



Sunnyvale

# FY 2019/20 Budgetary Year-End Report and Comprehensive Annual Financial Report

Tim Kirby, Director of Finance

# FY 2019/20 Budgetary Year End Report

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- Budgetary Year-End Report
  - Budgetary Basis, looking at current resources
  - Cash flow – Cash available for spending
- CAFR – Recorded when revenues earned and expenditures incurred, regardless of when cash is received or paid

# Major General Fund Revenues

Major Revenue Category	Budget	Actuals	Variance
Property Tax	\$ 91.8 M	\$ 91.8 M	0.0%
Sales Tax	27.7	28.8	4.1%
Other Taxes	8.5	8.9	5.3%
Transient Occupancy Tax	15.1	15.9	5.5%
Service Fees	5.5	5.5	1.2%
Utility Users Tax & Franchise Fees	15.7	15.4	-1.5%
Rents & Concessions	3.3	3.3	-1.9%
Other Revenue*	29.3	29	-1%
<b>Total Revenue**</b>	<b>\$ 196.9 M</b>	<b>\$ 198.6 M</b>	<b>1.6%</b>
<b>Net Revenue</b>		<b>\$ 1.7 M</b>	<b>1.6%</b>

\*Other Revenue = interfund, transfers, fines and penalties, interest, grants, intergovernmental, etc.

\*\*Excludes Sale of Property & Revenue Carryover

# General Fund Revenues

Description	Final Budget	Actuals	Variance
Appropriations	\$ 196.9 M	\$ 198.6 M	18.6%
Carryover/Deferred Transfers		1.6	
<b>Total Revenue* w/Carryover</b>	<b>\$196.9 M</b>	<b>\$ 200.2 M</b>	<b>1.6%</b>
<b>Net Revenue</b>		<b>\$ 3.2 M</b>	

*\*Excludes Sale of Property*

# General Fund Expenditures

Description	Final Budget *	Actual Expenditures	Variance to Final Budget Favorable (Unfavorable)	Percent Variance
<b>Equipment</b>	\$ 1,890,669	\$ 506,639	\$ 1,384,030	73.2 %
<b>Operations</b>	169,871,136	166,362,196	3,508,940	2.1 %
<b>Projects</b>	40,161,757	19,868,635	20,293,122	50.5 %
<b>Debt Service/Lease Payments</b>	1,239,238	1,239,946	(708)	(0.1)%
<b>Transfers</b>	33,638,589	12,888,921	20,749,668	61.7 %
<b>Total Expenditures</b>	<b>246,801,389</b>	<b>200,866,337</b>	<b>45,935,052</b>	<b>18.6 %</b>
Equipment Carryover	-	1,389,352	(1,389,352)	
Project Carryover	-	5,620,733	(5,620,733)	
Pending Transfers	-	20,778,219	(20,778,219)	
<b>Budget Modification No. 12</b>				
<i>Special &amp; Outside Group Funding Projects</i>				
<i>Carryover</i>	-	10,714,611	(10,714,611)	
<i>Pending Transfers Out (Special Projects)</i>	-	340,000	(340,000)	
<b>Total Carryovers</b>	<b>-</b>	<b>38,842,916</b>	<b>(38,842,916)</b>	
<b>Grand Total</b>	<b>246,801,389</b>	<b>239,709,253</b>	<b>7,092,136</b>	<b>2.9 %</b>

# General Fund Expenditures

Description	Final Budget	Actuals	Variance
Appropriations	\$ 246.8 M	\$ 200.9 M	18.6%
Carryover/Deferred Transfers		38.8	
<b>Total Expenditure w/Carryover</b>	<b>\$ 246.8 M</b>	<b>\$ 239.7 M</b>	<b>2.9%</b>
<b>Net Savings</b>		<b>\$ 7.1 M</b>	

# Impact on Budget Stabilization Fund

**Table 4 - Summary of Impact on FY 2019/20 Available Fund Balance**

Higher than Estimated Revenue*	\$ 3,226,646
Lower than Estimated Expenditures	\$ 7,092,136
CAFR Adjustment/Reserve Reconciliations	\$ (824,004)
<b>Net Available FY 2019/20 Fund Balance for Reappropriation (Budget Modification No. 12)</b>	<b>9,494,778</b>

*\*Excludes Sale of Property*

# Budget Modification No. 12

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- \$0.8M to reconcile Contingency Reserve
- \$9.5M General Fund available for reappropriation:
  - \$1.6M General Fund portion of Pension Trust payment (total to pension trust is \$2.5; remaining \$0.9 from other major funds)
  - \$1.5M for Sunnyvale Community Services Tenant Improvements
  - \$0.6M for DPS Recruitment project 826350
  - \$5.8M to Budget Stabilization Reserve



# Budget Modification No. 12 – General Fund Reserve

Reserves	Current	Increase/ (Decrease)	Revised
Contingency Reserve Reconciliation	\$ 23.6 M	\$0.8 M	\$ 24.4 M
Increase to Budget Stabilization Fund	\$ 45.7 M	\$ 5.8 M	\$ 51.5 M

# Comprehensive Annual Financial Report

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- CAFR independently audited by Macias Gini & O'Connell (MGO)
- Prepared based on the format prescribed by the Governmental Accounting Standard Boards (GASB)
- Received an unmodified opinion which is the optimal result from the independent audit
- Management's Discussion & Analysis (MD&A) provides a narrative introduction, overview and analysis of the basic financial statements

# Other Items

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- Agreed Upon Procedure (AUP) Reports:
  - Sunnyvale Investment Reconciliation & Cash
  - Sunnyvale General Checking Account Bank Reconciliation & Cash Sunnyvale
  - Utility Fee Cash Receipts & Cash
- Sunnyvale Financing Authority – 2009 Government Office Center Certificates of Participation

# Recommendation

## City Council

- Receive and File the FY 2019/20 Budgetary Year-End Financial Report, Comprehensive Annual Financial Report (CAFR), the Sunnyvale Financing Authority Financial Report, Agreed Upon Procedure Reports, the Report to the City Council Issued by the Independent Auditors, Authorize the City Manager to Enter into Negotiations for a Forgivable Loan of up to \$1.5 million with Sunnyvale Community Services, Approve Budget Modification No. 12 and Find that these Actions are Exempt from CEQA Pursuant to CEQA Guidelines

## Sunnyvale Financing Authority

- Receive and file the FY 2019/20 Sunnyvale Financing Authority Financial Report