

**Boards and Commissions Budget Review**

As of the FY 2024/25 Recommended Budget hearing date of June 4, 2024, seven of the City's ten boards and commissions had the opportunity to review the FY 2024/25 Recommended Budget (made available to them on May 9, 2024) and provide meeting minutes. Staff will include any additional board and commission meeting minutes made available as part of the FY 2024/25 Budget Adoption RTC on June 18, 2024.

Given the short timeframe available for review of the minutes by the boards and commissions, some of the minutes are draft minutes or action summaries.

Recommendations to Council on the budget were voted on and comments are detailed in the minutes.

The following commission minutes are attached:

- Arts Commission, Board of Library Trustees, and Parks and Recreation Commission (Joint meeting)
- Bicycle and Pedestrian Advisory Commission
- Sustainability Commission
- Housing and Human Services Commission
- Planning Commission



## City of Sunnyvale

### Meeting Minutes - Draft

### Arts Commission

---

Wednesday, May 15, 2024

7:00 PM

Online and Bay Conference Room, City  
Hall, 456 W. Olive Ave., Sunnyvale, CA  
94086

---

**Special Joint Meeting with the Parks and Recreation Commission and Board of Library  
Trustees.**

#### **CALL TO ORDER**

Chair Veith called the meeting to order at 7:00 p.m.

#### **SALUTE TO THE FLAG**

Chair Veith led the salute to the United States flag.

#### **ROLL CALL**

**Present:** 13 - Chair Agnes Veith  
Vice Chair Kathryn Filley  
Commissioner Dawna Eskridge  
Commissioner Molly Kauffman  
Commissioner Winnie Lam  
David Kesting  
Prakash Giri  
Daniel Bremond  
Prashant Gattani  
Sharlene Wang  
Meena Juttukonda  
Charlsie Chang  
Carter Hu

**Absent:** 2 - Dona Mason  
Rahul Jain

Board Member Jain (excused absence)  
Vice Chair Mason (excused absence)  
Council Liaison Cisneros (present)  
Council Liaison Klein (present)  
Council Liaison Mehlinger (absent)

**PRESENTATION****A      [24-0622](#)      Future of Sunnyvale Main Library**

Allison Boyer and Michelle Perera from the City of Sunnyvale; and David Schnee from Group 4 Architecture presented on the Main Library Project Update. Highlights included: project overview, design update, parking, and sustainability.

Chair Veith opened public comment.

Ms. Johnson asked if we sought input from other libraries.

Ms. Martin-Milius is in favor of the larger library and supports the increase in property tax.

Chair Veith closed public comment.

**ORAL COMMUNICATIONS**

None.

**PUBLIC HEARINGS/GENERAL BUSINESS****1      [24-0619](#)      Review and Recommend Council Approve Recommended Budget**

Director of Finance, Tim Kirby, provided a presentation on the recommended budget. Highlights included: legal framework, community values, budget principles, budget workshop, budget summaries, city-wide revenues, reserve balances, and the recommended budget.

Commissioner Lam moved and Chair Wang seconded the motion to Recommend Council Approve the Recommended Budget. The motion carried by the following vote:

**Yes:** 13 - Chair Veith  
Vice Chair Filley  
Commissioner Eskridge  
Commissioner Kauffman  
Commissioner Lam  
Kesting  
Giri  
Bremond  
Gattani  
Wang  
Juttukonda  
Chang  
Hu

**No:** 0

**Absent:** 2 - Mason  
Jain

### **NON-AGENDA ITEMS & COMMENTS**

#### **-Commissioner Comments**

Chair Wang encouraged commissioners, board members and the public to attend the May 21, 5 p.m. Council meeting, and show support for the new main library.

Chair Kesting spoke about being patient with some city services and advocating for things that are important to you.

#### **-Staff Comments**

-Superintendent of Libraries, Garrett Kuramoto spoke about Summer Reading at the library which starts on June 1, and new redesigned library website (SunnyvaleLibrary.org).

-Mayor Klein thanked everyone for attending, and spoke about the Earth Day event, Council budget workshop, and the 4th of July drone show.

-Executive Assistant, Ricky Le thanked everyone for attending Hands on the Arts.

### **ADJOURNMENT**

Chair Veith adjourned the meeting at 9:04 p.m.



## City of Sunnyvale

### Meeting Minutes - Draft

### Bicycle and Pedestrian Advisory Commission

---

Thursday, May 16, 2024

6:30 PM

Online and Bay Conference Room, City  
Hall, 456 W. Olive Ave.,  
Sunnyvale, CA 94086

---

#### **CALL TO ORDER**

Chair Oey called the meeting to order at 6:34 p.m.

#### **SALUTE TO THE FLAG**

Chair Oey led the salute to the flag.

