

## MEMORANDUM

**DATE:** August 3, 2017  
**TO:** Honorable Mayor and Councilmembers  
**FROM:** Kathleen Franco Simmons, City Clerk  
**SUBJECT:** Board and Commission Applicant Interviews: Tuesday, August 8, 2017

This binder includes applications received from qualified applicants for the current board and commission vacancies. The application deadline was July 21. The deadline serves as a cutoff point to allow time to verify voter registration and schedule interviews.

Interviews are scheduled on Tuesday, August 8 at 6 p.m. in the West Conference Room, following a 5 p.m. Closed Session. Dinner will be available at 4:30 p.m. in the Council Conference Room.

Appointments are scheduled for the City Council meeting on August 22, 2017.

The following applicants were not scheduled for an interview:

- Sekari Vaidyanathan, Laura Alvarez-Santos, and Adriana Imbre were interviewed in May 2017.
- Johan Bastiaens is unavailable to attend an interview due to out of town travel.
- Malahat Owrang is unavailable to attend an interview due to out of town travel.

Mason Fong and Neela Shukla were interviewed in May 2017 but have been scheduled for an interview since their board/commission preferences have changed.

### **ATTACHMENTS**

1. Summary of Applicants
2. Board and Commission Roster

**Summary of Applicants  
August 2017 Recruitment**

**ATTACHMENT 1**

Number of Applicants:	0	5	3	5	1
Number of Vacancies:	1	1	2*	1	
<b>Applicant Name</b>	<b>Board of Building Code Appeals</b>	<b>Board of Library Trustees</b>	<b>Personnel Board</b>	<b>Sustainability Commission</b>	
			1- Employee-Nominated 1- Council-Nominated	<b>Category One</b>	<b>Category Two</b>
Alvarez-Santos, Laura				1	
Bastiaens, Johan			1		
Choy, Stephen		1			
Fong, Mason		1		2	
Garcia-Thome, Jocelyn		1		2	
Imbre, Adriana					1
Owring, Malahat				1	
Requerin, Ericka			1		
Selan, Patti			1		
Shukla, Neela				1	
Solomon, Adam		1			
Vaidyanathan, Sekari		1			

\*There is one vacancy in a Council-Nominated Seat and one vacancy in an Employee-Nominated Seat on the Personnel Board. City Charter Section 1007 states that two of the members of the Personnel Board shall be appointed by the City Council from a list of five persons nominated by election of the employees in the Classified Service. The Charter states that if the employees in the Classified Service do not nominate one or more persons to fill a vacancy within six months of written notification, the City Council may appoint the person directly to fill the vacancy. The six-month period for receiving nominations from employees has expired, and no nominations were received.

The numbers under each board/commission name indicate the order of preference specified by the applicant when they've applied for more than one board or commission.

**CITY OF SUNNYVALE  
2017 LOCAL APPOINTMENTS LIST**

The Office of the City Clerk prepared this document in order to comply with the requirements of California Government Code Section 54972.

Board and commission members must be Sunnyvale residents (with the exception of Category 2 on the Bicycle and Pedestrian Advisory Commission and up to two seats on the Sustainability Commission) and registered voters. Full terms are four years. A member may serve two consecutive terms on the same board or commission and thereafter is eligible to serve on a different board or commission. Further information may be found in the City's Charter and on the board and commission Web site at: [BoardsandCommissions.insunnyvale.com](http://BoardsandCommissions.insunnyvale.com)

**Arts Commission**

<b>Member Name</b>	<b>Term Start</b>	<b>Term Expires</b>
David Koppel, <b>Chair</b>	7/1/15	2019 First Term
Roberta Kiphuth, <b>Vice Chair</b>	7/1/14	2018 First Term
Dawna Eskridge	7/1/17	2021 First Term
Darien Laird	7/1/17	2021 First Term
Susannah Vaughan	7/1/16	2020 First Term

The Arts Commission consists of five members appointed by the City Council. Meetings are held on the third Wednesday of each month at 7 p.m. in the Neighborhood Room located in the Recreation Building at the Community Center, 550 E. Remington Drive. Staff contact: Daniel Wax, Superintendent of Community Services, 730-7342; Kendall Braud, Administrative Aide, 730-7336. Council Liaison (July - December 2017): Councilmember Klein

**Bicycle and Pedestrian Advisory Commission (BPAC)**

<b>Member Name</b>	<b>Term Start</b>	<b>Term Expires</b>
John Cordes, <b>Chair</b> Category Two	7/1/14	2018 First Term
Catherine Barry Category Two	7/1/17	2020 First Term
Susan Bremond Category One	7/1/17	2021 First Term
Timothy Oey Category One	7/1/16	2020 First Term
Angela Rausch Category Two	7/1/14	2018 Second Term
Scott Swail Category One	7/1/17	2021 First Term
Kyle Welch Category One	7/1/15	2019 Second Term

The Bicycle and Pedestrian Advisory Commission consists of seven members appointed by the City Council. Meetings are held on the third Thursday of the month at 6:30 p.m. in the West Conference Room at City Hall. Staff contact: Ralph Garcia, Senior Transportation Engineer, 730-7551; Kim Kastl-Lindsay, Senior Office Assistant, 730-7419. Council Liaison (July - December 2017): Councilmember Melton

### Board of Building Code Appeals

Member Name	Term Start	Term Expires
Joshua Grossman	7/1/16	2019 First Term
Gregory McNutt	7/1/16	2020 First Term
Mike Michitaka	7/1/16	2020 Second Term
Yonghong Shen	7/1/17	2021 First Term
Vacant		2019

The Board of Building Code Appeals consists of five members who are appointed by the City Council. Meetings are held on the third Wednesday of the month, when necessary, at 7 p.m. in the Council Chambers at City Hall. Staff contact: Trudi Ryan, Director of Community Development, 730-7435

### Board of Library Trustees

Member Name	Term Start	Term Expires
Carey Lai, <b>Chair</b>	7/1/14	2018 First Term
Daniel Bremond	7/1/16	2020 Second Term
Tina Hwang	7/1/16	2020 First Term
Mark Isaak	11/18/15	2019 First Term (unexpired term more than 2 years)
Vacant		2021

The Board of Library Trustees consists of five members appointed by the City Council. Meetings are held on the first Monday of each month at 7 p.m. in the Library Program Room. (If the first Monday is a City observed holiday, the meeting will be held on the second Monday of the month in the Library Program Room). Staff contacts: Cynthia Bojorquez, Director of Library and Community Services, 730-7315; Sandra Barajas, Administrative Aide, 730-7314. Council Liaison (July - December 2017): Councilmember Smith

## Heritage Preservation Commission

<b>Member Name</b>	<b>Term Start</b>	<b>Term Expires</b>
Mike Michitaka, <b>Chair</b>	7/1/16	2020 Second Term
Hannalore Dietrich, <b>Vice Chair</b>	9/17/14	2018 First Term (unexpired term more than 2 years)
Melanie Holthaus	3/1/17	2020 First Term (unexpired term more than 2 years)
Dawn Hopkins	7/1/15	2019 First Term
Dixie Larsen	7/1/17	2021 Second Term
Dale Mouritsen	7/1/14	2018 Second Term
Kenneth Valenzuela	8/12/2015	2019 First Term (unexpired term more than 2 years)

The Heritage Preservation Commission consists of seven members appointed by the City Council. Meetings are held on the first Wednesday of January, March, May, July, September and November at 7 p.m. in the West Conference Room at City Hall. Staff contacts: Andrew Miner, Planning Officer, 730-7707; Joey Mariano, Senior Office Assistant, 730-7486. Council Liaison (July - December 2017): Councilmember Goldman

## Housing and Human Services Commission

<b>Member Name</b>	<b>Term Start</b>	<b>Term Expires</b>
Patti Evans, <b>Chair</b>	7/1/15	2019 Second Term
Minjung Kwok, <b>Vice Chair</b>	7/1/17	2021 First Term
Diana Gilbert	7/1/17	2021 Second Term
Joshua Grossman	7/1/16	2020 First Term
Ken Hiremath	7/1/17	2021 First Term
Avanindar Singh	3/1/17	2018 Unexpired Term
Elinor Stetson	6/15/16	2020 First Term

The Housing and Human Services Commission consists of seven members appointed by the City Council. Meetings are held on the fourth Wednesday of each month at 7 p.m. in West Conference Room at City Hall. Staff contacts: Suzanne Ise, Housing Officer 730-7698; Edith Alanis, Housing Programs Technician, 730-7254. Council Liaison (July - December 2017): Vice Mayor Larsson

## **Parks and Recreation Commission**

<b>Member Name</b>	<b>Term Start</b>	<b>Term Expires</b>
Henry Alexander III, <b>Chair</b>	6/15/16	2020 Second Term
Ralph Kenton, <b>Vice Chair</b>	7/1/17	2021 Second Term
Irene Gabashvili	10/26/16	2019 First Term
Daniel McCune	7/1/17	2021 First Term
Craig Pasqua	7/1/15	2019 Second Term

The Parks and Recreation Commission consists of five members appointed by the City Council. Meetings are held on the second Wednesday of the month at 7 p.m. in the Council Chambers at City Hall. Staff contact: Jim Stark, 730-7315; Kendall Braud, Administrative Aide, 730-7336. Council Liaison (July - December 2017): Mayor Hendricks

## **Personnel Board**

<b>Member Name</b>	<b>Term Start</b>	<b>Term Expires</b>
Traci Oberman, Chair Employee Nominated Seat	7/1/14	2018 Second Term
Justin Brown Council Nominated Seat	7/1/17	2021 First Term
Barbara Schmidt Council Nominated Seat	7/1/16	2019 First Term
Vacant Employee Nominated Seat		2019
Vacant Council Nominated Seat		2020

The Personnel Board consists of five members appointed by the City Council. Meetings are held on the third Monday of each month as necessary at 5 p.m. in the Council Chambers at City Hall. Staff contacts: Teri Silva, Director of Human Resources, 730-3001; Jare Longacre, Administrative Aide, 730-3002.

## Planning Commission

<b>Member Name</b>	<b>Term Start</b>	<b>Term Expires</b>
Sue Harrison, <b>Chair</b>	7/1/14	2018 First Term
Ken Rheaume, <b>Vice Chair</b>	7/1/14	2018 First Term
John Howe	10/26/16	2020 First Term (unexpired term more than 2 years)
Daniel Howard	3/1/17	2020 First Term (unexpired term more than 2 years)
Ken Olevson	7/1/17	2021 Second Term
David Simons	7/1/15	2019 First Term
Carol Weiss	11/19/2015	2019 First Term (unexpired term more than 2 years)

The Planning Commission consists of seven members appointed by the City Council. Meetings are held the second and fourth Monday of the month at 8 p.m. in the Council Chambers at City Hall. Study sessions are held the second and fourth Monday of the month at 7 p.m. in the West Conference Room at City Hall. Staff contacts: Andrew Miner, Planning Officer, 730-7707; Katherine Hall, Administrative Aide, 730-7440

## Sustainability Commission

<b>Member Name</b>	<b>Term Start</b>	<b>Term Expires</b>
Bruce Paton, <b>Chair</b> Category One	7/1/11	2021 Second Term
Amit Srivastava, <b>Vice Chair</b> Category One	7/1/14	2018 Second Term
Dan Hafeman Category One	7/1/15	2019 Second Term
Stephen Joesten Category Two	7/1/17	2021 First Term
Kristel Wickham Category One	7/1/16	2020 First Term
Steven Zornetzer, Category One	7/1/16	2020 Second Term
Vacant		2018

The Sustainability Commission consists of seven members appointed by the City Council. Meetings are held on the third Monday of each month at 7 p.m. in the West Conference Room at City Hall. If the third Monday is a City observed holiday, the meeting will be held on the third Tuesday of the month at 7 p.m. in the West Conference Room. Staff contact: Nupur Hiremath, Environmental Engineering Coordinator, 730-7720. Council Liaison (July - December 2017): Councilmember Griffith

**City Council Special Meeting: Board and Commission Interviews  
Agenda and Interview Schedule  
Tuesday, August 8, 2017, 6 p.m.  
West Conference Room**

**Call to Order**

**Roll Call**

**Public Comments**

**Interview Schedule**

<b><u>Time</u></b>	<b><u>Name</u></b>	<b><u>Board/Commission</u></b>
6 p.m.	Adam Solomon	Board of Library Trustees
6:15 p.m.	Jocelyn Garcia-Thome	Board of Library Trustees Sustainability Commission (Category One)
6:30 p.m.	Ericka Reguerin	Personnel Board
BREAK		
7 p.m.	Neela Shukla	Sustainability Commission (Category One)
7:15 p.m.	Mason Fong	Board of Library Trustees Sustainability Commission (Category One)
7:30 p.m.	Stephen Choy	Board of Library Trustees
7:45 p.m.	Patti Selan	Personnel Board

**Council Discussion**

**Adjournment**



CITY OF SUNNYVALE
BOARDS AND COMMISSIONS APPLICATION

The City supports its demographic diversity and encourages applicants from all groups to apply.

Office Use Only
Date Received: 6/30/17
Voter registration Checked: 7/2/17

Please print or type answers to all questions. Write N/A if not applicable.

General eligibility requirements: A resident and registered voter in Sunnyvale. Other requirements may apply to specific boards and commissions. Please check with the Office of the City Clerk at (408) 730-7483, TDD (408) 730-7501 or visit our Web site at: boardsandcommissions.inSunnyvale.com

If you would like to apply for more than one vacancy, place a number next to the board or commission, in order of your preference, for which you would like to apply. Only applications for current openings will be considered at this time. Applications for future openings will be kept on file for one year. Qualified applicants will be notified for an interview with City Council. Appointments will be made at a regular meeting of City Council.

- Arts Commission
Bicycle and Pedestrian Advisory Commission
Board of Building Code Appeals
[X] Board of Library Trustees
Heritage Preservation Commission
Housing and Human Services Commission
Parks and Recreation Commission
Personnel Board
Planning Commission
Sustainability Commission

If you are applying for the Bicycle and Pedestrian Advisory Commission, please identify the category for which you are applying. You may apply for both if qualified.

- Category One: Applicants must be bicyclists or pedestrians residing and registered to vote in Sunnyvale.
Category Two: Applicants must have an interest in bicycle and/or pedestrian issues in the City and belong to one of the groups listed below. Sunnyvale residency is not required, but applicant must be a registered voter or legal resident. Please check as many that apply:
PTA/parent group member
Santa Clara Unified School District/Sunnyvale School District Administration
Neighborhood association member
Sunnyvale teacher or principal
Person interested in Sunnyvale park and recreational activities

If you are applying for the Sustainability Commission, please identify the category for which you are applying.

- Category One: Applicants shall be Sunnyvale registered voters.
Category Two: Applicants shall include members of the Sunnyvale business community. Such members need not be Sunnyvale residents.

IMPORTANT NOTICES

Please note that all information provided on the form becomes a public record after it is officially filed.

Applicants appointed to the Planning Commission, Board of Building Code Appeals, Heritage Preservation Commission and Housing and Human Services Commission are required to file the Fair Political Practices Commission (FPPC) Statements of Economic Interest (Form 700), which are also a public record. A copy of this form is available in the Office of the City Clerk or by visiting www.fppc.ca.gov.

1. Applicant Name: Solomon Adam D
Last First M.I
2. Current Residence: Sunnyvale CA 94086
Street City State Zip
E-mail Address:
3. Phone Number: (Home) (Work) (Cell)

4. How long have you been a resident of Sunnyvale? 2017

5. Are you a currently-registered voter in Sunnyvale? Yes  When was the last time you voted?  
Month November Year 2016

6. Are you currently serving or have you served on a City of Sunnyvale board or commission? No

If yes, which one? \_\_\_\_\_ Term currently serving \_\_\_\_\_  
\_\_\_\_\_ Term previously served \_\_\_\_\_

7. What motivated you to apply for this board or commission? If you are applying for more than one, please reference the specific board or commission in your response(s).

Interest in Sunnyvale and contributing to community. Passion for books/reading/learning and the local library.

8. What skills or attributes can you bring to this board or commission? If you are applying for more than one, please reference the specific board or commission in your response(s).

Communication and analytic skills. Cooperative mindset. Ability to work with broad groups of contributors.

9. The primary role of a board or commission member is to provide advice to City Council on policy issues that are within the scope of that board or commission. With this in mind, what steps would you take to effectively exercise this specific board or commission role? If you are applying for more than one, please reference the specific board or commission in your response(s).

Continue community outreach such as mobile library programs and reading programs for youth. Seek to expand access as possible. Listen and learn from residents about library's role in making Sunnyvale better and conveying onward.

Applicant Name Adam Solomon

10. Education: List college degrees and majors, and any relevant training or experience that demonstrates your ability to effectively serve on this board or commission. If you are applying for more than one, please reference the specific board or commission in your response(s).

Northwestern University - B.S. School of Communication  
Georgetown University - J.D.  
New York University - LLM  
Norwegian School of Economics - MSc.

11. Briefly describe your current or last occupation.

Deal Desk Manager at Liquid Robotics, a Boeing Company. Operation in cross functional department that manages sales, engineering, marketing, and operations concerns for a renewably powered ocean going robot.

12. Have you attended a City Council, board or commission meeting? If so, please describe what you learned and what improvements you would suggest the City consider.

Yes. I learned about the variety of concerns that are brought to the attention of the City Council and the diverse voices seeking to be heard regarding Sunnyvale's issues.

