

We invite households within Washington st, Mary Ave, Bidwell, Piedra/Carson. This year we plan to include others beyond Washington street.

## Neighborhood Group/Association Background

1. When was your neighborhood group or association formed and why?  
Last 8 years

- 1a. What are the geographic boundaries of your group, including which Council District?  
We invite households within Washington st, Mary Ave, Bidwell, Piedra/Carson. This year we plan to include others beyond Washington street. We are in Council District 2

## Project Description

2. Describe your proposed project and/or event.  
Block Party during Summer, Holiday party during Winter and other smaller events. We organize games for all ages - kids, teens, adults and elderly. This year we had trampoline for kids/teens, pickelball for adults and kids, and board games for elderly.
- 2a. How will it benefit the residents in your neighborhood and/or your neighborhood association?  
To build a sense of community with our neighbors and a sense of belonging.
- 2b. How many people or households are expected to attend or benefit from the project or event?  
200-250 people across events

2c. Describe your outreach plan to generate awareness and support for the project/event.

We have been doing this event for last 6 years or so. The last time we put large posters across all streets in the neighborhood, flyers on street posts, online posts at nextdoor. We also have a large whatsapp group that we post at. We also personally invite folks we know in the sunnyvale area

3. Describe how your project and/or event focuses on one or more of the following areas:

- Increase communication among neighbors
- Build bridges between cultures
- Improve the physical condition of the neighborhood
- Enhance neighborhood pride and identity

The events build a sense of community and belonging. The event serves as a starting point to know each other and friendships start from there. We had attendees across all races, genders and ages. I can share pictures from previous events if needed.

4. How will you determine the completed project and/or event was a success?

We track the # of people who attended and the # of new streets that had participation for these events. The end goal is to have fun at the event and start/build connections with neighbors. From the last event, we invite folks to be in touch via whatsapp groups. We are discussing new things happening in the area, folks who have give aways, or invite for a casual party

## Project Plan & Timeline

5. Use the chart below and list the specific activities needed to carry out your project and/or event including an estimated date of completion for each activity.

Activity	Person(s) Responsible	Completion Date (MO/YR)
<i>Example:</i> Create flier/email for barbecue	Jane Smith	08/25
1. <a href="https://docs.google.com/spreadsheets/d/1E834vREPbtOKedbTvzuyHCG_GkHaGn-ysliADA8uDIw/edit?usp=sharing">https://docs.google.com/spreadsheets/d/1E834vREPbtOKedbTvzuyHCG_GkHaGn-ysliADA8uDIw/edit?usp=sharing</a>		
2. I am including the planning link for the last party we did		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		



## Project Team

While you may have many community members working on this project and/or event, project team leads will be critical to the project's success. **Please note that each member of the project team will need to sign the application acknowledging their commitment to this project.**

- 1. Project Leader** - The Project Leader serves as the primary point of contact for the grant application process. The Project Leader also has fiduciary responsibilities and is responsible for submitting a final project report to the City. The final report, including eligible receipts and invoices showing payment is due within 30 days of project/event conclusion and no later than December 31, 2026.

**Project Leader Name:** \_\_\_\_\_  
**Email:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_ ave  
**Signature:** \_\_\_\_\_ **Date:** Oct 15th

- 2. Treasurer** - The treasurer tracks expenses, files receipts, oversees the budget and submits a final financial report to the City. The Project Leader may also serve as the Project Treasurer. *Note: The City of Sunnyvale reserves the right to audit grant award funds.*

**Treasurer Name:** \_\_\_\_\_  
**Email:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_  
**Signature:** \_\_\_\_\_ **Date:** Oct 15th

- 3. Other Project Team Member** - List additional neighborhood residents who will work on this project and what their responsibilities will be? (i.e., coordinating volunteers, outreach to residents, creation of marketing materials, etc.)

**Name:** \_\_\_\_\_  
**Email:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_  
**Signature:** \_\_\_\_\_ **Date:** oct 15th



## Neighborhood Grant Program 2026 Project Budget Form

Please list the project's projected expenses using the form below. All expense-related activities listed on your application must be included in this budget form. **Note: This is a reimbursement grant. All eligible receipts and invoices showing payment must be submitted for reimbursement within 30 days of project/event conclusion and no later than December 31, 2026.**

### Project Expenses

Activity	Estimated Costs
1. Block Party - Summer with Games	\$2000
2. Holiday Winter Event	\$500
3.	\$
4.	\$
5.	\$
6.	\$
7.	\$
8.	\$
9.	\$
10.	\$
Estimated Total Expenses	\$2500.00
Amount Requested from the City of Sunnyvale	\$2000



Sunnyvale

## Neighborhood Grant Program Application Calendar Year 2026

**Application Deadline for Fall Cycle (#1): Friday, October 10, 2025, by 5 p.m.**

Thank you for your interest in the Neighborhood Grant Program. Please thoroughly review the grant guidelines and eligibility criteria to determine if your group qualifies for funding, available here (need link to guidelines document).

Grant decisions are based upon a competitive review process; **this application and any attachments are intended to be the primary subject of evaluating your grant proposal.** The City will accept applications through Friday, October 10, 2025, by 5 p.m. Applicants will be notified of award decisions in Jan./Feb. 2026. For questions, email [ncs@sunnyvale.ca.gov](mailto:ncs@sunnyvale.ca.gov) or call 408-730-7599.

### Complete applications may be submitted in the following ways:

#### Mail or Drop Off in Person:

Sunnyvale Community Center (Recreation Center Front Desk)  
Attn: Recreation Services Administration  
550 E. Remington Dr., Sunnyvale CA 94087

Email: [ncs@sunnyvale.ca.gov](mailto:ncs@sunnyvale.ca.gov)

Name of Neighborhood Group or Association: Cherry Chase Neighborhood Association

Name of Individual Submitting Application: [REDACTED]

Individual's Email: [REDACTED]

Phone: [REDACTED]

Name of Proposed Project: Arrange community events to bring neighbors together

#### Funding Level:

Neighborhood Grant		
Tier Level	# Households	Maximum Funding
Tier 1	Under 250	\$1,500
Tier 2	251 – 499	\$3,000
Tier 3	500 & Over	\$5,000

Grant Amount Requesting from the City of Sunnyvale (see details above): \$5,000

Based on the total number of households, which tier does your Neighborhood Group or Association fall under? ☐ Tier 1 (under 250 households) ☐ Tier 2 (251-499) ☒ Tier 3 (500 & Over)

Describe how the total number of households in your Neighborhood Group or Association is calculated.

*Our Neighborhood Association represents all households located within the defined boundaries of Mary Avenue, Blair Avenue, Remington Drive, and South Knickerbocker Drive. Based on city planning maps and residential counts within these borders, there are approximately 1,325 households in total.*

## Neighborhood Group/Association Background

1. When was your neighborhood group or association formed and why?

The Cherry Chase Neighborhood Association was established in 2012 to encourage community interactions. Its objectives are safety, cleanliness, and promoting relationships among residents through activities like potlucks, garden exchanges, and social events.

- 1a. What are the geographic boundaries of your group, including which Council District?

Our community is defined by the boundaries of Blair Avenue, South Knickerbocker Drive, Remington Drive, and Mary Avenue, located within Council District 1. We are a diverse and engaged neighborhood, collaborating through organized events and initiatives designed to foster stronger communal relationships.

## Project Description

2. Describe your proposed project and/or event.

*Our proposed project focuses on strengthening community connections and engagement in Cherry Chase will expand our annual Greenmanor Park neighborhood party with new events funded by a \$5,000 grant. These include school and park clean-ups, a February free-cycling event, a plant exchange for neighbors and Sunnyvale Food Growers members, mini farmers' markets or street fairs featuring local businesses and artists. We'll also add kid-friendly activities—such as free ice cream and games for children of all ages, to make our gatherings more family-oriented. In addition, we plan to install dog waste stations throughout the neighborhood. Our goal is to increase participation, empower new community leaders, and deepen personal connections through more face-to-face interactions, building a more engaged Cherry Chase community.*

- 2a. How will it benefit the residents in your neighborhood and/or your neighborhood association?

- This project will strengthen the sense of belonging in Cherry Chase by creating opportunities for neighbors to connect through shared experiences. Expanded neighborhood events, park and school clean-ups, free-cycling, and plant and seed exchanges encourage residents to care for shared spaces and support one another.*
- Family-friendly activities like free ice cream and games for kids of all ages will engage all generations, fostering joy and connection. Local businesses and artists will also gain opportunities to showcase their work, adding vibrancy to the neighborhood.*
- By investing time in each other, Cherry Chase residents build lasting relationships, support one another's families, and create a stronger, more connected, and caring community for years to come.*

2b. How many people or households are expected to attend or benefit from the project or event?

*Our annual neighborhood party and new initiatives aim to involve and benefit many of Cherry Chase's 1,300+ households. These events help neighbors connect, participate, and strengthen community pride.*

2c. Describe your outreach plan to generate awareness and support for the project/event.

*We will promote our events using posters, postcards sponsored by realtor Shirley Franz, and online channels like the CCNA Google Group, Facebook, and Nextdoor. Street ambassadors will also reach out directly to keep neighbors informed and engaged in community activities all year.*

3. Describe how your project and/or event focuses on one or more of the following areas:

- Increase communication among neighbors
- Build bridges between cultures
- Improve the physical condition of the neighborhood
- Enhance neighborhood pride and identity

Our project addresses multiple key areas of community impact:

- ***Increase communication among neighbors:*** Holding the annual party at Greenmanor Park and organizing events like plant exchanges, markets, and street fairs offer plenty of chances to connect. Street ambassadors and leadership roles support ongoing dialogue and relationships.
- ***Build bridges between cultures:*** Cherry Chase residents will unite through community activities, food, and local arts events, fostering understanding, appreciation, and cultural exchange among residents.
- ***Improve the physical condition of the neighborhood:*** Clean-ups, Dumpster Weekend, and dog waste stations will improve Cherry Chase's appearance, safety, and cleanliness.

4. How will you determine the completed project and/or event was a success?

*Success will be assessed through metrics such as participation rates in the annual Greenmanor Park party and year-round events, the development of new neighborhood leadership, and favorable feedback from attendees. Further indicators include enhancements in cleanliness and public spaces, increased cohesion among residents, and ongoing community engagement, all of which demonstrate elevated pride, involvement, and mutual support within Cherry Chase.*

**Project Plan & Timeline**

5. Use the chart below and list the specific activities needed to carry out your project and/or event including an estimated date of completion for each activity.

Activity	Person(s) Responsible	Completion Date (MO/YR)
<i>Example: Create flier/email for barbecue</i>	Jane Smith	08/25
1. Annual Greenmanor Manor Park neighborhood party		09/26
2. School and park clean-ups at Cherry Chase Elementary, Sunnyvale Middle, and local park		12/26
3. "Dumpster Weekend" reimagined as a free-cycling event		2/26
4. Plant & Seed exchange for neighbors within the Cherry Chase Neighborhood Association members		4/26
5. Mini farmers' markets or street fairs featuring local businesses and artists.		12/26
6. Addition of dog waste stations		6/26
7. Winter Party		12/26
8.		
9.		
10.		
11.		

12.		
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## Project Team

While you may have many community members working on this project and/or event, project team leads will be critical to the project's success. **Please note that each member of the project team will need to sign the application acknowledging their commitment to this project.**

1. **Project Leader** - The Project Leader serves as the primary point of contact for the grant application process. The Project Leader also has fiduciary responsibilities and is responsible for submitting a final project report to the City. The final report, including eligible receipts and invoices showing payment is due within 30 days of project/event conclusion and no later than December 31, 2026.

Project Leader Name: [REDACTED] \_\_\_\_\_

Email: [REDACTED]m \_\_\_\_\_ Phone Number: [REDACTED] \_\_\_\_\_

Mailing Address: [REDACTED] Ca, 94087 \_\_\_\_\_

Signature: [REDACTED] \_\_\_\_\_ Date:10/7/2025 \_\_\_\_\_

2. **CCNA LEAD** - The treasurer tracks expenses, files receipts, oversees the budget and submits a final financial report to the City. The Project Leader may also serve as the Project Treasurer. *Note: The City of Sunnyvale reserves the right to audit grant award funds.*

Treasurer Name: [REDACTED] \_\_\_\_\_

Email: [REDACTED] \_\_\_\_\_ Phone Number: [REDACTED] \_\_\_\_\_

Mailing Address: [REDACTED] \_\_\_\_\_

Signature: [REDACTED] \_\_\_\_\_ Date:10/7/2025 \_\_\_\_\_

3. **Other Project Team Member** - List additional neighborhood residents who will work on this project and what their responsibilities will be? (i.e., coordinating volunteers, outreach to residents, creation of marketing materials, [REDACTED])

[REDACTED] [REDACTED] \_\_\_\_\_

[REDACTED] Number: [REDACTED] \_\_\_\_\_

Mailing Address [REDACTED] 94097 \_\_\_\_\_

Signature: [REDACTED] \_\_\_\_\_ Date:10/7/2025 \_\_\_\_\_



## Neighborhood Grant Program 2026 Project Budget Form

Please list the project's projected expenses using the form below. All expense-related activities listed on your application must be included in this budget form. **Note: This is a reimbursement grant. All eligible receipts and invoices showing payment must be submitted for reimbursement within 30 days of project/event conclusion and no later than December 31, 2026.**

### Project Expenses

Activity	Estimated Costs
1. Annual Greenmanor Park neighborhood party Activities include, free ice cream, face painting, arts fair featuring local artists	\$ 1200
2. School and park clean-ups at Cherry Chase Elementary, Sunnyvale Middle, and local park ((bags for collection throughout the year)	\$ 500
3. Dumpster Weekend" reimagined as a free-cycling event	\$ 200
4. Plant exchange for neighbors and Sunnyvale Food Growers members	\$ 300
5. Addition of dog waste stations	\$ 1000
6. CCNA mini farmers market, tents and trash bins	\$ 800
7. CCNA winter party (Decorate gingerbread houses)	\$ 1000
8.	\$
9.	\$
10.	\$
<b>Estimated Total Expenses</b>	<b>\$5,000</b>
<b>Amount Requested from the City of Sunnyvale</b>	<b>\$5,000</b>



## Neighborhood Grant Program Application

Calendar Year 2026

**Application Deadline for Fall Cycle (#1): Friday, October 10, 2025, by 5 p.m.**

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Attn: Recreation Services Administration  
550 E. Remington Dr., Sunnyvale CA 94087

Email: [ncs@sunnyvale.ca.gov](mailto:ncs@sunnyvale.ca.gov)

Name of Neighborhood Group or Association: \_\_\_\_\_

Name of Individual Submitting Application: \_\_\_\_\_

Individual's Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Name of Proposed Project: \_\_\_\_\_

#### Funding Level:

Neighborhood Grant		
Tier Level	# Households	Maximum Funding
Tier 1	Under 250	\$1,500
Tier 2	251 – 499	\$3,000
Tier 3	500 & Over	\$5,000

Grant Amount Requesting from the City of Sunnyvale (see details above): \$ \_\_\_\_\_

Based on the total number of households, which tier does your Neighborhood Group or Association fall under?      Tier 1 (under 250 households)      Tier 2 (251-499)      Tier 3 (500 & Over)

Describe how the total number of households in your Neighborhood Group or Association is calculated.

