



City of Sunnyvale

Agenda Item

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Agenda Date: 5/30/2011

MEMORANDUM TO THE PARKS AND RECREATION COMMISSION

SUBJECT

Review of Fiscal Year 2011 /11 Recommended Budget

Each year all City boards and commissions are asked to review the City's Recommended Budget and Resource Allocation Plan before it is reviewed by Council. The Commission may provide comments on the portions of the budget that fall within its purview to Council via the meeting minutes. As the budget consists of several very lengthy documents, staff has attached an excerpt of the budget documents that includes all of the Parks and Recreation Commission and Arts Commission related pages in one file, for your convenience (Attachment 1).

Commissioners may review the entire FY 2011 /11 Recommended Budget on the City's website if desired, at: <http://sunnyvale.ca.gov/Departments/Finance/BudgetDocuments.aspx>

ATTACHMENTS

1. Pages Extracted for Parks and Recreation Commission and Arts Commission Budget Review



Recommended Budget and Resource Allocation Plan
Pages Extracted for Parks and Recreation Commission
and Arts Commission

City of Sunnyvale - Fiscal Year 2017/18





Memorandum

Date: May 8, 2017

To: Honorable Mayor, Councilmembers and Residents of Sunnyvale

From: Deanna J. Santana, City Manager

Subject: Fiscal Year 2017/18 Recommended Budget and 20-Year Resource Allocation Plan

I am pleased to present the FY 2017/18 Recommended Budget and 20-Year Resource Allocation Plan. As background, Sunnyvale's budget process alternates each year between an operating and projects budget. This Recommended Budget focuses on the City's projects plan which is comprised of capital projects, strategic initiatives, and multi-year projects not requiring on-going funds over 20 years. As we focus on the projects budget, part of the normal course of this process includes presenting operating budget adjustments or corrections that require fiscal consideration/action. This Recommended Budget maintains the high level of service that our community enjoys and invests in strategic projects needed to sustain and improve our public services. In the following pages, the FY 2017/18 Recommended Budget Highlights provides greater detail on the budget by its key components. This year's Recommended Budget includes:

- Balanced inventory of proposed projects that reflect the City's wide range of services;
- Investment in multiple City Council strategic priorities;
- Funds for major transportation infrastructure projects, including the funds allocated from Measure B's successful passage;
- Increased funding due to the rising construction costs to deliver projects during a competitive economic market;
- Investment in the significant needs of our aging infrastructure and equipment;
- Operating budget refinements that require budget consideration in advance of next year's more detailed review; and,
- Detailed phased planning that reflects staff capacity with a goal of preparing for a slowed economy and delivering capital projects at a lower cost when the market is less competitive.

Legal and Policy Framework

The Recommended Budget and 20-Year Resource Allocation Plan is a set of community values reflecting the Council's public policies and related resources to implement them. Unlike many other public agencies, Sunnyvale is relatively unique in that it does not budget year-to-year or over two years. Sunnyvale's reputation of strong financial management rests

in the wisdom and strong community values of City Charter voter mandates and long-established City Council Policies that together require that the City remain fiscally strategic and sustainable. These disciplined laws and policies promote fiscal solvency over the long term, for example:

- **10-Year Balanced Budget Mandate** – Sunnyvale voters have mandated a City Charter provision requiring “At least thirty-five days prior to the beginning of each fiscal year, the City Manager shall submit to the City Council the proposed budget as prepared by him/her. Said budget shall be a balanced 10-year budget, reflect a minimum of 10 years long-range financial planning” (Article 1302);
- **20-Year Resource Allocation Plan Requirement** – In addition to voter mandates, City Council Policy 7.1.1 requires decision making focused on long-range implications of short-range budgeting decisions, with specific focus on the following:
 - A.1.3 A balanced 20-Year Resource Allocation Plan shall be presented to the City Council annually.
 - A.2.1 The City shall maintain a long term fiscal perspective by annually preparing a 20-Year Long Term Financial Plan for each fund. Those funds which account for intergovernmental grants will only include known entitlements.
 - A.2.2. Major financial decisions should be made in the context of the 20-Year Long Term Financial Plan.
 - A.2.3 Long term financial planning should enable the current service level provided to be sustained over time through the strategic use of reserves.
 - A.2.4 The Long Term Financial Plans should be used to communicate the fiscal impact of City decisions to all stakeholders whenever possible.
- **Budget Stabilization Fund Threshold Requirement** – City Council Policy 7.1.E. (1.4) requires that the General Fund “Budget Stabilization Fund will be a minimum of 15% of projected revenues for the first two years of the 20-year planning period. Beyond year two, the Budget Stabilization Fund will always have a balance of at least zero.”

Continuing the City’s long standing tradition, the FY 2017/18 Recommended Budget seeks to maintain the balance of resource demands for core operations and strategic investments. As we review the Recommended Budget we must be deliberate in investing in present day needs, sufficiently plan for unanticipated events that cause for additional expenditures, and be mindful that our budget and service needs change quickly but must rest within a long-term fiscal context.

Economic Climate

Sunnyvale’s economy is local with global impact. While our multi-year economic boom results in revenue growth, expenditures are growing at an even faster pace. The economic climate and fiscal condition in Sunnyvale are complex and dynamic with key indicators, such as:

- Unprecedented low unemployment rates for the region (3.1%);
- Record breaking year after year volume of business development and/or expansion;
- Year to date increase in private sector layoff or closure WARN notices (4.7%);

- Multi-year drop in sales tax revenue, with a paradigm shift in the retail economic sector, causing for a projected \$35 million reduction in sales tax in this budget; and
- Economic uncertainty with the Federal Administration's policy initiatives that potentially impact community well-being, programs for employees, and businesses in the innovation economy.

The innovation economy experienced in Silicon Valley has a major impact on the global economy and private sector; however, as revenue growth is both shared and restricted by State law, the City's revenue does not grow as fast as the private sector but, nonetheless, the City has experienced some revenue growth. Historically, periods of expansion are followed by periods of economic contraction. With an average economic boom lasting about five to eight years, our current economic expansion has exceeded well beyond the average term. While we must continue to plan for the inevitable economic slow-down, it has proven challenging. New revenues are quickly consumed by cost escalations that are not always in our control and previously deferred investments that require immediate action to sustain core operations.

While the underlying financial foundation of the City is solidly fueled by a growing real estate market impacting property tax revenue, uncertainty in other revenues sources, mixed signals from economic indicators, as well as significant expenditure pressures temper the ability to absorb new services and meet demands.

Last, the Federal Administration's recommended budget threatens key sources of funding for service delivery that directly benefits a slowed economy and unemployed (NOVA). With potential impacts to the workforce development, Community Development Block Grant, the HOME Program, environment and sustainability, and transportation funding, we must prepare for the absence of these services or develop alternate strategies to maintain these critical services to vulnerable parts of our community. In the context of an unprecedented housing and transportation crisis, with long-term consequences, it is imperative that these larger policy and service impacts are given proper consideration when evaluating our local budget. Unfortunately, while the Recommended Budget sustains past year's programs, and absorbs new funding resulting from Measure B (Transportation Initiative), this budget does not present options for stabilizing appropriation reductions or eliminations resulting from any federal action.

Recommended Budget Context and Significant Impacts

The City's budget is developed based on review of revenue and expenditure trends and projections. Within the above policy framework and economic climate, this Recommended Budget maintains service levels and invests in strategic policy priorities and projects that continue to advance the above average level of service that our community enjoys. We are fortunate to review our budget with a long-term focus and, it is with that in mind, that the below context and significant impacts are provided to add to a more robust conversation and long-term focus of the work that we will need to continue to stabilize areas in our budget that require solutions.

Like last year, budget presentations and Council deliberations will continue to focus on investment opportunities and expenditure challenges emerging quickly that have a significant impact to the City's Budget. As already mentioned, key economic indicators are

across the board showing complex patterns that directly impact our budget projections. Below are additional topics to consider when deliberating on the Recommended Budget and considering resource investment trade-offs against each other:

The CalPERS Challenge – The California Public Employee Retirement System (CalPERS), the agency that manages the City’s pension benefits, has taken steps to de-risk the system. There is no greater single factor of our budget impacting costs, that we do not have policy control over, than retirement costs. In most cases, the City can control cost escalation by local policy actions to contain them. In this case, the management of this pension system is by a different board charged with managing the total fund, ensuring that CalPERS members receive the vested pension benefit, and issuing actions, that require member compliance, in order to continue to participate in this system.

In this Recommended Budget, the payment to CalPERS is set at \$36.5 million for FY 2017/18. In the tenth year, the payment is anticipated to rise to a total of \$65.5 million, illustrating the rapid growth resulting from reforms, corrections due to lower than expected rate of returns, or new de-risking efforts. This Recommended Budget resolves this near doubling of CalPERS payments over 10 years, as required by the City Charter.

After two consecutive years of virtually no return on investments (upon which benefit payments depend), the FY 2016/17 Budget included a projection of a significant increase in Sunnyvale’s cost for pensions totaling an additional \$167 million over 20 years to make up for those losses. On the heels of resolving this mandate, the CalPERS Board implemented a reduction in the assumed rate of return on investments from 7.5% annually to 7%. This is projected to have an additional impact of \$108 million over 20 years. Combined with increases in the cost for the retiree medical benefit, this year’s budget assumes another \$130 million in just these two categories, totaling approximately \$300 million over the past two budgets. To simplify, in order to fund these increased mandated costs, the City is required to generate approximately \$15+ million of new revenue per year to support this benefit (equivalent to an additional investment of about \$333,000/full-time position over 20 years).

We know that this is not the end of these increases, as it is already predicted that further significant reforms to the system will be required to stabilize it in the short- and long-term. This is not unique to Sunnyvale. California public agencies that are CalPERS members will face additional corrections; however, given our City Charter and Council Policies, we are required to balance the budget over a 10-year term and, additionally, plan for these costs over 20 years. As an example, in the long term, CalPERS has discussed bringing down its rate of return to 6% to further stabilize the pension system; true to our long-term fiscal focus, our actuarial review and expenditure planning, assumes a rate of return of 6% in the long-term to begin to plan for the inevitable fiscal impact and understand the fiscal conditions that result from absorbing additional costs. This is exactly why these local mandates exist, to provide advanced time to prepare for these fiscal events and manage services and resources in the long term.

Unfunded Liabilities – This FY 2017/18 Recommended Budget projects the City’s Unfunded Liability level at \$291 million (\$146.6 Public Safety and \$144.3 Miscellaneous). This is up \$40 million from last year due to poor returns. Additionally, the change in the discount rate lowers the project funded status of City’s pension plans from the prior year’s projection. That

means that in addition to the above base projected annual payments, along with the recent CalPERS actions resulting in \$300 million fiscal impacts, the City must also address the Unfunded Liability over time. For FY 2017/18, the Unfunded Liability payment totals approximately \$19.5 million. This climbs to \$45.6 million in 10 years. The cost is roughly split in half between public safety and miscellaneous employees, despite a much smaller number of safety employees.

Unfunded Infrastructure – In the face of rising personnel cost challenges, the City also faces continued challenges with unfunded or underfunded infrastructure. In fact, this manifested itself this winter with the storms bringing down the City’s 911 call center for a brief period, and the loss of a transformer at City Hall, closing the facility for almost a full day. Most recently, equipment failures have partially and fully shut down Fire Station #2 and the Library, respectively. Infrastructure is aging across the City. The Council is scheduled to consider an award of contract for the Civic Center master planning effort; the corporation yard is currently under a master planning process to address old facilities; evidence storage is outdated and in need of modernization; fire stations are over fifty years old and in need of remodel or rebuild; and, the City does not have a modern Emergency Operations Center from which to manage recent local service emergencies or the inevitable disaster that we know is on the horizon. A more complete list of unfunded projects is provided as part the Overview of the Recommended Budget and 20-Year Resource Allocation Plan attached to this budget message. As alarming as this issue may sound, infrastructure maintenance and replacement is a national issue and has been discussed significantly at a state and federal level.

A Strategic Approach to a Solution

In order to address long term uncertainty, unfunded needs, and rising personnel and other costs, the Recommended Budget takes a three-pronged approach: partial use of reserves, full use of revenue growth, and focused fiscal strategies. Holding true to one of Sunnyvale’s core values, challenges are being taken in the context of the 20-year planning period.

First, we are fortunate to experience additional revenue during a period of growing demand for resources and unanticipated cost increases. In this Recommended Budget, as the first step to balancing the budget, all new revenue was used to fund planned service levels. Last year, we increased citywide revenue projections and, as a result, we worked off a higher revenue base for our 20-year revenue projections with this Recommended Budget. In the event that more revenue is realized, we would recommend that funds first be invested in the third category to preserve service levels and then replenish reserve levels.

Second, the City strategically set aside a reserve fund for unanticipated increases in total compensation. A portion of this funding has also been allocated to absorb the escalations in cost. It is important to note that there is much uncertainty in total compensation costs outside of just pensions. With the health care market in flux due to the uncertainty around the fate of the Affordable Care Act, and increasing costs in workers’ compensation, maintaining capacity to absorb future increases will be critical. This Recommended Budget uses a portion of this reserve, leaving funds for unanticipated costs while focusing on more structural changes to our long-term fiscal management. If new revenue is achieved, a portion of those funds should be invested in this reserve because, based on past cost impacts, the balance is unlikely to be able to fully absorb any additional costs.

Lastly, the General Fund recommended budget plans for fiscal strategies needed to keep the fund in overall health. These needs may be met through new revenue sources, alternative methods of service delivery, or moderation/cost control of current expenditures. The first step in achieving this goal will be through the Study Issue to evaluate New Revenue Strategies. From there, other actions may need to be taken. However, as Sunnyvale plans over a long period, we can foresee this need and have several years to plan and implement the needed changes. In the near term, the City will rely on approximately \$4 million in unanticipated revenue and/or cost control strategies for FY 2017/18 to help maintain current services levels while fiscal strategies are explored. This combination comes from an estimate of actual current year operational savings from vacancies and controlling goods and services costs, as well as anticipated revenues meeting or exceeding planned levels.

Overall, this three-pronged approach serves to balance our budget over the long term, but not without significant impacts. In fact, were we not faced with the challenges from CalPERS, if we had made the crucial timely infrastructure investments in the past that were needed, the new revenues we are experiencing could be used to enhance services to our community, instead of absorbing ever increasing costs for providing the same level of service.

Budget Stabilization Fund

One of the key tools the City uses in its budget are reserves. Reserves are purposed for many different needs, including emergencies, holding restricted monies, or to balance out cash flow and economic volatility. We frequently discuss the Budget Stabilization Fund in the General Fund, which serves as the General Fund's economic volatility and cash flow reserve, however there are other similar "discretionary" reserves in other funds (e.g. the Rate Stabilization Reserves in the Utility Funds). As part of the budget presentation and Council deliberations, we will review the City's reserves, funding levels, and strategic uses over 20 years.

One of the long-standing practices Sunnyvale has used is to budget large, multi-year, one-time expenditures over multiple years on a cash flow basis. This results in reserves appearing to be much larger than they are, as these one-time multi-year expenditures are really already committed to Council Approved expenditures. During preparation of the Recommended Budget, staff changed this practice for the Budget Stabilization Fund, removing multi-year one-time expenditures. This serves to surface what portion of the Budget Stabilization Fund is really discretionary. In fact, this reduces the Budget Stabilization Fund to less than one million of discretionary funding within nine years, showing just how precarious a financial position the General Fund maintains. This fundamental shift in Budget Stabilization Fund management provides for greater transparency of actual discretionary funds and provides for a clearer fiscal picture for the City Council to make informed policy decisions.

Projects Budget

As mentioned early on in this cover letter, the FY 2017/18 Recommended Budget focuses on projects, as we alternate between a detailed review of operations and projects each year. The proposed projects budget, totaling \$165.9 million in FY 2017/18 (\$1.5 billion over 20 years), reflects rising construction costs, the significant needs of our aging infrastructure,

but also the forethought and detailed planning that goes into the City's capital project program.

Addressing multiple City Council strategic priorities, the positive side of this budget is that service levels are preserved, maintaining a high level of service for our community and the project budget includes planned parks projects, major transportation infrastructure projects, the Lakewood Branch Library and Learning Center, and the Washington Community Swim Center. Additionally, with the passage of Measure B providing \$3 million per year, the City can invest in streets and sidewalks to maintain a Pavement Condition Index or PCI of 77 and hold the current backlog of sidewalk repairs steady at five years. Due to the timing of the subsequent gas tax legislation approved by the governor, the City is anticipating additional investments in this critical area of infrastructure. The City's utilities infrastructure is also addressed with the replacement of the water pollution control plant now fully funded and increased funding for waterline replacements.

In 2014, the Department of Public Works reviewed the implementation process for capital projects. In the past all capital projects "started" on July 1st, with the new Fiscal Year budget. This caused a number of issues, as it was not really feasible to start all new projects at the same time. The approach caused confusion because too many projects were being managed at one time, the phases of projects would extend beyond typical timeframes, and it made reasonable and realistic scheduling difficult. In 2015, Public Works staff modified the approach by dividing the fiscal year into quarters, and developing realistic schedules based on the number of projects that would start each quarter. It considered the number of projects each project manager had, and the phase of each project (scoping, request for proposals, design, etc.) as each phase has different work requirements.

In 2017, this new scheduling approach was maintained and further refined allowing the City to be proactive instead of reactive, and giving the City flexibility to pace, accelerate, decelerate, or replace projects as needed (without delaying active projects). This flexibility can also allow staff to decelerate project schedules to take advantage of better bidding markets in the future or delay planned projects and replace them with unplanned near-term needs (such as the recent need to accelerate the City generators project). This scheduling approach also better aligns with the City's new modern project management database, which complements this recent project management strategy.

Council Policy Priorities

The City Council has established strategic policy priorities and has held several sessions that help guide the development of the recommended budget. In acknowledgement of our operational priorities and limited capacity, Council adopted the following policy priorities:

1. **Civic Center Campus and Main Library** – The City Council will work on the Master Plan process and determine next steps for surplus land over this fiscal year.
2. **Ability of Infrastructure to Support Development and Traffic** – Efforts to implement several capital projects and absorb the positive impact of Measure B passage will begin.
3. **Open Space Acquisition Planning: Future of Golf Courses** – The City Council will consider up to approximately 8.5 acres of new park space this year and evaluate policy options for the golf courses over the next five years.

4. **Downtown Sunnyvale** – Phase 1 completion continues with the pending announcement of the theater lease, housing construction, and preparation work on Phase 2.
5. **Improved Processes and Services through the Use of Technology** – This budget requests additional staff to begin implementation of critical IT projects and to provide proactive operational support such as IT security and risk aversion. Major accomplishments include core information technology service updates (e.g., Microsoft O365, Skype for Business, expanded remote access to service - Virtual Private Network (VPN) - enhanced network bandwidth) along with the establishment of an IT Governance Structure (IT Steering and IT Solutions) to prioritize and approve IT projects, standards, policies and procedures.
6. **Accelerate the Climate Action Plan** – Council consideration of a collaborative effort to determine required actions to accelerate the City’s efforts on implementing the climate action plan and develop aspirational goals.

The Recommended Budget advances each of these priorities, applying resources both at a high level and on a very specific and targeted basis. While these are important strategic priorities, the City is resourced for core operations and, therefore, supporting policy priorities does heavily impact staff. Staff is taking care to add resources where appropriate to support Council's policy priorities, as well as pacing the work to meet resource and staffing levels. Continued focused discussions of staff’s capacity is important in order to be able to maintain core operations, advance administrative initiatives to stabilize services, and implement strategic policy priorities.

Budget Supplements

The Recommended Budget also includes a series of 10 Budget Supplements, eight of which are recommended for funding. These total \$1.04 million over 20 years, all of which impact the General Fund. With these in place, the Recommended Long-Term General Fund Financial Plan reaches a low point in FY 2025/26 of approximately one million in the Budget Stabilization Fund. If the Council opts to fund all budget supplements, the Budget Stabilization Fund would be projected to reach a dangerously low level of \$1.5 million in FY 2025/26. Except for only a few, the majority rise from the Study Issues process. These are ultimately policy tradeoffs against the Council's desire to maintain a Budget Stabilization Fund at a certain level. I have strategically reviewed each Budget Supplement and made a recommendation, identifying partial or limited-term efforts where appropriate.

In the following pages, the FY 2017/18 Recommended Budget Highlights provide greater detail by the key components: revenues, expenditures, and reserves. It also includes a section for Budget Supplements and Unfunded Needs for the evaluation discussed above. For further information, *Volume I: Summary & Operating Budget* includes the 20-year financial plans for all funds and the operating budget by department. *Volume II: Projects* presents specific project detail by project category.

