, medium and long-range arts goals, including possible partnerships and sustainable funding models.

Project Evaluation and Analysis

This project would allow Sunnyvale to develop a comprehensive arts master plan for strategic art purchases and arts programming. As Sunnyvale’s demographics and arts landscape have changed considerably since the City adopted a Public Art Master Plan in 1984. It would provide significant opportunities for public input and yield valuable information on how Sunnyvale can best leverage its arts spending to create a unique City identity and support economic, educational and quality of life initiatives.

A comprehensive arts plan will better position the City for developing revenue-generating arts programming because it will identify arts programs in which the community places the highest value. It will also identify partnerships and realistic grant opportunities to supplement general fund expenditures toward arts programming. The RFQ process will enable the City to further refine the scope of the project prior to committing resources.

Fiscal Impact

Plan will develop recommendations only. Plan recommendations will take into consideration current operating budget and Public Art available monies.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	65,000	0	0	0	0	0	0	0	0	0	0	0	65,000
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 831830 Lakewood Park Renovation and Enhancement

Origination Year: 2015-16	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2027-28	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Humza Javed	Project Coordinator: James Stark

Project Description / Scope / Purpose

This project will provide a major renovation of the facility, originally built in 1964, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stakeholders. The input will be utilized to assist in determining the scope of work. Moreover, certain improvements may interchange based on Lakewood Branch library project. The current scope includes replacement of the athletic field with synthetic turf and bleachers/fencing; addition of a dog park, renovation of recreation, maintenance, and restroom buildings; replacement of the concession shack with a modular restroom/concession structure; replacement of park and building lighting systems with energy efficient fixtures; replacement of playgrounds; replacement of portions of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; replacement of portions of concrete pathways; overlay of the asphalt parking lot; and the additional work required to connect interlinking areas. Proposed enhancements are in accordance with approved design and development guidelines for parks.

An annual escalation of 4.5% has been included in the project budget. Funds in FY 2016/17 and FY 2017/18 are for design and construction. Design may spill into FY 2017/18 with construction. For replacement of artificial turf, funds in FY 2026/27 are for design and funds in FY 2027/28 are for construction.

Design and construction of this project will be scoped to fit within the allocated budget.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future. This project replaces Project #830370 because it is dependent upon siting of the proposed branch library project at Lakewood Park.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	13,161,374	0	0	0	0	0	0	0	0	321,000	2,472,354	0	15,954,728
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication Fund			0	0	0	0	0	0	0	0	321,000	2,472,354	0	
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	0	
Total	0	13,161,374	0	0	0	0	0	0	0	0	321,000	2,472,354	0	15,954,728
Operating Costs	0	0	0	-12,750	-12,750	-12,750	-12,750	-12,750	-12,750	-12,750	-12,750	-12,750	-127,500	-242,250

Project Information Sheet

Project: 831850 Washington Park Renovation and Enhancement

Origination Year: 2015-16	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2035-36	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Humza Javed	Project Coordinator: Mike Eccles

Project Description / Scope / Purpose

This project will provide a major renovation of the facility, originally built in 1945, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes replacement of the athletic field with synthetic turf; renovation of Jelcick field structures; replacement of park and building lighting systems with energy efficient fixtures; reconstruction of basketball and tennis courts; replacement of playground, replacement of portions of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables with recycled plastic equipment; replacement of portions of drainage systems; replacement of portions of concrete pathways; and the additional work required to connect interlinking areas. Proposed enhancements are in accordance with approved design and development guidelines for parks.

Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected lifecycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project.

Funds in 2034/35 are for design, 2035/36 are for construction.

Design and construction of this project will be scoped to fit within the allocated budget.

Project Evaluation and Analysis

This project is necessary to secure this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	0	0	0	0	0	0	0	13,000,000	13,000,000
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication Fund			0	0	0	0	0	0	0	0	0	0	13,000,000	
Total	0	0	0	0	0	0	0	0	0	0	0	0	13,000,000	13,000,000
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 831860 John W. Christian Greenbelt Pathway Rehabilitation

Origination Year: 2015-16	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2018-19	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Thanh Nguyen	Project Coordinator: Mike Eccles

Project Description / Scope / Purpose

This project will provide an asphalt rehabilitation to the existing bicycle\pedestrian pathway of the John W. Christian Greenbelt. The greenbelt is located on the Hetch-Hetchy water system right-of-way and is a linear, eighty-foot wide strip of land (the asphalt pathway is approximately 10 feet wide). The Greenbelt begins at Orchard Gardens Park and ends at the City’s eastern boundary at Calabazas Creek, a distance of over two miles.

Funds in FY 2017/18 are for design and 2018/19 are for construction.