## **Neighborhood Group/Association Background**

1. When was your neighborhood group or association formed and why?

1a. What are the geographic boundaries of your group, including which Council District?

## **Project Description**

2. Describe your proposed project and/or event.

2a. How will it benefit the residents in your neighborhood and/or your neighborhood association?

2b. How many people or households are expected to attend or benefit from the project or event?

2c. Describe your outreach plan to generate awareness and support for the project/event.

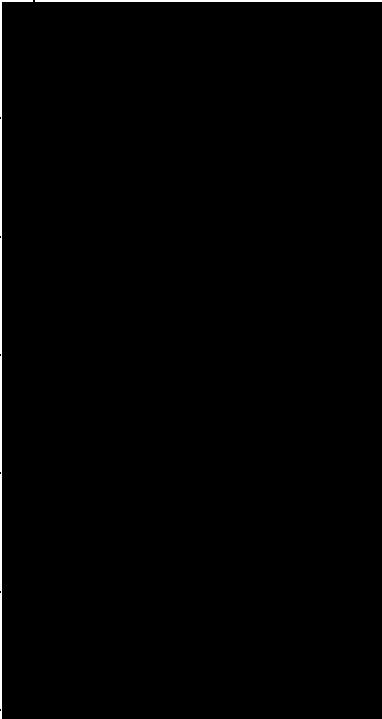
3. Describe how your project and/or event focuses on one or more of the following areas:

- Increase communication among neighbors
- Build bridges between cultures
- Improve the physical condition of the neighborhood
- Enhance neighborhood pride and identity

4. How will you determine the completed project and/or event was a success?

## Project Plan & Timeline

5. Use the chart below and list the specific activities needed to carry out your project and/or event including an estimated date of completion for each activity.

Activity	Person(s) Responsible	Completion Date (MO/YR)
<i>Example:</i> Create flier/email for barbecue	Jane Smith	08/25
1.		
2.		
3.		
4.		
5.		
6.		
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11.		
12.		

## Project Team

While you may have many community members working on this project and/or event, project team leads will be critical to the project's success. **Please note that each member of the project team will need to sign the application acknowledging their commitment to this project.**

1. **Project Leader** - The Project Leader serves as the primary point of contact for the grant application process. The Project Leader also has fiduciary responsibilities and is responsible for submitting a final project report to the City. The final report, including eligible receipts and invoices showing payment is due within 30 days of project/event conclusion and no later than December 31, 2026.

**Project Leader Name:** \_\_\_\_\_

Email: \_\_\_\_\_

Mailing \_\_\_\_\_

Signature \_\_\_\_\_

2. **Treasurer** - The treasurer tracks expenses, files receipts, oversees the budget and submits a final financial report to the City. The Project Leader may also serve as the Project Treasurer. *Note: The City of Sunnyvale reserves the right to audit grant award funds.*

**Treasurer** \_\_\_\_\_

Email: \_\_\_\_\_

Mailing \_\_\_\_\_

Signature \_\_\_\_\_

3. **Other Project Team Member** - List additional neighborhood residents who will work on this project and what their responsibilities will be? (i.e., coordinating volunteers, outreach to residents, creation of marketing materials, etc.)

**Name:** \_\_\_\_\_

Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Neighborhood Grant Program 2026 Project Budget Form

Sunnyvale

Please list the project's projected expenses using the form below. All expense-related activities listed on your application must be included in this budget form. **Note: This is a reimbursement grant. All eligible receipts and invoices showing payment must be submitted for reimbursement within 30 days of project/event conclusion and no later than December 31, 2026.**

### Project Expenses

Activity	Estimated Costs
1.	\$
2.	\$
3.	\$
4.	\$
5.	\$
6.	\$
7.	\$
8.	\$
9.	\$
10.	\$
<b>Estimated Total Expenses</b>	<b>\$</b>
<b>Amount Requested from the City of Sunnyvale</b>	<b>\$</b>





Sunnyvale

## Neighborhood Grant Program Application

Calendar Year 2026

**Application Deadline for Fall Cycle (#1): Friday, October 10, 2025, by 5 p.m.**

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Attn: Recreation Services Administration  
550 E. Remington Dr., Sunnyvale CA 94087

Email: [ncs@sunnyvale.ca.gov](mailto:ncs@sunnyvale.ca.gov)

Name of Neighborhood Group or Association: Heritage District Association

Name of Individual Submitting Application: [REDACTED]

Individual's Email: [REDACTED] Phone: [REDACTED]

Name of Proposed Project: Herritage Arch Building Community Events

#### Funding Level:

Neighborhood Grant		
Tier Level	# Households	Maximum Funding
Tier 1	Under 250	\$1,500
Tier 2	251 – 499	\$3,000
Tier 3	500 & Over	\$5,000

Grant Amount Requesting from the City of Sunnyvale (see details above): \$ \_\_\_\_\_

Based on the total number of households, which tier does your Neighborhood Group or Association fall under? ☐ Tier 1 (under 250 households) ☐ Tier 2 (251-499) ☒ Tier 3 (500 & Over)

Describe how the total number of households in your Neighborhood Group or Association is calculated.

636 Households have been counted by using Google Maps. Here is our Association map with counts per zone.

<https://www.google.com/maps/d/u/0/edit?hl=en&mid=1nJgDjPs8fFEX6KJkuyUcMGx38RsFbngm&ll=37.37232513446726%2C-122.0266383&z=16>

## Neighborhood Group/Association Background

1. When was your neighborhood group or association formed and why?  
We formed our Association in 2022 with the mission to connect neighbors, enrich the community aesthetics, and highlight our cultural diversity through block parties, community decorating events, and host family-focused meetups.
  
- 1a. What are the geographic boundaries of your group, including which Council District?  
Sunnyvale Rd to Fair Oaks, Old San Francisco to Evelyn Rd.  
  
Map: <https://www.google.com/maps/d/u/0/edit?hl=en&mid=1IqzR4qknPQC-KWWiIQSVCgb8CkLBkJhq&ll=37.372274034467154%2C-122.0264438&z=16>

## Project Description

2. Describe your proposed project and/or event.  
The Heritage Arches Project is a community-led initiative to build and install a series of lighted arches along the sidewalks of the Heritage Neighborhood. Over the course of three community build events, residents will come together to design, assemble, and decorate illuminated arches that line the streets during the holiday season. Beyond beautifying our neighborhood, these gatherings serve as opportunities for families and neighbors to connect, collaborate, and create lasting memories. The project's ultimate goal is to strengthen community ties while creating a warm, festive, and welcoming environment that can be enjoyed by all.
  
- 2a. How will it benefit the residents in your neighborhood and/or your neighborhood association?  
The Heritage Arches project enhances both the visual and social fabric of our community. Residents have shared that the lighted arches encouraged families to walk together more often, meet new neighbors, and experience a renewed sense of belonging and pride in the neighborhood. The installations transform our streets into a destination that fosters connection, joy, and safety during the darker months. The building events themselves further strengthen community bonds by giving neighbors the opportunity to work side by side toward a shared, creative goal—helping residents feel more invested in and proud of their neighborhood.
  
- 2b. How many people or households are expected to attend or benefit from the project or event?  
Estimated 150 households:  
Last year's effort drew roughly 50+ hands on participants over three build events and illuminated 75 households, an increase from 70 the previous year. With expanded outreach and community awareness, we anticipate engaging 50–100 additional households this year. In total, approximately 150 households will benefit directly through participation, installation, or enhanced neighborhood connection. Indirectly, hundreds of residents and visitors will enjoy the lighted displays while walking or driving through the community during the holiday season.

2c. Describe your outreach plan to generate awareness and support for the project/event.

Our outreach strategy combines personal, digital, and community-based methods to maximize participation. We will:

- Post announcements and updates on Nextdoor and neighborhood social media channels.
- Distribute flyers on utility posts and through door-to-door invitations led by our block captains.
- Share photos and testimonials from prior years to inspire involvement.
- Personally invite new residents and families who have recently moved into the neighborhood.

This grassroots approach has proven highly effective in past years and ensures broad awareness, engagement, and ownership across all parts of the Heritage community.

3. Describe how your project and/or event focuses on one or more of the following areas:

- Increase communication among neighbors
- Build bridges between cultures
- Improve the physical condition of the neighborhood
- Enhance neighborhood pride and identity

- Increased communication: The Heritage Arches project brings neighbors together through hands-on build events where they meet, collaborate, and form new friendships. These shared experiences inspire more residents to come outside, walk together, and engage in meaningful conversations, strengthening neighborhood communication and connection.

- Building bridges between cultures: This inclusive project welcomes participation from all backgrounds and is not tied to any specific culture or religion. Working together toward a shared creative goal helps build understanding and unity among our diverse community members.

- Improving the physical condition of the neighborhood: The lighted arches enhance the visual appeal and atmosphere of our neighborhood, encouraging evening walks and outdoor activity. Their presence inspires residents to take pride in their homes and surroundings, creating a more vibrant and cared-for community.

- Enhancing neighborhood pride and identity: The arches have become a symbol of togetherness and creativity, instilling a renewed sense of pride and belonging. Many neighbors have expressed how this project rekindled their love for the community and strengthened the shared identity of Heritage Neighborhood.

4. How will you determine the completed project and/or event was a success?

The success of the Heritage Arches Project will be measured through both participation and community impact. Key indicators include:

1. Household signups for arches – Goal of 50 new households (compared to 75 new households last year).
2. Volunteer participation – Goal of 40 residents assisting in arch-building events (last year 50).
3. Arches completed and displayed – Goal of 150 total installations (last year 125).
4. Community engagement – Increased evening foot traffic and positive neighbor feedback, observed through photos, comments, and conversations shared during and after the events.

These measures will help us evaluate both the tangible results and the broader sense of connection and pride that the project has created.

## Project Plan & Timeline

5. Use the chart below and list the specific activities needed to carry out your project and/or event including an estimated date of completion for each activity.

Activity	Person(s) Responsible	Completion Date (MO/YR)
<i>Example:</i> Create flier/email for barbecue	Jane Smith	08/25
1. Identify Volunteer leads		11/10
2. Volunteer kickoff meeting		11/15
3. Distribute Fliers		11/15-12/1
4. Arch Building workshops		Dec 6,7, 13
5. Install arches		11/19-12/20
6. Submit Receipts		12/20- 12/31
7.		
8.		
9.		
10.		
11.		
12.		

## Project Team

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- 1. Project Leader** - The Project Leader serves as the primary point of contact for the grant application process. The Project Leader also has fiduciary responsibilities and is responsible for submitting a final project report to the City. The final report, including eligible receipts and invoices showing payment is due within 30 days of project/event conclusion and no later than December 31, 2026.

**Project Leader Name:** \_\_\_\_\_  
**Email:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_  
**Signature:** \_\_\_\_\_ **Date:** 10/10/2025

- 2. Treasurer** - The treasurer tracks expenses, files receipts, oversees the budget and submits a final financial report to the City. The Project Leader may also serve as the Project Treasurer. *Note: The City of Sunnyvale reserves the right to audit grant award funds.*

**Treasurer Name:** \_\_\_\_\_  
**Email:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_  
**Signature:** \_\_\_\_\_ **Date:** 10/10/2025

- 3. Other Project Team Member** - List additional neighborhood residents who will work on this project and what their responsibilities will be? (i.e., coordinating volunteers, outreach to residents, creation of marketing materials, etc.)

**Name:** \_\_\_\_\_  
**Email:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_  
**Signature:** \_\_\_\_\_ **Date:** 10/10/2025



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Please list the project's projected expenses using the form below. All expense-related activities listed on your application must be included in this budget form. **Note: This is a reimbursement grant. All eligible receipts and invoices showing payment must be submitted for reimbursement within 30 days of project/event conclusion and no later than December 31, 2026.**

### Project Expenses

Activity	Estimated Costs
1. Arches (~150): PVC Pipes, Lights, rebar, velcro, Zip ties, extension cables	\$ 2,500
2. Replacement parts to repair prior arches	\$ 250
3. Food for 3 events	\$ 400
4. Operations (fliers, decorations, ink, pens, tape)	\$ 150
5. Volunteer Tshirts for those volunteering 3 times	\$ 900
6.	\$
7.	\$
8.	\$
9.	\$
10.	\$
<b>Estimated Total Expenses</b>	<b>\$ 4,300</b>
<b>Amount Requested from the City of Sunnyvale</b>	<b>\$ 4,200</b>



Sunnyvale

## Neighborhood Grant Program Application

Calendar Year 2026

**Application Deadline for Fall Cycle (#1): Friday, October 10, 2025, by 5 p.m.**

Thank you for your interest in the Neighborhood Grant Program. Please thoroughly review the grant guidelines and eligibility criteria to determine if your group qualifies for funding, available here (need link to guidelines document).

