



# City of Sunnyvale

## Meeting Minutes - Draft Planning Commission

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Monday, March 27, 2023

5:30 PM

Online and Conference Room,  
Washington Community Swim Center,  
255 S. Pastoria Ave.,  
Sunnyvale, CA 94086

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**Special Meeting: Study Session - 5:30 PM | Public Hearing - 7:00 PM**

### **5:30 P.M. STUDY SESSION**

#### **Call to Order**

Chair Pyne called the meeting to order at 5:30 PM.

#### **Roll Call**

**Present:** 5 - Chair Martin Pyne  
Commissioner John Howe  
Commissioner Michael Serrone  
Commissioner Neela Shukla  
Commissioner Carol Weiss

**Absent:** 2 - Vice Chair Nathan Iglesias  
Commissioner Daniel Howard

Commissioner Howard arrived at approximately 5:32 PM.  
Vice Chair Iglesias' absence is excused.

#### **Study Session**

**A.**      [23-0477](#)      Objective Design Standards for Multi-Family Residential and Mixed-Use Development  
**Project Planner:** Kelly Cha, (408) 730-7408, kcha@sunnyvale.ca.gov

**B.**      [23-0476](#)      **Proposed Project:**  
**Village Center Master Plan:** Development of objective design guidelines and development standards for the seven designated Village Centers throughout the City. Staff will be presenting a summary of comments received to date and go over next steps.  
**Location:** Citywide

**File #:** 2021-7371

**Zoning:** Commercial and Office

**Applicant/Owner:** City/Various

**Environmental Review:** No additional review required as per CEQA Guidelines 15168(c)(2) and (4) - environmental impacts of the project are addressed in the Land Use and Transportation Element Environmental Impact Report (EIR).

**Project Planner:** Shaunn Mendrin, (408) 730-7431, smendrin@sunnyvale.ca.gov

**Adjourn Study Session**

**7 P.M. PLANNING COMMISSION MEETING**

**CALL TO ORDER**

Chair Pyne called the meeting to order at 8:11 PM.

**SALUTE TO THE FLAG**

Chair Pyne led the salute to the flag.

**ROLL CALL**

- Present:** 6 - Chair Martin Pyne  
Commissioner Daniel Howard  
Commissioner John Howe  
Commissioner Michael Serrone  
Commissioner Neela Shukla  
Commissioner Carol Weiss
- Absent:** 1 - Vice Chair Nathan Iglesias

Vice Chair Iglesias' absence is excused.

**ORAL COMMUNICATIONS**

None.

**CONSENT CALENDAR**

There were no public speakers for this agenda item.

MOTION: Commissioner Howe moved and Commissioner Howard seconded the motion to approve the Consent Calendar.

Commissioner Howe commended staff on the Planning Commission meeting minutes that have been provided thus far, and his fellow Commissioners spoke in agreement with his remarks.

The motion carried by the following vote:

**Yes:** 6 - Chair Pyne  
Commissioner Howard  
Commissioner Howe  
Commissioner Serrone  
Commissioner Shukla  
Commissioner Weiss

**No:** 0

**Absent:** 1 - Vice Chair Iglesias

1. [23-0473](#) Approve Planning Commission Meeting Minutes of February 27, 2023  
Approve Planning Commission Meeting Minutes of February 27, 2023 as submitted.

### **PUBLIC HEARINGS/GENERAL BUSINESS**

None.

### **STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

None.

### **NON-AGENDA ITEMS AND COMMENTS**

#### **-Commissioner Comments**

Commissioner Howard stated that it is nice to return to in-person Planning Commission meetings, and he congratulated staff on their new City Hall.

Chair Pyne shared his excitement at attending his first in-person Planning Commission meeting as a member of the Commission.

#### **-Staff Comments**

Planning Officer Shaunn Mendrin announced that on April 25, 2023, the City Council will consider a Tenant Protections and Right to Lease Ordinance. He added that the Planning Commission will review this item beforehand at the Planning Commission meeting of April 10, 2023.

Planning Officer Mendrin informed the Commissioners that on May 2, 2023, the City Council will consider the approval of the Draft 2023 Housing and Urban Development Action Plan.

Planning Officer Mendrin reminded Commissioners of a special Planning Commission meeting that may take place on Monday, May 1, 2023.

Planning Officer Mendrin advised Commissioners that there are two vacancies for the Planning Commission and that the applications for these vacancies are due by 4 p.m. on Thursday, April 27, 2023.

### **ADJOURNMENT**

Chair Pyne adjourned the meeting at 8:18 PM.