Conclusion

In summary, the FY 2017/18 Recommended Budget presents a sustained level of resources required to maintain a high level of service to our community and invest in strategic projects. Additionally, this Recommended Budget is an allocation of resources that maintains reserves to position the City well to manage new challenges sure to come in the future. It holds Sunnyvale’s reputation for being strategic, prudent, and thoughtful in its long-term

budgeting. It allows resources to continue advancing the policy priorities set by the City Council, invests in infrastructure to modernize and improve service to the community, and sustains services levels that our residents have ranked highly.

While we will continue to be faced with challenges such as long-term compensation costs for our employees and underfunded infrastructure, with continued prudent fiscal planning and thoughtful deliberation on setting priorities, we are well positioned to address these issues and there is time to work on the identified challenges. With a continued focus on community engagement and collaboration we will find solutions to the challenges presented and continue Sunnyvale's strong tradition as a top City. I look forward to presenting this Recommended Budget to the City Council and engaging in a thoughtful discussion of our ultimate highest priority – ensuring a strong fiscal foundation to maintain quality and strategic services for our community!



Deanna J. Santana
City Manager

FY 2017/18 Recommended Budget Highlights

The FY 2017/18 Recommended Budget totals \$474.6 million and includes all City operations and project expenditures, as well as withdrawals and contributions to the City's reserves. Citywide budgeted expenditures are funded from multiple sources that include general taxes and revenues (the General Fund), restricted enterprise funds (Water, Wastewater, Solid Waste, Development Enterprise), restricted special revenue funds such as Housing, Park Dedication and Gas Tax, and grant funding which include transportation related grants for capital projects and federal and state workforce grants for employment development. Restricted funds make up over half of the budget.

The total City budget is up 19.0% over FY 2016/17 primarily due to new and already planned capital projects as well as increases in personnel costs. Citywide operations, which total \$277.4 million are up 6.3% due primarily to increases in costs for total compensation of employees and some strategic position additions. The total projects budget is up \$80 million (74.3%) over the prior year. It is important to note that much of this increase was already planned in the FY 2016/17 Budget and is almost wholly related to a small number of very large infrastructure projects including the Water Pollution Control Plant renovation, and several large grant or impact fee funded transportation and housing projects.

The City's General Fund, which accounts for 36% of the citywide budget, has proposed expenditures of \$169.8 million. The General Fund is balanced over the ten year financial plan with a Budget Stabilization Fund Reserve that ends with \$2 million in the tenth year, however, the reserve is dipping down to \$1.5 million in FY 2025/26. In order to balance the fund to the tenth year per charter and the twentieth year per Council Policy, the General Fund has to implement fiscal strategies through reduced services, enhanced revenue, or alternative service delivery starting in Fiscal Year 2020/21 by \$2.8 million on an ongoing basis. In addition, cost control measures are underway in FY 2016/17 to ensure vacancy savings that are assumed in this budget. An additional \$2.4 million of cost control measures are required in FY 2018/19 in order to meet the City Council Policy of 15% Budget Stabilization Fund Balance in the first two years of the twenty year plan. We also will review revenue projections next year again, which may yield slightly more revenue for FY 2018/19 in order to meet Council policy.

The Budget Stabilization Fund is used strategically over the twenty-year planning period to ensure a stable and consistent level of services is provided over the long term. One of the long standing practices Sunnyvale has used is to budget large, multi-year, one time expenditures over multiple years on a cash flow basis. This resulted in the Budget Stabilization Fund appearing to be much larger than it really was, as Council committed funds for expenditures in future years were included in the Budget Stabilization Fund. During preparation of the Recommended Budget, staff changed this practice for the Budget Stabilization Fund, removing multi year one-time expenditures. This serves to surface the really discretionary portion within the reserve. In fact, this reduces the Budget Stabilization Fund to less than one million within nine years, showing just how precarious a financial position the General Fund maintains.

It is important to note that this plan takes real, long term risk. While it uses the Budget Stabilization Fund to absorb increases in cost to maintain services over the mid term, longer term projections reflect the need to slow expenditure growth to the pace of revenue growth. The current budget is prepared at a time when several revenues appear to be at high-growth levels. Care has been taken to budget to historical growth averages over the long-term plan, as the City has experienced years of slow revenue growth and dramatic revenue reductions during the last 20 years.

Additionally, in the context of more complex economic cycles, personnel expenditures have also become less predictable, with growing focus on corrective action for pension sustainability and uncertainty in the health care market as a result of federal actions. As such, this budget includes projected increased costs for pension (\$108 million) and other post employment benefit contributions (\$35 million) totaling \$143 million over a twenty year planning period. It is important to note that planned personnel cost assumptions may not be reflective of future increases given the City's long-term unfunded liabilities for pension and other post employment benefits. This, coupled with the results of recent labor negotiations and their corresponding ripple effect, puts significant additional pressure on the City's long term financial plans. Therefore, long-term, fiscal sustainability will have to be balanced with controlling the total cost of compensation for our employees. With these vulnerabilities in mind, funds from the Budget Stabilization Reserve should be used thoughtfully and strategically.

The FY 2017/18 Recommended Budget also includes ten Budget Supplements, eight of which are recommended for funding totaling \$1.03 million. Detail is provided in the “Budget Supplements” section. These Budget Supplements, while included in the budget, require specific Council approval.

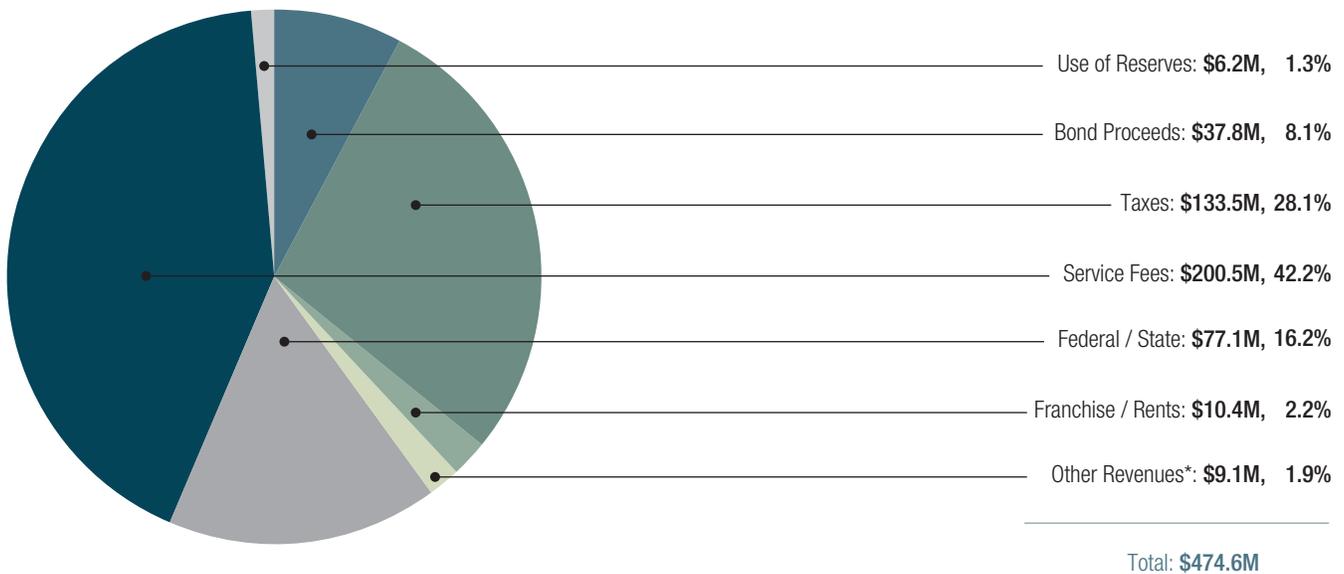
City’s Budget and Resource Allocation Plan

There are three key elements to the City’s budget and resource allocation plan that provide the financial picture of the City for both the short and long term: revenues, expenditures and reserves. The following sections discuss the highlights, key assumptions and changes included in this recommended budget for each of these elements. It is important to note these elements are budgeted into specific funds, such as the Park Dedication Fund and the Gas Tax Fund, primarily to ensure that revenues restricted to specific purposes are spent for those purposes. While the discussion here is not organized by fund, this important structure is reflected in the budget document with the presentation of twenty-year financial plans for each of the City’s funds. Detailed discussions about revenues, expenditures, and reserves by specific fund are included with the financial plans.

I. City Revenues and Resources

The City relies on many sources of revenues to fund services to the community at a stable and sustainable level. As Figure 1 shows, the largest revenue categories are taxes and service fees.

Figure 1. FY 2017/18 Citywide Revenue by Source



*Other Revenues include: miscellaneous revenues (e.g. damage to City property, housing loan repayments), SMaRT Station Revenues, reimbursement from the county, and other agencies contributions.

Taxes

Taxes, imposed by a government for the purpose of raising revenue to support governmental activities, are distinctly different from fees in that a tax does not need to be levied in proportion to the specific benefit received by a person or property. Therefore, almost all of the City’s tax revenues are in the General Fund, the primary general

purpose fund of the City. Taxes account for 80% of the total revenues in the General Fund, supporting many of the most visible and essential city services such as police, fire, road maintenance, libraries and parks maintenance. The one major tax revenue accounted for in a separate fund is the Gas Tax, which is levied and distributed by the State. Gas Tax funds must be spent on maintenance and capital projects related to public streets and highways. Figure 2 presents recent revenue received and projections for the top tax revenues.

Figure 2 – Top Tax Revenues

Revenue Source	2014 /15 Actual	2015/16 Actual	2016/17 Budget	2016/17 Revised Projection	2017/18 Proposed Projection	% Change 2017/18 over 2016/17
Property Tax	\$54,940,570	\$62,390,637	\$62,777,052	\$67,335,066	\$68,974,004	2.43%
Sales Tax	29,676,176	31,356,775	31,698,678	31,488,243	31,230,324	-0.82%
Transient Occupancy Tax	14,137,069	16,295,589	14,471,479	16,798,573	15,294,653	-8.95%
Utility Users Tax	6,774,027	6,900,881	6,903,949	6,903,949	7,058,149	2.23%
Gas Tax	3,717,503	3,219,726	3,023,610	2,894,726	3,275,903	13.17%
Construction Tax	3,066,351	3,298,178	2,582,427	3,378,579	3,026,335	-10.43%
Total Top Tax Revenues	\$112,311,696	\$123,461,786	\$121,457,195	\$128,799,136	\$128,859,368	0.05%

The proposed revenues present an overall positive outlook in the short term, but also reflect the volatility in key tax revenue sources such as the Transient Occupancy Tax. As part of the development of the recommended budget, the current year projections are also updated. Based on year-to-date figures, we anticipate FY 2017/18 revenues to exceed actual returns in the prior year with the exceptions of gas tax and sales tax. Revised FY 2017/18 estimates for these revenues estimate a slight decrease from FY 2015/16.

Property tax revenue has continued to experience strong growth. The increased revenue is due to property sales and new construction in both the residential and commercial real estate markets. In particular, Sunnyvale home sales prices have hit record levels with an average sale price of \$1.2 million. Revenues from the residential sector increased 8.2% in FY 2016/17 while the commercial/industrial sector experienced 13.3% growth. While growth was forecast in the FY 2016/17 Adopted Budget, actual growth is higher than estimated and therefore, the City's property tax revenue base was adjusted upward. In addition, we anticipate continued strong growth in property tax revenue for the next two years. The residential growth projection is adjusted to 4.6% for FY 2017/18. Additionally, we have analyzed significant approved commercial development projects and the estimated construction schedules for these projects. Based on this data, three years of high growth is projected as these projects are added to the tax roll. Beginning in FY 2021/22, we forecast property tax growth at a long-term historical average of 4.1%. With the higher property tax base and increased growth assumptions in the short term, the combined effect is that property tax revenues over the General Fund long-term financial plan are up \$90 million over twenty years.

Sales tax, the City's second largest tax revenue source, continues to provide unstable returns. The largest segment of activity in the sales tax base is business-to-business sales, which has been essentially flat over the last five years. For the long term, given the ongoing volatility and the erosion of the sales tax base as we continue to move into more of a service based economy, we have maintained modest sales tax growth projections. Projections for additional sales tax revenue from the redevelopment of the downtown are estimated to start in FY 2018/19, phased in over eight years to add an estimated \$1.1 million annually to the base. The overall impact of all these adjustments to the City's General Fund long-term financial plan is a \$33 million decrease over twenty years.

Transient occupancy tax (TOT) has shown significant growth over recent years, coming in above estimates for FY 2015/16 and anticipated to be above estimates again for FY 2017/18. Currently, TOT is one of the City's strongest

growth revenues, and the recommended budget anticipates that room rates and occupancy levels will remain strong in the short-term, stepping down from current record level but remaining well above the historical average. It is important to note that hotel activity in Sunnyvale is heavily reliant on business travel activity, and therefore this revenue source can be quite volatile and directly related to the economic climate. In the update of revenue projections for the FY 2017/18 Recommended Budget, we have adjusted the timing of projected new hotels forecast in the budget and have only included approved projects. Because of the heavy reliance on business travel and the resulting volatility, we utilize historical room and occupancy rates for projections starting in FY 2017/18 but have revised those up to reflect more recent trends.

Utility users tax (UUT) revenue, generated from the sale of electricity, telecom services, and the sale of gas, is forecasted to grow moderately in the FY 2017/18 Budget. The forecast is driven by two factors, the recent modernization of the ordinance around telecom services and the increase in energy efficiency improvements. In November 2016, the voters passed a UUT Modernization ballot measure, updating the tax to include new telecom services such as pre-paid wireless. Although, it is expected that the modernization of telecom services will stem the decline of telecom UUT revenue and growth will slowly return, no growth from telecom was forecasted in the FY 2017/18 Recommended Budget, as the City had not received new data on the impacts of the UUT modernization as of the development of the Recommended Budget. Additionally, energy efficiency improvements continue to impact the City's gas and electricity UUT. High development activity, in particular the impact of additional buildings within the City, is growing the base. However, the impact of this growth has been substantially negated by energy efficiency improvements, resulting in only moderate growth in revenue related to gas, and electricity usage.

Gas tax, levied as a flat rate per gallon sold, is projected to decline in the short term and then hold flat in the long term over the twenty-year financial plan. The majority of the tax is based on volume sold and not on the price of gasoline, and therefore, projections consider advancements in fuel economy offsetting increased population and number of vehicles. The short-term increase is due to a true-up rate set by the State for the portion that is based on price. While this revenue source holds flat over time, the costs and needs for street maintenance and improvements continue to climb.

In April 2017, State lawmakers approved a plan to raise fuel tax rates and vehicle registration fees to generate \$52 billion for transportation purposes over a 10-year period. The measure raises the gasoline tax by 12 cents per gallon and the diesel fuel tax by 20 cents per gallon starting November 1, 2017. The increase in vehicle registration fees will range from \$25 to \$175, depending on the value of the vehicle, beginning January 1, 2018, with an additional \$100 per year charge on electric vehicles starting July 1, 2020. The measure also includes annual inflation adjustments that will be applied to both fuel taxes and vehicle registration fees. The funds raised will be allocated to repairing local streets, state highways and local transit projects. Based on revenue projections provided by the State Department of Finance, it is estimated that the City of Sunnyvale will be eligible to receive approximately \$34 million over this 10-year period for local street and road projects. It is also important to note that as part of this program, there are maintenance of effort and other requirements that must be met to obtain the funding. While it is anticipated that the City will receive some funding in FY 2017/18, staff is evaluating the fiscal impact and funding restrictions, and will incorporate the future revenue into the FY 2018/19 Recommended Budget.

Construction tax returns have been strong, reflecting the high level of development activity that the City has sustained for three consecutive years. It is anticipated that this current peak level will cool off, stepping down over the next two years although still estimated at elevated amounts as compared to historical averages through FY 2018/19.

Service Fees

Service fees are the City's largest source of revenue. A diverse set of fees are charged to recover all or a portion of the City's costs for providing a service or access to public property, or for mitigating the impacts of the fee payer's activities on the community. Intended for cost recovery, a fee may not exceed the estimated reasonable cost of providing the service or facility for which the fee is charged. Because of this basis and the legal restrictions related to the expenditure of many of the fees, many of the City's fees are accounted for in separate funds. By far, the largest source of fee revenue comes from the provision of water, sewer and solid waste collection services. The proposed increases in utility rates are discussed below, as well as significant highlights in other fee categories.

Utility Rates The City has three utility funds that are fully self-supporting: the Water Supply and Distribution Fund, the Solid Waste Management Fund, and the Wastewater Management Fund. Each year, as part of the budget process, staff analyzes the current condition and long-term outlook for all three funds. The analysis includes a review of fund balances; State and Federal environmental requirements; revenues; anticipated capital, infrastructure, and operational requirements; and a detailed inspection of significant expenditure areas. The results lead to proposed adjustments to rates that will generate the revenues necessary to meet planned expenditures. Through the long-term planning model, staff attempts to keep utility rates as stable as possible with modest increases annually, rather than keeping rates flat and impacting customers with a high increase in one year. The overall recommended increase for FY 2017/18 is shown below, in Figure 3, with a comparison to the original projection made in the FY 2016/17 Adopted Budget:

Figure 3. Utility Rates

Utility	Original Projection	Recommended FY 2017/18	Change in Percentage Points
Water	15.00%	12.50%	-2.50%
Wastewater	8.00%	10.00%	2.00%
Solid Waste	3.00%	3.00%	0.00%

*Percentages vary by customer group as a result of cost of service adjustments

Each of the utility enterprises has its own unique pressures that are driving rate adjustments. The FY 2017/18 Recommended Budget is a capital budget cycle. As such, each utility updated current project budgets as well as adding new projects. These projects are highlighted in the “Major Project Highlights” section below. There are other significant drivers as detailed below.

In the water utility, the two drivers affecting rates are the extended drought being experienced across the State for four consecutive years, and increased infrastructure needs. Although the drought is now over, Sunnyvale residents and businesses have done an outstanding job conserving water and as a result, water demand and corresponding sales are down significantly over the last several years. In fact, from FY 2012/13 to FY 2015/16, water demand in Sunnyvale is down 24%. Coming out of the drought, the region is experiencing a wetter than normal year. This also negatively affects the revenues to the fund, as demand slows due to the extensive rain. Due to the underlying behavior change that has occurred during the drought water consumption is projected to remain relatively flat with moderate growth into the future. Another factor in increasing rates is related to the City’s take or pay provisions in its water supply agreements. In FY 2017/18, both wholesalers agreed to reduce the City’s minimum purchase requirements, so the revenue loss is largely offset by savings in buying less water. The wholesalers have notified the City that they will no longer reduce the take or pay provisions going forward. As such, the City’s rates must also be adjusted significantly.

As with all utilities, there are fixed costs to operate the water system that are not based on the volume of water delivered. These include large capital needs in the Fund, mainly associated with pipe, tank, and well replacements and rehabilitation. The recommended budget includes approximately \$113 million in projects over 20 years, the most significant of which is \$73 million for water pipe and main replacements. The plan also includes investment in recycled water through the Wolfe Road Pipeline and the Continuous Recycled Water Production project being implemented at the City’s Water Pollution Control Plant. This investment leverages a \$1.5 million grant from the State Department of Water Resources and supports both an investment in recycled water within the City and a more regional approach in partnership with the Santa Clara Valley Water District to secure and stabilize water supply.

Also, the City implemented a Water Cost of Service Rate Study for the FY 2017/18 rates. This practice, which periodically recalibrates rates to reflect the current costs of providing water service modified the City’s pricing structure to adjust rates to more closely reflect the cost of providing service. The new structure shifts costs from the variable water consumption charges to the fixed service charge to reflect the fixed costs of providing water service. Additionally, in response to recent statewide rate structure changes, the modifications include a flattening of the tiered pricing structure, which has had a varying effect on different customer classes.

Wastewater rates are rising as planned driven primarily by costs associated with improvements to the City's wastewater collection and treatment system and stricter regulatory requirements. The main driver of rates in the Wastewater Management Fund is the need to replace the City's aging wastewater treatment plant. The recommended budget includes the full impact of the master plan for the plant. The rates include the debt service on a \$127 million loan from the State for the first phase of the project, as well as an assumption that the City will issue 30-year utility revenue bonds to fund the project over many years; annual debt service costs are expected to be over \$48 million by FY 2034/35 after all the bonds have been issued. This debt service expense is substantial as it will eventually make up a third of the Fund's total expenditure requirements.

Solid waste rates are rising approximately as planned, driven primarily by the implementation of the City's Zero Waste Strategic Plan. This plan, which targets increasing the City's waste diversion rate to 75% by 2020 and 90% by 2030, is scheduled to achieve these goals through a combination of new services and enhanced public education and outreach. A portion of the increases from zero waste are offset by savings through waste being diverted from the landfill.