Grant decisions are based upon a competitive review process; **this application and any attachments are intended to be the primary subject of evaluating your grant proposal.** The City will accept applications through Friday, October 10, 2025, by 5 p.m. Applicants will be notified of award decisions in Jan./Feb. 2026. For questions, email [ncs@sunnyvale.ca.gov](mailto:ncs@sunnyvale.ca.gov) or call 408-730-7599.

### Complete applications may be submitted in the following ways:

#### Mail or Drop Off in Person:

Sunnyvale Community Center (Recreation Center Front Desk)  
Attn: Recreation Services Administration  
550 E. Remington Dr., Sunnyvale CA 94087

Email: [ncs@sunnyvale.ca.gov](mailto:ncs@sunnyvale.ca.gov)

Name of Neighborhood Group or Association: Heritage District Association

Name of Individual Submitting Application [REDACTED]

Individual's Email: [REDACTED]

Phone: [REDACTED]

Name of Proposed Project: 2026 Heritage District Halloween Support - Oct 31

#### Funding Level:

Neighborhood Grant		
Tier Level	# Households	Maximum Funding
Tier 1	Under 250	\$1,500
Tier 2	251 – 499	\$3,000
Tier 3	500 & Over	\$5,000

Grant Amount Requesting from the City of Sunnyvale (see details above): \$ 11,175

Based on the total number of households, which tier does your Neighborhood Group or Association fall under? ☐ Tier 1 (under 250 households) ☐ Tier 2 (251-499) ☒ Tier 3 (500 & Over)

#### Describe how the total number of households in your Neighborhood Group or Association is calculated.

636 Households have been counted by using Google Maps. Here is our Association map with counts per zone.

<https://www.google.com/maps/d/u/0/edit?hl=en&mid=1nJgDjPs8fFEX6KJkuyUcMGx38RsFbngm&ll=37.37232513446726%2C-122.0266383&z=16>

## Neighborhood Group/Association Background

1. When was your neighborhood group or association formed and why?

We formed our Association in 2022 with the mission to connect neighbors, enrich the community aesthetics, and highlight our cultural diversity through block parties, community decorating events, and host family-focused meetups.

1a. What are the geographic boundaries of your group, including which Council District?

Sunnyvale Rd to Fair Oaks, Old San Francisco to Evelyn Rd.

Map: <https://www.google.com/maps/d/u/0/edit?hl=en&mid=1IqzR4qknPQC-KWWiIQSVCgb8CkLBkJhq&ll=37.372274034467154%2C-122.0264438&z=16>

## Project Description

2. Describe your proposed project and/or event.

The Heritage District experiences a surge of 3,000–5,000 visitors each Halloween evening due to the area's long-standing tradition of enthusiastic home decorating and trick-or-treating participation. This is not a formally organized event—there is no host, sponsor, or advertising. However, due to the growing crowd sizes, the area experiences dangerous traffic conditions for pedestrians, especially children. This project proposes temporary street closures, signage, and distribution of safety materials (e.g., light wands, safety vests) to help mitigate these risks. The goal is to support a safe Halloween experience while maintaining public access and emergency routes within the Heritage District Association borders. 🇺🇸

2a. How will it benefit the residents in your neighborhood and/or your neighborhood association?

The project directly benefits our residents by improving pedestrian safety, reducing the risk of vehicle-related incidents, and alleviating congestion on the most impacted streets. It also helps residents maintain a sense of community and tradition without the burden of managing an unpermitted event. Street closures also serve as a deterrent—or friction point—to discourage excessive outside traffic, reducing the strain on infrastructure and the damage to public and personal property. The project contributes to overall safety, peace of mind, and public good.

2b. How many people or households are expected to attend or benefit from the project or event?

Based on the past several years, we expect 3,000 children with an additional 2K adult participants to pass through the neighborhood on Halloween night at 636 households. At least 100 households are within the major impacted area and will benefit directly from the traffic control and safety measures. Dozens of additional homes throughout the district will benefit from a safer, more manageable trick-or-treating experience and improved access in and out of the neighborhood.



2c. Describe your outreach plan to generate awareness and support for the project/event.

Our outreach plan includes printed flyers delivered to approximately 150 homes in the major area one week before Halloween, alerting them to street closures and safety details. We will post signs at key intersections at least 2 weeks in advance and use word-of-mouth through our neighborhood association email group and Nextdoor App. We are coordinating 30+ household volunteers to assist with set-up, monitoring, and take-down, and will provide safety vests and light wands to aid their visibility. The outreach emphasizes transparency, safety, and community cooperation.

3. Describe how your project and/or event focuses on one or more of the following areas:

- Increase communication among neighbors
- Build bridges between cultures
- Improve the physical condition of the neighborhood
- Enhance neighborhood pride and identity

4. How will you determine the completed project and/or event was a success?


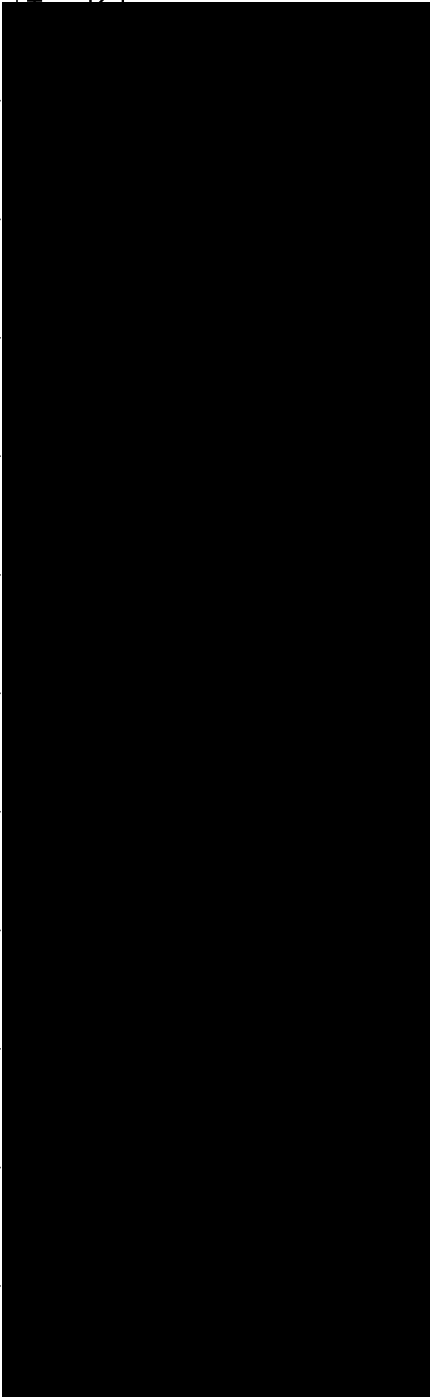












We will use the following indicators to evaluate success:

- Reduced vehicle access and increased pedestrian safety due to temporary street closures in high-traffic areas.
- Lower volume of litter as a result of strategically placed garbage containers, available litter grabbers, and post-event cleanup efforts.
- Positive feedback from neighbors gathered through informal follow-up conversations, emails, and group chats regarding safety and visitor experience.
- Volunteer participation and visibility, including the distribution of safety vests and light wands, which will help residents feel more secure and supported.
- Observation of crowd flow and behavior compared to prior years, particularly regarding ease of movement, reduced bottlenecks, and fewer conflicts between vehicles and pedestrians.

These criteria will help us reflect on how well we protected the neighborhood from disruption, ensured resident safety, and preserved the community's welcoming spirit.

## Project Plan & Timeline

5. Use the chart below and list the specific activities needed to carry out your project and/or event including an estimated date of completion for each activity.

Activity	Person(s) Responsible	Completion Date (MO/YR)
<i>Example: Create flier/email for barbecue</i>	Jane Smith	08/25
1. Submit Special Event Permit application 		9/1/26
2. Order equipment & supplies (barriers, signs, vests) 		9/15/26
3. Coordinate with City staff on street closure logistics 		Oct 15- 31 , 2026
4. Print and distribute fliers to impacted homes and solicit for volunteers 		October 10–13, 2026
5. Order Porta Potty 		October 12, 2026
6. Create assignment areas based on volunteers 		October 18, 2026
7. Final volunteer and safety venfor coordination and assignments 		October 27, 2026
8. Install advanced warning signs in neighborhood 		October 24, 2026
9. Deploy Porta Potties 		October 30, 2026
10. Street closure setup and safety team deployment 		October 31, 2026 (afternoon) 
11. Litter pickup and removal of signage/barriers 		November 1, 2026
12. Conduct post-event evaluation and debrief 		November 3, 2026

## Project Team

While you may have many community members working on this project and/or event, project team leads will be critical to the project's success. **Please note that each member of the project team will need to sign the application acknowledging their commitment to this project.**

- 1. Project Leader** - The Project Leader serves as the primary point of contact for the grant application process. The Project Leader also has fiduciary responsibilities and is responsible for submitting a final project report to the City. The final report, including eligible receipts and invoices showing payment is due within 30 days of project/event conclusion and no later than December 31, 2026.

**Project Leader Name:** \_\_\_\_\_  
**Email:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_  
**Signature:** \_\_\_\_\_ **Date:** 10/10/2025

- 2. Treasurer** - The treasurer tracks expenses, files receipts, oversees the budget and submits a final financial report to the City. The Project Leader may also serve as the Project Treasurer. *Note: The City of Sunnyvale reserves the right to audit grant award funds.*

**Treasurer Name:** \_\_\_\_\_  
**Email:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_  
**Signature:** \_\_\_\_\_ **Date:** 10/10/2025

- 3. Other Project Team Member** - List additional neighborhood residents who will work on this project and what their responsibilities will be? (i.e., coordinating volunteers, outreach to residents, creation of marketing materials, etc.)

**Name:** \_\_\_\_\_  
**Email:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_  
**Signature:** \_\_\_\_\_ **Date:** 10/10/2025

## Neighborhood Grant Program 2026 Project Budget Form

Please list the project's projected expenses using the form below. All expense-related activities listed on your application must be included in this budget form. **Note: This is a reimbursement grant. All eligible receipts and invoices showing payment must be submitted for reimbursement within 30 days of project/event conclusion and no later than December 31, 2026.**

### Project Expenses

Activity	Estimated Costs
1. Special Event Permit Application Fee	\$ 155
2. Event Insurance	\$ 2,000
3. Trash Vol, 20 trash bags, 5 litter pickup grabbers, box of gloves	\$ 200
4. Volunteer Safety: Vests (Hi-Viz Reflective) x10, LED Light Wands / Glow Batons x 10	\$ 300
5. Outreach & Communication (300 fliers, 12 corrugated signs for impacted area, street barrier signs x 12)	\$ 520
6. Portable Potty unit rental (\$225 x 8)	\$ 1800
7. Traffic and Street staff for road closure signage distribution	\$ 1000
8. City Waste Management Services	\$ 2,500
9. Private Security: 1 is 2K (6 ppl x 6 hrs x \$75/hr) insurance - estimate is \$2K	\$ 2,700
10.	\$
<b>Estimated Total Expenses</b>	<b>\$ 11,175</b>
<b>Amount Requested from the City of Sunnyvale</b>	<b>\$ 11,175</b>



Sunnyvale

## Neighborhood Grant Program Application

Calendar Year 2026

**Application Deadline for Fall Cycle (#1): Friday, October 10, 2025, by 5 p.m.**

Thank you for your interest in the Neighborhood Grant Program. Please thoroughly review the grant guidelines and eligibility criteria to determine if your group qualifies for funding, available here (need link to guidelines document).

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Attn: Recreation Services Administration  
550 E. Remington Dr., Sunnyvale CA 94087

Email: [ncs@sunnyvale.ca.gov](mailto:ncs@sunnyvale.ca.gov)

Name of Neighborhood Group or Association: Murphy District Association

Name of Individual Submitting Application: [REDACTED]

Individual's Email: [REDACTED]

Phone: [REDACTED]

Name of Proposed Project: Community Events

#### Funding Level:

Neighborhood Grant		
Tier Level	# Households	Maximum Funding
Tier 1	Under 250	\$1,500
Tier 2	251 – 499	\$3,000
Tier 3	500 & Over	\$5,000

Grant Amount Requesting from the City of Sunnyvale (see details above): \$5,000

Based on the total number of households, which tier does your Neighborhood Group or Association fall under? ☐ Tier 1 (under 250 households) ☐ Tier 2 (251-499) ☒ Tier 3 (500 & Over)

Describe how the total number of households in your Neighborhood Group or Association is calculated.

Around 800

## Neighborhood Group/Association Background

1. When was your neighborhood group or association formed and why?  
The Murphy District Associations was formed in 2021 to bring community together

- 1a. What are the geographic boundaries of your group, including which Council District?  
We cover from Evenlyn to Maude, Mathilda to Fair Oaks. Distict 3

## Project Description

2. Describe your proposed project and/or event.  
I have a series of events I would like to try in 2026.
  1. Craft & Games Nights  
Focus: Communication, neighborhood pride/identity.  
  
Purpose: Relaxed, low-pressure environment for neighbors to interact through collaborative crafts/games.
- 2a. How will it benefit the residents in your neighborhood and/or your neighborhood association?  
Neighborhood Engagement Events Proposal  
This proposal outlines four community events designed to foster connection, celebrate cultural diversity, and enhance neighborhood identity throughout the year. Each event is strategically structured to achieve maximum impact on the defined focus areas.
  1. Craft & Games Nights  
Focus Areas: Increase communication among neighbors, Enhance neighborhood pride and identity
- 2b. How many people or households are expected to attend or benefit from the project or event?  
500+ for each event

2c. Describe your outreach plan to generate awareness and support for the project/event.