13. Describe your involvement in community activities, volunteer and civic organizations.

Volunteer at Law Foundation of Silicon Valley; Sunnyvale tennis league member at Lifetime Tennis;

Applicant Name Adam Solomon

14. The City has a Code of Ethics and Conduct for Elected and Appointed Officials and an attendance policy that appointed members are required to follow. Do you have any concerns in these two areas? If so, please describe. (You may obtain a copy of these policies on the City Web site or from the Office of the City Clerk (408) 730-7595, TDD (408) 730-7501.)

No concerns.

15. If an unplanned vacancy arises on the board(s) or commission(s) you are interested in, would you be willing to accept a temporary appointment for the remainder of the unexpired term or until a recruitment is held and Council officially fills the vacancy? \_\_\_\_\_ Yes \_\_\_\_\_ No

**Please Note:** Pursuant to the Americans with Disabilities Act (ADA), the City of Sunnyvale will make reasonable efforts to accommodate persons with qualified disabilities during the boards and commission interview process. Should you require special accommodations, please contact the Office of the City Clerk at (408) 730-7595 at least five days in advance of your scheduled interview.

I certify under penalty of perjury that all statements I have made on this application are true and correct. I hereby authorize the City of Sunnyvale to investigate the accuracy of this information from any person or organization, and I release the City of Sunnyvale and all persons and organizations from all claims and liabilities arising from such investigation or the supplying of information for such investigation. I acknowledge that any false statement or misrepresentation on this application or supplementary materials will be cause for refusal of appointment or immediate dismissal at any time during the period of my appointment.

**Your application is not complete until it is signed and submitted to the Office of the City Clerk. Applicants are also requested, on a voluntary basis, to complete the Supplemental Background Information document at the end of the application.**

Signature of Applicant \_\_\_\_\_  \_\_\_\_\_ Date 6/28/2017

Please return to: Office of the City Clerk, 603 All America Way, P.O. Box 3707, Sunnyvale, CA 94088-3707

Applicant Name Adam Solomon

**SUPPLEMENTAL QUESTIONNAIRE**

**Note: Please respond only to questions that pertain to your selected board(s) or commission(s).**

**Arts Commission**

1. In what ways could the City strengthen art programs in the community?

**Bicycle and Pedestrian Advisory Commission**

2. Like many cities in Santa Clara County, Sunnyvale is faced with problems stemming from traffic congestion and air pollution. Suggest ways the City can improve facilities for bicyclists and improve bicycling education and safety programs for motorists, cyclists and pedestrians?

**Board of Building Code Appeals**

3. What do you think can be done to assure that the City of Sunnyvale building development standards are consistently applied?

Applicant Name Adam Solomon

**Board of Library Trustees**

4. Community demographics and technology are constantly changing. What do you think are the principal issues the Sunnyvale Public Library may be addressing over the next few years?

Demographic studies support that library use is popular across ages and backgrounds. Maintaining the ability of the library to support the different needs of different groups while serving core functions is crucial. Technological change should be incorporated, but not for its own sake and not without sound basis. The library is not to be displaced but technology, but to be augmented by technology.

**Heritage Preservation Commission**

5. What historical features or structures in our community do you think are at risk? What course can the City take to preserve them?

6. What factors would influence your recommendation to preserve a particular building or site?

Applicant Name Adqm Solomon

**Housing and Human Services Commission**

7. Evaluate the quality and adequacy of the housing programs that serve the Sunnyvale community.

8. Evaluate the quality and availability of the human services programs that serve the Sunnyvale community.

**Park and Recreation Commission**

9. Community demographics are constantly changing. What do you think are the principal issues this Commission may be addressing over the next few years?

Applicant Name Adam Solomon

**Personnel Board**

Additional eligibility requirements for Personnel Board - Please check Yes or No for each question:					
	YES	NO		YES	NO
I hold public office or employment			I have a spouse, household member, or designated relative (parent, step-parent, grandparent, child, sister, brother, niece, nephew, uncle, or aunt of the individual or of the individual's spouse), employed by the City of Sunnyvale in a position which has the right to have a disciplinary matter heard before the Personnel Board.		
I am a candidate for another public office or position					
I am a former City employee					

10. Please describe your experience and responsibilities in the administration of employee discipline.

11. Please describe your experience and responsibilities in the administration of employee grievances.

Applicant Name Adam Solomon

**Planning Commission:**

12. Sunnyvale has limited vacant land for new development. This could increase pressure for redevelopment of existing developed areas. How can planning respond to this situation?

13. Planning Commissioners are often asked to consider social, economic and environmental issues when reviewing proposals. How does one achieve a balanced community?

**Sustainability Commission:**

14. Sustainability is a new and emerging issue in many communities. What do you think are the primary sustainability policy issues this commission will be addressing over the next few years?

15. Sustainability Commissioners will need to consider social, economic and environmental issues when addressing sustainability policy issues. How does one achieve a balanced community?



CITY OF SUNNYVALE
BOARDS AND COMMISSIONS APPLICATION

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Voter registration Checked: 7/24/17

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Personnel Board
Planning Commission
2 Sustainability Commission

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Neighborhood association member
Sunnyvale teacher or principal
Person interested in Sunnyvale park and recreational activities

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1. Applicant Name: Garcia-Thome (formerly Zona) Jocelyn D.
Last First M.I.
2. Current Residence: [Redacted] Sunnyvale CA 94086
Street City State Zip
E-mail Address: [Redacted]
3. Phone Number: (Home) [Redacted] (Work) [Redacted] (Cell) [Redacted]

4. How long have you been a resident of Sunnyvale? 28 years

5. Are you a currently-registered voter in Sunnyvale? Yes When was the last time you voted?  
Month November Year 2016

6. Are you currently serving or have you served on a City of Sunnyvale board or commission? No

If yes, which one? \_\_\_\_\_ Term currently serving \_\_\_\_\_  
\_\_\_\_\_ Term previously served \_\_\_\_\_

7. What motivated you to apply for this board or commission? If you are applying for more than one, please reference the specific board or commission in your response(s).

Over the past year, I have been scaling back my career in order to have more free time to devote to my personal pursuits, and one of the goals I set for myself as to how I want to use that extra time is to be more involved in my community. Over the past ten years, I have volunteered on various nonprofit boards that support children and families in the Bay Area and the state, and as a resident of Sunnyvale (who loves her community), I want to spend more volunteer hours in direct support of the community where I live.

8. What skills or attributes can you bring to this board or commission? If you are applying for more than one, please reference the specific board or commission in your response(s).

I am applying to the library board, and am also indicating an interest in the Sustainability Board, as I understand that there may be an upcoming opening. I would be willing to support the city in either position. I am a strong communicator, with extensive facilitation and collaboration experience. My background is varied, as I have worked in both the technology and education sectors. In those two industries my focus has always been on community development. Additionally, I have lengthy experience on nonprofit boards, helping to manage them successfully over time, and through various economic and societal transitions. Finally, I have program management, marketing, organizational development, and change management expertise to support the city of Sunnyvale.

9. The primary role of a board or commission member is to provide advice to City Council on policy issues that are within the scope of that board or commission. With this in mind, what steps would you take to effectively exercise this specific board or commission role? If you are applying for more than one, please reference the specific board or commission in your response(s).

(Note -- I am not sure that I completely understand this question, so my apologies if I am missing the mark. Hopefully, I will have an opportunity to explore this more in-depth in person so that I can do better job of addressing the question.) What comes to mind relative to this question is the importance of being an active participant in the board and/or commission (making sure to read and respond to all correspondence), and being consistent about involvement in face-face meetings. It is also important to read minutes/notes from previous sessions to understand what has gone before. In addition, making sure to stay on top of issues and trends in community libraries, for example, or the issues of sustainability that are important in urban and semi-urban communities. Finally, being clear on the role, which is advice and input, not decision-making. Finally, it would be important to seek advice from the city as to what would be of the most service in meeting their needs.

10. Education: List college degrees and majors, and any relevant training or experience that demonstrates your ability to effectively serve on this board or commission. If you are applying for more than one, please reference the specific board or commission in your response(s).

Master of Science, Psychology, San Jose State University  
Bachelor of Arts, Psychology (minor in Business), San Jose State University  
Administrative Services Credential, University of San Francisco  
California State Legislature Certificate of Recognition for California Leadership and Trends  
President's Volunteer Service Medal  
Member, Silicon Valley Leadership Group Working Council  
Member and Co-chair, Silicon Valley Leadership Group Education Committee  
Member, National Assessment of Educational Progress Technological Literacy Framework planning committee  
City of San Jose Champion of After School Programs of Support  
Harvard University Summer Leadership Institute certificate of completion

11. Briefly describe your current or last occupation.

In the past ten years I have been employed in the following occupations:  
Corporate Citizenship and Corporate Affairs Manager, Western United States, IBM Corporation -- responsible for philanthropy, employee volunteer programs, government relations, corporate citizenship, and policy advocacy  
School Principal, Palo Alto Unified School District and Cambrian School District -- responsible for school instructional program and operations for public school and public charter school  
School Psychologist, Santa Clara County Office of Education -- responsible for support of students with special needs and their families, including identification and instructional and behavioral interventions

12. Have you attended a City Council, board or commission meeting? If so, please describe what you learned and what improvements you would suggest the City consider.

I have not recently attended one of these meetings

13. Describe your involvement in community activities, volunteer and civic organizations.

I have served on the board of Ignited Education (formerly Industry Initiatives for Science and Math Education) for fifteen years, the board of Pivot Learning Partners (formerly Springboard Schools and Bay Area School Reform Collaborative) for twelve years, and the board of Pacific Autism Center for Education for two years. I managed programs to support students in science and math education, and developed online content to help employees optimize their volunteer engagement in their communities internationally. Additionally, I served as a member of both the working council and education committee for Silicon Valley Leadership Group for eight years.

Applicant Name Jocelyn Garcia-Thome

14. The City has a Code of Ethics and Conduct for Elected and Appointed Officials and an attendance policy that appointed members are required to follow. Do you have any concerns in these two areas? If so, please describe. (You may obtain a copy of these policies on the City Web site or from the Office of the City Clerk (408) 730-7595, TDD (408) 730-7501.)

I have no concerns and expect to follow the Code of Ethics and Conduct, as described.

15. If an unplanned vacancy arises on the board(s) or commission(s) you are interested in, would you be willing to accept a temporary appointment for the remainder of the unexpired term or until a recruitment is held and Council officially fills the vacancy?  Yes  No

**Please Note:** Pursuant to the Americans with Disabilities Act (ADA), the City of Sunnyvale will make reasonable efforts to accommodate persons with qualified disabilities during the boards and commission interview process. Should you require special accommodations, please contact the Office of the City Clerk at (408) 730-7595 at least five days in advance of your scheduled interview.

I certify under penalty of perjury that all statements I have made on this application are true and correct. I hereby authorize the City of Sunnyvale to investigate the accuracy of this information from any person or organization, and I release the City of Sunnyvale and all persons and organizations from all claims and liabilities arising from such investigation or the supplying of information for such investigation. I acknowledge that any false statement or misrepresentation on this application or supplementary materials will be cause for refusal of appointment or immediate dismissal at any time during the period of my appointment.

**Your application is not complete until it is signed and submitted to the Office of the City Clerk. Applicants are also requested, on a voluntary basis, to complete the Supplemental Background Information document at the end of the application.**

Signature of Applicant \_\_\_\_\_



Date \_\_\_\_\_

7-12-17

Please return to: Office of the City Clerk, 603 All America Way, P.O. Box 3707, Sunnyvale, CA 94088-3707

**SUPPLEMENTAL QUESTIONNAIRE**

**Note: Please respond only to questions that pertain to your selected board(s) or commission(s).**

**Arts Commission**

1. In what ways could the City strengthen art programs in the community?

N/A

**Bicycle and Pedestrian Advisory Commission**

2. Like many cities in Santa Clara County, Sunnyvale is faced with problems stemming from traffic congestion and air pollution. Suggest ways the City can improve facilities for bicyclists and improve bicycling education and safety programs for motorists, cyclists and pedestrians?

N/A

**Board of Building Code Appeals**

3. What do you think can be done to assure that the City of Sunnyvale building development standards are consistently applied?

N/A

**Board of Library Trustees**

4. Community demographics and technology are constantly changing. What do you think are the principal issues the Sunnyvale Public Library may be addressing over the next few years?

I believe that the issues Sunnyvale Public Library will face in the next few years are centered on how to continue the good work we've engaged in already, and how to use that work to carry us successfully into this increasingly diverse and technology rich future. While the methods we use may change, libraries will remain central functions that help develop, build, and anchor communities together. Effective libraries are not just about sharing information, they have important roles in creating foundations for communities to grow and thrive. Sunnyvale library has a fruitful past with a successful legacy to build upon, but with greater societal changes we want to continue to achieve that same visionary leadership, coupled with a strong capacity for execution. That creates many potential roles for the library, but community is at the heart of that. People will always need to come together, and they will always need access to information and to learning tools. That is what libraries do best.

**Heritage Preservation Commission**

5. What historical features or structures in our community do you think are at risk? What course can the City take to preserve them?

N/A

6. What factors would influence your recommendation to preserve a particular building or site?

N/A

**Housing and Human Services Commission**

7. Evaluate the quality and adequacy of the housing programs that serve the Sunnyvale community.

N/A

8. Evaluate the quality and availability of the human services programs that serve the Sunnyvale community.

N/A

**Park and Recreation Commission**

9. Community demographics are constantly changing. What do you think are the principal issues this Commission may be addressing over the next few years?

N/A

**Personnel Board**

Additional eligibility requirements for Personnel Board - Please check Yes or No for each question:					
	YES	NO		YES	NO
I hold public office or employment	<input type="checkbox"/>	<input type="checkbox"/>	I have a spouse, household member, or designated relative (parent, step-parent, grandparent, child, sister, brother, niece, nephew, uncle, or aunt of the individual or of the individual's spouse), employed by the City of Sunnyvale in a position which has the right to have a disciplinary matter heard before the Personnel Board.	<input type="checkbox"/>	<input type="checkbox"/>
I am a candidate for another public office or position	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
I am a former City employee	<input type="checkbox"/>	<input type="checkbox"/>			

10. Please describe your experience and responsibilities in the administration of employee discipline.

N/A

11. Please describe your experience and responsibilities in the administration of employee grievances.

N/A

**Planning Commission:**

12. Sunnyvale has limited vacant land for new development. This could increase pressure for redevelopment of existing developed areas. How can planning respond to this situation?

N/A

13. Planning Commissioners are often asked to consider social, economic and environmental issues when reviewing proposals. How does one achieve a balanced community?

N/A

**Sustainability Commission:**

14. Sustainability is a new and emerging issue in many communities. What do you think are the primary sustainability policy issues this commission will be addressing over the next few years?

While sustainability is a new and emerging issue in many places, I don't think it is new to Sunnyvale, and our city has already begun the thinking and planning that over time will help us thrive as a community. The primary issues that we will continue to need to address are economic viability ( increasing our revenues and managing what we do have soundly), addressing the income and resulting access gaps (whether it is housing or another city service), and ensuring that we are protecting the environment (which also includes how we manage transportation and mobility within the city limits). We will be planning today for a future which may be very different from the present.

15. Sustainability Commissioners will need to consider social, economic and environmental issues when addressing sustainability policy issues. How does one achieve a balanced community?

Achieving a balanced community is important, and that happens best when there is a solid process in place for soliciting input (especially by finding creative ways to hear from citizens who may not speak up as often), and a continuous and thoughtful discussion which focuses on the longterm mission and goals. I think that Sunnyvale in general does a good job of this, so we need to keep that up, and be mindful to the changes that are also happening in the world at large. Optimal solutions are about consensus building and transparent processes, and not just quick responses.



CITY OF SUNNYVALE
BOARDS AND COMMISSIONS APPLICATION

The City supports its demographic diversity and encourages applicants from all groups to apply.

RECEIVED stamp with date received (JUL 21 2017) and voter registration checked (7/24/17)

Please print or type answers to all questions. Write N/A if not applicable.

General eligibility requirements: A resident and registered voter in Sunnyvale. Other requirements may apply to specific boards and commissions. Please check with the Office of the City Clerk at (408) 730-7483, TDD (408) 730-7501 or visit our Web site at: boardsandcommissions.inSunnyvale.com

If you would like to apply for more than one vacancy, place a number next to the board or commission, in order of your preference, for which you would like to apply. Only applications for current openings will be considered at this time. Applications for future openings will be kept on file for one year. Qualified applicants will be notified for an interview with City Council. Appointments will be made at a regular meeting of City Council.

- Arts Commission
Bicycle and Pedestrian Advisory Commission
Board of Building Code Appeals
Board of Library Trustees
Heritage Preservation Commission
Housing and Human Services Commission
Parks and Recreation Commission
[X] Personnel Board
Planning Commission
Sustainability Commission

If you are applying for the Bicycle and Pedestrian Advisory Commission, please identify the category for which you are applying. You may apply for both if qualified.

- Category One: Applicants must be bicyclists or pedestrians residing and registered to vote in Sunnyvale.
Category Two: Applicants must have an interest in bicycle and/or pedestrian issues in the City and belong to one of the groups listed below. Sunnyvale residency is not required, but applicant must be a registered voter or legal resident. Please check as many that apply:
PTA/parent group member
Santa Clara Unified School District/Sunnyvale School District Administration
Neighborhood association member
Sunnyvale teacher or principal
Person interested in Sunnyvale park and recreational activities

If you are applying for the Sustainability Commission, please identify the category for which you are applying.

