



**CITY OF SUNNYVALE
BOARDS AND COMMISSIONS APPLICATION**

The City supports its demographic diversity and encourages applicants from all groups to apply.

Office Use Only	
Date Received:	<u>3/2/21</u>
Voter registration verified:	
On:	<u>3/3/21</u>
By:	<u>MH</u>

Please print or type answers to all questions. Write N/A if not applicable.

General eligibility requirements: Sunnyvale resident and registered voter in Sunnyvale. Other requirements may apply to specific boards and commissions. For more information, contact the Office of the City Clerk via cityclerk@sunnyvale.ca.gov or at 408-730-7483, TDD 408-730-7501 or visit the City website at sunnyvale.ca.gov.

If you would like to apply for more than one vacancy, place a number next to the board or commission, in order of your preference, for which you would like to apply.

Only applications for current openings will be considered at this time. Applications for future openings will be kept on file for one year. Qualified applicants will be contacted for an interview with City Council. Appointments will be made at a regular meeting of the City Council.

- Arts Commission
- Bicycle and Pedestrian Advisory Commission
- Board of Building Code Appeals
- Board of Library Trustees
- Heritage Preservation Commission
- Housing and Human Services Commission
- Parks and Recreation Commission
- Personnel Board
- Planning Commission
- Sustainability Commission

If you are applying for the **Bicycle and Pedestrian Advisory Commission**, please identify the category for which you are applying. You may apply for both if qualified.

Category One: Applicants must be bicyclists or pedestrians residing and registered to vote in Sunnyvale.

Category Two: Applicants must have an interest in bicycle and/or pedestrian issues in the City and belong to one of the groups listed below. Sunnyvale residency is not required, but applicant must be a registered voter or legal resident.

Please check as many that apply:

- PTA/parent group member
- Santa Clara Unified School District/Sunnyvale School District Administration
- Neighborhood association member
- Sunnyvale teacher or principal
- Person interested in Sunnyvale park and recreational activities

If you are applying for the **Sustainability Commission**, please identify the category for which you are applying.

Category One: Applicants shall be Sunnyvale registered voters.

Category Two: Applicants shall include members of the Sunnyvale business community*. Such members need not be Sunnyvale residents.

**Sunnyvale business license holders; or designated representative of Sunnyvale businesses with 200 or more employees.*

Applicant Name: Ma Andrew G
Last First M.I.

Current Residence [Redacted] Sunnyvale CA 94087
Street City State Zip

E-mail Address: [Redacted]

Preferred Contact Phone Number(s): [Redacted]

1. Are you a currently-registered voter in Sunnyvale? Yes No When was the last time you voted?
Month November Year 2020

Applicant Name Andrew Ma

2. Are you currently serving or have you served on a City of Sunnyvale board or commission? Yes

If yes, which one? Climate Action Plan 2.0 Advisory Commi Term currently serving _____
Term previously served 2017-2019

3. Prior attendance at a board or commission meeting is highly desirable. Have you attended meeting(s) of the board or commission for which you are applying? No

If yes, how many meetings have you attended?

NOTE: If you are applying for more than one board or commission, please reference the specific board or commission in your response to questions 4-7.

4. What motivated you to apply for this board or commission?

I grew up using the Sunnyvale Library and continue to use the Library today. I want to be a steward of the Library to ensure its long term sustainability and reach. The Library is an incredible resource for people of all ages. Not only is the Library full of knowledge and entertainment, it is a place for community and support. It is one of the best investments any community can make for the future.

Also, the Library is of personal importance to me. As a kid, I remember playing with the statue eating a hamburger on the bench. I borrowed books up until the Library shut down in 2020. I've spent many hours studying at the Library. And the Library gave my dad, a senior, the chance to attend a cooking demo with Chef Martin Yan, a very special opportunity for any fan of his cooking shows.