1. Physical Flyers/Posters with QR codes High Visibility & Local Trust.
2. Door-to-Door Invitations Personalization & Communication.
3. Digital Platforms (Email/Social Media/ Whatsapp group)

3. Describe how your project and/or event focuses on one or more of the following areas:

- Increase communication among neighbors
- Build bridges between cultures
- Improve the physical condition of the neighborhood
- Enhance neighborhood pride and identity

1. Increase communication among neighbors Our events are intentionally structured to create low-barrier, comfortable opportunities for neighbors to meet, talk, and build connections. 2. Build bridges between cultures Food, traditions, and celebrations are woven into our programming to highlight the cultural diversity of the Murphy District. The Community Supper invites residents to bring dishes that reflect their heritage and share the stories behind them, transforming cultural differences into celebrated assets. Similarly, the Holiday Party incorporates inclusive winter traditions from multiple cultures, ensuring everyone feels represented and valued.

4. How will you determine the completed project and/or event was a success?

Success will be determined by looking beyond simple attendance figures and focusing directly on the goals of communication and cultural inclusion. The Community Dinner will be deemed successful by achieving high attendance across all neighborhood sectors and demonstrating measurable cultural participation, confirmed by a wide variety of unique, heritage-based dishes contributed by neighbors. The Holiday Gathering is successful if it fosters high, sustained engagement (meaning neighbors stay and mingle throughout the event) and yields positive feedback confirming the celebration was inclusive and sensitive to all cultural backgrounds. The ultimate proof lies in the qualitative data gathered afterward, where neighbors confirm they feel better connected and are eager to participate in future community events.

## Project Plan & Timeline

5. Use the chart below and list the specific activities needed to carry out your project and/or event including an estimated date of completion for each activity.

Activity	Person(s) Responsible	Completion Date (MO/YR)
<i>Example: Create flier/email for barbecue</i>	Jane Smith	08/25
1. QR codes, short links, printing and flyers for Community Dinner		4/20/05
2. Print letters and drop off to neighbors for community dinner		4/20/05
3. Rent tables and chairs, table settings and other logitics		4/20/05
4. Coordinator some food and drink from local businesses		4/20/05
5.		
6. QR codes, short links, printing and flyers for Holiday Gathering		10/1/26
7. Print letters and drop off to neighbors for community dinner		10/1/26
8. Order kits for cookies		10/1/26
9. Order kits for ornaments making		10/1/26
10. Coordinate with a santa and instgramable setting		11/1/26
11. Coordinate a gift giving		11/1/26
12. Kids activities & snow machine		11/1/26



## Project Team

While you may have many community members working on this project and/or event, project team leads will be critical to the project's success. **Please note that each member of the project team will need to sign the application acknowledging their commitment to this project.**

- 1. Project Leader** - The Project Leader serves as the primary point of contact for the grant application process. The Project Leader also has fiduciary responsibilities and is responsible for submitting a final project report to the City. The final report, including eligible receipts and invoices showing payment is due within 30 days of project/event conclusion and no later than December 31, 2026.

**Project Leader Name:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

- 2. Treasurer** - The treasurer tracks expenses, files receipts, oversees the budget and submits a final financial report to the City. The Project Leader may also serve as the Project Treasurer. *Note: The City of Sunnyvale reserves the right to audit grant award funds.*

**Treasurer Name:** \_\_\_\_\_

**Em** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_ QR codes, printing and flyers

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

- 3. Other Project Team Member** - List additional neighborhood residents who will work on this project and what their responsibilities will be? (i.e., coordinating volunteers, outreach to residents, creation of marketing materials, etc.)

**Name:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** 9/27/25

## Neighborhood Grant Program 2026 Project Budget Form

Sunnyvale

Please list the project's projected expenses using the form below. All expense-related activities listed on your application must be included in this budget form. **Note: This is a reimbursement grant. All eligible receipts and invoices showing payment must be submitted for reimbursement within 30 days of project/event conclusion and no later than December 31, 2026.**

### Project Expenses

Activity	Estimated Costs
1. Community Dinner - Invitations letters & flyers & signs	\$250
2. Community Dinner - Rental Tables, chairs	\$2500
3. Community Dinner - plates, cups, utensils	\$1000
4. Community Dinner - Water, juice, soda	\$300
5. Community Dinner - Napkins, flowers, wristbands, games	\$600
6. Holiday Gathering - QR codes, printing flyers & letters, signs	\$250
7. Holiday Gathering - Snowglobe & Santa	\$860
8. Holiday Gathering - Kids activities	\$350
9. Holiday Gathering - Kits for DIY cookie decorating and ornament making	\$2300
10. Holiday Gathering - Hot chocolate bar ( machine, cups, toppings, mix, etc)	\$700
<b>Estimated Total Expenses</b>	<b>\$9110</b>
<b>Amount Requested from the City of Sunnyvale</b>	<b>\$5000</b>



Sunnyvale

# Neighborhood Grant Program Application

Calendar Year 2026

**Application Deadline for Fall Cycle (#1): Friday, October 10, 2025, by 5 p.m.**

Thank you for your interest in the Neighborhood Grant Program. Please thoroughly review the grant guidelines and eligibility criteria to determine if your group qualifies for funding, available here (need link to guidelines document).

Grant decisions are based upon a competitive review process; **this application and any attachments are intended to be the primary subject of evaluating your grant proposal.** The City will accept applications through Friday, October 10, 2025, by 5 p.m. Applicants will be notified of award decisions in Jan./Feb. 2026. For questions, email [ncs@sunnyvale.ca.gov](mailto:ncs@sunnyvale.ca.gov) or call 408-730-7599.

## Complete applications may be submitted in the following ways:

### Mail or Drop Off in Person:

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Attn: Recreation Services Administration  
550 E. Remington Dr., Sunnyvale CA 94087

Email: [ncs@sunnyvale.ca.gov](mailto:ncs@sunnyvale.ca.gov)

Name of Neighborhood Group or Association: Ortega Park Neighborhood Association (OPNA)

Name of Individual Submitting Application: To promote community involvement and participation by the

Individual's Email: [REDACTED] Phone: [REDACTED]

Name of Proposed Project: Neighborhood programs and socials

### Funding Level:

Neighborhood Grant		
Tier Level	# Households	Maximum Funding
Tier 1	Under 250	\$1,500
Tier 2	251 – 499	\$3,000
Tier 3	500 & Over	\$5,000

Grant Amount Requesting from the City of Sunnyvale (see details above): \$ 3000

Based on the total number of households, which tier does your Neighborhood Group or Association fall under? ☐ Tier 1 (under 250 households) ☒ Tier 2 (251-499) ☐ Tier 3 (500 & Over)

### Describe how the total number of households in your Neighborhood Group or Association is calculated.

Based on members registered in the OPNA mailing list, whatsapp group and nextdoor groups. According to nextdoor, OPNA boundary includes 3532 neighbors and OPNA mailing list has approx. 800 members with up to 2 members per household.

## Neighborhood Group/Association Background

1. When was your neighborhood group or association formed and why?  
OPNA was formed in January 2005 so that residents of Ortega Park could have a voice in decisions affecting our neighborhood, and to promote communication, civic engagement, education, development of Ortega Park neighborhood.
  
- 1a. What are the geographic boundaries of your group, including which Council District?  
OPNA is in District 3 and its boundaries are Ortega Park proximity, approximated between Wolfe Road, Fremont Ave, Sunnyvale/Saratoga Road and Homestead Road including some overlap with Panama Park Neighborhood Association(PPNA).

## Project Description

2. Describe your proposed project and/or event.
  1. National Night out events raised awareness of our neighborhood association and it is a very popular event which has lots of members participating in it.
  2. Regular/Holiday Potlucks - To encourage neighbors become more connected with each other and meet regularly.
  3. Workshops - Host workshops on different topics of interest affecting the neighborhood and city
  
- 2a. How will it benefit the residents in your neighborhood and/or your neighborhood association?  
Each of these projects or events can enhance community involvement, improve local spaces, and foster a sense of belonging among residents.  
  
Potluck with food, games, and activities will strengthen community bonds and allow residents to meet and socialize.  
  
Workshops will educate and raise awareness in the community
  
- 2b. How many people or households are expected to attend or benefit from the project or event?  
100-300 people across 50-300 households who attend each of the event.

2c. Describe your outreach plan to generate awareness and support for the project/event.

Through our mailing list, poster/flyer at the ortega park and whatsapp/nextdoor neighborhood groups

3. Describe how your project and/or event focuses on one or more of the following areas:

- Increase communication among neighbors
- Build bridges between cultures
- Improve the physical condition of the neighborhood
- Enhance neighborhood pride and identity

The projects were chosen from suggestions submitted by members of OPNA. Email was sent out to all NA members requesting input. Many neighbors loved the idea of coming out together to meet and socialize with neighbors - known and new - over ice cream socials, potlucks, cultural celebrations and planting trees etc. From the positive responses we have heard, many feel this would be a great way to celebrate people/cultures and meet even more neighbors and establish relationships, including with public safety and city officials.

4. How will you determine the completed project and/or event was a success?

A turnout of 50+ from the neighborhood at any of these events would be considered successful and in reality we get much more in attendance.

## Project Plan & Timeline

5. Use the chart below and list the specific activities needed to carry out your project and/or event including an estimated date of completion for each activity.

Activity	Person(s) Responsible	Completion Date (MO/YR)
<i>Example: Create flier/email for barbecue</i>	Jane Smith	08/25
1. Identify dates for NNO and events via polling by emails, roughly one every 3 months	President	2/15/26
2. Reserve Park Room / Picnic tables for Desired Date/Times	President	3/15/26
3. Email out Flyers	Secretary	5/15/26
4. Get headcount from members through a poll on potential participants and volunteers	Secretary	5/30/26
5. Place Event in Neighborhood Association group Calendar and schedule advance email notifications	President	5/30/26
6. Organize events	Neighborhood Volunteers	6/15/26
7.		
8.		
9.		
10.		
11.		
12.		

Project Team

While you may have many community members working on this project and/or event, project team leads will be critical to the project’s success. **Please note that each member of the project team will need to sign the application acknowledging their commitment to this project.**

- 1. **Project Leader** - The Project Leader serves as the primary point of contact for the grant application process. The Project Leader also has fiduciary responsibilities and is responsible for submitting a final project report to the City. The final report, including eligible receipts and invoices showing payment is due within 30 days of project/event conclusion and no later than December 31, 2026.

Project Leader Name:

Email:

Phone Number:

Mailing Address:

Signature:

Date:

10/10/2025

- 2. **Treasurer** - The treasurer tracks expenses, files receipts, oversees the budget and submits a final financial report to the City. The Project Leader may also serve as the Project Treasurer. *Note: The City of Sunnyvale reserves the right to audit grant award funds.*

Treasurer Name:

Email:

Phone Number:

0

Mailing Address:

0

Signature:

Date:

10/10/2025

- 3. **Other Project Team Member** - List additional neighborhood residents who will work on this project and what their responsibilities will be? (i.e., coordinating volunteers, outreach to residents, creation of marketing materials, etc.)

Name:

Email:

Phone Number:

Mailing Address:

Signature:

Date:

10/10/2025

## Neighborhood Grant Program

### 2026 Project Budget Form

Please list the project's projected expenses using the form below. All expense-related activities listed on your application must be included in this budget form. **Note: This is a reimbursement grant. All eligible receipts and invoices showing payment must be submitted for reimbursement within 30 days of project/event conclusion and no later than December 31, 2026.**

#### Project Expenses

Activity	Estimated Costs
1. Catered Refreshments & Beverage (including Coffee & Ice cream)	\$ 3000
2. Flyers, Banner and Decorations	\$ 500
3. Volunteer Hours (valued at \$34.79/hour, per IndependentSector.org)	\$ 3479
4. Donated Materials/Services (food, supplies, equipment)	\$ 500
5.	\$
6.	\$
7.	\$
8.	\$
9.	\$
10.	\$
<b>Estimated Total Expenses</b>	<b>\$ 7479</b>
<b>Amount Requested from the City of Sunnyvale</b>	<b>\$ 3000</b>





Sunnyvale

**Neighborhood Grant Program Application****Calendar Year 2026****Application Deadline for Fall Cycle (#1): Friday, October 10, 2025, by 5 p.m.**

Thank you for your interest in the Neighborhood Grant Program. Please thoroughly review the grant guidelines and eligibility criteria to determine if your group qualifies for funding, available here (need link to guidelines document).

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**Complete applications may be submitted in the following ways:**

*Mail or Drop Off in Person:*

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Attn: Recreation Services Administration  
550 E. Remington Dr., Sunnyvale CA 94087

Email: [ncs@sunnyvale.ca.gov](mailto:ncs@sunnyvale.ca.gov)

Name of Neighborhood Group or Association: San Miguel Neighborhood Association

Name of Individual Submitting Application: [REDACTED]

Individual's Email: [REDACTED]

Phone: [REDACTED]

Name of Proposed Project: Neighborhood Association Block Party, National Night Out

Funding Level:

Neighborhood Grant		
Tier Level	# Households	Maximum Funding
Tier 1	Under 250	\$1,500
Tier 2	251 – 499	\$3,000
Tier 3	500 & Over	\$5,000

Grant Amount Requesting from the City of Sunnyvale (see details above): \$ 5000.00

Based on the total number of households, which tier does your Neighborhood Group or Association fall under? ☐ Tier 1 (under 250 households) ☐ Tier 2 (251-499) ☒ Tier 3 (500 & Over)

Describe how the total number of households in your Neighborhood Group or Association is calculated.

The make up of the households primarily single family homes.

## Neighborhood Group/Association Background

1. When was your neighborhood group or association formed and why?  
SMNA was founded in 1994 and serves the area surrounding San Miguel Elementary School. Currently the membership is low but we do have leadership positions. The SMNA will be appointing new officers but the dedicated founding members who still make up the core of the association are still members. Over the past two-and-a-half decades, SMNA has helped our neighborhood stay connected through the San Miguel Messenger newsletter and neighborhood events.
- 1a. What are the geographic boundaries of your group, including which Council District?  
We are in the Council District number 5. Our Council Member is Richard Mehlinger. SMNA is bordered on the west by Fair Oaks Avenue, the north by Highway 101, the east by Lawrence Expressway, and the south largely by East Duane Avenue, though parts of the neighborhood lie south of Duane.