- Category One: Applicants shall be Sunnyvale registered voters.
Category Two: Applicants shall include members of the Sunnyvale business community. Such members need not be Sunnyvale residents.

IMPORTANT NOTICES

Please note that all information provided on the form becomes a public record after it is officially filed.

Applicants appointed to the Planning Commission, Board of Building Code Appeals, Heritage Preservation Commission and Housing and Human Services Commission are required to file the Fair Political Practices Commission (FPPC) Statements of Economic Interest (Form 700), which are also a public record. A copy of this form is available in the Office of the City Clerk or by visiting www.fppc.ca.gov.

1. Applicant Name: Reguerin Last, Ericka First, M.I.
2. Current Residence: [Redacted] Street, Sunnyvale City, CA State, 94086 Zip
E-mail Address: [Redacted]
3. Phone Number: (Home) [Redacted] (Work) [Redacted] (Cell) [Redacted]

4. How long have you been a resident of Sunnyvale? 29 years

5. Are you a currently-registered voter in Sunnyvale? Yes When was the last time you voted?  
Month November Year 2016

6. Are you currently serving or have you served on a City of Sunnyvale board or commission? Yes

If yes, which one? Personnel Board Term currently serving \_\_\_\_\_  
Term previously served 2004

7. What motivated you to apply for this board or commission? If you are applying for more than one, please reference the specific board or commission in your response(s).

I served on the Personnel in 2004 and enjoyed the experience. Unfortunately, I didn't get to complete my term due to a job opportunity in Southern California that required me to move and I resigned from the Board. I have been a Sunnyvale resident since I was a young child and have seen the City develop and change over the years. I would like to return to the Board and be part of my local government.

8. What skills or attributes can you bring to this board or commission? If you are applying for more than one, please reference the specific board or commission in your response(s).

Having served on the Personnel Board in the past, I have previous experience working with the City's HR department, the Personnel Board's attorney for guidance, understanding the City's bylaws and the responsibilities of the Personnel Board. I had experienced a disciplinary hearing, City employee requests to the Board and the rewards program for work improvement suggestions.

9. The primary role of a board or commission member is to provide advice to City Council on policy issues that are within the scope of that board or commission. With this in mind, what steps would you take to effectively exercise this specific board or commission role? If you are applying for more than one, please reference the specific board or commission in your response(s).

When it comes to matters that need to be presented the City Council I believe in working with the Board members to understand the issue or task, then find the best course of action to present to the City Council. In addition, if the Personal Board finds a concern that needs to be addressed by the City Council it would be done as together as a Board.

10. Education: List college degrees and majors, and any relevant training or experience that demonstrates your ability to effectively serve on this board or commission. If you are applying for more than one, please reference the specific board or commission in your response(s).

I graduated from San Jose State with a B.S. in Management Information Systems in 2001 and have a Project Management certification from US Berkeley. Also, I have previous experience serving on the Personnel Board and having worked with wonderful members of the Board and HR department.

11. Briefly describe your current or last occupation.

I'm currently employed with VMware Inc. located in Palo Alto. I have 15 years of experience in IT and currently coordinate projects with various departments including members of the executive staff.

12. Have you attended a City Council, board or commission meeting? If so, please describe what you learned and what improvements you would suggest the City consider.

I have attended the City Council meeting, most recently, on June 20, 2017 regarding budget approval for upcoming City projects. The Personnel Board does not appear to have meetings scheduled on the calendar, otherwise I would attend.

13. Describe your involvement in community activities, volunteer and civic organizations.

I'm currently a registered volunteer for the City of Sunnyvale and scheduled to help in the Document Shredding event on July 22 and the State of the City event on July 29. In the past I have volunteered at Hands on the Arts, at Our Daily Bread food kitchen and the Second Harvest Food Bank.

Applicant Name Erica Requerin

14. The City has a Code of Ethics and Conduct for Elected and Appointed Officials and an attendance policy that appointed members are required to follow. Do you have any concerns in these two areas? If so, please describe. (You may obtain a copy of these policies on the City Web site or from the Office of the City Clerk (408) 730-7595, TDD (408) 730-7501.)

I understand the City's Code of Ethics and requirements for the Personal Board and have no concerns or objections.

15. If an unplanned vacancy arises on the board(s) or commission(s) you are interested in, would you be willing to accept a temporary appointment for the remainder of the unexpired term or until a recruitment is held and Council officially fills the vacancy?  Yes  No

**Please Note:** Pursuant to the Americans with Disabilities Act (ADA), the City of Sunnyvale will make reasonable efforts to accommodate persons with qualified disabilities during the boards and commission interview process. Should you require special accommodations, please contact the Office of the City Clerk at (408) 730-7595 at least five days in advance of your scheduled interview.

I certify under penalty of perjury that all statements I have made on this application are true and correct. I hereby authorize the City of Sunnyvale to investigate the accuracy of this information from any person or organization, and I release the City of Sunnyvale and all persons and organizations from all claims and liabilities arising from such investigation or the supplying of information for such investigation. I acknowledge that any false statement or misrepresentation on this application or supplementary materials will be cause for refusal of appointment or immediate dismissal at any time during the period of my appointment.

**Your application is not complete until it is signed and submitted to the Office of the City Clerk. Applicants are also requested, on a voluntary basis, to complete the Supplemental Background Information document at the end of the application.**

Signature of Applicant



Date

7-21-2017

Please return to: Office of the City Clerk, 603 All America Way, P.O. Box 3707, Sunnyvale, CA 94088-3707

**Personnel Board**

Additional eligibility requirements for Personnel Board - Please check Yes or No for each question:					
	YES	NO		YES	NO
I hold public office or employment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	I have a spouse, household member, or designated relative (parent, step-parent, grandparent, child, sister, brother, niece, nephew, uncle, or aunt of the individual or of the individual's spouse), employed by the City of Sunnyvale in a position which has the right to have a disciplinary matter heard before the Personnel Board.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
I am a candidate for another public office or position	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input checked="" type="checkbox"/>
I am a former City employee	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input checked="" type="checkbox"/>

10. Please describe your experience and responsibilities in the administration of employee discipline.

In regards to employee disciplinary action certain steps need to be taken in accordance with HR guidelines and procedures. Having served on the Personal Board in the past, I was part of two disciplinary hearings and worked with the other members of the Board and HR Department to follow the proper procedures and guidelines to best serve the employee and City. In both cases there was a peaceful agreement between both parties.

11. Please describe your experience and responsibilities in the administration of employee grievances.

Also, while serving on the Personal Board, there were a few grievances that required the Board's attention. It was done in accordance with the proper guidelines and with respect to the employee.



CITY OF SUNNYVALE
BOARDS AND COMMISSIONS APPLICATION

The City supports its demographic diversity and encourages applicants from all groups to apply.

Office Use Only
Date Received: 7/17/17
Voter registration Checked: 4/24/17

Please print or type answers to all questions. Write N/A if not applicable.

General eligibility requirements: A resident and registered voter in Sunnyvale. Other requirements may apply to specific boards and commissions. Please check with the Office of the City Clerk at (408) 730-7483, TDD (408) 730-7501 or visit our Web site at: boardsandcommissions.inSunnyvale.com

If you would like to apply for more than one vacancy, place a number next to the board or commission, in order of your preference, for which you would like to apply. Only applications for current openings will be considered at this time. Applications for future openings will be kept on file for one year. Qualified applicants will be notified for an interview with City Council. Appointments will be made at a regular meeting of City Council.

- Arts Commission
Bicycle and Pedestrian Advisory Commission
Board of Building Code Appeals
Board of Library Trustees
Heritage Preservation Commission
Housing and Human Services Commission
Parks and Recreation Commission
Personnel Board
Planning Commission
Sustainability Commission

If you are applying for the Bicycle and Pedestrian Advisory Commission, please identify the category for which you are applying. You may apply for both if qualified.

- Category One: Applicants must be bicyclists or pedestrians residing and registered to vote in Sunnyvale.
Category Two: Applicants must have an interest in bicycle and/or pedestrian issues in the City and belong to one of the groups listed below. Sunnyvale residency is not required, but applicant must be a registered voter or legal resident. Please check as many that apply:
PTA/parent group member
Santa Clara Unified School District/Sunnyvale School District Administration
Neighborhood association member
Sunnyvale teacher or principal
Person interested in Sunnyvale park and recreational activities

If you are applying for the Sustainability Commission, please identify the category for which you are applying.

- Category One: Applicants shall be Sunnyvale registered voters.
Category Two: Applicants shall include members of the Sunnyvale business community. Such members need not be Sunnyvale residents.

IMPORTANT NOTICES

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Applicants appointed to the Planning Commission, Board of Building Code Appeals, Heritage Preservation Commission and Housing and Human Services Commission are required to file the Fair Political Practices Commission (FPPC) Statements of Economic Interest (Form 700), which are also a public record. A copy of this form is available in the Office of the City Clerk or by visiting www.fppc.ca.gov.

1. Applicant Name: SHUKLA NEELA
Last First M.I.
2. Current Residence: [Redacted] SUNNYVALE:
Street City State Zip
CA 94087
E-mail Address: [Redacted]
3. Phone Number: (Home) [Redacted] (Cell) [Redacted]

Applicant Name Neela Shukla

4. How long have you been a resident of Sunnyvale? 22 to 23 years

5. Are you a currently-registered voter in Sunnyvale? Select When was the last time you voted?  
Yes Month November Year 2016

6. Are you currently serving or have you served on a City of Sunnyvale board or commission? Select No

If yes, which one? \_\_\_\_\_ Term currently serving \_\_\_\_\_  
\_\_\_\_\_ Term previously served \_\_\_\_\_

7. What motivated you to apply for this board or commission? If you are applying for more than one, please reference the specific board or commission in your response(s).

Two months ago, I applied to serve on Planning Commission and did not make it. However, it made me get involved with the events of Sunnyvale; and as a result, I decided to take this opportunity to apply for this position. It would be great to be part of this board and work with other members and contribute.

Sustainability is an important issue and I broadly categorize into three parts as below:

(1) Researching and understanding the sustainability issues from global to local level and communicating it to the City Council,

(2) Strategies or processes which could motivate business leaders to participate in Sustainability issues, few to name - Responsible Consumption and Production, sharing economy, Climate change, Water Scarcity etc.

(3) Actionable short term and long term results and tracking them

8. What skills or attributes can you bring to this board or commission?

- I have masters in City Planning and Urban Design. I work as an Architectural designer in bay area. I design and get permits for the New Residence construction, remodel/addition and small restaurant tenant improvement projects. I am aware of Green Codes and energy saving goals and ordinances. I could understand its applicability for the new developments.
- I read various professional periodicals and aware of global Sustainability goals and challenges. I can bring appropriate research and advocacy tools for applying to Sunnyvale for different sectors.
- I also could communicate visually, verbally and graphically complicated overlapping and sometimes contradicting interpretations of Sustainability policy and its implications.

9. The primary role of a board or commission member is to provide advice to City Council on policy issues that are within the scope of that board or commission. With this in mind, what steps would you take to effectively exercise this specific board or commission role? If you are applying for more than one, please reference the specific board or commission in your response(s).

The duties of my position will be in line with the overall goal and policies of the city and its residents. I would work with the current Sustainability board members and keep abreast with the specific agendas and processes. I would bring other research and understanding to various issues related with sustainability and convey clear communication. Hopefully, I would be an asset as a member of this commission and for the council.

Applicant Name Neela Shukla

10. Education: List college degrees and majors, and any relevant training or experience that demonstrates your ability to effectively serve on this board or commission. If you are applying for more than one, please reference the specific board or commission in your response(s).

- Masters in Urban Design -University of Pennsylvania, Philadelphia
- Masters in City Planning, University of CEPT, Ahmedabad, India
- Bachelors in Architecture, University of CEPT, Ahmedabad, India
- Member of Environmental Design and Protection Committee, Los Altos Hills
- Member of American Institute of Architecture, Santa Clara Valley
- Served as a PTA board member in past and work effectively with others

11. Briefly describe your current or last occupation.

I have architectural practice of designing residences, making drawings and getting permits for single family homes, and small tenant improvement projects. I have my practice for last 13 years. Before that, I worked for Architectural companies for many years designing office buildings and industrial buildings. I also have consulted as an art director for Lockheed Martin to develop an educational website of Satellite for The Tech Museum.

12. Have you attended a City Council, board or commission meeting? If so, please describe what you learned and what improvements you would suggest the City consider.

Yes, I have attended many meetings in Los Altos Hills. The reason of Los Altos Hills and not Sunnyvale is it just because I lived in that town for few years and started working there as a volunteer. I do not live there, but the Los Altos Hills City Council made associate position for me to keep me in the committee. I also have contributed in many policies research and studies. Few of them are- Lighting Ordinances, Setback Guidelines, Environmental issues including, creeks, heritage trees etc.

Sunnyvale is a completely different type of city, it has to fulfill demands for housing and supporting services. Multi-family residences, boutique hotels are growing in the city. The balance between these growing demands of houses and infrastructures and open space is a challenging. Another balance is to be kept in mind is the need, desire and satisfaction of the existing residents versus the developers, whose goals are economical. These are few.

13- Describe your involvement in Community activities, volunteer & civic organizations.

Last month, I participated in Focus group of Civic Center Design and Yugoslavian Orchardists event at Heritage Museum. I used to take my kids to "Arts on Hands" festival; I also have participated in "Art and Wine" festival on Murphy Street.

I have worked on Parent Teachers Association as a Board member and have raised money to cover additional services for Palo Alto Schools ( Nixon Elementary, Terman Middle School ).

I have volunteered to collect some data and research for surrounding cities in terms of their Heritage trees issues.

Applicant Name Neela Shukla

14. The City has a Code of Ethics and Conduct for Elected and Appointed Officials and an attendance policy that appointed members are required to follow. Do you have any concerns in these two areas? If so, please describe. (You may obtain a copy of these policies on the City Web site or from the Office of the City Clerk (408) 730-7595, TDD (408) 730-7501.)

I have no concern for Code of Ethics and Conduct for Elected and Appointed Officials. I plan to follow attendance policy as well. I respect and advocate those.

15. If an unplanned vacancy arises on the board(s) or commission(s) you are interested in, would you be willing to accept a temporary appointment for the remainder of the unexpired term or until a recruitment is held and Council officially fills the vacancy?  Yes  No

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I certify under penalty of perjury that all statements I have made on this application are true and correct. I hereby authorize the City of Sunnyvale to investigate the accuracy of this information from any person or organization, and I release the City of Sunnyvale and all persons and organizations from all claims and liabilities arising from such investigation or the supplying of information for such investigation. I acknowledge that any false statement or misrepresentation on this application or supplementary materials will be cause for refusal of appointment or immediate dismissal at any time during the period of my appointment.

**Your application is not complete until it is signed and submitted to the Office of the City Clerk. Applicants are also requested, on a voluntary basis, to complete the Supplemental Background Information document at the end of the application.**

Signature of Applicant 

Date 07-17-2017.

Please return to: Office of the City Clerk, 603 All America Way, P.O. Box 3707, Sunnyvale, CA 94088-3707

## Sustainability Commission:

14. Sustainability is a new and emerging issue in many communities. What do you think are the primary sustainability policy issues this commission will be addressing over the next few years?

The most current widely discussed issue is Climate Action plan. California has our own actions and I believe that we should join and make a stronger group. This involves Energy saving and Alternative energy research and advocacy.

Second question, we have to ask is: "Can we make Sunnyvale sustainable and assimilate the new residential complexes and business?" This can encompass vast issues like efficient use of physical resources of Sunnyvale and far -fetched issue like Resilience planning in case of catastrophic events.

Last one is very much possible and is in our hands and that is being a role model for the city residents. The city is planning to develop Civic Center and I believe that we have great responsibility to make it as a demonstrative project of sustainability in terms of energy efficiency, inclusiveness of diverse communities and so on.

15. Sustainability Commissioners will need to consider social, economic and environmental issues when addressing sustainability policy issues. How does one achieve a balanced community?

The well-being of a balanced community is long term maintenance of **Economy** (jobs and businesses), **Environment** (clean air, water, resilient community) and establishing **A Sense of Place** (belonging, open space). There is no clear cut solution but it is a balancing act of prioritizing, deciding, fine tuning and acting on the issues. This fine tuning refers to the political, economic and climatic changes. Another key element is the advancement in technology affects lots of policy and being able to change is the step forward for a balanced community.



CITY OF SUNNYVALE
BOARDS AND COMMISSIONS APPLICATION

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RECEIVED stamp with Office Use Only section, Date Received: 11/21/2017, and Checked by: CITY OF SUNNYVALE 4/24/17

Please print or type answers to all questions. Write N/A if not applicable.

General eligibility requirements: A resident and registered voter in Sunnyvale. Other requirements may apply to specific boards and commissions. Please check with the Office of the City Clerk at (408) 730-7483, TDD (408) 730-7501 or visit our Web site at: boardsandcommissions.inSunnyvale.com

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- Arts Commission
Bicycle and Pedestrian Advisory Commission
Board of Building Code Appeals
1 Board of Library Trustees
Heritage Preservation Commission
Housing and Human Services Commission
Parks and Recreation Commission
Personnel Board
Planning Commission
2 Sustainability Commission

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Santa Clara Unified School District/Sunnyvale School District Administration
Neighborhood association member
Sunnyvale teacher or principal
Person interested in Sunnyvale park and recreational activities

If you are applying for the Sustainability Commission, please identify the category for which you are applying.

