

Boards and Commissions Budget Review

As of the FY 2023/24 Recommended Budget hearing date of June 6, 2023, eight of the City's ten boards and commissions had the opportunity to review the FY 2023/24 Recommended Budget (made available to them on May 5, 2023), and provide meeting minutes. Staff will include any additional board and commission meeting minutes made available as part of the FY 2023/24 Budget Adoption RTC on June 22, 2023.

Given the short timeframe available for review of the minutes by the boards and commissions, some of the minutes are draft minutes or action summaries.

Recommendations to Council on the budget were voted on and comments are detailed in the minutes.

The following commission minutes are attached:

- Arts Commission and Parks and Recreation Commission (Joint meeting)
- Board of Library Trustees
- Planning Commission
- Sustainability Commission
- Housing and Human Services Commission
- Bicycle and Pedestrian Advisory Commission
- Heritage Preservation Commission



City of Sunnyvale

Meeting Minutes - Draft Parks and Recreation Commission

Wednesday, May 17, 2023

7:00 PM

Online and Bay Conference Room
(Room 145), City Hall,
456 W. Olive Ave.,
Sunnyvale, CA 94086

Special Joint meeting with the Arts Commission

CALL TO ORDER

Chair Eskridge called the meeting to order at 7:00 p.m.

SALUTE TO THE FLAG

Chair Eskridge led the salute to the United States flag.

ROLL CALL

- Present:** 8 - Vice Chair Gregory Dibb
Commissioner Daniel Bremond
Commissioner David Kesting
Commissioner Dona Mason
Dawna Eskridge
Winnie Lam
Agnes Veith
Kathryn Filley
- Absent:** 2 - Chair Prakash Giri
Molly Kauffman

Commissioner Mason (attended at 7:07 p.m.)
Commissioner Kauffman (excused absence)
Chair Giri (excused absence)

Council Liaison Din (absent)
Council Liaison Melton (present)

ORAL COMMUNICATIONS

None.

PUBLIC HEARINGS/GENERAL BUSINESS**1 [23-0567](#) Review and Recommend Council Approve Recommended Budget**

Director of Finance, Tim Kirby, provided a presentation on the recommended budget. Highlights included: legal framework, community values, budget principles, budget approval process, budget summary, citywide revenue, top tax revenues, expenditures, reserve balances, park dedication fund, golf and tennis operations, recreation projects and art in-lieu fees.

Commissioners inquired and staff responded:

How does the public find out which projects are next on the timeline, and do plans/schedule change depending on demand? Patrons can find out which projects are next in the 20-year plan, which can be found in volume 2 of the recommended budget. During public outreach for each project, members of the public will be able to inform the design team of what is in demand.

Commissioner Bremond moved and Commissioner Veith seconded the motion to Recommend Council Approve the Recommended Budget. The motion carried by the following vote:

Yes: 8 - Vice Chair Dibb
Commissioner Bremond
Commissioner Kesting
Commissioner Mason
Eskridge
Lam
Veith
Filley

No: 0

Absent: 2 - Chair Giri
Kauffman

NON-AGENDA ITEMS & COMMENTS**-Commissioner Comments**

Commissioner Kesting informed the Commission of an article regarding loneliness. He noted that building parks and encouraging community engagement was a great

solution.

Chair Eskridge encouraged the Commission to attend the Art and Wine Festival.

Commissioner Bremond inquired about how many trees fell down due to the storms. Council Liaison Melton responded that approximately 120 trees fell down due to rain and wind.

-Staff Comments

Superintendent of Recreation Services, Damon Sparacino, provided an update that Council approved the Utility Box Art and Sunnyvale Icons Project. Council selected suns as the icon.

INFORMATION ONLY REPORTS/ITEMS

None.

ADJOURNMENT

Chair Eskridge adjourned the meeting at 8:20 p.m.



City of Sunnyvale
Meeting Minutes - Draft
Board of Library Trustees

Thursday, May 11, 2023

7:00 PM

Online and Bay Conference Room
(Room 145), City Hall,
456 W. Olive Ave.,
Sunnyvale, CA 94086

Special Meeting

CALL TO ORDER

Chair Wang called the meeting to order at 7:00 p.m.

SALUTE TO THE FLAG

Chair Wang led the salute to the United States flag.

ROLL CALL

- Present:** 3 - Chair Sharlene Wang
Vice Chair Mark Isaak
Board Member Meena Juttukonda
- Absent:** 1 - Board Member Rahul Jain

Council Liaison Srinivasan (present)
Board Member Jain (absence unexcused)

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

Motion: Vice Chair Isaak moved and Board Member Juttukonda seconded, approval of the consent calendar as presented. The motion carried by the following vote:

- Yes:** 3 - Chair Wang
Vice Chair Isaak
Board Member Juttukonda
- No:** 0
- Absent:** 1 - Board Member Jain

[23-0551](#) Approve the Board of Library Trustees Meeting Minutes of April 3, 2023

Approve the Board of Library Trustees Meeting Minutes of April 3, 2023 as submitted.

PUBLIC HEARINGS/GENERAL BUSINESS

[23-0555](#) Review Recommended FY 2023/24 Budget

Tim Kirby, Director of Finance, presented the FY 2023/24 budget to the board. Highlights included: citywide revenues, expenditures, reserve balances, and project updates on the Lakewood Branch Library and Civic Center Phase II.

No action was taken by the board.

Chair Wang opened the public hearing, and there being no public testimony, closed the public hearing.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

NON-AGENDA ITEMS & COMMENTS

-Board Member Comments

Board Members commented on the auto renewals process, and asked for a Sister City update at an upcoming meeting.

-Staff Comments

Superintendent of Libraries, Steve Sloan spoke about: Firefighter storytime which brought in more than 300 patrons, Earth Day events, National Library Week events, May the 4th be with you events, Asian American and Pacific Islander Heritage Month events, the increase in off-site programs, and the upcoming Summer Reading Program.

ADJOURNMENT

Chair Wang adjourned the meeting at 7:53 p.m.



City of Sunnyvale

Excerpt Meeting Minutes - Draft Planning Commission

Monday, May 22, 2023

7:00 PM

Online and Bay Conference Room
(Room 145), City Hall,
456 W. Olive Ave.,
Sunnyvale, CA 94086

Special Meeting: Study Session - Canceled | Public Hearing - 7:00 PM

7 P.M. PLANNING COMMISSION MEETING

CALL TO ORDER

Chair Pyne called the meeting to order at 7:01 PM.

