



Neighborhood Grant Program Application

Calendar Year 2026

Application Deadline for Spring Cycle (#2): Friday, March 27, 2026, by 5 p.m.

Thank you for your interest in the Neighborhood Grant Program. Please thoroughly review the grant guidelines and eligibility criteria to determine if your group qualifies for funding, available here (need link to guidelines document).

Grant decisions are based upon a competitive review process; **this application and any attachments are intended to be the primary subject of evaluating your grant proposal.** The City will accept applications through Friday, March 27, 2026, by 5 p.m. Applicants will be notified of award decisions in June 2026. For questions, email ncs@sunnyvale.ca.gov or call 408-730-7599.

Complete applications may be submitted in the following ways:

Mail or Drop Off in Person:

Sunnyvale Community Center (Recreation Center Front Desk)
Attn: Recreation Services Administration
550 E. Remington Dr., Sunnyvale CA 94087

Email: ncs@sunnyvale.ca.gov

Name of Neighborhood Group or Association: Cherryhill Neighborhood Association

Name of Individual Submitting Application: Kathryn Besser

Individual's Email: [REDACTED] Phone: [REDACTED]

Name of Proposed Project: Cherryhill Neighborhood Crime & Safety Decals

Funding Level:

Neighborhood Grant		
Tier Level	# Households	Maximum Funding
Tier 1	Under 250	\$1,500
Tier 2	251 – 499	\$3,000
Tier 3	500 & Over	\$5,000

Grant Amount Requesting from the City of Sunnyvale (see details above): \$ 1250

Based on the total number of households, which tier does your Neighborhood Group or Association fall under? ☐ Tier 1 (under 250 households) ☐ Tier 2 (251-499) ☒ Tier 3 (500 & Over)

Describe how the total number of households in your Neighborhood Group or Association is calculated.

Our borders encompass 500+ individual homes and 300+ apartments. We typically print about 800 copies of our annual newsletter to distribute throughout the neighborhood.

Neighborhood Group/Association Background

1. When was your neighborhood group or association formed and why?

Cherryhill Neighborhood Association (“Cherryhill”) was formed in 2008 pursuant to a Special Agreement process established and administered by the City of Sunnyvale for the purpose of strengthening neighborhoods and to facilitate clear communication between neighborhood community members and the City.

- 1a. What are the geographic boundaries of your group, including which Council District?

Cherryhill is located in Council District 1. The Neighborhood Association is bounded as follows:
North: W. Remington Drive | South: W. Fremont Avenue
East: S. Mary Avenue | West: Highway 85

Project Description

2. Describe your proposed project and/or event.

Cherryhill Neighborhood Association was formed almost 18 years ago and in that time, many residents have moved into the neighborhood (or have moved out). We had a previous supply of NO SOLICITING window decals and other items to share with new residents. Grant applications over the past 8+ years have not addressed our need to restock items nor has our budget allowed for it. With our first half of 2026 grant project, Expanding Our Communication Channels, we included a refresh of our Cherryhill logo, and incorporated it on the event signage we use throughout the year. When restocking or creating new items, we plan to update artwork files to include the new logo.

- 2a. How will it benefit the residents in your neighborhood and/or your neighborhood association?

Having a new supply of our NO SOLICITING decals will assist our Crime and Traffic Committee efforts to deter scam solicitors. Creating and printing a PETS INSIDE decal will assist our Emergency Preparedness & Response Committee efforts to help residents prepare their homes in the event of a widespread emergency. We think these items will help to increase neighborhood pride as well as enhance our visibility as an organized community.

- 2b. How many people or households are expected to attend or benefit from the project or event?

We expect the project to affect around 300-500 households. In the case of the NO SOLICITING sticker, residents could swap in new ones as our current stickers are old and peeling.

2c. Describe your outreach plan to generate awareness and support for the project/event.

We plan to offer all items at 2026 neighborhood events, encouraging neighbors to take one per household, and will give supplies to each of our block representatives. Additionally, we will advertise the restocked items via our website, Google Group, Nextdoor and Facebook page. Hopefully, this will blanket the neighborhood with the relevant information and residents will be able to obtain the items they want or need.

3. Describe how your project and/or event focuses on one or more of the following areas:

- Increase communication among neighbors
- Build bridges between cultures
- Improve the physical condition of the neighborhood
- Enhance neighborhood pride and identity

This project will increase communication among neighbors, enhance neighborhood pride and identity and improve the physical condition of the neighborhood with improved signage and a clear message about unwanted solicitations. A new PETS INSIDE window decal will aid in the event of an emergency, noting to local authorities/neighbors that animals are inside.

4. How will you determine the completed project and/or event was a success?

As always, we survey the neighborhood to glean their opinions on the project. We can calculate the number of residents who feel either positively or negatively about the expenditure of time, money and effort to provide such items to Cherryhill residents.

Project Plan & Timeline

5. Use the chart below and list the specific activities needed to carry out your project and/or event including an estimated date of completion for each activity.

