



City of Sunnyvale

Meeting Minutes - Final Housing and Human Services Commission

Wednesday, January 25, 2023

7:00 PM

Online Meeting: City Web Stream

CALL TO ORDER

Chair Stetson called the meeting to order at 7 p.m.

ROLL CALL

Present: 6 - Chair Elinor Stetson
Vice Chair Leesa Riviere
Commissioner Jim Davis
Commissioner Scott Duncan
Commissioner Sue Harrison
Commissioner Helen Lei

Absent: 1 - Commissioner Ken Hiremath

Commissioner Ken Hiremath absent (excused)
Council Liaison Larry Klein (present)

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

1.A [23-0208](#) Approve the Housing and Human Services Commission Meeting Minutes of December 14, 2022

Chair Stetson asked if any member of the public wished to speak on the Consent Calendar item. No one wished to speak.

Chair Stetson asked for discussion or a motion from the commissioners.

MOTION: Vice Chair Riviere moved and Commissioner Davis seconded the motion to Approve the Housing and Human Services Commission Meeting Minutes of December 14, 2022, as submitted.

The motion carried by the following vote:

Yes: 6 - Chair Stetson
Vice Chair Riviere
Commissioner Davis
Commissioner Duncan
Commissioner Harrison
Commissioner Lei

No: 0

Absent: 1 - Commissioner Hiremath

PUBLIC HEARINGS/GENERAL BUSINESS

2 [23-0209](#) Review and Rank 2023 Study Issues

Housing Officer Jenny Carloni gave a short refresher of the Study Issues Ranking Process.

After a short review of each one of the study issues and some clarifying questions of staff, Chair Stetson opened and closed the public hearing at 7:22 p.m. upon confirming that there were no members of the public wishing to speak.

After additional discussion Chair Stetson asked if there were any issues to be dropped or deferred.

MOTION: Commissioner Harrison moved and Commissioner Duncan seconded the motion to rank both study issues:

- CDD 23-01 Consider Increasing Inclusionary Housing Requirements to 20% in New Residential Development
- CDD 23-03 Review and Potential Update the Housing In-Lieu Fees for Rental and Ownership Housing

The motion carried by the following vote:

Yes: 6 - Chair Stetson
Vice Chair Riviere
Commissioner Davis
Commissioner Duncan
Commissioner Harrison
Commissioner Lei

No: 0

Absent: 1 - Commissioner Hiremath

The commissioners ranked the study issues as follows:

Individual Commissioner Ranking

Study Issue #	Davis	Duncan	Harrison	Lei	Riviere	Stetson	Totals	Rank
CDD 23-01	1	1	1	1	1	1	6	1
CDD 23-02	2	2	2	2	2	2	12	2

Chair Stetson asked for a motion to accept the ranking results.

MOTION: Commissioner Davis moved and Vice Chair Riviere seconded the motion the accept the ranking results.

The motion carried by the following vote:

Yes: 6 - Chair Stetson
Vice Chair Riviere
Commissioner Davis
Commissioner Duncan
Commissioner Harrison
Commissioner Lei

No: 0

Absent: 1 - Commissioner Hiremath

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

[23-0211](#) Consideration of Potential Study Issues

Housing Officer Carloni reminded the commissioners that they can propose study issues at any time during the year and that any study issues proposed between now and October will be for FY 2024/25.

There were no study issues proposed at this meeting.

STANDING ITEM: HOUSING ELEMENT UPDATE

[23-0212](#) Housing Element Update

Housing Officer Carloni shared that staff is still working on a second draft of the

Housing Element that addresses the Department and Community Development's (HCD) comments on the initial submittal.

There is a Council Study Session scheduled for March 14. This meeting will be partly an introduction to the item for the new councilmembers and a review of the changes included in the second draft.

The second draft will be sent back to the HCD in late March with the goal to have an approved Housing Element in the summer.

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

Commissioner Duncan asked about the Commercial Housing Mitigation Nexus Study item that went to council a few nights prior to this meeting. Officer Carloni shared that Council approved the staff's recommendation but discussed at length the merits of the Housing and Human Services recommendation.

-Staff Comments

Officer Carloni shared that the City will go back to in-person/hybrid meetings starting in March. Edith sent out an availability request for in-person training with the City Clerk in the next few weeks in preparation of this transition.

-Council Liaison Comments

Mayor Larry Klein greeted the commissioners and shared that he will be the Council Liaison until June.

He thanked Officer Carloni for talking about the Commercial Housing Mitigation Nexus Study and added that the Planning Commission and the HHSC had provided different input and it was all taken into account during the Council discussion. And noted that he's looking forward to the discussions to come from the study issues that were ranked at tonight's meeting.

He added that Council holds three all-day meeting each year and that the first one was scheduled for the next day (Jan 26) and encouraged commissioner to tune in if they are unable to attend. He noted that the first half of the day is a review of where the City is at in terms of budget and staffing, as well as strategic goals, study issues, projects, etc.

Lastly, he noted that services for the unhoused will be an important topic at this meeting.

INFORMATION ONLY REPORTS/ITEMS

[23-0213](#)

Housing and Human Services Commission Proposed Study
Issues, Calendar Year: 2024

ADJOURNMENT

Chair Stetson adjourned the meeting at 7:39 p.m.