- Category One: Applicants shall be Sunnyvale registered voters.
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1. Applicant Name: Fong Mason R
Last First M.I.
2. Current Residence: Sunnyvale CA 94085
Street City State Zip
E-mail Address:
3. Phone Number: (Home) (Work) (Cell)

4. How long have you been a resident of Sunnyvale? March 2017

5. Are you a currently-registered voter in Sunnyvale? Yes When was the last time you voted?  
Month November Year 2016

6. Are you currently serving or have you served on a City of Sunnyvale board or commission? No

If yes, which one? \_\_\_\_\_ Term currently serving \_\_\_\_\_  
\_\_\_\_\_ Term previously served \_\_\_\_\_

7. What motivated you to apply for this board or commission? If you are applying for more than one, please reference the specific board or commission in your response(s).

I would be honored if given the privilege to serve as a Commissioner for the City of Sunnyvale as I want to not only give back to my community, but also utilize the skill set that I have developed from my diverse academic, professional and philanthropic career that I believe qualifies me for the positions.

I am interested in the Library Board because I believe the proposed branch library site can help provide much needed community space and social services to North Sunnyvale residents, most of whom may be of ethnic diversity and need particular language access services.

I am interested in the Sustainability Commission because I want to help the City achieve its Climate Action Plan goals. I also am the Energy staffer for Congressman Ro Khanna as well as my brother works for Solar City. I have always been interested in a career in energy, environment and water advocacy, and I believe serving on this commission would help me learn and grow more in these capacities.

8. What skills or attributes can you bring to this board or commission? If you are applying for more than one, please reference the specific board or commission in your response(s).

As a Congressional staffer for both former Congressman Mike Honda and current Congressman Ro Khanna, I have honed in skills relevant to all three commissions in a variety of issue areas such as urban development, housing, science and technology. I have had extensive experience in gathering community input in relation to both proposed legislation and also local ordinances and have also had hands on experience in bringing together different stakeholders from the private, non-profit and public sectors. I have also corresponded with various federal, state and local agencies representatives to provide valuable constituent services to those in need.

As an urban planning student at UC San Diego, I also honed in many skills relevant to the three commission I am applying to. My senior thesis on affordable housing and a proposed workforce housing offset linkage fee was published in the San Diego Union Tribune in 2014. As a student, I served on various boards, commissions and task forces and created agendas and facilitated meetings.

9. The primary role of a board or commission member is to provide advice to City Council on policy issues that are within the scope of that board or commission. With this in mind, what steps would you take to effectively exercise this specific board or commission role? If you are applying for more than one, please reference the specific board or commission in your response(s).

For every commission that I am applying for, I would try to provide a regional perspective to each respective commission which may not be specified in the City's initial staff reports. My goal would be to empower the City Council to make the best decision possible as a result of having the most reliable and diverse information available when an agenda item may move on from that respective commission to the Council.

If an agenda item came up that had a regional impact or related to regional circumstances, I would do my own research and work with City staff to ensure that these factors were included in the staff report to the Council. I would also direct the staff to answer any questions or respond to any concerns brought to me by the community to ensure the community's input was taken into account in the staff report.

10. Education: List college degrees and majors, and any relevant training or experience that demonstrates your ability to effectively serve on this board or commission. If you are applying for more than one, please reference the specific board or commission in your response(s).

As a graduate of UC San Diego's Urban Studies & Planning program with a minor in Political Science, I understand principles of planning, housing and infrastructure policies, sustainable practices, governance structures and parliamentary procedures applicable to all of the commissions marked on my application. Below is a list of examples of projects I have worked on relevant to each respective commission I am applying to:

- Board of Library Trustees: As a staffer for Members of Congress, I have worked with other city Library Trustees in supporting their programs such as hackathons, teen services, and other public workshops
- Sustainability Commission: Met with various energy and water industry organizations as well as representatives of public entities, and city staff to discuss climate action plan amendments, community choice policies, and other policy-related items.

11. Briefly describe your current or last occupation.

Currently, I serve Congressman Ro Khanna and California's 17th Congressional District as his Senior Congressional Aide. In this role, I am responsible for acting as his community liaison and representative by meeting with constituents and organizations on his behalf and making sure their voices are heard. This includes but is not limited to: processing advocacy requests, disseminating information into policy memos, coordinating events, advising the member on community issues, inquiring on federal casework assistance to federal agencies, collaborating with local government, non-profit and business leaders and offices as well as communicating with local news outlets and their staff. Prior to serving Congressman Ro Khanna, I also served Congressman Mike Honda as both his Congressional Aide on Technology, Commerce, Defense and Transportation, as well as his district office Staff Assistant prior to that.

I have also worked in the past for the San Diego Regional Chamber of Commerce, a government affairs firm, and the City and County of San Francisco's City Administrator's Office (CAO). In all of these roles, I have worked with local city planning departments, city council offices and elected officials to enhance the lives of residents in planning capacities.

12. Have you attended a City Council, board or commission meeting? If so, please describe what you learned and what improvements you would suggest the City consider.

Yes, I have attended various Sunnyvale City Council and Sunnyvale commission meetings as well as attended other meetings in the greater Bay Area and San Diego regions.

Specifically for the Sunnyvale meetings, I have learned about the process in which an item is brought to the City Council, relevant items such as the LUTE, and heard from Sunnyvale residents their concerns regarding affordable housing, transportation, development, and more.

One suggestion I would make to the City is for it to provide workshops for residents to learn how these processes work and how they can most effectively communicate their concerns within their respective communities. I think this would be a valuable first step in empowering residents.

13. Describe your involvement in community activities, volunteer and civic organizations.

I am involved in various organizations in different leadership roles throughout Silicon Valley. As a Congressional staffer, I attend various community events that celebrate heritage, recognize community leaders and heroes, showcase local business successes, and also discuss how to affect positive change in communities.

My attached resume has a list of my involvement.

Applicant Name Mason Fong

14. The City has a Code of Ethics and Conduct for Elected and Appointed Officials and an attendance policy that appointed members are required to follow. Do you have any concerns in these two areas? If so, please describe. (You may obtain a copy of these policies on the City Web site or from the Office of the City Clerk (408) 730-7595, TDD (408) 730-7501.)

N/A

15. If an unplanned vacancy arises on the board(s) or commission(s) you are interested in, would you be willing to accept a temporary appointment for the remainder of the unexpired term or until a recruitment is held and Council officially fills the vacancy?  Yes  No

**Please Note:** Pursuant to the Americans with Disabilities Act (ADA), the City of Sunnyvale will make reasonable efforts to accommodate persons with qualified disabilities during the boards and commission interview process. Should you require special accommodations, please contact the Office of the City Clerk at (408) 730-7595 at least five days in advance of your scheduled interview.

I certify under penalty of perjury that all statements I have made on this application are true and correct. I hereby authorize the City of Sunnyvale to investigate the accuracy of this information from any person or organization, and I release the City of Sunnyvale and all persons and organizations from all claims and liabilities arising from such investigation or the supplying of information for such investigation. I acknowledge that any false statement or misrepresentation on this application or supplementary materials will be cause for refusal of appointment or immediate dismissal at any time during the period of my appointment.

**Your application is not complete until it is signed and submitted to the Office of the City Clerk. Applicants are also requested, on a voluntary basis, to complete the Supplemental Background Information document at the end of the application.**

Signature of Applicant



Date

7/21/17

Please return to: Office of the City Clerk, 603 All America Way, P.O. Box 3707, Sunnyvale, CA 94088-3707

**SUPPLEMENTAL QUESTIONNAIRE**

**Note: Please respond only to questions that pertain to your selected board(s) or commission(s).**

**Arts Commission**

1. In what ways could the City strengthen art programs in the community?

**Bicycle and Pedestrian Advisory Commission**

2. Like many cities in Santa Clara County, Sunnyvale is faced with problems stemming from traffic congestion and air pollution. Suggest ways the City can improve facilities for bicyclists and improve bicycling education and safety programs for motorists, cyclists and pedestrians?

**Board of Building Code Appeals**

3. What do you think can be done to assure that the City of Sunnyvale building development standards are consistently applied?

**Board of Library Trustees**

4. Community demographics and technology are constantly changing. What do you think are the principal issues the Sunnyvale Public Library may be addressing over the next few years?

I think the biggest issue facing this board in the immediate future is the development of the Lakewood Branch Library and Learning Center. This includes but is not limited to how funds will be allocated and costs will be shared, what will be prioritized in terms of city services, and how disadvantaged communities within North Sunnyvale will best be served.

As Lakewood Elementary retains a student population where 64% of students qualify for reduced lunch and 47% of students are English learners, serving this community through the structuring of the branch library will be crucial to the effort to best serve that community.

The proposed park renovation and enhancement projects included in the FY 2017/18 recommended budget will also be important to the success of the branch library.

**Heritage Preservation Commission**

5. What historical features or structures in our community do you think are at risk? What course can the City take to preserve them?

6. What factors would influence your recommendation to preserve a particular building or site?

**Housing and Human Services Commission**

7. Evaluate the quality and adequacy of the housing programs that serve the Sunnyvale community.

8. Evaluate the quality and availability of the human services programs that serve the Sunnyvale community.

**Park and Recreation Commission**

9. Community demographics are constantly changing. What do you think are the principal issues this Commission may be addressing over the next few years?

**Personnel Board**

Additional eligibility requirements for Personnel Board - Please check Yes or No for each question:					
	YES	NO		YES	NO
I hold public office or employment	<input type="checkbox"/>	<input type="checkbox"/>	I have a spouse, household member, or designated relative (parent, step-parent, grandparent, child, sister, brother, niece, nephew, uncle, or aunt of the individual or of the individual's spouse), employed by the City of Sunnyvale in a position which has the right to have a disciplinary matter heard before the Personnel Board.	<input type="checkbox"/>	<input type="checkbox"/>
I am a candidate for another public office or position	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
I am a former City employee	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>

10. Please describe your experience and responsibilities in the administration of employee discipline.

11. Please describe your experience and responsibilities in the administration of employee grievances.

**Planning Commission:**

12. Sunnyvale has limited vacant land for new development. This could increase pressure for redevelopment of existing developed areas. How can planning respond to this situation?

13. Planning Commissioners are often asked to consider social, economic and environmental issues when reviewing proposals. How does one achieve a balanced community?

**Sustainability Commission:**

14. Sustainability is a new and emerging issue in many communities. What do you think are the primary sustainability policy issues this commission will be addressing over the next few years?

I think the Climate Action Plan will be the main concern to this Commission in relation to the State of California's 2030 greenhouse gas reduction goals, any state and federal changes that may come down the pipeline, as well as incorporating access to greener tech which may include but not be limited to access to solar, electric car recharging stations in new developments, conversions of any inefficient lighting or water and sewage systems, and more.

The City's Zero Waste Strategic Plan may need to be addressed with updates or evaluations in the future. As the current Climate Action Plan is the City's first community-wide plan, it will most likely have items that come up that need attention whether those items be proposed amendments or future amendments.

Another task the commission may be facing already and need to face in the future is engaging Sunnyvale residents with changes in living habits which may involve collaborating with other commissions like BPAC in regards to transit.

15. Sustainability Commissioners will need to consider social, economic and environmental issues when addressing sustainability policy issues. How does one achieve a balanced community?

A commissioner can collect community input from all respective stakeholders within each respective issue area prior to a commission hearing. I would make sure that I am easily accessible to any Sunnyvale resident or entity that may have a concern that needs to be addressed before voting on any agenda item. I would also make sure that a regional perspective is included when considering the social, economic and environmental impacts of proposals to ensure that the broader community is also being addressed. This would also include taking into consideration impacts of projected State and Federal policies that may be coming down the pipeline that affects efficiency standards, grant funds available to the City and any other related changes.

# Mason Raymond Fong



## EDUCATION

University of California, San Diego | **Urban Studies and Planning Major/ Political Science Minor** San Diego, CA | B.A. 2015  
*Areas of Strength:* Leadership, Strategic Communication, Community Relations, and Project and Time Management

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## PROFESSIONAL EXPERIENCE

**Senior Congressional Aide** | *Office of Congressman Ro Khanna*

Santa Clara, CA | 1/03/17 - Present

**Congressional Aide & Field Representative** | *Office of Congressman Mike Honda*

Santa Clara, CA | June 2016 – 1/02/17

- Managed all matters relating to Chinese, Commerce and Trade, Defense, Technology, and Transportation issues
- Advised the Congressman on public policy decisions, action items, and community outreach
- Composed meeting and event memos, advocacy letters, and speaking points for the Member
- Executed a district forum in Cupertino on federal services with the Congressman and the Small Business Administration (SBA)
- Met with local elected officials, government agencies, and industry CEO's to address constituency needs, such as air traffic regulation, cell tower risk assessment, access to federal grants and agency services as well as facility tours
- Coordinated Secretary of Transportation Anthony Foxx's visit to the 17<sup>th</sup> District to tour BART's phase I and phase II extensions
- Communicated with journalists regarding District concerns and the Congressman's policies and action items to address them

**Staff Assistant** | *Office of Congressman Mike Honda*

Santa Clara, CA | 9/21/15 – June 2016

- Processed all Federal casework from constituents requiring Congressional inquiries with Federal agencies
- Organized the member's annual Congressional Art Competition Program and managed his Student Advisory Council (SAC)
- Negotiated and coordinated phone contracts and hardware and software upgrades
- Produced all Congressional recognitions for the office to recognize both individuals and organizations within the community
- Interviewed, hired, trained and managed all intern schedules and workloads

**Public Policy Assistant** | *San Diego Regional Chamber of Commerce*

San Diego, CA | 2014

- Staffed Chamber Committees on Public Policy, Military, Veteran Affairs and Defense, and Education & Workforce Development
- Coordinated committee presentations, event notices, and correspondence with guest speakers and committee members
- Developed policy briefs, advocacy letters, and recommendations for proposed Federal, State and local legislation, as well as the President's reports for the Chamber's executive leadership (issues included: Infrastructure Funding through Repatriation, Water Bond Reform, Affordable Housing, Linkage Fees, Veterans' Healthcare, Minimum Wage)
- Coordinated meetings, conference calls, and the registration of Chamber events with various entities including Chamber members, Elected Officials and their staffers, along with San Diego voters
- Prior to hire, served as an UCSD Intern to the Chamber since November 2013

**City Administrator's Office Intern** | *City and County of San Francisco*

San Francisco, CA | 2013

- Created a database for the County Emergency Response Manager detailing emergency purchasing procedures for all 58 California Counties, and authored a report on improvements for San Francisco County's policies
- Upgraded San Francisco's Virtual Tour Docent Program with additional content and converted it to other social media formats (e.g., Facebook Album and Google Plus Album), thus expanding its scope and target audience
- Managed and regulated various social media websites for the City Administrator, Naomi Kelli, including City Hall's Facebook and Dropbox accounts
- Created a City Hall Google Plus user page of various photos of City Hall events including San Francisco's Gay Pride Weekend Celebration

**Government Relations Consultant Intern** | *HMS Associates*

San Francisco, CA | 2013

- Attended San Francisco Board of Supervisors, Land Use and Economic Development Committee, Port Commission, and clientele consultation meetings and drafted reports to clients on actions to take to ensure desired policy outcomes
  - Developed reports regarding Land Use, Transit and Development Impact Fees, and Bids for Developer Contracts
  - Researched policy measures in relation to San Francisco's Planning Code, local Shadow Ordinance Proposition K, and also Federal Temporary Flight Restrictions via the Federal Aviation Authority (FAA)
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## Skills

Mac OSX, Windows, Microsoft Office, Outlook, PowerPoint, Spanish Language (Moderate Proficiency), CRM Systems.

## **PUBLICATIONS**

### **Urban Planning Senior Sequence Thesis in the San Diego Union Tribune**

- Interviewed by San Diego Union Tribune writer Roger Showley at the 2014 UC San Diego Urban Expo, regarding my views of the State's affordable housing policy and land-use in relation to Proposition 13, Proposition 1, and San Diego's proposed Workforce Housing Offset Linkage Fee
  - Researched scholarly secondary sources, conducted extensive interviews with key affordable housing stakeholders and experts, and analyzed public policy documents and independent organization studies to theorize the most effective policy and action plan for addressing affordable housing in San Diego
- 

## **LEADERSHIP EXPERIENCE**

### **Vice President of External Affairs** | *Silicon Valley Asian Pacific American Democratic Club* San Jose, CA | 2017 – Present

- Managed external relations with other community organizations

### **Community Organizer** | *South Bay First Thursdays (SBFT)* San Jose, CA | 2016 – Present

- Organized a film screening and panel Q&A discussion on Nail Salon regulations in cooperation with CAAMFest 2016

### **Member** | *Silicon Valley Young Democrats* San Jose, CA | 2016 – Present

- Served on the Endorsements Committee to interview and recommend candidate and initiative stances

### **Executive Vice President** | *OCA Silicon Valley* San Jose, CA | 2016 – Present

- Organized the local API community to advocate on behalf of API civil rights and policy stances including data disaggregation

### **Precinct Captain** | *Hillary Clinton for President* Las Vegas, NV | 2016

- Got out the vote and managed a precinct during the February 2016 Primary in Las Vegas, Nevada

### **Vice President of Finance** | *City of Santa Clara Democratic Club* San Jose, CA | 2016 – 2017

- Set up and managed the club's funds and reported financial activities to the IRS and FEC

### **Communications Co-Director** | *Silicon Valley Asian Pacific American Democratic Club* San Jose, CA | 2016 – 2017

- Outreached through social media outlets to maximize audience engagement as well as producing, directing and editing club films

### **Member** | *Asian Pacific American Coalition (APAC)* San Diego, CA | 2014 – 2015

- Developed membership via outreach to local API stakeholders to attend and donate towards APAC's civic engagement events

### **President** | *Asian Pacific Islander Student Alliance (APSA)* | UC San Diego San Diego, CA | 2013 – 2014

- Directed a 501(c)3 Non-Profit with a Board of 9 other Executive & Appointed Members and a general body of more than 65 members to promote awareness and actions on issues relevant to the campus and surrounding API community
- Co-coordinated an \$11,000+ charity show highlighting APIA talent within the performing arts
- Awarded Recognition for Community Involvement in the Asian & Pacific-Islander American Community by UCSD's Pan-Asian Staff Association (PASA).