## Project Description

2. Describe your proposed project and/or event.  
We plan to reconnect (physically) with our neighbors. Events have cancelled or delayed due to the pandemic years and lack of interest/participation. We want to hold this event to reengage with the neighborhood, develop new relationships and improve our neighborhood communication.
- 2a. How will it benefit the residents in your neighborhood and/or your neighborhood association?  
The most important benefit is communication to our neighbors. Our neighborhood lacks connection to the information that affects them. For example, housing developments, city policy/procedures changes and safety/police security issues. We need our neighbors to be more aware and engaging.
- 2b. How many people or households are expected to attend or benefit from the project or event?  
We hope and anticipate at least 200-300 people to attend.

2c. Describe your outreach plan to generate awareness and support for the project/event.

We plan to post on Next Door, communicate the new SMNA leadership, announcements via membership list via email. Also, promote event and SMNA door to door.

3. Describe how your project and/or event focuses on one or more of the following areas:

- Increase communication among neighbors
- Build bridges between cultures
- Improve the physical condition of the neighborhood
- Enhance neighborhood pride and identity

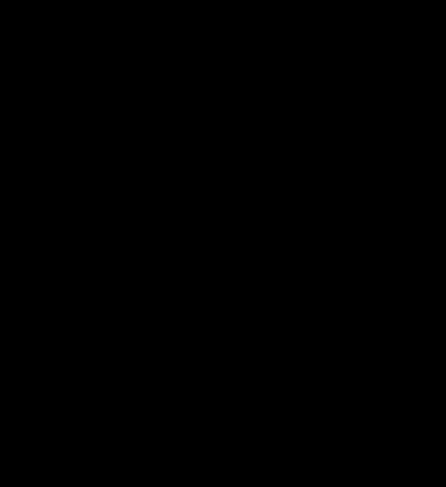
All of the above would be our focus overall but the primary focus will be to help to increase communication among neighbors and enhance neighborhood pride and identity. It's been several years since we have held an event to showcase our neighborhood and to connect with our neighbors.

4. How will you determine the completed project and/or event was a success?

The success of the event will be measure by the attendance of neighbors, increased new memberships and overall improved engagement.

**Project Plan & Timeline**

5. Use the chart below and list the specific activities needed to carry out your project and/or event including an estimated date of completion for each activity.

Activity	Person(s) Responsible	Completion Date (MO/YR)
<i>Example: Create flier/email for barbecue</i>	Jane Smith	08/25
1. Create new communications out to neighbors to inform them about the SMNA		11/30/25
2. Save the dates information sent on Next Door and email list regarding event.		1/29/26
3. Door to Door flyers		2/28/26
4. Continued messaging		3/30/26
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		

## Project Team

While you may have many community members working on this project and/or event, project team leads will be critical to the project's success. **Please note that each member of the project team will need to sign the application acknowledging their commitment to this project.**

- 1. Project Leader** - The Project Leader serves as the primary point of contact for the grant application process. The Project Leader also has fiduciary responsibilities and is responsible for submitting a final project report to the City. The final report, including eligible receipts and invoices showing payment is due within 30 days of project/event conclusion and no later than December 31, 2026.

**Project Leader Name:** \_\_\_\_\_  
**Email:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_  
**Signature:** \_\_\_\_\_ **Date:** 10/10/25

- 2. Treasurer** - The treasurer tracks expenses, files receipts, oversees the budget and submits a final financial report to the City. The Project Leader may also serve as the Project Treasurer. *Note: The City of Sunnyvale reserves the right to audit grant award funds.*

**Treasurer Name:** \_\_\_\_\_  
**Email:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_  
**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

- 3. Other Project Team Member** - List additional neighborhood residents who will work on this project and what their responsibilities will be? (i.e., coordinating volunteers, outreach to residents, creation of marketing materials, etc.)

**Name:** \_\_\_\_\_  
**Email:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_  
**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## Neighborhood Grant Program 2026 Project Budget Form

Sunnyvale

Please list the project's projected expenses using the form below. All expense-related activities listed on your application must be included in this budget form. **Note: This is a reimbursement grant. All eligible receipts and invoices showing payment must be submitted for reimbursement within 30 days of project/event conclusion and no later than December 31, 2026.**

### Project Expenses

Activity	Estimated Costs
1. SMNA Block Party Marketing/Communications; flyer and handouts, Food and beverages,	\$ 2500.00
2. National Night Out - August 2026 Marketing/Communications; flyer and handouts, Food and beverages, Games & Prizes, Chairs/tables, Supplies	\$ 1500.00
3. Dumpster Day July 2026 Marketing/Communications,	\$ 500.00
4. General Meetings, Website and Newsletter - communications, flyers, supplies	\$ 500.00
5.	\$
6.	\$
7.	\$
8.	\$
9.	\$
10.	\$
<b>Estimated Total Expenses</b>	<b>\$ 5000.00</b>
<b>Amount Requested from the City of Sunnyvale</b>	<b>\$ 5000.00</b>



## Neighborhood Grant Program Application

Calendar Year 2026

**Application Deadline for Fall Cycle (#1): Friday, October 10, 2025, by 5 p.m.**

Thank you for your interest in the Neighborhood Grant Program. Please thoroughly review the grant guidelines and eligibility criteria to determine if your group qualifies for funding, available here (need link to guidelines document).

Grant decisions are based upon a competitive review process; **this application and any attachments are intended to be the primary subject of evaluating your grant proposal.** The City will accept applications through Friday, October 10, 2025, by 5 p.m. Applicants will be notified of award decisions in Jan./Feb. 2026. For questions, email [ncs@sunnyvale.ca.gov](mailto:ncs@sunnyvale.ca.gov) or call 408-730-7599.

**Complete applications may be submitted in the following ways:**

*Mail or Drop Off in Person:*

Sunnyvale Community Center (Recreation Center Front Desk)  
Attn: Recreation Services Administration  
550 E. Remington Dr., Sunnyvale CA 94087

*Email:* [ncs@sunnyvale.ca.gov](mailto:ncs@sunnyvale.ca.gov)

Name of Neighborhood Group or Association: Serra North Neighborhood Association

Name of Individual Submitting Application [REDACTED]

Individual's Email: [REDACTED]

Phone: [REDACTED]

Name of Proposed Project: quarterly neighborhood socials

**Funding Level:**

Neighborhood Grant		
Tier Level	# Households	Maximum Funding
Tier 1	Under 250	\$1,500
Tier 2	251 – 499	\$3,000
Tier 3	500 & Over	\$5,000

Grant Amount Requesting from the City of Sunnyvale (see details above): \$350

Based on the total number of households, which tier does your Neighborhood Group or Association fall under? ☒ Tier 1 (under 250 households) ☐ Tier 2 (251-499) ☐ Tier 3 (500 & Over)

**Describe how the total number of households in your Neighborhood Group or Association is calculated.**

The number of households that have indicated interest in participating in our socials.

## Neighborhood Group/Association Background

1. When was your neighborhood group or association formed and why?  
2025, to be neighborly and get to know each other.

- 1a. What are the geographic boundaries of your group, including which Council District?

District 1. Bounded by: Corvallis, Knowlton, Cascade, Cathedral to Lewiston, La Crosse Dr.

## Project Description

2. Describe your proposed project and/or event.

Our plan is to hold quarterly socials with food and games. These socials will be front yard get-togethers which will welcome passers-by to attend, backyard potluck, s'more roasting in front yard, holiday get-together. Having socials happen quarterly instead of once/year will encourage building relationships. (Once a year is too seldom). The socials will be low-overhead so they'll be easy to arrange, yet high-value to allow neighbors to build relationships. We've been meeting quarterly already and the neighborhood has already become friendlier.

- 2a. How will it benefit the residents in your neighborhood and/or your neighborhood association?  
Neighbors will form friendships.

- 2b. How many people or households are expected to attend or benefit from the project or event?  
15-20 people for now; may grow over time.



2c. Describe your outreach plan to generate awareness and support for the project/event.

We have a WhatsApp group of our neighborhood association on which we will advertise the socials. In addition, for those not on WhatsApp, we will email them.

3. Describe how your project and/or event focuses on one or more of the following areas:

- Increase communication among neighbors
- Build bridges between cultures
- Improve the physical condition of the neighborhood
- Enhance neighborhood pride and identity

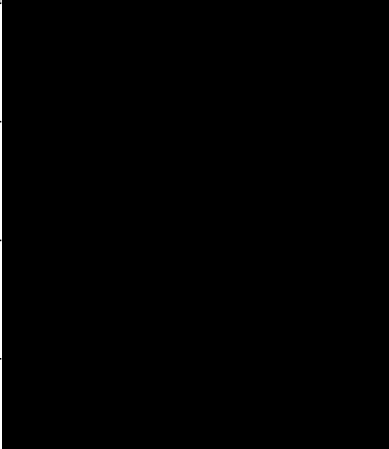
The socials naturally increase communication. We are open to all neighbors interested in meeting other neighbors.

4. How will you determine the completed project and/or event was a success?

It's a success if people continue attending and new people join. So far, we've had 3 socials in 2025, and people have expressed appreciation for my efforts in organizing them.

## Project Plan & Timeline

5. Use the chart below and list the specific activities needed to carry out your project and/or event including an estimated date of completion for each activity.

Activity	Person(s) Responsible	Completion Date (MO/YR)
<i>Example: Create flier/email for barbecue</i>	Jane Smith	08/25
1. tea time in front yard		12/31/26
2. s'more roasting in front yard		10/31/26
3. summer BBQ in back yard		8/31/26
4. fun and games in front yard		5/31/26
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		

## Project Team

While you may have many community members working on this project and/or event, project team leads will be critical to the project's success. **Please note that each member of the project team will need to sign the application acknowledging their commitment to this project.**

- 1. Project Leader** - The Project Leader serves as the primary point of contact for the grant application process. The Project Leader also has fiduciary responsibilities and is responsible for submitting a final project report to the City. The final report, including eligible receipts and invoices showing payment is due within 30 days of project/event conclusion and no later than December 31, 2026.

**Project Leader Name:** \_\_\_\_\_  
**Email:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_  
**Signature:** \_\_\_\_\_ **Date:** 9/29/25

- 2. Treasurer** - The treasurer tracks expenses, files receipts, oversees the budget and submits a final financial report to the City. The Project Leader may also serve as the Project Treasurer. *Note: The City of Sunnyvale reserves the right to audit grant award funds.*

**Treasurer Name:** \_\_\_\_\_  
**Email:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_  
**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

- 3. Other Project Team Member** - List additional neighborhood residents who will work on this project and what their responsibilities will be? (i.e., coordinating volunteers, outreach to residents, creation of marketing materials, etc.)

**Name:** \_\_\_\_\_  
**Email:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_  
**Signature:** \_\_\_\_\_ **Date:** 9/29/25

## Neighborhood Grant Program 2026 Project Budget Form

Please list the project's projected expenses using the form below. All expense-related activities listed on your application must be included in this budget form. **Note: This is a reimbursement grant. All eligible receipts and invoices showing payment must be submitted for reimbursement within 30 days of project/event conclusion and no later than December 31, 2026.**

### Project Expenses

Activity	Estimated Costs
1.s'more roasting: food	\$70
2.summer BBQ: food	\$300
3.tea time: food	\$100
4.fun and games: food	\$100
5.bubbles: solution and wands	\$30
6.corn cob toss	\$70
7.sidewalk chalk	\$30
8.	\$
9.	\$
10.	\$
<b>Estimated Total Expenses</b>	<b>\$700</b>
<b>Amount Requested from the City of Sunnyvale</b>	<b>\$350</b>

## Neighborhood Grant Program Application Calendar Year 2026

**Application Deadline for Fall Cycle (#1): Friday, October 10, 2025, by 5 p.m.**



Sunnyvale

Thank you for your interest in the Neighborhood Grant Program. Please make sure you thoroughly review the grant guidelines and eligibility criteria to determine if your group qualifies for funding. Grant decisions are based upon a competitive review process; **this application and any attachments are intended to be the primary subject of evaluating your grant proposal.** The City will accept applications through Friday, October 10, 2025, by 5 p.m. Applicants will be notified of award decisions in Jan./Feb. 2026. For questions, email [ncs@sunnyvale.ca.gov](mailto:ncs@sunnyvale.ca.gov) or call 408-730-7599.

### Complete applications may be submitted in the following ways:

#### Mail or Drop Off in Person:

Sunnyvale Community Center (Recreation Center Front Desk)  
Attn: Recreation Services Administration  
550 E. Remington Dr., Sunnyvale CA 94087

Email: [ncs@sunnyvale.ca.gov](mailto:ncs@sunnyvale.ca.gov)

Name of Neighborhood Group or Association: Sunnyvale Neighbors of Arbor Including La Linda,  
(AKA SNAIL)

Name of Individual Submitting Application [REDACTED]

Individual's Email: [REDACTED] Phone: [REDACTED]

Name of Proposed Project: National Night Out (NNO) International Potluck

#### Funding Level:

Neighborhood Grant		
Tier Level	# Households	Maximum Funding
Tier 1	Under 250	\$1,500
Tier 2	251 – 499	\$3,000
Tier 3	500 & Over	\$5,000

Grant Amount Requesting from the City of Sunnyvale (see details above): \$ 5,000

Based on the total number of households, which tier does your Neighborhood Group or Association fall under?

       Tier 1 (under 250 households)             Tier 2 (251-499)      ✓ Tier 3 (500 & Over)

Describe how the total number of households in your Neighborhood Group or Association is calculated.

The number of households has increased in the last few years to include the two new housing complexes on San Aleso.

