



# City of Sunnyvale

## Meeting Minutes - Final Bicycle and Pedestrian Advisory Commission

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Thursday, August 18, 2016

6:30 PM

West Conference Room, City Hall, 456 W.  
Olive Ave., Sunnyvale, CA 94086

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### **CALL TO ORDER**

Chair Jackson called the meeting to order at 6:30 p.m. in the West Conference Room.

### **ROLL CALL**

**Present 7 -** Chair Kevin Jackson  
Vice Chair David Jones  
Commissioner John Cordes  
Commissioner Timothy Oey  
Commissioner Margaret Okuzumi  
Commissioner Angela Rausch  
Commissioner Kyle Welch

Status of an absence: Vice Chair Jones arrives at 6:54 p.m.

Council Liaison Attendance: Council Liaison Tara Martin-Milius absent (Excused)

### **ORAL COMMUNICATIONS**

Chair Jackson asked BPAC members to provide a brief introduction of themselves for new BPAC member Tim Oey.

Dave Simmons, Valley Transportation Authority (VTA) BPAC representative provided a briefing on the VTA's BPAC meeting regarding Complete Streets project prioritization lists for Fiscal Year 16/17 and handed out the projects list related to OBAG grant applications and stated the City submitted a prioritization list. Chair Jackson asked to have the list included in the next month's BPAC agenda as information only to see the checklist. Mr. Simmons responded to questions from BPAC members.

Commissioner Oey announced and handed out pamphlets on a trail blaze run coming up and on Zero Waste pledge.

Vice Chair Jones commented that he participated with bike parking at the State of the City event and suggested a bike ride prior to the event be organized for next year's event.

Chair Jackson announced a public meeting about the Draft Environmental Impact Report on the Mathilda/237/101 Improvement Project will be held on August 30 at Columbia Middle School; All four agencies approved the Stevens Creek Trail (SCT) Feasibility Study and preferred segments; Sunnyvale will do a traffic study related to the Bernardo segment. Chair Jackson commented that several of The SCT participating mayors showed interest in coordinating bike plan updates so that inter-agency bike routes connect. Chair Jackson would like to form an ad-hoc committee to work on City initiatives, such as the Bike Plan, but it needs to be sponsored by Council or staff. Also, there is a Horizon 2035 meeting on September 14 to review the Land Use and Transportation Element.

### **CONSENT CALENDAR**

1A. 16-0814 Draft Minutes of the Bicycle and Pedestrian Advisory Commission Meeting of July 21, 2016.

Chair Jackson deferred the BPAC meeting minutes for July 2016 due to technical difficulties.

### **PUBLIC HEARINGS/GENERAL BUSINESS**

#### **2. [16-0814](#) Sunnyvale Bikeway User Map**

Carol Shariat, Principal Transportation Planner provided the staff report and a sample map for final review. Ms. Shariat commented there is limited budget remaining therefore comments should be focused on identifying discrepancies.

Chair Jackson commented the bike map should be viewed from a first time user perspective and asked the focus should be on does it have the information needed and is it easy to use.

Commissioner Cordes inquired how long before it goes to print and when the next update would be. Ms. Shariat stated it would take approximately one to two weeks after comments are provided to the consultant before going to print. Ms. Shariat addressed comments and questions related to funding and next updates, including possibility of future updates provided in electronic form on the City's website.

Chair Jackson commented the map may need more study that may take longer to ensure it is useful and correct that would exceed the current project budget. Chair Jackson commented that at a future meeting focus can be on providing updates not addressed in the current update.

Commissioner Oey provided an electronic map with comments and updates received to date, and further discussion on additional comments and/or concerns were discussed and annotated by Commissioner Oey on the electronic map. Chair Jackson provided comments he received from the public.

Commissioner Rausch inquired about map colors and various bike class types.