ROLL CALL

Present: 4 - Chair Martin Pyne
Commissioner Daniel Howard
Commissioner John Howe
Commissioner Neela Shukla

Absent: 3 - Vice Chair Nathan Iglesias
Commissioner Michael Serrone
Commissioner Carol Weiss

The absences of Vice Chair Iglesias, Commissioner Serrone, and Commissioner Weiss are excused.

PUBLIC HEARINGS/GENERAL BUSINESS

5. [23-0564](#) Review Planning Program Budget and Fees for FY 2023-2024

Planning Officer Mendrin presented the staff report.

Chair Pyne confirmed with Planning Officer Mendrin that the budget's fee projections do not consider projects in the Moffett Park area since the Moffett Park Specific Plan (MPSP) has not yet been adopted.

Chair Pyne asked whether the budget's fee projections account for any fee structure changes that will take place once the Housing Element is adopted.

Planning Officer Mendrin confirmed that while they do not, these fee changes (along with pending Planning fees) will be implemented after the adoption of the Housing Element.

Chair Pyne confirmed with Planning Officer Mendrin that Planning Commissioners may offer grammatical changes to the first and second volumes of the Recommended Budget for fiscal year 2023-2024.

Chair Pyne opened the Public Hearing.

There were no public speakers for this agenda item.

Chair Pyne closed the Public Hearing.

MOTION: Commissioner Howe moved and Commissioner Howard seconded the motion to approve the Planning program budget and fees for fiscal year 2023-2024 and provide no additional comments.

The motion carried by the following vote:

Yes: 4 - Chair Pyne
Commissioner Howard
Commissioner Howe
Commissioner Shukla

No: 0

Absent: 3 - Vice Chair Iglesias
Commissioner Serrone
Commissioner Weiss

Chair Pyne noted that Vice President Kamala Harris visited the City for commemorations pertaining to the Central Arques Specific Plan. He added his excitement that projects reviewed by the Planning Commission have garnered federal attention due to their importance.



City of Sunnyvale

Meeting Minutes

Sustainability Commission

Monday, May 15, 2023

7:00 PM

Online and Bay Conference Room
(Room 145), City Hall,
456 W. Olive Ave.,
Sunnyvale, CA 94086

PUBLIC HEARINGS/GENERAL BUSINESS

- 2 [23-0584](#) Annual Review of City Manager's Recommended Budget
Full budget available online at:
Sunnyvale.ca.gov/your-government/governance/city-budget

Staff addressed comments and questions from the Commissioners on the City Manager's FY 2023/24 Recommended Budget (Recommended Budget), highlighting funding available for projects and positions related to sustainability programs. The Commission discussed the Recommended Budget and asked clarification questions of staff.

Chair Wickham opened the Public Hearing at 8:13 p.m.

Daniel Benusorich voiced concern regarding affordable housing and asked the Commission to recommend allocating more funding toward affordable housing in Sunnyvale.

Councilmember Sell responded with locations for future affordable housing units in Sunnyvale and mentioned she is available to meet to discuss further how to prepare for the future.

Chair Wickham closed the Public Hearing at 8:18 p.m.

MOTION: Vice Chair Kunz moved, and Commissioner Nabhan seconded, a motion to provide the following recommendations on the City Manager's Recommended Budget for FY 2023/24 to City Council, and to nominate Chair Wickham to convey these recommendations to City Council verbally and in writing:

- (1) Support Budget Supplement No. 1, specifically the funding of ESD 23-01, ESD 17-01, and DPW 22-04

(2) Given the City's priority of Accelerating Climate Action, continue to evaluate whether Project 824780 – Upgrading of Fuel Stations, utilizes the most appropriate strategy. Fuel needs assessments should consider:

- a. Fleet electrification, especially with the CARB Advanced Clean Fleets ruling
- b. The costs of maintaining this asset while electrifying, then the cost decommissioning this asset prior to the end of its useful life
- c. Alternative methods of fueling while the fleet is transitioning to all-electric, such as Mobile Fueling

FRIENDLY AMENDMENT: Chair Wickham introduced a friendly amendment to add the following recommendations:

(1) Projects involving maintenance and repairs should commit to all-electric replacements. For example:

- a. Projects to install or replace emergency generators, when solar and battery back-up is feasible: 833210, 833370, 830910, 829140, and 830580
- b. Proactively transition equipment to all-electric for projects that will be impacted by BAAQMD Rules 9-4 and 9-6: 835510, 818600, 825850, 828400, 829190, 832800

(2) Support Projects that implement improvements identified in the Active Transportation Plan. For example, support funding Project 836200, as opposed to potentially defunding it as proposed in Budget Supplement No. 2, Exhibit A, Item 2A.4.

FRIENDLY AMENDMENT: Commissioner Besser introduced a friendly amendment to add the following recommendation and order it as recommendation number two:

(1) Support projects that result in an increase in the net number of trees in the City to further the City's Climate Action Playbook Move 4.F: Implement the Urban Forest Management Plan. Specifically, Budget Supplements 1 (DPW 22-04) and 3, Project 835400, and Project 832750

FRIENDLY AMENDMENT: Commissioner Pistone introduced a friendly amendment to modify recommendation number one to the following:

(1) Support Budget Supplement No. 1, specifically the funding of ESD 23-01 and ESD 17-01

Vice Chair Kunz and Commissioner Nabhan accepted the friendly amendments,

agreeing to the amended recommendation as follows:

- (1) Support Budget Supplement No. 1, specifically the funding of ESD 23-01 and ESD 17-01
- (2) Support projects that result in an increase in the net number of trees in the City to further the City's Climate Action Playbook Move 4.F: Implement the Urban Forest Management Plan. Specifically, Budget Supplements No. 1 (DPW 22-04) and No. 3, Project 835400, and Project 832750
- (3) Given the City's priority of Accelerating Climate Action, continue to evaluate whether Project 824780 – Upgrading of Fuel Stations, utilizes the most appropriate strategy. Fuel needs assessments should consider:
 - a. Fleet electrification, especially with the CARB Advanced Clean Fleets ruling
 - b. The costs of maintaining this asset while electrifying, then the cost decommissioning this asset prior to the end of its useful life
 - c. Alternative methods of fueling while the fleet is transitioning to all-electric, such as mobile fueling
- (4) Projects involving maintenance and repairs should commit to all-electric replacements. For example:
 - a. Projects to install or replace emergency generators, when solar and battery back-up is feasible: 833210, 833370, 830910, 829140, and 830580
 - b. Proactively transition equipment to all-electric for projects that will be impacted by BAAQMD Rules 9-4 and 9-6: 835510, 818600, 825850, 828400, 829190, 832800
- (5) Support Projects that implement improvements identified in the Active Transportation Plan. For example, support funding Project 836200, as opposed to potentially defunding it as proposed in Budget Supplement No. 2, Exhibit A, Item 2A.4.