Activity	Person(s) Responsible	Completion Date (MO/YR)
<i>Example: Create flier/email for barbecue</i>	Jane Smith	08/25
1. Revise artwork for NO SOLICITING decal	Kathryn Besser	07/26
2. Create new artwork for PETS INSIDE decal	Kathryn Besser	07/26
3. Order decals, announce availability	Kathryn Besser	07/26
4. Survey residents about project	Kathryn Besser	08/26
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		

Project Team

While you may have many community members working on this project and/or event, project team leads will be critical to the project's success. **Please note that each member of the project team will need to sign the application acknowledging their commitment to this project.**

- 1. Project Leader** - The Project Leader serves as the primary point of contact for the grant application process. The Project Leader also has fiduciary responsibilities and is responsible for submitting a final project report to the City. The final report, including eligible receipts and invoices showing payment is due within 30 days of project/event conclusion and no later than December 31, 2026.

Project Leader Name: Kathryn Besser

Email: _____ **Phone Number:** _____
Mailing Address: _____
Signature: _____ **Date:** 03/26/26

- 2. Treasurer** - The treasurer tracks expenses, files receipts, oversees the budget and submits a final financial report to the City. The Project Leader may also serve as the Project Treasurer. *Note: The City of Sunnyvale reserves the right to audit grant award funds.*

Treasurer Name: Jim Sturtevant

Email: _____ **Phone Number:** _____
Mailing Address: _____
Signature: _____ **Date:** 03/26/26

- 3. Other Project Team Member** - List additional neighborhood residents who will work on this project and what their responsibilities will be? (i.e., coordinating volunteers, outreach to residents, creation of marketing materials, etc.)

Name: _____
Email: _____ **Phone Number:** _____
Mailing Address: _____
Signature: _____ **Date:** _____



Neighborhood Grant Program 2026 Project Budget Form

Please list the project's projected expenses using the form below. All expense-related activities listed on your application must be included in this budget form. **Note: This is a reimbursement grant. All eligible receipts and invoices showing payment must be submitted for reimbursement within 30 days of project/event conclusion and no later than December 31, 2026.**

Project Expenses

Activity	Estimated Costs
1. Cherryhill NO SOLICITING window decal (500 @ \$2 each)	\$ 1000
2. Cherryhill PETS-INSIDE window decal (125 @ \$2 each)	\$ 250
3.	\$
4.	\$
5.	\$
6.	\$
7.	\$
8.	\$
9.	\$
10.	\$
Estimated Total Expenses	\$ 1250
Amount Requested from the City of Sunnyvale	\$ 1250



Sunnyvale

Neighborhood Grant Program Application**Calendar Year 2026****Application Deadline for Fall Cycle (#1): Friday, October 10, 2025, by 5 p.m.**

Thank you for your interest in the Neighborhood Grant Program. Please thoroughly review the grant guidelines and eligibility criteria to determine if your group qualifies for funding, available here (need link to guidelines document).

Grant decisions are based upon a competitive review process; **this application and any attachments are intended to be the primary subject of evaluating your grant proposal.** The City will accept applications through Friday, October 10, 2025, by 5 p.m. Applicants will be notified of award decisions in Jan./Feb. 2026. For questions, email ncs@sunnyvale.ca.gov or call 408-730-7599.

Complete applications may be submitted in the following ways:*Mail or Drop Off in Person:*

Sunnyvale Community Center (Recreation Center Front Desk)
Attn: Recreation Services Administration
550 E. Remington Dr., Sunnyvale CA 94087

Email: ncs@sunnyvale.ca.gov

Name of Neighborhood Group or Association: Cumberland South Neighborhood Association

Name of Individual Submitting Application: Sarin Thomas

Individual's Email: [REDACTED] Phone: [REDACTED]

Name of Proposed Project: 18th Annual 4th of July Parade and Pot Luck

Funding Level:

Neighborhood Grant		
Tier Level	# Households	Maximum Funding
Tier 1	Under 250	\$1,500
Tier 2	251 – 499	\$3,000
Tier 3	500 & Over	\$5,000

Grant Amount Requesting from the City of Sunnyvale (see details above): \$2000

Based on the total number of households, which tier does your Neighborhood Group or Association fall under? ☐ Tier 1 (under 250 households) ☒ Tier 2 (251-499) ☐ Tier 3 (500 & Over)

Describe how the total number of households in your Neighborhood Group or Association is calculated.

Neighborhood Group/Association Background

1. When was your neighborhood group or association formed and why?
We formed in 2005 due to a rash of burglaries in the neighborhood and the need to form a group to communicate. Now it builds a sense a community in the neighborhood and we are all proud to be part of this neighborhood.

- 1a. What are the geographic boundaries of your group, including which Council District?
Our boundaries are Mary, Hollenbeck, Remington and recently we extended to Quetta on the North side. We have over 400 households in our association and we reach out via a Yahoo! Group and also flyers when we have an event.

Project Description

2. Describe your proposed project and/or event.
We all gather on 4th of July, all dressed up for the 4th of July celebrations and have a parade followed by potluck, and fun & games.

We have events for the kids (bouncy house, tattoos, face painting, etc.), a parade of kids, pets, elderly people, etc. led by Public Safety, delicious food, music, patriotism and so much more!

- 2a. How will it benefit the residents in your neighborhood and/or your neighborhood association?
We LOVE this event and our neighbors look forward to it every year. It is a BASH! It is really the only time we all see each other and enjoy the diversity of our neighborhood. This is the event that makes everyone feel neighborly as so much of the year we are all busy and barely have time to meet and greet. New neighbors and old neighbors alike love this event as they get to meet people and feel like a part of a caring community. Many who move away still come back to participate.

