



City of Sunnyvale

Meeting Minutes - Draft Personnel Board

Monday, March 17, 2025

5:00 PM

Redwood Conference Room, City Hall,
456 W. Olive Ave., Sunnyvale, CA 94086

CALL TO ORDER

Personnel Board Chair Johnson called the meeting to order at 5:01 p.m. in the Redwood Conference Room at Sunnyvale City Hall.

SALUTE TO THE FLAG

Chair Johnson led the salute to the flag.

ROLL CALL

Present: 5 - Chair Carmel Johnson
Board Member Marc Ketzel
Board Member Jeff Kucer
Vice Chair Richard Leshner
Board Member Barry Vickrey

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

1. [25-0368](#) Approve the Personnel Board Meeting Minutes of October 21, 2024

Board Member Ketzel moved and Vice Chair Leshner seconded the motion to approve the Personnel Board Meeting Minutes of October 21, 2024 as presented. The motion carried with the following vote:

Yes: 5 - Chair Johnson
Board Member Ketzel
Board Member Kucer
Vice Chair Leshner
Board Member Vickrey

No: 0

NON-AGENDA ITEMS & COMMENTS

-Board Member Comments

Board Member Vickrey announced he is a member of the City's Charter Review Committee. The Charter Review Committee has held two meetings to identify amendments to the Charter. The committee is reviewing staff and Council suggestions. Board Member Vickrey announced the next meeting will be held on April 3, 2025 at 5 p.m. at open to the general public.

-Staff Comments

Board Secretary Murphy mentioned revisions to the City's Charter that are related to Human Resources and the language for Unskilled Laborer and Classified Service.

Board Secretary Murphy shared the City Clerk's communication on this year's Sunnyvale Community Awards and the invitation to board and commission members to become part of the selection committee. Deadline to respond is March 31, 2025.

Board Secretary Murphy prepared revisions to the City of Sunnyvale Civil Service Rules and Regulations (CSRR). The draft CSRR with revisions has been shared with all bargaining units for their review and feedback. Board Secretary Murphy will send the draft CSRR with revisions to the Personnel Board for review and discussion at the next Personnel Board meeting on May 19, 2025.

ADJOURNMENT

Personnel Board Chair Johnson adjourned the meeting at 5:08 p.m.