The motion as amended carried with the following vote:

Yes: 5 - Chair Wickham
 Vice Chair Kunz
 Commissioner Besser
 Commissioner Nabhan
 Commissioner Pistone

No: 0

Absent: 1 - Commissioner Veitch



City of Sunnyvale

Excerpt Meeting Minutes - Draft Housing and Human Services Commission

Wednesday, May 24, 2023

7:00 PM

Online and Bay Conference Room
(Room 145), City Hall,
456 W. Olive Ave.,
Sunnyvale, CA 94086

CALL TO ORDER

Chair Stetson called the meeting to order at 7 p.m.

SALUTE TO THE FLAG

Chair Stetson led the salute to the flag.

ROLL CALL

Present: 7 - Chair Elinor Stetson
Vice Chair Leesa Riviere
Commissioner Jim Davis
Commissioner Scott Duncan
Commissioner Sue Harrison
Commissioner Ken Hiremath
Commissioner Helen Lei

Commissioner Helen Lei arrived at 7:09 p.m.
Council Liaison Larry Klein (present)

2 [23-0565](#) Review of Fiscal Year 2023/24 Recommended Budget

Housing Officer Jenny Carloni provided an overview of the budget process and the Housing-specific budget excerpt provided to the Commissioners.

Chair Stetson opened and closed the public hearing at 7:23 p.m., upon confirming that there were no members of the public wishing to speak, in person or remotely.

After a few clarifying questions, the Commissioners agreed that there were no additional comments or recommendations for Council regarding the FY 2023/24 Recommended Budget.



City of Sunnyvale

Meeting Minutes - Draft Bicycle and Pedestrian Advisory Commission

Thursday, May 18, 2023

6:30 PM

Online and Bay Conference Room
(Room 145), City Hall,
456 W. Olive Ave.,
Sunnyvale, CA 94086

CALL TO ORDER

Chair Mehlman called the meeting to order at 6:45 p.m.

SALUTE TO THE FLAG

Chair Mehlman led the salute to the flag.

ROLL CALL

- Present 7 -** Chair Leia Mehlman
- Vice Chair Bryce Beagle
- Commissioner Alex Bonne
- Commissioner Arwen Davé
- Commissioner Dan Hafeman
- Commissioner Sharlene Liu
- Commissioner Timothy Oey

Council Liaison Cisneros (absent)

ORAL COMMUNICATIONS

Public Comment opened at 6:48 p.m.

David Carnahan, City Clerk announced that during the BPAC meeting there will be a brief recess so the City Council can report on the closed session for the budget workshop.

Commissioner Oey congratulated the City on a successful energizer station for bike to wherever day. There will be a station at the Sunnyvale City Library and one at the Sunnyvale Farmers Market.

Public Comment closed at 6:53 p.m.

CONSENT CALENDAR

Public Comment opened at 6:53 p.m.

No speakers.

Public Comment closed at 6:55 p.m.

- 1.A** [23-0592](#) Approve the Bicycle and Pedestrian Commission Meeting Minutes of April 20, 2023.

Approve the Bicycle and Pedestrian Commission Meeting Minutes of April 20, 2023 as submitted.

Commissioner Hafeman moved and Commissioner Liu seconded the motion to approve item 1.A.

The motion carried by the following vote:

Yes 7 - Chair Mehlman
Vice Chair Beagle
Commissioner Bonne
Commissioner Davé
Commissioner Hafeman
Commissioner Liu
Commissioner Oey

No 0

PUBLIC HEARINGS/GENERAL BUSINESS

- 2** [23-0428](#) Consider Converting All Part-Time Bike Lanes on Homestead Road Into Full-Time Bike Lanes

Recommend to City Council Alternative 1: Convert All Part-Time Bike Lanes on Homestead Road Into Permanent Full-Time Bike Lanes by Removing Parking and Preserve Some Parking Through a Road Diet Between Bernardo and Wright Avenues and Reallocate Lane Widths From Blaney Avenue to Approximately 500 Feet East of Blaney Avenue.

Angela Wong, Transportation Engineer and Shikha Jain, consultant from Hexagon gave a presentation on the Full-Time Bike Lane Study on Homestead Road and will be seeking input and a motion from the BPAC. Highlighting the following:

- Project Overview/Goal
- Project Description
- Study Goal - to evaluate the potential of converting the part-time bike lanes into full-time bike lanes
- Study Process/Timeline
- Recap of Data Collection & Analysis Findings
- Collision Data Review (2017-2021)
- Traffic Counts - Weekdays and Weekend days
- Parking Lane Width
- Parking Data
- Parking Citation Data (2017 to 2021)
- Alternatives that were considered but eliminated:
 - Extending the part-time bike lane hours
 - Provide full-time bike lane and preserve parking by removing the center two-way left-turn lane
 - Converting some part-time bike lanes into full-time bike lanes
- Alternative 1 - Convert all part-time bike lanes into full-time bike lanes and provide parking lane (where feasible). Features include:
 - Road diet between Wright and Bernardo Avenues
 - Reallocate Lane Widths from Blaney Avenue to approximately 500 feet east of Blaney Avenue
 - Buffered Bike Lanes
- Results:
 - Continuous bicycle facility for entire corridor
 - Retain parking in segments where off-street parking is highly used
 - Eliminate the remaining 164 on-street parking spaces
 - Cost estimate: \$270,000

Alternative 2: Convert all part-time bike lanes into full-time bike lanes - Analysis:

- Observed bicyclists in the bike lane when parking is allowed in the bike lane
- Low on-street parking utilization
- Side streets have available on-street parking
- Online Survey Results
- Longer walk times to side streets from part-time bike lane segments

Results:

- Continuous bicycle facility for entire corridor
- Eliminate parking for 200 on-street parking spaces
- Cost estimate: \$142,000

Alternative 3: Maintain the part-time bike lanes the same as today: Results:

- Bicyclists would continue to share the lane with parked vehicles during parking hours
- Conflict with the City's policies of prioritizing the movement of bicycles, pedestrian, and vehicles over parking
- Staff recommendation - Alternative 1: Convert all part-time bike lanes into full-time bike lanes and provide parking lane (where feasible)
- Next Steps - BPAC make a motion and recommend an alternative to City Council

Commissioner Oey asked about the following:

- Are there other alternatives to reduce Vehicle Miles Traveled (VMT) other than Road Diets?
- Would the payment surfacing for the bike lanes be fixed with Alternative 1?
- Funding source and timeframe
- Is it an option to do a buffered bike lane for the entire length of the corridor?

Ms. Wong, Ms. Tsang and Ms. Jain addressed the questions.

Chair Mehlman called for a recess at 7:22 p.m. Chair Mehlman reconvened the meeting at 7:32 p.m.

Commissioner Oey asked about the following:

- Effort for staff to look into putting a buffered bike lane for the entire length of the corridor

Ms. Jain and Ms. Tsang addressed the question.

Vice Chair Beagle asked about the following:

- Does the data indicate that all of the 13% parking utilization can comfortably be accommodated by nearby side streets?
- Slide 12 - Light green box is where on street parking is being removed? Or does this include portions where they already is no parking?
- Slide 13 - Is it possible to have the bicycles between the curb and the parking lane instead of between the opening car doors and the moving traffic?
- Final Report page 7 - Does Auto ROW Violation mean the automobile was doing the violation or the bicyclist that got hit was doing the violation?
- Final Report page 8 - If the 85th percentile is over the speed limit, isn't that a sign that either the speed limit is set improperly or the road is designed improperly?
- When is the calculation performed?
- Final Report page 9 - Why was the assumption made that two parking spaces

were assumed per single-family home when it should be four parking spaces per home

- How are the parking violations entered?
- Final Report page 14 - Can the City predict how much the increased traffic could encourage future increase and encourage non-driving modes of transportation?
- Final Report page 43 - Is the only difference between Alternative 1 and Alternative 2 solely contained between Bernardo and Wright Avenues?
- Final Report page 43 - How much would it cost to put in the Road Diet and the reallocation of the lane widths?
- Will policy change with Alternatives 1 & 2 to prevent trash being placed in the bike lane?
- What kind of outreach will occur if Alternative 1 or 2 is chosen?
- Is the City going to enforce violations in the section immediately if Alternative 1 or 2 is chosen or will there be leeway?
- Does the BPAC have to pick just one alternative or can they pick multiple alternatives to recommend to City Council?

Ms. Jain, Ms. Tsang, Ms. Wong and Mr. Ng addressed the questions.

Commissioner Hafeman asked about the following:

- Why can't the existing poles remain?
- Has negotiation occurred with the City of Cupertino for the two lanes on Blaney Avenue?
- Is there a safety issue with the lane dropping down to 10 feet wide and then back up to 11 feet?
- Why did you make this expensive exception for such a small area?

Ms. Wong and Mr. Ng addressed the questions.

Commissioner Davé asked about the following:

- Will there be consideration for no parking signs on the side streets?

Ms. Jain addressed the question.

Commissioner Liu asked about the following:

- How will staff handle any changes made from the BPAC's recommendation to City Council when there will be a 3 month delay before it goes to Council? Why was it delayed so many times?
- Incorrect numbering in the LUTE policies

- Slide 19 - 13% utilization is measured from the highest segment
- Isn't it misleading to say there are just 2 parking spaces in the driveway when there are actually 4?
- Adding in the report to show full picture of being conservative with 2 parking spaces
- Timeframe for Alternative 1 & Alternative 2
- Will you be reclaiming parking in the western half of the segment on Bernardo Avenue?
- Clarification on slide 14 where parking is retained
- Cost breakdown for Alternative 2 to replace the sign only and not the replacement of the pole and not repaint the bike lanes

Mr. Ng and Ms. Jain addressed the questions.

Commissioner Bonne asked about the following:

- The City's plan to accommodate population growth on Homestead Road and anticipated vehicle traffic
- What is the upper limit?
- How can the City achieve a goal of increasing the fraction of people using active transportation?
- Begin now with vehicle traffic reduction

Mr. Ng addressed the questions.

Chair Mehlman asked about the following:

- Was the decision made on the basis of the road width for parking areas that have been designated for retention in Alternative 1?
- Will there be physical parking separated from the roadway and a bike lane
- Not possible to have buffered bike lanes down the entirety of the segment because of the road width
- Would it be feasible to have buffered bike lanes down the entirety of the segment if all parking along the segment were removed?
- 85% of the vehicles were over the speed limit?
- How many miles per hour that 85% were over the speed limit?

Ms. Jain and Ms. Wong addressed the questions.

Public Comment opened at 8:29 p.m.

Jonathan Blum, member of the public, gave a presentation on Homestead Parking - A Holistic Survey: Highlighting the following:

- Parking spaces per driveway
- Surveyed on 4 evenings all single and two-family homes with eastbound Homestead addresses in areas of part-time bike lanes
- Apartments were not included due to data constraints
- Southside of Homestead Road (around Heron Avenue) was not included in the driveway analysis, since street parking utilization was zero in 10 of 10 surveys
- No data were discarded
- 71 homes included
- Homes had a total of 273 off-street parking spaces, not including their garages, which were mostly 2-car
- Mean of 3.8 spaces per house (plus garages)
- Use of driveway parking
- On average 35% of off-street spaces were occupied
- Counted the number of houses that had their driveway spaces fully occupied by cars
- On average, 67/71 homes had at least one empty space in their driveway (94%, range 90-97%). Four driveways were full. Almost all of these had parking available nearby on a side street
- Parked cars on the street in all part-time bike lanes. Average utilization was less than 4%
- Abundant in-driveway parking in all areas of part-time bike lanes
- On average, 94% of driveways have at least one empty space at night
- Utilization of street parking is very low
- Elimination of parking at night will have minimal impact
- No rationale for a road diet to preserve parking on Bernardo Avenue and Wright Avenue