- 2b. How many people or households are expected to attend or benefit from the project or event?
We purchase 300 name tags and we always RUN OUT! So we know we have more than 300 attendees at our parade. See our past events photos here:
<http://www.georgehamma.com/Holidays>

2c. Describe your outreach plan to generate awareness and support for the project/event.

We have a neighborhood mailing list where we reach out to all our members and we also distribute flyers. There is a group of volunteers who sign up every year who sign up every year to distribute flyers and build awareness and also support the project.

Parade Signup: <http://tinyurl.com/cumberlandsouthparadesignup>

The above doc also has links to our Flyer, Flyer Distribution Volunteers, our Promotion / Announcement Video and much more.

3. Describe how your project and/or event focuses on one or more of the following areas:

- Increase communication among neighbors
- Build bridges between cultures
- Improve the physical condition of the neighborhood
- Enhance neighborhood pride and identity

This event increases communication, bridges cultures, and enhances neighborhood pride and identity. It is the one time of year we all get out and meet each other, and it gives us an opportunity to have pride in our neighborhood and in our kids. People work together- everyone pitches in and neighbors help neighbors. It builds bridges between cultures because people bring ethnic food (we request it!) and then everyone gets excited about the food that is specific to all these different countries. It's amazing! The parade is touching as there is so much diversity in our neighborhood- with everyone celebrating America's diversity on this day! The work that goes into this event also brings people together and improves communication. Everyone wants to do their part- and they reach out to participate. It has really made our neighborhood special and it's exciting that even though the main organizers had to move, people are willing to pitch in and continue to make this event happen after 10 years running.

4. How will you determine the completed project and/or event was a success?

The turnout will determine if we were successful. Last year we had over 300 people so I'd definitely call that a SUCCESS! Everyone talks about how great this event is! We all look forward to it every year—the kids love to decorate their bikes and scooters and the adults love to see the kids. Dogs come and play- everyone eats and it's great. So if people show up, and have fun and have neighborly comradery – we are successful. See our past event pictures here: <http://www.georgehamma.com/Holidays>

Project Plan & Timeline

5. Use the chart below and list the specific activities needed to carry out your project and/or event including an estimated date of completion for each activity.

Activity	Person(s) Responsible	Completion Date (MO/YR)
<i>Example: Create flier/email for barbecue</i>	Jane Smith	08/25
1. Project leader - Communications, Request for money from City	Sarin Thomas	07/26
2. Flyers, Plates, Cups, Napkins filled, Fire Truck coordination	Reid Myers,Betsy Mitton	07/26
3. Permit/Cones for street closure	Sarin Thomas	07/26
4. Set up	Carlo Holquin,Todd Mitton	07/26
5. Decorations, Bouncy House coordination	Lorraine Noronha	07/26
6. Kids Activities	Sumy Koshy, Nathaniel Thomas	07/26
7. Drinks, Sno Cone Mgmt	Betsy Mitton	07/26
8. Clean up	Sandy Holquin,Todd Mitton	07/26
9. Name Tags/ Sign In	Reid Myers,Grace Anne Weiler	07/26
10. Music	Ethan Thomas	07/26
11. Photos	George Hamma	07/26
12. Decorations	Sumy Koshy	07/26

Project Team

While you may have many community members working on this project and/or event, project team leads will be critical to the project's success. **Please note that each member of the project team will need to sign the application acknowledging their commitment to this project.**

- 1. Project Leader** - The Project Leader serves as the primary point of contact for the grant application process. The Project Leader also has fiduciary responsibilities and is responsible for submitting a final project report to the City. The final report, including eligible receipts and invoices showing payment is due within 30 days of project/event conclusion and no later than December 31, 2026.

Project Leader Name: Sarin Thomas
Email: [REDACTED] **Phone Number:** [REDACTED]
Mailing Address: [REDACTED]
Signature: _____ **Date:** 10/1/2025

- 2. Treasurer** - The treasurer tracks expenses, files receipts, oversees the budget and submits a final financial report to the City. The Project Leader may also serve as the Project Treasurer. *Note: The City of Sunnyvale reserves the right to audit grant award funds.*

Treasurer Name: Betsy Mitton
Email: [REDACTED] **Phone Number:** [REDACTED]
Mailing Address: [REDACTED]
Signature: _____ **Date:** 10/1/2025

- 3. Other Project Team Member** - List additional neighborhood residents who will work on this project and what their responsibilities will be? (i.e., coordinating volunteers, outreach to residents, creation of marketing materials, etc.)