Project Evaluation and Analysis

This project is necessary to maintain existing essential infrastructure. Not funding this project would result in deterioration of the pathway, possibly causing large potholes, fragmented asphalt debris, and poor aesthetics.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	145,350	442,372	0	0	0	0	0	0	0	0	0	0	587,722
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication Fund			442,372	0	0	0	0	0	0	0	0	0	0	
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	0	
Total	0	145,350	442,372	0	0	0	0	0	0	0	0	0	0	587,722
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 831880 Preschool Outdoor Play Area

Origination Year: 2015-16	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2020-21	Category: Capital	Sub-Fund: 100 General Fund Assets
Department: Library and Community Services	Project Manager: Elizabeth Racca-Johnson	Project Coordinator: Nancy Grove

Project Description / Scope / Purpose

This project provides for dedicated outdoor programming space and storage at the exterior of the buildings housing the existing preschool programs at Murphy and Serra Parks. The improvements include creation of a new non-slip surface for outdoor play, fencing with lockable entry gate, and educational learning stations. An additional \$5,000 is allocated for furniture, fixtures, and equipment at each location. Murphy Park is scheduled to have outdoor programming space designed and implemented in FY 2017/18, and Serra Park is scheduled to have outdoor programming space designed in FY 2019/20 and constructed in FY 2020/21.

Project Evaluation and Analysis

The preschool programs at Murphy Park and Serra Park are popular revenue generating programs and are expected to grow in attendance with the addition of the new patio enhancement. The preschool programs currently do not have dedicated outdoor space which is standard in the industry. The dedicated space will allow for enhanced safety measures and educational opportunities.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	382,806	0	87,019	352,873	0	0	0	0	0	0	0	0	822,698
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication Fund			0	87,019	352,873	0	0	0	0	0	0	0	0	
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	0	
Total	0	382,806	0	87,019	352,873	0	0	0	0	0	0	0	0	822,698
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 831910 E. Washington Ave and E. Evelyn Ave Park Design

Origination Year: 2015-16	Type: Parks & Recreation	Fund: 385 Capital Projects
Planned Completion Year: 2017-18	Category: Capital	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Jennifer Ng	Project Coordinator: James Stark

Project Description / Scope / Purpose

This project provides for the development of a long-term plan for the recreational use of the area at the corner of E. Washington Ave and E. Evelyn Ave. There is a vacant City-owned parcel of land of .13 acres. The scope includes contracting with a consultant to develop the plan, site assessment, conceptual design options, construction estimates in coordination with City staff and public input.

Project Evaluation and Analysis

Completion of this project would provide a plan for an additional open space to Sunnyvale residents.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	51,000	0	0	0	0	0	0	0	0	0	0	0	51,000
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication Fund			0	0	0	0	0	0	0	0	0	0	0	
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	0	
Total	0	51,000	0	0	0	0	0	0	0	0	0	0	0	51,000
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 831920 Fair Oaks/Highway 237 Preliminary Park Design

Origination Year: 2015-16	Type: Parks & Recreation	Fund: 385 Capital Projects
Planned Completion Year: 2017-18	Category: Capital	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Jennifer Ng	Project Coordinator: James Stark

Project Description / Scope / Purpose

This project provides for the development of a long-term plan for the recreational use of the area at the corner of Fair Oaks Ave, Fair Oaks Way and the 237 Highway. There are two parcels of land totaling 2.5 acres - one parcel is roughly 1.9 acres and the smaller parcel is approximately .6 acres. The larger parcel has a VTA power station that would remain regardless of use. The scope includes contracting with a consultant to develop the plan, site assessment, conceptual design options, construction estimates in coordination with City staff and public input.

Project Evaluation and Analysis

Completion of this project would provide a plan for an additional open space to Sunnyvale residents which could include many amenities that are not offered at other parks.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	102,000	0	0	0	0	0	0	0	0	0	0	0	102,000
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication Fund			0	0	0	0	0	0	0	0	0	0	0	
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	0	
Total	0	102,000	0	0	0	0	0	0	0	0	0	0	0	102,000
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 831990 Fair Oaks Housing Grant No. 2 and Skatepark Lighting

Origination Year: 2016-17	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2016-17	Category: Infrastructure	Sub-Fund: 700 HCD Funding
Department: Public Works	Project Manager: Thanh Nguyen	Project Coordinator: Mike Eccles

Project Description / Scope / Purpose

This project will consists of two components: (1) renovation of the existing recreation building and (2) installation of a lighting system at the existing skatepark. The current scope includes bringing the building up to compliance for accessibility; upgrading the restroom fixtures and single-pane windows for energy and water efficiency, and modernizing interior finishes such as flooring, wall coverings and painting. LED or other energy efficient exterior lighting will be installed at the skatepark.

Project Evaluation and Analysis

The components of this project were originally to be included as part of the Fair Oaks Major Park Renovation Project, but were removed from the scope of the larger project upon receipt of grant funds.

Fiscal Impact

This project is fully funded by a Housing-Related Park Program Grant approved by the City Council on 2/23/2016.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	1,020,800	0	0	0	0	0	0	0	0	0	0	0	0	1,020,800
Revenues														
Total	1,020,800	0	0	0	0	0	0	0	0	0	0	0	0	1,020,800
Transfers-In														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 832400 Silicon Valley Healthy Aging Partnership

Origination Year: 2016-17	Type: Parks & Recreation	Fund: 35 City General Fund
Planned Completion Year: 2018-19	Category: Special	Sub-Fund: 100 General
Department: Library and Community Services	Project Manager: Cynthia Bojorquez	Project Coordinator: Gerard Manuel

Project Description / Scope / Purpose

As part of the Silicon Valley Healthy Aging Partnership (SVHAP), the Sunnyvale Senior Center will participate in a grant from Sourcewise that will support Disease Prevention and Health Promotion programs. SVHAP is a coalition of agencies in Santa Clara County focused on bringing programs of value to the community. The \$90,000 grant, shared by three agencies, will enable agencies in SVHAP to implement evidence-based programs (EBPs) to older adults throughout the county.

