

Pendley & Associates, Inc.



**PARKING MANAGEMENT PLAN FOR
SUNNYVALE INTERNATIONAL ACADEMY
521 E. Weddell Dr, Sunnyvale, CA, 94089**

November 7, 2018

General

The maximum children at this daycare/preschool will be 50 with 4 employees.
Standard drop off/pick up procedures will be included in parent handbook.
Parking spaces closest to the street will be marked [12" white letters] & used by "STAFF ONLY".
Parking spaces for parents will be marked [12" white letters] & used by "DROP OFF/PICK UP".
The gate at the Weddell driveway will be closed during daycare/preschool hours.
99% of parents will use the check-in entry at the northeast corner of the building.
If anyone comes via public sidewalk they can enter on the west side of the building.

Approximate distribution of morning drop offs:

30% of families will drop off between 7am & 8am
40% of families will drop off between 8am & 9am
30% of families will drop off between 9am & 10am

Approximate distribution of afternoon pick ups:

30% of families will pick up between 3pm & 4pm
40% of families will pick up between 4pm & 5pm
30% of families will pick up between 5pm & 6pm

Drop off procedures

1. Parents will enter site from Morse
2. Parents will park their car in one of the dedicated drop off/pick up spaces
3. Parents will walk their children into the daycare reception room
4. Parents will exit back onto Morse

Pick up procedures

5. Parents will enter site from Morse
6. Parents will park their car in one of the dedicated drop off/pick up spaces
7. Parents will walk into the daycare reception room to pick up their children
8. Parents will exit back onto Morse