Name: Sumy Koshy
Email: [REDACTED] **Phone Number:** [REDACTED]
Mailing Address: [REDACTED]
Signature: _____ **Date:** 10/1/2025

Neighborhood Grant Program 2026 Project Budget Form

Please list the project's projected expenses using the form below. All expense-related activities listed on your application must be included in this budget form. **Note: This is a reimbursement grant. All eligible receipts and invoices showing payment must be submitted for reimbursement within 30 days of project/event conclusion and no later than December 31, 2026.**

Project Expenses

Activity	Estimated Costs
1. Bouncy House - Entertainment	\$900
2. Sno Cone Machine, supplies - Entertainment	\$150
3. Plates, Napkins, Utensils (300 people)	\$100
4. Decoration, table cloths etc.	\$100
5. Supplies - face painting, kids entertainment, games	\$200
6. Misc - drinks, name tags, cones/barricades delivery etc.	\$150
7. Food, Hot Dogs, Veggie Dogs, Pizza	\$400
8.	\$
9.	\$
10.	\$
Estimated Total Expenses	\$2000
Amount Requested from the City of Sunnyvale	\$2000



Sunnyvale

Neighborhood Grant Program Application**Calendar Year 2026****Application Deadline for Spring Cycle (#2): Friday, March 27, 2026, by 5 p.m.**

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Sunnyvale Community Center (Recreation Center Front Desk)
Attn: Recreation Services Administration
550 E. Remington Dr., Sunnyvale CA 94087

Email: ncs@sunnyvale.ca.gov

Name of Neighborhood Group or Association: Gavello Glen Neighborhood Association

Name of Individual Submitting Application: Jeeta Shah

Individual's Email: [REDACTED]

Phone: [REDACTED]

Name of Proposed Project: National Night Out 2026 - Gavello Glen Community Celebration

Funding Level:

Neighborhood Grant		
Tier Level	# Households	Maximum Funding
Tier 1	Under 250	\$1,500
Tier 2	251 – 499	\$3,000
Tier 3	500 & Over	\$5,000

Grant Amount Requesting from the City of Sunnyvale (see details above): \$ 1500

Based on the total number of households, which tier does your Neighborhood Group or Association fall under? ☒ Tier 1 (under 250 households) ☐ Tier 2 (251-499) ☐ Tier 3 (500 & Over)

Describe how the total number of households in your Neighborhood Group or Association is calculated.

Neighborhood Group/Association Background

1. When was your neighborhood group or association formed and why?

Gavello Glen Neighborhood Association (GGNA) was founded in 1990 to foster community connections, promote neighborhood safety, and organize events for residents within our defined boundaries. After a period of inactivity, GGNA was revitalized in 2024 with an updated charter adopted in 2026. We serve approximately 180 households in Sunnyvale.

- 1a. What are the geographic boundaries of your group, including which Council District?

Gavello Glen is bounded by: Gary Avenue, Anshen Court, Duff Court, Gail Avenue (#701-909), Gavello Avenue, Henrietta Avenue, Pierino Avenue, Jackpine Court, Betty Court, and Iris Avenue between Braly Park and Gail. The neighborhood is located in Sunnyvale, CA 94086.

Project Description

2. Describe your proposed project and/or event.

GGNA will host our annual National Night Out (NNO) celebration on Tuesday, August 5, 2026, from 5:30–8:30 PM on Betty Court. This free, family-friendly community event brings together approximately 180 households for an evening of connection, public safety awareness, and neighborhood pride.

Community Potluck, Public Safety Engagement, Family Activities and children's games, Emergency Preparedness Info station, New neighbor welcome, community resource fair, and a service activity.

- 2a. How will it benefit the residents in your neighborhood and/or your neighborhood association?

National Night Out directly strengthens our neighborhood by: (1) Building relationships between neighbors who may not yet know each other, reducing isolation; (2) Creating direct engagement with Sunnyvale Public Safety to strengthen trust and safety partnerships; (3) Welcoming new residents who have joined the neighborhood; (4) Providing emergency preparedness education that protects all households; and (5) Revitalizing a sense of shared community identity and pride that motivates ongoing civic participation. As a newly revitalized association, this event is foundational to re-establishing GGNA as a vibrant neighborhood institution.

- 2b. How many people or households are expected to attend or benefit from the project or event?

We expect approximately 150 residents from ~180 households to attend, based on: prior NNO participation history at Betty Court (2023 - 2025) and Henrietta Avenue; direct outreach via flier in mailboxes, Google Group, and WhatsApp group; and general attendance patterns for neighborhood events of this type. The event is free and accessible, maximizing participation across all age groups.

2c. Describe your outreach plan to generate awareness and support for the project/event.

Our outreach plan begins 6–8 weeks before the event:

- Door hangers/flyers delivered to all 180 households, 3 weeks prior
- Google Group email announcements: save-the-date, event details, and reminders
- WhatsApp Neighborhood Group notifications and reminders
- Personal neighbor-to-neighbor outreach by outreach committee
- Announcement at General Meeting (March 22, 2026)

3. Describe how your project and/or event focuses on one or more of the following areas:

- Increase communication among neighbors
- Build bridges between cultures
- Improve the physical condition of the neighborhood
- Enhance neighborhood pride and identity

Increase communication among neighbors: National Night Out is specifically designed to bring neighbors face-to-face. Shared meals, activities, and introductions create lasting connections. Our WhatsApp group and Google Group serve as ongoing communication channels launched through this effort.

Build bridges between cultures: Gavello Glen is a richly diverse neighborhood. The potluck format intentionally celebrates this diversity through food and cultural sharing, welcoming neighbors of all backgrounds equally.

Enhance neighborhood pride and identity: Hosting NNO on our own streets—Betty Court—reinforces a strong sense of place and belonging. The New Neighbor Welcome component ensures newcomers immediately feel part of the community.