Solid waste rates also include the costs of operating and maintaining the Sunnyvale Materials Recovery and Transfer Station (SMaRT Station). These costs are shared by the cities of Mountain View and Palo Alto proportionally by the amount of recyclable material processed.

Overall, the utility funds remain on solid footing and are performing well. As the City continues its disciplined approach in reviewing the financial condition of each of these critical funds every year, it affords sufficient time to make adjustments and minimize the fiscal impact on each utility's customers over the twenty-year horizon.

Development-Related Fees Effective FY 2014/15, a separate Development Enterprise Fund was established that includes all development-related fees (e.g. plan check fees, inspection fees and permit application fees) and related expenditures. In addition to ensuring full cost recovery, the fund allows us to track revenues and expenditures separately and build and draw down on a separate reserve. This is especially important as development-related fee revenues are highly volatile and, as large development projects take many years to complete, expenditures related to specific fees can occur later fiscal years than the one in which the revenue was collected.

With several large scale development projects in the Moffett Park and Peery Park areas, staff estimates revenue to remain elevated over historical averages through FY 2018/19 however have stepped projections down slightly from peak year numbers. History has shown us that this revenue is highly volatile with very wide swings between the peaks and valleys. As a result, a historical average has been budgeted starting in FY 2019/20.

On the expenditure side, total operations are up \$10.2 million over twenty years. This reflects rising personnel costs as well as the addition of limited term staffing to meet the current high level of demand for services. This addition comes with the assumption that attrition will occur over time to reduce staffing levels to reflect more normal (as opposed to peak) demands for services. Once the projection for revenues drops back to historical averages, the long-term financial plan indicates revenues will not fully cover expenditures over the long term. As a result, in out-years of the financial plan, fees will need to be increased or expenses reduced. Careful monitoring of development activity within the City and the effects on the Development Enterprise fund will be key in the coming years.

Development Impact Fees The City imposes four development impact fees to mitigate the impact of a development on the community: Park Dedication fees, Transportation Impact fees, Housing Mitigation fees and Sense of Place fees. Impact fees have strict requirements, set by state government code, that require fees to be roughly proportional to the impacts of the project and imposed for purposes related to the impacts of the project. Therefore, each of these fees is accounted for separately in its own fund or sub-fund. With development activity in the City at record levels, revenue from these fees has been significant. The City collected \$36 million in revenue from these four fees in FY 2015/16. Based on year-to-date figures and approved projects, we estimate collecting \$23.3 million in FY 2016/17. With the known development projects in the permitting process currently, a high level of revenue is anticipated for FY 2017/18 and FY 2018/19. Because of the volatile nature of development projects, it is challenging to forecast impact fee revenue beyond the most immediate years. The revenue projected above last year's budget is primarily appropriated in projects, or reflected as increases to fund reserves that will be dedicated to future projects.

Figure 4. Development Impact Fee Revenue

Revenue Source	2015/16 Actual	2016/17 Budget	2017/18 Budget	2018/19 Plan	2019/20 Plan	2020/21 Plan
Park Dedication Fee	23,053,336	18,320,933	16,556,388	11,282,310	8,232,840	8,397,497
Housing Mitigation Fee	8,488,706	2,439,908	21,515,745	18,297,353	4,893,666	4,991,540
Transportation Impact Fee	4,047,810	1,765,793	5,841,007	7,500,111	2,969,586	3,028,977
Sense of Place Fee	54,223	727,719	1,915,116	1,214,345	183,885	187,563
IMPACT FEES - TOTAL	35,644,075	23,254,353	45,828,256	38,294,119	16,279,977	16,605,577

Golf Fees Newly configured in FY 2012/13, the Golf and Tennis Fund has struggled over the last five years to operate as a true enterprise fund, with all activities attempting to be self-supporting. This has been a strategic focus for Council, and staff has made good progress in restructuring activities to reduce expenditures; however growing revenues has been a challenge and the Fund will require continued subsidy. Recently, we have contracted with new restaurant operators for both courses with both restaurants now open. While staff will continue to explore cost saving opportunities, the Fund remains in a precarious position requiring annual subsidies of \$1.4 million in FY 2017/18. In April of this year, staff brought forward a report acknowledging the fiscal condition of this fund and committed to presenting policy options to the Council next fiscal year. An additional pressure is the funding of capital improvements. Current planned capital projects are funded by Park Dedication Fees through FY 2032/33, but subsequently the Golf and Tennis Fund is expected to fund its own capital and infrastructure. General Fund monies are recommended for appropriation to the Golf and Tennis Operations Fund over the next seven years, totaling \$9.8 million. This will allow time for the stabilization of Golf Operations and a strategic review of how to address the issue in the long run.

Other Revenue Sources

The remaining revenue sources are varied including franchises, rents, fines, licenses and interest income. There are also one-time revenues in this category such as bond proceeds, federal and state grants and sale of property. Highlights of other revenue sources are discussed below.

Debt Financing We use debt financing as a tool to maintain long-term financial stability by paying for certain expenditures over time. Debt financing is a tool for managing cash flow when large, one-time outlays are required, generally for large infrastructure projects.

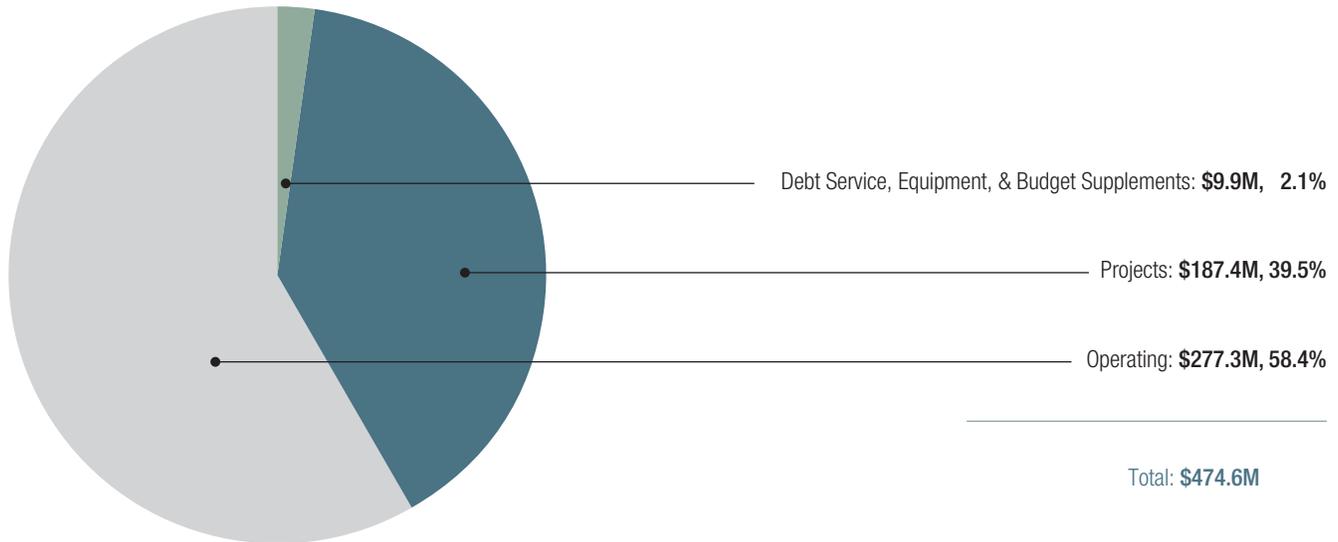
The City currently carries debt for both the Water and Wastewater Systems, the SMaRT Station, the Redevelopment Successor Agency and the Government Center property at 505 West Olive Avenue ("Sunnyvale Office Center"). All of the currently held debt is funded by rate revenues, former tax increment or lease payments paid by various funds. The City does not maintain any general obligation debt (commonly called "GO Bonds") and continues to maintain the highest issuer credit rating issued by Standard & Poors (AAA) and Moody's (Aaa).

Sale of Property One-time in nature, proceeds from the sale of property go to the fund that owned or purchased the property. By City policy, one-time revenues are spent on one-time expenditures. As such, in the General Fund, sale of property revenue is placed in the Capital Improvement Reserve within the Fund. For FY 2015/16, the General Fund reflects \$14 million for the sale of the Raynor Activity Center. Sale proceeds from the Raynor Activity Center are planned for design and construction of a branch library on the Lakewood Park site. The recommended budget also reflects updated sales numbers for the Unilever Margarine Plant site, The estimated value (based on an appraisal) is \$11 million. Unilever has exited the property and an evaluation of its disposition has begun.

II. City Expenditures

City expenditures fall into three broad categories: operating, projects and equipment, and debt service. As Figure 5 shows, operating expenditures make up most of the City’s expenditures.

Figure 5. FY 2017/18 Recommended Budget Citywide Expenditures By Type



Operating Expenditures

The City alternates budget years, focusing on operating in one year and projects in the other. This recommended budget is a projects budget. As such, the majority of the operating budget remains intact. However each year staff does review major expenditure areas such as employee compensation assumptions, and overall budgetary inflation factors, as well as large single expenditures such as the cost for buying water or paying for solid waste collection services.

Total Employee Compensation

As a service organization, total employee compensation, which includes salaries and benefits, are the largest component of the City’s operating expenditures, accounting for 59% of total operations. Throughout the twenty-years of the financial plan, keeping the growth of salaries, retirement and healthcare costs balanced with revenue growth will continue to be a major driver in Sunnyvale’s ability to maintain current services or provide enhanced services without a new revenue source. As of the production of this document, a potential tentative agreement with Sunnyvale Employee’s Association (SEA) is being considered. The assumptions of that agreement and the impact of that agreement on other bargaining units has been assumed in this budget. In the event an agreement cannot be approved by the SEA or modifications to the tentative agreement is required, changes to this budget may be required. In the recommended budget, pay increases are based on current agreements reached with each of the City’s bargaining units. While the majority of the agreements are set to expire within the first few years of the twenty years of the financial plan, modest increases are assumed for all bargaining units in the out-years in anticipation of negotiations for years beyond the current contract period.

In recent years, retirement costs have risen steeply due to investment losses and demographic changes that have increased unfunded liabilities. Additionally, CalPERS has changed its rate methodology to recognize gains and losses over a shorter period of time. Lastly, this spring, CalPERS dialed down the investment return assumption over the next three years (from 7.5% to 7.0%). These factors have resulted in increasing employer contribution rates (what the City pays for retirement) for the next several years and more rate volatility on a year to year basis in general. This rate volatility is reflected in the updated rates in this long-term financial plan. On average, the long-term rates developed by our consulting actuary are several percentage points higher than the rates we have in the FY 2016/17 Adopted

Budget. It is also important to note that the City’s retirement plans are around 70% funded with a total unfunded liability currently at \$291 million. Therefore, this recommended budget reflects an increase of approximately \$108 million to pension costs, in addition to the \$167 million increase from June 2016 in order to pay down the unfunded liabilities within the next 30 years with a majority of the unfunded liability scheduled to be paid off within the 20-year plan horizon. Combined with retiree medical increases, this increase totals over \$300 million over the past two years. As we monitor CalPERS current information indicates that the recent reduction to the investment return rate will not be the last. The rates developed by the City’s actuary assume the investment return rate drops to 6% by the last year of the financial plan.

There is also greater uncertainty with increases in medical premiums over the next several years. The City contracts with CalPERS for medical benefits and rate increases have varied by different medical plans in recent years. Another part of the uncertainty is the impact of revisions of the Affordable Care Act on our premiums. With the regulations continuing to evolve, we do not know the full impact at this time. To address these uncertainties, increases are throughout the long-term financial plan. Another element of medical costs is the cost for retiree medical benefits. Retiree medical costs have continued to grow. The City began addressing this issue several years ago by prefunding retiree medical costs through a trust. We continue to be on track to pay down the unfunded liability over the next twenty years.

The City is organized into eleven operating departments. Figure 6 summarizes the changes in the budget for each department:

Figure 6. Budgeted and Actual Operating Costs by Department

Fund/Program	Actual 2014/15	Budget 2015/16	Actual 2015/16	Budget 2016/17	Budget 2017/18	% Change FY 2016/17 to FY 2017/18
Community Development	7,206,305	7,596,975	7,636,757	8,682,219	9,382,868	8.1%
Environmental Services *	75,351,517	84,211,327	79,398,618	86,494,304	93,755,874	8.4%
Finance	8,200,684	8,490,746	8,317,651	8,996,089	10,356,607	15.1%
Human Resources	4,027,665	4,419,667	4,209,209	5,041,213	5,305,105	5.2%
Information Technology	6,715,674	7,100,904	7,033,848	7,877,713	9,099,053	15.5%
Library and Community Services	16,731,226	17,847,712	17,332,406	18,637,047	19,787,776	6.2%
NOVA Workforce Services	7,193,894	10,344,250	10,111,368	10,055,000	10,249,975	1.9%
Office of the City Attorney	1,738,918	1,856,142	1,773,735	1,956,799	2,265,877	15.8%
Office of the City Manager	4,303,071	4,626,672	4,660,763	6,469,079	4,840,753	-25.2%
Public Safety	82,754,465	90,783,057	89,085,098	97,656,943	99,524,423	1.9%
Public Works	34,886,063	36,768,298	35,102,817	39,708,133	41,824,394	5.3%
TOTAL EXPENDITURES	249,109,481	274,045,749	264,662,269	291,574,539	306,392,705	5.1%

*Excludes SMaRT Station Operating Program

Overall, the operating budget is up 5.1% across all funds. Some of this change is due to base changes in employee compensation, and some is due to increases in the number of employees, goods and services budgets to meet increasing demands. The following discusses some of the significant changes that were made in each service cluster.

Project and Equipment Expenditures

We categorize our projects into four broad categories, Capital, Infrastructure, Special and Outside Group Funding. Capital projects are efforts to construct new or expanded facilities or infrastructure. Infrastructure projects are to rehabilitate existing infrastructure. Special projects are efforts like special studies or initiatives. Outside Group Funding projects are separate to capture funding to community organizations. These categories overlay the more specific project types by which the projects are grouped with the Projects Budget Volume III. Project categories and types have meaning from a budgetary and funding perspective, however have little meaning when viewed from the organizational and operational viewpoint under which city services are provided on a daily basis.

As City departments are extremely integrated and highly reliant on each other to deliver services and achieve the goals and results established by the City Council, city services are grouped into functional areas or service clusters as illustrated in the diagram below. Services and strategy are highly dependent on collatoration, teaming and working beyond departmental boundries as many priorities and decisions do not fall into a single department. With this in mind, the subsequent overview highlights the major projects presented in the FY 2017/18 Recommended Project Budget in the context of service delivery clusters.



Figure 7. Projects Budget by Service Cluster

Projects by Service Delivery Cluster				
	2017/18 Budget	2018/19 Plan	2019/20 Plan	20-Year Project Totals
Administrative Services	8,325,519	2,720,968	1,577,320	17,122,796
Community, Economic and Workforce Development	12,826,221	430,630	936,302	23,735,779
Environment & Sustainability	42,704,772	61,563,454	64,258,757	858,130,285
Library, Community Services & Public Facilities	33,882,011	18,893,286	15,665,880	229,641,549
Public Safety	7,233,781	7,442,779	3,185,784	64,729,491
Transportation, Streets & Infrastructure	60,972,006	8,587,534	10,494,553	254,523,303
Grand Total	165,944,310	99,638,651	96,118,596	1,447,883,203

City Attorney and City Manager

These two departments serve as support to all service clusters, providing overall legal and policy guidance as well as organizational leadership and strategic direction. They support the City Council in its policy making and strategic planning while also providing core services such as the City Clerk, Elections, and City-wide printing and mailing services. The Office of the City Manager is directly responsible for all day-to-day operations, through collaboration and coordination with departments. The Office of the City Attorney ensures that actions are legally compliant and minimize risk or liability to the City.

The FY 2017/18 Recommended Budget reflects funding for two primary projects falling under the direct oversight of the City Manager's Office. This includes \$340,000 over the 20-year plan for the City's website redesign, implementation and maintenance and \$204,000 in FY 2017/18 for a Charter Assessment. An additional \$240,000 is set aside over the next 20 years to fund project management for the Town Center Development Agreement overseen by the Office of the City Attorney.

Administrative Services

The Administrative Services cluster includes the Departments of Finance, Human Resources, and Information Technology (also referred to as internal service departments throughout this Recommended Budget). Consistent with Council's action in FY 2016/17 to prioritize the proper planning and investment in mission-critical technology systems, the recommended budget continues funding for critical information technology systems such as the Enterprise Resource Planning System, the permitting system, and the public safety records management system over the next 20 years. Additionally, the budget reflects funding to support the sale of Onizuka and the Unilever plant, a Wastewater Cost of Service Study and contracting out for Administrative Hearing Officer services.

Major Project Highlights

Enterprise Resource Planning System In FY 2014/15 initial funding was provided to begin the process of replacing the City's financial and budget systems. As the project has evolved, the scope expanded from a stand-alone financial system to an Enterprise Resource Planning (ERP) system that will integrate core financials with payroll and human resources functionality within one system and a specialized budget system. The project will replace the City's current aging systems with modern, integrated systems that will provide real-time access and reporting of financial information to City leaders and managers and can provide greater functionality and ease of use for all staff. The FY 2017/18 project budget includes funding to meet the cost of the ERP and Budget System acquisition; to provide for the consulting expertise and staffing backfill needed to ensure a successful implementation; and complete an upgrade of the current HRIS system to bridge the system through the HRIS phase of the ERP. Funding for the ERP was added in FY 2016/17 as part of the City's overall investment in technology with \$8.1 million of the City's \$15.7 million investment directed to the ERP project. In FY 2016/17 the project funding, combined with funds set aside in Informational Technology Internal Services Fund, equaled \$12.6 million. The FY 2017/18 project budget increased \$1.1 million to \$13.7 million and, reflects the allocation of project costs across City funds resulting in the Enterprise Funds contributing \$2.8 million to the project and reducing the share paid by the General Fund by approximately \$1.7 million.

Community, Economic, and Workforce Development

The Community, Economic, and Workforce Development cluster combines services from the Community Development Department, the Office of the City Manager and NOVA. Community development activity has been at a high level for the past several years and the FY 2017/18 budget reflects funding for contracted services to support this effort. The City's support of on-going housing efforts continue to be funded in the recommended budget including projects for first time home buyer and housing rehabilitation loans as well as homeless prevention and rapid re-housing. Minimum wage enforcement and an economic strategy initiative are also included in the recommended budget. The City's Workforce Development effort is grant funded and the FY 2017/18 Recommended Budget reflects the recent expansion of services into San Mateo County.

Library, Community Services, and Public Facilities

The Library, Community Services and Public Facilities cluster includes services provided through the Library and Community Services Department and the Facilities Division of the Department of Public Works. The FY 2017/18 recommended budget reflects on-going City investments in community services including funding for recreational fee waivers and the State of the City. The budget also reflects funding for city facilities as well as funding for a number of parks related projects. Parks projects, which are primarily funded through park dedication fees, underwent a significant review and update through this budget process. Each project received a detailed review and costs for design and construction were updated to reflect the City's most recent construction bid experience and design consultant estimates. The FY 2017/18 Recommended Budget reflects projects throughout the twenty-year plan that renovate and update all the City's existing parks. Several major park projects are in the near term.



Major Project Highlights

Fair Oaks Park and Lakewood Park Enhancements Over \$18.5 million in the next three years is planned to replace features that are over fifty years old. Updates include the planting of more drought tolerant plants, more efficient irrigation, energy efficient lighting and ADA compliance. These parks will be the first in the City to have artificial turf fields installed, which will allow for year-round and all weather programming.

All-Inclusive Playground This project provides for an all-inclusive playground at one of the City's Community Parks. The playground will have equipment suitable for all park users including the elderly and children with various physical and cognitive abilities. This project schedule is aligned with the Fair Oaks Park renovation.

Other Park Renovation Projects Renovation of parks throughout the City other than Lakewood and Fair Oaks are spaced over the twenty-year planning period to allow for workload considerations, as well as timing them when renovation is appropriate. Some of the major highlights include the renovation of Ortega Park starting in FY 2020/21, Baylands Park starting in FY 2022/23, Las Palmas and Serra Parks starting in FY 2023/24. The budget also includes funding for the replacement of playground equipment at various parks. As the project budget is reviewed in detail every two years, adjustments may be made to the current schedules based on need or other considerations.



Recreational Facilities The City also maintains numerous recreational facilities, the renovations of which are also funded largely by park dedication fees. The Washington Community Swim Center is one of many highlights in this Recommended Budget. Funded at \$7.8 million over the next few years, this facility will be fully rebuilt, completely replacing the pool complex. Included will be a new family observation area, zero depth entry pools, water play equipment, slides and wading areas. This will increase the footprint of the facility, and the surrounding areas will also be improved, as appropriate. Design is underway with construction scheduled to start in 2018.

