



City of Sunnyvale

Meeting Minutes - Draft

Board of Library Trustees

Monday, November 18, 2019

7:00 PM

Library Program Room, Sunnyvale Public
Library, 665 W. Olive Ave., Sunnyvale, CA
94086

Special Meeting

CALL TO ORDER

Chair Lai called the meeting to order at 7:02 p.m.

ROLL CALL

Present: 4 - Chair Carey Wingyin Lai
Vice Chair Sharlene Wang
Board Member Daniel Bremond
Board Member Mark Isaak

Absent: 1 - Board Member Tina Hwang

Council Liaison Hendricks (absent)

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

1.A [19-0895](#) Approve the Board of Library Trustees Meeting Minutes of
October 7, 2019

Board Member Isaak moved, and Board Member Bremond seconded, approval of the Board of Library Trustees minutes of October 7, 2019 as submitted. The motion carried by the following vote:

Yes: 4 - Chair Lai
Vice Chair Wang
Board Member Bremond
Board Member Isaak

No: 0

Absent: 1 - Board Member Hwang

PUBLIC HEARINGS/GENERAL BUSINESS

2 [19-1190](#) Library Services for Students in Poverty

Librarian Raina Tuakoi provided information on the Library's outreach efforts, such as: Outreach to low-income neighborhoods through grant funded programs; Columbia Neighborhood Center and the Mayview Clinic; Women, Infant and Children (WIC); and First Five.

Chair Lai opened the public hearing, and there being no public testimony, closed the public hearing.

3 [19-1199](#) Library Services for Disabled Users

Librarian Laurie Borchard provided information to the Board regarding Library services being offered to disabled users, such as: ADA computers, print magnifiers, Americans with Disabilities Act (ADA) compliant website and social media, keyboard & mouse, ebooks, audiobooks, large print books, braille books, homebound delivery, sensory story time, Library tours, and event accommodation. Librarian Borchard also reviewed Library improvements, such as: adjustable desk & tables, adaptive keyboard overlay, spelling and instructional software, screen reading software, visible fire alarms and assisted listening devices.

Chair Lai opened the public hearing, and there being no public testimony, closed the public hearing.

4 [19-1166](#) Approve 2020 Master Work Plan

Board Member Isaak moved and Board Member Bremond seconded the motion to approve the 2020 Master Work Plan as presented. The motion carried by the following vote:

Yes: 4 - Chair Lai
Vice Chair Wang
Board Member Bremond
Board Member Isaak

No: 0

Absent: 1 - Board Member Hwang

5 [19-1165](#) Annual Review of Code of Ethics and Conduct for Elected and

Appointed Officials

Superintendent Steve Sloan reviewed the 2019 Code of Ethics and Conduct for Elected and Appointed Officials with the Board.

Chair Lai opened the public hearing, and there being no public testimony, closed the public hearing.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

None.

NON-AGENDA ITEMS & COMMENTS

-Board Member Comments

The Board requested a presentation on critical thinking and made comments about the RepairCafe Library event.

-Staff Comments

Superintendent Steve Sloan provided the Board with an update on: New Director of Library and Community Services, Cherise Brandell; drag queen storytime; discontinuing Kanopy; eBook collection with Cloudlink; Diwali and Day of the Dead celebrations; the Friends of the Library book sale; group study room; tech lab; carpet replacement; public address system; and video camera installations.

ADJOURNMENT

Chair Lai adjourned the meeting at 8:41 p.m.