Improve physical condition: The event includes a neighborhood service activity component. 

4. How will you determine the completed project and/or event was a success?

We will measure success through:

1. Attendance: Target of 150+ residents (tracking sign-in sheet)
2. Household participation rate: Goal of 30%+ of 180 households represented
3. New neighbor introductions: Count of newly introduced residents
4. WhatsApp/Google Group growth: New members added at or after the event
5. Public Safety engagement:
Number of interactions with Sunnyvale Public Safety officers
6. Post-event survey: Brief neighbor satisfaction and feedback survey distributed via Google G

Project Plan & Timeline

5. Use the chart below and list the specific activities needed to carry out your project and/or event including an estimated date of completion for each activity.

Activity	Person(s) Responsible	Completion Date (MO/YR)
<i>Example: Create flier/email for barbecue</i>	Jane Smith	08/25
1. Confirm event date, location permit & Spec 	Jeeta Gandhi (Project Leader)	05/26
2. Finalize event budget & submit grant applic 	Jeeta Gandhi	03/26
3. Recruit volunteer committee (8+ volunteer 	Events Coordinator	06/26
4. Design & print flyers and door hangers	Communications volunteer	07/26
5. Door-to-door flyer delivery to all 180 hous 	Board members & volunteers	07/26
6. Send digital announcements (WhatsApp, 	Jeeta Gandhi	07/26
7. Confirm Sunnyvale Public Safety participat 	Jeeta Gandhi	07/26
8. Source food, equipment, supplies; coordin 	Events Coordinator	07/26
9. Final event setup, volunteer briefing & day 	All team members	08/26
10. Host National Night Out event	All team members	08/05/26
11. Collect receipts, submit reimbursement & 	Jeeta Gandhi	09/26
12.		

Project Team

While you may have many community members working on this project and/or event, project team leads will be critical to the project's success. **Please note that each member of the project team will need to sign the application acknowledging their commitment to this project.**

1. **Project Leader** - The Project Leader serves as the primary point of contact for the grant application process. The Project Leader also has fiduciary responsibilities and is responsible for submitting a final project report to the City. The final report, including eligible receipts and invoices showing payment is due within 30 days of project/event conclusion and no later than December 31, 2026.

Project Leader Name: Jeeta Gandhi
Email: [REDACTED] Phone Number: [REDACTED]
Mailing Address: [REDACTED]
Signature: Jeeta Gandhi Date: 03/27/2026

2. **Treasurer** - The treasurer tracks expenses, files receipts, oversees the budget and submits a final financial report to the City. The Project Leader may also serve as the Project Treasurer. *Note: The City of Sunnyvale reserves the right to audit grant award funds.*

Treasurer Name: Tony Thiebaud
Email: [REDACTED] Phone Number: [REDACTED]
Mailing Address: _____
Signature: _____ Date: _____

3. **Other Project Team Member** - List additional neighborhood residents who will work on this project and what their responsibilities will be? (i.e., coordinating volunteers, outreach to residents, creation of marketing materials, etc.)

Name: Jonika Hoomes
Email: [REDACTED] Phone Number: [REDACTED]
Mailing Address: _____
Signature: _____ Date: _____

Neighborhood Grant Program 2026 Project Budget Form

Please list the project's projected expenses using the form below. All expense-related activities listed on your application must be included in this budget form. **Note: This is a reimbursement grant. All eligible receipts and invoices showing payment must be submitted for reimbursement within 30 days of project/event conclusion and no later than December 31, 2026.**

Project Expenses

Activity	Estimated Costs
1.Food & beverages (food,supplies,drinks,plates,...)	\$450
2.Event equipment rental (tables, chairs, canopies)	\$300
3.Printing (flyers, door hangers, signage, banners)	\$200
4.Children's activities & games supplies	\$150
5.Emergency preparedness info materials & giveaways	\$100
6.New neighbor welcome packets & community resource materials	\$100
7.Decorations & neighborhood identity materials	\$100
8.Service/beautification project supplies	\$100
9.	\$
10.	\$
Estimated Total Expenses	\$1,500
Amount Requested from the City of Sunnyvale	\$1,500



Sunnyvale

Neighborhood Grant Program Application

Calendar Year 2026

Application Deadline for Spring Cycle (#2): Friday, March 27, 2026, by 5 p.m.

Thank you for your interest in the Neighborhood Grant Program. Please thoroughly review the grant guidelines and eligibility criteria to determine if your group qualifies for funding, available here (need link to guidelines document).

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Complete applications may be submitted in the following ways:

Mail or Drop Off in Person:

Sunnyvale Community Center (Recreation Center Front Desk)
Attn: Recreation Services Administration
550 E. Remington Dr., Sunnyvale CA 94087

Email: ncs@sunnyvale.ca.gov

Name of Neighborhood Group or Association: Lakewood Village Neighborhood Association

Name of Individual Submitting Application: Linh Ly

Individual's Email: [REDACTED]

Phone: [REDACTED]

Name of Proposed Project: Events: Picnic, Holiday Parade, newsletters

Funding Level:

Neighborhood Grant		
Tier Level	# Households	Maximum Funding
Tier 1	Under 250	\$1,500
Tier 2	251 – 499	\$3,000
Tier 3	500 & Over	\$5,000

Grant Amount Requesting from the City of Sunnyvale (see details above): \$ 5000

Based on the total number of households, which tier does your Neighborhood Group or Association fall under? ☐ Tier 1 (under 250 households) ☐ Tier 2 (251-499) ☒ Tier 3 (500 & Over)

Describe how the total number of households in your Neighborhood Group or Association is calculated.

