

Li Liu  
791 Durshire Way  
Sunnyvale, CA 94087

To: Planning Department of Sunnyvale

Subject: Permit for a large family daycare at 791 Durshire Way, Sunnyvale, CA 94087

Date: August 14, 2016

Dear Sir/Madam,

I live in 791 Durshire Way, Sunnyvale, with my husband Charles Chen, and 18 years old son Brandon Chen. Brandon will go to college in September this year. I employ two part time assistants (10am-2pm, 2pm-5:30pm) at the moment.

The two car driveway and street parking directly in front of my house are available to parents for dropping off and picking up their children. The parents come at different times for dropping off and picking up, the chance of parking in front of adjacent properties will be minimal.

The daycare hours are 8:00am to 5:30pm, Monday to Friday. Right now I take care of three infants full time, two infants part time.

The children will be playing in my backyard everyday – weather permit – roughly from 10:30am to 11:30am in the morning and 4:00pm to 5:00pm in the afternoon. We will do our best to keep the noise down so that we do not disturb our neighbors.

If I am granted the permit for a large family daycare, I will be privileged to serve more children and families with high quality childcare in the community. I understand in order to be granted for a permit of large family daycare I will have to attend a Planning Commission hearing on September 12, 2016.

Should you have any questions or concerns regarding this application, please feel free to contact me (408) 757-4723 or email: [liu8209@gmail.com](mailto:liu8209@gmail.com) for further information.

Your consideration would be greatly appreciated.

Sincerely,



Li Liu

Daily Schedule

8:00 - 8:30	Greeting and free play
8:30 - 9:30	Craft, coloring, writing
9:30 - 9:50	Organic snack
9:50 - 10:30	Circle time
10:30 - 11:40	Outdoor play
11:40 - 1:00	Lunch time
1:00 - 3:30	Nap time
3:30 - 4:00	Organic snack
4:00 - 4:30	Chinese/Bible story
4:30 - 5:30	Outdoor play and dismiss









