



July 10, 2025

Re: 1220 Oakmead Parkway

Project Description Letter

This project application is for the change of use and special use permit associated with alcohol sales for a restaurant and catering company. The proposed use of 1220 Oakmead Parkway is as a commercial catering/restaurant with 'Handheld Catering' being the operator/tenant. 'Handheld Catering' will be leasing the 5,536 SF existing building which was previously a restaurant. The previous tenant was Round Table Pizza and other past uses included a bank. The use permit will be for catering/restaurant use.

The existing building was configured as a restaurant with a large kitchen, bar (beer & wine) and dining room areas. 'Handheld Catering' plan to expand the kitchen and will be converting the dining areas into office space, storage, and dining areas depicted on the plans submitted with the application. The kitchen expansion will include a new hood, new dry/cold storage room and dishwashing room. A new service door is being proposed on the rear side of the building.

As a green-certified small business that provides scratch-made farm-to-fork food, 'Handheld Catering' is a full-service restaurant offering dine in and catering for off-site events. While actively serving clients across Silicon Valley, and the San Francisco Bay Area at large, Handheld is excited to be moving into this proposed tenant space to expand their business and offerings. This move will allow them to serve more clients, as well as provide an onsite dining and event space for small, on-site private and corporate events.

The newly proposed dining and event space will provide for 10-30 guests and be used for onsite dining offerings, small private upscale client events, mostly corporate, with a small bar area. Handheld will complement the sales and service of meals with a limited selection of beer, wine and spirits pursuant to ABC license Type 47.

'Handheld Catering' operates every day of the week with hours of operation for day-to-day business being on average from 6 am to 7 pm. Hours of operation for the restaurant space will be on an as-needed basis every day of the week and will operate within the hours of 9 am to 12 am. 'Handheld Catering' is currently expecting approximately 3-5 events per week. There will be approximately 15-20 employees hired at this location (working different shifts of the date) with an emphasis on hiring local employees who live in and around the immediate area.

This project is seeking a Parking Adjustment from Type of Required Bicycle Parking pursuant SMC.19.46.130 by proposing a higher quality bike rack with two additional Type 2 bicycle parking spaces in lieu of one Type 1 bicycle parking space. The proposed project is a change of use in an

existing building. Given the nature of this project as a catering business, the majority of the building is a kitchen, and therefore unsuitable by health standards to have Type 1 bicycle parking in the interior. Additionally, the majority of people entering the building will be employees entering from the back and side entrance where the Type 2 bicycle parking is installed. In these areas, there is not sufficient space to add a Type 1 bicycle parking without major construction alterations and impeding traffic flow patterns within the parking lot. The existing 4-bike capacity Type 2 rack will be upgraded to a 5-bike capacity wave style Type 2 rack. This upgrade provides a more upscale-looking bike rack as well as exceeding the total required bicycle parking count by two extra spaces, which meets the needs of the use by allowing more people to travel via bike. The existing parking will be able to support the proposed use.