Neighborhood Group/Association Background

1. When was your neighborhood group or association formed and why?

LVNA was formed in October of 1991. It was formed to educate and create awareness, to allow the community to come together and to give opportunities to get acquainted with each other.

- 1a. What are the geographic boundaries of your group, including which Council District?

Owners on lot zoned boundaries of Highway 101 to the south, Calabazas Creek to the east, Tasman Drive to the north and Fair Oaks Avenue to the west. Lakewood Village is in District 6.

Project Description

2. Describe your proposed project and/or event.

For the last 2 years, we have brought back our annual Holiday Parade, which has bonded our neighborhood. Events: Dumpster Day, Summer Picnic, block parties, holiday lighting contest create a sense of community.

We print bi-monthly newsletters, The Villager, to be distributed to all 1638+ residents in the neighborhood, so that information is accessible for all. Because our community is diverse, ethnically, socially and multi-generational, we want to ensure all residents are reached.

- 2a. How will it benefit the residents in your neighborhood and/or your neighborhood association?

The annual events gather and build better connections among neighbors, while beautifying our neighborhood. Printing the newsletters monthly is the only way to ensure all residents are getting relevant information pertaining to our neighborhood. We hold quarterly neighborhood meetings and bring in city resources to educate residents and raise awareness on topics that affect our community.

- 2b. How many people or households are expected to attend or benefit from the project or event?

The newsletter is printed for all 1638+ households. Dumpster Day is our most engaged event, with over 50+ volunteers, and hundreds of neighbors who decluttering their homes and clean up their yards. The summer picnic this past year had 150+ adults and kids attending, including new neighbors. The block parties vary in how many neighbors from a particular street come out, but average 25-50 neighbors/block party. Christmas Parade was well attending (300+) on the Lakewood + Fairwood sides.

2c. Describe your outreach plan to generate awareness and support for the project/event.

We have bi-monthly newsletters, promoting upcoming events. For block parties and summer picnics, we go door to door passing out flyers and personally invite neighbors to attend. In addition, we use social media (facebook group, nextdoor), our website, and group email distribution to spread the word.

3. Describe how your project and/or event focuses on one or more of the following areas:

- Increase communication among neighbors
- Build bridges between cultures
- Improve the physical condition of the neighborhood
- Enhance neighborhood pride and identity

Festive events such as the summer picnic, holiday parade, block parties make it fun to live in the neighborhood as we build relationships, connect different cultures and generations. Events that celebrate the quality of life helps to build community spirit.

Dumpster Day encourages the whole neighborhood to clean up + beautify our streets.

4. How will you determine the completed project and/or event was a success?

Successful outcomes will be increased participation in events and increased number of volunteers who are helping out. We also want to see the diversity of neighbors engaged in our community. Dumpster Day attracts the most turn out of residents, young adults, families with children, older adults, and people of all ages and backgrounds.

Another indicator of success is the deeper connections and relationships that result. We are building a community that we're all proud of.

Project Plan & Timeline

5. Use the chart below and list the specific activities needed to carry out your project and/or event including an estimated date of completion for each activity.

Activity	Person(s) Responsible	Completion Date (MO/YR)
<i>Example: Create flier/email for barbecue</i>	Jane Smith	08/25
1. Bi-monthly printed newsletter, The Villager 	Xiang Ji	12/2026
2. Event planning	LVNA Board	12/2026
3. Recruit volunteers	Event Coordinator	12/2026
4. Create, print, distribute flyers, images	Event Coordinator & helpers	12/2026
5. Promotions & spread the word	LVNA Board, Event Coordinator, helpers	12/2026
6. Buy supplies, food, drinks, decorations	Event Coordinator & helpers	12/2026
7. Set up for events - day of	Event Coordinator & helpers	12/2026
8. Facilitate participation at events	Event Coordinator & helpers	12/2026
9. Clean up after events	Event Coordinator & helpers	12/2026
10. Collect Feedback	Event Coordinator	12/2026
11.		
12.		

Project Team

While you may have many community members working on this project and/or event, project team leads will be critical to the project's success. **Please note that each member of the project team will need to sign the application acknowledging their commitment to this project.**

- 1. Project Leader** - The Project Leader serves as the primary point of contact for the grant application process. The Project Leader also has fiduciary responsibilities and is responsible for submitting a final project report to the City. The final report, including eligible receipts and invoices showing payment is due within 30 days of project/event conclusion and no later than December 31, 2026.

Project Leader Name: Linh Ly

Email: _____ **Phone Number:** _____
Mailing Address: _____
Signature: _____ **Date:** _____

- 2. Treasurer** - The treasurer tracks expenses, files receipts, oversees the budget and submits a final financial report to the City. The Project Leader may also serve as the Project Treasurer. *Note: The City of Sunnyvale reserves the right to audit grant award funds.*

Treasurer Name: Linh Ly

Email: _____ **Phone Number:** _____
Mailing Address: _____
Signature: _____ **Date:** _____

- 3. Other Project Team Member** - List additional neighborhood residents who will work on this project and what their responsibilities will be? (i.e., coordinating volunteers, outreach to residents, creation of marketing materials, etc.)

