



# City of Sunnyvale

## Meeting Minutes

### Sustainability Commission

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Monday, August 18, 2025

7:00 PM

Online and Redwood Conference Room,  
City Hall, 456 W. Olive Ave., Sunnyvale,  
CA 94086

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#### **CALL TO ORDER**

Vice Chair Pistone called the meeting to order at 7:01 p.m. in the Redwood Conference Room (Room 140) at City Hall.

#### **SALUTE TO THE FLAG**

Commissioner Chang led the salute to the flag.

#### **ROLL CALL**

**Present:** 6 - Vice Chair Kristina Pistone  
Commissioner Madeline Chang  
Commissioner Colin Ford  
Commissioner Cortney Jansen  
Commissioner Douglas Kunz  
Commissioner Richard Parenteau  
**Absent:** 1 - Chair Jeffery Nabhan

Chair Nabhan's absence was excused by general consent.

Council liaison - Srinivasan (present)

#### **ORAL COMMUNICATIONS**

None.

#### **CONSENT CALENDAR**

[25-0838](#)

Approve the Sustainability Commission Meeting Minutes of  
July 21, 2025

Commissioner Parenteau moved, and Commissioner Jansen seconded, a motion to approve the consent calendar.

The motion carried by the following vote:

**Yes:** 5 - Vice Chair Pistone  
Commissioner Chang  
Commissioner Ford  
Commissioner Jansen  
Commissioner Parenteau

**No:** 0

**Absent:** 1 - Chair Nabhan

**Abstain:** 1 - Commissioner Kunz

### **PUBLIC HEARINGS/GENERAL BUSINESS**

[25-0839](#) Recommendation to the Council Subcommittee on Board and Commission Effectiveness

The Commission provided comments, questions and recommendations for the Chair and Vice Chair to bring to the Council Subcommittee on November 18, 2025, to improve on Board and Commission Effectiveness.

The following recommendations were drafted for the Chair and Vice Chair:

1. Increase engagement with the public to encourage participation in sustainability and other commission meetings:

a. Utilize more social media, create a monthly calendar for all B/C meetings, create a flyer to hand out physically.

b. Add a drop box at community tabling events so the community can provide feedback and input to the B/Cs.

c. Encourage B/C members to do outreach as part of their role.

2. Increase engagement with youth in B/C work:

a. Explore ways for Commissioners to engage students on local government (operations/civics education). This could be a collaboration with another volunteer group, could include a pre-recorded video that is shared.

b. Consider adding a designated/reserved youth seat to B/Cs (could be non-voting). This position could be responsible for creating social media engagement for the B/C.

c. Consider adding a clause/policy requiring the City to publicize vacancies and application process to nearby high schools and community colleges (e.g. publicize

in the government classes at the high schools and political science related classes at colleges).

3. Make emailing the Commissions an easier and more encouraging process:
  - a. Better guidance for how Commissioners could respond to individuals.
  - b. Provide a toolkit for community members to engage or advocate in the template response.
4. Look for opportunities to consider Joint Study Session meetings and the potential for cross-jurisdictional collaborations and/or awareness (e.g. collaboration with the County Sustainability Commission).
5. Make onboarding more effective, e.g. having a mentorship program with new Commissioners and previous Commissioners or potentially the current chair.
6. Keep looking for opportunities for the B/C members to participate in meetings remotely.
  - a. Consider adding a legislative advocacy position for Council to advocate for changes to the Brown Act, especially for accessibility considerations.
7. Consider adding brief Commissioner bios to the City's website, e.g., LinkedIn links to bio.

### **STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

[25-0841](#)

Digital Infrastructure Sustainability Assessment (potential Study Issue)

Ms. Raby provided a summary of the Potential Study Issue (SI) submitted by Commissioner Chang and summarized the staff response.

The Commission discussed the Study Issue.

Commissioner Jansen noted a typo on the date the Study Issue was submitted and requested staff update the submission date.

MOTION: No motion was made. The potential Study Issue was dropped.

### **NON-AGENDA ITEMS AND COMMENTS**

#### **-Commissioner Comments**

Commissioner Jansen shared a resource shared with the Sustainability Commission by a member of the public to find clean energy incentives and programs.

Commissioner Jansen also notified the Commission of a public comment period for the Resynergi plastics-to-oil facility at Rohnert Park, noting that public comment is due to the Bay Area Air District by October 3, 2025.

Commissioner Kunz announced that on August 18, 2025, the Sunnyvale City Council adopted the City's updated Reach Codes, strengthening building electrification requirements. Commissioner Kunz thanked staff for their responsiveness and City Council for their approval.

Vice Chair Pistone invited Commissioners and the to attend Viva Calle San José on September 7, 2025, a community open-streets event featuring car-free routes, biking, and sustainability outreach opportunities.

**-Staff Comments**

Ms. Raby reported on previous and upcoming events.

**INFORMATION ONLY REPORTS/ITEMS**

[25-0842](#)

Updated Annual Work Plan August 2025

**ADJOURNMENT**

The meeting was adjourned at 9:29 p.m.