### **Alternate Chair** | *Student Affirmative Action Committee (SAAC)* | UC San Diego San Diego, CA | 2013 – 2014

- Led and represented a successful campaign urging UCSD's Associated Students (A.S.) to reallocate \$60,000 of Mandated Reserve Funds to the budget of Student Organizations for the remainder of the 2013 – 2014 academic year.
- In only two days, lobbied A.S. Senators and voting members of the A.S. Council to support the campaign and rallied over 60 student organizations to speak at the council hearing for the favorable vote, 20 of which signed onto a letter of support I drafted.

### **Board of Director** | *Student Access Center for Education and Services (S.P.A.C.E.S)* San Diego, CA | 2013 – 2014

- Amended organization charters, constitutions, and operating policies, reviewed and adjusted organization budgets, as well as critiqued campus climate issues relevant to UCSD's People of Color communities.

### **Member** | *University of California Student Association (UCSA)* | University of California California | 2011 – 2014

- Directed the initial UCSA campaign called "Schools not Prisons" which pursued a plan to advocate against the Prison Industrial Complex. The campaign eventually resulted in the UC Regents divesting more than \$30 million from Prison holdings
- Hosted & facilitated political workshops and APIA identity caucuses at various conferences throughout the State.

### **Service Vice President** | *Circle K International* | De Anza College Cupertino, CA | 2010 – 2011

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4. How long have you been a resident of Sunnyvale? 15

5. Are you a currently-registered voter in Sunnyvale? Yes When was the last time you voted?  
Month November Year 2016

6. Are you currently serving or have you served on a City of Sunnyvale board or commission? No

If yes, which one? \_\_\_\_\_ Term currently serving \_\_\_\_\_  
\_\_\_\_\_ Term previously served \_\_\_\_\_

7. What motivated you to apply for this board or commission? If you are applying for more than one, please reference the specific board or commission in your response(s).

I am interested in the Board of Trustee for the Library, because of the importance of a quality library and services to the City. As a young child, I spent many years studying and taking advantage of the programs/services offered by the library and its staff. I vividly remember when the library was the one of the pre-eminent library's of it type after the remodel. In recent years, I have been saddened by the fact that other local library facilities have begun to overshadow the Sunnyvale library branch.

As a parent of school age children, I would like to see the library facilities and infrastructure meet the needs of both the current generation of users and future users. I would like to see the library return to one of the focal points of the Sunnyvale community.

8. What skills or attributes can you bring to this board or commission? If you are applying for more than one, please reference the specific board or commission in your response(s).

I believe I bring an ability to effectively communicate amongst large stakeholder groups. I also bring a wealth of understanding about the way public funded entities run from my time working at various community colleges and states funded programs.

In addition, my professional background and network provide me with a solid facilitation and community development background. As part of my current role, I make recommendations about student research funding and provide advice to our faculty advisory committee regarding program policies and procedures. I feel like this skill set will be of great use, considering the ongoing efforts to modernize the library facilities and update the general plan.

9. The primary role of a board or commission member is to provide advice to City Council on policy issues that are within the scope of that board or commission. With this in mind, what steps would you take to effectively exercise this specific board or commission role? If you are applying for more than one, please reference the specific board or commission in your response(s).

In my professional career, I have been quite successful in helping to improve program efficiency through process improvement tools, that I have learned. In addition, I believe strongly in developing consensus amongst colleagues,

10. Education: List college degrees and majors, and any relevant training or experience that demonstrates your ability to effectively serve on this board or commission. If you are applying for more than one, please reference the specific board or commission in your response(s).

Liberal Arts Degree - AA - De Anza College  
Asian American Studies - BA - University of California, Santa Barbara

Certificates -

Graduate - Civic Leadership Program - De Anza College

Graduate - Stanford Digital Literacy Certificate Program - Stanford University

11. Briefly describe your current or last occupation.

I am currently the Student Service Coordinator for the Department of Comparative Medicine, Stanford University. I serve as the only staff member responsible for administering both student services and academic support activities for the entire department. In this role, I have coordinated the development of academic curriculum, updated academic course offerings, helped develop the department's master's program, administered the appointment process and managed training grants. In addition, I have developed workshops to train faculty, staff and students on various new software and procedural applications.

12. Have you attended a City Council, board or commission meeting? If so, please describe what you learned and what improvements you would suggest the City consider.

No

13. Describe your involvement in community activities, volunteer and civic organizations.

Currently, I am involved heavily with in the Stanford Community. I sit on several committees that are charged with organizing several campus wide conferences for Student Affairs staff. In addition, I am active within the Stanford Asian Pacific Islander community.

This year, I plan to volunteer as a virtual mentor for the East Side Union High School district's inaugural lmentor cohort.

In the past, I have served as a virtual mentor for the APIASF foundation and the Chinatown YMCA. I have also volunteered served as a volunteer with Asian Americans for Community Involvement.

14. The City has a Code of Ethics and Conduct for Elected and Appointed Officials and an attendance policy that appointed members are required to follow. Do you have any concerns in these two areas? If so, please describe. (You may obtain a copy of these policies on the City Web site or from the Office of the City Clerk (408) 730-7595, TDD (408) 730-7501.)

No

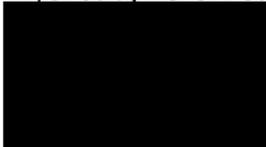
15. If an unplanned vacancy arises on the board(s) or commission(s) you are interested in, would you be willing to accept a temporary appointment for the remainder of the unexpired term or until a recruitment is held and Council officially fills the vacancy?  Yes  No

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I certify under penalty of perjury that all statements I have made on this application are true and correct. I hereby authorize the City of Sunnyvale to investigate the accuracy of this information from any person or organization, and I release the City of Sunnyvale and all persons and organizations from all claims and liabilities arising from such investigation or the supplying of information for such investigation. I acknowledge that any false statement or misrepresentation on this application or supplementary materials will be cause for refusal of appointment or immediate dismissal at any time during the period of my appointment.

**Your application is not complete until it is signed and submitted to the Office of the City Clerk. Applicants are also requested, on a voluntary basis, to complete the Supplemental Background Information document at the end of the application.**

Signature of Applicant



Date

7/21/17

Please return to: Office of the City Clerk, 605 All America Way, P.O. Box 3707, Sunnyvale, CA 94088-3707

**SUPPLEMENTAL QUESTIONNAIRE**

**Note: Please respond only to questions that pertain to your selected board(s) or commission(s).**

**Arts Commission**

1. In what ways could the City strengthen art programs in the community?

**Bicycle and Pedestrian Advisory Commission**

2. Like many cities in Santa Clara County, Sunnyvale is faced with problems stemming from traffic congestion and air pollution. Suggest ways the City can improve facilities for bicyclists and improve bicycling education and safety programs for motorists, cyclists and pedestrians?

**Board of Building Code Appeals**

3. What do you think can be done to assure that the City of Sunnyvale building development standards are consistently applied?

**Board of Library Trustees**

4. Community demographics and technology are constantly changing. What do you think are the principal issues the Sunnyvale Public Library may be addressing over the next few years?

**Heritage Preservation Commission**

5. What historical features or structures in our community do you think are at risk? What course can the City take to preserve them?

6. What factors would influence your recommendation to preserve a particular building or site?

**Housing and Human Services Commission**

7. Evaluate the quality and adequacy of the housing programs that serve the Sunnyvale community.

8. Evaluate the quality and availability of the human services programs that serve the Sunnyvale community.

**Park and Recreation Commission**

9. Community demographics are constantly changing. What do you think are the principal issues this Commission may be addressing over the next few years?

**Personnel Board**

Additional eligibility requirements for Personnel Board - Please check Yes or No for each question:					
	YES	NO		YES	NO
I hold public office or employment	<input type="checkbox"/>	<input type="checkbox"/>	I have a spouse, household member, or designated relative (parent, step-parent, grandparent, child, sister, brother, niece, nephew, uncle, or aunt of the individual or of the individual's spouse), employed by the City of Sunnyvale in a position which has the right to have a disciplinary matter heard before the Personnel Board.	<input type="checkbox"/>	<input type="checkbox"/>
I am a candidate for another public office or position	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
I am a former City employee	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>

10. Please describe your experience and responsibilities in the administration of employee discipline.

11. Please describe your experience and responsibilities in the administration of employee grievances.

**Planning Commission:**

12. Sunnyvale has limited vacant land for new development. This could increase pressure for redevelopment of existing developed areas. How can planning respond to this situation?

13. Planning Commissioners are often asked to consider social, economic and environmental issues when reviewing proposals. How does one achieve a balanced community?

**Sustainability Commission:**

14. Sustainability is a new and emerging issue in many communities. What do you think are the primary sustainability policy issues this commission will be addressing over the next few years?

15. Sustainability Commissioners will need to consider social, economic and environmental issues when addressing sustainability policy issues. How does one achieve a balanced community?



CITY OF SUNNYVALE
BOARDS AND COMMISSIONS APPLICATION

The City supports its demographic diversity and encourages applicants from all groups to apply.

Office Use Only
Date Received: 8/1/17
Voter registration Checked: 8/1/17 ML

Please print or type answers to all questions. Write N/A if not applicable.

General eligibility requirements: A resident and registered voter in Sunnyvale. Other requirements may apply to specific boards and commissions. Please check with the Office of the City Clerk at (408) 730-7483, TDD (408) 730-7501 or visit our Web site at: boardsandcommissions.inSunnyvale.com

If you would like to apply for more than one vacancy, place a number next to the board or commission, in order of your preference, for which you would like to apply. Only applications for current openings will be considered at this time. Applications for future openings will be kept on file for one year. Qualified applicants will be notified for an interview with City Council. Appointments will be made at a regular meeting of City Council.

- Arts Commission
Bicycle and Pedestrian Advisory Commission
Board of Building Code Appeals
Board of Library Trustees
Heritage Preservation Commission
Housing and Human Services Commission
Parks and Recreation Commission
[X] Personnel Board
Planning Commission
Sustainability Commission

If you are applying for the Bicycle and Pedestrian Advisory Commission, please identify the category for which you are applying. You may apply for both if qualified.

- Category One: Applicants must be bicyclists or pedestrians residing and registered to vote in Sunnyvale.
Category Two: Applicants must have an interest in bicycle and/or pedestrian issues in the City and belong to one of the groups listed below. Sunnyvale residency is not required, but applicant must be a registered voter or legal resident. Please check as many that apply:
PTA/parent group member
Santa Clara Unified School District/Sunnyvale School District Administration
Neighborhood association member
Sunnyvale teacher or principal
Person interested in Sunnyvale park and recreational activities

If you are applying for the Sustainability Commission, please identify the category for which you are applying.

- Category One: Applicants shall be Sunnyvale registered voters.
Category Two: Applicants shall include members of the Sunnyvale business community. Such members need not be Sunnyvale residents.

IMPORTANT NOTICES

Please note that all information provided on the form becomes a public record after it is officially filed.

Applicants appointed to the Planning Commission, Board of Building Code Appeals, Heritage Preservation Commission and Housing and Human Services Commission are required to file the Fair Political Practices Commission (FPPC) Statements of Economic Interest (Form 700), which are also a public record. A copy of this form is available in the Office of the City Clerk or by visiting www.fppc.ca.gov.

1. Applicant Name: Selan Patti D
Last First M.I
2. Current Residence: [Redacted] Sunnyvale CA 94087
Street City State Zip
E-mail Address: [Redacted]
3. Phone Number: (Home) [Redacted] (Work) [Redacted] (Cell) [Redacted]

4. How long have you been a resident of Sunnyvale? 16 years

5. Are you a currently-registered voter in Sunnyvale? Yes When was the last time you voted?  
Month November Year 2016

6. Are you currently serving or have you served on a City of Sunnyvale board or commission? No

If yes, which one? \_\_\_\_\_ Term currently serving \_\_\_\_\_  
\_\_\_\_\_ Term previously served \_\_\_\_\_

7. What motivated you to apply for this board or commission? If you are applying for more than one, please reference the specific board or commission in your response(s).

I would like to contribute more to the Sunnyvale community. Given my work experience and personal interests, the Personnel Board is the best fit for me.

8. What skills or attributes can you bring to this board or commission? If you are applying for more than one, please reference the specific board or commission in your response(s).

I have over 15 years of experience supervising people and managing processes in law firm and corporate environments. I believe my experience will be useful in matters relating to personnel administration.

9. The primary role of a board or commission member is to provide advice to City Council on policy issues that are within the scope of that board or commission. With this in mind, what steps would you take to effectively exercise this specific board or commission role? If you are applying for more than one, please reference the specific board or commission in your response(s).

I will learn the policies and procedures of the personnel board. I will attend the meetings, listen to the content, work with the fellow board members on issues presented to the board, and actively participate in discussions. I will work with the board to come to resolution on issues as appropriate.

10. Education: List college degrees and majors, and any relevant training or experience that demonstrates your ability to effectively serve on this board or commission. If you are applying for more than one, please reference the specific board or commission in your response(s).

UC Berkeley, Bachelor's Degree in Legal Studies

San Jose State University, Master's Degree in Business Administration (MBA)

25+ years working in law firm or corporate legal department settings

15+ years as a supervisor of paralegals and legal staff.

10+ years as a manager/director of legal operations, budget management, talent management and professional development

11. Briefly describe your current or last occupation.

Current occupation is Director of Legal Support Services for Thermo Fisher Scientific's Intellectual Property Department within the Legal Department. The IP Department has 90 employees including attorneys, patent agents and paralegals, and I am responsible for drafting, maintaining and enforcing the Standard Operating Procedures, managing vendor relationships, managing and improving systems and processes, managing the budget and working with Finance on forecasts, and supervising the paralegals.

12. Have you attended a City Council, board or commission meeting? If so, please describe what you learned and what improvements you would suggest the City consider.

Yes, City Council meetings. I found the meeting to be fair and balanced, and the City Council members willing to listen to public comments. I don't have any improvement suggestions at this time.

13. Describe your involvement in community activities, volunteer and civic organizations.

I have been on the Board of Directors of my townhouse association (Sunset Oaks) for over 10 years, serving as a director, president, and currently Vice President. I have not had other extensive volunteer activities, primarily due to my previous job having demanding responsibilities, long work hours, and frequent travel. However, I changed jobs from a law firm to Thermo Fisher recently, and my current role allows me more free time and doesn't require as much travel, so I would like to take advantage of my current situation and participate more in community activities.

Applicant Name Patti Selan

14. The City has a Code of Ethics and Conduct for Elected and Appointed Officials and an attendance policy that appointed members are required to follow. Do you have any concerns in these two areas? If so, please describe. (You may obtain a copy of these policies on the City Web site or from the Office of the City Clerk (408) 730-7595, TDD (408) 730-7501.)

No, no concerns.

15. If an unplanned vacancy arises on the board(s) or commission(s) you are interested in, would you be willing to accept a temporary appointment for the remainder of the unexpired term or until a recruitment is held and Council officially fills the vacancy?  Yes  No

**Please Note:** Pursuant to the Americans with Disabilities Act (ADA), the City of Sunnyvale will make reasonable efforts to accommodate persons with qualified disabilities during the boards and commission interview process. Should you require special accommodations, please contact the Office of the City Clerk at (408) 730-7595 at least five days in advance of your scheduled interview.

I certify under penalty of perjury that all statements I have made on this application are true and correct. I hereby authorize the City of Sunnyvale to investigate the accuracy of this information from any person or organization, and I release the City of Sunnyvale and all persons and organizations from all claims and liabilities arising from such investigation or the supplying of information for such investigation. I acknowledge that any false statement or misrepresentation on this application or supplementary materials will be cause for refusal of appointment or immediate dismissal at any time during the period of my appointment.

**Your application is not complete until it is signed and submitted to the Office of the City Clerk. Applicants are also requested, on a voluntary basis, to complete the Supplemental Background Information document at the end of the application.**

Signature of Applicant



Date July 21, 2017

Please return to: Office of the City Clerk, 603 All America Way, P.O. Box 3707, Sunnyvale, CA 94088-3707

**Personnel Board**

Additional eligibility requirements for Personnel Board - Please check Yes or No for each question:					
	YES	NO		YES	NO
I hold public office or employment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	I have a spouse, household member, or designated relative (parent, step-parent, grandparent, child, sister, brother, niece, nephew, uncle, or aunt of the individual or of the individual's spouse), employed by the City of Sunnyvale in a position which has the right to have a disciplinary matter heard before the Personnel Board.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
I am a candidate for another public office or position	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input checked="" type="checkbox"/>
I am a former City employee	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input checked="" type="checkbox"/>

10. Please describe your experience and responsibilities in the administration of employee discipline.

I have 15+ years of experience supervising staff for three different employers, totaling over 50 employees. For discipline, I have experience working with HR and other supervisors in disciplining for the following situations:

- attendance problems, including absenteeism, coming in late, leaving early, and taking long breaks or disappearing during the work day
- poor performance, including attention to detail, inability to work with others in a professional manner, and inability to complete projects
- employee theft, unethical conduct such as lying about completed projects

For these situations, I typically conduct investigations, gather facts, interview the affected parties, and review the policies and procedures relevant to the situation, all the while coordinating with HR. I believe in open and honest communication, with a focus on the policies and procedures and a reminder of the job responsibilities and the importance of getting the work done. I usually discuss expectations with the employee, and see whether they acknowledge/agree with the stated expectations.

