

**Boards and Commissions Budget Review**

As presented as part of the Budget Hearing Report, eight of the City's ten boards and commissions have had the opportunity to review the FY 2019/20 Recommended Budget, which was made available to them on May 6, 2019. The Board of Building Code Appeals and the Personnel Board chose not to review the budget.

Given the short timeframe available for review of the minutes by the boards and commissions, some of the minutes are draft minutes or action summaries.

Recommendations to Council on the budget were voted on and comments are detailed in the minutes. The following commission minutes are attached:

- Heritage Preservation Commission
- Board of Library Trustees
- Bicycle and Pedestrian Advisory Commission
- Housing and Human Services Commission
- Arts Commission
- Parks and Recreation Commission
- Sustainability Commission
- Planning Commission



# City of Sunnyvale

## Action Summary Heritage Preservation Commission

---

Wednesday, June 5, 2019

7:00 PM

West Conference Room, City Hall, 456 W.  
Olive Ave., Sunnyvale, CA 94086

---

### **CALL TO ORDER**

Vice Chair Larsen called the meeting to order.

### **SALUTE TO THE FLAG**

Vice Chair Larsen led the salute to the flag.

### **ROLL CALL**

Vice Chair Larsen noted that Commissioners Wu and Michitaka are present, and that Chair Hopkins and Commissioners Valenzuela, Caroompas and Gaudenti are excused absences. She noted that no decisions are to be voted on due to the lack of a quorum.

Mayor Klein was present as the City Council Liaison.

**Present:** 3 - Vice Chair Dixie Larsen  
Commissioner Mike Michitaka  
Commissioner David Wu  
**Absent:** 4 - Chair Dawn Hopkins  
Commissioner Kenneth Valenzuela  
Commissioner Steve Caroompas  
Commissioner Shanna Gaudenti

### **PRESENTATION**

#### **1. [19-0634](#) Update to the Study Issue Process**

Senior Management Analyst, Lupita Alamos-Bisbee, presented on the updated study issue process.

Ms. Alamos-Bisbee reviewed the process to sponsor and rank study issues, and provided tips on what makes a good study issue. She noted that the biggest change is that the City would now require Commissioners to fill out a Study Issue Form, for submittal to the staff liaison. Ms. Alamos-Bisbee noted that staff would then schedule the study issue idea for the Commission to discuss at their next public

hearing, which would typically be within 30 days. A majority vote would then be required to add the idea to a running list of proposed study issues. In October, HPC will review this list and vote on the ones they would like to sponsor. Staff will then prepare a Study Issue Paper for each of the sponsored study issues. In January, HPC will rank their sponsored study issues for City Council consideration. She advised the Commission to submit their forms as soon as possible, but by August at the latest if the Commission would like to see the official Study Issue Paper before ranking.

More detailed information regarding the study issue process can be viewed online: <https://sunnyvale.ca.gov/government/council/study/default.htm>.

### **ORAL COMMUNICATIONS**

None

### **CONSENT CALENDAR**

- 2.A.**      [19-0629](#)      Approve the Draft Heritage Preservation Commission Meeting Minutes of February 6, 2019

Vice Chair Larsen continued this item to the July 10, 2019 meeting due to the lack of quorum.

### **PUBLIC HEARINGS/GENERAL BUSINESS**

- 3.**            [19-0446](#)            Updates to the Design Guidelines for the Murphy Station Heritage Landmark District: Forward a Recommendation to the City Council to Adopt a Resolution Updating the Design Guidelines for the Murphy Station Heritage Landmark District, and Find that the Action is Exempt from CEQA Pursuant to CEQA Guideline Sections 15308 and 15061(b) (3). (Study Issue)

Vice Chair Larsen continued this item to the July 10, 2019 meeting due to the lack of quorum.

- 4.**            [19-0630](#)            **Discussion on Study Issue CDD 16-14:**  
Exploring Options for Establishment of a Plaque Program for Heritage Resources - Discussion.

Kelly Cha presented study issue CDD 16-14. Staff and Commissioners discussed the options and process for the Plaque Program.

- 5.**            [19-0628](#)            **Review Planning Program Budget and Fees for FY 2019/20**

Senior Planner Noren Caliva-Lepe presented Recommended FY 2019-20 budget;

however a formal recommendation to the City Council cannot be made due to the lack of quorum.

Commissioner Wu acknowledged the \$75,000 City Council approved for funding for study issue CDD 19-05.

#### **STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

Ms. Caliva-Lepe reminded the Commission to submit any study issue ideas to staff.

#### **NON-AGENDA ITEMS & COMMENTS**

##### **-Commissioner Comments**

Commissioner Wu noted his grievance regarding the major crash that occurred on El Camino Real and Sunnyvale Avenue on April 23, 2019. Vice Chair Larsen noted that a community event was held at the Senior Center, which was attended by many people.

#### **INFORMATION ONLY REPORTS/ITEMS**

Ms. Caliva-Lepe noted that Senior Planner George Schroeder will be taking over as the next liaison to the Commission.