Kevin Jackson, member of the public, commented on the following:

- In favor of reusing existing poles and repainting them
- Alternative 1 would take longer, be more expensive and deliver a significantly more hazardous bike facility
- In order to fit the 11 spaces of street parking into the area near Blaney Avenue, the bike lane and adjacent travel lane will be reduced to bare minimum widths
- Don't expect overtaking motor vehicle traffic will comply with the safe passing requirements of California vehicle code 21760
- Road Diet between Bernardo and Wright Avenues has weaving issues

- Alternative 1 creates hazards during peak travel times
- Recommends Alternative 2 that complies with the letter and spirit of city transportation policies

Purvi, member of the public, commented on the following:

- Removing parking on Hollenbeck, Mary and Wright Avenues
- Consider Road Diet same as on Mary Avenue
- Narrow City strip area which is between the sidewalk and the streetcar area
- Homestead High School parking for pickup and dropoff of the students
- Park at night when having visitors
- Reconsider Alternatives so that they accommodate parking and also bike lane

Gabby, member of the public, commented asked about the following:

- Will only bike on Homestead Road in Sunnyvale when absolutely necessary due to the narrow bike lanes
- Why is City staff trying to allocate road space on Ontario Drive for vehicle storage?
- Takes 5-6 minutes to walk on the side streets, is that considered unreasonable for who have mobility issues?
- There should be priority for people that cannot reasonably walk 5-6 minutes
- On street parking removal has the added benefit to the residents because their view is not blocked while trying to back out of their driveway or go into their driveway

Mohan, member of the public, commented on the following:

- Low demand for on-street parking
- Residents mindful of parking on the street to help bicyclists
- Residents should be rewarded for good behavior, not penalized for it
- Residents park in bike lanes when they have guests
- Side street parking may be occupied by residents on those streets and Homestead Road residents would have to drive farther on the streets
- Fremont Avenue should be considered as an alternative for bicyclists on Homestead Road
- Should maintain support for both vehicles and bicyclists, not just bicyclists

Ishaan, member of the public, commented on the following:

- Supports Alternative 2 which would make safer bike conditions
- Full-time bike lanes are crucial for safety
- Safer bike lanes would increase the likelihood of improving the cycling community
- Alternative 2 would create a better cyclist community and become a model for

sustainable urban development

Jagadish, member of the public, commented on the following:

- More rental housing which means more cars need to park on the street

Public Comment closed at 8:53 p.m.

Vice Chair Beagle commented on the following:

- Supports staff recommendation to create full-time bike lanes on the entire segment
- Happy to see staff is recommendation of a Road Diet between Bernardo and Wright Avenues
- Conservative minimum of 2 parking spots for private residence and side street is more than enough
- Preference is to remove all the parking and do the Road Diet
- Supports Alternative 1 and 2 equally
- Alternative 2 is cheaper and faster and completely removes parking
- Likes the Road Diet of Alternative 1

Commissioner Oey commented on the following:

- Agrees with Vice Chair Beagle's comments
- Residents have been parking in the part-time bike lanes for a long time
- Safety for active transportation is extremely important
- Homestead Road needs to be much safer for bicycles at all times
- Bicycling needs to increase to reduce climate change, reduce traffic deaths, injuries and increase health
- Bike lane improvements should increase bicycling
- Improving the bike lanes will attract more bicyclists to this corridor
- Ok with both Alternatives but leaning towards Alternative 1
- Prefers Alternative 1 for the buffered bike lanes and the Road Diet which makes the road narrower which slows down traffic

Chair Mehlman commented on the following:

- Leaning towards Alternative 2 because of the cost
- Homestead Road is a major transportation route for vehicles, cyclists and pedestrians
- Primary focus of the street is transportation not car storage
- Would like to have full-time bike lanes on the street using the cheapest and quickest option

Commissioner Liu commented on the following:

- Supports Alternative 2
- Consider bike safety before considering parking according to the LUTE policy
- Reclaiming parking means taking away the possibility of putting buffered bike lanes which is against LUTE policy
- Consider putting in buffered bike lanes and protected bike lanes when possible before putting in parking
- Safe transportation over parking
- Alternative 2 will take a lot less time
- Change signage at low cost then look into making the pole position better
- Not in favor of Alternative 1 due to the cost and the swerving of bike lanes in order to accommodate the parking

Commissioner Hafeman commented on the following:

- In favor of Alternative 2
- Most homeowners will not be impacted
- Need a simpler system where there is not any road weaving
- Add to Alternative 2 that the bike lanes should be implemented as soon as possible
- Change the signs as soon as possible
- When street is re-stripped, add buffering and bring signage up to date
- Alternative 1 involves City of Cupertino which could delay the project

Commissioner Bonne commented on the following:

- Bicycle safety and convenience of parking on the streets
- 2 main factors for bicyclists are speed of cars and a feeling of safety
- Need to make Homestead Road safer to bike on for those who are more timid and less experienced
- Public streets are not designated as vehicle storage areas
- In favor of Alternative 2 for its simplicity

Vice Chair Beagle asked and commented on the following:

- Is there some form of heuristic that decides whether or not that some other alternative is presented in the list of things that staff would like the BPAC to choose from?
- Would like to have an Alternative to be a blend of Alternatives
- Would like the City to do the Road Diet and don't add the parking back

Chair Mehlman, Mr. Ng and Ms. Tsang addressed the question.

Commissioner Davé commented on the following:

- Would like the City to consider something like what we use for buses to pull over in a known area that weaves through the bike lane
- Have a drop-off area near residences that comes in one known location that bikes can anticipate and go around as they would a bus pulling over
- In support of the safer alternative as it protects the more vulnerable bicyclist rather than the person being dropped off from a car

Commissioner Oey asked and commented about the following:

- Is there a significant time differential between Alternative 1 and 2 as far as the speed of their implementation?
- In favor of compromise solutions hence likes Alternative 1

Chair Mehlman asked about the following:

- How much would it cost to change the existing signage to no parking along the route?
- If approved by City Council and we got the funding could the work be done as soon as possible?

Mr. Ng addressed the questions.

