



City of Sunnyvale

Meeting Minutes - Draft

Housing and Human Services Commission

Wednesday, September 23, 2015

7:00 PM

West Conference Room, City Hall, 456 W.
Olive Ave., Sunnyvale, CA 94086

CALL TO ORDER

Vice Chair Schmidt called the meeting to order at 7:02 p.m.

SALUTE TO THE FLAG

Vice Chair Schmidt led the salute to the flag.

ROLL CALL

Present: 5 - Commissioner Diana Gilbert
Commissioner Younil Jeong
Commissioner Dennis Chiu
Commissioner Chrichelle McCloud
Vice Chair Barbara Schmidt

Absent: 1 - Chair Patti Evans

Council Liaison Patrick Meyering (absent)
Chair Evans (excused absence)

PUBLIC ANNOUNCEMENTS

None.

CONSENT CALENDAR

1.A [15-0878](#) Draft Minutes of the Housing and Human Services
Commission Meeting of July 22, 2015

Commissioner McCloud moved and Commissioner Chiu seconded the motion to approve the Consent Calendar which is comprised of the Draft Minutes of the Housing and Human Services Commission Meeting of July 22, 2015. The motion carried by the following vote:

Yes: 4 - Commissioner Gilbert
Commissioner Chiu
Commissioner McCloud
Vice Chair Schmidt

No: 0

Absent: 1 - Chair Evans

Abstain: 1 - Commissioner Jeong

Commissioner Jeong abstained because she was not present at the meeting of July 22, 2015.

PUBLIC COMMENTS

None.

PUBLIC HEARINGS/GENERAL BUSINESS

2 [15-0881](#) Review of 2014-15 Consolidated Annual Performance
Evaluation Report (CAPER)

Housing Officer Suzanne Isé explained that the CAPER summarizes the city's progress toward achieving the goals for use of its CDBG and HOME funds, as set forth in the FY 2014-15 Action Plan. She briefly summarized some highlights of the CAPER, and noted that the City has met its spending deadlines for the year and has achieved most or all of its program and project goals for the year.

Vice Chair Schmidt opened and closed the public hearing at 7:18 p.m.

After some clarifying questions of staff by the Commissioners, Vice Chair Schmidt asked for a motion.

Commissioner Chiu moved and Commissioner McCloud seconded the motion to approve Alternative 1: Recommend that the Commission approve the draft CAPER as presented in Attachment 1. The motion carried by the following vote:

Yes: 5 - Commissioner Gilbert
Commissioner Jeong
Commissioner Chiu
Commissioner McCloud
Vice Chair Schmidt

No: 0

Absent: 1 - Chair Evans

3 [15-0880](#) Annual Review of the City Code of Ethics and Conduct

Housing Officer Isé explained that this item is a regular annual reminder to review the Code of Ethics and Conduct, and noted that no formal action is needed by the Commissioners unless they would like to ask for clarification or suggest any changes to the code.

Vice Chair Schmidt opened and closed the public hearing at 7:21 p.m.

The commissioners had no additional input or any discussion.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

4 [15-0879](#) Propose and/or review new Study Issues and Budget Issues

Housing Officer Isé gave a brief overview of the study issues process.

Vice Chair Schmidt asked if anyone had any study or budget issues to suggest.

The commissioners asked if they could propose the rent stabilization study issue (CDD15-10) again. Ms. Isé noted that they could not propose the same study issue again if it had been dropped by Council the previous year, according to Council Policy 7.3.26.4.

After some discussion, the commissioners requested that the minutes reflect that they understand that they cannot recommend the same study issue (CDD 15-10) again since it was dropped last year, but want the City Council to be aware of their concerns about rising rents, which are adversely affecting many people.

After a short brainstorming period, Commissioner Chiu moved and Commissioner McCloud seconded the motion to suggest a budget issue to index the city's general fund allocation for human services grants to the Consumer Price Index (CPI). The motion carried by the following vote:

Yes: 5 - Commissioner Gilbert
Commissioner Jeong
Commissioner Chiu
Commissioner McCloud
Vice Chair Schmidt

No: 0

Absent: 1 - Chair Evans

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

Commissioner McCloud informed the rest of the commissioners that she had asked staff to forward information regarding the El Camino Real Corridor Plan (ECRPAC) meeting that she attended.

-Staff Comments

Ms. Isé reminded the commissioners of the upcoming Housing and Human Services Commission special meeting scheduled for October 14, 2015.

ADJOURNMENT

Vice Chair Schmidt adjourned the meeting at 7:52 p.m.