Commissioner Michitaka commended Noren's work she completed during her time as the staff liaison to this Commission.

Mayor Klein noted that this is the last meeting he will be attending as the Council Liaison.

#### **ADJOURNMENT**

Vice Chair Larsen adjourned the meeting at 8:30 pm.



# City of Sunnyvale

## Meeting Minutes - Draft

### Board of Library Trustees

---

Monday, May 20, 2019

7:00 PM

Library Program Room, Sunnyvale Public  
Library, 665 W. Olive Ave., Sunnyvale, CA  
94086

---

#### Special Meeting

#### **CALL TO ORDER**

Chair Lai called the meeting to order at 7:00 p.m.

#### **ROLL CALL**

**Present:** 5 - Chair Carey Wingyin Lai  
Vice Chair Daniel Bremond  
Board Member Tina Hwang  
Board Member Mark Isaak  
Board Member Sharlene Wang

Council Liaison Fong (present)  
Board Member Hwang arrived at 7:15 p.m.

#### **ORAL COMMUNICATIONS**

Linda Davis spoke regarding electing Sunnyvale's City Council.

#### **CONSENT CALENDAR**

**1.A**     [19-0539](#)     Approve the Board of Library Trustees Meeting Minutes of  
April 1, 2019

Vice Chair Bremond moved and Board Member Wang seconded, approval of the Board of Library Trustees minutes of April 1, 2019 as submitted. The motion carried by the following vote:

**Yes:** 5 - Chair Lai  
Vice Chair Bremond  
Board Member Hwang  
Board Member Isaak  
Board Member Wang

**No: 0**

- 1.B**      [19-0540](#)      Approve the Board of Library Trustees Meeting Minutes of April 17, 2019

Vice Chair Bremond moved and Board Member Wang seconded, approval of the Board of Library Trustees minutes of April 17, 2019 as submitted. The motion carried by the following vote:

**Yes: 4 -**    Chair Lai  
                 Vice Chair Bremond  
                 Board Member Hwang  
                 Board Member Wang

**No: 0**

**Abstain: 1 -**    Board Member Isaak

#### **PUBLIC HEARINGS/GENERAL BUSINESS**

- 2**            [19-0538](#)            Review and Approve Fiscal Year 2019/20 Recommended Budget

Cynthia Bojorquez, Director of Library and Community Services introduced Tim Kirby, Director of Finance. Director Kirby spoke about the 2019/20 budget and explained to the Board that this year is a project budget review year. The FY 2019/20 recommended budget includes:

- Program Space
- Restroom Renovation
- Public Address System
- Security Cameras

Chair Lai opened the public hearing, and there being no public testimony, closed the public hearing.

Board Member Bremond moved, and Board Member Isaak seconded, to recommend to

Council the approval of the FY 2019/20 budget as presented. The motion carried by the following vote:

**Yes: 5 -** Chair Lai  
Vice Chair Bremond  
Board Member Hwang  
Board Member Isaak  
Board Member Wang

**No: 0**

**STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

None.

**NON-AGENDA ITEMS & COMMENTS**

**-Board Member Comments**

The Board inquired about:

- Library staffing
- Library catalog being offered in multiple languages

**-Staff Comments**

Director Bojorquez informed the Board of the following:

- Update on various grants the Library has received.
- Trustees roles in other organizations.

**ADJOURNMENT**

Chair Lai adjourned the meeting at 7:44 p.m.



# City of Sunnyvale

## Meeting Minutes - Draft Bicycle and Pedestrian Advisory Commission

---

Thursday, May 16, 2019

6:30 PM

Council Chambers, City Hall, 456 W. Olive  
Ave., Sunnyvale, CA 94086

---

### **CALL TO ORDER**

Chair Cordes called the meeting to order at 6:30 p.m.

### **SALUTE TO THE FLAG**

Chair Cordes led the salute to the flag.

### **ROLL CALL**

**Present 6 -** Chair John Cordes  
Vice Chair Susan Bremond  
Commissioner Richard Mehlinger  
Commissioner Leia Mehlman  
Commissioner Scott Swail  
Commissioner Kyle Welch  
**Absent 1 -** Commissioner Timothy Oey

Status of an absence: Commissioner Oey (excused)  
Council Liaison Member Glenn Hendricks (present)

### **PRESENTATION**

[19-0567](#) Annual reporting on collisions involving pedestrians and cyclists

Lieutenant Tracy Hern, supervisor of the Division of the Traffic Safety Unit at the City of Sunnyvale Public Safety Department, gave a presentation on 1st quarter results from collisions and trends report for the last 5 years.

Commissioner Mehlinger asked for clarification on what vehicles can stop in bike lanes.

Lieutenant Hern noted that only emergency vehicles, US Postal Service vehicles, garbage trucks and tow trucks may block the bike lane.



Commissioner Mehlman inquired about whether Lyft and Uber drivers are getting cited for being in the bike lanes.

Vice Chair Bremond asked if there was any data on jay walking and whether they are caused by a lack of nearby crosswalks. Vice Chair Bremond asked if there are any education programs available for drivers or senior pedestrians.