Commissioner Liu commented on the following:

- Likes the quick build idea to quickly change the signage and then consider further safety for the bike lanes
- Quick build would get done faster if that Alternative is picked

MOTION: Vice Chair Beagle moved and Commissioner Hafeman seconded to recommend to City Council Alternative 2 with the two modifications. First, prioritize getting the full-time bike lanes rolled out as soon as possible. Second, do the Road Diet from Wright Avenue to Bernardo Avenue but not restoring the parking as part of the Road Diet.

Vice Chair Beagle commented on the following:

- Preference to remove all the parking because that aligns with the City's priorities
- Do the Road Diet because it aligns with the City safety priorities and will give more space for the bike lanes

Commissioner Hafeman commented on the following:

- Removing the signage is simple
- Will be able to have full-time bike lanes very quickly
- Signs may be more readable by moving individual poles
- Buffered bike lanes can be put in when re-stripping is done
- Adding a Road Diet will make a reduction on the Sunnyvale Avenue side

FRIENDLY AMENDMENT: Commissioner Liu would like to adopt Alternative 2 with modifications, simply change the signage as soon as possible to no parking at anytime then at a later time change the pole positions and re-stripe and increase bike safety by installing buffered bike lanes, protected bike lanes and Road Diet where possible. Vice Chair Beagle rejects the friendly amendment.

The motion carried by the following vote:

Yes 7 - Chair Mehlman
Vice Chair Beagle
Commissioner Bonne
Commissioner Davé
Commissioner Hafeman
Commissioner Liu
Commissioner Oey

No 0

- 3** [23-0429](#) Recommend to City Council a Project for the Application of Transportation Development Act (TDA) Article 3 Funding for Fiscal Year 2023/24

Chair Mehlman called for a recess at 9:47 p.m. Chair Mehlman reconvened the meeting at 10:00 p.m.

Alternative 1: Recommend to City Council to use \$160,000 of FY 2023/24 TDA Article 3 grant fund for the design phase of Project No. 6, and bank the remainder of the funding for the construction phase of Project No. 6.

Project Nos.1 and 2 are proposed by the BPAC to provide more convenient and safer access for bicyclists; however, they were not identified in the ATP as one of the recommended improvements. Project Nos. 3, 4, 5 and 6 are all recommended improvements identified in the ATP as bicycle or SRTS improvements. However, City Council further prioritized Project No. 6 as an important study by ranking Study

Issue DPW 21-04 number 2 for the Department of Public Works at its 2021 Study Issues Workshop to conduct a Poplar Avenue Sidewalk Study. The sidewalk closure on the east side of Poplar Avenue would provide a critical pedestrian and bicycle linkage for students accessing Peterson Middle School. Although new sidewalk improvements along Bryant Way were not part of the scope of the study issue, based on discussions and input from SCUSD and Peterson Middle School staff, City staff learned that the sidewalk gap on Bryant Way is essential for students attending Peterson Middle School to walk and bike to school. The results of the study will be presented to City Council in May 2023 to select an alternative to move forward with for the design and construction phase. Once implemented, the sidewalk gap closure will provide improved, connected, safe and convenient walking and biking access to students to and from Peterson Middle School.

Lillian Tsang, Principal Transportation Engineer gave a presentation on a Project for the Application of Transportation Development Act (TDA) Article 3 Funding for Fiscal Year 2023/24. Highlighting the following:

- What the funding can be used for:
 - Design and construction
- How much TDA funding do we get:
 - About \$140,000/year - based on sales tax
- How much TDA funding do we have now:
 - \$336,620 (combination of last year's banked funds and this year's funds)
- There are six proposed projects to consider:
 1. Widen fence opening at Crawford Drive near Las Palmas
 2. Reduce Pork Chop Islands on Westbound El Camino Real at Murphy Avenue and at Frances Street
 3. Implement Class III Bicycle Route on Pastoria Avenue
 4. Implementing Crossing Improvements at the Intersection at Gail Avenue and Iris Avenue
 5. Install Class IIIB Bicycle Facilities where Striping Improvements have already been implemented
 6. Install Sidewalk on Poplar Avenue
- Recommendation to City Council by the BPAC:
 - Alternative 1: Recommend to City Council to use \$160,000 of FY2023/24 TDA Article 3 grant fund for the design for Project No.6, and bank the remainder of the funding for the construction phase of Project No.6
 - Alternative 2: Recommend to City Council to use the TDA Article 3 grant fund for FY 2023/24 for a project listed or a combination of projects listed

- Alternative 3: Recommend to City Council to use the TDA Article 3 grant fund for a project not listed
- Staff recommendation - Alternative 1
- Justification

Chair Mehlman asked about the following:

- Class III bicycle route on Pastoria Avenue - Would the double yellow line prevent people from making left turns out of the Library?

Mr. Ng addressed the question.

Commissioner Oey asked about the following:

- Project 5 - segments that are scattered all over the place and not connected. Is it an option to do a continuous corridor?

Ms. Tsang addressed the question.

Commissioner Liu asked about the following:

- Is project 6 to install sidewalk on Popular Avenue?
- How would choosing this project affect the City Council meeting on May 23?

Ms. Tsang and Mr. Ng addressed the questions.

Vice Chair Beagle asked about the following:

- Project 4 - Are the GSI funds able to fully cover the bulb out?
- Is the TDA funding entirely used for the crosswalk striping?
- Is there a breakdown of what percentage of that \$250,000 is for bulb outs versus striping of the crosswalk?

Ms. Tsang and Mr. Ng addressed the questions.

Commissioner Bonne asked about the following:

- Is it imperative that the TDA funds be allocated entirely to some of the design and construction?

Mr. Ng and Ms. Tsang addressed the question.

Commissioner Liu asked about the following:

- Why didn't the BPAC get the full list of projects at this meeting and instead only got

6 projects to look at?

Ms. Tsang addressed the question.

Public Comment opened at 10:11 p.m.

No speakers.

Public Comment closed at 10:11 p.m.

