



City of Sunnyvale

Meeting Minutes

Zoning Administrator Hearing

Wednesday, July 30, 2025

3:00 PM

Teleconference: City Web Stream

CALL TO ORDER

Noren Caliva-Lepe, Zoning Administrator, called the meeting to order at 3:00 p.m.

PUBLIC HEARINGS

1

Proposed Project:

SPECIAL DEVELOPMENT PERMIT: allow an Education Recreation and Enrichment Use in an existing 5,300 square feet, ground-floor tenant space in the Downtown Specific Plan.

Location: 250 W Washington Avenue (APN: 209-35-030)

File #: PLNG-2025-0308

Zoning: DSP-18 (Downtown Specific Plan / Block 18)

Applicant / Owner: Josh Rupert (applicant)/ STC Venture 200WA, LLC (owner)

Environmental Review: Class 1 Categorical Exemptions relieve this project from the California Environmental Quality Act (CEQA) provisions.

Project Planner: Julia Klein, 408-730-7463, jklein@sunnyvale.ca.gov

Ms. Caliva-Lepe inquired with Julia Klein, Project Planner, if there were any additions or updates to the staff report.

Ms. Klein acknowledged there were an updates to Attachments 1 and 3 following publication of the staff report. The assessor's parcel number (APN) was corrected on the vicinity and noticing map for Attachment 1.

For Attachment 3, the conditions of approval were revised to include new language clarifying the process by which the applicant or future operator may request changes to the conditions of approval. Such changes could include days and hours of operation, the amount of time between classes or special events, etc.

The changes were posted online as Corrected Attachment 3 in red and underlined text. No comments from the public were received.

Ms. Caliva-Lepe inquired with the applicant if they had any updates or comments.

Josh Rupert, applicant, had no updates or comments.

Ms. Caliva-Lepe opened the hearing to public comments.

No members of the public wished to speak on this item.

Ms. Caliva-Lepe closed the hearing to public comments.

ACTION: Alternative 1. Approve the Special Development Permit with recommended Findings in Attachment 2 and corrected Conditions in Attachment 3.

2

Proposed Project:

SPECIAL DEVELOPMENT PERMIT: allow a Recreational and Athletic Facility Use in an existing 6,300 square feet, ground floor tenant space in the Downtown Specific Plan.

Location: 250 W Washington Avenue (APN: 209-35-030)

File #: PLNG-2025-0311

Zoning: DSP-18 (Downtown Specific Plan - Block 18)

Applicant / Owner: Josh Rupert (applicant)/ STC Venture 200WA, LLC (owner)

Environmental Review: Class 1 Categorical Exemption relieves this project from the California Environmental Quality Act (CEQA) provisions.

Project Planner: Julia Klein, 408-730-7463, jklein@sunnyvale.ca.gov

Ms. Caliva-Lepe inquired with Julia Klein, Project Planner, if there were any additions or updates to the staff report.

Ms. Klein stated this tenant space was adjacent to agenda item one. She noted that the same revisions for Attachments 1 and 3 were made for this item's Attachments 1 and 3 as well.

The revision to Attachment 1 was a correction to the APN.

The revision to Attachment 3 included new language clarifying the process by which the applicant or future operator may request changes to the conditions of approval. Such changes could include days and hours of operation, the amount of time between classes or special events, etc.

The changes were posted online as Corrected Attachment 3 in red and underlined text. No comments from the public were received.

Josh Rupert, applicant, had no updates or comments.

Ms. Caliva-Lepe opened the hearing to public comments.

No members of the public wished to speak on this item.

Ms. Caliva-Lepe closed the hearing to public comments.

ACTION: Alternative 1. Approve the Special Development Permit with recommended Findings in Attachment 2 and corrected Conditions in Attachment 3.

ADJOURNMENT

Ms. Caliva-Lepe adjourned the hearing at 3:08 p.m.