



City of Sunnyvale

Meeting Minutes - Final Housing and Human Services Commission

Wednesday, May 24, 2023

7:00 PM

Online and Bay Conference Room
(Room 145), City Hall,
456 W. Olive Ave.,
Sunnyvale, CA 94086

CALL TO ORDER

Chair Stetson called the meeting to order at 7 p.m.

SALUTE TO THE FLAG

Chair Stetson led the salute to the flag.

ROLL CALL

Present: 7 - Chair Elinor Stetson
Vice Chair Leesa Riviere
Commissioner Jim Davis
Commissioner Scott Duncan
Commissioner Sue Harrison
Commissioner Ken Hiremath
Commissioner Helen Lei

Commissioner Helen Lei arrived at 7:09 p.m.
Council Liaison Larry Klein (present)

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

1.A [23-0566](#) Approve the Housing and Human Services Commission
Meeting Minutes of April 19, 2023

Chair Stetson asked if anyone wished to discuss the item on the Consent Calendar.
No members of the public wished to speak.

Chair Stetson asked for a motion or any discussion on the Consent Calendar.

MOTION: Vice Chair Riviere moved and Commissioner Duncan seconded the motion to Approve the Housing and Human Services Commission Meeting Minutes of April 19, 2023, as submitted.

The motion carried by the following vote:

Yes: 5 - Chair Stetson
Vice Chair Riviere
Commissioner Davis
Commissioner Duncan
Commissioner Hiremath

No: 0

Absent: 1 - Commissioner Lei

Abstain: 1 - Commissioner Harrison

PUBLIC HEARINGS/GENERAL BUSINESS

2 [23-0565](#) Review of Fiscal Year 2023/24 Recommended Budget

Housing Officer Jenny Carloni provided an overview of the budget process and the Housing-specific budget excerpt provided to the Commissioners.

Chair Stetson opened and closed the public hearing at 7:23 p.m., upon confirming that there were no members of the public wishing to speak, in person or remotely.

After a few clarifying questions, the Commissioners agreed that there were no additional comments or recommendations for Council regarding the FY 2023/24 Recommended Budget.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

[23-0569](#) Consideration of Potential Study Issues

None.

[23-0570](#) Housing Element Update

Housing Office Carloni noted that the second draft of the Housing Element was published and was sent off to the Department of Housing and Community Development (HCD) for its 60-day review. Staff does not anticipate any significant changes to the draft, but will be working with HCD staff during the review to address any questions. If all goes well, staff expects to receive certification from HCD and

plans for adoption of the document in the fall even if there are any corrections to be made.

Commissioner Duncan asked if the State was making any adjustments to the RHNA goals due to California's changes and decline in population. Housing Officer Carloni responded that unfortunately the answer was no, due to when the process started, the numbers being locked in at that time, and the window to appeal the goals being small. She encouraged Commissioner Duncan to participate in the next RHNA cycle to add his valuable perspective to the process.

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

None.

-Staff Comments

Housing Officer Carloni noted that the Tenant Protections Ordinance would be in effect at the end June and that staff is planning to do outreach in the summer and would share with the commissioners any materials used.

She also shared that:

- The June meeting should be short since there is only one item on the agenda to amend the 2019 HUD Action Plan, and added that it would likely be her last meeting before going on maternity leave.
- The July meeting will be cancelled, unless an unexpected item is added to the agenda.
- The Housing Element will tentatively come back to the commission at the August or September meeting.

INFORMATION ONLY REPORTS/ITEMS

[23-0571](#)

Housing and Human Services Commission Proposed Study
Issues, Calendar Year: 2024

ADJOURNMENT

Chair Stetson adjourned the meeting at 7:34 p.m.