Vice Chair Beagle commented on the following:

- Does not support spending funds on signs and paint
- Funds should be used for infrastructure changes
- Does not support projects 3 and 5
- Priorities are projects 6,4,2 and 1
- Project 6 - likes the addition of sidewalks and narrowing the roadway
- Project 4 - likes the bulb out but doesn't like the money spent on repainting the crosswalk
- Project 2 - small impact but it is cheap
- Project 1 - not worth spending \$130,000

Commissioner Oey commented on the following:

- In favor of sidewalks on Popular Avenue
- In favor of project 1 to widen the fence since it is on the bike route

Commissioner Liu commented on the following:

- Project 1 - would like a quick build, widen it and then later on when there is more funding, put in pavement

Commissioner Hafeman commented on the following:

- Paint and pork chops fall into the quick build category

MOTION: Commissioner Hafeman moved and Commissioner Bonne seconded to recommend Alternative 2 with Project 2, pork chop removal which is \$60,000. Second, Project 3, Pastoria Avenue Class IIIB Bike Lane and the rest of the money goes to Project 6, sidewalk design in an initial implementation.

Commissioner Hafeman commented on the following:

- Project 2 - pork chops sticking out on El Camino Real are dangerous and inexpensive
- Project 3 - the only bicycle connection to Washington Park and the Swim Center

- Project 6 - good project and should be funded

Vice Chair Beagle commented on the following:

- Not opposed of the motion but doesn't think spending \$30,000 on Pastoria Avenue is worth it
- Does not support the motion

Commissioner Oey commented on the following:

- Does not support Project 2 because there is not much bike traffic at that location
- Does not support the motion
- In favor of Project 6

FRIENDLY AMENDMENT: Vice Chair Beagle would like to remove Project 3 from the motion. Commissioner Hafeman rejects the friendly amendment.

AMENDMENT: Commissioner Liu moved and there was no second to remove Projects 2 & 3 and add Project 4. The amendment is voided.

AMENDMENT: Vice Chair Beagle moved and there was no second to remove Project 3. The amendment is voided.

Commissioner Davé commented on the following:

- Supports Alternative 2 and based project selection on if they can be done rapidly, are they involved in safety over convenience and are they near a school
- Supports Projects 2, 3, and 4 which fit within the budget, can be done rapidly and they immediately improve the lives of school children and other people commuting

FRIENDLY AMENDMENT: Commissioner Davé would like Alternative 2 with Projects 2, 3, and 4 because there is funding for them, there are near schools and quick to implement. Commissioner Hafeman rejects the friendly amendment.

Commissioner Oey commented on the following:

- In favor of staff's recommendation of just having Project 6 so that funds could be banked to make sure the sidewalks are finished off completely

AMENDMENT: Commissioner Oey moved and Chair Mehlman seconded to recommend Project No. 6 and remove Projects 2 and 3 from the motion.

Commissioner Oey commented on the following:

- Strongly in favor of staff's recommendation which makes the sidewalks implemented quickly which are very much needed for that school

Vice Chair Mehlman commented on the following:

- Agrees with Commissioner Oey's comments
- Sidewalks are high priority for the welfare and safety of the students even though it is costly

Commissioner Oey moved and Chair Mehlman seconded the motion to recommend Project No. 6 and remove Projects 2 and 3 from the motion.

The amendment failed by the following vote:

- Yes 2** - Chair Mehlman
Commissioner Oey
- No 5** - Vice Chair Beagle
Commissioner Bonne
Commissioner Davé
Commissioner Hafeman
Commissioner Liu

MOTION: Commissioner Hafeman moved and Commissioner Bonne seconded to recommend Alternative 2 with Project 2, pork chop removal which is \$60,000. Second, Project 3, Pastoria Avenue Class IIIB Bike Lane and the rest of the money goes to Project 6, sidewalk design in an initial implementation.

The motion carried by the following vote:

- Yes 5** - Vice Chair Beagle
Commissioner Bonne
Commissioner Davé
Commissioner Hafeman
Commissioner Liu
- No 2** - Chair Mehlman
Commissioner Oey

4 [23-0600](#) Review FY 2023/24 Recommended Budget

Thinh Le, Transportation Engineer and Lillian Tsang, Principal Transportation Engineer gave a presentation on the FY 23/24 Recommended Budget. Highlighting the following:

- Volume I - Summary & Operating Budget
- Page 7 - Memo from City Manager
- Page 15 - FY 23/24 Budget Summary Highlights
- Page 249 - Budget Supplements
- Page 461 - Budget Summary for Program 13100 Transportation and Traffic Services
- Volume II - Projects Budget
- Pages 77-192 Transportation and Traffic Projects
- City of Sunnyvale Budget Process
- Operating Budget - Even Year
- Projects Budget - Odd Year
- New projects for FY 23/24
- On-going projects FY 23/24
- City Council Hearing - May 18 - Budget Workshop, June 6 - Annual City Council Public Hearing, June 20 - Budget Adoption
- BPAC's role in the budget process is to review and provide comments

Commissioner Oey stated these are a great set of projects.

Commissioner Liu asked about the following:

- Is too late to make a comment at the public hearing because City Council has already made decisions about the budget at the budget workshop?
- CIP for the undercrossings at Mary Avenue and Sunnyvale Avenue - Are the costs the total cost that are needed to complete the project at \$132,000,000 and \$43,000,000?

Mr. Ng addressed the question.

Public Comment opened at 11:13 p.m.

No speakers.

Public Comment closed at 11:13 p.m.

Chair Mehlman commented and asked about the following:

- Agrees with Commissioner Oey and is happy to see so many funded projects
- The BPAC should advocate for funding for DPW 21-01, 22-06 and budget

supplement #4 as they are a part of the transportation program

- Can you explain the Bicycle Improvements Planning Study?
- Project number 836200 should be added to the list to advocate for City Council

Ms. Tsang addressed the question.

Commissioner Hafeman commented on the following:

- City Manager's letter - paragraph four accelerating Climate Action and Active Transportation Plan - \$1,600,000 for periodic bicycle improvement studies
- What is the \$1,800,000 for the Active Transportation Plan update in the City Manager's letter?
- How is the Bicycle Improvement Planning Study different?
- What year are we in for the 20 year budget?

Mr. Ng addressed the question.

Commissioner Liu asked about the following:

- This year the public hearing is on CIP's and next year the public hearing will be on operational correct?

Mr. Ng addressed the question.

Chair Mehlman called for a recess at 11:23 p.m. Chair Mehlman reconvened the meeting at 11:26 p.m.

