



City of Sunnyvale

Meeting Minutes - Final

Board of Library Trustees

Monday, December 4, 2023

7:00 PM

Online and Bay Conference Room (Room
145), City Hall, 456 W. Olive Ave.,
Sunnyvale, CA 94086

CALL TO ORDER

Chair Wang called the meeting to order at 7:00 p.m.

SALUTE TO THE FLAG

Chair Wang led the salute to the United States flag.

ROLL CALL

Present: 5 - Chair Sharlene Wang
Vice Chair Meena Juttukonda
Board Member Charlsie Chang
Board Member Carter Hu
Board Member Rahul Jain

Council Liaison Sell (present)

PRESENTATION

A [23-1024](#) PRESENTATION - Civic Center Phase 2 - Main Library:
Project Overview

Allison Boyer, Stephen Ping, Michelle Perera, and Garrett Kuramoto from the City of Sunnyvale and David Schnee, Andrea Gifford, and Hannah Bahney from Group 4 Architecture presented on the Civic Center Phase 2 Planning - Main Library. Highlights included: project background, phase 2 project overview, project development, community outreach progress, needs study and next steps.

B [23-0998](#) PRESENTATION - Annual Library Statistics and Trends

Garrett Kuramoto, Superintendent of Libraries, presented to the Board on Annual Library Statistics and Trends. Highlights included: visitor counts, total circulation, top 10 checkouts, e-collection circulation, non-book circulation, children's circulation, interlibrary loan, program participation, and storytimes.

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

Motion: Vice Chair Juttukonda moved and Board Member Jain seconded, approval of the consent calendar as presented. The motion carried by the following vote:

Yes: 5 - Chair Wang
Vice Chair Juttukonda
Board Member Chang
Board Member Hu
Board Member Jain

No: 0

[23-0997](#) Approve the Board of Library Trustees Meeting Minutes of October 2, 2023

Approve the Board of Library Trustees Meeting Minutes of October 2, 2023 as submitted.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**NON-AGENDA ITEMS & COMMENTS****-Board Member Comments**

Board Members asked about high school student's volunteering at the library. Teens currently volunteer at the library for various programs and the library has a teen led Teen Advisory Committee.

-Staff Comments

None.

ADJOURNMENT

Chair Wang adjourned the meeting at 9:04 p.m.