I have conducted informal warnings, verbal warnings, written warnings, and layoffs and performance terminations, depending on the situation.

11. Please describe your experience and responsibilities in the administration of employee grievances.

I have experience working with HR and other supervisors in grievances in the following areas:

- complaints of sexual harassment
- complaints of racial discrimination
- complaints of retaliation for medical leave absences
- complaints of abusive supervisors
- complaints of missing personnel records
- complaints of broken promises of promotions by previous managers

I typically follow the same process as I stated above - conducting investigations, gathering facts, etc., and working with the supervisor of the individual for whom they are lodging the complaint to come to a resolution if possible. In certain situations, where it was impossible to come to a resolution, I ended up arranging for a transfer of the employee to a different location and/or department so that the individuals no longer had to work together.





4. How long have you been a resident of Sunnyvale? Since 2003

5. Are you a currently-registered voter in Sunnyvale? Yes When was the last time you voted?  
Month November Year 2015

6. Are you currently serving or have you served on a City of Sunnyvale board or commission? No

If yes, which one? \_\_\_\_\_ Term currently serving \_\_\_\_\_  
\_\_\_\_\_ Term previously served \_\_\_\_\_

7. What motivated you to apply for this board or commission? If you are applying for more than one, please reference the specific board or commission in your response(s).

As a committed Sunnyvale resident, I recognize the immense value of the facilities and services offered by the City. I would like to reciprocate this in whatever way I can. I am motivated by my desire to be of help, by volunteering my services for the good of the City. The city needs a variety of services with the involvement of the residents. My family has enjoyed living in our neighborhood and utilized the facilities so thoughtfully provided. In return, I would like to use my knowledge, experience and expertise and help the community. This is the spirit of mutual give and take and community living. I would proud to be a part of this experience. I also owe it to the City as a reciprocal gesture on my part.

8. What skills or attributes can you bring to this board or commission? If you are applying for more than one, please reference the specific board or commission in your response(s).

My background and experience are relevant in understanding the needs of the people of the City from all walks of life. I was a security professional in India for over twenty years. I have wide international exposure in security, human resource management and training. I was a faculty member of a premier management school in India for two years. I was a Director on the Board of a large public sector company in India for over six years. I was a member of the Senior Commission of Fremont City before I moved to Sunnyvale. I could contribute substantially to the work being done by the library in enriching the lives of the residents. I am aware of the rapidly changing city scenario and the constantly changing demands of the people. The library system is vital for enhancing the quality of life of the people and I expect I would be able to help the commission craft a suitable response to the ever changing needs.

9. The primary role of a board or commission member is to provide advice to City Council on policy issues that are within the scope of that board or commission. With this in mind, what steps would you take to effectively exercise this specific board or commission role? If you are applying for more than one, please reference the specific board or commission in your response(s).

I realize that the very concept of a library has undergone a sea change in the last few years, following massive technological changes. I would like to understand the implications of the changes and apply my knowledge in practical terms. I would be able to urge the Commission to respond appropriately to these new needs. I would find out how best we can gauge the expectations of the people and fulfill their aspirations. In particular, I would seek to satisfy the needs of the youth so that the City prepares them to meet the global challenges, on par with other cities. Programs have to be prepared to meet the needs and expectations of people at different levels, like children, youth, seniors. It calls for innovation and I would like to be a part of introducing new changes.

10. Education: List college degrees and majors, and any relevant training or experience that demonstrates your ability to effectively serve on this board or commission. If you are applying for more than one, please reference the specific board or commission in your response(s).

Master of Arts (University of Madras) Majored in Economics and Political Science  
Diploma in HRM (Indira Gandhi Open University) New Delhi  
Customer Service Training in Employment Development Department, CA

11. Briefly describe your current or last occupation.

I was last employed as Customer Service Representative in EDD (Employment Development Department) in Sunnyvale till 2010, I helped clients look for jobs and file for Unemployment Insurance benefits and interacted with them in suggesting ways of enhancing their qualifications.

12. Have you attended a City Council, board or commission meeting? If so, please describe what you learned and what improvements you would suggest the City consider.

In Sunnyvale, I have watched them on local TV. In Fremont, I was a member of the Senior Commission till 2003,

13. Describe your involvement in community activities, volunteer and civic organizations.

I was the Block Captain in Fremont of the safety committee. I regularly volunteer as Clerk at the time of CA and US Elections including presidential elections.

14. The City has a Code of Ethics and Conduct for Elected and Appointed Officials and an attendance policy that appointed members are required to follow. Do you have any concerns in these two areas? If so, please describe. (You may obtain a copy of these policies on the City Web site or from the Office of the City Clerk (408) 730-7595, TDD (408) 730-7501.)

No.

15. If an unplanned vacancy arises on the board(s) or commission(s) you are interested in, would you be willing to accept a temporary appointment for the remainder of the unexpired term or until a recruitment is held and Council officially fills the vacancy?  Yes  No

**Please Note:** Pursuant to the Americans with Disabilities Act (ADA), the City of Sunnyvale will make reasonable efforts to accommodate persons with qualified disabilities during the boards and commission interview process. Should you require special accommodations, please contact the Office of the City Clerk at (408) 730-7595 at least five days in advance of your scheduled interview.

I certify under penalty of perjury that all statements I have made on this application are true and correct. I hereby authorize the City of Sunnyvale to investigate the accuracy of this information from any person or organization, and I release the City of Sunnyvale and all persons and organizations from all claims and liabilities arising from such investigation or the supplying of information for such investigation. I acknowledge that any false statement or misrepresentation on this application or supplementary materials will be cause for refusal of appointment or immediate dismissal at any time during the period of my appointment.

**Your application is not complete until it is signed and submitted to the Office of the City Clerk. Applicants are also requested, on a voluntary basis, to complete the Supplemental Background Information document at the end of the application.**

Signature of Applicant



Date APRIL 12, 2016

**Please return to: Office of the City Clerk, 603 All America Way, P.O. Box 3707, Sunnyvale, CA 94088-3707**

**SUPPLEMENTAL QUESTIONNAIRE**

**Note: Please respond only to questions that pertain to your selected board(s) or commission(s).**

**Arts Commission**

1. In what ways could the City strengthen art programs in the community?

N.A

**Bicycle and Pedestrian Advisory Commission**

2. Like many cities in Santa Clara County, Sunnyvale is faced with problems stemming from traffic congestion and air pollution. Suggest ways the City can improve facilities for bicyclists and improve bicycling education and safety programs for motorists, cyclists and pedestrians?

N.A

**Board of Building Code Appeals**

3. What do you think can be done to assure that the City of Sunnyvale building development standards are consistently applied?

N.A.

**Board of Library Trustees**

4. Community demographics and technology are constantly changing. What do you think are the principal issues the Sunnyvale Public Library may be addressing over the next few years?

Our principal concern would be to meet the expectations of the diverse population without dissipating our resources. This calls for regular communication with all sections of the people and being sensitive to the feedback received. Another concern would be to use technology optimally and cost-effectively. Contribution from the big-sized technology companies based in Sunnyvale is vital here. I would explore ways and means of enlisting the cooperation and assistance of the tech companies and appeal to them to pitch in by offering resources, training, hardware and software to the library.

**Heritage Preservation Commission**

5. What historical features or structures in our community do you think are at risk? What course can the City take to preserve them?

N . A

6. What factors would influence your recommendation to preserve a particular building or site?

N . A

**Housing and Human Services Commission**

7. Evaluate the quality and adequacy of the housing programs that serve the Sunnyvale community.

N.A.

8. Evaluate the quality and availability of the human services programs that serve the Sunnyvale community.

N.A.

**Park and Recreation Commission**

9. Community demographics are constantly changing. What do you think are the principal issues this Commission may be addressing over the next few years?

N.A.

**Personnel Board**

Additional eligibility requirements for Personnel Board - Please check Yes or No for each question:					
	YES	NO		YES	NO
I hold public office or employment	<input type="checkbox"/>	<input type="checkbox"/>	I have a spouse, household member, or designated relative (parent, step-parent, grandparent, child, sister, brother, niece, nephew, uncle, or aunt of the individual or of the individual's spouse), employed by the City of Sunnyvale in a position which has the right to have a disciplinary matter heard before the Personnel Board.	<input type="checkbox"/>	<input type="checkbox"/>
I am a candidate for another public office or position	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
I am a former City employee	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>

10. Please describe your experience and responsibilities in the administration of employee discipline.

N.A.

11. Please describe your experience and responsibilities in the administration of employee grievances.

N.A.

**Planning Commission:**

12. Sunnyvale has limited vacant land for new development. This could increase pressure for redevelopment of existing developed areas. How can planning respond to this situation?

N.A.

13. Planning Commissioners are often asked to consider social, economic and environmental issues when reviewing proposals. How does one achieve a balanced community?

N.A.

**Sustainability Commission:**

14. Sustainability is a new and emerging issue in many communities. What do you think are the primary sustainability policy issues this commission will be addressing over the next few years?

N.A.

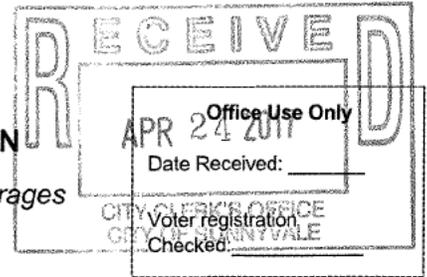
15. Sustainability Commissioners will need to consider social, economic and environmental issues when addressing sustainability policy issues. How does one achieve a balanced community?

N.A.



CITY OF SUNNYVALE
BOARDS AND COMMISSIONS APPLICATION

The City supports its demographic diversity and encourages applicants from all groups to apply.



Please print or type answers to all questions. Write N/A if not applicable.

General eligibility requirements: A resident and registered voter in Sunnyvale. Other requirements may apply to specific boards and commissions. Please check with the Office of the City Clerk at (408) 730-7483, TDD (408) 730-7501 or visit our Web site at: boardsandcommissions.inSunnyvale.com

If you would like to apply for more than one vacancy, place a number next to the board or commission, in order of your preference, for which you would like to apply. Only applications for current openings will be considered at this time. Applications for future openings will be kept on file for one year. Qualified applicants will be notified for an interview with City Council. Appointments will be made at a regular meeting of City Council.

- Arts Commission
Bicycle and Pedestrian Advisory Commission
Board of Building Code Appeals
Board of Library Trustees
Heritage Preservation Commission
Housing and Human Services Commission
Parks and Recreation Commission
Personnel Board
Planning Commission
[X] Sustainability Commission

If you are applying for the Bicycle and Pedestrian Advisory Commission, please identify the category for which you are applying. You may apply for both if qualified.

- Category One: Applicants must be bicyclists or pedestrians residing and registered to vote in Sunnyvale.
Category Two: Applicants must have an interest in bicycle and/or pedestrian issues in the City and belong to one of the groups listed below. Sunnyvale residency is not required, but applicant must be a registered voter or legal resident. Please check as many that apply:
PTA/parent group member
Santa Clara Unified School District/Sunnyvale School District Administration
Neighborhood association member
Sunnyvale teacher or principal
Person interested in Sunnyvale park and recreational activities

If you are applying for the Sustainability Commission, please identify the category for which you are applying.

- Category One: Applicants shall be Sunnyvale registered voters.
Category Two: Applicants shall include members of the Sunnyvale business community. Such members need not be Sunnyvale residents.

IMPORTANT NOTICES

Please note that all information provided on the form becomes a public record after it is officially filed.

Applicants appointed to the Planning Commission, Board of Building Code Appeals, Heritage Preservation Commission and Housing and Human Services Commission are required to file the Fair Political Practices Commission (FPPC) Statements of Economic Interest (Form 700), which are also a public record. A copy of this form is available in the Office of the City Clerk or by visiting www.fppc.ca.gov.

1. Applicant Name: Alvarez-Santos Last, Laura First, M.I.
2. Current Residence: [Redacted] Street, Sunnyvale City, CA State, 94086 Zip
E-mail Address: [Redacted]
3. Phone Number: (Home) [Redacted] (Work) [Redacted] (Cell) [Redacted]

4. How long have you been a resident of Sunnyvale? 2 years

5. Are you a currently-registered voter in Sunnyvale? Yes  When was the last time you voted?  
Month November  Year 2016

6. Are you currently serving or have you served on a City of Sunnyvale board or commission? No

If yes, which one? \_\_\_\_\_ Term currently serving \_\_\_\_\_  
\_\_\_\_\_ Term previously served \_\_\_\_\_

7. What motivated you to apply for this board or commission? If you are applying for more than one, please reference the specific board or commission in your response(s).

I decided to apply for a position on the City Sunnyvale's Sustainability commission because I am passionate about civic engagement and sustainability. I became interested in sustainability after taking a course in school on Sustainable Development. From there, I took on an internship where I was tasked with generating a report on the agencies sustainability practices. I had the amazing opportunity of presenting this project in front of many high-level managers at the water district. In addition, I strongly believe that local politics is where many of the laws and policies are passed that directly affect our communities. Furthermore, I believe that there is a great lack of Latino representation at levels of government, especially in local government. I became interested in local government when I interned for the International Hispanic Network. I had the opportunity to work with many well known Latino city managers. It gave me hope that one day I can be in their place.

8. What skills or attributes can you bring to this board or commission? If you are applying for more than one, please reference the specific board or commission in your response(s).

I believe that the greatest strengths I can bring to the commission are that I am a hardworking individual, am passionate about local working with government, and detail oriented; above all, I am most proud of how hardworking I am. At a young age, my parents emphasized to me the importance of hard work. I took this message with me when working my first job as a Teacher's Assistant at Peninsula Bridge. I made sure that I did my job well and went above and beyond to create a welcoming atmosphere for my students to learn. My parents' message helped me the most during high school and college, where microaggressions and blatant racism made every day a challenge. I worked hard to make not only my dreams true but the dreams of many of my family members a reality. Therefore, my diploma from Boston University, which hangs proudly above my father's desk, represents my parents' hard work and my own.

9. The primary role of a board or commission member is to provide advice to City Council on policy issues that are within the scope of that board or commission. With this in mind, what steps would you take to effectively exercise this specific board or commission role? If you are applying for more than one, please reference the specific board or commission in your response(s).

The steps I would implement include ensuring that I am aware of the parameters of the sustainability commission. As a result, when listening to the grievances of the community I take policy issues forward to the City Council that are within the commissions scope.

10. Education: List college degrees and majors, and any relevant training or experience that demonstrates your ability to effectively serve on this board or commission. If you are applying for more than one, please reference the specific board or commission in your response(s).

Highschool: Menlo School in Atherton, CA

College: Boston University, International Relations - Track 1: Latin American Politics; Track 2: Environment and Development;

Relevant Courses:

- Sustainable Development

- Project Citizen: Promoting Civic Engagement, (Emphasis on Implementing Policy- Final project was on crafting policy changes in Boston to keep local bodies of water on BU campus/ surrounding areas clean)

Internships:

- w/ Santa Clara Valley Water District, Administrative Internship: Project was to research how the organization has worked towards sustainability and how it compares to other public agencies. The final report had information on over 11 agencies in the surrounding area.

- w/ International Hispanic Network: created a working draft for a program to increase civic engagement in San Jose amongst the Latinx community.

11. Briefly describe your current or last occupation.

I am currently a development assistant for the Lucile Packard Foundation for Children's Health. I assist 9 major gift officers with their day to day activities. These tasks range from preparing briefings for high-level donor meetings and tours, scheduling these meetings, processing gifts that our team members have received, and copy editing many of the emails and written work that goes out to the donors. Many of the tasks I perform require attention to detail and strong management skills. Most recently, my tasks have included preparing stewardship proposals so that I can learn more about development writing.

12. Have you attended a City Council, board or commission meeting? If so, please describe what you learned and what improvements you would suggest the City consider.

N/A

13. Describe your involvement in community activities, volunteer and civic organizations.

For the last 7 years, I have worked with organizations that focus on helping students of color, primarily Latino students, to strengthen their academics, expose them to college, and provide them with mentorship. In addition, working with students required me to be patient, detail oriented, and timely. However, the most important aspect of my job, as a tutor and teacher's assistant, was being able to formulate relationships with the students I worked with. By conversing with my students and listening to what material they struggled with the most, I was able to find specific methods that could help each student improve academically. Furthermore, by building these relationships with my students I was able to encourage them to break out of their comfort zones and voice their opinions.

14. The City has a Code of Ethics and Conduct for Elected and Appointed Officials and an attendance policy that appointed members are required to follow. Do you have any concerns in these two areas? If so, please describe. (You may obtain a copy of these policies on the City Web site or from the Office of the City Clerk (408) 730-7595, TDD (408) 730-7501.)

