



# City of Sunnyvale

## Notice and Agenda

### Charter Review Committee

---

Thursday, May 1, 2025

5:00 PM

Online and Redwood Conference Room,  
City Hall, 456 W. Olive Ave., Sunnyvale, CA  
94086

---

Meeting Online link: <https://sunnyvale-ca-gov.zoom.us/j/83253229463>

#### Public Participation

View the end of the agenda for information on:

- Public participation options
- Language access and translation
- Accessibility/Americans with Disabilities Act (ADA) Notice
- Legal notices

#### **5 P.M. CHARTER REVIEW COMMITTEE MEETING**

##### **CALL TO ORDER**

Call to order in the Redwood Conference Room.

##### **SALUTE TO THE FLAG**

##### **ROLL CALL**

##### **ORAL COMMUNICATIONS**

Prior to opening public comment on Oral Communications, the Chair may determine it would be impractical to include remote public comment for the purpose of timeliness of the meeting or conducting an orderly meeting.

Oral Communications is the opportunity for the public to address the Charter Review Committee on items not listed on the agenda and is limited to 15 minutes with a maximum of up to three minutes per speaker (one appearance per speaker). Note the Brown Act does not allow the Committee to take action on an item not listed on the agenda. To address the Committee, refer to the notice at the end of this agenda.

##### **CONSENT CALENDAR**

All matters listed on the consent calendar will be acted upon by one motion unless

discussion is requested by a Committee Member or the public. To address the Committee, refer to the notice at the end of this agenda.

- 1.A [25-0097](#) Approve the Charter Review Committee Meeting Minutes of March 6, 2025

**Recommendation:** Approve the Charter Review Committee Meeting Minutes of March 6, 2025 as submitted.

- 1.B [25-0560](#) Approve the Charter Review Committee Meeting Minutes of April 3, 2025

**Recommendation:** Approve the Charter Review Committee Meeting Minutes of April 3, 2025 as submitted.

### **PUBLIC HEARING/GENERAL BUSINESS**

To speak on a public hearing/general business item, refer to notice at the end of this agenda. Each speaker is limited to three minutes.

- 2 [25-0019](#) Presentation and Discussion of Charter Issues Studied by Subcommittee #1: City Council Term and Election; Vacancies; Gender Neutral Language; City Council Qualifications

**Recommendation:** Staff makes no recommendation.

- 3 [25-0317](#) Presentation and Discussion of Charter Issues Studied by Subcommittee #2: Council Compensation; Presiding Officer-Mayor; Redistricting; Regular Meetings; Franchises

**Recommendation:** Staff makes no recommendation.

- 4 [25-0571](#) Presentation and Discussion of Charter Issues Studied by Subcommittee #3: Appointive Boards and Commissions (eligibility); Contracts on Public Works; City Manager Powers and Duties; New Issues; Appointive Boards and Commissions

**Recommendation:** Staff makes no recommendation.

- 5 [25-0572](#) Prioritization of Potential Charter Amendments for Recommendation to City Council

**Recommendation:** Staff makes no recommendation.

### **NON-AGENDA ITEMS AND COMMENTS**

#### **-Committee Member Comments**

**-Staff Comments****ADJOURNMENT****Public Participation Options****In person public comment:**

You may provide public comment by filling out a speaker card (optional) and giving it to the Recording Secretary.

**Online participation:**

Members of the public may also attend online. However, the City cannot guarantee uninterrupted access to online technology. Technical difficulties may occur from time to time. Unless required by the Ralph M. Brown Act, the meeting will continue even if technical difficulties prevent online participation.

The Chair may determine it would be impractical to include remote public comment during Oral Communications.

**Online public comment:**

To provide audio public comment, connect to the meeting online or by telephone. Use the Raise Hand feature to request to speak (\*9 on a telephone):

Meeting online link: <https://sunnyvale-ca-gov.zoom.us/j/83253229463>

Meeting call-in telephone number: 833-548-0276 | Meeting ID: 832 5322 9463  
(\*9 to request to speak | \*6 to unmute/mute)

Watch the Charter Review Committee meeting at  
<http://youtube.com/SunnyvaleMeetings>

**Written public comment:**

Email comments to the Charter Review Committee no later than 4 hours before the meeting at [charterreview@sunnyvale.ca.gov](mailto:charterreview@sunnyvale.ca.gov). You can also mail or deliver comments to:

City Clerk, 456 W. Olive Ave., Sunnyvale, CA 94086

**Public review of items:**

You can view reports to the committee on the City's website at [sunnyvale.ca.gov](http://sunnyvale.ca.gov).

You can also review reports in person at the City Hall reception desk, 456 W. Olive Avenue, during normal business hours. Any other documents distributed to members of the Charter Review Committee regarding any open session item on this agenda are available in the Redwood Conference Room on the evening of the Committee Meeting. Otherwise, contact Sandra Barajas at 408-730-7919 or sbarajas@sunnyvale.ca.gov for questions.

### **Planning a presentation for a Charter Review Committee meeting?**

Visit: <http://Sunnyvale.ca.gov/PublicComments>

### **Planning to provide materials to the Committee?**

Please provide the Charter Review Committee with 15 copies of your materials.

### **Language Access and Translation**

To access written and audio translation during the meeting, click the link below:

Choose Language and Click Attend

Use a headset on your phone for audio or read the transcript on your device.

### **Spanish and Chinese, Traditional**

*Para acceder a la traducción escrita y en audio durante la reunión, haga clic en el siguiente enlace:*

*Seleccione su idioma y haga clic en "Attend"*

*Use sus auriculares/audífonos para escuchar el audio o leer la transcripción en el dispositivo.*

在會議期間，如需要書面和音頻翻譯，請點擊以下鏈接：  
選擇語言並點擊參加。

在手機上使用耳機聆聽音頻，或在您的設備上閱讀文字翻譯。

**Translation Link: <https://bit.ly/HCQX-0562>**

### **Accessibility/Americans with Disabilities Act (ADA) Notice**

Pursuant to the Americans with Disabilities Act (ADA), the City will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance, please contact the City at least 48 hours prior to the meeting. Reach Sandra Barajas at 408-730-7919 or sbarajas@sunnyvale.ca.gov (28 CFR 35.160 (b) (1)).

### **LEGAL NOTICES**

PLEASE TAKE NOTICE that if you file a lawsuit challenging any final decision on any public hearing item listed in this agenda, the issues in the lawsuit may be limited to the issues which were raised at the public hearing or presented in writing to the City at or before the public hearing.