#### **ROLL CALL**

**Present 6 -** Chair Timothy Oey  
Vice Chair Bryce Beagle  
Commissioner Alex Bonne  
Commissioner Dan Hafeman  
Commissioner Sharlene Liu  
Commissioner Leia Mehlman

**Absent 1 -** Commissioner Arwen Davé

Commissioner Davé absent (excused)

Council Liaison Sell (present)

#### **PRESENTATION**

#### **ORAL COMMUNICATIONS**

Public Comment opened at 6:38 p.m.

No speakers.

Public Comment closed at 6:39 p.m.

#### **CONSENT CALENDAR**

Public Comment opened at 6:39 p.m.

No speakers.

Public Comment closed at 6:39 p.m.

**1.A** [24-0642](#) Approve the Bicycle and Pedestrian Commission Meeting Minutes of April 18, 2024.

Approve the Bicycle and Pedestrian Commission Meeting Minutes of April 18, 2024 as submitted.

The amendment was made by Vice Chair Beagle who stated that on page 8 it was stated that Linda Sell spoke as a "member of the public" should say "council liaison".

Vice Chair Beagle moved and Commissioner Mehlman seconded to approve amended item 1.A.

The amendment carried with the following vote:

**Yes** 5 - Chair Oey  
Vice Chair Beagle  
Commissioner Bonne  
Commissioner Hafeman  
Commissioner Mehlman

**No** 1 - Commissioner Liu

**Absent** 1 - Commissioner Davé

### **PUBLIC HEARINGS/GENERAL BUSINESS**

**2** [24-0559](#) Forward a Recommendation to City Council to Amend the Climate Action Playbook and Adopt Game Plan 2028

Recommend Alternative 1 to the City Council: Adopt the Climate Action Playbook amendments and Game Plan 2028.

The Playbook Amendments and Game Plan 2028 represent bold targets that are aimed to continue to inspire and guide the City and community in achieving significant GHG reductions. It demonstrates a firm commitment to collaboration across the City organization, with and within the community, and across agencies.

### **LEVINE ACT**

The Levine Act (Gov. Code Section 84308) prohibits city officials from participating in certain decisions regarding licenses, permits, and other entitlements for use if the official has received a campaign contribution of more than \$250 from a party, participant, or agent of a party or participant in the previous 12 months. The Levine

Act is intended to prevent financial influence on decisions that affect specific, identifiable persons or participants. For more information see the Fair Political Practices Commission website:

[www.fppc.ca.gov/learn/pay-to-play-limits-and-prohibitions.html](http://www.fppc.ca.gov/learn/pay-to-play-limits-and-prohibitions.html)

A check or "Y" in the checklist below indicates that the action being considered falls under a Levine Act category or exemption:

**SUBJECT TO THE LEVINE ACT**

- Land development entitlements
- Other permit, license, or entitlement for use contract
- Contract or franchise

**EXEMPT FROM THE LEVINE ACT**

- Competitively bid contract
- Labor or personal employment
- General policy and legislative actions

Melody Tovar, Regulatory Division Manager with the City of Sunnyvale Environmental Services Department and Christina Raby, Environmental Engineering Coordinator for the Sustainability Program, gave a presentation on the Final Draft Game Plan 2028 and the Climate Action Plan Update for consideration to recommend to City Council. Highlighting the following:

- City Council and Commission Engagement
- Playbook updates plus Draft Game Plan (pre-public review)
- Playbook updates plus Draft Game Plan (post-public review)
- Adoption Hearings
- Sunnyvale's Climate Action Playbook - 6 strategies with 19 plays(targets)
- Six playbook strategies for the win:
  1. Promoting Clean Electricity
  2. Decarbonizing Buildings
  3. Decarbonizing Transportation and Sustainable Land Use
  4. Managing Resources Sustainably
  5. Empowering Our Community
  6. Adapting To A Changing Climate
- Updated Playbook Metrics
- Updated Forecast
- Community-wide GHG Emissions

- Game Plan 2028 Development
- Public Review
- Community Feedback
- Changes to Draft Game Plan 2028
- Final Game Plan 2028
- Breakdown of Game Plan 2028 Reductions by Play
- Final Game Plan 2028 Moves by Department
- Final Game Plan 2028 Resource Needs
- Achievements of Proposed Updates and Plan
- Recommendation - Alternative 1: Forward a Recommendation to City Council to Amend the Climate Action Playbook and Adopt Game Plan 2028

Vice Chair Beagle asked about the following:

- Slide 9 - What is the difference between the forecast and the target?
- Slide 15 - What does "Most Enthusiasm" and "Most Concern" mean in this slide?
- Why is the Librarian included as a resource need in the Final Game Plan 2028?
- What are implications of updating the Playbook in regards to recommendations to City Council?
- Will there be a total vehicle miles reduction with the expected population growth?
- Slide 18 - Why isn't play 3.2 shown?

Ms. Tovar addressed the questions.