15. If an unplanned vacancy arises on the board(s) or commission(s) you are interested in, would you be willing to accept a temporary appointment for the remainder of the unexpired term or until a recruitment is held and Council officially fills the vacancy?  Yes  No

**Please Note:** Pursuant to the Americans with Disabilities Act (ADA), the City of Sunnyvale will make reasonable efforts to accommodate persons with qualified disabilities during the boards and commission interview process. Should you require special accommodations, please contact the Office of the City Clerk at (408) 730-7595 at least five days in advance of your scheduled interview.

I certify under penalty of perjury that all statements I have made on this application are true and correct. I hereby authorize the City of Sunnyvale to investigate the accuracy of this information from any person or organization, and I release the City of Sunnyvale and all persons and organizations from all claims and liabilities arising from such investigation or the supplying of information for such investigation. I acknowledge that any false statement or misrepresentation on this application or supplementary materials will be cause for refusal of appointment or immediate dismissal at any time during the period of my appointment.

**Your application is not complete until it is signed and submitted to the Office of the City Clerk. Applicants are also requested, on a voluntary basis, to complete the Supplemental Background Information document at the end of the application.**

Signature of Applicant



Date 04/21/2017

**Please return to: Office of the City Clerk, 603 All America Way, P.O. Box 3707, Sunnyvale, CA 94088-3707**

**SUPPLEMENTAL QUESTIONNAIRE**

**Note: Please respond only to questions that pertain to your selected board(s) or commission(s).**

**Arts Commission**

1. In what ways could the City strengthen art programs in the community?

**Bicycle and Pedestrian Advisory Commission**

2. Like many cities in Santa Clara County, Sunnyvale is faced with problems stemming from traffic congestion and air pollution. Suggest ways the City can improve facilities for bicyclists and improve bicycling education and safety programs for motorists, cyclists and pedestrians?

**Board of Building Code Appeals**

3. What do you think can be done to assure that the City of Sunnyvale building development standards are consistently applied?

**Board of Library Trustees**

4. Community demographics and technology are constantly changing. What do you think are the principal issues the Sunnyvale Public Library may be addressing over the next few years?

**Heritage Preservation Commission**

5. What historical features or structures in our community do you think are at risk? What course can the City take to preserve them?

6. What factors would influence your recommendation to preserve a particular building or site?

**Housing and Human Services Commission**

7. Evaluate the quality and adequacy of the housing programs that serve the Sunnyvale community.

8. Evaluate the quality and availability of the human services programs that serve the Sunnyvale community.

**Park and Recreation Commission**

9. Community demographics are constantly changing. What do you think are the principal issues this Commission may be addressing over the next few years?

**Personnel Board**

Additional eligibility requirements for Personnel Board - Please check Yes or No for each question:					
	YES	NO		YES	NO
I hold public office or employment	<input type="checkbox"/>	<input type="checkbox"/>	I have a spouse, household member, or designated relative (parent, step-parent, grandparent, child, sister, brother, niece, nephew, uncle, or aunt of the individual or of the individual's spouse), employed by the City of Sunnyvale in a position which has the right to have a disciplinary matter heard before the Personnel Board.	<input type="checkbox"/>	<input type="checkbox"/>
I am a candidate for another public office or position	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
I am a former City employee	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>

10. Please describe your experience and responsibilities in the administration of employee discipline.

11. Please describe your experience and responsibilities in the administration of employee grievances.

**Planning Commission:**

12. Sunnyvale has limited vacant land for new development. This could increase pressure for redevelopment of existing developed areas. How can planning respond to this situation?

13. Planning Commissioners are often asked to consider social, economic and environmental issues when reviewing proposals. How does one achieve a balanced community?

**Sustainability Commission:**

14. Sustainability is a new and emerging issue in many communities. What do you think are the primary sustainability policy issues this commission will be addressing over the next few years?

I feel that the commission will be addressing many issues regarding making existing buildings and zones sustainable. Many policies already exist to ensure that new buildings are environmentally friendly. Furthermore, I believe much of the commission's goal will focus on increase recycling and composting in the City of Sunnyvale. Lastly, I believe that a great focus of the commission will be on transportation and making public transportation far more accessible and environmentally friendly.

15. Sustainability Commissioners will need to consider social, economic and environmental issues when addressing sustainability policy issues. How does one achieve a balanced community?

I believe that the greatest way to achieve a balance between social, economic, and environmental issues is by listening all the parties in order to make these policy decisions that will affect the community. Above all, the commission is here to serve the needs of the community.



Applicant Name Adriana Imbre

4. How long have you been a resident of Sunnyvale? n/a

5. Are you a currently-registered voter in Sunnyvale? No  When was the last time you voted?  
Month November Year 2016

6. Are you currently serving or have you served on a City of Sunnyvale board or commission? Select

If yes, which one? \_\_\_\_\_ Term currently serving \_\_\_\_\_  
\_\_\_\_\_ Term previously served \_\_\_\_\_

7. What motivated you to apply for this board or commission? If you are applying for more than one, please reference the specific board or commission in your response(s).

What truly motivates me to apply for the sustainability commission is to help bring insight and knowledge from a business perspective as well as a member of a community next door to Sunnyvale. I have a passion for social, economic and environmental justice for communities across California. I also recently moved from southern California and would like to be more involved with my newly acquainted community members and environment.

8. What skills or attributes can you bring to this board or commission? If you are applying for more than one, please reference the specific board or commission in your response(s).

I have a bachelor's degree in environmental health and experience with sustainability. I was involved with sustainability events hosted in my previous community. I have obtained great leadership skills from my work experience and college extra-curricular activities. Also, currently being a zero waste manager, I make daily decisions to better our business, community and environment. I have great listening communication skills which will be beneficial for the board. The relevant experience, analytical ability and open-mindedness can lead to change which can ultimately better our community and environment.

9. The primary role of a board or commission member is to provide advice to City Council on policy issues that are within the scope of that board or commission. With this in mind, what steps would you take to effectively exercise this specific board or commission role? If you are applying for more than one, please reference the specific board or commission in your response(s).

Depending on what current and future environmental state and local policies are planned I would research the immediate effects it has on the community and plan accordingly. Plan will be done in phases from short-term/immediate goals to long-term goals.

10. Education: List college degrees and majors, and any relevant training or experience that demonstrates your ability to effectively serve on this board or commission. If you are applying for more than one, please reference the specific board or commission in your response(s).

California State University, Fullerton: Bachelors of Science in Health Science with concentration in Environmental Health and Occupational Safety. Also attained a sustainability certification during my undergrad which is focused on environmental policy.

Cypress College: Associate of Science in Mathametics & Science

11. Briefly describe your current or last occupation.

Zero Waste Manager supporting High Tech Companies in Northern California. I implement recycling programs and assist with increasing diversion rates. Provide training, tools and support to improve corporate sustainability and stewardship.

Environmental Health & Safety Specialist for an Aerospace company in Southern California. Managed hazourdous waste and managed compliance with federal, state and local policies and requirements.

12. Have you attended a City Council, board or commission meeting? If so, please describe what you learned and what improvements you would suggest the City consider.

Since I am new to the area, I have not had the change but I am looking forward to attending.

13. Describe your involvement in community activities, volunteer and civic organizations.

Earth week events for the past 5 years, ranging from beach clean ups, community clean ups, campus/school cleanups, e-waste events. Youth outreach promoting clean air through organiziations called fresh air advocates.

Applicant Name Adriana Imbre

14. The City has a Code of Ethics and Conduct for Elected and Appointed Officials and an attendance policy that appointed members are required to follow. Do you have any concerns in these two areas? If so, please describe. (You may obtain a copy of these policies on the City Web site or from the Office of the City Clerk (408) 730-7595, TDD (408) 730-7501.)

None

15. If an unplanned vacancy arises on the board(s) or commission(s) you are interested in, would you be willing to accept a temporary appointment for the remainder of the unexpired term or until a recruitment is held and Council officially fills the vacancy?  Yes  No

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I certify under penalty of perjury that all statements I have made on this application are true and correct. I hereby authorize the City of Sunnyvale to investigate the accuracy of this information from any person or organization, and I release the City of Sunnyvale and all persons and organizations from all claims and liabilities arising from such investigation or the supplying of information for such investigation. I acknowledge that any false statement or misrepresentation on this application or supplementary materials will be cause for refusal of appointment or immediate dismissal at any time during the period of my appointment.

**Your application is not complete until it is signed and submitted to the Office of the City Clerk. Applicants are also requested, on a voluntary basis, to complete the Supplemental Background Information document at the end of the application.**

Signature of Applicant \_\_\_\_\_

Date 4/21/2017

Please return to: Office of the City Clerk, 603 All America Way, P.O. Box 3707, Sunnyvale, CA 94088-3707

**SUPPLEMENTAL QUESTIONNAIRE**

**Note: Please respond only to questions that pertain to your selected board(s) or commission(s).**

**Arts Commission**

1. In what ways could the City strengthen art programs in the community?

**Bicycle and Pedestrian Advisory Commission**

2. Like many cities in Santa Clara County, Sunnyvale is faced with problems stemming from traffic congestion and air pollution. Suggest ways the City can improve facilities for bicyclists and improve bicycling education and safety programs for motorists, cyclists and pedestrians?

**Board of Building Code Appeals**

3. What do you think can be done to assure that the City of Sunnyvale building development standards are consistently applied?

**Board of Library Trustees**

4. Community demographics and technology are constantly changing. What do you think are the principal issues the Sunnyvale Public Library may be addressing over the next few years?

**Heritage Preservation Commission**

5. What historical features or structures in our community do you think are at risk? What course can the City take to preserve them?

6. What factors would influence your recommendation to preserve a particular building or site?

**Housing and Human Services Commission**

7. Evaluate the quality and adequacy of the housing programs that serve the Sunnyvale community.

8. Evaluate the quality and availability of the human services programs that serve the Sunnyvale community.

**Park and Recreation Commission**

9. Community demographics are constantly changing. What do you think are the principal issues this Commission may be addressing over the next few years?

**Personnel Board**

Additional eligibility requirements for Personnel Board - Please check Yes or No for each question:					
	YES	NO		YES	NO
I hold public office or employment	<input type="checkbox"/>	<input type="checkbox"/>	I have a spouse, household member, or designated relative (parent, step-parent, grandparent, child, sister, brother, niece, nephew, uncle, or aunt of the individual or of the individual's spouse), employed by the City of Sunnyvale in a position which has the right to have a disciplinary matter heard before the Personnel Board.	<input type="checkbox"/>	<input type="checkbox"/>
I am a candidate for another public office or position	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
I am a former City employee	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>

10. Please describe your experience and responsibilities in the administration of employee discipline.

11. Please describe your experience and responsibilities in the administration of employee grievances.

**Planning Commission:**

12. Sunnyvale has limited vacant land for new development. This could increase pressure for redevelopment of existing developed areas. How can planning respond to this situation?

13. Planning Commissioners are often asked to consider social, economic and environmental issues when reviewing proposals. How does one achieve a balanced community?

**Sustainability Commission:**

14. Sustainability is a new and emerging issue in many communities. What do you think are the primary sustainability policy issues this commission will be addressing over the next few years?

Waste reduction for corporate and residential Food scrap program in order to promote landfill diversion. Air quality management and reduction of vehicle emissions and corporate and industrial pollution. Energy saving efforts to reduce residential and municipal energy consumption. Water conservation and pollution prevention.

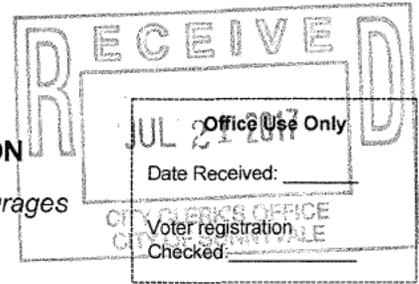
15. Sustainability Commissioners will need to consider social, economic and environmental issues when addressing sustainability policy issues. How does one achieve a balanced community?

Sustainability cannot be achieved without social, economic and environmental justice. Each element has important criteria that need to be met. Economic sustainability will need to focus on growth, development and productivity through programs that will reduce waste and energy. The means to social sustainability can be met through equity, empowerment, cultural identity, accessibility and stability through a variety of means such as addressing wellness needs of the community. Environmental sustainability encompasses biodiversity and ecosystem integrity by protecting natural resources, promoting conservation and environmental justice while factoring in social and economic elements.



CITY OF SUNNYVALE
BOARDS AND COMMISSIONS APPLICATION

The City supports its demographic diversity and encourages applicants from all groups to apply.



Please print or type answers to all questions. Write N/A if not applicable.

General eligibility requirements: A resident and registered voter in Sunnyvale. Other requirements may apply to specific boards and commissions. Please check with the Office of the City Clerk at (408) 730-7483, TDD (408) 730-7501 or visit our Web site at: boardsandcommissions.inSunnyvale.com

If you would like to apply for more than one vacancy, place a number next to the board or commission, in order of your preference, for which you would like to apply. Only applications for current openings will be considered at this time.

Applications for future openings will be kept on file for one year. Qualified applicants will be notified for an interview with City Council. Appointments will be made at a regular meeting of City Council.

- Arts Commission
Bicycle and Pedestrian Advisory Commission
Board of Building Code Appeals
Board of Library Trustees
Heritage Preservation Commission
Housing and Human Services Commission
Parks and Recreation Commission
Personnel Board
Planning Commission
Sustainability Commission

If you are applying for the Bicycle and Pedestrian Advisory Commission, please identify the category for which you are applying. You may apply for both if qualified.

- Category One: Applicants must be bicyclists or pedestrians residing and registered to vote in Sunnyvale.
Category Two: Applicants must have an interest in bicycle and/or pedestrian issues in the City and belong to one of the groups listed below. Sunnyvale residency is not required, but applicant must be a registered voter or legal resident. Please check as many that apply:
PTA/parent group member
Santa Clara Unified School District/Sunnyvale School District Administration
Neighborhood association member
Sunnyvale teacher or principal
Person interested in Sunnyvale park and recreational activities

If you are applying for the Sustainability Commission, please identify the category for which you are applying.

- Category One: Applicants shall be Sunnyvale registered voters.
Category Two: Applicants shall include members of the Sunnyvale business community. Such members need not be Sunnyvale residents.

IMPORTANT NOTICES

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Applicants appointed to the Planning Commission, Board of Building Code Appeals, Heritage Preservation Commission and Housing and Human Services Commission are required to file the Fair Political Practices Commission (FPPC) Statements of Economic Interest (Form 700), which are also a public record. A copy of this form is available in the Office of the City Clerk or by visiting www.fppc.ca.gov.

1. Applicant Name: Bastiaens Johan A
Last First M.I
2. Current Residence: [Redacted] Sunnyvale CA 94087
Street City State Zip
E-mail Address: [Redacted]
3. Phone Number: (Home) [Redacted] (Work) [Redacted] (Cell) [Redacted]

Applicant Name Johan Bastiaens

4. How long have you been a resident of Sunnyvale? 2.5 months

5. Are you a currently-registered voter in Sunnyvale? Yes When was the last time you voted?  
Month November Year 2016

6. Are you currently serving or have you served on a City of Sunnyvale board or commission? No

If yes, which one? \_\_\_\_\_ Term currently serving \_\_\_\_\_  
\_\_\_\_\_ Term previously served \_\_\_\_\_

7. What motivated you to apply for this board or commission? If you are applying for more than one, please reference the specific board or commission in your response(s).

I want to make a difference to the city of Sunnyvale. As I don't know the full working of the other aspects of the city, I believe the personnel board is where I can make the biggest impact at this time with my background. Purchased a residential property in Sunnyvale 4 years ago, and became a resident of Sunnyvale recently after completion of the new construction. Plan to make Sunnyvale my long term home.

8. What skills or attributes can you bring to this board or commission? If you are applying for more than one, please reference the specific board or commission in your response(s).

I also attended the City of Santa Clara Leadership training in 2009. After which I became a member of the Citizen Advisory Committee in Santa Clara for a few years. Professionally, I've been a manager since 2001. I've managed a team of up to 100 people of full time employees (exempt and non-exempt) as well as contractors.

9. The primary role of a board or commission member is to provide advice to City Council on policy issues that are within the scope of that board or commission. With this in mind, what steps would you take to effectively exercise this specific board or commission role? If you are applying for more than one, please reference the specific board or commission in your response(s).

I have extensive experience managing people and teams, including hiring, retention, employee performance, professional growth and education.

10. Education: List college degrees and majors, and any relevant training or experience that demonstrates your ability to effectively serve on this board or commission. If you are applying for more than one, please reference the specific board or commission in your response(s).

City of Santa Clara Leadership training 2009.

Been a manager since 2001 dealing with retaining, recruiting, motivating, appraisals and compensation. Received numerous management trainings (management within the law, retaining employees, RIF procedures, hiring employees, code of conduct, etc.)

Industrial engineering degree with micro-electronics specialization, 1994.

11. Briefly describe your current or last occupation.

Current job title is senior hardware design manager at Oracle.

I'm responsible for managing a team that works on the next generation of microprocessors. This comprises of both the people management part and the technical deliverables of the team.

Beside my manager responsibilities, I'm also program manager for a development test chip. In this role I work across boundaries with teams in different organizations.

12. Have you attended a City Council, board or commission meeting? If so, please describe what you learned and what improvements you would suggest the City consider.