Commissioner Mehlinger asked if the numbers from enforcement actions get relayed to Department of Public Works. Lieutenant Hern stated that the Traffic Safety Unit works closely with Department of Public Works.

Chair Cordes inquired about the following:

- The Department of Public Safety's involvement with the Vision Zero Plan
- The Safe Routes to School Program
- Primary Collision Factors(PCF)
- School speed limit change to 15mph
- Construction traffic diversion

[19-0568](#) Using Social Media and other Citywide Channels to Promote BPAC

Jennifer Garnett, Communications Officer with the City of Sunnyvale, gave a presentation on Citywide communications as it relates to the Bicycle and Pedestrian Advisory Commission(BPAC). Ms. Garnett spoke about the Communications Division's role and responsibilities.

Commissioner Mehlman asked about the following topics:

- Encouraging more participation at the BPAC meetings
- Using different languages for public outreach materials
- Outreach to underserved populations

Commissioner Mehlinger asked what can the City do to increase public feedback on projects. Commissioner Mehlinger suggested a quarterly bicycle ride through the city.

Commissioner Welch suggested that the BPAC submit articles on a regular basis in the City's publication of the Horizon Newsletter. Commissioner Welch asked if the City has considered digital signage in high traffic areas to promote bicycle and pedestrian safety and awareness.

Chair Cordes asked about the following:

- New content on Sunnyvale's Community television channel KMVT
- Using social media to notify the public about BPAC meetings
- Use the event calendar on the City website to inform residents about the upcoming BPAC meetings

Commissioner Mehlinger asked for a recess at 8:00 p.m. The meeting reconvened at 8:05 p.m.

[19-0569](#) City of Sunnyvale Vehicle Miles Traveled (VMT) Reduction Strategies

Chip Taylor, Director of Department of Public Works at the City of Sunnyvale, gave a presentation on Vehicle Miles Traveled (VMT) reduction strategies and how to reduce automobile trips on the City's roadways.

Commissioner Mehlinger inquired about dockless bikes, incorporating Complete Streets Policy and VMT reduction. Commissioner Mehlinger asked about CAP 2.0 goals.

Commissioner Mehlerman asked the following questions:

- How is VMT data obtained.
- Do you solicit Waze or Google to get data.
- What are we doing now to change the infrastructure for electric vehicles.

Chair Cordes asked about the following:

- Where do the TDM Reduction Goals come from
- How many TDM programs or agreements does the City have and how many developments have failed to meet their targets
- Is there going to be any coordination between the Bicycle Master Plan and the Annual Slurry Seal project; Bike lanes should be installed according to the 2006 Bicycle Master Plan
- How is the Vision Zero Plan related to the Bicycle Master Plan, Pedestrian Master Plan and the Safe Routes to School Plan
- Traffic Impact Fees

### **ORAL COMMUNICATIONS**

Alejandro Marti, member of the public, discussed police escorts at the Hands of the Arts event and asked the following questions:

- Are there any plans to put Police Officers on bikes.
- Can the City have protected bike lanes.

- Can the City add more bike racks in downtown Sunnyvale.

Sam Rupel, member of the public, made the following comments:

- Encourage BPAC members to do more outreach.
- Push to get more active on social media.
- Encourage E-bike and E-scooter share programs.

### **CONSENT CALENDAR**

- 1.A**      [19-0550](#)      Approve the Bicycle and Pedestrian Advisory Commission Meeting Minutes of April 18, 2019.

Commissioner Swail moved and Vice Chair Bremond seconded the motion to approve the Bicycle and Pedestrian Commission minutes of April 18, 2019. The motion carried by the following vote:

**Yes** 6 -    Chair Cordes  
             Vice Chair Bremond  
             Commissioner Mehlinger  
             Commissioner Mehlman  
             Commissioner Swail  
             Commissioner Welch

**No** 0

**Absent** 1 -    Commissioner Oey

### **PUBLIC HEARINGS/GENERAL BUSINESS**

- 2.**      [19-0570](#)      Report and Discussion of Recent VTA BPAC Meeting

Dave Simons, VTA BPAC Representative, gave the meeting summary report regarding the following topics:

- Update on VTA bus route reductions.
- Update on Foothill Expressway.
- Recommend that BPAC and City Council invite Brent Pearce, a VTA representative, to give a presentation on his recent trip to Copenhagen related to bicycle facilities.
- Measure B Bike/Pedestrian Capital Projects - revisions to competitive grant criteria.

- 3.**      [19-0571](#)      Review Fiscal Year 19/20 Recommended Budget

Staff Report: Lillian Tsang, Principal Transportation Engineer/Planner, provided a

staff report on the agenda item.

- Went to Council on May 6
- Budget Workshop on May 23
- Public Hearing on June 11
- Adoption of budget on June 25
- Full documents can be found on the City website; Transportation and Traffic Projects start on page 512
- For FY 19/20, the recommended budget for Transportation and Traffic related projects is \$3.47 million which is a 2.3% increase from last fiscal year

Chair Cordes inquired about unfunded programs and the project list and asked the following questions:

- Will any of the money from Measure B go to bicycle infrastructure?
- Can we have more information on what the City is proposing to do on Fremont Avenue and Bernardo Avenue near SR85?
- Can we get the CIP project list for bicycle infrastructure instead of the website document?

