

2024 Draft Master Work Plan

Board of Library Trustees Annual Calendar

MEETING DATE	AGENDA ITEM/ISSUE
January 1 New Year's Day	
January 8 Special Meeting	<ul style="list-style-type: none"> Rank Study Issues by January 31
February 5	<ul style="list-style-type: none"> Silicon Valley Reads Sustainability Initiatives
March 4	<ul style="list-style-type: none"> Friends of the Sunnyvale Public Library Update Branch Library Update
April 1	<ul style="list-style-type: none"> National Library Week Early Learning Initiatives
May 6 Budget isn't ready	
May 13 Special Meeting	<ul style="list-style-type: none"> Review Recommended FY 2024/25 Budget
June 3	<ul style="list-style-type: none"> Recognition of Service
July 1	<ul style="list-style-type: none"> Selection of Chair and Vice Chair Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials Equity, Access, and Inclusion Initiatives
August 5	<ul style="list-style-type: none"> Patron Satisfaction & Non-User Surveys
September 2 Labor Day	
September 9 Special Meeting	<ul style="list-style-type: none"> Preliminary Discussion of 2025 Master Work Plan Library Collections Overview
October 7	<ul style="list-style-type: none"> Final month to Propose Study Issues Approve 2025 Master Work Plan
November 4	<ul style="list-style-type: none"> Annual Library Statistics and Trends
December 2	<ul style="list-style-type: none"> Final month to Approve 2025 Master Work Plan Final month for Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials

Reminder: Study Issues may be proposed at any meeting throughout the year.

Additional items yet to be scheduled: