

Policies and Procedures Update on TDA Article 3 (Res. 4108)

I. Update to list of eligible project types

Description	Rationale
Capital purchases for maintenance of Class I or Class IV separated bikeways such as compact street sweeping vehicles	Various sponsors have expressed concerns that the future cost of maintenance on separated bikeways or multi-use trails has been an obstacle in pursuing projects

I. BPAC requirement revision

Description	Rationale
Change language regarding BPAC involvement; Countywide BPAC or equivalent body shall review and adopt an annual list of projects to submit for funding. Each project shall include a statement of review and funding recommendation	To clarify BPAC's role in the project selection process

II. Additional application and invoice documentation

Description	Rationale
Request sponsors to provide a mapped link of the project site in their application	This additional documentation will be part of an effort to collect data for future public facing mapping tool of completed and in progress projects
In addition to the paragraph summary of the work completed with final reimbursement request, sponsors shall submit to MTC a photo(s) of the completed project.	This additional documentation will be part of an effort to collect data for future public facing mapping tool of completed and in progress projects.

Will not include non-construction projects

III. Formalize Extension request process

Description	Rationale
If a project cannot be completed within the time allowed, a claimant may request an extension through the county coordinator. County coordinators will coordinate time extensions with claimants by requesting a written status update of the given project and a summary of all expenditures to date. County coordinators will submit a list of extension requests with supporting materials to MTC no later than three months before the project sunset date (March 31 th). MTC staff will review the list of extension requests and recommend approval	Policies and procedures do not formalize process for extensions, nor do we collect documentation of extension requests;