Council member Hendricks and Ms. Tsang spoke about the unfunded programs.

Commissioner Mehlinger expressed his concerns regarding the supplement in the full packet.

#### **STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

##### **4. [19-0574](#) BPAC 2020 Proposed Study Issues**

Commissioner Mehlinger suggested an amendment to the existing proposed study issue in regards to installing a Guided Bike Route from Santa Clara to Mountain View to include two east-west class IV routes on Evelyn Avenue and El Camino Real.

Commissioner Mehlinger suggested a new study issue which would consider placing bollards or planters at street corners to protect pedestrians. There was no second motion to add the item to a future BPAC agenda.

Mr. Simons, member of the public, made comments on the Homestead Road study.

Alejandro Marti, member of the public, expressed his support for Commissioner

Mehlinger's suggestion relating to the Guided Bike Route from Santa Clara to Mountain View.

### **NON-AGENDA ITEMS & COMMENTS**

#### **-Commissioner Comments**

Commissioner Mehlinger asked about the Transportation Development Act (TDA) funding and the Bridges proposal with ADA compliance.

Chair Cordes commented and asked a question on the Bridges proposal with ADA compliance.

Chair Cordes made the following comments:

- Viva Calle on Sunday, May 19, 2019 from 10 a.m. -3 p.m. in San Jose.
- Silicon Valley Bike Coalition Bike Summit in Mountain View at the Recreation Center on August 1, 2019.
- City of Mountain View Live on August 1, 2019 evening where part of Castro Ave. will be closed to traffic.

Chair Cordes asked about the Caltrain Grade Separation Feasibility Project update.

#### **-Staff Comments**

Ms. Tsang commented and answered questions on the following:

- Bike to Work Day was held on May 9, 2019, overall there is a 7% increase in the number of bicyclists stopping by or passing by the two Sunnyvale hosted energizer stations.
- Active Transportation Plan (ATP) - responded to Commissioner's questions from the April BPAC meeting.
- Update on Slurry Seal and Bike plan.
- Board and Commission Recognition Reception to be held on June 20, 2019 at the Senior Center at 5:15 p.m.
- Presentation at the upcoming June BPAC meeting by Ellen Talbo, Santa Clara County Roads and Airports Department, on the County Expressway Bike Guidelines.

### **INFORMATION ONLY REPORTS/ITEMS**

[19-0561](#) BPAC 2019 Annual Work Plan

[19-0563](#) Active Items List-May 2019

[19-0565](#) 2019 BPAC Utility Bill Flier

Chair Cordes suggested changing the title of the insert.

**ADJOURNMENT**

Chair Cordes adjourned the meeting at 9:34 p.m.



# City of Sunnyvale

## Meeting Minutes - Final

### Housing and Human Services Commission

---

Wednesday, May 22, 2019

7:00 PM

West Conference Room, City Hall, 456 W.  
Olive Ave., Sunnyvale, CA 94086

---

#### NOTIFICATION OF LACK OF QUORUM

In accordance with Administrative Policy - Chapter 1, Article 15: Boards and Commissions, this notification is to inform that the Housing and Human Services Commission did not have a quorum at their regularly scheduled meeting on May 22, 2019 and thus the meeting was cancelled.

#### **ATTENDANCE RECORD**

**Present:** 3 - Vice Chair Joshua Grossman  
Commissioner Ken Hiremath  
Commissioner Minjung Kwok

**Absent:** 3 - Chair Diana Gilbert  
Commissioner Patti Evans  
Commissioner Elinor Stetson

**Vacancy:** 1 -

**Chair Diana Gilbert (excused)**  
**Commissioner Patti Evans (unexcused)**  
**Commissioner Elinor Stetson (excused)**



# City of Sunnyvale

## Meeting Minutes - Draft Arts Commission

---

Wednesday, May 22, 2019

7:00 PM

Neighborhood Room - Recreation Center,  
Sunnyvale Community Center, 550 E.  
Remington Dr., Sunnyvale, CA 94087

---

### Special Meeting: Joint Meeting with Parks & Recreation Commission

#### **CALL TO ORDER**

Chair Kenton from the Parks and Recreation Commission called the meeting to order at 7:12 p.m. in the Neighborhood Room at the Recreation Center.

#### **SALUTE TO THE FLAG**

Chair Kenton from the Parks and Recreation Commission led the salute to the flag.