5. What skills or attributes can you bring to this board or commission?

As a lifelong patron, I am knowledgeable about libraries in general, and Sunnyvale's Library in particular. I have taken advantage of many library services, including borrowing books, attending events, and using library computing. I want to help ensure the public is aware of the wealth of resources available at the library. I also want to help ensure equitable access to all, one reason I am excited about the Lakewood Branch.

I also bring professional experience working in digital media. As the Library pursues more digital resources, my experience will be relevant.

6. The primary role of a board or commission member is to provide advice to City Council on policy issues that are within the scope of that board or commission. With this in mind, what steps would you take to effectively exercise this specific board or commission role?

I would aim to advise the City Council on a few key areas of vital importance:

- 1) How the Library is investing for a future with increasing digital circulation but declining physical circulation.
- 2) The state of current Library infrastructure and facilities.
- 3) The Civic Center Modernization Project.
- 4) Progress on the Lakewood Branch Library.

Applicant Name Andrew Ma

7. Education: List college degrees and majors, and any relevant training or experience that demonstrates your ability to effectively serve on this board or commission.

B.A. Mathematics & B.S. Economics, University of Pennsylvania, 2013

Climate Reality Leadership Corps Training, 2017

8. Briefly describe your current or last occupation.

I am a data scientist at Apple. I work on subscription growth for Apple Music, a streaming music service.

9. Briefly describe what you learned by attending a meeting of the City Council, board or commission. Describe what improvements you would suggest the City consider.

During my time on the Climate Action Plan 2.0 Advisory Committee, I learned about the sources of emissions in the city and how to prioritize actions to reduce vehicle miles traveled and carbon emissions.

I attended a recent virtual City Council meeting covering redistricting. I was heartened to learn that our City Council consists of thoughtful citizens who care deeply about ensuring every resident is properly and fairly represented in our new council districts. The discussion on the best form of a citizen commission to oversee the process was fascinating.

I would suggest the City better advertise the availability of Library services during this pandemic in the Horizon newsletter. Many residents do not know that Library services are currently available.

10. Describe your involvement in community activities, volunteer and civic organizations.

Climate Action Plan 2.0 Advisory Committee, City of Sunnyvale

University of Pennsylvania Alternative Spring Break, Executive Board Member

Applicant Name Andrew Ma

11. The City has a Code of Ethics and Conduct for Elected and Appointed Officials and an Attendance Policy that appointed members are required to follow. Do you have any concerns in these two areas? If so, please describe.

I will abstain from commenting and voting on matters involving my employer, if any were to arise.

No other concerns.

12. If an unplanned vacancy arises on the board(s) or commission(s) you are interested in, would you be willing to accept a temporary appointment for the remainder of the unexpired term or until a recruitment is held and Council officially fills the vacancy? Yes No

IMPORTANT NOTICES – READ BEFORE SIGNING:

All information provided on this application becomes a public record after it is officially filed. This document will be published to the City website with the interview materials. Personal contact information will be redacted.

Applicants appointed to the **Planning Commission, Board of Building Code Appeals, Heritage Preservation Commission and Housing and Human Services Commission** are required to electronically file the Fair Political Practices Commission (FPPC) Statement of Economic Interests (Form 700), which is a public record. A copy of this form is available in the Office of the City Clerk or by visiting www.fppc.ca.gov

Pursuant to the Americans with Disabilities Act (ADA), the City of Sunnyvale will make reasonable efforts to accommodate persons with qualified disabilities during the boards and commission interview process. Should you require special accommodations, please contact the Office of the City Clerk at 408-730-7483 at least five days in advance of your scheduled interview.

I certify under penalty of perjury that all statements I have made on this application are true and correct. I hereby authorize the City of Sunnyvale to investigate the accuracy of this information from any person or organization, and I release the City of Sunnyvale and all persons and organizations from all claims and liabilities arising from such investigation or the supplying of information for such investigation. I acknowledge that any false statement or misrepresentation on this application or supplementary materials will be cause for refusal of appointment or immediate dismissal at any time during the period of my appointment.

Your application is not complete until it is signed and submitted to the Office of the City Clerk.

