



City of Sunnyvale

Meeting Minutes - Draft

Housing and Human Services Commission

Wednesday, October 23, 2024

7:00 PM

Online and City Hall,
Bay Conference Room,
456 W. Olive Ave., Sunnyvale, CA 94086

CALL TO ORDER

Chair Duncan called the meeting to order at 7:01 p.m. in the Bay Conference Room.

SALUTE TO THE FLAG

Chair Duncan led the salute to the United States flag.

ROLL CALL

Present: 5 - Chair Scott Duncan
Vice Chair Carol Weiss
Commissioner Morgan Friedlander
Commissioner Ken Hiremath
Commissioner Elizabeth Steward

Absent: 2 - Commissioner Jim Davis
Commissioner Leesa Riviere

Commissioner Davis' and Commissioner Riviere's absence is unexcused.
Council Liaison Sell (present)

ORAL COMMUNICATIONS

Chair Duncan announced the recruitment for the Charter Review Committee.

Chair Duncan asked if anyone wished to discuss non-agenda items under Oral Communications.

Community Member, Shaunn C., gave public comment on Sunnyvale shelter services.

Commissioner Steward asked the member of the public how they are made aware of the problems unhoused residents face.

Shaunn C. confirmed it is first or second-hand information.

Chair Duncan closed Oral Communications.

CONSENT CALENDAR

1.A [24-1087](#) Approve the Housing and Human Services Commission Meeting Minutes of September, 17, 2024

Chair Duncan asked if anyone wished to discuss the item on the Consent Calendar.

No members of the public wished to speak.

Chair Duncan asked for a motion or any additional discussion on the Consent Calendar.

MOTION: Vice Chair Weiss moved and Commissioner Steward seconded the motion to approve the Consent Calendar.

The motion carried with the following vote:

Yes: 4 - Chair Duncan
Vice Chair Weiss
Commissioner Friedlander
Commissioner Steward

No: 0

Absent: 2 - Commissioner Davis
Commissioner Riviere

Abstain: 1 - Commissioner Hiremath

PUBLIC HEARINGS/GENERAL BUSINESS

2 [24-0985](#) Biennial Review of Priority Needs for Human Services and Supplemental Human Services Funding Recommendations.

Housing Program Analyst, Matt Hazel, provided the staff report. Housing Officer Jenny Carloni and Matt H. answered questions from commissioners.

After some clarifying questions of staff, Chair Duncan opened the public hearing at 7:25 p.m.

Upwards Community Impact Manager, Melanie F. spoke on behalf of in-home daycare facilities in Sunnyvale. Melanie offered to collaborate with Sunnyvale staff to continue the prioritization of economic development and childcare in Sunnyvale.

Chair Duncan asked Melanie if the organization is receiving funding from the City. Melanie stated that the organization is not currently partnered with the City and that the organization hopes to in the future.

Chief Community Resources Officer Pilar F. with Bill Wilson Center spoke in support of continuing to prioritize low income and special needs residents.

Sunnyvale Community Services (SCS) Executive Director Marie B. shared information on how SCS supports residents in the community. Marie B. shared current statistics on the population that SCS serves and noted that many of the families need food and housing assistance.

Chair Duncan asked and Marie B. clarified the SCS unduplicated clients statistics.

Erika Laguna, Director of Program Operations for Downtown Streets Teams shared information on the WorkFirst Sunnyvale Program.

Commissioner Friedlander asked if the program tracks the employment retention rates and Erika confirmed the program does.

Commissioner Steward asked and Erika clarified what barriers have been removed for clients who are in the program.

David H. with SCS shared information on a Housing and Urban Development (HUD) funded program and spoke in support of the agenda item.

Rose G. with Helping Hands spoke about her experience with the unhoused in the Sunnyvale community.

Commissioner Steward asked Rose how she receives information from the unhoused.

Rose confirmed that she speaks directly with the unhoused by phone.