#### **ROLL CALL: Arts Commission**

**Present:** 5 - Chair Susannah Vaughan  
Vice Chair Dawna Eskridge  
Commissioner Jeremie Gluckman  
Commissioner Julie Rogers  
Commissioner Sue Serrone

Council Liaison Larsson absent

#### **ROLL CALL: Parks and Recreation Commission**

Chair Kenton - present  
Vice Chair McCune - present  
Commissioner Alexander III - absent  
Commissioner Pasqua - absent  
Commissioner Giri - present

Commissioner Alexander III's absence is excused.  
Commissioner Pasqua's absence is excused.  
Council Liaison Smith absent



**PRESENTATION****19-0222** PRESENTATION - Age-Friendly Update

Community Services Manager Tracey Gott, gave an update on Age-Friendly Sunnyvale. Highlights included:

- What is Age-Friendly
- Library and Community Services Department Age-Friendly Process
- Next Steps

Commissioners inquired/commented:

- In survey, are items broken down by service?
- Were all survey responses from seniors?
- Were comments from a certain part of town?
- Any specific comments/concerns on access to parks and amenities?
- Were most taking the survey 60 and older?
- Doesn't seem like a large number took it.
- Will information be available from focus groups and minutes taken at focus groups?

Ms. Gott commented:

- Items are broken down by domain and each domain had a subset.
- Anyone sent the survey had access. Results taken in focus groups and at Senior Center were mainly older adults.
- We received comments from a variety of locations, including near the Senior Center, by mobile home parks and senior living areas.
- Most were about easier access and transportation. Others comments on seating in and shade in areas.
- Seniors are 50+, there was a variety of ages.
- Overall, we are always evolving and over the 3-year development, we can reevaluate and change goals. We want this to be fluid and for it to be a way for the Senior Center to align and work towards community goals.
- We will be updating the age-friendly webpage and hope to have a draft of the report by August.

**ORAL COMMUNICATIONS**

None

**PUBLIC HEARINGS/GENERAL BUSINESS**

**2**      [19-0527](#)      Review and Approve FY 2019/20 Recommended Budget

Director of Finance, Tim Kirby, provided an overview of the City's Recommended Budget for Fiscal Year 2019/20. Mr. Kirby included information on the City's 20-year financial plan, technology enhancements, service delivery and the budget structure and process.

Commissioners inquired/commented:

- Do we get taxes from Airbnb rentals?
- Do we lose taxes from stores when they leave?
- Is the pension fund part of the reserves?
- Are salary increases automatically budgeted in?
- Do businesses pay property tax?
- Is it a 2-year budget cycle? 1-year operating, the other projects?
- Is project fund strictly for renovation? (speaking on a specific item)
- Is Sense of Place part of Park Dedication fees?
- Is Sense of Place part of Art?
- Didn't we add a few parks this year?
- Is it possible to add more money for art to the Civic Center budget?

Mr. Kirby commented:

- Yes, if ran through Airbnb, the City receives taxes.
- Yes, we lose taxes from businesses when they leave. We are the second lowest in the County. San Jose is the lowest. Both cities are not heavy in retail.
- No, we account for pensions by paying CalPERS directly to fund those retired and the employees currently on payroll.
- Performance is individual to employee. We generally just budget cost of living. It is not automatically budgeted, it is negotiated.
- Yes, businesses pay property tax.
- We focus on operating one year and projects the next. We are currently working on projects.
- Yes, those are restricted fees.
- No, Sense of Place and Park Dedication are separate fees.
- No, Sense of Place is not part of Art. It is for aesthetic improvements. If you go from business to residential, these fees will make it more friendly for the residents.
- Park Dedication Funds paid for the new parks (Seven Seas and at old Corn Palace development). They'll also be a new park at 1 AMD Place.
- Once an update comes out on the MPPA, information will be provided about the amount available for art at the new Civic Center. Public Art is part of the Civic

Center budget and the Arts Commission will have input. You are also welcome to attend council meetings and advocate for more art during the Public Hearing portion at Council.

No action was taken by commissions.

**STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

None

**NON-AGENDA ITEMS & COMMENTS**

**-Commissioner Comments**

None

**-Staff Comments**

Superintendent of Community Services Damon Sparacino, shared that staff will be providing the commissioners with a Superintendent's Report at each meeting. The May 22 report covered a variety of upcoming events, as well as shared information on Summer Camps and Swim Lessons fee waivers, Teen Fitness Challenge and past event updates.

**ADJOURNMENT**

Chair Kenton from the Parks and Recreation Commission adjourned the meeting at 8:23 p.m.



# City of Sunnyvale

## Meeting Minutes - Draft Parks and Recreation Commission

---

Wednesday, May 22, 2019

7:00 PM

Neighborhood Room - Recreation Center,  
Sunnyvale Community Center, 550 E.  
Remington Dr., Sunnyvale, CA 94087

---

### Special Meeting: Joint Meeting with Arts Commission

#### **CALL TO ORDER**

Chair Kenton called the meeting to order at 7:12 p.m. in the Neighborhood Room at the Recreation Center.

#### **SALUTE TO THE FLAG**

Chair Kenton led the salute to the flag.

#### **ROLL CALL**

**Present:** 3 - Chair Ralph Kenton  
Vice Chair Daniel McCune  
Commissioner Prakash Giri  
**Absent:** 2 - Commissioner Henry Alexander III  
Commissioner Craig Pasqua

Commissioner Alexander III's absence is excused.

Commissioner Pasqua's absence is excused.