Name: Xiang Ji (newsletter editor)

Email: _____ **Phone Number:** _____
Mailing Address: _____
Signature: _____ **Date:** _____



Neighborhood Grant Program 2026 Project Budget Form

Please list the project's projected expenses using the form below. All expense-related activities listed on your application must be included in this budget form. **Note: This is a reimbursement grant. All eligible receipts and invoices showing payment must be submitted for reimbursement within 30 days of project/event conclusion and no later than December 31, 2026.**

Project Expenses

Activity	Estimated Costs
1. Printing of bi-monthly newsletters	\$ 1728
2. Dumpster Day	\$ 200
3. Summer Picnic	\$ 1600
4. Block parties, scavenger hunt, holiday lighting	\$ 500
5. Holiday Parade	\$ 1826
6.	\$
7.	\$
8.	\$
9.	\$
10.	\$
Estimated Total Expenses	\$ 5854
Amount Requested from the City of Sunnyvale	\$ 5000



Sunnyvale

Neighborhood Grant Program Application**Calendar Year 2026****Application Deadline for Spring Cycle (#2): Friday, March 27, 2026, by 5 p.m.**

Thank you for your interest in the Neighborhood Grant Program. Please thoroughly review the grant guidelines and eligibility criteria to determine if your group qualifies for funding, available here (need link to guidelines document).

Grant decisions are based upon a competitive review process; **this application and any attachments are intended to be the primary subject of evaluating your grant proposal.** The City will accept applications through Friday, March 27, 2026, by 5 p.m. Applicants will be notified of award decisions in June 2026. For questions, email ncs@sunnyvale.ca.gov or call 408-730-7599.

Complete applications may be submitted in the following ways:*Mail or Drop Off in Person:*

Sunnyvale Community Center (Recreation Center Front Desk)
Attn: Recreation Services Administration
550 E. Remington Dr., Sunnyvale CA 94087

Email: ncs@sunnyvale.ca.gov

Name of Neighborhood Group or Association: Panama Park Neighborhood Association (PPNA)

Name of Individual Submitting Application: Ravi Narayana

Individual's Email: [REDACTED]

Phone: [REDACTED]

Name of Proposed Project: PPNA Outreach

Funding Level:

Neighborhood Grant		
Tier Level	# Households	Maximum Funding
Tier 1	Under 250	\$1,500
Tier 2	251 – 499	\$3,000
Tier 3	500 & Over	\$5,000

Grant Amount Requesting from the City of Sunnyvale (see details above): \$ 1370.00

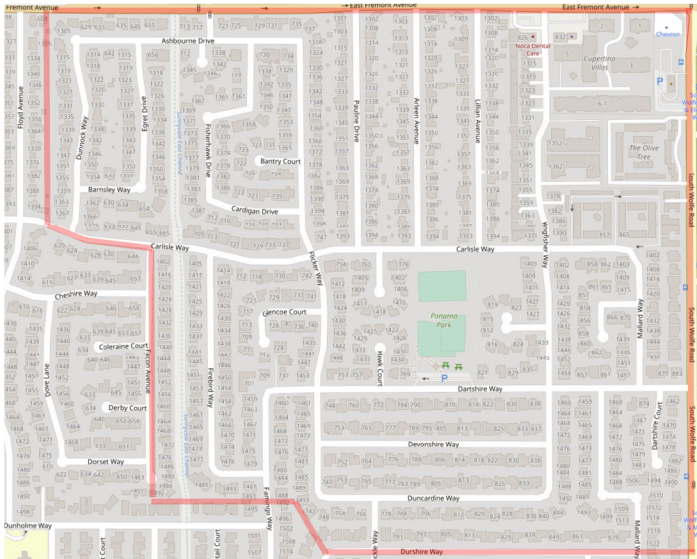
Based on the total number of households, which tier does your Neighborhood Group or Association fall under? ☐ Tier 1 (under 250 households) ☐ Tier 2 (251-499) ☒ Tier 3 (500 & Over)

Describe how the total number of households in your Neighborhood Group or Association is calculated.

2. To establish and maintain communication between the City of Sunnyvale and the PPNA residents.
3. To provide a forum for the neighbors to communicate.

Approximately 1050 households currently exist within these boundaries.

PPNA is located in Council District 3 and is bounded by, and inclusive of, the South side of Fremont, the West side of Wolfe, the North side of Durshire-Dunholme, Falcon, and all of Dunnock. See map below.



Neighborhood Group/Association Background

1. When was your neighborhood group or association formed and why?

PPNA was founded in 2005. It was revitalized in 2021, with these goals stated in our Bylaws:

1. to promote neighborhood involvement and participation by the members
2. to establish and maintain communications between the City and PPNA members
3. to provide a forum for neighbors to communicate

- 1a. What are the geographic boundaries of your group, including which Council District?

PPNA is in Council District 3. Bounded by, and inclusive of, the south side of Fremont Ave, the west side of Wolfe, the north side of Durshire & Dunholme, the east side of Falcon & all of Dunnock Way. See map on previous page.