Shaunn C. spoke in favor of new funding for the unhoused community support.

Shaunn recommended the continued support from the City for SCS.

Michelle S. attorney with Senior Adults Living Assistance (SALA) shared information about how the organization assists seniors within the community. She also spoke in support of the supplemental human services funding recommendations.

Samantha P. Grant Manager of Child Advocates of Silicon Valley shared information about the program and how they support and serve the youth in the community. Samantha P. spoke in favor of the supplemental human services funding.

Chair Duncan closed the public hearing at 8:02 p.m.

After a lengthy discussion and additional questions of staff, Chair Duncan asked for a motion.

MOTION: Commissioner Weiss moved and Commissioner Steward seconded the motion to approve Alternative 1 and Alternative 3 with modification of Alternative 1 to direct staff to adjust the General Fund appropriation for human services grants to \$150,000 for FY 2025/26 and FY 2026/27 to be included in the FY 2025/26 Recommended Budget; and increase the General Fund supplemental grant based on Consumer Price Index (CPI) every two years starting in FY 2027/28 from the base of \$150,000.

The motion carried by the following vote:

Yes: 5 - Chair Duncan
Vice Chair Weiss
Commissioner Friedlander
Commissioner Hiremath
Commissioner Steward

No: 0

Absent: 2 - Commissioner Davis
Commissioner Riviere

- 3** [24-1089](#) **Proposed Project:**
Introduce an Ordinance to:
Amend Article 5 (Special Housing Issues) of Title 19 (Zoning) of the Sunnyvale Municipal Code to Allow Safe Parking as a Primary or Ancillary Use at Specified Sites, other related Zoning Code Amendments, and related Amendments to the Peery Park

Specific Plan Land Use Table and Direct Staff to Pursue
Implementing a Safe Parking Pilot Program on Public Land.

Location: Citywide

File #: PLNG-2024-0645

Zoning: C-4, MP-02, M-S, M-3, PPSP-IE, and PPSP-MIC and Place of
Assembly - Community Serving us sites

Environmental Review: Class 1 (California Environmental Quality Act
[CEQA] Guidelines Section 15301), Class 4 (Section 15304), and Class
11 (Section 15311) Categorical Exemptions and Section 16061(b)(3)

Project Manager: Amanda Sztoltz, (408) 730-7451,
asztoltz@sunnyvale.ca.gov

Homeless Services Manager Amanda Sztoltz provided the staff report and
answered questions from commissioners.

Chair Duncan opened public hearing at 8:35 p.m.

Sunnyvale Community Services Executive Director, Marie B. shared information on
the challenges the community faces and spoke in overall support of the RV safe
parking program.

Rose G. with Helping Hands asked if the RV safe parking program would serve
families and Amanda S. responded that the program operator would make that
determination.

Community member, Shaunn C. shared information on the challenges the unhoused
community faces and offered suggestions for the RV safe parking program.

Chair Duncan closed the public hearing at 8:55 p.m.

Chair Duncan asked for discussion or a motion from the commissioners.

MOTION: Commissioner Hiremath moved and Vice Chair Weiss seconded the
motion to approve alternatives 1, 2, and 3.

Recommend to City Council:

Alternatives 1, 2 and 3: 1) Introduce an Ordinance to Amend Article 5 (Special
Housing Issues) of Title 19 (Zoning) of the Sunnyvale Municipal Code to Allow Safe
Parking as a Primary or Ancillary Use at Specified Sites, other related Zoning Code
Amendments, and related Amendments to the Peery Park Specific Plan Land Use
Table (Attachment 2 to the report) and Find that the action is exempt from the

California Environmental Quality Act (CEQA) pursuant to the Class 1, Class 4, and Class 11 Categorical Exemptions and Section 16061(b)(3); 2) Direct Staff to Pursue Implementing a Safe Parking Pilot Program on Public Land; and, 3) Direct staff to include an option in the FY 2025-2025 Budget for a General Fund grant for a nonprofit or faith-based organization to provide a Safe Parking program on private land.