Commissioner Bonne asked about the following:

- Are there concrete measures that you anticipate the City will take in order to achieve the goals?
- Will you actively count car travel, bicycle travel, foot travel and bus travel?
- Are the staff requests for DPW anticipated to lead more bicycle and pedestrian friendly street designs with the aim of making car travel less appealing and making bike and pedestrian travel more appealing?
- What plans do you have to discuss with VTA to incentivize public transportation use in Sunnyvale?

Ms. Tovar and Ms. Tsang addressed the questions.

Commissioner Mehlman asked about the following:

- Slide 20 - What are the roles of the Environmental Programs Manager and the Environmental Programs Specialist?
- Why is there only one DPW Senior Engineer? Will their focus be exclusively on

CAP(Climate Action Playbook) related projects?

- What would happen if the resources were not approved by City Council?
- How long would it take to do VMT(Vehicle Miles Traveled) tracking and when will we see progress? Can it be accomplished without having the additional Senior Engineer in DPW?

Ms. Tovar and Ms. Tsang addressed the questions.

Commissioner Liu asked about the following:

- Has it been considered to monitor if other language speakers were responding?

Other than Spanish speakers

- Explain the strategies versus plays versus moves
- Explain a plan, playbook and a game plan
- Are there supposed to be associated moves with the VMT reductions?
- Has the City considered looking into e-bike rebate programs?
- Is there a better way to dispose of dog bowel movements so that we don't get the methane gas and extra plastic bags?
- Are poop bags a big source of plastic?
- Has the City considered using more economic incentives to encourage resident to put their waste in the right containers?

Ms. Tovar and Ms. Raby addressed the questions.

Commissioner Hafeman asked about the following:

- Can you explain more about the lawsuit with Berkeley?
- How can play 3.3 be achieved when a significant percentage of the vehicles aren't even housed in Sunnyvale?

Ms. Tovar addressed the questions.

Chair Oey asked about the following:

- Will there be any shifting of current staff to do more with the Climate Action Playbook objectives?
- Are there any role models when measuring VMT that the City is using as a benchmark?

Ms. Tovar and Ms. Tsang addressed the questions.

Public Comment opened at 7:38 p.m.

No speakers.

Public Comment closed at 7:39 p.m.

Vice Chair Beagle commented on the following:

- Great presentation
- Very happy to see the VMT reduction targets but still too weak
- Recommends at minimum consider adding a second target for at least keeping the VMT stagnant over the targets
- Needs to be a total reduction in vehicles not just a per capita reduction
- There should be two metrics to follow. One for per capita and one for total

Commissioner Liu commented on the following:

- Would be less confusing if it wasn't called Playbook, Game Plan, Plays and Moves
- Should call it a Plan with high level strategy, mid level strategy and low level strategy
- VMT target is very important and needs to be more aggressive
- Make the Plays at a higher level and the Moves underneath them

Commissioner Mehlman commented on the following:

- Good idea to look at other cities and see how they are tracking their metrics
- Thanked staff for their hard work and detail of information

Chair Oey commented on the following:

- Excellent presentation
- Went to the California Bicycle Summit in San Diego. They are doing a remarkable job getting metrics of VMT and mode shares by measuring biking, walking and driving continuously on an ongoing basis

Commissioner Hafeman commented on the following:

- Nervous about putting emphasis on electric
- Would like to see plays that put goals on using alternate transportation and mass transit

**MOTION:** Commissioner Hafeman moved and Commissioner Mehlman seconded to recommend to City Council Alternative I: Adopt the Climate Action Playbook amendments and Game Plan 2028.

Commissioner Hafeman commented on the following:

- There could be a lot more work done and it will evolve

---

- More emphasis on public transportation and ATP related items
- Needs to get approved to move forward

Commissioner Mehlman commented on the following:

- Might need to do revisions in 2028 rather than 2030
- There has been a lot of constructive changes

Commissioner Liu commented on the following:

- Would like the suggestions made to be taken into account for the next revision

Chair Oey commented on the following:

- Will vote in favor of the changes
- Likes the sports analogies as they work for most people

The motion carried by the following vote:

**Yes** 6 - Chair Oey  
Vice Chair Beagle  
Commissioner Bonne  
Commissioner Hafeman  
Commissioner Liu  
Commissioner Mehlman

**No** 0

**Absent** 1 - Commissioner Davé

**3**      [\*\*24-0530\*\*](#)      Recommend to City Council a Project for the Application of Transportation Development Act Article 3 Funding for Fiscal Year 2024/25

Alternative 1: Recommend to City Council to bank FY 2024/25 TDA Article 3 grant fund for the construction phase of Install Sidewalk on Poplar Avenue (Project No.1).