Project Evaluation and Analysis

This project was funded by grant received and appropriated by FY 2016/17 Administrative Budget Modification #3 to provide administration/operational support of grant funded programs.

Fiscal Impact

None to General Fund, as its fully funded by grant received from Sourcewise Older Americans Act funds.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	26,649	0	0	0	0	0	0	0	0	0	0	0	0	26,649
Revenues														
Sourcewise			0	0	0	0	0	0	0	0	0	0	0	
Total	4,724	23,634	0	0	0	0	0	0	0	0	0	0	0	28,358
Transfers-In														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 832470 Raynor Park Trash Enclosure and Maintenance Building

Origination Year: 2017-18	Type: Parks & Recreation	Fund: 35 City General Fund
Planned Completion Year: 2016-17	Category: Infrastructure	Sub-Fund: 100 General
Department: Public Works	Project Manager: Jennifer Ng	Project Coordinator: Arnold Chu

Project Description / Scope / Purpose

This project provides for the design and construction of a new trash enclosure/maintenance building to service Raynor Park.

Project Evaluation and Analysis

The Raynor Activity Center (RAC) previously housed the existing trash enclosure and an existing building was used by Parks for storage and maintenance purposes. As part of the sale of the RAC, a new trash enclosure/maintenance building is needed to service Raynor Park. The project has been approved by City Council and funds appropriated from the general Fund Capital Improvement Project Reserves.

Fiscal Impact

Funding is provided by the General Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	414,080	0	0	0	0	0	0	0	0	0	0	0	414,080
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 832570 AMD Grant Funds to Columbia Neighborhood Center

Origination Year: 2017-18	Type: Parks & Recreation	Fund: 35 City General Fund
Planned Completion Year: 2017-18	Category: Special	Sub-Fund: 100 General
Department: Library and Community Services	Project Manager: Angela Chan	Project Coordinator: Angela Chan

Project Description / Scope / Purpose

CNC is invited to apply for AMD grant funds annually. If approved, AMD provide grant funds to provide additional program/services described in grant application. For FY 16/17, CNC received 2 separate AMD grants. In January 2017, AMD issued a \$3,000 grant check to fund a pilot parent education program called Pathways to College. In May 2017, AMD provided another \$4,000 grant check to enhance three CNC programs - Family Harvest, Family Fun Day and community outreach. It is anticipated that there will be future opportunities to apply for grant funding for similar types of projects,

Project Evaluation and Analysis

CNC is built on a model of collaboration between City and school district, and in working with partners to provide services to meet the needs of students and families in north Sunnyvale. AMD grant funding enables CNC to pilot new programs, such as Pathways to College, which aims to help families learn how middle and high school students can prepare for college now. Funding can also supplement existing programs, by adding additional amenities or experiences (as in the pumpkin patch during Family Fun Day), replacing supplies (as in Family Harvest) and/or by enhancing its outreach efforts in the community by providing casual staff with more hours. Specifics for each funding cycle are documented in that year’s funding application.

Fiscal Impact

AMD grant funds will fund programs and activities at CNC which otherwise would not be provided. If FY2016/2017, this amounted to \$3,000. In FY2017/2018, \$4,000 will directly fund program/services to the CNC community.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	3,000	4,000	0	0	0	0	0	0	0	0	0	0	0	7,000
Revenues														
Misc. Private Grants/Donations			0	0	0	0	0	0	0	0	0	0	0	
Total	7,000	0	0	0	0	0	0	0	0	0	0	0	0	7,000
Transfers-In														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 832710 Synthetic Turf Sports Field

Origination Year: 2005-06	Type: Parks & Recreation	Fund: 385 Capital Projects
Planned Completion Year: 2024-25	Category: Capital	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Humza Javed	Project Coordinator: Mike Eccles

Project Description / Scope / Purpose

This project provides for synthetic turf to replace existing natural turf at one middle school track infield. Staff will be working with each of the school districts to determine interest in this project. The specific location will be determined by the school district and public input during the planning phase of the project. Funds will provide for the removal of existing turf to approximately six inches and provide new base rock, asphalt and synthetic turf layers for sports games.

Project Evaluation and Analysis

Sports fields availability, usability, attractiveness and safety would be increased through installation of year-around usable synthetic sports turf. Estimated cost is \$9.71 per square foot based upon current industry information. Total square footage to replace is 99,400. Alternatives to completing this project would be to continue maintaining the existing natural turf and not enhance the level of service for sports fields in Sunnyvale.

