



# City of Sunnyvale

## Meeting Minutes - Draft Heritage Preservation Commission

---

Wednesday, January 6, 2021

7:00 PM

Telepresence Meeting: City Web Stream

---

### SPECIAL TELECONFERENCE NOTICE

### CALL TO ORDER

Chair Larsen called the meeting to order.

### ROLL CALL

**Present:** 6 - Chair Dixie Larsen  
Vice Chair Dawn Hopkins  
Commissioner Jillian Cadouri  
Commissioner Steve Caroompas  
Commissioner Shanna Gaudenti  
Commissioner David Wu

### ORAL COMMUNICATIONS

### CONSENT CALENDAR

1. [21-0135](#) Approve the Draft Heritage Preservation Commission Meeting Minutes of November 4, 2020

Vice Chair Hopkins motioned and Commissioner Wu seconded the motion to approve the Draft Heritage Preservation Commission Meeting Minutes of November 4, 2020, as submitted.

Motion carried as follows:

**Yes:** 6 - Chair Larsen  
Vice Chair Hopkins  
Commissioner Cadouri  
Commissioner Caroompas  
Commissioner Gaudenti  
Commissioner Wu

**No:** 0

### PUBLIC HEARINGS/GENERAL BUSINESS

2. [21-0136](#) Selection and Ranking of Study Issues

Senior Planner George Schroeder summarized the proposed study issues for ranking.

Chair Larsen opened the public hearing.

Chair Larsen closed the public hearing.

Commissioner Wu stated that Study Issue CDD 19-04 Update Historical Context Statement should be revised and include additional and updated information for Asian American contributions, as the majority of the Sunnyvale population is of Asian descent. He noted the importance of several former and current residents that are not acknowledged in the current context statement.

Commissioner Caroompas agreed with Commissioner Wu and stated that more detail is needed to add to the context statement.

Commissioner Cadouri also agreed with Commissioner Wu's comments and stated that this study issue is the most pressing as it is a precursor to Study Issue CDD 18-02 Update and Review of the Heritage Resource Inventory.

Commissioner Caroompas replied that CDD 18-02 is missing resources and that there are other heritage resources that do not belong in the inventory. He recommended that CDD 18-02 and CDD 19-04 be studied at the same time.

Commissioner Wu agreed with Commissioner Caroompas.

MOTION:

Commissioner Wu motioned and Vice Chair Hopkins seconded the motion to defer the following Study Issue:

CDD 19-06 Encourage Visitation to Heritage and Local Landmarks.

The motion carried unanimously as follows:

**Yes: 6 -** Chair Larsen  
Vice Chair Hopkins  
Commissioner Cadouri  
Commissioner Caroompas  
Commissioner Gaudenti  
Commissioner Wu

**No: 0**

Commissioners ranked the remaining two proposed study issues by priority as follows:

- 1) CDD 19-04 Update to the Historical Context Statement to include historical contributions made by Asian Americans and other minority groups
- 2) CDD 18-02 Update and Review of the Heritage Resources Inventory

MOTION:

Commissioner Caroompas motioned and Commissioner Cadouri seconded the motion to approve the rankings.

The motion carried unanimously as follows:

**Yes: 6 -** Chair Larsen  
Vice Chair Hopkins  
Commissioner Cadouri  
Commissioner Caroompas  
Commissioner Gaudenti  
Commissioner Wu

**No: 0**

**STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

None

**NON-AGENDA ITEMS & COMMENTS**

3. [21-0139](#) Annual Review of the Code of Ethics and Conduct for Elected and Appointed Officials

Commissioners acknowledged that they are in receipt of the Annual Review of the Code of Ethics and Conduct for Elected and Appointed Officials.

**-Commissioner Comments**

Councilmember Omar Din introduced himself and stated that he is looking forward to serve as the council liaison for the Heritage Preservation Commission.

Commissioner Caroompas asked staff if the structure located at 871 E. Fremont Avenue known as Butchers Corner was reviewed by this Commission.

Mr. Schroeder replied that the structure did not meet the criteria to be nominated as a Heritage Resource.

Vice Chair Hopkins asked staff whether signs can be designated as heritage resources.

Commissioner Caroompas and Commissioner Wu asked staff about the process to advocate for study issues at the City Council Study Issue Workshop and if the workshop is open to the public.

Councilmember Din noted that the Study Issue Workshop is a public meeting.

**INFORMATION ONLY REPORTS/ITEMS**

Mr. Schroeder noted the City Council Study Issue dates.

**ADJOURNMENT**

Chair Larsen adjourned the meeting at 7:50 PM.