Angela Wong, Transportation Engineer gave a presentation on the final series of the TDA Article 3 presentations. Objective is for the BPAC to recommend a project to fund using Transportation Development Act (TDA) Article 3 funding for this upcoming fiscal year 2024/2025. Highlighting the following:

- Funds can be used for design and construction of bicycle/pedestrian capital or quick build project and Safe Routes to School projects
- There is about \$140,000/year - based on sales tax

- Currently there is \$411,038 TDA funding available(combination of last year's banked funds and this year's funds)
- Five eligible projects:
  1. Install Sidewalk on Poplar Avenue
  2. Convert all part-time bike lanes on Homestead Road into full-time bike lanes
  3. Reduce pork chop islands on Westbound El Camino Real at Murphy Avenue at Frances Street
  4. Implement Class III Bicycle Route on Pastoria Avenue
  5. Widen fence opening at Crawford Drive near Las Palmas Park
- Need a recommendation from the BPAC to City Council for one of the following:
  1. Alternative 1: Recommend to City Council to bank FY 2024/25 TDA Article 3 grant fund for the construction phase of Project No.1, consistent with Council's preliminary direction on June 20, 2023
  2. Alternative 2: Recommend to City Council to use the FY 2024/25 TDA Article 3 grant fund for an alternative project listed or a combination of projects listed
  3. Alternative 3: Recommend to City Council to use the FY 2024/25 TDA Article 3 grant fund for a project not listed
- Staff recommendation is for Alternative 1: Recommend to City Council to bank FY 2024/25 TDA Article 3 grant fund for the construction phase of Project No.1, consistent with Council's preliminary direction on June 20, 2023

Commissioner Mehlman asked about the following:

- Where will the BPAC's recommendation appear to City Council?

Ms. Tsang addressed the question.

Chair Oey asked about the following:

- Will the BPAC's recommendation and explanation of why it was chosen appear in the slides presented to City Council?

Ms. Tsang addressed the question.

Commissioner Mehlman asked about the following:

- Can the BPAC speak to the City Council about their recommendation?

Ms. Tsang addressed the question.

Commissioner Liu asked about the following:

- Can you confirm that the City Council decided on the previous year's TDA

funding?

- Can the BPAC decide tonight on some projects and not use all the funds and bank the rest?

Ms. Tsang addressed the questions.

Chair Oey asked about the following:

- Are there any other sources of funding that can be combined with the TDA funds to allow the Poplar Avenue sidewalk construction to happen sooner or must it wait 4-5 years when banked enough?
- Will it take four years before there enough money or can we get it sooner?
- What is your assessment of funding sources that could be applied to finish off construction projects?

Ms. Tsang and Council Liaison Sell addressed the questions.

Chair Oey called for a recess at 8:13 p.m. Chair Oey reconvened the meeting at 8:20 p.m.

Commissioner Liu asked about the following:

- Are we making use of the personnel to help with writing grants for active transportation projects?
- How many grant applications are expected to be made by the consultant?
- Why aren't my recommendations from past meetings on the TDA funding not on the list?

Ms. Tsang and Ms. Wong addressed the questions.

Vice Chair Beagle asked about the following:

- Can staff state the BPAC's feedback from the previous meeting on TDA funding?

Ms. Tsang addressed the question.

Public Comment opened at 8:30 p.m.

No speakers.

Public Comment closed at 8:30 p.m.

Commissioner Mehlman commented on the following:

- Recommends Alternative 2: Recommend to City Council to use the FY 2024/25

TDA Article 3 grant fund for an alternative project listed or a combination of projects listed

- In favor of converting all part-time bike lanes to full-time bike lanes on Homestead Road - can pay for the design phase portion
- In favor of Class III bicycle route to Pastoria Avenue
- Would rather start on two items rather than put all the funds towards one item

Commissioner Liu commented on the following:

- Shouldn't wait too long to bank funds for sidewalks due to increasing construction costs
- #1 choice is to use the TDA funding for the Homestead Full-time Bike Lanes
- So many more people are using Homestead Road vs the sidewalk to Peterson Middle School
- Does not support the Pastoria Avenue Class III Bike Route because that doesn't improve safety for cyclists
- If banking funds are chosen then in favor of banking construction funds for the Homestead Road Full-time Bike Lanes and not the Peterson Middle School sidewalk

Vice Chair Beagle commented on the following:

- The BPAC is too far removed from the budget process to see how all the funds are allocated which leads to making uninformed recommendations
- Need a better way to present the TDA funding to the BPAC
- Would like to see explanations on the slides presented to City Council why a project wasn't eligible for TDA funding from a BPAC commissioner
- Supports recommending funding for the Homestead Road Full-time Bike Lanes

Commissioner Hafeman commented on the following:

- Supports recommending funding for the Homestead Road Full-time Bike Lanes and bank the rest
- Tremendous public input on the Homestead Road Full-time Bike Lanes, safety issue

Chair Oey commented on the following:

- Likes Install Sidewalk on Poplar Avenue project
- Likes the Homestead Road Full-time Bike Lanes project
- Does not support Reduce pork chop islands on Westbound El Camino Real at Murphy Avenue at Frances Street project
- Ok with Implement Class III Bicycle Route on Pastoria Avenue project as long as

there are sharrows

- Bike route not useable because the fence opening at Crawford Drive near Las Palmas Park is not wide enough for bikes with trailers. Would recommend using funding for it

**MOTION:** Commissioner Liu moved and Commissioner Hafeman seconded to fund design phase of Homestead Road Full-time Bike Lanes project and bank the remaining \$301,038 for the construction phase and have the City find the remaining money needed for construction (\$218,962) with a grant or out of the City budget.

Commissioner Hafeman commented on the following:

- Phase 1 - Complete sign distancing
- Phase 2 - Lane adjustments were identified along the project limits

Ms. Tsang stated the road requires resurfacing the roadway and re-striping

Vice Chair Beagle commented and asked about the following:

- Clarification on what can be recommended to City Council
- Does a project have to be completed when using the funds? Or can you partially complete it?
- Will support the motion if the BPAC just recommends to City Council what needs to be prioritized and that City Council find funding elsewhere

Ms. Tsang addressed the questions.

Commissioner Mehlman commented on the following:

- Clarification on how much money is available for TDA funding
- Could spend all the money on three projects for the design phase
- Could fund the Homestead Road Full-time Bike Lanes project 100% in the design phase
- Recommends paying 100% for the design phase for Homestead and then all the proposed projects except for Poplar Avenue

Chair Oey commented on the following:

- In favor of getting the design phase done on Homestead Road as soon as possible
- Fund widening the fence opening at Crawford Drive near Las Palmas Park. A lot of people use the route and would like to see a 5 foot minimum width
- Bank whatever is leftover in case something else comes up
- Not in favor of the current motion. In favor of doing the design phase on

Homestead Road and doing the construction on Las Palmas Park and leaving the rest of the funds available for other projects that might come up

Vice Chair Beagle asked about the following:

- How long will design take? Is there enough funding for construction? Would construction start within a year?

Ms. Tsang addressed the questions.

Commissioner Hafeman commented on the following:

- Supports the motion as proposed
- Also, supports funding for the design on Homestead Road and bank the rest of the money for the Poplar sidewalk
- All the other projects are not as important

Commissioner Bonne commented on the following:

- El Camino does not have a lot of bicyclists and VTA will improve El Camino in the next 10 years
- Not in favor of implementing Class III Bicycle Route on Pastoria Avenue
- Paint is not a suitable protection for bicyclists
- Install Sidewalk on Poplar Avenue should be high on the list of projects to complete and it is very popular with the public
- Supports converting all part-time bike lanes on Homestead Road into full-time bike lanes

Council Liaison Sell commented on the following:

- City Council voted against phasing the implementation of Homestead Full-time Bike Lanes by first changing the signs and then later on doing the other construction
- City Council voted to do all of the construction together

Commissioner Liu commented on the following:

- Homestead Road project and the Poplar Sidewalk project are the most important
- The other three projects aren't as important in terms of safety
- In favor of allocating the remaining funds toward the construction of the Homestead Road project rather than giving it to Poplar Sidewalk project
- Homestead High School serves 4,000 students versus the 900 students at Peterson Middle School
- Homestead serves all commuters versus zero commuters on Poplar Avenue

- To complete the Homestead Road project, the City would have to find \$220,000 versus having to find \$500,000 - \$600,000 for the Poplar Avenue sidewalk project
- Design phase for the Poplar Avenue project has begun

Commissioner Mehlman commented on the following:

- All the commissioners agree that the Homestead Road project is the number one choice to fund for the design phase
- Can't agree on the secondary projects
- In favor of recommending to City Council to fund the design phase for Homestead Road and banking the funds leftover

Chair Oey and Vice Chair Beagle agree with Commissioner Mehlman's comments to recommend to City Council Alternative 2: Recommend to City Council to use the FY 2024/25 TDA Article 3 grant fund for an alternative project listed or a combination of projects listed. Voting no on the current motion.

Commission Liu asked about the following:

- Is there an advantage to allocating all of the money to the Homestead Road project today versus allocating all to design and not allocating any to construction?

Ms. Tsang addressed the question.

**FRIENDLY AMENDMENT:** Commissioner Liu would like to allocate the \$110,000 to the design of the Homestead Road Full-time Bike Lanes and bank the remaining funds. Commissioner Hafeman accepts the friendly amendment.

**MOTION:** Commissioner Liu moved and Commissioner Hafeman seconded to go with Alternative 2: Recommend to City Council to use the FY 2024/25 TDA Article 3 grant fund for an alternative project listed or a combination of projects listed with \$110,000 of the funds to be allocated for the design phase of Homestead Road and the rest of the funds to be banked.