Council Liaison Smith absent

#### **ROLL CALL: Arts Commission**

Chair Vaughan - present

Vice Chair Eskridge - present

Commissioner Rogers - present

Commissioner Serrone - present

Commissioner Gluckman - present

Council Liaison Larsson absent

**PRESENTATION**[19-0200](#)

## PRESENTATION - Age-Friendly Update

Community Services Manager Tracey Gott, gave an update on Age-Friendly Sunnyvale. Highlights included:

- What is Age-Friendly
- Library and Community Services Department Age-Friendly Process
- Next Steps

Commissioners inquired/commented:

- In survey, are items broken down by service?
- Were all survey responses from seniors?
- Were comments from a certain part of town?
- Any specific comments/concerns on access to parks and amenities?
- Were most taking the survey 60 and older?
- Doesn't seem like a large number took it.
- Will information be available from focus groups and minutes taken at focus groups?

Ms. Gott commented:

- Items are broken down by domain and each domain had a subset.
- Anyone sent the survey had access. Results taken in focus groups and at Senior Center were mainly older adults.
- We received comments from a variety of locations, including near the Senior Center, by mobile home parks and senior living areas.
- Most were about easier access and transportation. Others comments on seating in and shade in areas.
- Seniors are 50+, there was a variety of ages.
- Overall, we are always evolving and over the 3-year development, we can reevaluate and change goals. We want this to be fluid and for it to be a way for the Senior Center to align and work towards community goals.
- We will be updating the age-friendly webpage and hope to have a draft of the report by August.

**ORAL COMMUNICATIONS**

None

**PUBLIC HEARINGS/GENERAL BUSINESS**

**2**      [19-0172](#)      Review of Fiscal Year 2019/20 Recommended Budget

Director of Finance, Tim Kirby, provided an overview of the City's Recommended Budget for Fiscal Year 2019/20. Mr. Kirby included information on the City's 20-year financial plan, technology enhancements, service delivery and the budget structure and process.

Commissioners inquired/commented:

- Do we get taxes from Airbnb rentals?
- Do we lose taxes from stores when they leave?
- Is the pension fund part of the reserves?
- Are salary increases automatically budgeted in?
- Do businesses pay property tax?
- Is it a 2-year budget cycle? 1-year operating, the other projects?
- Is project fund strictly for renovation? (speaking on a specific item)
- Is Sense of Place part of Park Dedication fees?
- Is Sense of Place part of Art?
- Didn't we add a few parks this year?
- Is it possible to add more money for art to the Civic Center budget?

Mr. Kirby commented:

- Yes, if ran through Airbnb, the City receives taxes.
- Yes, we lose taxes from businesses when they leave. We are the second lowest in the County. San Jose is the lowest. Both cities are not heavy in retail.
- No, we account for pensions by paying CalPERS directly to fund those retired and the employees currently on payroll.
- Performance is individual to employee. We generally just budget cost of living. It is not automatically budgeted, it is negotiated.
- Yes, businesses pay property tax.
- We focus on operating one year and projects the next. We are currently working on projects.
- Yes, those are restricted fees.
- No, Sense of Place and Park Dedication are separate fees.
- No, Sense of Place is not part of Art. It is for aesthetic improvements. If you go from business to residential, these fees will make it more friendly for the residents.
- Park Dedication Funds paid for the new parks (Seven Seas and at old Corn Palace development). They'll also be a new park at 1 AMD Place.
- Once an update comes out on the MPPA, information will be provided about the amount available for art at the new Civic Center. Public Art is part of the Civic

Center budget and the Arts Commission will have input. You are also welcome to attend council meetings and advocate for more art during the Public Hearing portion at Council.

No action was taken by commissions.

**STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

None

**NON-AGENDA ITEMS & COMMENTS**

**-Commissioner Comments**

None

**-Staff Comments**

Superintendent of Community Services Damon Sparacino, shared that staff will be providing the commissioners with a Superintendent's Report at each meeting. The May 22 report covered a variety of upcoming events, as well as shared information on Summer Camps and Swim Lessons fee waivers, Teen Fitness Challenge and past event updates.

**ADJOURNMENT**

Chair Kenton adjourned the meeting at 8:23 p.m.



# City of Sunnyvale

## Meeting Minutes - Draft

### Sustainability Commission

---

Monday, May 20, 2019

7:00 PM

West Conference Room, City Hall, 456 W.  
Olive Ave., Sunnyvale, CA 94086

---

#### **CALL TO ORDER**

Chair Paton called the meeting to order at 7:04 p.m. in the West Conference Room.

#### **SALUTE TO THE FLAG**

Chair Paton led the salute to the flag.

#### **ROLL CALL**

**Present:** 6 - Chair Bruce Paton  
Vice Chair Kristel Wickham  
Commissioner Dan Hafeman  
Commissioner Douglas Kunz  
Commissioner Stephen Joesten  
Commissioner Shana Padgett  
**Absent:** 1 - Commissioner Steven Zornetzer

Council Liaison – Michael S. Goldman (present)

Commissioner Zornetzer's absence is excused by general consent.