Signature of Applicant  Date March 1, 2021

Applying your digital signature locks the information you entered on this application, preventing further edits.

Please return to: Office of the City Clerk, 603 All America Way, P.O. Box 3707, Sunnyvale, CA 94088-3707 or email to cityclerk@sunnyvale.ca.gov

Board of Building Code Appeals

We are looking for someone who has experience in building construction matters

3. What do you think can be done to assure that the City of Sunnyvale building development standards are consistently applied?

Board of Library Trustees

We are looking for someone who has interest in Library-related issues

4. Community demographics and technology are constantly changing. What do you think are the principal issues the Sunnyvale Public Library may be addressing over the next few years?

Decreasing circulation—especially as the city population grows—is a serious trend that the Library must address. If the goal of the Library is to promote education and enrichment, we must find new ways to deliver materials to residents. The city has done an excellent job providing digital resources like e-books and streaming media. However, having personally come across difficulty checking out e-books through the Library's third party vendors, I believe we can do a better job.

I look forward to a modernized Library facility that matches our innovative setting. I am optimistic that a new building will attract more people to take advantage of the Library. From experience, the Cupertino Library is a bustling place, and its contemporary facility plays a role.

The Library must innovate in its use of physical space. Similar to how retailers are focusing more on experience and less on selling, the Library must also undergo some change. Physical space may be better suited for community events, while on-site storage of materials can be reduced as more media is distributed digitally.

Heritage Preservation Commission

We are looking for someone who has interest in the preservation of historic resources

5. What historical features or structures in our community do you think are at risk? What course can the City take to preserve them?

See next page for Supplemental Question No. 6 pertaining to the Heritage Preservation Commission.

Applicant Name Jenny Bratton

2. Are you currently serving or have you served on a City of Sunnyvale board or commission? No

If yes, which one? _____ Term currently serving _____
_____ Term previously served _____

3. Prior attendance at a board or commission meeting is highly desirable. Have you attended meeting(s) of the board or commission for which you are applying? No

If yes, how many meetings have you attended?

NOTE: If you are applying for more than one board or commission, please reference the specific board or commission in your response to questions 4-7.

4. What motivated you to apply for this board or commission?

I have always been interested in a way to fulfill my civic duties as a 17-year resident of Sunnyvale and give back in some way to the city I love, but never had the time to do so. I am very interested in learning more about the history of Sunnyvale and also in the preservation of this history. I figure that serving on this commission will allow me to learn more about Sunnyvale while helping educate the public about the importance of preservation.

5. What skills or attributes can you bring to this board or commission?

I used to be a journalism teacher at Woodside High School (2014-2016). While there, I enlisted in UCRiverside's Journalism Archival Project to digitally archive all past physical issues of Woodside World from 1958 to 2010. I wrote a grant in order to secure funding to allow us to contract a vendor for the physical scanning and microfilming of the paper. The project then took several months from start to finish. After I received the physical copies back from the vendor, I donated the physical paper copies to the Woodside Historical Society. By doing so, I was able to preserve the copies for prosperity. This demonstrates I have take the initiative to embark on a archiving project. Because we were the first high school paper to do this project, I have been contacted by other high school newspapers to speak about archiving their newspapers as well.

6. The primary role of a board or commission member is to provide advice to City Council on policy issues that are within the scope of that board or commission. With this in mind, what steps would you take to effectively exercise this specific board or commission role?

I would make sure to learn the ins-and-outs of the Board and commission role by making sure I am present and ask questions and do the proper research. I will read up on existing projects and proposals. Then I will introduce myself to City Council and to attend City Council meetings in order to build up a working relationship.

7. Education: List college degrees and majors, and any relevant training or experience that demonstrates your ability to effectively serve on this board or commission.