SNAIL community now has over 1,600 households with 651 apartments in 6 complexes. We do not have a residents count in these apartments

## Neighborhood Group/Association Background

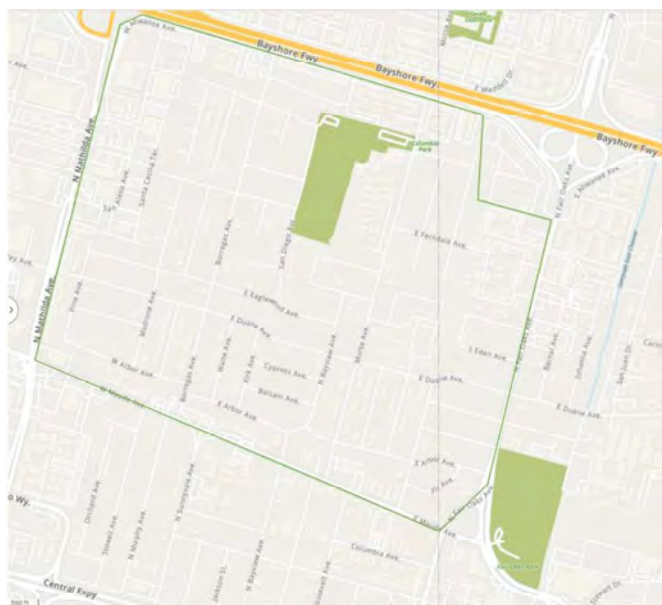
### 1. When was your neighborhood group or association formed and why?

The neighborhood was built in the early 1950's as a modest tract of mostly single-family homes. In 1995, a group of neighbors living between Borregas and Mathilda Avenues formed the Sunnyvale Neighbors of Arbor, Including La Linda (SNAIL) as a neighborhood association covering approximately 300 households.

SNAIL was initially formed to address the issues of neighborhood preservation/absentee landlord issues, Moffett Airfield usage and air traffic control.

### 1a. What are the geographic boundaries of your group, including which Council District?

SNAIL is in the heart of District 5.  
SNAIL's boundaries are Fair Oaks, Mathilda, Maude, and Ahwanee Avenues, and includes Columbia Middle School, Colombia Neighborhood Community Center, Pacific Autism Center for Education, and Columbia Park.



## Project Description

### 2. Describe your proposed project and/or event.

We wish to continue the tradition of offering to our SNAIL community our traditional summer BBQ party celebrated during National Night Out (NNO) on August 4<sup>th</sup> 2026.

The usual resources will be invited: City/County departments, community services, ice cream truck, live band, and expanding on our 2024 and 2025 successful emphasis on mental health and drug access awareness. We will invite the SCC District Attorney's office for community whose table was visited by 65 community members.

**2a. How will it benefit the residents in your neighborhood and/or your neighborhood association?**

**National Night Out (NNO) is an annual community-building event that benefits neighborhoods by:**

- **Encouraging community involvement**

Because SNAIL invites law enforcement officers from all public safety units to participate, SNAIL's Community members have the opportunity to hear how these units promote involvement in crime prevention activities and local anti-crime efforts.

- **Strengthening partnerships**

SNAIL's NNO promotes city services, community partnerships and neighborhood camaraderie, by enhancing the relationship between neighbors and law enforcement while fostering a sense of community.

Because most DPS units attend our celebration, it provides a great opportunity to bring police and neighbors together under positive circumstances. Fire Prevention, Emergency Medical Technicians, Canine, and Motorcycle units are always the greatest hits with our younger generation.

- **Raising awareness**

SNAIL's NNO raises awareness about crime and drug prevention, which allows for direct information sharing about safety measures, drug prevention programs, and encourages residents to actively participate in crime prevention efforts while building a sense of community and trust with police. Returning for the third year will be the Santa Clara County Substance Prevention department who will be sharing with parents, young adults and children, informational literature, bringing awareness to "fake" products, and enforce the "just say no" to drugs.

The District Attorney for Community and Sunnyvale Community Services will be returning to share information about their services offered to the community,

- **Sending a message to criminals**

SNAIL's NNO sends a message to criminals that our neighborhood is organized and united with our DPS law enforcement units, and actively working to prevent crime using text messages, and tools such as NextDoor to essentially alert each other of ongoing crimes. Letting criminals know that our community is vigilant and not an easy target to exploit is achieved by having large gatherings where SNAIL residents openly interact with police officers, creating a visible presence of community unity against crime.

**2b. How many people or households are expected to attend or benefit from the project or event?**

In 2024 our attendance was 452. Last year, for our 30<sup>th</sup> anniversary celebration, our attendance surpassed our expectations. We had 559 attendees, 13 sponsors and 15 information tables.

We expect the 2026 event to crown at 600.

To capture a more accurate number of residents, our community leaders recommended using an iPad to register attendees.

**2c. Describe your outreach plan to generate awareness and support for the project/event.**

As we have done in previous years, we plan to organize and have a variety of great attractive activities for our diverse residents. We support this festive event with a BBQ, a live band, succulent planting, clay modeling, face-painting for the children, to name just a few.

Families of all ages especially enjoy the festivities, and it keeps them involved with neighborhood issues, activities and helps them get to know their neighbors.

Last year, we had 452 people attending. This year, our goal is to perform extensive outreach to the many apartment complexes as possible, as we hope everyone in our community, residents of the 1,600 family homes and of the 651-apartments, will be able to join us, and celebrate not just the SNAIL's Community history, but also our strong future.

In addition to NextDoor, we will use our SNAIL newsletter to announce this event and promote the "Invite a SNAIL Friend". We will post flyers in the apartment complexes and reach the property managers and encourage as many residents as possible to attend.

**3. Describe how your project and/or event focus on one or more of the following areas:**

- Increase communication among neighbors
- Build bridges between cultures
- Improve the physical condition of the neighborhood
- Enhance neighborhood pride and identity

National Night Out (NNO) provides an added opportunity for communication among the residents to promote familiarity with and concern for fellow SNAIL residents and with Public Safety in Sunnyvale.

This community event has been instrumental in enhancing the foundation of a strong neighborhood association and community. NNO events promote neighborhood connection, helps bring together neighbors from diverse cultures, and enhances neighborhood pride and identity. The SNAIL National Night Out event is known across the city as one of the best, and we work hard to make it a momentous event that all SNAIL can be proud of.

During this event and over the years, SNAIL has continued to support the diversity of our community.

Our neighborhood has changed dramatically in the past 30 years. In the early 1980's, many homes within SNAIL were bought for rental properties. This eventually deteriorated the appearance of the neighborhood because of the lack of pride of ownership of some tenants and absentee landlords. Many of the renters did not have an interest in neighborhood activities or civic responsibility. In turn, many of the longtime residents did not share a common interest and withdrew their social connections.

In the 1990's, our neighborhood went through another transition and many homes, which were bought as rentals, are now owner occupied. To maintain property values, there is now a new focus in neighborhood preservation. In the absence of a neighborhood association, old residents and new residents may not have had an opportunity to make a connection with common neighborhood interests and cultural support.

In the last ten years, our neighborhood has yet again drastically changed, due to the influx of high-tech companies moving into the proximity of SNAIL. Homes have become affordable only to the richest emigrants hired to fill high salary jobs. Because of the geographical proximity of these companies, SNAIL's population has seen an influx of young immigrant families with small children creating a generation gap within longtime aging residents.



So, in our monthly newsletter, we encourage our neighbors to contribute articles that would educate our diverse community and stay connected on issues that affect our neighborhood. In our community activities we celebrate diversity by encouraging multicultural dishes at our potluck. Most importantly, both give us the opportunity to communicate with each other through local neighborhood meetings where we have City and County staff, elected officials, and community speakers address issues relevant to our neighborhood.

The residents of our neighborhood are of diverse ages and ethnicities. We know that events like NNO provide the opportunity for more neighbors to get to know each other, especially new residents of the neighborhood. Some SNAIL residents are the original owners of their homes and can share much of the neighborhood's history. New neighbors bring revitalization to the neighborhood, bringing pride of ownership and commitment. Our overall goal is to reach and communicate with all residents in the neighborhood and beyond. We expect that this activity will draw more attention to the purpose of our neighborhood association.

In creating a community event with an international potluck flavor, SNAIL values the culturally diverse community it has now become. By encouraging the mingling of international families, it helps dispel negative stereotypes and personal biases about diverse groups. It helps all of us recognize and respect "ways of being" that are not necessarily our own. So that by interacting with others of a different country and of a different language and sharing a dish from our country of origin, we can build bridges to trust, respect, and understanding across cultures.

#### **4. How will you determine the completed project and/or event was a success?**

The success of this project will be demonstrated by the diverse attendance, the conversations, comments, quotes, and the smiling residents' pictures that will be collected during the event.

More importantly, knowing that residents came to celebrate our 30<sup>th</sup> anniversary last year, learn about our community history, our growth, our contributions to public safety and insistence in keeping the integrity of the entire community as an indivisible neighborhood in District 5. It will illustrate our success, far beyond coming for the ice cream, hot dogs and live music for which SNAIL is famous.

Additionally, we know that this event continues to promote neighborhood watch for safety, minimize traffic speeding cars, and assist with crime prevention as more and more neighbors are reaching out for support by attending monthly meetings.

"Spreading the word" through our newsletters that SNAIL is the place to be and seeing the increased participation in the fun social activities and projects that volunteers continue to organize years after years.

As we have seen an increase of neighbors coming to volunteer for this extraordinary event, they have demonstrated a unified commitment to the community at large that other Sunnyvale neighborhood associations are now emulating our efforts.

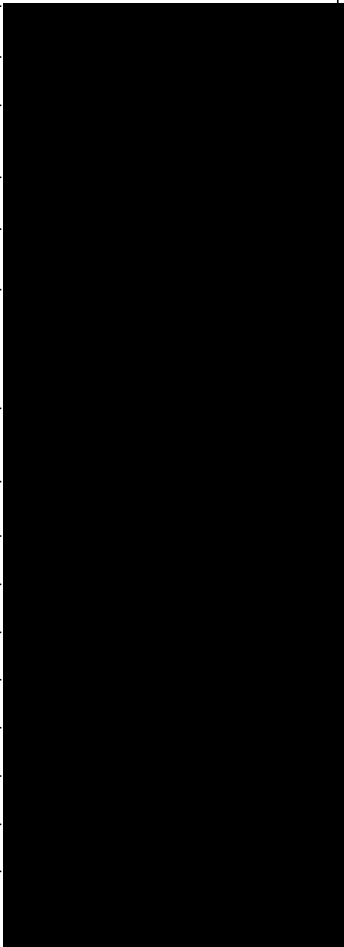
Comments received by City staff and Elected officials as they keep returning to SNAIL and has increased our visibility with the community of Sunnyvale.

We believe that we can measure our success by the participation to activities presented above.

## Project Plan & Timeline

### 5. Use the chart below and list the specific activities needed to carry out your project and/or event including an estimated date of completion for each activity.

We have already begun the discussions around the activities that will take place that day. Collaborating with the same core committee of strong SNAIL volunteers year after year, fosters a sense of continuity and deepen relationships. This has led us to more effective teamwork and a shared understanding of goals and challenges. The trust we have established amongst ourselves, knowing that each team member knows their part and their contributions means that neighbors collaborate and organize activities in subcommittees reporting to the greater group.

Activity	Person(s) Responsible	Completion Date (MO/YR)
Confirm Live Band		6 Months prior to event
Complete and secure Permit for Street Closure		4 Months prior to event
Line up vendors for children's events, send invitation		4 Months prior to event
Order Port-a-potty, wash station		4 Months prior to event
Reserve and order tables, chairs and canopies		4 Months prior to event
Invite various City and County departmental resources and community organizations to set up a table and connect with the residents		3 Months prior to event
Update existing Promotional Flyers for NNO in Newsletter and print flyer and newsletter in color		3 Months prior to event
Secure extra trash receptacles		1 Months prior to event
Secure "do not park" street signs		2 Wks prior to event
Request street sweeping for morning of event		2 Wks prior to event
Plan and Purchase arts and supplies		1 Wk prior event
Draw map with sponsor locations on the street		3 Days before event
Coordinate the transportation of two bar-b-ques		1 Day before event
Purchase food, drink and ice		3 and 1 Day before event
Coordinate clean up		Immediately after the event
Tabulate attendance, collect anecdotes, photos and initiate the City's report		30 Days post event

## Project Team

While you may have many community members working on this project and/or event, project team leaders will be critical to the project's success. **Please note that each member of the project team will need to sign the application acknowledging their commitment to this project.**

1. **Project Leader** - The Project Leader serves as the primary point of contact for the grant application process. The Project Leader also has fiduciary responsibilities and is responsible for submitting a final project report to the City. The final report, including eligible receipts and invoices showing payment is due within 30 days of project/event conclusion and no later than December 31, 2025.

**Project Leader Name:**

Email:

Mailing Address:

Signature:

Phone Number:

88

Date: 10/1/2025

2. **Treasurer** - The treasurer tracks expenses, files receipts, oversees the budget and submits a final financial report to the City. The Project Leader may also serve as the Project Treasurer. *Note: The City of Sunnyvale reserves the right to audit grant award funds.*

**Treasurer Name:**

Email:

Mailing Address:

Signature:

Phone Number:

Date: 10/1/2025

3. **Other Project Team Member** - List additional neighborhood residents who will work on this project and what their responsibilities will be? (i.e., coordinating volunteers, outreach to residents, creation of marketing materials, etc.)

**Vice Chair Name:**

Email:

Mailing Address:

Signature:

Phone Number:

088

Date: 10/1/2025

**Secretary Name:**

Email:

Mailing Address:

Signature:

Phone Number:

88

Date: 10/1/2025

**Neighborhood Grant Program  
2026 Project Budget Form**

Please list the project's projected expenses using the form below. All expense-related activities listed on your application must be included in this budget form. **Note: This is a reimbursement grant.**

**All eligible receipts and invoices showing payment must be submitted for reimbursement within 30 days of project/event conclusion and no later than December 31, 2026.**

Based on the 2025 budget, our projected expenses are as follows:

**Project Expenses**

<b>Activity</b>	<b>Estimated Costs</b>
Activities Supplies	\$ 437.34
Decoration	\$ 284.28
Face Painting	\$ 200
Food	\$1,740.83
Furniture rental	\$1,968
Gift	\$1,280.72
Ice cream	\$1,240
Music	\$1,000
Permit	\$ 36
<b>Estimated Total Expenses</b>	<b>\$8,187.17</b>
<b>Amount Requested from the City of Sunnyvale</b>	<b>\$5,000</b>

We anticipate a 7 to 10% increase in the total cost based on the cost of living and/or anticipated inflation.