At the Community Center, progress is being made to upgrade the infrastructure at the site. Work includes roof repair, heating and air conditioning replacement, theatre house lighting, and miscellaneous finishes and upgrades in the various rooms throughout the facility. In addition, infrastructure repair and renovation to exiting park buildings are included in this projects budget.

Projects currently funded by park dedication fees involving facilities in the Golf and Tennis Operations Fund continue to be funded at the same level. Although there are no new golf and tennis facilities projects planned in this budget, any future new projects will be funded by the Golf and Tennis Operations Fund and not the Park Dedication Fund. As that fund may not have sufficient operational revenue to support capital projects, fiscal strategies will be required to operate and fund necessary capital improvements at the City's golf and tennis center facilities.

Civic Center and Library Facility Modernization The City provides an array of services from six different buildings located at the Civic Center. These include buildings that were built from 1958 to 1985, with one additional small modular building purchased in 2001. The City Council has provided direction to create a Master Plan for the entire campus, implement a phased approach to the project, create a financing plan based on existing City assets and to not sell any land at the Civic Center. In FY 2017/18, a Civic Center Master Plan will be completed to address future building locations, site circulation, open space and sustainability features.

Funding for the construction of a new or renovated Civic Center and Library is not included in the FY 2017/18 Recommended Budget. Funding strategies will be identified once a project approach and scope has been further developed.



Branch Library and Learning Center at Lakewood Park In order to increase access to library services for residents in north Sunnyvale, Council directed staff in 2012 to explore a branch library at the Lakewood School and Park site in partnership with the Sunnyvale School District. In line with the City's policy to utilize one-time funds for one-time expenditures, the proceeds from the sale of the Raynor Activity Center were planned to provide funding for the construction of the branch library. Additional funding from the Park Dedication Fund and the General Fund to fund a community learning center are included in this budget to supplement the project funding. In total, \$20.9 million is included in this budget, with \$13.5 million of the proceeds from the sale of Raynor Activity Center set aside for design, construction, and startup costs of a new branch library. The City is exploring a partnership with Sunnyvale School District to construct and operate the project. Design is anticipated to start in FY 2017/18. Operating costs for the branch library are estimated to be approximately \$500,000. Of this amount, \$197,000 will be reallocated funding from the Library's existing operating budget and will not constitute new funding. The remaining \$292,000 will be the net new annual funding requirement. This amount has been reflected in the General Fund twenty-year financial plan beginning in FY 2019/20.

Transportation, Streets and Infrastructure

The Transportation, Streets and Infrastructure cluster includes Divisions within the Department of Public Works. The City's transportation infrastructure is a critical component for ensuring livable local communities while supporting economic development. Sunnyvale has developed an excellent transportation infrastructure, but regional and local growth and the passage of time has put continual strain on capacity and maintenance needs. The City has proactively conducted long range planning for traffic and transportation needs for a number of years and is actively involved in countywide planning efforts. Several long-range plans guide the development of the projects budget for the short and long term. These are: Valley Transportation Plan (VTP) 2040, Transportation Strategic Program, Downtown Specific Plan (2003), Bicycle Capital Improvement Program, 2007 Pedestrian Safety and Opportunities Study, Tasman/Fair Oaks Bicycle and Pedestrian Circulation Plan, Moffett Park Specific Plan, and Fair Oaks Junction Sense of Place Plan.

Each of these plans identifies traffic and transportation projects that are important for the specific area, the City, and/or the region. These plans allow the City to undertake a coordinated traffic and transportation capital projects program and to position itself to compete strongly for outside specialized discretionary funding as it becomes available.



Major Project Highlights



Mathilda/237/101 Interchange Project Work has begun on design of the reconstruction of the Mathilda Avenue interchanges with SR 237 and US 101. The objective is to provide for safe and efficient movement of traffic at one of the busiest and most complex roadway junctures in the region. Design of the project has been funded by a \$2 million grant from the Valley Transportation Authority, combined with a \$2 million City match. The estimated construction cost is \$36 million, out of which \$8.25 million is planned to be funded by the City with the remaining being funded through grants and developer contributions.

Pavement Rehabilitation and Annual Slurry Seal of City Streets Each year, the Department of Public Works Pavement Operations staff surveys one half of the City’s streets and inputs the data in the City’s pavement management system. The system produces a list of deteriorated streets and plans are made to repair, slurry seal, double chip seal, overlay, or reconstruct the streets, as needed. Over the past several years, the City accelerated investment in pavement, with the intent of providing sufficient funding to maintain the City’s Pavement Condition Index (PCI) at the current level, rating in the high seventies, going forward. Funding from Measure B is included in this recommended budget to maintain that PCI level through the twenty-year plan. Funding is provided through two projects with combined budgets totaling \$94.6 million for the twenty-year plan. The Annual Slurry Seal of City Streets project covers contract construction costs of slurry sealing a portion of the City’s streets each year. The Pavement Rehabilitation project budgets the additional funds needed in the years where more extensive rehabilitation work is required.

Calabazas Creek Bridge at Old Mt. View-Alviso Road The Calabazas Creek Bridge, located on Old Mountain View Road near Highway 237, is shared by the cities of Sunnyvale and Santa Clara. Design is currently underway with construction expected to begin mid-2017. The total project is estimated to cost \$9.9 million, with Sunnyvale’s share of the local match at \$565,000. The project has a construction completion goal of 2017.



Fair Oaks Bridge The State of California Department of Transportation (CalTrans) rated the existing Fair Oaks Avenue Overhead bridge “structurally deficient” in 2004 during their biannual inspection. The rating is primarily due to severe deck cracking and spalling; and inadequate sidewalk width, barrier railings, approach railing and lateral clearance to the columns. Funding for this project includes design and construction. Upon completion, the estimated life of the bridge will be 40 years. The design phase of this project and environmental studies began in FY 2012/13. Design is expected to be complete in 2017 and construction will begin in 2018.

The total project cost is budgeted at \$22.8 million. Highway Bridge Program funds from CalTrans were received for the Preliminary Engineering phase. Additional applications to fund future phases of the project will be submitted to CalTrans. It is anticipated that 88% of the project cost will be covered by grant funding, with the remainder to be funded by reserves in the Infrastructure Fund.



Sidewalks, Curbs, and Gutters The City maintains the vast majority of sidewalks, curbs and gutters throughout the City. This infrastructure is often pushed up or broken by street trees; as they grow over time, trees slowly damage sidewalks, curbs, and gutters with their roots. The budget includes two projects to address this issue, one to provide ongoing funding to repair damaged sidewalks, and the other to repair sidewalks which become out of compliance with the Americans for Disabilities Act. The two projects provide a combined \$42.6 million over twenty years in funding for these repairs.

Environment and Sustainability

The Environment and Sustainability cluster includes the City's water, wastewater and solid waste utilities as well as efforts toward environmental sustainability and is largely supported by utility rates. The results of the drought on the cost of water, reduced demand for water and the maintenance requirements of the aging utility system continue to be major contributing factors in the cost of service provision. The City has been addressing its aging water and wastewater utility infrastructure for many years now and will continue to for the foreseeable future. Like many municipalities in the state and the country, Sunnyvale's water storage and distribution systems and wastewater collection and treatment systems are over fifty years old and in need of significant rehabilitation. Due to the physical location of the infrastructure, the need to make investments that will benefit the City over a very long time, and the ever-changing policy and regulatory environment, there is no cheap, easy, or simple solution.

Major Project Highlights

The Water Supply and Distribution System The Sunnyvale water system is a comprehensive water storage and delivery system. The City is divided into three zones. Zone 1 comprises the northerly two-thirds of the City and is supplied by six San Francisco Public Utilities Commission (SFPUC) turnouts. Zones 2 and 3 comprise the southerly one-third of the City and are supplied by two Santa Clara Valley Water District (SCVWD) turnouts, and by seven wells. The distribution system also consists of three booster pump plants and ten storage tanks with a capacity of 26 million gallons. There is also one recycled water reservoir with a storage capacity of two million gallons. The system also serves an important role in providing fire protection for the City, featuring approximately 3,400 public fire hydrants and many private fire service connections. The system is managed by an automated Supervisory Control and Data Acquisition (SCADA) system that controls distribution of water throughout the system.

Over the past few years, staff has been working to identify and scope projects to replace the aging infrastructure and improve the system's reliability. The FY 2017/18 Recommended Budget includes \$141.8 million over 22 projects. While the main focus on water line replacements will continue, comprising \$75 million of the total, emphasis is also being placed on rehabilitation and maintenance of potable water tanks and wells and ensuring reliability for recycled water production and delivery. Approximately \$13 million has been budgeted for the renovation of water plants, wells, and tanks.

The Wastewater Collection and Treatment System The Wastewater Utility continues to face large infrastructure challenges. The most significant is the renovation of the City's Water Pollution Control Plant (WPCP). The Wastewater Utility recently completed a master planning effort which consists of a number of projects that will renovate the City's existing wastewater treatment. The Master Plan, which was approved by City Council in August of 2016, will serve as a long-term guide for replacing the WPCP's facilities and operations. The FY 2017/18 Recommended Budget includes planned infrastructure expenditures of approximately \$723 million over twenty years, with 91% (or \$658 million) allocated to the WPCP Master Plan. In addition, funds are budgeted for projects to manage the gap between the old and new plant, and infrastructure work on the sewer and storm collection systems.



Replacement of the Water Pollution Control Plant Rehabilitation and replacement of the WPCP continues to be the highest priority for the City's wastewater treatment system. The first phase of the Master Plan is underway with site demolition and grading work nearing completion and the construction contract award of the Primary Treatment Facility anticipated in Spring 2017. This includes a new headworks facility, which removes large debris from incoming sewage and pumps the sewage into new primary treatment tanks which, in turn, slow down the wastewater to

settle out large solids. The existing primary treatment facilities are structurally deficient, deteriorated, and susceptible to significant failure during a seismic event. The current influent sewage pump station includes gas-powered influent engines that will not meet future emissions limits and need replacement. The new headworks and primary facilities will be located at the previous biosolids drying operation site, adjacent to the current influent pump station. Currently, biosolids drying operations are being performed mechanically by a vendor contract until new bio-solids facilities are constructed. Other phase 1 projects include new parking on Caribbean Drive and Bay Trail access enhancements, and rehabilitation of influent pipelines to the treatment facility.

The second phase of the Master Plan includes new buildings for maintenance, administration staff and a laboratory, new secondary treatment, as well as a new thickening and dewatering facility and other piping and draining upgrades. Pre-construction and design activities are underway.

The WPCP Master Plan also includes \$46.5 million for Program Management Services and \$33.0 million for Construction Management over the next 20 years. The Program Management Consultant (PMC) is responsible for quality assurance related to project design documents and will assist the City in evaluating design consultant recommendations for equipment selection and design features. The PMC provides oversight and coordination for the overall program implementation of the reconstruction program including establishing, maintaining, and tracking project budgets and schedule. The construction management consultant provides additional technical, engineering and project support such as contractibility reviews, construction oversight, inspection services, quality assurance testing, construction schedule and budget management, construction coordination, meeting management and records management to deliver the projects in the program.

It is important to note that over time, the City will be issuing bonds to fund the renovation project. In addition, the City signed final papers completing Clean Water State Revolving Fund Loans totaling \$127 million.

Wastewater Collection System The City's wastewater collection systems are also in need of significant rehabilitation due to their age. The FY 2017/18 Recommended Budget includes projects related to sewer and stormwater collection. The wastewater collection system consists of approximately 613 miles of sewer and storm mains, and seven pump or lift stations. The system has five major sewer trunk lines that terminate at the WPCP, where sewage is treated. Major projects include \$17 million for sanitary sewer pipe improvements and \$10.7 million for storm water infrastructure. Funding of \$1.4 million is allocated for immediate repairs and further analysis of the Lawrence Expressway trunk line. Additional funding may be necessary based upon the conclusion of additional analysis on that sewer project.

Over \$45 million has been included in the Recommended Budget for stormwater program costs. The City stormwater system operates under the terms of a Municipal Stormwater National Pollutant Discharge Elimination System (NPDES) permit. This allocation also includes project funding to implement trash reduction programs and other maintenance activities in order to meet permit requirements. The funds will provide for outreach and enforcement efforts, and fund retrofit projects that would redirect stormwater to biotreatment areas.

Solid Waste Management System In 2013, the City Council approved the Zero Waste Strategic Plan, a policy which seeks to increase the City's waste diversion rate to 75% by 2020 and 90% by 2030. The FY 2017/18 Recommended Budget includes \$39.2 million to initiate new collection programs, such as multi-family yard waste collection, conduct outreach and education, and improve processes at the SMaRT Station.

There are four projects that relate to the replacement of equipment and the operating contract for the SMaRT Station. These projects include Sunnyvale's contribution to financing the equipment replacement plan and the actual replacement of the equipment. A fifth project is for the replacement of the SMaRT Station facility, which is budgeted at \$30.4 million, half of which will be paid for by Sunnyvale.



Climate Action Plan In 2014, the Council adopted the City’s Climate Action Plan (CAP) aimed at significantly reducing greenhouse gas emissions. While some of the City’s actions are large and resources needs are managed as discreet projects, this project is intended to support the aggregate of smaller actions. Current funding was previously in place through FY 2016/17 with an updated Projects Budget proposal included in the recommended budget to support current CAP implementation as well as a budget supplement proposed to initiate a more aggressive planning effort to advance climate action beyond 2020.

Public Safety

The City continues to deliver police, fire and EMS services to the community through the utilization of cross-trained personnel. This unique model of service provision provides the City with the ability to be more agile in the deployment of resources to best serve the needs of the community. The FY 2017/18 recommended budget reflects funding for a Fire Station Master plan, Safe Routes to School initiatives and equipment acquisition and maintenance.

Major Project Highlights

Recruitment and Training for Sworn Officers The Public Safety Department budgets for the recruitment, selection, and training of new public safety officers in a series of recurring Special Projects rather than in the operating budget. This methodology allows expenditures to fluctuate each year based on the number of recruitments and allows for better monitoring and tracking of costs. The total twenty-year budget for these recruitment and training projects is \$74 million. In December 2016, Council accelerated funding for recruitment and training to address continued low staffing levels in the department. The new schedule reflects an additional \$9.2 million over the next twenty years to fund increased recruitment efforts.

Budget Supplements and Unfunded Needs

As part of the development of the FY 2017/18 Recommended budget, we identified potential unfunded needs (i.e. programs, projects, and infrastructure) and carried forward Budget Supplements that came out of the Study/Budget Issues Workshop. Departments were tasked to develop a list of unfunded needs which is intended to be a dynamic and evolving document that helps illustrate funding priorities in a larger context and maintain the long term vision for which Sunnyvale is so well known. The Recommended Budget also includes a series of ten Budget Supplements, eight of which are recommended and will impact the General Fund.

Without any of these in place, the Recommended Long-Term General Fund Financial Plan ends the twenty years with \$15.9 million in the Budget Stabilization Fund. To the extent that Council eliminates expenditures included in the Recommended Budget, identifies additional revenues, or draws reserves, Council can use those resources to add supplements or begin to address unfunded needs.

The following lists include all Budget Supplements and currently identified unfunded needs for the evaluation discussed above. The City Manager has recommended certain Budget Supplements for inclusion in the Adopted Budget. No unfunded needs have been addressed at this time as many are still in the early stages of development or other funding requirements were necessary to structurally cure the budget in the twenty year plan.

Budget Supplements

Budget supplements are proposals to increase, decrease or change service levels. Each supplement is presented separately and recommended for inclusion or exclusion from the FY 2017/18 Recommended Budget. This year, the recommended budget includes eight Budget Supplements. Figure 8 lists the supplements and the City Manager’s recommendation. If the supplement is recommended for funding, it will be included in the financial plan of the affected fund for budget adoption. Details of each supplement can be found in the Budget Supplements section of this recommended budget.

Figure 8. Proposed Budget Supplements

FY 2017/18 Budget Supplements				
No.	Title	Cost	Fund	Recommendation
1	Evaluation of New Revenue Strategies to Fund New and Increasing Service Demands and/or Unfunded Capital Investments Needs	\$20,000 one-time	General Fund	Recommended for Funding
2	2017 Housing Strategy	\$200,000 one-time	General Fund	Recommended for Funding
3	Downtown Development Policies for Parking	\$60,000 one-time	General Fund	Recommended for Funding
4	Funding for Consultant and/or Legal Services to Develop a Program for Implementation of a Wage Theft Ordinance	\$20,000 one-time	General Fund	Recommended for Funding
5	Public Access Programming for KSUN2	\$15,000 each, for 2.5 years	General Fund	Recommended for Funding
6	Accelerating Climate Action	\$250,000 one-time	General Fund	Recommended for Funding
7	Increased Supplemental Human Services Funding in FY 2017/18	\$50,000 one-time	General Fund	Not Recommended
8	Feasibility Study for Development of a Class 1 Cycle and Pedestrian Trail Along Evelyn Avenue	\$100,000 one-time	Traffic Impact Fees Fund	Not Recommended
9	Parkland/Open Space Policy/Initiative	\$250,000 one-time	General Fund	Recommended for Funding
10	Lawrence Station Area Plan - Increased Housing Study and Sense of Place Plan	\$200,000 one-time	General Fund	Recommended for Funding
20 Year Total		\$1,037,500		

Unfunded Programs and Projects

The following list enumerates known areas that are unfunded or underfunded. Some of the programs have numbers associated with them while others would require more study or scoping to fully identify. It is important to note that this list is dynamic and will change with each budget cycle and as the City identifies new needs or funds items on the list.

Figure 9. Unfunded Programs and Projects

Unfunded Projects Listing
Administrative Services
Work order and Asset Management Systems
GIS Assessment — GIS Coordinator
Modernization of various customer interface systems (POS, non-CDD permitting, etc.)
Library, Community Services & Public Facilities
Civic Center Modernization
Corporation Yard Modernization
Fire Station Replacements/Rehabilitation
Gap funding for repairs to corporation yard
Golf building replacements
Golf operations subsidy
Branch Library operating and ongoing costs
Transportation, Streets & Infrastructure
Transportation Strategic Plan Projects
Bicycle CIP Improvement Program Projects
Downtown Specific Plan Projects
Traffic Signal Infrastructure Replacement
Sidewalk Repair
Street Maintenance (additional to maintain PCI)
Public Safety
Fully functioning Emergency Operations Center
Environment and Sustainability
CAP Program Funding
Water Infrastructure
Wastewater Collection Infrastructure
Stormwater Collection Infrastructure
Power Generation Facility Funding
Stormwater Program Funding

III. City Reserves

The backbone of our financial planning process is the Twenty-Year Resource Allocation Plan. This planning document provides the framework to maintain a structurally balanced budget by requiring financial discipline in making policy and service level decisions. One of the key components of the financial plans is the various reserves contained within each plan, which is considered a best practice. While many organizations have reserves, our use of them in this strategic and disciplined way is different and more active than a typical city. We maintain reserves for different purposes; some are restricted in use while others are available for a variety of priorities. Examples of restricted reserves include debt service reserves or reserves of special revenues. Unrestricted reserves are used strategically over the twenty-year planning period to balance each fund. We plan to increase or decrease reserve levels as business and economic cycles pass, allowing us to provide a stable and consistent level of service. This is especially critical when several of our large revenue sources are volatile by nature. Reviewing reserves over a long period forces policymakers, staff and the community to think carefully before adding services that must be sustained through growing and recessionary economic periods.

In the General Fund, the unrestricted reserve is the Budget Stabilization Fund. Disciplined and strategic use of this reserve has allowed us to weather the great recession, and is helping us to strategically add back services in a planned way to ensure sustainability over the long run. Most significantly, in this Recommended Budget and as directed by former Council actions, it helped manage the significant increase in projected pension costs. A Capital Improvement Projects Reserve is set-aside for land or property purchases in the downtown area with an emphasis on future income generation through economic development. Proceeds from surplus land sales are deposited into this reserve

In the utility funds, the use of the Rate Stabilization Reserves allows for the measured increase of rates to cover rapidly increasing costs such as wholesale water costs and tightening regulations on wastewater discharge. This reserve also allows us to incrementally increase rates to the level needed to support the significant debt service associated with the replacement of the WPCP. Capital reserves are also set-aside in the utility funds to fund projects in the event of an emergency or unanticipated circumstances.

In both these cases, and throughout the budget, reserves also allow us to deal with unexpected expenditures. In the most extreme case, each significant fund carries large contingency reserves for emergencies such as natural disasters; however, reserves also allow us to address projects that may be more expensive than estimated or absorb unanticipated operating costs. In all cases, reserves are one of our most critical tools to achieve and maintain financial sustainability.