UCLA, BA English Literature, 1994

UCSD, Single Subject Teaching Credential English, 1996

San Jose State University, MA Counseling, 2008

8. Briefly describe your current or last occupation.

I currently serve as the Manager of Grants and Programs for the Sequoia Healthcare District, a governmental agency that serves residents in southern San Mateo County. I have been in this role for three years. Prior to this position, I was a teacher at Woodside High School, where I taught ESL and journalism. I've been public school teacher in California for close to 15 years.

9. Briefly describe what you learned by attending a meeting of the City Council, board or commission. Describe what improvements you would suggest the City consider.

N/A

10. Describe your involvement in community activities, volunteer and civic organizations.

I was a member of Junior League San Jose for three years (2016-2019). In that time, I served as the Application and Awards chair on the Volunteer Recognition Luncheon Committee (VRL) and then the Community Impact Grants Committee chair.

As the awards chair for VRL, I was in charge of the disseminating the application and subsequent communication of the awards as well as the printing and physical issuing of certificates to all the recipients, which numbered over 100. I was also in charge of ordering customized crystal awards from Tiffany's. I also lent my proofreading and editing skills to the actual program handed out at the event and designed the logo and ads for the program.

As the Community Impact Grants Committee chair, I was in charge of an inaugural grants process that focused on a community impact area for the first time: Foster Youth and Transitional-Age Youth. Our committee of seven worked together to create the grants, solicit grant applications from the non-profits that worked with this target population, and subsequently awarded four deserving non-profits. Part of this job involved organizing the awards ceremony for the award.

Applicant Name Jenny Bratton

11. The City has a Code of Ethics and Conduct for Elected and Appointed Officials and an Attendance Policy that appointed members are required to follow. Do you have any concerns in these two areas? If so, please describe.
None whatsoever.

12. If an unplanned vacancy arises on the board(s) or commission(s) you are interested in, would you be willing to accept a temporary appointment for the remainder of the unexpired term or until a recruitment is held and Council officially fills the vacancy? Yes No

IMPORTANT NOTICES – READ BEFORE SIGNING:

All information provided on this application becomes a public record after it is officially filed. This document will be published to the City website with the interview materials. Personal contact information will be redacted.

Applicants appointed to the **Planning Commission, Board of Building Code Appeals, Heritage Preservation Commission and Housing and Human Services Commission** are required to electronically file the Fair Political Practices Commission (FPPC) Statement of Economic Interests (Form 700), which is a public record. A copy of this form is available in the Office of the City Clerk or by visiting www.fppc.ca.gov

Pursuant to the Americans with Disabilities Act (ADA), the City of Sunnyvale will make reasonable efforts to accommodate persons with qualified disabilities during the boards and commission interview process. Should you require special accommodations, please contact the Office of the City Clerk at 408-730-7483 at least five days in advance of your scheduled interview.

I certify under penalty of perjury that all statements I have made on this application are true and correct. I hereby authorize the City of Sunnyvale to investigate the accuracy of this information from any person or organization, and I release the City of Sunnyvale and all persons and organizations from all claims and liabilities arising from such investigation or the supplying of information for such investigation. I acknowledge that any false statement or misrepresentation on this application or supplementary materials will be cause for refusal of appointment or immediate dismissal at any time during the period of my appointment.

Your application is not complete until it is signed and submitted to the Office of the City Clerk.

Signature of Applicant  Date 1/25/2021
Applying your digital signature locks the information you entered on this application, preventing further edits.

Please return to: Office of the City Clerk, 603 All America Way, P.O. Box 3707, Sunnyvale, CA 94088-3707 or email to cityclerk@sunnyvale.ca.gov

SUPPLEMENTAL QUESTIONNAIRE

Note: Please respond only to questions that pertain to your selected board(s) or commission(s).

Arts Commission:

We are looking for someone who has

- **Interest in the visual, performing or literary arts**
- **Interest in the art programs of the City**
- **Background in visual or performing arts**

1. In what ways could the City strengthen art programs in the community?

For one, I would love to see an annual "City Arts Walk" where residents can 'tour' the various different art projects around town. This can be formally led or self-guided. Next, I would also love to see more local artists advertised and partake in the weekend 'art' exhibition that has been in put on in the past. I've always enjoyed this event to discover more local artists. I feel like we have a very robust visual and performing arts program at Sunnyvale Theater so perhaps it is having the City of Sunnyvale provide an online format to the theater so that more Sunnyvale residents can access these programs.

