



City of Sunnyvale

Meeting Minutes - Final Personnel Board

Monday, May 19, 2025

5:00 PM

Redwood Conference Room, City Hall,
456 W. Olive Ave., Sunnyvale, CA 94086

CALL TO ORDER

Personnel Board Chair Johnson called the meeting to order at 5:00 p.m. in the Redwood Conference Room at Sunnyvale City Hall.

SALUTE TO THE FLAG

Chair Johnson led the salute to the flag.

ROLL CALL

Present: 2 - Chair Carmel Johnson
Board Member Marc Ketzler

Absent: 2 - Board Member Jeff Kucer
Board Member Barry Vickrey

Board member Vickrey (excused)

Board member Kucer (excused)

Personnel Board Counsel, Marc Zafferano in attendance.

ORAL COMMUNICATIONS

Board Secretary Murphy shared the City's Allyship community event flyer to be held June 13, 2025.

Board Secretary Murphy announced the FY 25/26 recommended budget is available online at Sunnyvale.ca.gov and the budget workshop will take place on May 22, 2025. The recommended budget will be adopted at the Council meeting on June 17, 2025.

PRESENTATION

[25-0607](#)

Recognition of Service - Vice Chair Richard Leshner

Board Secretary Murphy presented Vice Chair Leshner with a certificate in recognition for his years on the Personnel Board.

CONSENT CALENDAR

1. [25-0606](#) Approve the Personnel Board Meeting Minutes of March 17, 2025

Chair Johnson moved and Vice Chair Lesher seconded the motion to approve the Personnel Board Minutes of March 17, 2025 as submitted. The motion carried by the following vote:

Yes: 3 - Chair Johnson
Lesher
Board Member Ketzel

No: 0

Absent: 2 - Board Member Kucer
Board Member Vickrey

PUBLIC HEARINGS/GENERAL BUSINESS

2. [25-0608](#) Recommendation to City Council to Approve Revisions to Civil Service Rules and Regulations

Board Secretary Murphy provided an overview of the recommended revisions made to the Civil Service Rules and Regulations. Board Secretary Murphy shared the comments and suggestions from Board member Vickrey in his absence. Human Resources Managers Delanie LoFranco and Michelle Ahlberg were available at the Personnel Board meeting for any questions from the Board. Chair Johnson moved and Board member Ketzel seconded to approve the revisions to the Civil Service Rules and Regulations and recommend for City Council approval. The motion carried by the following vote:

Yes: 3 - Chair Johnson
Lesher
Board Member Ketzel

No: 0

Absent: 2 - Board Member Kucer
Board Member Vickrey

3. [25-0609](#) Annual Review of the Code of Ethics and Conduct for Elected and Appointed Officials

Chair Johnson requested to defer the annual review of the Code of Ethics and Conduct for Elected and Appointed Officials to the next Personnel Board meeting. No vote was taken.

NON-AGENDA ITEMS & COMMENTS

-Board Member Comments

None.

-Staff Comments

None.

ADJOURN

Chair Johnson adjourned the meeting at 5:38 p.m.