Conclusion

This budget focuses on deploying resources strategically to meet the increasing demands of the community and improve the City's infrastructure while continuing to maintain a sustainable financial position for the long term. The recommended budget resources the vast array of services the City provides and funds a wide variety of projects that improve our transportation, housing, and utility infrastructure, adds wonderful new amenities like the Washington Community Swim Center and a branch library, upgrades parks and recreational facilities, and more. Revenues are growing, as are expenditures, which requires that the City look critically at any actions taken to augment services and resource allocations. While this budget allows for some additional ongoing costs, it resolves projected pension and retiree medical liabilities that will continue into the future. This budget is both strategic in advancing the City Council's goals, and services that the residents highly value, while a fiscally prudent to sustain our service in the long-term.

We will continue to be faced with tough decisions regarding management of personnel costs, use of debt for large infrastructure needs and mitigating volatility in our major revenues. Our twenty-year planning allows us to take a balanced approach, to evaluate decisions in a long-term fiscal context and plan ahead. To that end, this budget presents a responsible, sustainable, and balanced plan for the future of Sunnyvale and, like many other California jurisdictions, more work is required to remain competitive and sustainable over the years.

**CITY OF SUNNYVALE
FY 2017/18 BUDGET SUMMARY**

Revenue Sources:

Property Tax	68,974,004
Water Supply and Distribution Fees	48,896,143
Refuse Collection and Disposal Service Fees	46,904,122
Wastewater Management Service Fees	38,323,356
Sales Tax	32,776,458
Bond Proceeds	37,840,000
Local Agency - Transportation Grants	30,444,422
Housing Mitigation Fee	21,515,745
Federal Grants	16,959,574
Park Dedication Fee	16,556,388
State Revolving Loan Fund	15,760,000
Transient Occupancy Tax	15,294,653
Development Revenues	11,691,999
Workforce Innovation and Opportunity Act Grant	10,500,000
Franchise Fees	7,261,043
Utility Users Tax	7,058,149
Traffic Impact Fee	5,841,007
Other Taxes	5,873,487
Interest Income	3,545,640
Rents and Concessions	3,158,455
Recreation Service Fees	3,274,838
Golf and Tennis Fees	2,820,294
State Highway Users Tax (Gas Tax)	3,275,903
Miscellaneous Revenues	2,584,850
Other Fees and Services	2,316,079
Sense of Place Fee	1,915,116
State Shared Revenues	1,497,673
Permits and Licenses	1,276,049
Community Development Block Grant	1,000,000
Fines and Forfeitures	996,876
SMaRT Station Revenues	708,385
Other Agencies Contributions	595,989
BMR In-Lieu Fees	389,405
HOME Grant	300,000
Special Assessment	209,909
Use of Reserves	6,216,218
Total Revenue Sources*	<u><u>\$474,552,228</u></u>

* Excludes internal service fund revenues.

**CITY OF SUNNYVALE
FY 2017/18 BUDGET SUMMARY**

EXPENDITURES:

Operating Budget:

Office of the City Attorney		\$2,256,472
Office of the City Manager		\$4,840,753
Community Development Department		
Building Safety	4,082,326	
Planning	3,234,720	
Housing and CDBG Program	1,425,723	
Community Development Department Management	544,238	
Total Community Development Department	544,238	\$9,287,007
NOVA Workforce Services Department		\$10,249,975
Finance Department		
Utility Billing	2,735,748	
Accounting and Financial Services	2,132,144	
Purchasing	1,789,496	
Budget Management	1,053,951	
Revenue Collection and Audit	1,006,792	
Financial Management and Analysis	939,262	
Total Finance Department	939,262	\$9,657,393
Human Resources Department		\$4,846,658
Library and Community Services Department		
Library	9,479,444	
Arts and Recreation Programs and Operation of Recreation Facilities	9,059,167	
Youth, Family and Child Care Resources	1,249,165	
Total Library and Community Services Department	1,249,165	\$19,787,775
Public Safety Department		
Police Services	32,314,247	
Fire Services	32,782,531	
Public Safety Administrative Services	6,503,263	
Investigation Services	5,123,761	
Community Safety Services	4,369,109	
Communication Services	4,301,891	
Records Management and Property Services	2,246,524	
Personnel and Training Services	2,210,305	
Fire Prevention Services	2,754,051	
Total Public Safety Department	2,754,051	\$92,605,682

**CITY OF SUNNYVALE
FY 2017/18 BUDGET SUMMARY**

Operating Budget: (Continued)

Public Works Department		
Neighborhood Parks and Open Space Management	10,246,090	
Pavement, Traffic Signs and Markings, Street Sweeping, and Roadside Easement	6,458,007	
Golf Course Operations	3,793,421	
Transportation and Traffic Services	3,058,195	
Street Tree Services	2,176,477	
Land Development - Engineering Services	2,161,090	
Street Lights	1,162,723	
Public Works Administration	926,238	
Downtown Parking Lot Maintenance	68,588	
Total Public Works Department	68,588	\$30,050,829
Environmental Services Department		
Solid Waste Management*	37,341,978	
Wastewater Management	10,601,381	
Water Resources	7,294,877	
Wastewater Collection Systems	3,335,437	
Regulatory Programs	5,218,420	
Wholesale Water Purchases	29,964,066	
Total Environmental Services Department	29,964,066	\$93,756,159
Service Level Set Aside		
Operating Savings		
Total Operating Budget**		\$277,338,703

* Solid Waste Management includes the City's share of SMaRT Station operating expenditures.

** Excludes internal service fund operating budget.

**CITY OF SUNNYVALE
FY 2017/18 BUDGET SUMMARY**

Projects Budget:	
Capital Projects	\$67,710,969
Special Projects	\$24,686,250
Infrastructure Projects	\$90,447,009
Outside Group Funding	\$175,500
Project Operating	(\$225,546)
Council Service Level Set-Aside	\$100,000
Project Administration	\$3,452,578
Budget Supplements	\$1,015,000
Total Projects Budget*	<u>\$187,361,760</u>
Other Expenditures:	
Debt Service	\$5,308,016
Lease Payments	\$2,589,837
Equipment	\$1,953,912
Total Other Expenditures	<u>\$9,851,765</u>
Total Expenditures	<u>\$474,552,228</u>
Total Recommended Budget	<u>\$474,552,228</u>

* Excludes internal services fund and SMaRT Station projects; but includes prior year carryover amounts

General Fund

The General Fund is used by the City to account for all financial resources except those required by law or practice to be accounted for in another fund. It supports many of the most visible and essential City services such as police, fire, road maintenance, libraries, and parks and open space maintenance. General government support functions are also included in this fund, and their costs are apportioned through the use of indirect administrative charges to other City funds. The General Fund receives the preponderance of its revenue from taxes. Therefore, the state of the regional economy has a direct effect on the General Fund.

The General Fund has a very close relationship with several other funds. Those funds are the Youth and Neighborhood Services Fund, Gas Tax Fund, Internal Service Funds, Capital Projects Fund, and Infrastructure Renovation and Replacement Fund. In each case, the condition of these funds has a direct bearing on the General Fund because the General Fund is a significant source of financial support. The relationship between these various funds, where appropriate, will be discussed as a part of the General Fund, as well as in the review of each of these individual funds.

General Fund Revenues

Revenue Estimation Methodology

All revenue assumptions and projections are reviewed and revised each fiscal year. Further, considerable analysis is undertaken to identify the key elements that drive our major revenue sources so that the projection methodology is as reliable as possible over the long-term. A review of historical data demonstrates the fact that economic cycles can yield a significant swing in revenues. Projecting revenue based on the high point of an economic cycle would overstate the City's financial position significantly for future years and could result in spending patterns that cannot be sustained. Conversely, projecting revenues from the lowest point of the economic cycle could understate the long-term financial position of the City and cause unnecessary service reductions.

Each revenue source has unique characteristics which are used as the basis for projections. In general, actual revenue data and trend data for each major source are used to calculate projections for the next two years. For the balance of the financial plan, however, projections are based on the history of each revenue. Future growth trends are estimated and, depending on the specific revenue source, inflation factors may be applied to project revenue levels in the out-years of the plan. Following the adoption of each long-term financial plan, the major revenue sources are monitored throughout the budget year to detect any change in patterns or circumstances.

General Fund Major Revenue Sources

Five key sources generated over 85% of the City's General Fund revenues (excluding property sale proceeds) in FY 2015/16. These sources are Property Tax, Sales Tax, Transient Occupancy Tax, Utility Users Tax, and Franchise Fees. FY 2015/16 results for each of the top five sources were positive. Each revenue source increased from the prior year. Growth in Property Tax was the most significant, increasing \$7.5 million, driven by several factors which are discussed in greater detail below. FY 2015/16 was also a strong year for Transient Occupancy Tax (TOT) returns, which increased \$2.2 million from the prior year. Sales Tax revenues climbed \$1.7 million, recovering from a low year in FY 2014/15. Utility Users Tax (UUT) revenue was up \$127,000, a 1.8% increase from the prior year, and Franchise Fee revenues climbed 2.3%. The FY 2016/17 Adopted Budget projected growth for each of these revenue sources, except for Utility Users Tax, which staff projected would hold flat from the prior year. The FY 2015/16 results exceeded the revenue projections for Property Tax, Sales Tax, UUT, and Franchise Fees. TOT revenues ended the year below the level projected in the FY 2016/17 Adopted Budget by 0.54%. While FY 2015/16 was a positive year, the results demonstrated the continued fluctuation in these revenue sources. The general volatility of most of these revenue sources are key issues in the revenue projection efforts as discussed in detail below.

As FY 2016/17 has unfolded, Property Tax revenue has continued to increase and TOT has held steady. These results are above the original growth

expectation. The updated projection for Property Tax revenue in FY 2016/17 is 5% over the initial 5.5% estimated growth. On the Sales Tax side, the City is lowering the projection for FY 2016/17 revenues, as well as projecting a minor decline in FY 2017/18. The initial estimate for FY 2016/17 in the Adopted Budget forecasted growth of 3.7%, which has been lowered to 0.4%. Utility Users Tax and Franchise Fees are expected to be up slightly from FY 2015/16.

Our projections for FY 2017/18 and beyond vary based on the revenue source. Property Tax is projected to experience healthy growth over the next two years before growth returns to more historical levels. Sales Tax is expected to be flat, with very modest growth going forward. Transient Occupancy Tax, historically a very volatile revenue source driven by business travel, has held steady at an elevated level and our projection for FY 2017/18

Recommended Budget reflects a continuation at an elevated level for two more years. From FY 2019/20 forward, the TOT revenue projection is based on a longer term historical average room rates and occupancy percentages. Utility Users Tax and Franchise Fees grow at an inflation factor moving forward.

Total General Fund revenue is projected to be down 19.8% in FY 2017/18, due primarily the significant one-time revenue projected in FY 2016/17 from the Sale of Property. Excluding this source, General Fund revenue is projected to be up 0.3% in FY 2017/18.

The table below reflects projected sources of General Fund revenues for FY 2017/18 and compares those sources with the FY 2016/17 revised projections. Actual revenues for FY 2014/15 and FY 2015/16 are also included.

Exhibit 1: Major Revenues

Revenue Source	2014/15 Actual	2015/16 Actual	2016/17 Revised Projection	2017/18 Proposed Projection	% Change 2017/18 over 2016/17
Property Tax	\$54,940,570	\$62,390,637	\$67,335,066	\$68,974,004	2.43%
Sales Tax	31,218,981	32,909,169	33,047,146	32,776,458	-0.82%
Transient Occupancy Tax	14,137,069	16,295,589	16,798,573	15,294,653	-8.95%
UUT & Franchises	13,671,830	13,957,590	14,057,666	14,319,192	1.86%
Construction Tax	3,066,351	3,298,178	3,378,579	3,026,335	-10.43%
Business License Tax	1,845,883	1,871,848	1,768,680	1,804,054	2.00%
Real Property Transfer Tax	1,764,551	1,971,841	1,113,329	1,043,098	-6.31%
Permits & Fees	1,308,386	1,296,765	1,261,679	1,276,049	1.14%
Service Fees	6,028,267	6,163,323	5,503,194	5,529,415	0.48%
Rents and Concessions	2,439,797	2,464,256	2,434,633	2,535,602	4.15%
Contributions	0	94,536	440,000	440,000	0.00%
Other Revenue	3,919,698	4,852,744	2,868,160	3,488,653	21.63%
SUBTOTAL	\$134,341,383	\$147,566,476	\$150,006,704	\$150,507,513	0.33%
Sale of Property	14,069	13,925,365	37,600,000	0	-100.00%
TOTAL RESOURCES	\$134,355,451	\$161,491,841	\$187,606,704	150,507,513	-19.77%

* Excludes In Lieu Charges / Transfers & Interfund Revenues

In the following sections are detailed discussions of the City's five major revenue sources, including explanations of the revenue forecasts for FY 2017/18 and beyond. Discussions of several other revenue sources of particular note follow.

Property Tax

Property Tax represents the largest source of General Fund revenue, estimated to be about 45% of all General Fund revenues in FY 2017/18. For each dollar of Property Tax paid by property owners in Sunnyvale, approximately \$0.17 is now allocated to the City of Sunnyvale. This amount is up from the previous \$0.13, which the City received prior to the implementation of the VLF Swap discussed below.

The City's Property Tax revenue consists of several categories. Secured Tax, which represents the vast majority of the overall Property Tax, is the tax on real property and the structures on that real property. Unsecured Tax represents the tax on appurtenances such as furniture, machinery, and equipment. Supplemental Tax is the result of reassessing the value of real property when there is a change of ownership or new construction is completed after the official lien date. Other sources of Property Tax revenue come from Unitary Tax, which is assessed by the State Board of Equalization on property such as utilities or railroad lines, and Tax Delinquencies.

Property Tax has also been the revenue most affected by voter initiatives and legislative actions. With approval of Proposition 13 in 1978, Property Tax revenues were reduced by two-thirds and thereafter limited to 2% annual increases or the Consumer Price Index (CPI), whichever is less. In the early 1990s, the State legislature permanently shifted a larger portion of the Property Tax to schools. This shift was made to the State's Educational Revenue Augmentation Fund (ERAF) to backfill a portion of the State's obligation for school funding. In FY 2004/05 and FY 2005/06 the State shifted an additional \$4.1 million over those two years from Sunnyvale Property Tax to the ERAF as part of a solution to its ongoing budget crisis (ERAF III).

Also included in the State Budget deal with local governments in FY 2004/05 was a permanent redistribution of two of the City's revenue sources. Under this agreement, the Vehicle License Fee (VLF) rate for cities was permanently reduced from 2% to 0.65%. For FY 2004/05, the VLF that

the City would have gotten at the 2% rate was calculated and this amount was added to our Property Tax base through transfers from the ERAF. In FY 2005/06, the City began to receive our portion of VLF revenues at the lower rate of 0.65%, while the Property Tax base was adjusted to reflect its new, permanent base.

Overall FY 2017/18 Property Tax revenues are expected to be up from the prior year, continuing the growth seen in the FY 2016/17. The outlook for Property Tax is positive, with expectations of assessed valuations growth in both the residential and commercial sectors and flat turnover rates driving revenue growth.

Secured Tax, which accounts for approximately 91% of total Property Tax revenue, experienced strong growth in FY 2016/17 and revenue is expected to continue to increase over the next two fiscal years. Assessed valuation of residential property in the City is expected to slightly exceed historical average for the next three years. Accelerated growth is also expected in the short-term for the commercial sector. Substantial assessed value was added to the City's Property Tax roll in FY 2015/16 and FY 2016/17, and the City is forecasting continued strong new construction numbers as well as continued high demand for commercial leases in Sunnyvale. Overall, the combined residential and commercial growth rate is expected to be 4.6% in FY 2017/18, and 4.4% in FY 2018/19 and FY 2019/20. After that, growth is expected to continue at the historical average of approximately 4% annually. This factors in 2% growth and the maximum 2% increase from the California Consumer Price Index (CCPI).

The Secured Property Tax base increased with the dissolution of the RDA. After the payment of enforceable obligations, the former property tax increment will be distributed as Property Tax to all applicable taxing agencies, and \$57 million has been programmed into the long-term financial plan to account for the City's expected allocation. In FY 2017/18, the distribution of the former property tax increment is expected to provide \$1.6 million in revenue to the City. Downtown development with the Town Center project will further strengthen this revenue source.

Two other important elements of Property Tax revenue are the Unsecured Property Tax and Supplemental Property Tax rolls. Despite remaining flat in FY 2016/17, the Unsecured Property Tax revenue was a positive result given that a significant negative adjustment for personal property had shifted some Unsecured value to the Secured roll. Unsecured Property Tax revenue is projected to be \$3.1 million in FY 2016/17. The historical average for this source, adjusted for inflation, is \$2.6 million. This amount is projected in FY 2017/18 with an inflation factor applied in future years.

The Supplemental Property Tax roll reflects properties that are sold or transferred after the official lien date. Supplemental assessments pick up the higher or lower value on the property immediately by using a floating lien date, and the added or reduced assessed value is placed on a separate Property Tax bill. Revenue from the supplemental roll is dependent strictly upon timing of sales and thus is difficult to forecast. Another factor that makes this revenue source difficult to forecast is the fact that it is a pooled revenue at the County level. All Supplemental Property Tax collected by the County is allocated to the cities based on a formula and not on transactions within each jurisdiction. Over the past several years, this revenue source has recovered from a record low in FY 2010/11 of \$175,000 and climbed to \$1.4 million in FY 2015/16. Staff projects that Supplemental Property Tax revenue will remain high in FY 2016/17 before returning to a historical average, beginning in FY 2017/18. Our projection revises the FY 2016/17 amount to \$1.6 million, and the long term average of \$863,000 in FY 2017/18, increasing by an inflation factor.

Another component of the City's Property Tax is the administrative fee the County of Santa Clara charges to collect and distribute Property Tax. In FY 2006/07, counties throughout the State of California, including the County of Santa Clara, significantly increased their administrative fee for collecting and distributing Property Tax revenues to cities. State Revenue and Tax Code allows counties to collect an administrative fee equivalent to 1% of collections, and because two State actions, the "Triple Flip" and the Vehicle License Fee (VLF)/Property Tax swap, essentially increased the amount of Property Tax going to the cities, the counties asserted the significant increase in the administrative fee was warranted.

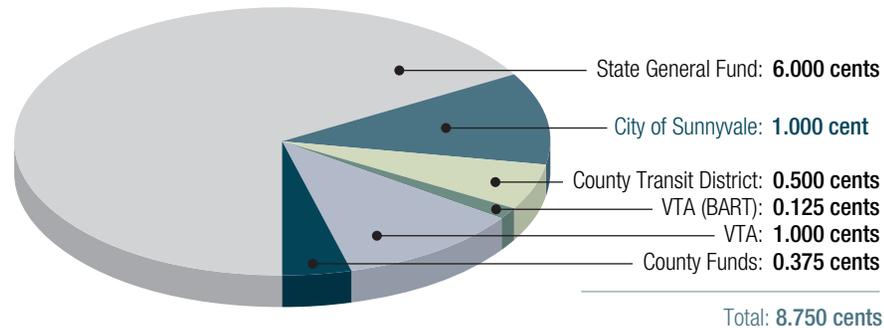
Widely challenged by cities throughout California, the issue came to resolution during FY 2012/13, as the California Supreme Court ruled that the counties' interpretation of SB 1096, which was the law implementing the Triple Flip and the VLF swap, was incorrect as it related to administrative fees. Specifically, the law stated the counties could collect actual costs to administer the Triple Flip and the VLF swap, but it did not state that the additional Property Tax revenue received by the cities could be counted toward the standard administrative fee.

The City of Sunnyvale received a \$1.2 million refund in FY 2012/13 for the inflated administrative fee it paid for the past six years. More importantly, the baseline Property Tax Administrative Fee for our 20-year plan was reduced significantly. However, for FY 2016/17, the County estimates that administrative fees will increase modestly. The Administrative Fee reduces the City's property tax revenue by approximately \$500,000 each year.

Sales and Use Tax

Sales and Use Tax (Sales Tax) represents the second largest source of revenue to the General Fund. Sales Tax is expected to make up 22% of budgeted revenues in FY 2017/18. Sales and Use Tax also represents one of the General Fund’s most volatile revenue sources, with drastic swings over the past decade. In FY 2000/01, Sales Tax was the General Fund’s largest revenue source, constituting 32% of total revenue at \$36.3 million. The subsequent economic downturn caused by the technology industry bust saw Sales Tax revenue plummet to \$22.8 million by FY 2002/03. Revenues began to recover until the great recession hit in 2008/09. Since that time returns have been volatile. Total Sales Tax revenue in FY 2015/16 was \$31.4 million with anticipated revenue of \$33.0 million in FY 2016/17.