Fiscal Impact

This project is Park Dedication Fund eligible with design and construction programmed in FY 2024/25. New operating costs for maintenance of the synthetic turf would be offset by elimination of the currently planned operating costs to maintain the natural turf on site. Existing maintenance and open space use agreements with the school district could be impacted with unknown impacts to ongoing and/or capital costs.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	0	0	0	1,130,855	0	0	0	0	1,130,855
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	1,130,855	0	0	0	0	
Total	0	0	0	0	0	0	0	0	1,130,855	0	0	0	0	1,130,855
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 832720 Washington Pool Infrastructure Replacement and Renovation

Origination Year: 2012-13	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: Ongoing	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Humza Javed	Project Coordinator: Mike Eccles

Project Description / Scope / Purpose

This project provides for the replacement and/or repair of pool infrastructure and related components as necessary, based upon annual inspections by City staff at Washington Pool. This project includes equipment replacement for diving boards, pumps, and other miscellaneous items, and also includes renovations such as pool relining, pool deck resurfacing, and pool boiler heater replacement. Funds in FY 2029/30 are scheduled for the boiler and chlorine generator. Funds in FY 2033/34 are programmed to reline the pool. Funds in off project years are for routine renovation and equipment replacement.

Project Evaluation and Analysis

Regular maintenance, capital replacement and routine upgrades to pool infrastructure components will allow the pool to operate in a safe and healthy manner.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	7,186	19,794	7,901	13,465	19,593	12,050	25,920	8,817	16,188	19,744	7,011	1,178,260	1,335,929
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			19,794	7,901	13,465	19,593	12,050	25,920	8,817	16,188	19,744	7,011	1,178,260	
Total	0	7,186	19,794	7,901	13,465	19,593	12,050	25,920	8,817	16,188	19,744	7,011	1,178,260	1,335,929
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 832730 Renovate Median Landscaping to Low Maintenance

Origination Year: 2017-18	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2020-21	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Humza Javed	Project Coordinator: Mike Eccles

Project Description / Scope / Purpose

Renovate the center median landscaping on Fremont Ave., Fair Oaks Ave., and Caribbean Ave. emphasizing a drought tolerant, low maintenance landscape plan and install new irrigation. The new landscaping would improve lines of sight, minimize water use and waste, and reduce the number of hours required to maintain. Anticipated water savings are between 15-30% of CCF's utilized. This project does not include concrete or curb work.

Project Evaluation and Analysis

This project is necessary as the center medians on these three busy streets have become difficult to maintain with inefficient outdated irrigation that frequently leaks.

Fiscal Impact

This project will be funded by development contributions.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	456,319	2,489,594	0	0	0	0	0	0	0	0	2,945,913
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 832740 Upgrade Park Pathway Lighting to LED

Origination Year: 2017-18	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: Ongoing	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: James Stark	Project Coordinator: Mike Eccles

Project Description / Scope / Purpose

This project was identified as energy saving during Sustainable Sunnyvale conversations and within the Parks of the Future (POTF) report. This project replaces current high pressure lighting with energy efficient LED bulbs in parks pathway lighting. Updating these systems should provide more efficient lighting that use less energy. Potential cost savings are dependent on the future Kwh costs for electricity. Funds in FY 2017/18 are for updates at Ortega Park (46 lights), JWC Greenbelt (49 lights), Las Palmas Park (31 lights) and Murphy Park (19 lights).

Project Evaluation and Analysis

The current pathway lighting systems are fully operational and this project could be deferred until the major Park renovations; however, many of these park renovations are not scheduled for more than 20 years and the cost and energy savings from this project will not be realized until the energy efficient bulbs are installed.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	20,000	0	0	0	0	0	0	0	0	0	20,000	0	40,000
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication Fund			0	0	0	0	0	0	0	0	0	20,000	0	
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	0	
Total	0	20,000	0	0	0	0	0	0	0	0	0	20,000	0	40,000
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 832750 City Maintained Tree Inventory Study

Origination Year: 2018-19	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2018-19	Category: Special	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: James Stark	Project Coordinator: Leonard Dunn

Project Description / Scope / Purpose

This project would hire a consultant to update the entire City tree inventory (except the Golf Courses) and map each tree using GPS. This project would also update the City tree inventory software to a current version capable of mobile users input.

Project Evaluation and Analysis

This project would provide a current inventory of all City maintained trees including type and GPS locations.

Fiscal Impact

This project is funded by the General Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	0	300,000	0	0	0	0	0	0	0	0	0	0	300,000
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
General Fund - General			300,000	0	0	0	0	0	0	0	0	0	0	
Total	0	0	300,000	0	0	0	0	0	0	0	0	0	0	300,000
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 832760 Serra Park Spray Pool Renovation

Origination Year: 2017-18	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2017-18	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: James Stark	Project Coordinator: Mike Eccles

Project Description / Scope / Purpose

This project provides for the replacement of the spray pool at Serra Park. The water play feature has reached the end of its life cycle. The spray pool has 10 blue poles that emit water when activated. As the poles and wiring have aged over 30 years, some poles have fallen over and many leak continuously. Plumbing is only semi-operational due to piping that is galvanized and corroded with valves that have been rebuilt many times. The replacement and enhancement would include resilient surfacing, plumbing and activation system, and spray structures / nozzles.

Project Evaluation and Analysis

The current spray pool receives limited use, wastes water and breaks down frequently. If replaced, the service level will be significantly enhanced because of the increased play value. Alternatives to completing this project include continuing to operate in its current state and shutting them down frequently.

