



City of Sunnyvale

Meeting Minutes City Council

Tuesday, January 13, 2015

6:00 PM

Special Meeting: Study Session (Audio
Only)

6 P.M. SPECIAL COUNCIL MEETING (Study Session)

1 Call to Order in the West Conference Room

Mayor Griffith called the meeting to order at 6 p.m.

2 Roll Call

Present: 7 - Mayor Jim Griffith
Vice Mayor Tara Martin-Milius
Councilmember David Whittum
Councilmember Pat Meyering
Councilmember Jim Davis
Councilmember Glenn Hendricks
Councilmember Gustav Larsson

3 Public Comment

None.

4 Study Session

[15-0029](#) Emergency Management Operations

Study Session Summary:

The Department of Public Safety gave a presentation on Emergency/Disaster response with specific focus on the Council's role during an event. The following information was covered in the presentation:

- Conditions or Degrees of Emergency
- Review of City Organizational Chart
- Comparison of an Emergency Management Organizational Chart
- Emergency Response Overall Objectives
- Emergency Management Organizational Assignments
- Planned update of Sunnyvale's Emergency Operation Plan
- Review of the current Emergency Operation Center
- Update on the current Department Operations Center
- Review and purpose of the Standardized Emergency Management System

and the National Incident Management System

- Overview of Council's roles and responsibilities during an emergency event
- Proclamation duties and responsibilities
- Levels of Disaster Assistance
- Resource Request and Master Mutual Aid Agreements
- Power and Authority of the Director of Emergency Services
- Individual emergency preparedness
- The use of social media during an event
- Existing laws and policies
- Review of communication methods and importance of centralized information point
- Appropriate sharing of emergency information

During Council questions, the Mayor suggested that staff consider creating Council Policy defining Council's role during emergency operations.

5 Adjourn Special Meeting

Vice Mayor Martin-Milius adjourned the meeting at 6:50 p.m.