Sunnyvale

## Neighborhood Grant Program Application

Calendar Year 2026

**Application Deadline for Fall Cycle (#1): Friday, October 10, 2025, by 5 p.m.**

Thank you for your interest in the Neighborhood Grant Program. Please thoroughly review the grant guidelines and eligibility criteria to determine if your group qualifies for funding, available here (need link to guidelines document).

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### Complete applications may be submitted in the following ways:

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Attn: Recreation Services Administration  
550 E. Remington Dr., Sunnyvale CA 94087

Email: [ncs@sunnyvale.ca.gov](mailto:ncs@sunnyvale.ca.gov)

Name of Neighborhood Group or Association: SunnyArts Neighborhood Association

Name of Individual Submitting Application: [REDACTED]

Individual's Email: [REDACTED] Phone: [REDACTED]

Name of Proposed Project: Community building, Safety

#### Funding Level:

Neighborhood Grant		
Tier Level	# Households	Maximum Funding
Tier 1	Under 250	\$1,500
Tier 2	251 – 499	\$3,000
Tier 3	500 & Over	\$5,000

Grant Amount Requesting from the City of Sunnyvale (see details above): \$1500

Based on the total number of households, which tier does your Neighborhood Group or Association fall under? ☐ Tier 1 (under 250 households) ☒ Tier 2 (251-499) ☐ Tier 3 (500 & Over)

Describe how the total number of households in your Neighborhood Group or Association is calculated.

Number of homes in all the streets, as canvassed by volunteers to distribute flyers for neighborhood events

## Neighborhood Group/Association Background

1. When was your neighborhood group or association formed and why?  
The Sunnyarts Neighborhood Association was established in 2005 in response to burglary incidents within the area. Association goals include increased information dissemination among neighbors, community spirit building activities, charitable endeavors, neighborhood safety, and disaster preparedness.
- 1a. What are the geographic boundaries of your group, including which Council District?  
Sunnyarts Neighborhood Association is bounded by Rembrandt and Rousseau Drives. The following streets and home counts comprise our community: Rembrandt Dr (50), Crescent Ave (east of the canal) (0), Robbia Dr and Robbia Ct (48), Rousseau Dr (24), Schubert Dr (0), Renoir Ct (10), Chopin Dr (29), Sargent Dr (42), Van Dyck Dr (25), Van Dyck Ct (17), Verdi Dr (11).

## Project Description

2. Describe your proposed project and/or event.  
We have multiple community-building and safety/security events planned for Sunnyarts this year. In spring, we'll host a festival event for either Chinese New Year or Holi. In the summer, we will host a Cinco de Mayo event, a Goodwill Donation Drive, the National Night Out Ice Cream Social event and our annual Summer Potluck. In November, we will host a Thanksgiving event, with cookie swap.
- 2a. How will it benefit the residents in your neighborhood and/or your neighborhood association?  
We design our events to be inclusive for all age groups, new and older families, and at various locations within SunnyArts, during different times and days. Each event has activities tailored towards adults and kids. We have book swaps, lemonade stands and bake sales during our goodwill donation drive. We have a potluck with prizes during the summer potluck, with a live band and raffles for all to participate. The NNO event is popular as well, with a bounce house, free ice cream, and tables from various city groups, as well as visits from Sunnyvale PD and FD.
- 2b. How many people or households are expected to attend or benefit from the project or event?  
We expect 50 to 150 people attend our events, with largest turnouts in the Summer Potluck. Different events bring out different people for different events and we try to cater to all demographics including seniors, youth and kids as well. Teens get volunteer hours by helping with various aspects of each event. Younger families meet others with similar age kids and form friendships that go beyond just our events.

2c. Describe your outreach plan to generate awareness and support for the project/event.

Our outreach is multifold: we post to our private Google group, we reiterate the events in the Sunnyarts Chair email signature that is sent out as we forward all Sunnyvale City communications to the neighborhood group, and we also distribute paper flyers several times a year to every household in our community. We recognize that not all of our neighbors utilize the internet and we want to make sure everyone is aware of neighborhood-sponsored activities. We also post signs proximal to the events as reminders on the light poles. We have exceedingly good turnout at our events, and expect these numbers to keep increasing.

3. Describe how your project and/or event focuses on one or more of the following areas:

- Increase communication among neighbors
- Build bridges between cultures
- Improve the physical condition of the neighborhood
- Enhance neighborhood pride and identity

In person events during various times of the year encourages participation from a variety of neighbors. Every event sees at least one or two new families participating. We vet and verify new neighbors during these events and add them to the private neighborhood google group. This group is the information hub for SunnyArts, with everything ranging from service provider recommendations, to notifying each other about unusual activity, suspicious vehicles, and even lost (& found) pets! Our events reflect the multi-cultural diversity of SunnyArts (Cinco de Mayo, Lunar New Year, Holi, Thanksgiving, Potluck featuring a spectrum of world foods) and these celebrations bring people together when they share activities and food reflecting the various cultures. We have young families move into our neighborhood because they know we are a well-established, safe, supportive community, where they can raise their families and put roots down.

4. How will you determine the completed project and/or event was a success?

Number of attendees is a great gauge for event success. Post event feedback to the organizer/chair helps us improving events for subsequent years. Volunteer participation is also an indicator of how popular some of our repeat activities are. During these events, people with common interests such as gardening or hiking get to know each other, and go on to form their own smaller groups and pursue their passions and hobbies together. These smaller groups are a great indicator of the interconnectedness of our neighborhood, and our annual events continue to foster these connections.

## Project Plan & Timeline

5. Use the chart below and list the specific activities needed to carry out your project and/or event including an estimated date of completion for each activity.

Activity	Person(s) Responsible	Completion Date (MO/YR)
<i>Example: Create flier/email for barbecue</i>	Jane Smith	08/25
1. Spring event	SunnyArts Chair/Volunteers	4/30/26
2. Cinco De Mayo	SunnyArts Chair/Volunteers	5/31/26
3. Goodwill Donation Drive	SunnyArts Chair/Volunteers	7/31/26
4. National Night Out	SunnyArts Chair/Volunteers	8/31/26
5. Summer Potluck	SunnyArts Chair/Volunteers	9/30/26
6. Holiday event	SunnyArts Chair/Volunteers	11/30/26
7.		
8.		
9.		
10.		
11.		
12.		



## Project Team

While you may have many community members working on this project and/or event, project team leads will be critical to the project's success. **Please note that each member of the project team will need to sign the application acknowledging their commitment to this project.**

- 1. Project Leader** - The Project Leader serves as the primary point of contact for the grant application process. The Project Leader also has fiduciary responsibilities and is responsible for submitting a final project report to the City. The final report, including eligible receipts and invoices showing payment is due within 30 days of project/event conclusion and no later than December 31, 2026.

**Project Leader Name:** \_\_\_\_\_  
**Email:** S \_\_\_\_\_ **Phone Number:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_ Sunnyvale  
**Signature:** \_\_\_\_\_ **Date:** 10/9/25

- 2. Treasurer** - The treasurer tracks expenses, files receipts, oversees the budget and submits a final financial report to the City. The Project Leader may also serve as the Project Treasurer. *Note: The City of Sunnyvale reserves the right to audit grant award funds.*

**Treasurer Name:** n/a \_\_\_\_\_  
**Email:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_  
**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

- 3. Other Project Team Member** - List additional neighborhood residents who will work on this project and what their responsibilities will be? (i.e., coordinating volunteers, outreach to residents, creation of marketing materials, etc.)

**Name:** \_\_\_\_\_  
**Email:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_  
**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



## Neighborhood Grant Program 2026 Project Budget Form

Please list the project's projected expenses using the form below. All expense-related activities listed on your application must be included in this budget form. **Note: This is a reimbursement grant. All eligible receipts and invoices showing payment must be submitted for reimbursement within 30 days of project/event conclusion and no later than December 31, 2026.**

### Project Expenses

Activity	Estimated Costs
1. Spring event	\$200
2. Cinco De Mayo	\$300
3. Goodwill Drive	\$0
4. National Night Out	\$200
5. Summer Potluck	\$500
6. Holiday event	\$300
7.	\$
8.	\$
9.	\$
10.	\$
<b>Estimated Total Expenses</b>	<b>\$1500</b>
<b>Amount Requested from the City of Sunnyvale</b>	<b>\$1500</b>



Sunnyvale

## Neighborhood Grant Program Application

Calendar Year 2026

**Application Deadline for Fall Cycle (#1): Friday, October 10, 2025, by 5 p.m.**

Thank you for your interest in the Neighborhood Grant Program. Please thoroughly review the grant guidelines and eligibility criteria to determine if your group qualifies for funding, available here (need link to guidelines document).

Grant decisions are based upon a competitive review process; **this application and any attachments are intended to be the primary subject of evaluating your grant proposal.** The City will accept applications through Friday, October 10, 2025, by 5 p.m. Applicants will be notified of award decisions in Jan./Feb. 2026. For questions, email [ncs@sunnyvale.ca.gov](mailto:ncs@sunnyvale.ca.gov) or call 408-730-7599.

### Complete applications may be submitted in the following ways:

#### Mail or Drop Off in Person:

Sunnyvale Community Center (Recreation Center Front Desk)  
Attn: Recreation Services Administration  
550 E. Remington Dr., Sunnyvale CA 94087

Email: [ncs@sunnyvale.ca.gov](mailto:ncs@sunnyvale.ca.gov)

Name of Neighborhood Group or Association: Sunset Pastoria Neighborhood Association

Name of Individual Submitting Application: [REDACTED]

Individual's Email: [REDACTED] Phone: [REDACTED]

Name of Proposed Project: Washington Park BBQ

#### Funding Level:

Neighborhood Grant		
Tier Level	# Households	Maximum Funding
Tier 1	Under 250	\$1,500
Tier 2	251 – 499	\$3,000
Tier 3	500 & Over	\$5,000

Grant Amount Requesting from the City of Sunnyvale (see details above): \$ 500

Based on the total number of households, which tier does your Neighborhood Group or Association fall under? ☒ Tier 1 (under 250 households) ☐ Tier 2 (251-499) ☐ Tier 3 (500 & Over)

Describe how the total number of households in your Neighborhood Group or Association is calculated.

Number of single family units within the boundaries of the neighborhood association.

## Neighborhood Group/Association Background

1. When was your neighborhood group or association formed and why?

Aug, 2025

We established a neighborhood association to increase communication among neighbors, and enhance neighborhood pride and identity.

- 1a. What are the geographic boundaries of your group, including which Council District?

Between Sunset, Pastoria, Evelyn, and Washington.  
Council District 2

## Project Description

2. Describe your proposed project and/or event.

BBQ with neighbors in park. Hamburgers (veg and non veg) will be prepared and served. This event will include games (eg. cornhole). Since we are a new Neighborhood Association, we also plan to use this as an opportunity to brainstorm with neighbors on future events.

- 2a. How will it benefit the residents in your neighborhood and/or your neighborhood association?

This event will help build community by providing a way for neighbors to introduce themselves and communicate.

- 2b. How many people or households are expected to attend or benefit from the project or event?

50 households

2c. Describe your outreach plan to generate awareness and support for the project/event.

Postering around the neighborhood, neighborhood email list, word of mouth.

3. Describe how your project and/or event focuses on one or more of the following areas:

- Increase communication among neighbors
- Build bridges between cultures
- Improve the physical condition of the neighborhood
- Enhance neighborhood pride and identity

This event will provide an opportunity for neighbors to talk to each other. Since this will be the inaugural event under the official Neighborhood Association, this will act as a jumping point to discuss additional ways to enhance neighborhood pride and identity (eg. gauging excitement around other potential neighborhood projects like holiday arches).

4. How will you determine the completed project and/or event was a success?

If we achieve close to or more than our expected turnout, we increase sign ups to our neighborhood e-mail list, and the event goes smoothly, it will be considered a success.

## Project Plan & Timeline

5. Use the chart below and list the specific activities needed to carry out your project and/or event including an estimated date of completion for each activity.

Activity	Person(s) Responsible	Completion Date (MO/YR)
<i>Example: Create flier/email for barbecue</i>	Jane Smith	08/25
1. Create and distribute fliers		05/14
2. SCC Food Permit application		04/24
3. Purchase food, utensils		05/30
4. BBQ		05/30
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		

## Project Team

While you may have many community members working on this project and/or event, project team leads will be critical to the project's success. **Please note that each member of the project team will need to sign the application acknowledging their commitment to this project.**

- 1. Project Leader** - The Project Leader serves as the primary point of contact for the grant application process. The Project Leader also has fiduciary responsibilities and is responsible for submitting a final project report to the City. The final report, including eligible receipts and invoices showing payment is due within 30 days of project/event conclusion and no later than December 31, 2026.

**Project Leader Name:** \_\_\_\_\_  
**Email:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_ CA  
**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

- 2. Treasurer** - The treasurer tracks expenses, files receipts, oversees the budget and submits a final financial report to the City. The Project Leader may also serve as the Project Treasurer. *Note: The City of Sunnyvale reserves the right to audit grant award funds.*

**Treasurer Name:** \_\_\_\_\_  
**Email:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_  
**Signature:** \_\_\_\_\_ **Date:** 10/10/2025

- 3. Other Project Team Member** - List additional neighborhood residents who will work on this project and what their responsibilities will be? (i.e., coordinating volunteers, outreach to residents, creation of marketing materials, etc.)