Fiscal Impact

This project is funded by the Park Dedication Fund. Similar and improved spray pools have not had a significant impact to water costs. Operating costs will not increase above current usage.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	75,000	0	0	0	0	0	0	0	0	0	0	0	75,000
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication Fund			0	0	0	0	0	0	0	0	0	0	0	
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	0	
Total	0	75,000	0	0	0	0	0	0	0	0	0	0	0	75,000
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 832770 De Anza Park Pathway Renovation

Origination Year: 2017-18	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2019-20	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Humza Javed	Project Coordinator: Mike Eccles

Project Description / Scope / Purpose

This project would renovate and replace all park pathways at De Anza Park. There are approximately 32,000 sq ft of asphalt concrete pathways that are all over 30 years old and have been patched and sealed, but are in a declining state and in need of total replacement.

Project Evaluation and Analysis

Without renovation and replacement, the pathway surfacing will continue to deteriorate, eventually becoming unusable, prone to large cracks and raised concrete. Postponement of this project could result in higher costs due to continued deterioration and increased slip and fall hazards.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	0	62,424	297,138	0	0	0	0	0	0	0	0	0	359,562
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication Fund			62,424	297,138	0	0	0	0	0	0	0	0	0	
Total	0	0	62,424	297,138	0	0	0	0	0	0	0	0	0	359,562
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 832780 All Inclusive Playground

Origination Year: 2017-18	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2019-20	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Humza Javed	Project Coordinator: James Stark

Project Description / Scope / Purpose

This project is to provide an all-inclusive playground at one of the City's Community Parks. The playground will have equipment suitable for all park users including the elderly and children with various physical and cognitive abilities.

Project Evaluation and Analysis

The all inclusive playground would supplement regular playground equipment and amenities associated with a Community Park.

This project is intended to have similar features to the Magical Bridge Playground in Palo Alto. However, this project is not intended to be specifically one of the Magical Bridge branded playgrounds.

Preliminary research indicates that it is not feasible to have an all-inclusive playground less than half an acre in size. Due to size needs of this playground, it is intended to be included into one of the major park renovations for the Community Parks. The next two Community Parks coming up for renovation are Lakewood Park and Fair Oaks Park. The budget for this project has been aligned with the schedule for the Fair Oaks Park renovation.

The inclusive playground will be part of the community outreach for the major park renovation. Actual scope and costs may vary upon receipt of community feedback.

Fiscal Impact

Project costs are based on the Magical Bridge Playground in Palo Alto.

Operating costs are estimated to be approximately half of the costs of regular park maintenance.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	0	686,664	3,501,986	0	0	0	0	0	0	0	0	0	4,188,650
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication Fund			686,664	3,501,986	0	0	0	0	0	0	0	0	0	
Total	0	0	686,664	3,501,986	0	0	0	0	0	0	0	0	0	4,188,650
Operating Costs	0	0	0	0	12,989	13,249	13,514	13,784	14,060	14,341	14,771	15,214	179,649	291,571

Project Information Sheet

Project: 832790 Baylands Park Condition Assessment Study

Origination Year: 2017-18	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2017-18	Category: Special	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Humza Javed	Project Coordinator: James Stark

Project Description / Scope / Purpose

This project would commission a condition assessment study of the wooden structures: boardwalk, deck, and bridges at Baylands Park. The study will determine options for the replacement or removal of the associated structures and costs. Based on this study, a future replacement project may be proposed.

Project Evaluation and Analysis

This study is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	75,000	0	0	0	0	0	0	0	0	0	0	0	75,000
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication Fund			0	0	0	0	0	0	0	0	0	0	0	
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	0	
Total	0	75,000	0	0	0	0	0	0	0	0	0	0	0	75,000
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 832800 Performing Arts Center Infrastructure

Origination Year: 2017-18	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: Ongoing	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Jennifer Ng	Project Coordinator: Marc Freitas

Project Description / Scope / Purpose

This project provides for infrastructure repairs and renovations that are unique to the Performing Arts Center which includes the theater and dance studio facilities located at the Community Center campus. This work does not include roof repairs/replacement, HVAC system repair/replacement, fire protection systems/replacement and electrical and plumbing repair/replacement as these items are addressed in 829190 Community Center Comprehensive Infrastructure Project.

Scope items in this project include equipment replacement (seating and house lighting), renovations to meet current codes (addressing safety, access and path of travel) and facility enhancements to serve user groups and audiences (restroom expansion, quiet theater door closure systems and new projector systems).

Orchestra pit covers and permanent stage stabilization is scheduled for design in FY 2017/18 and construction in FY 2018/19. Facility enhancements including house lighting, restroom expansion and quiet theater door closure system in FY 2019/20 and FY 2020/21. Theater seat replacement is scheduled for design and construction in in FY 2024/25 and FY 2025/26.

Funds in FY 2027/28 are for replacement of the specialized surfacing.

Project Evaluation and Analysis

This project will enable the City to maintain the current service levels for community services programs at the Community Center and protect the City's investment in its infrastructure.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	66,300	324,605	79,591	389,676	0	0	0	70,300	340,601	0	36,134	0	1,307,207
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication Fund			324,605	79,591	389,676	0	0	0	70,300	340,601	0	36,134	0	
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	0	
Total	0	66,300	324,605	79,591	389,676	0	0	0	70,300	340,601	0	36,134	0	1,307,207
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 832810 Park Design Standards for Construction

Origination Year: 2017-18	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2017-18	Category: Special	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Jennifer Ng	Project Coordinator: James Stark

Project Description / Scope / Purpose

This project funds a consultant to create design guidelines and standard details for construction/reconstruction of parks. Similar guidance documents exist for potable water, recycled water, and wastewater and are available on the City's website.