Exhibit 2: Sales Tax Distribution
8.75 Cents per Dollar – Santa Clara County

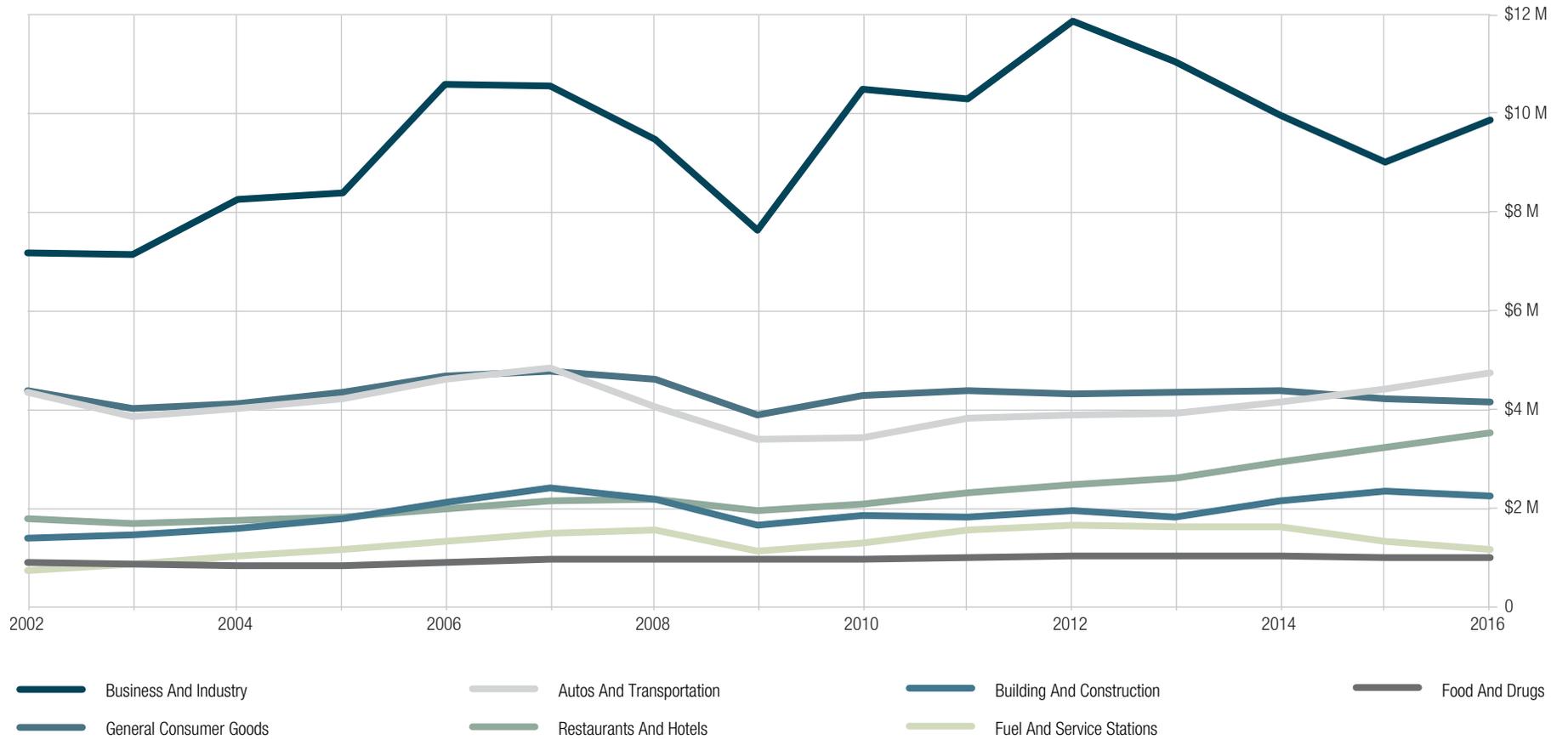


Source: CA Board of Equalization

Exhibit 2 shows how Sales Tax dollars are distributed within Santa Clara County. The State receives the largest share of the eight and three quarter cents per dollar of sales, while cities only directly receive one cent of the rate. There have been four increases to the Sales Tax implemented since 2011, and the increases have added a total of three-quarters of one cent to the Sales Tax. Prop 30, a quarter-cent increase to the statewide base Sales Tax rate, expired on December 31, 2016. Measure B, approved by voters in 2016, added a half-cent Sales Tax to support countywide transit, highways and expressways and became effective April 1, 2017. This additional tax will be effective for 30 years. The net change to the sales tax rate between the expiration of Prop 30 and the implementation of Measure B is a quarter cent increase, from 8.75 to 9 cents. While this change impacts the sales tax rate paid by Sunnyvale residents, the City tax rate for the General Fund continues to receive only one percent of all taxable sales. Funding that may become available to the City from Measure B is projected in the long-term financial plan, however this funding is restricted to approved transit-related projects.

Sales and Use Tax is composed of primary categories of transactions – general retail sales and business-to-business sales. In Sunnyvale, as well as some other Silicon Valley cities, a high percentage of overall Sales Tax has traditionally been business-to-business in nature. This sector currently constitutes 37% of our point-of-sale sales tax revenue, as compared to the statewide average of approximately 16%. This makes Sales Tax complicated and difficult to predict because it is often one-time in nature. Specific year-over-year growth projections are developed by dividing Sales Tax receipts into five major segments that have similar economic characteristics: Business and Industry, General Consumer Goods, Autos and Transportation, County Pool, and Other. The Other category includes Restaurants and Hotels, Building and Construction, Fuel and Service Stations, and Food and Drugs. As can be seen from the following graph listing Sunnyvale’s Sales Tax receipts by sector between 2002 and 2016, each category has a unique pattern:

Exhibit 3. Sales Tax Receipts by Major Sector
(Calendar Year 2002 - 2016)



Most sectors are relatively stable and experience swings within a narrow band, however, the business and industry sector is highly volatile, as can be seen above. This makes revenues very unpredictable and forecasting future revenues very challenging. In FY 2006/07, Sales Tax reached \$30.9 million, however two years later, due to the Great Recession, revenue dropped to \$25.1 million, a 19% loss over two years. In the seven years since the impact of the recession, Sales Tax revenues from the Business and Industry category have just recovered to FY 2006/07 levels.

Our revised Sales Tax estimate for FY 2016/17 is \$33.0 million, up slightly from the prior year actual revenue of \$31.5 million. This increase is driven by strong growth from the State and County pools and Restaurants and Hotels. Modest growth is anticipated in the next two years as development continues to be active. Specifically, staff is forecasting moderate growth activity in the Building/Construction, Restaurant/Hotels, and Auto/Transportation categories, as well as increased projections on revenue received from the County pool.

Pooled revenues are expected to increase as a percentage of the City's overall Sales Tax revenue as e-commerce continues to become a larger part of the economy. When transactions occur online for Sales Tax-eligible purchases, the 1% share received by cities instead goes into a County pool for distribution. For example, if a Sunnyvale resident goes to Target in Sunnyvale and purchases a television, the City receives 1% of the sale price in Sales Tax revenue. If that same Sunnyvale resident buys that television from Target's website, the 1% of the sale price instead goes to the County pool for distribution to all agencies, as the revenue from online purchases is tracked to the county where the customer is located rather than to a more precise location due to the lack of detail in the seller's tax return. The County pool is distributed based on each jurisdiction's share of total taxable sales. For the last reporting period, Sunnyvale's share of the pool was 7.8%. This increasing trend not only makes Sales Tax revenue increasingly difficult to project, but it also means that a larger part of this significant revenue source has less to do with activity in Sunnyvale.

Because of the volatility of this revenue source, staff has taken a conservative approach toward projecting growth. Staff anticipates that revenue is essentially flat in FY 2017/18 at \$31.2 million. Growth is

anticipated at a modest rate in FY 2018/19, reaching \$32.1 million, for a 2.8% increase over the projected FY 2017/18 revenue. Growth projections past FY 2018/19 are very modest, averaging 2.8% annually through FY 2036/37, which is only slightly above the inflation expectation for that timeframe. While it is not possible to predict the next slowdown or how that slowdown will impact Sales Tax revenues, the projection for future revenue reflects modest growth with the expectation that some years of growth will be offset by losses in other years due to economic fluctuations.

Further, following completion of the Town Center project, it is anticipated that the City will receive additional Sales Tax revenue of approximately \$1.1 million per year once the project is complete. It is estimated that the project will not come fully online until FY 2025/26. Staff revised the projection to reflect a conservative estimate for when various stages of the project will be completed. We begin showing a portion of these funds starting in FY 2018/19. In total, the revised projections reduce the total Sales Tax revenue by \$35 million over the twenty-year plan.

Utility Users Tax and Franchise Fees

Utility Users Tax (UUT) and Franchise Fees represent the third largest source of General Fund revenue, generating about 10% of the total for FY 2016/17. Historically, these two revenue categories have been combined because one of the primary sources of revenue for both is the sale of electricity and gas. In FY 2015/16 combined UUT and Franchise Fee revenue increased 2% to \$14.0 million. The City's UUT rate is 2% on electricity, gas, and intrastate telephone providers, which is lower than the 3.7% average of those cities in Santa Clara County which have UUT. It is also lower than the UUT rate of 3.6% for Santa Clara County when weighted by population and significantly lower than the statewide average of 6%. Approximately 67% of UUT revenue is derived from the sale of electricity, 23% is related to intrastate telephone usage, and 10% is derived from the sale of gas.

The single largest component of UUT revenue is against the electric rates charged by Pacific Gas and Electric (PG&E). With the elevated level of commercial development over recent years, and as the new square footage gets occupied, electric usage is expected to go up. However, in recent years the City has experienced very modest growth, indicating that the anticipated growth from new development is being offset by the fact that many of these

new buildings are more energy-efficient than prior uses. It is anticipated that modest growth continues. The revised projection for UUT on electric is \$4.4 million in FY 2016/17 and \$4.5 million in FY 2017/18.

The City is expecting to receive approximately \$1.46 million in FY 2016/17 from UUT on intrastate telephone usage. This is down approximately .02% from the \$1.5 million received in FY 2015/16. At the General Municipal Election held on November 8, 2016, the voters approved Measure N updating the existing UUT ordinance. The telecommunications section was modernized to reflect updated uses of telecommunications technology and to treat wired, wireless (contract or prepaid) and other telecom services equally. In prior year budgets, revenue from this source was projected to decline. However, with the revision of the UUT ordinance, revenue projections from telecom for FY 2016/17 forward, no longer reflect continued degradation of this revenue source. Revenue is projected to be flat, with estimates scheduled to be revisited once data is available under the revised ordinance. The FY 2016/17 Adopted Budget projected declines of 2.8% annually. The FY 2017/18 Recommended Budget projects no growth for these revenues.

The City receives a one-time franchise payment from PG&E each year which represents approximately 38% of all Franchise Fee revenue. The PG&E franchise rate is 1% of gross receipts. Statewide, franchise rates range from .5% to 2%. The City's other main franchise agreements are with our cable television providers and Specialty Solid Waste. For FY 2017/18, Franchise Fees are projected to increase by approximately 1.5% over the revised FY 2016/17 projection. This mixed growth is comprised of modest growth from the Specialty garbage and Cal Water franchises and cell phone tower franchise agreements.

Transient Occupancy Tax

Transient Occupancy Tax (TOT) represents the fourth largest revenue source of the General Fund, constituting over 10% of the total projected revenue for FY 2016/17. TOT revenue is expected to finish at nearly \$16.8 million in FY 2016/17. This represents a 3% increase over FY 2015/16. This represents a fourth consecutive year of record-setting TOT revenue. The

elevated TOT returns are driven by two key factors. Effective midway through FY 2013/14, on January 1, 2014, the TOT tax rate increased from 9.5% to 10.5%. The second driving factor is business-related travel, the core business of Sunnyvale's hotels, remains at a high level. As the economic recovery has continued and business travel continues to be strong, Sunnyvale hotels have benefited from increasing room rates and occupancy rates, which has positively impacted the City's TOT revenues.

Due to the peak level TOT revenues that the City is currently receiving, the long-term plan resets revenue projections to a sustainable base over a period of two years. The anticipated decline reflects projected decreases in room rates and occupancy rates to their historical averages; which is then used as sustainable level base level for future years. The long-term plan has growth built in future years. The projection does include plans for the addition of five hotels in the City. The first of the new hotels is projected to come online in FY 2017/18. When fully operational, these new hotels are expected to bring in approximately \$2.7 million in net new TOT revenue annually. While there have been many additional hotel applications submitted, due to the volatile nature of hotel development, only likely projects are included in the long-term plan. Beyond FY 2020/21, growth is expected to be relatively steady, reflecting primarily flat occupancy rates with modest annual increases in room rates.

Measure B

Measure B accounts for projected revenue from a half-cent sales tax approved by Santa Clara County voters in 2016. This a new revenue source to the General Fund. The tax, which pays for countywide transit, highways and expressways, became effective on April 1, 2017. The City will begin receiving funds in FY 2018/19 with approval of the FY 2018/19 Valley Transportation Authority (VTA) Budget. The VTA estimates that Measure B will generate \$1.2 billion in revenue for local streets and roads, which will be allocated to Cities based on population and the County's road and expressway lane mileage. Staff estimates that this will generate approximately \$2.9 million in revenue annually, to begin in FY 2018/19.

Other Revenue Highlights

The FY 2017/18 Recommended Budget includes certain other revenue sources which warrant some discussion.

Other Taxes

Construction Tax, Business License Tax, and Real Property Transfer Tax revenue have each had strong returns in recent years. Construction Tax revenues have been strong through FY 2016/17, an indication of the high level of development activity that the City has sustained for four consecutive years. The long-term financial plan anticipates that this historically high level will cool off, with an elevated amount estimated for FY 2017/18 and the historical average level planned beginning in FY 2018/19. Business License Tax has seen steady growth, in line with the strong level of economic activity in the City in recent years. Real Property Transfer Tax, which is driven by property turnover and changes in valuation, has also been high in recent years. The long-term financial plan anticipates that this revenue will return to its historical average in FY 2017/18.

Permits & Service Fees

This category includes revenue collections from fees charged for services provided by City operations. The majority of revenue in this category comes from the Department of Public Safety, the Recreation Division in the Department of Library and Community Services, the Community Development Department, and the Department of Public Works.

Sale of Property

This revenue item reflects the sale of some of the City's property. There are three sales of City property included in the General Fund's long-term financial plan for the FY 2017/18 Recommended Budget. The sale of the Raynor Activity Center (\$13.9 million) was received in FY 2015/16. Two City-owned properties are planned to be sold in FY 2016/17; the estimated value of the former margarine plant at 1484 Kifer Road has been updated to \$17.6 million. Also, the property located at 1050 and 1060 Innovation Way, also referred to as Parcels D and E of the former Onizuka Air Force Station, is planned to be sold in FY 2017/18.

Revenues from the sale of property, as one-time funds, are best utilized for one-time capital needs. As such, these revenues are segregated into the Capital Improvement Projects Reserve. Proceeds from the Raynor Activity Center have been programmed for the Lakewood Branch Library Facility project. The proceeds from the other sales have not been appropriated to any projects.

In-Lieu Charges and Transfers

In-Lieu Charges and Transfers are primarily funds transferred into the General Fund from other City funds to pay for projects and the cost of City-Wide administration, including the cost of the Department of Finance, the Human Resources Department, the Office of the City Manager, and the Office of the City Attorney. In-lieu charges are up 2% in FY 2017/18.

Inter-Fund Revenues

Inter-Fund Revenues are primarily loan repayments to the General Fund from other funds, including the utility funds. Year-to-year fluctuations in this revenue source are expected, as loan repayment schedules are not always on fixed amortization periods and often change based on cash considerations. The Sunnyvale Office Center Sub-fund rebate was removed in the FY 2015/16 Adopted Budget to strengthen reserves in this sub-fund, which funds the lease payments associated with the purchase of the debt financed Sunnyvale Office Center. The General Fund has two loans to the Wastewater Fund. These loans were refinanced at lower interest rates for FY 2017/18 with final pay-offs scheduled in FY 2028/29 and FY 2019/20. The repayment from the Solid Waste Fund was also refinanced. The final loan repayment of \$3.05 million from the Solid Waste fund is scheduled in FY 2023/24.

General Fund Expenditures

General Fund expenditures fund common and core City operations like public safety, libraries, and parks and provide critical infrastructure funding for streets and sidewalks and more. The FY 2017/18 Recommended General Fund expenditures, including budget supplements, projects, lease payments, equipment, and transfers total \$210.5 million. Of this amount, operating expenditures are the majority, totaling \$155.6 million or 7.6% over the current FY 2016/17 budget, primarily due to the addition of budgeted personnel to address increasing demands for service and rising compensation costs.

Operations – Employee Total Compensation

Employee Total Compensation makes up the largest portion of operating expenditures. For accuracy in projections, compensation is broken into two categories, Safety and Miscellaneous. Changes in Safety Total Compensation are driven by salary surveys and the cost of pensions and other benefits. For FY 2017/18, safety total compensation is budgeted at \$67.8 million. This is a \$4.8 million, or 7.6%, increase from the \$63 million in the current budget for FY 2016/17. Safety salaries are adjusted annually based on a market survey of total compensation.

For FY 2016/17, Miscellaneous Total Compensation is budgeted at \$57.4 million. This is a \$5.1 million increase over the FY 2016/17 budget due to revised salary assumptions as well as the strategic addition of personnel.

Benefits, which consist of leave, retirement, insurance, and workers compensation costs, increased in FY 2017/18 approximately 5.7% for Miscellaneous and 7.8% for Safety employees. This is primarily due to increases in retirement costs in FY 2017/18. As more fully discussed in the Internal Service Fund section, employer contribution rates for retirement are projected to continue to rise steeply over the next five to ten years. These increases exceed what was planned in the FY 2016/17 Adopted Budget long-term financial plans.

Operations — Other

Other operations are expenditures for purchased goods and services and overhead charges. Over the twenty-year planning period, these expenditures are up \$40.7 million over the current budget. About half of the change is attributable to adjustments in goods and service needed to meet increasing demands and the rising cost of electricity.

Each year, a portion of the Public Works Pavement Operations program, which is accounted for in the General Fund, is supported by the Gas Tax Fund. The amount that is used for this purpose varies depending upon funds available and project requirements. As mentioned above, this support is projected to decrease in the future, primarily due to lower volumes and sale prices of gas sold. In FY 2016/17, the support is held flat to the current budgeted amount of \$2.025 million. Starting in FY 2018/19, this amount is reduced to \$1.1 million a year, and then to \$950,000 million terminating in FY 2031/32.

Public Safety Recruitment Projects, Projects and Project Administration, and Project Operating Costs reflect General Fund expenditures related to capital, special, and Department of Public Safety recruitment projects. The content of these expenditures is discussed below in the General Fund Projects section.

The **Equipment** line item contains the appropriations for equipment for the departments of Public Safety and assistance to the Library and Community Services based on their replacement schedules. These costs are up slightly, primarily due to adjustments to replacement timing. There was one addition to the public safety equipment schedule for an additional set of personal protective equipment for Public Safety Officers assigned to the fire division.

Lease payments in the amount of \$1,201,625 are included in the appropriation for FY 2017/18 as well. These payments fulfill the City's agreement with the former Redevelopment Agency to pay lease payments equal to the annual debt service on one of the downtown parking structures. Previously a Redevelopment Agency obligation, this item remains a subject of litigation in the redevelopment dissolution process.

Council Service-Level Set Aside is an annual \$100,000 set aside for Council's use at its discretion for unplanned projects, services, or other initiatives that come up over the course of the fiscal year.

The FY 2017/18 General Fund Budget includes funding for eight budget supplements. Details on each of the supplements are included in the **Budget Supplement** section in this volume of the FY 2017/18 Adopted Budget. The total expenditures budget for the eight supplements recommended in FY 2017/18 is \$1,015,000 with total costs over the twenty-year plan of \$1.04 million.