Commissioner Cordes moved to recommend Class I bike paths and public access pedestrian routes be marked green on the map. Commissioner Oey second the motion. The motion carried by the following vote:

Yes: 7      Chair Jackson  
                 Vice Chair Jones  
                 Commissioner Cordes  
                 Commissioner Rausch  
                 Commissioner Welch  
                 Commissioner Okuzumi  
                 Commissioner Oey

No: 0

Commissioners inquired if they can see the final draft and or be informed on what the consultant could include with the remaining budget. Ms. Shariat will ask consultant what can and cannot be added to the map based on available funds and report back to the BPAC.

Commissioner Oey commented that if bike map update exceeds project budget, can the consultant provide a budget estimate to add all remaining comments and for printing.

Commissioner Oey motion to use remaining bike map project budget to include as many changes as discussed and do not print. Also, have consultant provide budget estimate to complete map update with remaining comments that were not included this round, and include printing estimate. Chair Jackson second the motion. The motion carried by the following vote:

**Yes 7 -** Chair Jackson  
Vice Chair Jones  
Commissioner Cordes  
Commissioner Oey  
Commissioner Okuzumi  
Commissioner Rausch  
Commissioner Welch

**No 0**

**STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

[16-0815](#) DPW 17-16 Residential Vehicle Parking Requirements

Chair Jackson provided comments to clarify intent of this study issue is to provide alternatives to street parking. Ms. Shariat asked Chair Jackson to review the study issue and email clarifying comments for insertion into the study issue paper that will provide a better understanding.

Chair Jackson opened the floor for any new study issues:

Commissioner Welch recommended a study issue to have the bike map converted to electronic form to allow easier and cost effective updates.

Commissioner Welch moved to propose a study issue to convert current Sunnyvale bike map to a mobile version. Commissioner Cordes second the motion. The motion carried by the following vote:

**Yes: 7** Chair Jackson  
Vice Chair Jones  
Commissioner Cordes  
Commissioner Rausch  
Commissioner Welch  
Commissioner Okuzumi  
Commissioner Oey

**No: 0**

Commissioner Cordes proposes to develop standards for bike route signs that are useful to bicyclists. To improve current bike signs that do not provide useful directional information. Commissioner Oey second the motion. The motion carried by the following vote:

Yes: 7      Chair Jackson  
                 Vice Chair Jones  
                 Commissioner Cordes  
                 Commissioner Rausch  
                 Commissioner Welch  
                 Commissioner Okuzumi  
                 Commissioner Oey

No: 0

Commissioner Cordes moved to propose Sunnyvale adopt goals to increase bike commuting to five percent within seven years of adoption. Chair Jackson second the motion. The motion carried by the following vote:

**Yes 5 -** Chair Jackson  
                 Commissioner Cordes  
                 Commissioner Oey  
                 Commissioner Okuzumi  
                 Commissioner Welch

**No 2 -** Vice Chair Jones  
                 Commissioner Rausch

### **NON-AGENDA ITEMS & COMMENTS**

#### **Commissioner Comments**

Chair Jackson inquiring status of online projects database. Ms. Shariat will get status from Traffic Manager, Shahid Abbas.

Commissioner Cordes announced Silicon Valley Bicycle Coalition Urban Farm Bike Ride on August 20th starting at San Jose Diridon Station. Vice Chair Jones announced the Silicon Valley Tour De Coop on September 17th.

#### **Staff Comments**

Principal Planner Shariat advised BPAC that League of American Bicyclists sent a bike survey to be filled out to anyone residing in Sunnyvale. Ms. Shariat would like BPAC to spread the word of the survey to all they may know.

### **INFORMATION ONLY REPORTS/ITEMS**

[16-0816](#)

Active Items List - July 2016

- [16-0812](#) BPAC Approved Work Plan
- [16-0817](#) Guided Bicycle Neighborhood Routes 2010 RTC
- [16-0821](#) Draft BPAC Article

**ADJOURNMENT**

Chair Jackson adjourned the meeting at 10:02 p.m.