



**METROPOLITAN  
TRANSPORTATION  
COMMISSION**

Joseph P. Bort MetroCenter  
101 Eighth Street  
Oakland, CA 94607-4700  
TEL 510.817.5700  
TTY/VDD 510.817.5769  
FAX 510.817.5848  
EMAIL info@mtc.ca.gov  
WEB www.mtc.ca.gov

January 15, 2016

*Dave Cortese, Chair*  
Santa Clara County

*Jake Mackenzie, Vice Chair*  
Sonoma County and Cities

*Alicia C. Aguirre*  
Cities of San Mateo County

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U.S. Department of Housing  
and Urban Development

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Cities of Alameda County

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U.S. Department of Transportation

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San Francisco Bay Conservation  
and Development Commission

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Marin County and Cities

*Sam Liccardo*  
San Jose Mayor's Appointee

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Napa County and Cities

*Julie Pierce*  
Association of Bay Area Governments

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California State  
Transportation Agency

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Solano County and Cities

*Adrienne T. Tissier*  
San Mateo County

*Scott Wiener*  
San Francisco Mayor's Appointee

*Amy Rein Warth*  
Cities of Contra Costa County

*Steve Heminger*  
Executive Director

*Alix Bockelman*  
Deputy Executive Director, Policy

*Andrew B. Fremier*  
Deputy Executive Director, Operations

Mr. James Craig  
Superintendent of Public Works Operations  
City Of Sunnyvale  
PO Box 3707  
Sunnyvale, CA 940883707

RE: Pavement Management Technical Assistance Program (P-TAP) Round 17

Dear Mr. Craig:

We are pleased to inform you that your project has been selected for P-TAP Round 17 funding.

Project Type:	PMS
Consultant Assigned:	Adhara
Total project cost:	\$78,120
Local Contribution to be sent to MTC (20%):	\$15,624

MTC will enter into a contract directly with a consultant for the total project cost. We expect the contract to be ready in April, at which time your project will officially begin. As soon as the contracts are finalized, the selected consultant will be contacting you to work out a detailed Work Scope, Schedule, and Budget (WSB). WSBs will be expected to clearly describe the scope of work, define the specific tasks required, time for completion, and budget.

MTC also requires payment for the local contribution amount shown above by February 29, 2016. Failure to submit the local contribution funds in a timely manner will disqualify your project and P-TAP funds may be rescinded. Please make checks payable to MTC, include "P-TAP 17" in the comments line, and send a copy of the attached invoice with payment to:

Metropolitan Transportation Commission  
Attn: Accounts Receivable  
P.O. Box 45788  
San Francisco, CA 94145-0788

P-TAP Round 17  
January 15, 2016  
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Once the WSB and local funds are received by MTC, a “notice to proceed” will be issued to the consultant and work can commence. MTC will pay the consultant directly after receiving project deliverables and upon your approval of those deliverables. Please note that additional costs above and beyond P-TAP funds may be added to the MTC contract with the condition that the difference is sent to MTC along with the local contribution. Also, please refer to MTC Resolution No. 4078 for P-TAP Guidelines that include program goals, eligibility and project selection criteria. The resolution can be found at the following link:

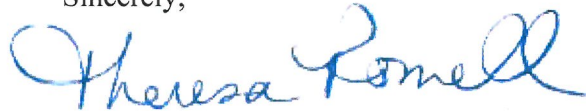
<http://mtc.legistar.com/gateway.aspx?M=F&ID=82f0f0f8-ee57-45e3-8e65-68f36601a360.pdf>

This project must be completed by April 30, 2017. It is important that you review the consultant’s final report promptly so that the project can be closed out and invoiced by that date.

As part of PTAP Round-17, you will receive two years of subscription to the online version of StreetSaver®. Upon receipt of the local contribution, we will send you an acknowledgement of the subscription.

If you have any questions, please contact Christina Hohorst at 510-817-5869 or [chohorst@mtc.ca.gov](mailto:chohorst@mtc.ca.gov).

Sincerely,



Theresa Romell, Programming and Allocations

TR: CH  
S:\Project\Pavement Management\Projects\P-TAP\P-TAP 17\Awards\Award Letters.docx  
Attachments

# INVOICE

METROPOLITAN TRANSPORTATION COMMISSION  
101 8th St.  
Oakland, CA 94607  
PHONE (510) 817-5700

Customer Number: V00023  
Invoice Number: AR011649  
Invoice Date: 12/31/15  
Terms: Net 30

To: CITY OF SUNNYVALE  
NOVA  
505 W OLIVE AVENUE, SUITE 550  
SUNNYVALE, CA 94086

Transaction Date	Description	Amount
12/31/15	4902 - PTAP	15,624.00

Tax: 0.00  
Total Due 15,624.00

## PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

Please make checks payable to:  
METROPOLITAN TRANSPORTATION COMMISSION  
P.O. Box 45788  
San Francisco, CA 94145-0788

Customer Number V00023  
Invoice Number AR011649  
Invoice Date 12/31/15  
Total Amount Due \$ 15,624.00

Total Payment \$ \_\_\_\_\_

6/1/16