Transfers to Other Funds reflect transfers from the General Fund to other funds for operating and capital project purposes. These include transfers to the Wastewater Management Fund for Stormwater costs, Youth and Neighborhood Services Fund for support of Columbia Neighborhood Center, the Liability and Property Insurance Fund for the General Fund's share of claims and insurance. The transfer to the Wastewater Management Fund is to fund retrofit projects that would redirect stormwater to biotreatment areas. This funding is also used to implement trash reduction

CITY OF SUNNYVALE
035. GENERAL FUND
LONG TERM FINANCIAL PLAN
JULY 1, 2016 TO JUNE 30, 2027

	ACTUAL 2015/2016	CURRENT 2016/2017	BUDGET 2017/2018	PLAN 2018/2019	PLAN 2019/2020	PLAN 2020/2021	PLAN 2021/2022	PLAN 2022/2023	PLAN 2023/2024	PLAN 2024/2025	PLAN 2025/2026	PLAN 2026/2027	FY 2016/2017 TO FY 2026/2027 TOTAL
RESERVES/FUND BALANCE, JULY 1	112,702,955	119,472,756	139,707,033	98,982,809	92,106,871	81,581,593	77,637,803	77,467,758	74,638,408	75,926,274	76,014,061	75,252,031	119,472,756
CURRENT RESOURCES:													
Property Tax	62,390,637	67,335,066	68,974,004	71,917,008	74,897,845	78,212,302	81,778,208	84,974,544	88,286,706	91,730,952	95,321,949	99,065,708	902,494,292
Sales Tax	31,356,775	31,488,243	31,230,324	32,073,708	32,971,446	34,053,331	35,057,514	36,178,501	37,318,357	38,497,930	39,708,096	40,851,426	389,428,876
Public Safety Sales Tax	1,552,394	1,558,903	1,546,134	1,582,937	1,620,946	1,663,120	1,706,399	1,755,460	1,805,951	1,857,912	1,911,388	1,966,424	18,975,573
Other Taxes	7,141,867	6,260,588	5,873,487	5,509,322	5,645,731	5,782,417	5,922,301	6,065,969	6,213,535	6,385,435	6,562,494	6,744,876	66,966,154
Measure B	0	0	0	0	2,900,000	2,972,500	3,046,813	3,122,983	3,201,057	3,281,084	3,363,111	3,447,189	3,533,368
Transient Occupancy Tax	16,295,589	16,798,573	15,294,653	12,914,970	14,585,008	15,024,963	15,476,682	15,940,460	16,373,918	16,774,986	17,110,486	17,487,798	173,782,499
Utility Users Taxes	6,900,881	6,903,949	7,058,149	7,170,127	7,284,344	7,400,846	7,519,677	7,640,886	7,764,518	7,890,623	8,019,250	8,150,450	82,802,819
Franchises	7,056,709	7,153,717	7,261,043	7,379,181	7,516,124	7,639,265	7,764,986	7,893,343	8,024,391	8,211,661	8,404,411	8,618,965	85,867,088
Rents	2,464,256	2,434,633	2,658,472	2,948,585	3,242,195	3,188,992	3,244,620	3,301,940	3,360,309	3,442,460	3,516,896	3,620,148	34,959,250
Federal, State and Intergovernmental Revenue	1,513,118	881,123	642,537	637,069	643,730	650,525	657,455	664,524	669,977	680,957	692,265	709,489	7,529,652
Permits and Licenses	1,296,765	1,261,679	1,276,049	1,301,212	1,326,880	1,353,060	1,379,764	1,407,002	1,434,785	1,477,036	1,520,539	1,566,155	15,304,163
Fines and Forfeitures	1,257,930	999,943	996,876	1,008,068	1,019,659	1,031,652	1,044,054	1,056,869	1,070,101	1,084,355	1,099,067	1,123,164	11,533,807
Service Fees	6,163,323	5,503,194	5,529,415	5,627,327	5,800,066	5,902,062	6,010,167	6,117,509	6,235,563	6,347,233	6,460,217	6,620,194	66,152,946
Interest Income	765,901	718,238	1,307,906	1,927,957	2,673,261	2,775,519	2,904,777	3,031,730	3,173,133	3,093,655	2,916,053	3,425,751	27,947,977
Interest from Sale of Property	0	112,794	259,749	368,194	428,157	627,862	646,698	666,099	686,082	706,664	727,864	749,700	5,979,863
Inter-Fund Revenues	6,272,016	6,290,179	5,731,407	5,750,303	5,769,576	5,422,412	5,442,464	5,462,916	5,061,579	2,045,495	2,078,372	2,112,234	51,166,937
Miscellaneous Revenues	1,410,332	596,062	598,714	589,602	152,361	155,175	158,045	160,972	163,741	168,303	173,002	177,842	3,093,819
Sale of Property	13,925,365	37,600,000	0	0	0	0	0	0	0	0	0	0	37,600,000
Transfer From Gas Tax Fund	0	2,025,000	2,025,000	1,375,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	950,000	14,075,000
In-Lieu Charges	10,227,852	11,199,134	11,422,487	11,650,936	11,883,955	12,121,635	12,364,067	12,611,348	12,863,575	13,120,845	13,383,262	13,650,928	136,272,172
Transfer From Other Funds	422,050	152,711	144,193	42,059	316,949	338,652	141,902	63,523	63,988	64,467	64,467	64,467	1,457,377
TOTAL CURRENT RESOURCES	178,413,759	207,273,727	169,830,600	174,673,565	181,850,734	187,490,602	193,442,763	199,294,652	204,951,292	208,044,081	214,217,267	221,189,088	2,162,258,370
TOTAL AVAILABLE RESOURCES	291,116,714	326,746,483	309,537,633	273,656,374	273,957,605	269,072,195	271,080,566	276,762,409	279,589,700	283,970,355	290,231,328	296,441,119	2,281,731,126
CURRENT REQUIREMENTS:													
Operations - Total Compensation - Safety	60,713,247	63,015,258	67,782,469	69,954,847	73,466,816	76,800,440	80,121,716	83,316,289	86,307,674	89,692,360	92,626,993	95,544,286	878,629,149
Operations - Total Compensation - Miscellaneous	47,802,140	52,318,103	57,369,956	58,550,581	60,477,849	62,282,873	63,951,732	65,624,699	67,360,690	69,290,270	71,059,543	72,694,654	700,980,951
Operations - Other	27,028,821	29,252,043	30,490,809	32,739,460	33,084,929	33,622,550	34,590,392	35,587,361	36,613,876	37,531,741	38,474,511	39,245,943	381,233,617
Equipment	426,948	804,225	762,595	613,109	405,235	1,178,484	241,669	925,385	568,469	360,051	592,682	449,047	6,900,950
Public Safety Recruitment	6,868,394	9,294,417	6,203,731	5,787,486	4,161,621	2,297,410	2,297,410	2,297,410	2,297,410	2,297,410	2,297,410	2,297,410	41,529,124
Projects	8,678,805	9,904,635	4,077,163	2,015,181	1,389,534	2,338,025	475,797	354,849	250,100	252,383	331,197	506,517	21,895,381
Council Service Level Set-Aside	0	89,100	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,089,100
Lease Payments	1,205,610	1,200,750	1,201,625	1,200,250	1,235,625	1,242,375	1,241,250	0	0	0	0	0	7,321,875
Payment to State - RDA Dissolution	14,176,939	0	0	0	0	0	0	0	0	0	0	0	0
Budget Supplements	0	0	1,015,000	15,000	7,500	0	0	0	0	0	0	0	1,037,500
Total Compensation Set Aside	0	0	0	0	0	0	0	0	0	0	0	0	0
Fiscal Strategies	0	0	0	(2,400,000)	0	(2,800,000)	(2,856,000)	(2,913,120)	(2,971,382)	(3,030,810)	(3,091,426)	(3,153,255)	(23,215,993)
TOTAL EXPENDITURES	166,900,904	165,878,532	169,003,349	168,575,914	174,329,109	177,062,157	180,163,966	185,292,873	190,526,836	196,493,405	202,390,910	207,684,602	2,017,401,653

programs and other maintenance activities in order to meet permit requirements, as well as to provide for outreach and enforcement efforts. The transfer to the General Services Fund consists of the Technology Investments appropriation that was included in the FY 2016/17 Adopted Budget. The General Fund also funds several projects in the Capital Projects Fund and Infrastructure Fund. As established in the FY 2012/13 Budget, the long-term financial plan for the General Fund reflects an annual transfer of \$1.5 million for investment in the City's administrative infrastructure. These funds are not set aside for a specific project or set of projects at this point but will accumulate in the Infrastructure Fund and be appropriated as projects are identified and prioritized. The Transfer to the Infrastructure Fund includes \$772,650 for a new project to complete the Fire Station Master Plan.

Starting in FY 2016/17, approximately \$17.9 million is planned to be transferred over two years to the Capital Projects Fund for the design and construction work on the Lakewood Branch Library Facility project. In FY 2019/20, the General Fund will transfer \$6 million to the Capital Projects Fund for fire station rehabilitation. Lastly, funding of \$1.4 million is budgeted in FY 2017/18, and \$9.8 million over twenty years, to transfer to the Golf and Tennis Fund to address the structural deficit in that Fund.

Project Administration costs in the amount of \$485,395 are included in the Transfer to the General Services Fund in FY 2017/18. This reflects costs of Public Works staff for design and inspection of General Fund supported capital projects.

General Fund Projects

The FY 2017/18 Recommended Budget for the General Fund includes \$21.2 million for capital, special, and outside group funding projects. The majority the General Fund projects expenditures in FY 2017/18, over \$6 million, is in a special project for the recruitment and training of sworn public safety officers. This category of projects represents the largest share of General Fund project expenditures over the twenty-year plan, with \$64.5 million budgeted for this purpose. The practice of budgeting for the recruitment, selection, and training of new public safety officers in a series of recurring special projects rather than in the operating budget began in FY 2006/07. This methodology allows expenditures to fluctuate each year based on the number of recruitments and allows for better monitoring and tracking

of costs. It should be noted that the fixed costs associated with this activity, which include management oversight and other recruitment expenses, continue to be part of the Public Safety Department operating budget.

The FY 2016/17 Adopted Budget included an expenditure line-item for Technology Project Funding. In the FY 2017/18 Budget, this funding is transferred to the General Services Fund / Technology and Communication Sub-Fund which is the primary fund for Information Technology investments. This includes funding of \$8.1 million for the Enterprise Resource Planning (ERP) project.

There are seventeen new projects proposed for FY 2017/18 totaling approximately \$1.9 million. These include \$350,000 for Bicycle Master Plan Update project, \$250,000 for Downtown Pedestrian Traffic Signals, and \$148,000 for Library LED Lighting Conversion.

The FY 2017/18 Budget contains \$100,000 for Outside Group Funding per Council policy. This amount is reflected as an ongoing project cost through the entire twenty-year financial plan.

Often, one-time capital projects will result in ongoing operational costs. These Project Operating amounts are included in the budget in the Operations – Other line. The DPS Body Worn Cameras project accounts for a significant share of the Project Operating costs, totaling \$204,000. This amount will be programmed in the operating budget as part of the FY 2018/19 budget development process. Another project with ongoing operation costs is the project for maintenance of the pay parking systems downtown (\$59,105). The ongoing operating costs for the parking systems is expected to be fully offset by revenues, which are also programmed into the General Fund long-term financial plan. One significant offset to future operating costs comes in FY 2018/19. With the completion of the LED Streetlights project, the City anticipates savings on the cost of energy of approximately \$245,000 annually.

The **Total Compensation Set Aside** is a key funding mechanism used to balance the General fund. When Council adopted the FY 2016/17 Budget, the General Fund was under significant pressure due to increasing pension costs. Retirement cost increases, which were not known until late in the budget development process, resulted in increases to our projected contribution rates

in back ten years. The strategy chosen to address this challenge was to modify the City's long-term total compensation growth assumptions.

Future retirement costs due to CalPERS have further increased, and the updated amounts are included in the FY 2017/18 Recommended Budget. The retirement cost growth is driven by low investment returns as well as a change made by the CalPERS board to adjust the discount rate (used in combination with other factors to establish the City's contribution rate). This subject is covered in detail in the Internal Services Fund section. As it relates to the General Fund, total General Fund requirements in the FY 2017/18 budget have increased \$195 million over twenty years. A portion of the Total Compensation Set Aside has been programmed to cover this shortfall. Approximately \$58 million is drawn down from the \$121 million Total Compensation Set Aside to keep the General Fund in balance over twenty years.

The **Fiscal Strategies** line is the second funding mechanism utilized to balance the General Fund. Given the increased operating costs, the General Fund long-term plan highlights the need to achieve \$52 million in fiscal strategies over the twenty-year plan. Examples of fiscal strategies could be identifying new or additional revenue sources, evaluating service delivery levels to identify possible service adjustments or eliminations that are needed to balance the budget. The savings achieved from Fiscal Strategies is scheduled to begin with the FY 2018/19 operating budget.

General Fund Reserves

One of the most powerful aspects of multi-year financial planning is its capability to recognize trends over time and begin at an early point to consider the necessary steps to alter the long-term forecasted position of a particular fund should that appear necessary. The reserves contained in the General Fund's long-term financial plan play a pivotal role in the City's multi-year planning strategy.

The City has established reserves in the General Fund that are restricted by prior policy or legal requirements to specific uses. Most of the City's reserves are established in accordance with policies adopted by Council.

The General Fund has four reserves that are contained in the General Fund's long-term financial plan under the sub-heading, *Reserves*. The first is the *Contingencies Reserve*. By Council policy, this reserve must be equal to 15% of the operating budget in the first year of the long-term plan, in this case FY 2017/18, and then grow by the estimated change in the Consumer Price Index in each subsequent year. It is important to note that this reserve is not intended for normal unanticipated expenditures and is instead to be used for non-fiscal emergencies or disasters as determined by Council.

The second reserve in the General Fund is the *Reserve for Capital Improvement Projects*. Originally entitled the *Land Acquisition Reserve*, it was established in FY 1994/95 for the purpose of purchasing land or property in the downtown area with an emphasis on future income generation through economic development. In the past, it was used to purchase key parcels in the downtown area. In FY 2006/07 the reserve name was changed to *Reserve for Capital Improvement Projects* to reflect its expanded purpose. At the end of FY 2016/17, it is projected that the balance in this reserve will be \$57.3 million. This reflects the \$22.7 million in the reserve as of the end of FY 2015/16, as well as \$37.6 million in proceeds from the sale of city property that is planned in FY 2016/17. It is important to note that the balance in the CIP Reserve depends on the final property sale amounts, and that the current projections are estimates prior to completing the City's surplus property process. Projects planned using funding from the CIP Reserve include the Lakewood Branch Library Facility (\$17.9 million), Sunnyvale Avenue Median - Iowa to Washington (\$750,000), and Town Center Traffic Signal Modification (\$744,396). The reserve is expected to increase with interest earnings and other sales of City property, as noted earlier.

A third reserve in the General Fund mandated by Council policy is the *Budget Stabilization Fund*. The Budget Stabilization Fund functions to normalize service levels through economic cycles. In essence, the intent is for this fund to increase during periods of economic growth and to be drawn down during the low points of economic cycles to maintain stable service levels.

In August 2011, Council adopted a new policy governing the balance of the Budget Stabilization Fund. This policy requires that the Budget Stabilization Fund be maintained at no less than 15% of total projected revenues for the first two years of the 20-year plan and that it never go below

\$0 in any year. For the FY 2017/18 Budget, the Budget Stabilization Fund balance is 22% of revenues in FY 2017/18 and 15% in FY 2018/19.

The FY 2017/18 Recommended Budget continues to maintain balance over the short- and long-term. Over the twenty-year plan, *Total Available Resources* (excluding revenue and interest from the sale of property) are up \$189 million, and *Total Expenditures* (excluding projects funded by the CIP Reserve) are up by \$184.5 million. This results in a budget stabilization reserve that is up \$4.5 million over the entire twenty-year plan. It is important to note that, as mentioned above, this budget draws down the Total Compensation Reserve and assumes fiscal strategies, yet to be identified, that either reduce the expenditure base by \$52 million, or increase revenues by this amount. This structural change must be achieved in order to maintain the current service levels funded in the General Fund.

Lastly, the *Equipment & Project C/O Reserve* accounts for actual FY 2015/16 project carryover costs (and related revenues). Since a significant portion

of the current budgeted project costs are from the prior year (FY 2015/16) carryover, it was prudent to separate out this reserve to increase transparency of unspent project costs. Additionally, accounting for this reserve separately helps ensure that the available funds in the Budget Stabilization Fund are not overstated.

Total Reserves in the General Fund increase or decrease depending upon the relationship between *Total Current Resources* and *Total Current Requirements* in the long-term financial plan. Put simply, when revenues and resources are greater than expenditures and transfers, money is put into the reserves, and when expenses are higher, money is taken out. The relationship between these can be seen at the bottom of the plan in the rows marked *Total Current Resources*, *Total Current Requirements*, and *Difference*. It should be noted that Sunnyvale's Reserves are actual funds rather than *estimated* surpluses as is the case in the State Budget and some other local jurisdictions. The advantage of funded reserves includes the substantial interest earnings that are generated and added to annual revenues.

CITY OF SUNNYVALE
035. GENERAL FUND
LONG TERM FINANCIAL PLAN
JULY 1, 2016 TO JUNE 30, 2027

	ACTUAL 2015/2016	CURRENT 2016/2017	BUDGET 2017/2018	PLAN 2018/2019	PLAN 2019/2020	PLAN 2020/2021	PLAN 2021/2022	PLAN 2022/2023	PLAN 2023/2024	PLAN 2024/2025	PLAN 2025/2026	PLAN 2026/2027	FY 2016/2017 TO FY 2026/2027 TOTAL
RESERVES/FUND BALANCE, JULY 1	112,702,955	119,472,756	139,707,033	98,982,809	92,106,871	81,581,593	77,637,803	77,467,758	74,638,408	75,926,274	76,014,061	75,252,031	119,472,756
CURRENT RESOURCES:													
Property Tax	62,390,637	67,335,066	68,974,004	71,917,008	74,897,845	78,212,302	81,778,208	84,974,544	88,286,706	91,730,952	95,321,949	99,065,708	902,494,292
Sales Tax	31,356,775	31,488,243	31,230,324	32,073,708	32,971,446	34,053,331	35,057,514	36,178,501	37,318,357	38,497,930	39,708,096	40,851,426	389,428,876
Public Safety Sales Tax	1,552,394	1,558,903	1,546,134	1,582,937	1,620,946	1,663,120	1,706,399	1,755,460	1,805,951	1,857,912	1,911,388	1,966,424	18,975,573
Other Taxes	7,141,867	6,260,588	5,873,487	5,509,322	5,645,731	5,782,417	5,922,301	6,065,969	6,213,535	6,385,435	6,562,494	6,744,876	66,966,154
Measure B	0	0	0	0	2,900,000	2,972,500	3,046,813	3,122,983	3,201,057	3,281,084	3,363,111	3,447,189	3,533,368
Transient Occupancy Tax	16,295,589	16,798,573	15,294,653	12,914,970	14,585,008	15,024,963	15,476,682	15,940,460	16,373,918	16,774,986	17,110,486	17,487,798	173,782,499
Utility Users Taxes	6,900,881	6,903,949	7,058,149	7,170,127	7,284,344	7,400,846	7,519,677	7,640,886	7,764,518	7,890,623	8,019,250	8,150,450	82,802,819
Franchises	7,056,709	7,153,717	7,261,043	7,379,181	7,516,124	7,639,265	7,764,986	7,893,343	8,024,391	8,211,661	8,404,411	8,618,965	85,867,088
Rents	2,464,256	2,434,633	2,658,472	2,948,585	3,242,195	3,188,992	3,244,620	3,301,940	3,360,309	3,442,460	3,516,896	3,620,148	34,959,250
Federal, State and Intergovernmental Revenue	1,513,118	881,123	642,537	637,069	643,730	650,525	657,455	664,524	669,977	680,957	692,265	709,489	7,529,652
Permits and Licenses	1,296,765	1,261,679	1,276,049	1,301,212	1,326,880	1,353,060	1,379,764	1,407,002	1,434,785	1,477,036	1,520,539	1,566,155	15,304,163
Fines and Forfeitures	1,257,930	999,943	996,876	1,008,068	1,019,659	1,031,652	1,044,054	1,056,869	1,070,101	1,084,355	1,099,067	1,123,164	11,533,807
Service Fees	6,163,323	5,503,194	5,529,415	5,627,327	5,800,066	5,902,062	6,010,167	6,117,509	6,235,563	6,347,233	6,460,217	6,620,194	66,152,946
Interest Income	765,901	718,238	1,307,906	1,927,957	2,673,261	2,775,519	2,904,777	3,031,730	3,173,133	3,093,655	2,916,053	3,425,751	27,947,977
Interest from Sale of Property	0	112,794	259,749	368,194	428,157	627,862	646,698	666,099	686,082	706,664	727,864	749,700	5,979,863
Inter-Fund Revenues	6,272,016	6,290,179	5,731,407	5,750,303	5,769,576	5,422,412	5,442,464	5,462,916	5,061,579	2,045,495	2,078,372	2,112,234	51,166,937
Miscellaneous Revenues	1,410,332	596,062	598,714	589,602	152,361	155,175	158,045	160,972	163,741	168,303	173,002	177,842	3,093,819
Sale of Property	13,925,365	37,600,000	0	0	0	0	0	0	0	0	0	0	37,600,000
Transfer From Gas Tax Fund	0	2,025,000	2,025,000	1,375,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	950,000	14,075,000
In-Lieu Charges	10,227,852	11,199,134	11,422,487	11,650,936	11,883,955	12,121,635	12,364,067	12,611,348	12,863,575	13,120,845	13,383,262	13,650,928	136,272,172
Transfer From Other Funds	422,050	152,711	144,193	42,059	316,949	338,652	141,902	63,523	63,988	64,467	64,467	64,467	1,457,377
TOTAL CURRENT RESOURCES	178,413,759	207,273,727	169,830,600	174,673,565	181,850,734	187,490,602	193,442,763	199,294,652	204,951,292	208,044,081	214,217,267	221,189,088	2,162,258,370
TOTAL AVAILABLE RESOURCES	291,116,714	326,746,483	309,537,633	273,656,374	273,957,605	269,072,195	271,080,566	276,762,409	279,589,700	283,970,355	290,231,328	296,441,119	2,281,731,126
CURRENT REQUIREMENTS:													
Operations - Total Compensation - Safety	60,713,247	63,015,258	67,782,469	69,954,847	73,466,816	76,800,440	80,121,716	83,316,289	86,307,674	89,692,360	92,626,993	95,544,286	878,629,149
Operations - Total Compensation - Miscellaneous	47,802,140	52,318,103	57,369,956	58,550,581	60,477,849	62,282,873	63,951,732	65,624,699	67,360,690	69,290,270	71,059,543	72,694,654	700,980,951
Operations - Other	27,028,821	29,252,043	30,490,809	32,739,460	33,084,929	33,622,550	34,590,392	35,587,361	36,613,876	37,531,741	38,474,511	39,245,943	381,233,617
Equipment	426,948	804,225	762,595	613,109	405,235	1,178,484	241,669	925,385	568,469	360,051	592,682	449,047	6,900,950
Public Safety Recruitment	6,868,394	9,294,417	6,203,731	5,787,486	4,161,621	2,297,410	2,297,410	2,297,410	2,297,410	2,297,410	2,297,410	2,297,410	41,529,124
Projects	8,678,805	9,904,635	4,077,163	2,015,181	1,389,534	2,338,025	475,797	354,849	250,100	252,383	331,197	506,517	21,895,381
Council Service Level Set-Aside	0	89,100	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,089,100
Lease Payments	1,205,610	1,200,750	1,201,625	1,200,250	1,235,625	1,242,375	1,241,250	0	0	0	0	0	7,321,875
Payment to State - RDA Dissolution	14,176,939	0	0	0	0	0	0	0	0	0	0	0	0
Budget Supplements	0	0	1,015,000	15,000	7,500	0	0	0	0	0	0	0	1,037,500
Total Compensation Set Aside	0	0	0	0	0	0	0	0	0	0	0	0	0
Fiscal Strategies	0	0	0	(2,400,000)	0	(2,800,000)	(2,856,000)	(2,913,120)	(2,971,382)	(3,030,810)	(3,091,426)	(3,153,255)	(23,215,993)
TOTAL EXPENDITURES	166,900,904	165,878,532	169,003,349	168,575,914	174,329,109	177,062,157	180,163,966	185,292,873	190,526,836	196,493,405	202,390,910	207,684,602	2,017,401,653

