



City of Sunnyvale

Meeting Minutes - Final Housing and Human Services Commission

Wednesday, September 24, 2025

7:00 PM

Online and Redwood Conference Room,
City Hall, 456 W. Olive Ave., Sunnyvale,
CA 94086

CALL TO ORDER

Chair Friedlander called the meeting to order at 7:00 p.m.

SALUTE TO THE FLAG

Chair Friedlander led the salute to the United States flag.

ROLL CALL

Present: 5 - Chair Morgan Friedlander
Vice Chair Leesa Riviere
Commissioner Scott Duncan
Commissioner Rao Shen
Commissioner Elizabeth Steward

Absent: 1 - Commissioner Carol Weiss

Commissioner Weiss' absence is excused.

Council Liaison Sell (present)

ORAL COMMUNICATIONS

There were no in person or online public speakers during Oral Communications.

Chair Friedlander made the following announcements:

The Office of the City Manager's Equity Access, and Inclusion (EAI) Division is celebrating the United Against Hate Week. The EAI Division is hosting two events:

- Sharing Their Stories: LGBTQ+ Panel Dialogue – Oct. 21, 3 to 5 p.m., City Hall
- Sustainability Speaker Series: United for Disability and Climate Justice – Oct. 27,

7 to 8:30 p.m., virtual

Registration is required for both events.

CONSENT CALENDAR

Chair Friedlander opened and closed the public hearing at 7:07 p.m.

MOTION: Commissioner Duncan moved and Commissioner Steward seconded the motion to approve the Consent Calendar.

The motion carried with the following vote:

Yes: 5 - Chair Friedlander
Vice Chair Riviere
Commissioner Duncan
Commissioner Shen
Commissioner Steward

No: 0

Absent: 1 - Commissioner Weiss

1.A [25-0962](#) Approve the Housing and Human Services Commission Meeting Minutes of July 23, 2025

PUBLIC HEARINGS/GENERAL BUSINESS

2 [25-0926](#) Review of 2024/25 Consolidated Annual Performance Evaluation Report (CAPER)

Housing Programs Analyst, Matt Hazel, provided the staff report and presentation.

Commissioner Steward inquired about job creation metrics, Downtown Streets Team (DST) operations, and definitions of income categories. Staff clarified DST's pending closure and reviewed program details.

Commissioner Duncan questioned TBRA reporting, staffing capacity for rehabilitation programs, and impacts of DST's closure. Staff noted improved capacity planning for next fiscal year and confirmed updates would return to the Commission.

Vice Chair Riviera asked about future allocation of DST funds and project reporting

details. Staff confirmed reallocations would require Commission approval.

After a lengthy discussion, Chair Friedlander opened and closed the public hearing at 7:31 p.m.

Chair Friedlander asked for a motion or advocacy from the commissioners.

MOTION: Commissioner Steward moved and Commissioner Duncan seconded the motion to approve Alternative 1: Approve the draft CAPER as presented in Attachment 1 of the staff report.

The motion carried by the following vote:

Yes: 5 - Chair Friedlander
Vice Chair Riviere
Commissioner Duncan
Commissioner Shen
Commissioner Steward

No: 0

Absent: 1 - Commissioner Weiss

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

NON-AGENDA ITEMS AND COMMENTS

-Commissioner Comments

None.

-Staff Comments

Housing Officer, Amanda Szoltz, made the following announcements:

- Upcoming Meetings: Next regular meeting is scheduled for Wednesday, October 22, 2025; a special meeting is scheduled on Monday, November 24, 2025.
- Federal Policy Update: Changes to low-income housing tax credit programs may increase affordable housing opportunities in Sunnyvale and statewide.

Council Liaison Comments:

Vice Mayor Linda Sell congratulated the new chair, vice chair, and new members.

INFORMATION ONLY REPORTS/ITEMS

ADJOURNMENT

Chair Friedlander adjourned the meeting at 7:48 p.m.