The motion carried by the following vote:

Yes: 5 - Chair Duncan
Vice Chair Weiss
Commissioner Friedlander
Commissioner Hiremath
Commissioner Steward

No: 0

Absent: 2 - Commissioner Davis
Commissioner Riviere

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

4 [24-1092](#) Proposed Study Issue for 2025: Affordable Educator Housing

Housing Officer, Jenny Carloni, provided the staff report and after, Vice Chair Weiss spoke on the proposal of the study issue.

Chair Duncan opened the public hearing at 9:15 p.m.

Sunnyvale Community Services Executive Director Marie B. shared information on SCS challenge of hiring staff because of unaffordable housing in the bay area. She spoke in overall support of the study issue.

Member of the public, Leesa R., on behalf of Santa Clara University colleagues, asked what the prioritization would be for staff and teachers and what the program would look like. Lisa R. spoke in overall support of the potential study issue.

Chair Duncan closed the public hearing at 9:23 p.m.

After a lengthy discussion from the commissioners, Chair Duncan asked for a motion.

Vice Chair Weiss accepted Commissioner Hiremath's revision to update the title of this study issue to Affordable Housing for Sunnyvale Educators. Sunnyvale Educators are to include teachers and other Sunnyvale educators staff.

MOTION: Vice Chair Weiss moved and Commissioner Hiremath seconded the motion to sponsor the study issue.

The motion carried by the following vote:

Yes: 5 - Chair Duncan
Vice Chair Weiss
Commissioner Friedlander
Commissioner Hiremath
Commissioner Steward

No: 0

Absent: 2 - Commissioner Davis
Commissioner Riviere

5 [24-1090](#) Proposed Study Issue for 2025: Homeless Encampment Service for Hygiene and Safety of Homeless Citizens and the Surrounding Public, to include Toilets, Sinks, Fresh Water, and Trash Pick-up

Homeless Services Manager Amanda S. gave a brief staff report and noted that based on conversation with Commissioner Steward, it was identified that the scope of this study issue is covered under the existing Study Issue 24-03. Therefore, Commissioner Steward requested the Commissioners not sponsor the proposed Study Issue.

Chair Duncan opened and closed the public hearing at 9:35 p.m., upon confirming that no members of the public wished to speak.

After discussion and clarifying questions, Chair Duncan asked for a motion.

MOTION: Commissioner Steward motion and Commissioner Hiremath seconded the motion to not sponsor the study issue because the scope of the study issue will be incorporated to the existing study issue.

The motion carried by the following vote:

Yes: 4 - Chair Duncan
Vice Chair Weiss
Commissioner Friedlander
Commissioner Hiremath

No: 1 - Commissioner Steward

Absent: 2 - Commissioner Davis
Commissioner Riviere

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

Councilmember Sell thanked staff and commissioners for their service to Sunnyvale.

Commissioner Hiremath and Chair Duncan thanked Edith for her help and support with the commission throughout the years.

-Staff Comments

Housing Officer Jenny Carloni made the following announcements:

- Study issues that are proposed after tonight's meeting would be considered for the following FY.
- The next Housing and Human Services Commission meeting is a special meeting on November 19
- Homeless Services Manager, Amanda Sztoltz, will be the staff liaison for the Nov. 19 meeting and Jenny will attend the City Council meeting
- Housing Programs Technician, Janelle Resuello, is the new Recording Officer for Housing and Human Services Commission
- Housing Programs Technician, Edith Alanis, is retiring and thanked her for her 17 years serving the commission

INFORMATION ONLY REPORTS/ITEMS

None.

[24-1088](#)

Housing and Human Services Commission Proposed Study Issues,
Calendar Year: 2025

None.

ADJOURNMENT

Chair Duncan adjourned the meeting at 9:40 p.m.