**Name:** \_\_\_\_\_  
**Email:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_  
**Signature:** \_\_\_\_\_ **Date:** 10/10/2025

## Neighborhood Grant Program 2026 Project Budget Form

Sunnyvale

Please list the project's projected expenses using the form below. All expense-related activities listed on your application must be included in this budget form. **Note: This is a reimbursement grant. All eligible receipts and invoices showing payment must be submitted for reimbursement within 30 days of project/event conclusion and no later than December 31, 2026.**

### Project Expenses

Activity	Estimated Costs
1. Print Fliers	\$ 20
2. Santa Clara County Food Permit (TFF - RC2)	\$ 191
3. Food, utensils	\$ 289
4.	\$
5.	\$
6.	\$
7.	\$
8.	\$
9.	\$
10.	\$
<b>Estimated Total Expenses</b>	<b>\$ 500</b>
<b>Amount Requested from the City of Sunnyvale</b>	<b>\$ 500</b>





## Neighborhood Grant Program Application Calendar Year 2026

**Application Deadline for Fall Cycle (#1): Friday, October 10, 2025, by 5 p.m.**

Thank you for your interest in the Neighborhood Grant Program. Please thoroughly review the grant guidelines and eligibility criteria to determine if your group qualifies for funding, available here (need link to guidelines document).

Grant decisions are based upon a competitive review process; **this application and any attachments are intended to be the primary subject of evaluating your grant proposal.** The City will accept applications through Friday, October 10, 2025, by 5 p.m. Applicants will be notified of award decisions in Jan./Feb. 2026. For questions, email [ncs@sunnyvale.ca.gov](mailto:ncs@sunnyvale.ca.gov) or call 408-730-7599.

**Complete applications may be submitted in the following ways:**

*Mail or Drop Off in Person:*

Sunnyvale Community Center (Recreation Center Front Desk)  
Attn: Recreation Services Administration  
550 E. Remington Dr., Sunnyvale CA 94087

Email: [ncs@sunnyvale.ca.gov](mailto:ncs@sunnyvale.ca.gov)

Name of Neighborhood Group or Association: Valley Forge Neighborhood Group

Name of Individual Submitting Application: [REDACTED]

Individual's Email: [REDACTED] Phone: [REDACTED]

Name of Proposed Project: Valley Forge Block Party

Funding Level:

Neighborhood Grant		
Tier Level	# Households	Maximum Funding
Tier 1	Under 250	\$1,500
Tier 2	251 – 499	\$3,000
Tier 3	500 & Over	\$5,000

Grant Amount Requesting from the City of Sunnyvale (see details above): \$ 1,500

Based on the total number of households, which tier does your Neighborhood Group or Association fall under? ☒ Tier 1 (under 250 households) ☐ Tier 2 (251-499) ☐ Tier 3 (500 & Over)

Describe how the total number of households in your Neighborhood Group or Association is calculated.

The boundaries are: Valley Forge bordered by Lime and Yorktown. There are approx. 50 households including Valley Forge Drive, Gooseberry Court, and parts of Westchester Dr.



## Neighborhood Group/Association Background

1. When was your neighborhood group or association formed and why?

The Valley Forge Neighborhood Group was formed in 2005 to bring about a better sense of community.

- 1a. What are the geographic boundaries of your group, including which Council District?

The boundaries are: Valley Forge bordered by Lime and Yorktown. There are approx. 50 households including Valley Forge Drive, Gooseberry Court, and parts of Westchester Dr.

## Project Description

2. Describe your proposed project and/or event.

Our annual neighborhood gathering brings residents together in a spirit of connection and collaboration, strengthening the sense of belonging that defines Valley Forge. Each year, neighbors contribute time, food, and creativity to make the event a success. We maintain a neighborhood roster of names and emails to keep communication open and ensure that every household stays informed and engaged.

In partnership with SNAP, we share vital neighborhood safety information. SNAP hosts an educational booth at each event, offering residents the opportunity to learn about safety resources, upcoming trainings, and practical emergency preparedness tips.

The block party itself provides a warm welcome for new residents and a lively space for families and children to enjoy. In 2025, around 68 neighbors came together to enjoy music, food, games, and learning activities—turning this tradition into one of the most anticipated events of the year.

Our “Ladies of Valley Forge” group meets quarterly to plan, schedule, and coordinate volunteers, ensuring every event runs smoothly. Beyond celebration, our community also gives back, raising \$1,100 in 2025 for Sunnyvale Community Services, reflecting our shared commitment to supporting others and strengthening the broader community.

- 2a. How will it benefit the residents in your neighborhood and/or your neighborhood association?

Our annual neighborhood celebration strengthens the spirit of connection and belonging throughout Valley Forge. The event brings neighbors together to share, participate, and engage while maintaining a robust roster of names and emails to ensure everyone stays connected year-round.

**Celebrating Our Diversity:** Valley Forge is home to a vibrant mix of cultures, and this gathering showcases our shared commitment to inclusion and friendship. Residents contribute dishes, traditions, and stories that highlight the richness of our community, fostering a deeper sense of unity and appreciation for one another.



**Neighborhood Safety Partnership (SNAP):** Each year, we collaborate with SNAP to offer valuable safety education. Their team hosts an information tent featuring interactive demonstrations on topics like fire safety, the use of emergency mobile apps such as *Watch Duty*, and gas shutoff procedures. These activities empower residents to be prepared and confident in emergency situations.

**Fire Department Collaboration:** The Sunnyvale Fire Department's participation is a highlight of the day. Firefighters engage children with truck tours and hands-on learning while adults receive fire prevention tips, home safety advice, and opportunities to ask questions. Their continued enthusiasm for the event reinforces our commitment to building a knowledgeable, safety-minded neighborhood.

**Community Giving:** Each year, our neighborhood extends its generosity by supporting Sunnyvale Community Services. In 2025, residents donated \$1,100, underscoring our shared dedication to helping those in need and strengthening the larger Sunnyvale community.

**Supporting Local Businesses:** We prioritize sourcing food and beverages from local vendors, ensuring that the grant funding benefits the small businesses that make our city thrive.

2b. How many people or households are expected to attend or benefit from the project or event?

We average 60-70 people every year. We know of who shows up based on people responding to a RSVP. This helps us get an accurate count for food. In 2025, we had 68 people in attendance.

2c. Describe your outreach plan to generate awareness and support for the project/event.

Our outreach begins with a quarterly neighborhood meeting where we discuss various community topics and select a date for the street party. At this meeting, we organize volunteer roles and assign tasks. Following the meeting, we send an email announcement to our community contact list to ensure everyone is informed. To engage all residents, we involve neighborhood children in creating a flyer each year, which they enthusiastically distribute to every home on our street. In addition to the initial announcement, we send follow-up email reminders leading up to the event, keeping everyone updated and involved. Through this mix of in-person meetings, email outreach, and flyer distribution, we ensure strong community awareness and participation.

3. Describe how your project and/or event focuses on one or more of the following areas:

- Increase communication among neighbors
- Build bridges between cultures
- Improve the physical condition of the neighborhood
- Enhance neighborhood pride and identity

Our annual neighborhood event promotes communication, cultural connection, and pride in our community through several key initiatives:



**Increasing Communication Among Neighbors:** We actively foster connections by gathering contact information to maintain a neighborhood email roster. Through quarterly meetings, email outreach, and flyer distribution, we ensure every neighbor is informed and engaged. This approach keeps lines of communication open year-round, beyond just the event.

**Building Bridges Between Cultures:** Our neighborhood is diverse, and the event offers a unique opportunity to celebrate that diversity. Residents share their cultural traditions, foods, and backgrounds, fostering mutual understanding and respect. This experience allows neighbors to appreciate each other's cultures, strengthening the unity within our community.

4. How will you determine the completed project and/or event was a success?

We measure the success of our annual event through several key indicators:

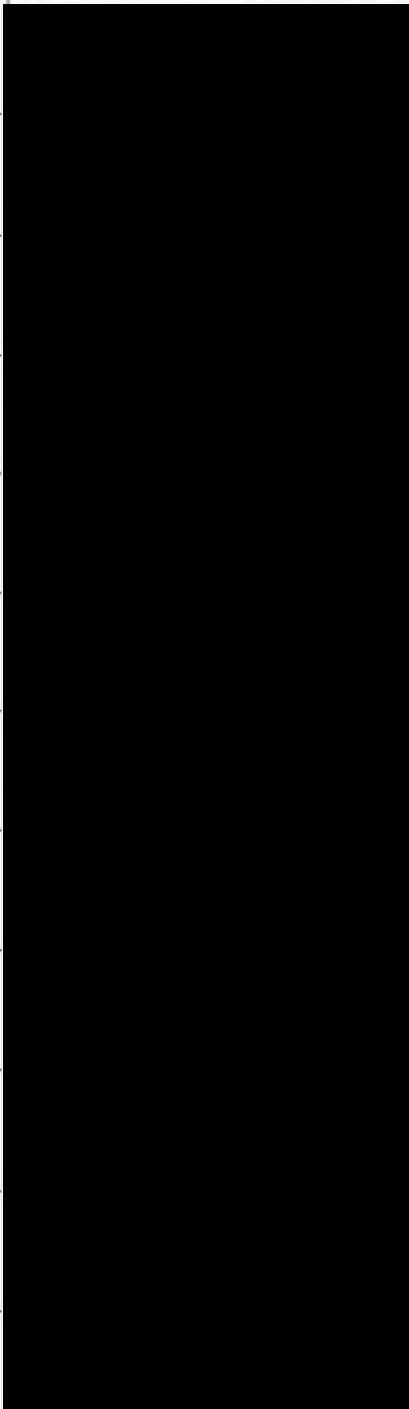
**Attendance and Participation:** Strong turnout each year reflects the high level of community enthusiasm and engagement. With an average of more than 60 attendees—families, children, and new residents alike—the event continues to demonstrate its value as a meaningful tradition that brings neighbors together.

**Welcoming New Residents:** The block party provides a warm and inclusive setting for newcomers to connect with others in the neighborhood. We measure success not only by how many new residents attend, but also by their continued involvement in future gatherings and community initiatives.

**Positive Community Feedback:** Residents frequently share their excitement and appreciation for the event, often mentioning how much they look forward to it each year. The ongoing buzz and neighbor-to-neighbor conversations about the block party serve as clear indicators of its lasting impact and success.

## Project Plan & Timeline

5. Use the chart below and list the specific activities needed to carry out your project and/or event including an estimated date of completion for each activity.

Activity	Person(s) Responsible	Completion Date (MO/YR)
<i>Example: Create flier/email for barbecue</i>	Jane Smith	08/25
1. Planning meeting		6/1/26
2. Save the date email		7/1/26
3. Solicit flyers		8/1/26
4. Order barricades and cones		8/1/26
5. Food delivery		9/1/26
6. Block party event		Aprox. 9/26/26
7. Sunnyvale Community Services donations and food collection.		Aprox 9/26/26
8. Fire Department arrives for education to homeowners - adults and children		Aprox 9/26/26
9. Cleanup		9/26/26
10. Return barricades and cones		9/28/26
11. Send donations to Sunnyvale Community Services		10/1/26
12. Submit reimbursement		10/20/26



## Project Team

While you may have many community members working on this project and/or event, project team leads will be critical to the project's success. **Please note that each member of the project team will need to sign the application acknowledging their commitment to this project.**

- 1. Project Leader** - The Project Leader serves as the primary point of contact for the grant application process. The Project Leader also has fiduciary responsibilities and is responsible for submitting a final project report to the City. The final report, including eligible receipts and invoices showing payment is due within 30 days of project/event conclusion and no later than December 31, 2026.

Project Leader Name: [REDACTED]

Email: [REDACTED]

Phone Number: [REDACTED]

Mailing Address: [REDACTED]

Signature: [REDACTED]

Date: 10/2/25

- 2. Treasurer** - The treasurer tracks expenses, files receipts, oversees the budget and submits a final financial report to the City. The Project Leader may also serve as the Project Treasurer. *Note: The City of Sunnyvale reserves the right to audit grant award funds.*

Treasurer Name: [REDACTED]

Email: [REDACTED]

Phone Number: [REDACTED]

Mailing Address: [REDACTED]

Signature: [REDACTED]

Date: 10/2/2025

- 3. Other Project Team Member** - List additional neighborhood residents who will work on this project and what their responsibilities will be? (i.e., coordinating volunteers, outreach to residents, creation of marketing materials, etc.)

Name: [REDACTED]

Email: [REDACTED]

Phone Number: [REDACTED]

Mailing Address: [REDACTED]

Signature: [REDACTED]

Date: 10/1/25

## Neighborhood Grant Program 2026 Project Budget Form

Please list the project's projected expenses using the form below. All expense-related activities listed on your application must be included in this budget form. **Note: This is a reimbursement grant. All eligible receipts and invoices showing payment must be submitted for reimbursement within 30 days of project/event conclusion and no later than December 31, 2026.**

### Project Expenses

Activity	Estimated Costs
1. Food	\$ 1,400
2. Games for kids	\$ 50
3. Soda, Water, Juice	\$ 50
4.	\$
5.	\$
6.	\$
7.	\$
8.	\$
9.	\$
10.	\$
Estimated Total Expenses	\$ 1,500
Amount Requested from the City of Sunnyvale	\$ 1,500





Every year, SNAP (Sunnyvale Neighborhoods Actively Prepare) is our neighborhood disaster preparedness program. Following a disaster, Sunnyvale residents will need to rely on each other for several days if city and county services are overwhelmed.



Every year the fire department comes and educates us on fire safety, and the role of fireman and police in the Sunnyvale community. It was great to see both children and adults asking questions.





Great turn out in 2025, weather was perfect, and met several new neighbors.



My husband and I.  
(Patricia and Paul Grant)





Attachment 4  
Page 86 of 86  
Marcia Chro...asking all the neighbors for coming.



Everyone brings tables, chairs and we setup in the middle of the road. We barricade the road for the event. Everyone helps clean up at the end of the night.