Bicycle and Pedestrian Advisory Commission

We are looking for someone who has interest in bicycle and pedestrian issues

2. Like many cities in Santa Clara County, Sunnyvale is faced with problems stemming from traffic congestion and air pollution. Suggest ways the City can improve facilities for bicyclists and improve bicycling education and safety programs for motorists, cyclists and pedestrians?

Applicant Name Jenny Bratton

Board of Building Code Appeals

We are looking for someone who has experience in building construction matters

3. What do you think can be done to assure that the City of Sunnyvale building development standards are consistently applied?

Board of Library Trustees

We are looking for someone who has interest in Library-related issues

4. Community demographics and technology are constantly changing. What do you think are the principal issues the Sunnyvale Public Library may be addressing over the next few years?

I love that the Sunnyvale Public Library is well-beloved by community and the host of wonderful community programming. I think it will remain a hub for information as long as books remain popular. I think digitizing books is something that will be an ongoing endeavor, but people will always prefer and gravitate to print items. However, libraries serves an important role in helping bridge that digital divide. Libraries, for me, has its important role in creating a more equitable society.

Heritage Preservation Commission

We are looking for someone who has interest in the preservation of historic resources

5. What historical features or structures in our community do you think are at risk? What course can the City take to preserve them?

I do not know of any structures currently at risk per se, but I do wish to know more about the current structures under protection. The question should indicate that I need to do more research. For example, I am curious to know how the existing structure of an old farmhouse on the corner of Matilda and California where the current 23 & Me headquarters are located is being preserved and what it is being used for. I was very sad to see that property sold to developers and all the persimmon trees uprooted from that lot without any thought of leaving some for the existing landscaping.

See next page for Supplemental Question No. 6 pertaining to the Heritage Preservation Commission.

Applicant Name Jenny Bratton

6. What factors would influence your recommendation to preserve a particular building or site?

I think other than the financial factor, the most important factor is the historical value. For me, the site has to have a documented history. I feel like architectural merit alone isn't the important factor unless it is one of the few surviving buildings of a certain style or era.

Housing and Human Services Commission

We are looking for someone who has demonstrated interest in housing and human services issues

7. Evaluate the quality and adequacy of the housing programs that serve the Sunnyvale community.

8. Evaluate the quality and availability of the human services programs that serve the Sunnyvale community.

Applicant Name Jenny Bratton

Park and Recreation Commission

We are looking for someone who has interest in open space and recreational activities

9. Community demographics are constantly changing. What do you think are the principal issues this Commission may be addressing over the next few years?

While demographics is the same, I feel like the challenge is always keeping a robust and high quality programming that meets the various needs of the community. I love the diversity of the classes offered in terms of breadth and depth. I have a current interest in the Magical Bridge park being built in Fair Oaks Park. I would like to make sure that it doesn't go over budget. I am very proud that Sunnyvale has such great parks and open spaces, so I would like to make sure that we maintain them and upgrade them so that future generations can enjoy them.

Personnel Board

Additional eligibility requirements for Personnel Board - Please check Yes or No for each question:					
	YES	NO		YES	NO
I hold public office or employment	<input type="checkbox"/>	<input type="checkbox"/>	I have a spouse, household member, or designated relative (parent, step-parent, grandparent, child, sister, brother, niece, nephew, uncle, or aunt of the individual or of the individual's spouse), employed by the City of Sunnyvale in a position which has the right to have a disciplinary matter heard before the Personnel Board.	<input type="checkbox"/>	<input type="checkbox"/>
I am a candidate for another public office or position	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
I am a former City employee	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>

10. Please describe your experience and responsibilities in the administration of employee discipline.

11. Please describe your experience and responsibilities in the administration of employee grievances.