Commissioner Kunz arrived at 7:06 p.m.

#### **ORAL COMMUNICATIONS**

Serge Rudaz, Sunnyvale resident, commented on the proposed changes to district elections for Sunnyvale City Council. He expressed support for the 4 + 3 district election alternative developed by a group of community members for Council election, which is compatible with the California Voting Rights Act. He encouraged the Commission and public to participate in providing feedback on the proposed alternatives through the survey (shared via hard copy handout and email to the Commission) on the proposed alternatives for district systems.



Janie Ryan, Sunnyvale resident, expressed support for Play 4.4. – Shift to low carbon food of the Climate Action Playbook. She shared information about the Green Mondays program, which encourages reduced meat and dairy consumption to alleviate climate change impacts and provides tool and resources to raise public awareness of the impacts of diet on the environment. Ms. Ryan was joined by more than 14 individuals who also support the Green Mondays program. She urged the City to consider adopting the Green Mondays program in Sunnyvale.

### **CONSENT CALENDAR**

[19-0576](#) Approve the Sustainability Commission Meeting Minutes of March 18, 2019

Commissioner Hafeman moved, and Commissioner Kunz seconded, a motion to approve the minutes on the consent calendar as amended. The motion carried by the following vote:

**Yes:** 5 - Chair Paton  
Vice Chair Wickham  
Commissioner Hafeman  
Commissioner Kunz  
Commissioner Padgett

**No:** 0

**Absent:** 1 - Commissioner Zornetzer

**Abstain:** 1 - Commissioner Joesten

Commissioner Joesten abstained as he was not present at the March 18, 2019 meeting.

### **PUBLIC HEARINGS/GENERAL BUSINESS**

[19-0575](#) Annual Review of the City Manager's Recommended Budget  
Full budget available online at:  
<<https://sunnyvale.ca.gov/civica/filebank/blobdload.asp?BlobID=26404>>

The Commission discussed the City Manager's Recommended Budget for FY 2018/2019 (Recommended Budget) and asked clarification questions of staff. Staff provided clarifications to some questions and will follow up on remaining questions with other departments to provide a response to the Commission.

Among other clarifications provided, staff clarified that Project 831290 – Climate Action Plan Implementation budget includes resources needed for the next three years and that subsequent Game Plans (work plans for short-term implementation developed on five-year cycles) may involve additional funding requests in subsequent Projects Budget cycles.

The Commission discussed adding a discussion of potentially including additional indicators related to climate action to the Community Condition Indicators list for a future meeting or to the 2020 Annual Master Work Plan.

Chair Paton opened the public hearing.

No public comments

Chair Paton closed the public hearing.

Commissioner Kunz moved, and Commissioner Wickham seconded, a motion to provide the following recommendations on the Recommended Budget to City Council:

- (1) Support funding Climate Action Plan Implementation (Project 831290 – Climate Action Plan Implementation) in its entirety;
- (2) Support allocating \$50,000, as recommended in Alternative 1, for conducting the Study Issue on Single Use Plastics Strategy (Budget Supplement No. 7);
- (3) Accelerate conversion to electric vehicles (e.g., Project 832590 - Installation of Charging Stations for Electric Vehicles) and minimize investment in fossil fuel infrastructure (e.g., Project 824780 - Upgrading of Fuel Stations) by shifting resources accordingly;
- (4) Support LED light upgrades and consolidate them under a single project manager (e.g., Projects 832070 – LED Streetlights Conversion Project; Project 829170 – Sunken Gardens Driving Range Light Replacement; Project 832740 – Upgrade Park Pathway Lighting to LED; Project 834580 – Washington and Ortega Light Conversion to LED, and others);
- (5) Consider allocating funding in the Projects Budget for ongoing CAP implementation as a part of the 20-year budget cycle, beyond currently contemplated funding through FY22;
- (6) Consider cost effectiveness of emerging technologies that may assist in achieving Zero Waste Strategic Plan objectives (Project 830910 – Zero Waste Strategic Plan); and

(7) Consider adding a Community Condition Indicator representing citywide greenhouse gas emissions.

The motion carried by the following vote:

**Yes:** 6 - Chair Paton  
Vice Chair Wickham  
Commissioner Hafeman  
Commissioner Kunz  
Commissioner Joesten  
Commissioner Padgett

**No:** 0

**Absent:** 1 - Commissioner Zornetzer

Commissioner Kunz moved, and Commissioner Padgett seconded, a motion to nominate Vice Chair Wickham to represent the Commission's recommendations on the FY 19/20 Recommended Budget at the City Council Budget Workshop on May 23, 2019. The motion carried by the following vote:

**Yes:** 6 - Chair Paton  
Vice Chair Wickham  
Commissioner Hafeman  
Commissioner Kunz  
Commissioner Joesten  
Commissioner Padgett

**No:** 0

**Absent:** 1 - Commissioner Zornetzer

#### **STANDING ITEM: CLIMATE ACTION PLAN (CAP 2.0) UPDATE**

Nupur Hiremath, Environmental Programs Manager, shared that staff is currently working to determine the level of review needed on the Climate Action Playbook to ensure compliance with California Environmental Quality Act (CEQA) requirements. Melody Tovar, Regulatory Programs Division Manager, shared that staff would likely have greater clarity on the possible timing of adoption of the Playbook by June 2019.