Project Evaluation and Analysis

Major park renovations are being programmed to occur throughout all of the City-owned parks, with many of them occurring within the next 20 years. This undertaking is new to the City; previously parks renovations have occurred on an ad-hoc basis and not on a whole-park level. This document will compile information into a comprehensive guidance document which will be available for utilization by design consultants, developers wishing to dedicate improved parkland to the City, and as a resource to City staff.

The document is intended to supplement the Parks of the Future plan which details which types of park amenities to be located within the different types/sizes of parks.

Guidelines and standard details will cover at a minimum: playground equipment, playground surfacing, irrigation standards, parks fixtures standards, artificial turf, ballfields, shade structures, water play areas and features, dog parks, and lighting.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	100,000	0	0	0	0	0	0	0	0	0	0	0	100,000
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication Fund			0	0	0	0	0	0	0	0	0	0	0	
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	0	
Total	0	100,000	0	0	0	0	0	0	0	0	0	0	0	100,000
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 832820 West Hill Renovation Park Project

Origination Year: 2017-18	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2034-35	Category: Capital	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Jennifer Ng	Project Coordinator: James Stark

Project Description / Scope / Purpose

This project provides for basic recreational improvements to the West Hill section of the Sunnyvale Landfill area. West Hill is a 2.6 acre area that is currently designated as open space with trails for hiking, biking, bird watching and jogging. The trail system that was built in the early 1990's can be improved with greater access and amenities for Sunnyvale residents. The project scope includes multiple benches and shade structures, improving grading of the trails, creating natural barriers and artificial burrows for the preservation of Burrowing Owl habitats, additional access points for trails, and a complete restroom and drinking fountain area.

Project Evaluation and Analysis

This project will enable the City to provide additional recreational opportunities to residents and protect the City's investment in its infrastructure.

Fiscal Impact

This project is funded by the Park Dedication Fund. Additional operating expenses will be incurred due to hand trimming of vegetation around owl burrows, hand mowing of portions of the area and other efforts related to enhancement and management of the habitat as directed per Council (RTC 14-0034)

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	0	0	0	0	0	0	0	2,400,000	2,400,000
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	2,400,000	
Total	0	0	0	0	0	0	0	0	0	0	0	0	2,400,000	2,400,000
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 833840 Pricing and Revenue Strategy for Recreation

Origination Year: 2018-19	Type: Parks & Recreation	Fund: 35 City General Fund
Planned Completion Year: 2018-19	Category: Special	Sub-Fund: 100 General
Department: Library and Community Services	Project Manager: Cynthia Bojorquez	Project Coordinator: Cynthia Bojorquez

Project Description / Scope / Purpose

In accordance with Council Policy 7.1.1, user fees for recreation services are set administratively by the Director of Library and Community Services. To ensure that the Department is utilizing a financially sustainable approach to service delivery and maintaining affordable access to programs and services, the scope of this project will include a review and assessment of current services and facilities, the identification of direct and indirect costs and an evaluation of the Department's current pricing methodology and cost recovery rate. Anticipated deliverables of the project include: a) a cost recovery philosophy for ensuring recreation programs and services are fairly and equitably priced; b) the identification of appropriate levels of subsidy for each program and/or service; c) the identification of short and long term resource allocation strategies that will ensure service delivery needs are met and in accordance with sustainable fiscal stewardship practices; and d) a mechanism and consistent language for communicating the basis for the Department's revenue and pricing strategies to the public.

Project Evaluation and Analysis

The last comprehensive review of a pricing and revenue strategy for recreation was in 1998 - RTC 98-446 Develop Policy Framework for Determining and Evaluating Community Recreation Fund Service Levels and Revenue to Expense Ratios. A 2004 report (RTC 04-170) took a further look at whether additional youth rate policies were needed. Since that time, recreation operations have been moved out of the Community Recreation Fund and into the General Fund, leaving authority for setting recreation fees with the Director of LCS, but without any updates to the general "market-based" philosophy or any explicit goals or guidelines. There is a need for a transparent and defensible approach to pricing and revenue generation that clarifies City funding priorities for recreation and provides clear direction to staff so that they can maximize services and revenues.

Fiscal Impact

There is a direct cost to hire a consultant to conduct this study. It would not result in additional operating costs. It has the potential to result in fiscal policies and strategies that will affect revenue generation for recreation services and facilities.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	0	62,424	0	0	0	0	0	0	0	0	0	0	62,424
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830960 Participate in NLC's Youth, Education and Family Council

Origination Year: 2014-15	Type: Gov. & Comm. Engagement	Fund: 35 City General Fund
Planned Completion Year: Grant	Category: Special	Sub-Fund: 100 General
Department: Library and Community Services	Project Manager: Daniel Wax	Project Coordinator: Daniel Wax

Project Description / Scope / Purpose

The National League of Cities' Youth, Education and Family (YEF) Council hosts three annual out-of-state meetings (two held concurrent with conferences). This project funding would enable a youth and his/her chaperone to attend these meetings for one year, in the event that the youth is appointed to the YEF Council.

