



# City of Sunnyvale

## Meeting Minutes - Draft Housing and Human Services Commission

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Wednesday, January 15, 2014

7:00 PM

West Conference Room, City Hall, 456 W.  
Olive Ave., Sunnyvale, CA 94086

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### Special Meeting

#### **CALL TO ORDER**

Chair Chiu called the meeting to order at 7:06 p.m.

#### **SALUTE TO THE FLAG**

#### **ROLL CALL**

**Present:** 4 - Chair Dennis Chiu  
Commissioner Patti Evans  
Vice Chair Diana Gilbert  
Commissioner Barbara Schmidt

**Absent:** 2 - Commissioner Younil Jeong  
Commissioner Navpreet (Ruby) Sidhu

**Council Liaison Gustav Larsson absent**

**Commissioner Younil Jeong (absence excused), Commissioner Navpreet Sidhu (late)**

#### **PUBLIC ANNOUNCEMENTS**

None

#### **CONSENT CALENDAR**

At the request of Housing Officer Suzanne Ise, Vice Chair Gilbert moved and Commissioner Schmidt seconded to pull consent calendar item 2: 2014 Draft Work Plan.

**1      14-0014      Draft Minutes of the Housing and Human Services  
Commission Meeting of September 25, 2013**

Chair Chiu asked for a motion to approve the consent calendar.

Commissioner Schmidt moved and Vice Chair Gilbert seconded the motion to approve the consent calendar which consisted of the draft minutes of the meeting of September 24, 2013. The motion carried by the following vote:

**Yes:** 4 - Chair Chiu  
Commissioner Evans  
Vice Chair Gilbert  
Commissioner Schmidt

**No:** 0

**Absent:** 2 - Commissioner Jeong  
Commissioner Sidhu

**2**      **14-0015**      2014 Draft Work Plan

Chair Chiu asked Ms. Ise for a staff report.

She explained that during the first meeting of each calendar year, the Commission approves a draft work plan that is similar to the Tentative Council Meeting Agenda Calendar (TCMAC) used by Council. It reflects any known public hearing items and/or study issues that will be considered by the Commission during the year. Consent items are not shown on the Work Plan.

She added that the work plan that they received in their packet did not include an item that was heard by City Council and referred to the Commission for its consideration. It could have been considered during the January meeting, but the representative from Sunnyvale Community Services could not attend this meeting and asked that it be added to the commission's February meeting agenda.

Chair Chiu opened and closed the public hearing at 7:11 p.m.

Commissioner Schmidt moved and Vice Chair Gilbert seconded the motion to add an item entitled "Consider Request for Loan Modification from Sunnyvale Community Services" to the Meeting of February 26, 2014. The motion carried by the following vote:

**Yes:** 4 - Chair Chiu  
Commissioner Evans  
Vice Chair Gilbert  
Commissioner Schmidt

**No:** 0

**Absent:** 2 - Commissioner Jeong  
Commissioner Sidhu

### **PUBLIC COMMENTS**

None - Chair Chiu opened and closed the public comments period at 7:13 p.m.

### **ROLL CALL**

**Present:** 5 - Chair Dennis Chiu  
Commissioner Patti Evans  
Vice Chair Diana Gilbert  
Commissioner Barbara Schmidt  
Commissioner Navpreet (Ruby) Sidhu

**Absent:** 1 - Commissioner Younil Jeong

**Commissioner Sidhu (arrived at 7:15 p.m.)**

### **PUBLIC HEARINGS/GENERAL BUSINESS**

**3            14-0016            Review Draft Request for Proposals (RFP) for 2014 CDBG  
Capital/Housing Projects**

Chair Chiu opened the public hearing at 7:30 p.m.

Director of Property Management Cynthia Alvarez of Charities Housing noted that her agency was considering a project and asked some questions of staff regarding matching funds and if there was a minimum request amount. Staff answered her questions following the public hearing.

Chair Chiu closed the public hearing at 7:32 p.m.

After a short discussion and some clarifying questions from the commissioners, Chair Chiu asked for a motion.

Vice Chair Gilbert moved and Commissioner Evans seconded the motion to approve the Request for Proposals as presented. The motion carried by the following vote:

**Yes: 5 -** Chair Chiu  
Commissioner Evans  
Vice Chair Gilbert  
Commissioner Schmidt  
Commissioner Sidhu

**No: 0**

**Absent: 1 -** Commissioner Jeong

**NON-AGENDA ITEMS & COMMENTS**

None

**COMMISSIONER ORAL COMMENTS**

None

**STAFF ORAL COMMENTS**

None

**INFORMATION ONLY REPORTS/ITEMS**

None

**ADJOURNMENT**

Chair Chiu adjourned the meeting at 7:35 p.m.