I've attended a city planning meeting before. And also a number of neighborhood outreach meetings for development projects in the neighborhood for the past 3 years while our new residence in Sunnyvale was in construction. I've given feedback in each of those meetings/workshops on what I see as can be done extra. And I've emailed in feedback to the city on planned studies for road/traffic.

13. Describe your involvement in community activities, volunteer and civic organizations.

Currently not involved in community activities.

I've done volunteering in the past for a child with special needs through EMQ.

Applicant Name Johan Bastiaens

14. The City has a Code of Ethics and Conduct for Elected and Appointed Officials and an attendance policy that appointed members are required to follow. Do you have any concerns in these two areas? If so, please describe. (You may obtain a copy of these policies on the City Web site or from the Office of the City Clerk (408) 730-7595, TDD (408) 730-7501.)

15. If an unplanned vacancy arises on the board(s) or commission(s) you are interested in, would you be willing to accept a temporary appointment for the remainder of the unexpired term or until a recruitment is held and Council officially fills the vacancy?  Yes  No

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Signature of Applicant  Date 7/20/2017

Please return to: Office of the City Clerk, 603 All America Way, P.O. Box 3707, Sunnyvale, CA 94088-3707

**Personnel Board**

Additional eligibility requirements for Personnel Board - Please check Yes or No for each question:					
	YES	NO		YES	NO
I hold public office or employment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	I have a spouse, household member, or designated relative (parent, step-parent, grandparent, child, sister, brother, niece, nephew, uncle, or aunt of the individual or of the individual's spouse), employed by the City of Sunnyvale in a position which has the right to have a disciplinary matter heard before the Personnel Board.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
I am a candidate for another public office or position	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input checked="" type="checkbox"/>
I am a former City employee	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input checked="" type="checkbox"/>

10. Please describe your experience and responsibilities in the administration of employee discipline.

In my 16 years as a manager, I've administered a number of employee performance/discipline issues. As a manager I was responsible for identifying the issues, documenting and communicating them to the employee. This was followed by action plans that I created tailored to each employee's specific area's of concern. Majority of these plans were successful, employees turned around and continued to be productive employees. On several occasions individuals failed the performance plans and following appropriate HR process I had to deliver termination messages to affected individuals.

11. Please describe your experience and responsibilities in the administration of employee grievances.

In my 16 years as a first line and also second line/senior manager, I've had to deal this on a number of occasions. As manager had to deal directly with a any grievance that were related to management, pay/benefits, workload, performance perception, etc. Grievances of more serious nature that were reported to me (such as harassment) were passed on to HR and I worked closely with HR to get each case thoroughly investigated.



CITY OF SUNNYVALE
BOARDS AND COMMISSIONS APPLICATION

The City supports its demographic diversity and encourages applicants from all groups to apply.

Office Use Only
Date Received: 4/20/17
Voter registration Checked: 4/20/17

Please print or type answers to all questions. Write N/A if not applicable.

General eligibility requirements: A resident and registered voter in Sunnyvale. Other requirements may apply to specific boards and commissions. Please check with the Office of the City Clerk at (408) 730-7483, TDD (408) 730-7501 or visit our Web site at: boardsandcommissions.inSunnyvale.com

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- Arts Commission
Bicycle and Pedestrian Advisory Commission
Board of Building Code Appeals
Board of Library Trustees
Heritage Preservation Commission
2 Housing and Human Services Commission
Parks and Recreation Commission
Personnel Board
Planning Commission
1 Sustainability Commission

If you are applying for the Bicycle and Pedestrian Advisory Commission, please identify the category for which you are applying. You may apply for both if qualified.

- Category One: Applicants must be bicyclists or pedestrians residing and registered to vote in Sunnyvale.
Category Two: Applicants must have an interest in bicycle and/or pedestrian issues in the City and belong to one of the groups listed below. Sunnyvale residency is not required, but applicant must be a registered voter or legal resident. Please check as many that apply:
PTA/parent group member
Santa Clara Unified School District/Sunnyvale School District Administration
Neighborhood association member
Sunnyvale teacher or principal
Person interested in Sunnyvale park and recreational activities

If you are applying for the Sustainability Commission, please identify the category for which you are applying.

- Category One: Applicants shall be Sunnyvale registered voters.
Category Two: Applicants shall include members of the Sunnyvale business community. Such members need not be Sunnyvale residents.

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1. Applicant Name: Owrang Last Malahat First M.I
2. Current Residence: Street City State Zip
E-mail Address:
3. Phone Number: (Home) (Work) (Cell)

4. How long have you been a resident of Sunnyvale? 6 years

5. Are you a currently-registered voter in Sunnyvale? Yes

When was the last time you voted?  
Month Select Year \_\_\_\_\_

I became a U.S. Citizen in February 2017.

6. Are you currently serving or have you served on a City of Sunnyvale board or commission? No

If yes, which one? \_\_\_\_\_ Term currently serving \_\_\_\_\_  
\_\_\_\_\_ Term previously served \_\_\_\_\_

7. What motivated you to apply for this board or commission? If you are applying for more than one, please reference the specific board or commission in your response(s).

I am interested to serve in the Sunnyvale Sustainability Commission (first choice) or Housing and Human Services Commission (second choice). I am very passionate about being an active member of my community and help to make my community a better place to live. Maintaining sustainable urban environment impacts my neighborhood, my city and also the next generations who are going to live in Sunnyvale. I am a Sunnyvale resident for 6 years and in past few years I witnessed the rapid growth in our city. Common challenges that follow rapid growth could be addressed by appropriate decision and policy making. For better quality of life we have to plan and act to meet the needs of the community. Sunnyvale is growing and to keep it as beautiful it is, we need to make strong environmental policies. I believe my passion and my academic background will be an asset for the Sunnyvale Sustainability Commission.

Also, I am interested to serve in Sunnyvale Housing and Human Services Commission. The location of Sunnyvale in the County and Peninsula makes it very desirable place to live or to establish a business. It is also a desirable location for developers. The job-housing balance, available urban services and amenities is essential for Sunnyvale. I believe It is important to adopt housing policies that meet the community's needs, provide diverse housing market for different age and income groups, for renter and buyers and improve economic growth in Sunnyvale. My education and career background

8. What skills or attributes can you bring to this board or commission? If you are applying for more than one, please reference the specific board or commission in your response(s).

My education and career background in urban planning would help me to be a useful member of the Sustainability Commission. I have bachelor's degree in urban design, and master's degree in urban planning. I have more than 10 years of experience in urban planning field including land use, housing and transportation planning. I am familiar with state and federal housing and environmental laws. I have progressives experience in research and planning and policy making for sustainable urban environments. I will also bring my skills in public communication that I learned during years of working for public and private sectors. I have experience in research. The topic of my master's degree thesis was "Evaluating the Environmental Quality in Post-Disaster Reconstructions". For my thesis, I did field work and surveys to perform analysis on a case study.

In addition, for my second master's degree in transportation and land use planning I completed courses that are directly related to the responsibilities of Housing and Human Services Commission such as: Housing Policy, Urban Growth Management, Community Planning, etc.

Also, I am familiar with organization of the City of Sunnyvale, since I was a student intern at City of Sunnyvale, Housing

9. The primary role of a board or commission member is to provide advice to City Council on policy issues that are within the scope of that board or commission. With this in mind, what steps would you take to effectively exercise this specific board or commission role? If you are applying for more than one, please reference the specific board or commission in your response(s).

Firstly, I will make sure the advice I and my commission is going to provide to the City Council is consistent with what the community and Sunnyvale residents desire. Also, I will make sure that I and my commission has enough accurate background research and data for any advice and recommendations that we want to provide to the City Council. I will make sure I and my commission has a good level of coordination and communication with other commissions and city staff.

**7. What motivated you to apply for this board or commission? If you are applying for more than one, please reference the specific board or commission in your response(s).**

I am interested to serve in the Sunnyvale Sustainability Commission (first choice) or Housing and Human Services Commission (second choice). I am very passionate about being an active member of my community and help to make my community a better place to live. Maintaining sustainable urban environment impacts my neighborhood, my city and also the next generations who are going to live in Sunnyvale. I am a Sunnyvale resident for 6 years and in past few years I witnessed the rapid growth in our city. Common challenges that follow rapid growth could be addressed by appropriate decision and policy making. For better quality of life we have to plan and act to meet the needs of the community. Sunnyvale is growing and to keep it as beautiful it is, we need to make strong environmental policies. I believe my passion and my academic background will be an asset for the Sunnyvale Sustainability Commission.

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**8. What skills or attributes can you bring to this board or commission? If you are applying for more than one, please reference the specific board or commission in your response(s).**

My education and career background in urban planning would help me to be a useful member of the Sustainability Commission. I have bachelor's degree in urban design, and master's degree in urban planning. I have more than 10 years of experience in urban planning field including land use, housing and transportation planning. I am familiar with state and federal housing and environmental laws. I have progressive experience in research and planning and policy making for sustainable urban environments. I will also bring my skills in public communication that I learned during years of working for public and private sectors. I have experience in research. The topic of my master's degree thesis was "Evaluating the Environmental Quality in Post-Disaster Reconstructions". For my thesis, I did field work and surveys to perform analysis on a case study.

In addition, for my second master's degree in transportation and land use planning I completed courses that are directly related to the responsibilities of Housing and Human Services Commission such as: Housing Policy, Urban Growth Management, Community Planning, etc.

Also, I am familiar with organization of the City of Sunnyvale, since I was a student intern at City of Sunnyvale, Housing Division in 2013.

10. Education: List college degrees and majors, and any relevant training or experience that demonstrates your ability to effectively serve on this board or commission. If you are applying for more than one, please reference the specific board or commission in your response(s).

- San Jose State University, San Jose, CA: Master's in urban planning, specialized in transportation and land use planning (2012-2014)
- Tarbiyat Modares University, Tehran, Iran: Master's in urban planning, specialized in post-disaster reconstructions (2005-2008)
- University of Art, Tehran, Iran: Bachelor's in urban planning and design (2000-2004)

11. Briefly describe your current or last occupation.

I am a transportation planner working for Valley Transportation Authority (VTA). My area of projects are bicycle & pedestrian planning & programming, congestion management planning, complete streets planning & design, and land use and transportation integration planning.

I am also co-chair of the countrywide safe routes to school providers committee in partnership with Santa Clara County Public Health Department.

12. Have you attended a City Council, board or commission meeting? If so, please describe what you learned and what improvements you would suggest the City consider.

Yes. I attended several city council and commission meetings in Sunnyvale and also other cities in Santa Clara County. My attendance in those meetings had different reasons: as an interested Sunnyvale resident or as an urban planning student.

The greatest lesson I learned from attending city council and commission meetings is to be respectful to other opinions and ideas.

I can't recall any deficiencies in Sunnyvale council or commission meeting.

13. Describe your involvement in community activities, volunteer and civic organizations.

-Mentor at American Planning Association mentorship program; mentoring San Jose State University Urban Planning Students in advancing their job searching and job interview skills.

-Volunteer speaker for San Jose High schools during career week.

-Staff volunteer at TransForm Let's Get Moving Silicon Valley summit.

Applicant Name Malahat Owrang

14. The City has a Code of Ethics and Conduct for Elected and Appointed Officials and an attendance policy that appointed members are required to follow. Do you have any concerns in these two areas? If so, please describe. (You may obtain a copy of these policies on the City Web site or from the Office of the City Clerk (408) 730-7595, TDD (408) 730-7501.)

No I do not.

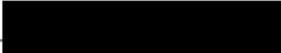
15. If an unplanned vacancy arises on the board(s) or commission(s) you are interested in, would you be willing to accept a temporary appointment for the remainder of the unexpired term or until a recruitment is held and Council officially fills the vacancy?  Yes  No

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I certify under penalty of perjury that all statements I have made on this application are true and correct. I hereby authorize the City of Sunnyvale to investigate the accuracy of this information from any person or organization, and I release the City of Sunnyvale and all persons and organizations from all claims and liabilities arising from such investigation or the supplying of information for such investigation. I acknowledge that any false statement or misrepresentation on this application or supplementary materials will be cause for refusal of appointment or immediate dismissal at any time during the period of my appointment.

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Signature of Applicant \_\_\_\_\_



Date 4/15/2017

Please return to: Office of the City Clerk, 603 All America Way, P.O. Box 3707, Sunnyvale, CA 94088-3707

**SUPPLEMENTAL QUESTIONNAIRE**

**Note: Please respond only to questions that pertain to your selected board(s) or commission(s).**

**Arts Commission**

1. In what ways could the City strengthen art programs in the community?

**Bicycle and Pedestrian Advisory Commission**

2. Like many cities in Santa Clara County, Sunnyvale is faced with problems stemming from traffic congestion and air pollution. Suggest ways the City can improve facilities for bicyclists and improve bicycling education and safety programs for motorists, cyclists and pedestrians?

**Board of Building Code Appeals**

3. What do you think can be done to assure that the City of Sunnyvale building development standards are consistently applied?

**Board of Library Trustees**

4. Community demographics and technology are constantly changing. What do you think are the principal issues the Sunnyvale Public Library may be addressing over the next few years?

**Heritage Preservation Commission**

5. What historical features or structures in our community do you think are at risk? What course can the City take to preserve them?

6. What factors would influence your recommendation to preserve a particular building or site?

**Housing and Human Services Commission****7. Evaluate the quality and adequacy of the housing programs that serve the Sunnyvale community.**

City of Sunnyvale provides various housing programs for home owner, renters, and people who are looking to buy in Sunnyvale; programs such as first-time home buyer, below market rate housing (BMR), and home rehab programs are available in Sunnyvale. I believe the quality of programs are just right, but the demand is high. Sunnyvale is in high demand for housing market (both renting and buying) and to meet the needs of the community members form different income, age, and household groups, more housing supply is needed in Sunnyvale. Also, based on the state law, Sunnyvale needs to meet the Regional Housing Need Allocation (RHNA) requirement in housing supply.

Sunnyvale job-housing balance is approximately 1 (means number of jobs is almost equal to the number of housing units), but the concentration of jobs in north county creates more demand for housing in Sunnyvale. Best use of existing lands, developing area specific plans, building more high-density housing preferably close to transit, affordable housing, diverse housing stock is needed in Sunnyvale. However, this does not mean providing more housing should happen without considering long-term and short-term impacts of the new developments on the exiting environment or mitigating the impacts. Providing more housing means providing more urban services such as parks, schools, police force, etc. and this should be done in regard to the available resources that city has or will have in future. Sunnyvale's new adopted General Plan Housing Element is the long-range plan for achieving these goals.

**8. Evaluate the quality and availability of the human services programs that serve the Sunnyvale community.**

City of Sunnyvale provides various human services programs for the community; programs such as senior housing, shelters for homeless people, and assisted housing. The quality of human services is adequate, however the need for more human services is increasing.

For example, the baby boomers population is aging and the need for senior services in all communities is growing and Sunnyvale is not exempt. More housing options for seniors with access to transit, subsidized transit pass for seniors who live in assisted living, better access to other services such as parks and library for seniors is needed in Sunnyvale. Being ready for emergency situations is another challenge. Recent emergency situations in the area such as the Coyote Creek flood that happened in February 2017 in San Jose or the fire that happened in Twin Pines Manor Apartments in Sunnyvale are examples of emergency situations that city needs to be prepared for.

**Park and Recreation Commission**

9. Community demographics are constantly changing. What do you think are the principal issues this Commission may be addressing over the next few years?

**Personnel Board**

Additional eligibility requirements for Personnel Board - Please check Yes or No for each question:					
	YES	NO		YES	NO
I hold public office or employment	<input type="checkbox"/>	<input type="checkbox"/>	I have a spouse, household member, or designated relative (parent, step-parent, grandparent, child, sister, brother, niece, nephew, uncle, or aunt of the individual or of the individual's spouse), employed by the City of Sunnyvale in a position which has the right to have a disciplinary matter heard before the Personnel Board.	<input type="checkbox"/>	<input type="checkbox"/>
I am a candidate for another public office or position	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
I am a former City employee	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>

10. Please describe your experience and responsibilities in the administration of employee discipline.

11. Please describe your experience and responsibilities in the administration of employee grievances.

**Planning Commission:**

12. Sunnyvale has limited vacant land for new development. This could increase pressure for redevelopment of existing developed areas. How can planning respond to this situation?

13. Planning Commissioners are often asked to consider social, economic and environmental issues when reviewing proposals. How does one achieve a balanced community?

**Sustainability Commission:**

14. Sustainability is a new and emerging issue in many communities. What do you think are the primary sustainability policy issues this commission will be addressing over the next few years?

I believe the primary policies that the Sustainability Commission will work on over the next few years are: sustainable energy, preserving green areas and parks, water resources, air pollution and active transportation options like biking and walking.

Also, since sustainability is a new and emerging issue in almost all communities I believe public education and encouragement programs related to sustainability policies will be a primary topic too.

15. Sustainability Commissioners will need to consider social, economic and environmental issues when addressing sustainability policy issues. How does one achieve a balanced community?

A balanced community is a community that has economic, job and housing growth appropriately. For having a sustainable community and keep up with the rapid growth in Silicon Valley, city should have short and long-range plans and goals. Making any policy related to sustainability should consider social equity factors. No resident of Sunnyvale should negatively get impacted by council/commissions decisions especially if it relates to public health.

Also, the city should have enough outreach to community members and hear about public concerns. Educational and encouragement programs related to sustainability are key factors especially outreach to younger generations and through school districts.

For having a balanced community, any policy making process should be a team work between city staff, city council, community members and commissions.