5 [23-0601](#) Report and Discussion of Recent Santa Clara Valley
Transportation Authority (VTA) Bicycle and Pedestrian
Advisory Committee (BPAC) Meeting

Commissioner Bonne, VTA BPAC Sunnyvale Representative, gave the meeting summary report for May regarding the following topics:

- SVBC Representative has begun attending as ex officio member of VTA BPAC
- Review of VTA Budget
 - Review of compensation, training, facilities, as part of focus on People, Programs and Performance
 - \$603,000,000 budget FY 24
 - Revenue sources are \$25,000,000 in fares (\$20,000,000 for bus and \$5,000,000 from rail)
- 5-year Ridership Change and Average Fare FY 2021 through FY 2025

- Expenses
- Homestead Safe Routes to school will be aided by Congresswoman Eschoo hoping to allocate federal money and to unite four affected jurisdictions, with project lead VTA
- Measure B project applications: 6 studies. No building yet. Total of \$1,200,000 available funding
- Ranked FY 2022 & FY 2023 Project List and Funding Recommendation
- Update on VTA Transport Vision - fast, frequent and reliable
- Saturday, May 13 - Los Altos Family Bike Day
- Graphs of the VTA visionary network

Public Comment opened at 11:43 p.m.

No speakers.

Public Comment closed at 11:43 p.m.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

Commissioner Liu commented on the following:

- Arts Commission have added to their work plan to install artistic bike racks around the public space at our new City Hall. Commissioner Liu has been invited to give a presentation at the June Arts Commission meeting

-Staff Comments

Thinh Le commented on the following:

- Bernardo Avenue project will be going to City Council on Tuesday, May 23
- Lillian Tsang and Angela Wong hosted the energizer station on May 18 for Bike to Wherever Day at Plaza del Sol with 320 bicyclists which include 172 passing by and 148 stopping by the energizer station

INFORMATION ONLY REPORTS/ITEMS

[23-0602](#)

BPAC 2023 Annual Work Plan

Commissioner Liu asked about the following:

- Can municipal code 10.56.140 on bicycles be reviewed by the BPAC and added to the workplan?
- Proposed the BPAC review and rewrite the municipal code on bicycles 10.56.140 and add to the parking lot to get on this year's workplan

- Clarified municipal code 10.56.140 for the BPAC
- Request that when staff reports on the status of the Vision Zero Plan and the Active Transportation Plan in July to match your status to the listed projects in those plans

Mr. Ng addressed the question.

[23-0603](#) Active Items List May 2023

[23-0604](#) 2023 Deferred Study Issues

ADJOURNMENT

Chair Mehlman adjourned the meeting at 11:55 p.m.



City of Sunnyvale

Meeting Minutes - Draft Heritage Preservation Commission

Wednesday, June 7, 2023

7:00 PM

Online and Bay Conference Room (Room
145), City Hall, 456 W. Olive Ave.,
Sunnyvale, CA 94086

Regular Meeting - 7 PM

Meeting Online Link: <https://sunnyvale-ca-gov.zoom.us/j/93323345826>

Public Participation

Accessibility/Americans with Disabilities Act (ADA) Notice

CALL TO ORDER

Vice Chair Patel called the meeting to order at 7:00 P.M.

SALUTE TO THE FLAG

Vice Chair Patel led the salute to the flag.

ROLL CALL

Chair Sharma, Commissioner Bratton, and Commissioner Caroompas notified staff of their planned excused absence prior to the meeting.

Present: 4 - Vice Chair Sarosh Patel
Commissioner Dawn Hopkins
Commissioner Sue-Ellen Johnson
Commissioner Ashmita Rajkumar

Absent: 3 - Chair Pamela Sharma
Commissioner Jenny Bratton
Commissioner Steve Caroompas

PRESENTATION

PRESENTATION - Recognition of Service for Commissioner Bratton and Commissioner Hopkins

Principal Planner George Schroeder thanked Commissioner Bratton and Hopkins for their service to the Commission.

Commissioner Bratton attended the meeting as a member of the public via Zoom and thanked the Commission for their continued service to the Heritage Preservation Commission.

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

[23-0598](#) Approve the Draft Heritage Preservation Commission Meeting Minutes of May 3, 2023

MOTION:

Commissioner Hopkins motioned and Vice Chair Patel seconded the motion to approve the Draft Heritage Preservation Commission Meeting Minutes of May 3, 2023, as submitted.

The motion carried by the following vote:

Yes: 3 - Vice Chair Patel
Commissioner Hopkins
Commissioner Johnson

No: 0

Absent: 3 - Chair Sharma
Commissioner Bratton
Commissioner Caroompas

Abstain: 1 - Commissioner Rajkumar

PUBLIC HEARINGS/GENERAL BUSINESS

[23-0605](#) Review Planning Program Budget and Fees for FY 2023/24

Mr. Schroeder gave an overview of the HPC-related items on the annual budget.

Commissioner Johnson asked staff regarding the schedule and timing of the funded study issues approved and Mr. Schroeder provided a status update.

Vice Chair Patel provided some ideas about the funded study issue for the Addition to the Heritage Resource Inventory of Sites Associated with Tech Innovation. These included consulting local museums, venture capital firms, and patent documents.

Vice Chair Patel opened the public hearing. There were no members of the public that spoke on the item. Vice Chair Patel closed the public hearing.

Mr. Schroeder noted that the minutes of this meeting will be provided to the City Council for their June 20, 2023 budget adoption hearing.

MOTION:

Vice Chair Patel motioned and Commissioner Hopkins seconded the motion to provide comments to the City Council and make a formal recommendation to the City Council to approve the FY 2023/24 Recommended Budget.

Yes: 4 - Vice Chair Patel
Commissioner Hopkins
Commissioner Johnson
Commissioner Rajkumar

No: 0

Absent: 3 - Chair Sharma
Commissioner Bratton
Commissioner Caroompas

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

Councilmember Mehlinger thanked Commissioners Bratton and Hopkins for their service. He also noted this is his last meeting as a Heritage Preservation Commission Council Liaison and will be a liaison to the Housing and Human Services Commission.

Commissioner Hopkins thanked the Commission for their commitment to heritage preservation and noted her time as a commissioner has been worthwhile and rewarding.

INFORMATION ONLY REPORTS/ITEMS

ADJOURNMENT

Vice Chair Patel adjourned the meeting at 7:25 P.M.