The amendment carried by the following vote:

**Yes 6 -** Chair Oey  
Vice Chair Beagle  
Commissioner Bonne  
Commissioner Hafeman  
Commissioner Liu  
Commissioner Mehlman

**No 0****Absent 1 -** Commissioner Davé**4      24-0651      Review FY 2024/25 Recommended Budget**

Angela Wong, Transportation Engineer gave a presentation on the FY 24/25 Recommended Budget. Highlighting the following:

- Fully recommended budget can be found on the City's website at [www.sunnyvale.ca.gov/your-government/governance/city-budget](http://www.sunnyvale.ca.gov/your-government/governance/city-budget)
- Volume 1 - Summary & Operating Budget
  - Page 9: Memo from City Manager
  - Page 23: FY 2024/25 Budget Summary Highlights
  - Page 247: Budget Supplements
    - Page 249: Budget Supplement No.1 - Funding for Study Issues for the FY 2024/25 Recommended Budget
    - Page 263: Budget Supplement No.5 - Hire an Active Transportation Planner
    - Page 267: Budget Supplement No.6 - Curb Painting Program
  - Page 461: Budget Summary for Program 13100 - Transportation and Traffic Services
- Alternates each year between Operating Budget and Capital Improvement Projects Budget
  - Operating Budget - Even Year (i.e. FY 24/25 and 26/24)
  - Project Budget - Odd Year (i.e. FY 25/26 and 27/28)
  - This year - focus on Operating Budget
- Expected to increase from the current fiscal year to FY 2024/25 by 25.2% and an increase from FY 2024/25 to FY 2025/26 by 3.9%
- City Council Hearing:
  - Thursday, May 23 - Budget Workshop
  - Tuesday, June 4 - Annual City Council Public Hearing
  - Tuesday, June 18 - Budget Adoption
- BPAC's Role in the Budget Process
  - No action is needed
  - Provide comments on Projects/Budgets Identified
  - Meeting Minutes - attach to June 4 City Council Meeting Agenda

Commissioner Liu asked about the following:

- What is the reason for the expected increases in Operating and Projects years?
- What does it mean to have an Operating year?

---

- What makes it an Operating years versus a Project year?

Ms. Tsang addressed the questions.

Public Comment opened at 9:35 p.m.

No speakers.

Public Comment closed at 9:36 p.m.

Commissioner Hafeman commented asked about the following:

- If a new Active Transportation Planner is hired will they be focused on active transportation and the Climate Action Playbook?
- Very pleased that the City Council will decide whether to hire an Active Transportation Planner who would be dedicated to implementing the Active Transportation Plan
- In favor of the curb painting proposal

Ms. Tsang addressed the question

Commissioner Liu commented on the following:

- There are two positions proposed
- One position will focus on active transportation planning and the other position would work on non-active transportation items

Vice Chair Beagle commented on the following:

- Supports the ATP position and the curb painting program because they are very important
- Recommends supporting and enforcing the AB 413 daylighting bill

Commissioner Mehlman commented and asked about the following:

- The BPAC supports getting two new positions hired to help with the workload and focus on certain projects
- Is there a plan at this time to start a study issue regarding acquiring a street sweeper?

Ms. Tsang addressed the question.

Council Liaison Sell explained the study issue process to the BPAC.

Commissioner Liu asked about the following:

---

- Can a staff member propose a study issue for acquiring a street sweeper if a BPAC member doesn't?

Ms. Tsang addressed the question.

Chair Oey commented on the following:

- Supports the City Council getting a Transportation Planner and curb painting and all those positions to implement the climate action plans

**5        24-0652        Report and Discussion of Recent Santa Clara Valley Transportation Authority (VTA) Bicycle and Pedestrian Advisory Committee (BPAC) Meeting**

Commissioner Bonne, VTA BPAC Sunnyvale Representative, gave the meeting summary report for May regarding the following topics:

- Equitable VMT Mitigation Program meetings in May: 21, 23, 30 at Alum Rock Library, Gilroy Senior Center and virtual, respectively
- Eastridge to BART extension meetings: BRC Community meetings:
  1. Wednesday, May 8 at 6:00 p.m.
  2. Thursday, May 9 at 6:00 p.m.
  3. Saturday, May 11 at 10:00 a.m.
- VTA's Transit-Oriented Communities Grants, 1800, May 29. More information at [www.vta.org/TOCgrant](http://www.vta.org/TOCgrant)
- Measure B update, March 2024
- Bike lane expected on Trimble/Hwy 101 in the Fall of 2024
- Pedestrian killed in Cupertino, one of four kids waiting on a corner
- Bicyclists hit on Homestead Road between Bernardo Avenue and Wright Avenue
- Subcommittee formed to review Homestead High School Safe Routes to School Project
- Draft VTP 2050 Project List
- Dridion Integrated Station and Eastridge to BART Regional Connector
- Wayfinding Committee disbanded because they completed their work and will issue a report later
- Homestead High School Safe Routes to School plan will be presented at the June VTA BPAC meeting

Commissioner Liu asked if the VTA BPAC subcommittee meeting in May to discuss the HHS Safe Routes to School project is open to the public for public comments? Chair Oey stated that subcommittee's meet amongst themselves and bring their

results back to the larger BPAC and that is when the public can speak on it.

