



City of Sunnyvale

Meeting Minutes - Draft

Housing and Human Services Commission

Wednesday, March 25, 2026

7:00 PM

Online and Redwood Conference Room
140, City Hall, 456 W. Olive Ave.,
Sunnyvale, CA 94086

CALL TO ORDER

Chair Friedlander called the meeting to order at 7 p.m.

SALUTE TO THE FLAG

Chair Friedlander led the salute to the United States flag.

ROLL CALL

Present: 5 - Chair Morgan Friedlander
Vice Chair Leesa Riviere
Commissioner Jim Davis
Commissioner Scott Duncan
Commissioner Carol Weiss
Absent: 1 - Commissioner Rao Shen

Commissioner Shen's absence is excused.

Council Liaison Klein (present)

PRESENTATION

A [26-0416](#) PRESENTATION - HOME and Community Development
Block Grant (CDBG) Funding Applicants

1. Rebuilding Together Silicon Valley (RTSV)
Executive Director, Deanne Everton, with RTSV gave the applicant presentation. The program provides no-cost home repairs and safety modifications for low-income homeowners, particularly seniors and individuals with disabilities. Services include minor home repairs, accessibility modifications, and volunteer-driven projects. RTSV is requesting CDBG funding to bring services to Sunnyvale.

2. Upwards - BOOST Program

Community Impact Manager, Mélanie Faure, with Upwards gave the applicant presentation. The program supports licensed in-home childcare providers with business coaching, operational tools, and technical assistance. Goals include increasing enrollment, creating jobs, and expanding childcare access. Upwards is requesting CDBG funding to continue and expand services in Sunnyvale.

3. Sunnyvale Community Services (SCS) - TBRA Program

Executive Director, Marie Bernard, gave the applicant presentation. The Tenant-Based-Rental Assistance (TBRA) program provides rental subsidies and case management for individuals and families experiencing or at risk of homelessness. SCS is the current administrator of the City's TBRA program. The SCS proposal includes service to approximately 50 households over two years.

ORAL COMMUNICATIONS

Chair Friedlander announced the upcoming Transgender Day of Visibility Flag Raising Ceremony on March 31, 2026. This event honors and celebrates the strength, resilience, and contributions of transgender, nonbinary, and gender-expansive individuals in the community. It is an opportunity to hear from community leaders, show support, and stand together in advancing equity, inclusion, and belonging for all.

There were no public speakers for this agenda item.

CONSENT CALENDAR

Chair Friedlander opened and closed the public hearing at 7:39 p.m.

MOTION: Commissioner Weiss moved and Vice Chair Riviere seconded the motion to approve the Consent Calendar.

The motion carried by the following vote:

Yes: 5 - Chair Friedlander
Vice Chair Riviere
Commissioner Davis
Commissioner Duncan
Commissioner Weiss

No: 0

Absent: 1 - Commissioner Shen

1.A [26-0414](#) Approve the Housing and Human Services Commission

Meeting Minutes of February 25, 2026

Approve the Housing and Human Services Commission Minutes of February 25, 2026 as submitted.

PUBLIC HEARINGS/GENERAL BUSINESS

- 2 [26-0145](#) Evaluations and Funding Recommendations for FY 2026/27 and FY 2027/28 Allocations of HOME Investment Partnerships Program and HOME ARP Funds and FY 2026/27 Community Development Block Grant Funds

Housing Analyst, Matt Hazel, provided the staff report and presentation. He gave an overview of federal funding sources (CDBG, HOME, HOME-ARP) and allocation process. There is approximately \$700,000 available for CDBG capital projects. The City received two applications: Rebuilding Together Silicon Valley (\$200,000) and Upwards BOOST Program (~\$119,000). Staff recommended full funding for both programs.

For the TBRA program, staff recommended Sunnyvale Community Services (SCS) for administration of the TBRA program based on demonstrated experience and program performance.

Staff also noted the availability of additional unallocated CDBG funds and indicated the HHSC could choose to allocate them to the CDBG applicants or direct staff to hold onto them for the FY27-28 funding cycle.

Chair Friedlander opened the public hearing at 8:06 p.m.

Agnes Veith, Board Member of SCS, spoke in overall support of funding SCS for the TBRA program.

Chuck Fraleigh, speaking on behalf of himself, spoke in overall support of funding SCS for the TBRA program.

Chair Friedlander closed the public hearing at 8:09 p.m.

Commission Discussion:

- Significant discussion regarding use of remaining unallocated funds (~\$500k+).
- Consideration of whether to allocate additional funds now or defer to future cycles.
- Concerns raised about program capacity to absorb additional funding.

Council Liaison Mayor Klein suggested approving base funding and direct City staff

to assess capacity for additional allocation.

Chair Friedlander asked for a motion or advocacy from the commissioners.

MOTION: Vice Chair Rivere moved and Commissioner Weiss seconded the motion to approve Alternative 2: Fund one or more of the proposals with a different amount(s) than those recommended by staff as shown in Attachment 2, not to exceed the total amount of funding estimated to be available for each funding source.

Direct staff to work with the selected applicants to assess capacity for additional CDBG funding and to allocate remaining funds accordingly (not to exceed available amounts).

The motion carried by the following vote:

Yes: 4 - Chair Friedlander
Vice Chair Riviere
Commissioner Duncan
Commissioner Weiss

No: 1 - Commissioner Davis

Absent: 1 - Commissioner Shen

NON-AGENDA ITEMS AND COMMENTS

-Commissioner Comments

- Commissioner Duncan inquired about the timeline for upcoming affordable housing NOFA. Housing Officer, Amanda Sztoltz shared that this item is anticipated to be reviewed by the commission in June/July.

-Staff Comments

Housing Officer, Amanda Sztoltz, made the following announcements:
Introduction of new Human Services Manager, Annette Tran.

Upcoming City Council items:

- Safe Parking (April 21)
- Council Studio Session: Santa Clara County Plan to End Homelessness (April 7)

ADJOURNMENT

Chair Friedlander adjourned the meeting at 8:22 p.m.