Project Evaluation and Analysis

The YEF Council has 3 - 5 of its membership nationwide open to youth, available on a competitive application process for one-year appointments. No potential candidates from Sunnvyale have been solicited, and it is unknown whether a youth candidate from Sunnyvale would be successful and would be appointed and require these resources. However, were a youth to be successful, it would provide the City with excellent exposure, while also providing tremendous personal growth experiences to the youth, who would then share those experiences with other local teens.

Fiscal Impact

Funding for this project is provided as a one-time expense from the FY 2014/15 Council Set-Aside balance (Project 829630) in the General Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	10,000	0	0	0	0	0	0	0	0	0	0	0	10,000
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 831980 Annual State of the City

Origination Year: 2016-17	Type: Gov. & Comm. Engagement	Fund: 35 City General Fund
Planned Completion Year: Ongoing	Category: Special	Sub-Fund: 100 General
Department: Library and Community Services	Project Manager: Daniel Wax	Project Coordinator: Jenny Shain

Project Description / Scope / Purpose

State of the City is an annual mayoral event, consisting of the Mayor's State of the City address and the presentation of Community Awards to outstanding members of the Sunnyvale community. The event is open to the public and held on a date and location selected by the current Mayor. The event details change from year to year, based upon the event theme, selected location and event characteristics. Staff resources will be retained in operating budget. Project resources will be used for equipment rental; sound system rental; food; awards; entertainment; and promotional materials.

Project Evaluation and Analysis

State of the City provides the Mayor an opportunity to address the public regarding the City's accomplishments and set a course for upcoming goals. It also provides City Council with the opportunity to present Community Awards and interact with members of the public. The timing and scope of the event changes from year to year.

Fiscal Impact

Non-salary expenses for State of the City event were previously budgeted in the Library and Community Services Department Operating Budget (Program 626), so this new project represents existing resources. However, by utilizing a project for this annual event, it will aid in better management of resources from year to year, given the varied timing and scope of the event from year to year (e.g., there is the potential for planning of two events to happen in one fiscal year.)

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	32,923	40,800	41,616	42,448	43,297	44,163	45,046	45,947	46,866	47,804	49,238	50,715	598,832	1,129,695
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 832380 Iizuka Sister City Engagement Funding

Origination Year: 2017-18	Type: Gov. & Comm. Engagement	Fund: 35 City General Fund
Planned Completion Year: 2017-18	Category: Outside Group Funding	Sub-Fund: 100 General
Department: Library and Community Services	Project Manager: Cynthia Bojorquez	Project Coordinator: Cynthia Bojorquez

Project Description / Scope / Purpose

Although the Council has also consistently determined that the City’s friendly exchange relation agreements should use minimal resources, it is important to note that the relationship with Iizuka has been unlike the City’s previous, relatively inactive relationships. There is currently a very active community presence that has remained keenly and diligently interested in continuing and expanding Sunnyvale’s involvement with Iizuka, hopeful of culmination in a formal sister city relationship. For this reason, the Council has approved this funding of \$10,000 as an initial, modest amount of seed funding to begin an increased level of engagement for the next fiscal year with the Sunnyvale community, the Sunnyvale Sister Cities Association, and the City of Iizuka, Japan. Increased engagement can initially be achieved utilizing simple and low cost actions as outlined in Attachment 13 of RTC #16-0240.

Project Evaluation and Analysis

Budgeting to Object Level 6045 Special Events with an OL 4 (6045 - 01) to track sister city expenses versus other events (State of the City).

Fiscal Impact

These funds were appropriated by Council action from the Council Service Level Set-Aside fund, for use to increase the community engagement and to recognize the new, formal Sister City relationship with Iizuka, Japan.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	2,220	7,780	0	0	0	0	0	0	0	0	0	0	0	10,000
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 832620 Pilot Grant Writer at CNC

Origination Year: 2017-18	Type: Gov. & Comm. Engagement	Fund: 35 City General Fund
Planned Completion Year: 2018-19	Category: Special	Sub-Fund: 100 General
Department: Library and Community Services	Project Manager: Daniel Wax	Project Coordinator: Angela Chan

Project Description / Scope / Purpose

This project would be a two-year pilot project to have a dedicated grant writer develop resources in support of programming at Columbia Neighborhood Center (CNC) for the Columbia neighborhood service area, including all four elementary schools in north Sunnyvale. The grant writer would be funded jointly by the Sunnyvale Elementary School District and the City. The individual would be charged with resource development for CNC programming, with the City as the administrator in most cases. The individual would work with the CNC Joint Task Force (comprised of City and District reps) to identify funding priorities and direction (e.g., federal/state grants and/or individual donors and relationships with Silicon Valley companies). The individual would be charged with developing relationships with potential funders/partners, researching and preparing grant proposals, grant administration, and managing data collection and reporting requirements. Areas of need tentatively identified include: intensive case management during non-school hours for the 5% of students deemed not successful in school; non-traditional mentoring for Tier 3 middle school youth; engagement of hard to reach families; expanded programming at all north Sunnyvale school sites; subsidized programming for youth during intersession periods including summer; and after-school programming.

Project Evaluation and Analysis

CNC is built on a model of collaboration between City and school district, and in working with partners to provide services to meet the needs of students and families in north Sunnyvale. A two-year pilot project to determine if a dedicated grant writer at CNC could generate sufficient resources in excess of the cost of the position to warrant continuation of the project permanently. To date, the City has been unable to pursue a number of potential grant and partnership opportunities due to lack of staff time dedicated to researching and preparing grant applications and to systematically develop relationships leading to funding opportunities. Because Sunnyvale's need is lower when compared to other parts of the County, (i.e., Gilroy and San Jose) Sunnyvale has not been competitive for direct County services. Potential grant sources include US Department of Education, Department of Health and Human Services, and through relationships developed with local companies.

Fiscal Impact

This pilot project would commit the City to a net General Fund expenditure of \$178,662 over two years (50% of the total cost of the project), with the potential of this project generating significant grant funding in support of the CNC service area. There is potential for some grants to allow a portion of the grant to be used for administrative costs, although funding rarely covers the City's full cost of administering the grant. In those instances, however, the reimbursement would reduce the City's net costs. At the end of the two-year pilot, it is expected that an accurate estimate of ongoing funding and potential return would be available.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	0	182,235	185,640	0	0	0	0	0	0	0	0	0	0	367,875
Revenues														
Svale School District Reimb			89,331	0	0	0	0	0	0	0	0	0	0	
Total	0	89,331	89,331	0	0	0	0	0	0	0	0	0	0	178,662
Transfers-In														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830490 Fremont Pool Infrastructure Improvements

Origination Year: 2012-13	Type: Administrative Facilities	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: Ongoing	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Humza Javed	Project Coordinator: Nancy Grove

Project Description / Scope / Purpose

Fremont Union High School District (FUHSD) and the City are in a shared-use agreement for the Fremont High School swimming pool. The current agreement runs through 2025. The City shares 50% of all costs for the swimming pool with FUHSD. The work is performed by the school district and the costs include equipment replacement, infrastructure upgrades, utilities, and district staff time. This project is for replacement of Fremont Pool mechanical equipment and infrastructure upgrades to the pool. The carbon dioxide feed system and circulation pump impeller were replaced in 2013, the pool was relined in 15/16, and the boiler and circulation pump impeller was replaced in 16/17.

Funding listed in future years is for equipment and infrastructure upgrades, and estimates are based on historical replacement needs. The identified needs are as follows: pool relining in FY 2027/28, lighting renovation/replacement in FY 2017/18, pump impeller replacement/rebuild in FYs 2021/22 and 2026/27, carbon dioxide feed system in FY 2023/24.

Project Evaluation and Analysis

City recreation staff has received notice from FUHSD of upcoming equipment replacements and infrastructure improvements. The school district is responsible for all pool and equipment repairs and replacement, the City reimburses the district 50% of the costs.

Fiscal Impact

Based upon the agreement with FUHSD, the City will reimburse the school district for project-related costs. The costs include equipment replacement, infrastructure upgrades, utilities, and district staff hours. Department of Public Works staff will be responsible for reviewing, verifying, and approving invoices for payment and change orders, and Department of Finance staff will process approved invoices.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	219,911	60,343	0	0	0	12,145	0	26,917	0	0	13,540	278,932	0	611,788
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
General Fund - General			0	0	0	0	0	0	0	0	0	0	0	
Park Dedication - Subdivisions			0	0	0	12,145	0	26,917	0	0	13,540	278,932	0	
Total	219,911	350,192	0	0	0	12,145	0	26,917	0	0	13,540	278,932	0	901,637
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830560 Fremont Pool House Infrastructure Improvements

Origination Year: 2012-13	Type: Administrative Facilities	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: Ongoing	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Marc Freitas	Project Coordinator: Humza Javed

Project Description / Scope / Purpose

Fremont Union High School District (FUHSD) and the City entered into an agreement for maintenance of the pool house in 2002. This project provides for major infrastructure improvements to the Fremont High School pool house building that are more extensive than normal routine maintenance. Joint project completed in FY 2014/15 addressed deficient shower drains, inadequate air flow inside the two locker rooms, and damages to building infrastructure as a result of the deficiencies. The next scheduled work is in FY 2028/29.

Project Evaluation and Analysis

The pool house repairs were completed to resolve ongoing concerns for user safety and to protect the infrastructure of the building. The pool house is heavily used by patrons of a program operator working under contract with the City to provide aquatic programs. Repairs to the pool house building began in FY 2013/14 and were complete in FY 2014/15. Infrastructure upgrades will be necessary every 15 years. Funding listed in FY 2028/29 is for replacement of hot water heater, main mixing valves, shower control fixture replacements, and other infrastructure upgrades.

Fiscal Impact

The City's portion of the project cost is funded by the Park Dedication Fund. The city and FUHSD are currently negotiating the cost share on this project.

Project Financial Summary

Financial Data	Prior Actual	Current 2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Y11-Y20 Total	Project Life Total
Project Costs	1,031,215	68,785	0	0	0	0	0	0	0	0	0	0	78,355	1,178,355
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
General Fund - General			0	0	0	0	0	0	0	0	0	0	0	0
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	78,355	0
Total	1,031,215	68,785	0	0	0	0	0	0	0	0	0	0	78,355	1,178,355
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0