#### **STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

Commissioner Joesten moved, and Commissioner Hafeman seconded, a motion to

add to the June agenda a discussion item of a potential Study Issue to consider waste-to-energy alternatives to landfilled waste.

**Yes:** 6 - Chair Paton  
Vice Chair Wickham  
Commissioner Hafeman  
Commissioner Kunz  
Commissioner Joesten  
Commissioner Padgett

**No:** 0

**Absent:** 1 - Commissioner Zornetzer

Chair Paton moved, and Commissioner Joesten seconded, a motion to add to the June agenda a discussion item of a potential Study Issue to consider strategies for improving the transparency of City mobility policies or strategies.

**Yes:** 6 - Chair Paton  
Vice Chair Wickham  
Commissioner Hafeman  
Commissioner Kunz  
Commissioner Joesten  
Commissioner Padgett

**No:** 0

**Absent:** 1 - Commissioner Zornetzer

Commissioner Joesten moved, and Commissioner Padgett seconded, a motion to add to the June agenda a discussion item of a potential Study Issue to provide free transit passes to City of Sunnyvale residents.

**Yes:** 6 - Chair Paton  
Vice Chair Wickham  
Commissioner Hafeman  
Commissioner Kunz  
Commissioner Joesten  
Commissioner Padgett

**No:** 0

**Absent:** 1 - Commissioner Zornetzer

Commissioner Kunz moved, and Commissioner Joesten seconded, a motion to add to the July agenda a discussion item of a potential Study Issue to examine encouraging decarbonization-readiness through electrical upgrade permitting.

**Yes:** 6 - Chair Paton  
Vice Chair Wickham  
Commissioner Hafeman  
Commissioner Kunz  
Commissioner Joesten  
Commissioner Padgett

**No:** 0

**Absent:** 1 - Commissioner Zornetzer

Commissioner Kunz moved, and Commissioner Padgett seconded, a motion to add to the July agenda a discussion item of a potential Study Issue to consider the creation of a Complete Streets Commission.

**Yes:** 6 - Chair Paton  
Vice Chair Wickham  
Commissioner Hafeman  
Commissioner Kunz  
Commissioner Joesten  
Commissioner Padgett

**No:** 0

**Absent:** 1 - Commissioner Zornetzer

### **NON-AGENDA ITEMS & COMMENTS**

#### **-Commissioner Comments**

Chair Paton shared that he attended the Leadership Sunnyvale graduation. He also shared that he attended, with Vice Chair Wickham, tours of the City's Water Pollution Control Plant and the SMaRT Station, which were very informative.

Commissioner Kunz shared that he attended an event by the Building Decarbonization Coalition, which included representatives from major heat pump water heater manufacturers, as well as representatives from PG&E and major

community choice aggregators (CCAs) in California. He noted that he learned that heat pump water heaters are only 1 percent of the market and are challenging to promote even in conditions where it is conducive to converting to heat pumps; manufacturers urged CCAs to actively support them to reduce up-front costs of heat pumps to encourage greater adoption. He also noted that many CCAs are pursuing Reach Codes to facilitate building electrifications in local communities. Commissioner Kunz also shared that at the California State Parent Teacher Association (PTA) convention, delegates discussed setting statewide standards for safe classroom air temperature, which may be influenced by local climate conditions.

Vice Chair Wickham announced that the first 2019-2020 Sustainability Speaker Series event entitled "Climate, Energy, and Food: A Recipe for Action" will be held at the Sunnyvale Theatre at 6 p.m. on Wednesday, May 22, 2019. The event features Dr. Eugene Cordero of San Jose State University as well as three student speakers from local Sunnyvale middle and high schools, and will also include an exhibit of the Earth Day Poster Contest winners. She is also planning to attend an event featuring a talk by Peter Gleick entitled "Rains to Bay: A Deep Watershed Dive" on May 29, 2019 in Palo Alto and is considering whether he would be an appropriate speaker for the Sunnyvale's Sustainability Speaker Series.

Vice Chair Wickham also shared that she attended the Sierra Club on May 18, 2019 which included City Councilmembers and City Managers covering Peninsula Clean Energy territory and Congressman Ro Khanna. She indicated that SVCE and PCE had developed a 1-pager on efforts related to Reach Codes.

Chair Paton announced that the Seventh Annual Energy and Sustainability Summit will be held on June 14, 2019 at Oracle, the Stanford Energy Summit will be on June 21, 2019, and Prospect Silicon Valley's Innovation & Impact Symposium Summit (which has a registration fee) will be held on June 19, 2019.

Commissioner Joesten shared that he learned that PG&E offers \$300 rebate on a heat pump water heaters only if they are replacing an existing electric resistance water heater.

#### **-Staff Comments**

None.

#### **ADJOURNMENT**

The meeting was adjourned at 9:32 p.m.