Public Comment opened at 9:57 p.m.

No speakers.

Public Comment closed at 9:57 p.m.

### **STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

None.

### **NON-AGENDA ITEMS & COMMENTS**

#### **-Commissioner Comments**

Vice Chair Beagle asked about the following:

- What will be on the next meetings agenda?

Ms. Tsang addressed the question.

Commissioner Liu commented on the following:

- Would like to see the Class III Bike Boulevard brought for discussion to the next meeting

Commissioner Hafeman commented on the following:

- Agrees with Commissioner Liu and would like to see the Class III Bike Boulevard brought for discussion to the next meeting

Chair Oey commented on the following:

- Bike to wherever day was a success with staff members giving out bags and a lot of happy cyclists
- Two more days of energizer stations on Friday, May 17 and Saturday, May 18
- Cutty Cap challenge - details at the Silicon Valley Bike Coalition website
- Encourages everyone to sign up for the Silicon Valley Bike Summit in August
- Course offered from VTA Measure B funding. Sign up at the Silicon Valley Bike Coalition and the City of Sunnyvale Safe Routes to School Group are sponsoring courses for middle school bicycle skills
- El Camino ride was very successful with almost 200 attendees

#### **-Staff Comments**

Ms. Wong commented on the following:

- Boards and Commissions recognition gifts will be a t-shirt. Please respond to the

City Clerk's email for size and style by June 20

- The City hosted an energizer station on May 16 at Maude Avenue and Bishop elementary school. 73 people stopped by the station and 111 people passed by. Reflective armbands, bike lights, mirrors and bike bells were passed out
- May 23 - Budget workshop
- June 4 - Annual City Council Public Hearing
- June 18 - Budget adoption
- Completion of traffic signal turn ons
- Some signals included protection of left turn indication for vehicles which included Wolfe Road/Dartshire Way, Caribbean Drive/Borregas Avenue, Sunnyvale-Saratoga Road/Alberta Avenue-Hardwick Way and Mary Avenue/The Dalles Avenue
- Starting June 1, the City will be providing bike valet service at the Sunnyvale farmers market for eight weekends from 9:00 a.m. to 1:00 p.m. If you would like to volunteer to help contact Angela Wong at Awong@sunnyvale.ca.gov
- June 4 - Tasman Drive projects to City Council as a study session at 5:00 p.m.

**INFORMATION ONLY REPORTS/ITEMS**

[24-0653](#) BPAC 2024 Annual Work Plan

[24-0654](#) Active Items List May 2024

[24-0655](#) 2024 Deferred Study Issues

**ADJOURNMENT**

Chair Oey adjourned the meeting at 10:07 p.m.



## City of Sunnyvale

### Meeting Minutes - Draft

### Sustainability Commission

---

Monday, May 20, 2024

7:00 PM

Online and Bay Conference Room,  
City Hall, 456 W. Olive Ave.,  
Sunnyvale, CA 94086

---

3      [24-0636](#)      Annual Review of City Manager's Recommended Budget  
Full budget available online at:  
[Sunnyvale.ca.gov/your-government/governance/city-budget](http://Sunnyvale.ca.gov/your-government/governance/city-budget)

Staff addressed comments and questions from the Commissioners on the City Manager's FY 2024/25 Recommended Budget (Recommended Budget), highlighting funding available for projects and positions related to sustainability programs. The Commission discussed the Recommended Budget and asked clarification questions of staff.

Chair Kunz opened the Public Hearing at 8:49 p.m.

Richard Parentow voiced concern regarding artificial turf and asked the Commission to recommend to City Council to maintain natural turf on City-owned properties. Mr. Parentow commented on City-operated fuel storage tank replacements and asked that the Commission recommend to City Council to consider waiting to fund fuel storage tank replacements as the sources to operate vehicles is changing.

Kristina Pistone noted several projects in the FY 2024/25 Recommended Budget Volume 2 - Projects Budget that she wanted the Commission to review and highlighted the Climate Budgeting Study Issue as a project of high importance to support and implement beyond the Study.

Chair Kunz closed the Public Hearing at 8:55 p.m.

