



# City of Sunnyvale

## Meeting Minutes - Final Board of Library Trustees

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Monday, February 3, 2020

7:00 PM

Library Program Room, Sunnyvale Public  
Library, 665 W. Olive Ave., Sunnyvale, CA  
94086

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### CALL TO ORDER

Vice Chair Sharlene Wang called the meeting to order at 7:00 p.m.

### ROLL CALL

**Present:** 4 - Vice Chair Sharlene Wang  
Board Member Daniel Bremond  
Board Member Tina Hwang  
Board Member Mark Isaak  
**Absent:** 1 - Chair Carey Wingin Lai

Council Liaison Larsson (present)  
Board Member Hwang (arrived at 7:14 p.m.)

### ORAL COMMUNICATIONS

None.

### CONSENT CALENDAR

1      [20-0105](#)      Approve the Board of Library Trustees Meeting Minutes of January 6, 2020

Board Member Bremond moved, and Board Member Isaak seconded, approval of the Board of Library Trustees minutes of January 6, 2020 as submitted. The motion carried by the following vote:

**Yes:** 3 - Vice Chair Wang  
Board Member Bremond  
Board Member Isaak

**No:** 0

**Absent:** 2 - Chair Lai  
Board Member Hwang

**PUBLIC HEARINGS/GENERAL BUSINESS**

**2**      [20-0024](#)      Collection Development Policy

Supervising Librarian, Chaunacey Dunklee spoke about the Collection Development Policy, which is updated once every five years.

**STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

None.

**NON-AGENDA ITEMS & COMMENTS****-Board Member Comments**

None.

**-Staff Comments**

Superintendent of Libraries, Steve Sloan spoke about: Council approval of the Branch Library Agreement, Library and Community Services Strengths, Weaknesses, Opportunites, and Threats (SWOT) analysis and the new survey's being distributed to the public, Library Foundation study issue update, Fines Amnesty study issue update, Lunar New Year celebration and Black History Month activities.

**ADJOURNMENT**

Vice Chair Wang adjourned the meeting at 7:45 p.m.