Project Description

2. Describe your proposed project and/or event.

July - Dec 2026:

- (1) Ice cream social in late July for all residents within the PPNA area.
- (2) Classic movie shows once or twice a month by Zoom, with networking opportunities before shows
- (3) Various block parties organized by neighbors
- (4) Distribution of PPNA brochures/newsletters at events and at various pickup locations for passers-by, to give information about the neighborhood association, how they can join and participate, and upcoming events.

- 2a. How will it benefit the residents in your neighborhood and/or your neighborhood association?

We hope that more residents will be interested in joining PPNA, and engage in neighborhood communications and activities. The benefits will include a better sense of community, and residents will learn about neighborhood happenings and helpful resources.

- 2b. How many people or households are expected to attend or benefit from the project or event?

An estimated 280 households to benefit from events: at least 180 in events organized by PPNA, and hope for 100 in neighbors' block parties

We would like to distribute 200 or more PPNA brochures/newsletters to households not currently in our email group.

2c. Describe your outreach plan to generate awareness and support for the project/event.

We shall use our email list (125 households at present); put notices on our reusable yard signs which were acquired in 2024 from a neighborhood grant, and make printed PPNA brochures/newsletters available to households not in our email list.

3. Describe how your project and/or event focuses on one or more of the following areas:

- Increase communication among neighbors
- Build bridges between cultures
- Improve the physical condition of the neighborhood
- Enhance neighborhood pride and identity

Increasing the membership of our email group will bring better and more efficient communication among neighbors. It will build bridges between cultures in the most comfortable and natural way - by fostering person-to-person direct interaction (around issues of local interest such as neighborhood security for example mail thefts or telephone scams, traffic safety, etc.). New families can also more easily find help from older neighbors' knowledge.

4. How will you determine the completed project and/or event was a success?

(1) Increased active volunteer participation from neighbors in the neighborhood community activities.

(2) A second indicator of success: Getting the quorum needed (20% of PPNA membership) in our next Board elections without sending out reminder after reminder and then an anxious email to urge members to vote.

Project Plan & Timeline

5. Use the chart below and list the specific activities needed to carry out your project and/or event including an estimated date of completion for each activity.

Activity	Person(s) Responsible	Completion Date (MO/YR)
<i>Example: Create flier/email for barbecue</i>	Jane Smith	08/25
1.	Mei-Ling Stefan (Advisor: Cathy Wilson)	
2. Ice cream social	Ravi Narayana George Clark	late July 2026
3. Lease of Pro Zoom		Aug 1, 2026
4. Movie selection and shows	Mei-Ling Stefan (Advisor: Ben Reaves)	Aug - Dec 2026
5. Distribution of brochures/newsletters	Ravi Narayana Mei-Ling Stefan	July - Oct 2026
6. Contact block party organizers,volunteers	Ravi Narayana	July - Dec 2026
7.		
8.		
9.		
10.		
11.		
12.		

Project Team

While you may have many community members working on this project and/or event, project team leads will be critical to the project's success. **Please note that each member of the project team will need to sign the application acknowledging their commitment to this project.**

1. **Project Leader** - The Project Leader serves as the primary point of contact for the grant application process. The Project Leader also has fiduciary responsibilities and is responsible for submitting a final project report to the City. The final report, including eligible receipts and invoices showing payment is due within 30 days of project/event conclusion and no later than December 31, 2026.

Project Leader Name: Ravi Narayana
Email: [REDACTED] **Phone Number:** [REDACTED]
Mailing Address: [REDACTED]
Signature: _____ **Date:** 3/22/2026

2. **Treasurer** - The treasurer tracks expenses, files receipts, oversees the budget and submits a final financial report to the City. The Project Leader may also serve as the Project Treasurer. *Note: The City of Sunnyvale reserves the right to audit grant award funds.*

Treasurer Name: Mei-Ling Stefan
Email: [REDACTED] **Phone Number:** [REDACTED]
Mailing Address: [REDACTED]
Signature: _____ **Date:** 3/25/2026

3. **Other Project Team Member** - List additional neighborhood residents who will work on this project and what their responsibilities will be? (i.e., coordinating volunteers, outreach to residents, creation of marketing materials, etc.)

Name: Benjamin Reaves
Email: [REDACTED] **Phone Number:** [REDACTED]
Mailing Address: [REDACTED]
Signature: Ben Reaves **Date:** 2026 March 16



Neighborhood Grant Program 2026 Project Budget Form

Please list the project's projected expenses using the form below. All expense-related activities listed on your application must be included in this budget form. **Note: This is a reimbursement grant. All eligible receipts and invoices showing payment must be submitted for reimbursement within 30 days of project/event conclusion and no later than December 31, 2026.**

Project Expenses

Activity	Estimated Costs
1. Lease of Pro Zoom for 1 year (See note below)	\$ 170.00
2. Printing of event notices, and PPNA brochures	\$ 300.00
3. Ice cream social	\$
4. Funding for up to 4 Block Parties (to defray	\$
5. application fees & organizers' other expenses)	\$
6.	\$
7.	\$
8.	\$
9.	\$
10.	\$
Estimated Total Expenses	\$
Amount Requested from the City of Sunnyvale	\$