MOTION: Commissioner Makwana moved, and Vice Chair Veitch seconded, a motion to provide the following recommendations on the City Manager's Recommended Budget for FY 2024/25 to City Council, and to nominate Chair Kunz to convey these recommendations to City Council verbally and in writing:

1. Support funding for the Climate Action Plan and Game Plan 2028; the \$1.7 M in one-time costs and the addition of the four positions. (note that the budget lists

\$1.07 M instead of \$1.7M)

2. Support Budget Supplement 1, in particular funding for Study Issue ESD 24-01
3. Support funding for Budget Supplement 2 items related to Game Plan 2028, as prioritized in the list below:

- I. CDD position (2B.4)
- II. Fund the ATP planner (2A.3 + Budget Supplement 5)
- III. Fund ESD position (2A.5)
- IV. LRS position (2B.1)

The motion carried by the following vote:

**Yes:** 5 - Chair Kunz  
Vice Chair Veitch  
Commissioner Makwana  
Commissioner Nabhan  
Commissioner Wickham

**No:** 0

**Absent:** 1 - Commissioner Pistone



## City of Sunnyvale

### Excerpt Meeting Minutes - Draft

### Housing and Human Services

### Commission

---

Wednesday, May 22, 2024

7:00 PM

Online and City Hall,  
Bay Conference Room  
456 W. Olive Ave., Sunnyvale, CA 94086

---

#### **CALL TO ORDER**

Chair Duncan called the meeting to order at 7:01 p.m.

#### **SALUTE TO THE FLAG**

Chair Duncan led the salute to the flag.

#### **ROLL CALL**

**Present:** 5 - Chair Scott Duncan  
Vice Chair Leesa Riviere  
Commissioner Jim Davis  
Commissioner Ken Hiremath  
Commissioner Elizabeth Steward

**Absent:** 2 - Commissioner Elinor Stetson  
Commissioner Carol Weiss

Commissioner Elinor Stetson (excused absence)  
Commissioner Carol Weiss (excused absence)  
Council Liaison Russ Melton (absent)

**2**      [24-0676](#)      Review of Fiscal Year 2024/25 Recommended Budget

Housing Officer Jenny Carloni provided an overview of the budget process and reviewed the Housing-specific budget excerpt provided to the Commissioners, fund by fund.

Chair Duncan opened and closed the public hearing at 7:48 p.m., upon confirming that there were no members of the public wishing to speak, in person or remotely.

After a lengthy discussion and clarifying questions of staff regarding existing and new funding sources, the Commissioners agreed that there were no additional comments or recommendations for Council regarding the FY 2024/25 Recommended Budget.



## City of Sunnyvale

### Excerpt Meeting Minutes - Draft Planning Commission

---

Tuesday, May 28, 2024

6:00 PM

Online and Bay Conference Room  
(Room 145), City Hall,  
456 W. Olive Ave.,  
Sunnyvale, CA 94086

---

Special Meeting: Study Session - 6:00 PM | Public Hearing - 7:00 PM

#### **7 P.M. PLANNING COMMISSION MEETING**

#### **CALL TO ORDER**

Chair Pyne called the meeting to order at 7:00 PM.

#### **ROLL CALL**

**Present:** 5 - Chair Martin Pyne  
Vice Chair Nathan Iglesias  
Commissioner Galen Kim Davis  
Commissioner Michael Serrone  
Commissioner Neela Shukla  
**Absent:** 2 - Commissioner Daniel Howard  
Commissioner John Howe

The absences of Commissioner Howe and Commissioner Howard are excused.

#### **PUBLIC HEARINGS/GENERAL BUSINESS**

##### **4. 24-0607 Review Planning Program Budget and Fees for FY 2024-2025**

Planning Officer Shaunn Mendrin presented the staff report.

Chair Pyne and Planning Officer Mendrin discussed the actual, estimated, and target percentages for the number of staff decision planning permit applications that receive staff comments in fourteen or fewer calendar days. Planning Officer Mendrin explained that due to limited staffing, the high volume of permits received, and the integration of a new permitting system, the actual percentages have declined in recent fiscal years. Planning Officer Mendrin added that the recruitment of three new planners and the implementation of a streamlined review for such planning

permit applications will assist with improving these percentages.

Commissioner Davis and Planning Officer Mendrin deliberated upon the long-term financial plan for the Low & Moderate Housing Fund. Commissioner Davis noted that while there is a decline in the reserve or fund balance in the years to come, this decline is not substantial.

Commissioner Davis confirmed that he has no objections to the Planning Program budget.

Chair Pyne opened the Public Hearing.

There were no public speakers for this agenda item.

Chair Pyne closed the Public Hearing.

Commissioner Davis stated that the budget meets the anticipated demand for development and that it is responsible from a Planning Commissioner's perspective.

Chair Pyne expressed his concerns about the adoption of the City budget before the adoption of the Village Center Master Plan. Regardless, he commented that the Village Center Master Plan should be completed as soon as it can and is glad that the work is being done.