**CITY OF SUNNYVALE
035. GENERAL FUND
LONG TERM FINANCIAL PLAN
JULY 1, 2016 TO JUNE 30, 2027**

	ACTUAL 2015/2016	CURRENT 2016/2017	BUDGET 2017/2018	PLAN 2018/2019	PLAN 2019/2020	PLAN 2020/2021	PLAN 2021/2022	PLAN 2022/2023	PLAN 2023/2024	PLAN 2024/2025	PLAN 2025/2026	PLAN 2026/2027	FY 2016/2017 TO FY 2026/2027 TOTAL
TRANSFERS TO OTHER FUNDS:													
Infrastructure Fund	538,328	10,290,183	3,739,007	3,740,468	3,636,334	4,276,601	5,190,392	9,160,999	5,177,498	4,222,653	5,288,500	4,246,224	58,968,859
Investment in City Facilities	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	16,500,000
Capital Projects Fund	67,233	4,154,411	18,246,453	156,060	6,795,906	1,015,505	0	0	172,303	761,579	0	0	31,302,217
Youth and Neighborhood Services Fund	508,598	582,886	597,586	704,563	727,392	745,391	765,382	785,676	806,454	819,354	840,853	867,369	8,242,906
Golf and Tennis Fund	450,000	850,000	1,400,000	1,200,000	1,300,000	1,400,000	1,400,000	1,500,000	1,600,000	0	0	0	10,650,000
General Services Fund	660,229	1,822,581	11,741,779	785,522	238,813	542,040	232,193	366,760	281,077	303,009	326,839	702,021	17,342,633
Liability and Property Insurance Fund	1,018,667	1,059,858	1,095,389	1,139,205	1,184,773	1,232,164	1,281,451	1,307,080	1,333,221	1,359,886	1,414,281	1,470,852	13,878,159
Solid Waste Fund	0	101,000	85,162	0	0	0	0	0	0	0	0	0	186,162
Wastewater Fund	0	0	3,146,100	3,747,771	2,663,685	3,660,534	3,079,424	2,210,614	2,266,036	2,496,409	3,217,913	2,437,134	28,925,620
Employee Benefits Fund	0	800,000	0	0	0	0	0	0	0	0	0	0	800,000
TOTAL TRANSFERS TO OTHER FUNDS	4,743,054	21,160,918	41,551,476	12,973,588	18,046,903	14,372,235	13,448,842	16,831,128	13,136,589	11,462,889	12,588,387	11,223,600	186,796,556
TOTAL CURRENT REQUIREMENTS	171,643,958	187,039,450	210,554,825	181,549,502	192,376,012	191,434,392	193,612,808	202,124,001	203,663,426	207,956,294	214,979,297	218,908,203	2,204,198,210
RESERVES:													
DESIGNATED:													
Contingencies (15%)	20,081,497	21,687,811	23,346,485	24,186,733	24,791,402	25,411,187	26,046,466	26,697,628	27,365,069	28,049,195	28,750,425	29,469,186	29,469,186
Capital Improvement Projects	22,726,502	57,429,900	41,039,649	41,407,843	41,836,000	41,556,600	42,203,298	42,869,397	43,555,479	44,262,143	44,990,007	45,739,708	45,739,708
Budget Stabilization Fund	60,527,864	60,589,322	34,596,674	26,512,295	14,954,192	10,670,017	9,217,993	5,071,383	5,005,727	3,702,723	1,511,598	2,324,022	2,324,022
Equipment & Project C/O Reserve	16,136,893	0	0	0	0	0	0	0	0	0	0	0	0
SUB-TOTAL DESIGNATED RESERVES	119,472,756	139,707,033	98,982,809	92,106,871	81,581,593	77,637,803	77,467,758	74,638,408	75,926,274	76,014,061	75,252,031	77,532,916	77,532,916
TOTAL RESERVES	119,472,756	139,707,033	98,982,809	92,106,871	81,581,593	77,637,803	77,467,758	74,638,408	75,926,274	76,014,061	75,252,031	77,532,916	77,532,916
FUND BALANCE, JUNE 30	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Current Resources	178,413,759	207,273,727	169,830,600	174,673,565	181,850,734	187,490,602	193,442,763	199,294,652	204,951,292	208,044,081	214,217,267	221,189,088	
Total Current Requirements	171,643,958	187,039,450	210,554,825	181,549,502	192,376,012	191,434,392	193,612,808	202,124,001	203,663,426	207,956,294	214,979,297	218,908,203	
DIFFERENCE	6,769,801	20,234,277	(40,724,224)	(6,875,937)	(10,525,278)	(3,943,790)	(170,046)	(2,829,350)	1,287,866	87,787	(762,030)	2,280,885	
Budget Stabilization Fund - % of Resources		29%	20%	15%	9%	6%	5%	3%	3%	2%	1%	1%	

**035. GENERAL FUND
REVENUES BY SOURCE**

													FY 2016/2017
													TO
													FY 2026/2027
													TOTAL
	ACTUAL	CURRENT	BUDGET	PLAN									
	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	
752-1 Rental - Indoor Sports Center	126,900	115,000	118,450	118,450	122,004	122,004	125,664	125,664	129,434	129,434	133,317	133,317	1,372,734
752-3 Rental - Park Buildings	94,795	80,800	81,608	82,424	83,248	84,081	84,922	85,771	86,629	87,495	88,370	89,253	934,600
752-4 Rental - Picnic Areas	117,897	121,200	122,412	123,636	124,872	126,121	127,382	128,656	129,943	131,242	132,555	133,880	1,401,900
752-5 Rental - Performing Arts Center	149,665	165,240	168,544	171,915	175,353	178,860	182,437	186,086	189,808	193,604	197,476	203,400	2,012,725
752-6 Rental - Community Center	124,163	116,150	117,311	118,484	119,669	120,866	122,074	123,295	124,528	125,773	127,031	128,301	1,343,483
752-7 Rental - Athletic Fields	165,449	209,100	209,100	213,282	213,282	217,548	217,548	221,899	221,899	226,337	226,337	230,863	2,407,193
752-9 Rental - Equipment	10,775	12,000	12,240	12,240	12,240	12,240	12,240	12,240	12,852	12,852	12,852	12,852	136,848
752-10 Rental - Senior Center	154,000	121,200	122,412	123,636	124,872	126,121	127,382	128,656	129,943	131,242	132,555	139,182	1,407,203
752-14 Rental - Creative Arts Center	1,420	2,500	0	0	0	0	0	0	0	0	0	0	2,500
752-15 Rental - Banner Installations	3,200	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,060	22,060
752-16 Rental - Non Profit Use - Park Buildings	22,591	20,200	20,402	20,606	20,812	21,020	21,230	21,443	21,657	21,874	22,092	22,092	233,429
752-17 Rental - Non-Profit Use - Community Center	0	2,020	2,040	2,060	2,081	2,102	2,123	2,144	2,166	2,187	2,209	2,319	23,451
754-4 Tower/Antenna Rental - Sprint	8,464	8,470	8,639	8,812	8,988	9,168	9,351	9,538	9,729	10,021	10,321	10,631	103,668
754-5 Tower/Antenna Rental - Cingular	71,316	72,740	9,772	0	0	0	0	0	0	0	0	0	82,512
754-6 Tower/Antenna Rental - T-Mobile	74,956	76,085	79,042	80,623	82,235	83,880	85,558	87,269	89,014	91,685	94,435	97,268	947,095
754-7 Tower/Antenna Rental - Metro PCS	0	8,472	8,726	8,900	9,078	9,260	9,445	9,634	10,121	10,425	10,738	10,738	104,625
754-10 Tower/Antenna Rental - Clearwire	45,671	47,654	49,560	50,551	51,562	52,593	53,645	54,718	55,813	57,487	59,212	60,988	593,783
3606-42 SMART Station Rent	414,551	422,842	545,450	668,057	790,665	806,478	822,608	839,060	855,841	881,516	907,962	935,201	8,475,681
3607-43 Water Pollution Control Plant Rent	365,174	372,478	502,797	645,778	794,278	810,163	826,366	842,894	859,752	885,544	912,110	939,474	8,391,634
3610-42 Landfill Rent	258,379	263,547	268,818	274,194	279,678	285,271	290,977	296,796	302,732	311,814	311,814	330,804	3,216,446
TOTAL RENTS AND CONCESSIONS	2,464,256	2,434,633	2,658,472	2,948,585	3,242,195	3,188,992	3,244,620	3,301,940	3,360,309	3,442,460	3,516,896	3,620,148	34,959,250
901 Federal Grants	84,324	0	0	0	0	0	0	0	0	0	0	0	0
930 Bureau of Justice Grant	7,338	11,730	11,999	0	0	0	0	0	0	0	0	0	23,729
938 ISTE Grant	56,400	0	0	0	0	0	0	0	0	0	0	0	0
965 Homeland Security Grants	57,553	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	26,400
1110 Bus Shelter Advertising	7,806	6,110	6,110	6,110	6,110	6,110	6,110	6,110	6,110	6,110	6,110	6,110	67,210
1111 County of Santa Clara Reimbursement	25,242	0	0	0	0	0	0	0	0	0	0	0	0
1114 Other Agencies - Reimbursement	10,000	84,000	0	0	0	0	0	0	0	0	0	0	84,000
1119-1 PCJPB Reimbursement - Multimodal	166,836	214,139	218,422	222,791	227,246	231,791	236,427	241,156	245,979	253,358	260,959	268,788	2,621,057
1121 Silicon Valley Council on Aging Grant	18,000	0	0	0	0	0	0	0	0	0	0	0	0
1122 Fremont Pool Cost Sharing	20,285	19,200	19,200	19,200	19,200	19,200	19,200	19,200	19,200	19,200	19,200	19,776	211,776
1123 Columbia Pool Cost Sharing	51,657	27,963	28,523	29,093	29,675	30,268	30,874	31,491	32,121	33,085	34,077	35,100	342,270
1126 Cupertino School District Reimbursement	62,400	0	0	0	0	0	0	0	0	0	0	0	0
1128 Community Choice Energy Cost Sharing	450,000	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL FEDERAL & INTERGOVERNMENTAL	1,017,840	365,543	286,654	279,594	284,631	289,770	295,011	300,357	305,810	314,153	322,746	332,173	3,376,441
1012 Homeowner's Property Tax Relief	223,211	222,960	222,960	222,960	222,960	222,960	222,960	222,960	222,960	222,960	222,960	222,960	2,452,560
1014 Motor Vehicle License Fees	59,727	0	0	0	0	0	0	0	0	0	0	0	0
1017 Office of Traffic Safety	82,969	41,000	0	0	0	0	0	0	0	0	0	0	41,000
1018 POST Reimbursement	35,946	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	25,000	225,000
1025 Mandated Cost - SB 90	51,564	78,030	79,591	81,182	82,806	84,462	86,151	87,874	87,874	90,511	93,226	96,023	947,731
1025 Mandated Costs PY Reimbursement	0	33,333	33,333	33,333	33,333	33,333	33,333	33,333	33,333	33,333	33,333	33,333	366,663
1027 Miscellaneous State Grants	20,709	120,257	0	0	0	0	0	0	0	0	0	0	120,257
1034 Library Services and Tech Act	5,000	0	0	0	0	0	0	0	0	0	0	0	0
1041 State Tire Enforcement Grant	16,151	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL STATE SHARED REVENUE	495,277	515,580	355,884	357,475	359,099	360,755	362,444	364,167	364,167	366,804	369,519	377,316	4,153,211
1349 Certified Unified Program Agency	864,045	859,329	876,516	894,046	911,927	930,165	948,769	967,744	987,099	1,016,712	1,047,213	1,078,630	10,518,149
1359 Permit - Hazardous Materials	66,230	65,000	66,300	67,626	68,979	70,358	71,765	73,201	74,665	76,905	79,212	81,588	795,597
1361 Permit - Miscellaneous	50	0	0	0	0	0	0	0	0	0	0	0	0
1362 Permit - Fire Operations	253,111	245,000	245,000	249,900	254,898	259,996	265,196	270,500	275,910	284,187	292,713	301,494	2,944,793
1368 Permit - Transportation	18,793	17,854	17,854	17,854	17,854	17,854	17,854	17,854	17,854	18,390	18,941	19,510	199,672
1370 Permit - Taxi Driver and Vehicle	31,724	20,153	14,806	15,102	15,404	15,712	16,026	16,347	16,674	17,007	17,348	17,868	182,448

**035. GENERAL FUND
REVENUES BY SOURCE**

		PLAN	FY 2027/2028 TO FY 2036/2037 TOTAL	FY 2016/2017 TO FY 2036/2037 TOTAL									
		2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034	2034/2035	2035/2036	2036/2037		
752-1	Rental - Indoor Sports Center	137,316	137,316	141,435	141,435	145,679	145,679	150,049	150,049	154,550	159,187	1,462,695	2,835,430
752-3	Rental - Park Buildings	90,146	91,047	91,958	92,878	93,806	94,744	95,692	96,649	97,615	98,591	943,127	1,877,727
752-4	Rental - Picnic Areas	135,219	136,571	137,937	139,316	140,709	142,117	143,538	144,973	146,423	147,887	1,414,690	2,816,590
752-5	Rental - Performing Arts Center	209,502	215,788	222,261	228,929	235,797	242,871	250,157	257,662	265,391	273,353	2,401,711	4,414,435
752-6	Rental - Community Center	129,584	130,880	132,189	133,511	134,846	136,194	137,556	138,932	140,321	141,724	1,355,739	2,699,221
752-7	Rental - Athletic Fields	230,863	235,481	235,481	240,190	240,190	244,994	244,994	249,894	249,894	249,894	2,421,874	4,829,067
752-9	Rental - Equipment	13,495	13,495	13,495	13,495	13,495	14,169	14,169	14,169	14,169	14,169	138,320	275,168
752-10	Rental - Senior Center	139,182	139,182	146,142	146,142	146,142	153,449	153,449	153,449	153,449	153,449	1,484,032	2,891,235
752-14	Rental - Creative Arts Center	0	0	0	0	0	0	0	0	0	0	0	2,500
752-15	Rental - Banner Installations	2,122	2,185	2,251	2,319	2,388	2,460	2,534	2,610	2,688	2,768	24,324	46,384
752-16	Rental - Non Profit Use - Park Buildings	23,197	23,197	23,197	24,357	24,357	24,357	25,575	25,575	25,575	25,575	244,961	478,390
752-17	Rental - Non-Profit Use - Community Center	2,319	2,319	2,435	2,435	2,435	2,557	2,557	2,557	2,557	2,557	24,731	48,183
754-4	Tower/Antenna Rental - Sprint	10,950	11,278	11,617	11,965	12,324	12,694	13,075	13,467	13,871	14,287	125,529	229,197
754-5	Tower/Antenna Rental - Cingular	0	0	0	0	0	0	0	0	0	0	0	82,512
754-6	Tower/Antenna Rental - T-Mobile	100,186	103,192	106,288	109,476	112,761	116,144	119,628	123,217	126,913	130,721	1,148,525	2,095,620
754-7	Tower/Antenna Rental - Metro PCS	11,060	11,392	11,733	12,085	12,448	12,821	13,206	13,602	14,010	14,431	126,789	231,413
754-10	Tower/Antenna Rental - Clearwire	62,818	64,702	66,643	68,642	70,702	72,823	75,007	77,258	79,575	81,963	720,133	1,313,917
3606-42	SMART Station Rent	963,257	992,155	1,021,919	1,052,577	1,084,154	1,116,679	1,150,179	1,184,684	1,220,225	1,256,832	11,042,660	19,518,341
3607-43	Water Pollution Control Plant Rent	967,658	996,688	1,026,588	1,057,386	1,089,108	1,121,781	1,155,434	1,190,097	1,225,800	1,262,574	11,093,114	19,484,748
3610-42	Landfill Rent	340,728	350,950	361,478	372,323	383,492	394,997	406,847	419,052	419,052	419,052	3,867,972	7,084,419
TOTAL RENTS AND CONCESSIONS		3,710,937	3,803,077	3,904,349	4,002,927	4,102,587	4,213,701	4,320,368	4,429,304	4,528,316	4,630,223	41,645,789	76,605,039
901	Federal Grants	0	0	0	0	0	0	0	0	0	0	0	0
930	Bureau of Justice Grant	0	0	0	0	0	0	0	0	0	0	0	23,729
938	ISTEA Grant	0	0	0	0	0	0	0	0	0	0	0	0
965	Homeland Security Grants	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	24,000	50,400
1110	Bus Shelter Advertising	6,110	6,110	6,110	6,110	6,110	6,110	6,110	6,110	6,110	6,110	61,100	128,310
1111	County of Santa Clara Reimbursement	0	0	0	0	0	0	0	0	0	0	0	0
1114	Other Agencies - Reimbursement	0	0	0	0	0	0	0	0	0	0	0	84,000
1119-1	PCJPB Reimbursement - Multimodal	276,851	285,157	293,712	302,523	311,599	320,947	330,575	340,492	350,707	361,228	3,173,790	5,794,847
1121	Silicon Valley Council on Aging Grant	0	0	0	0	0	0	0	0	0	0	0	0
1122	Fremont Pool Cost Sharing	20,369	20,980	21,610	22,258	22,926	23,614	24,322	25,052	25,803	26,577	233,511	445,287
1123	Columbia Pool Cost Sharing	36,153	37,237	38,354	39,505	40,690	41,911	43,168	44,463	45,797	47,171	414,448	756,718
1126	Cupertino School District Reimbursement	0	0	0	0	0	0	0	0	0	0	0	0
1128	Community Choice Energy Cost Sharing	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL FEDERAL & INTERGOVERNMENTAL		341,883	351,884	362,186	372,796	383,724	394,981	406,575	418,517	430,817	443,486	3,906,850	7,283,291
1012	Homeowner's Property Tax Relief	222,960	222,960	222,960	222,960	222,960	222,960	222,960	222,960	222,960	222,960	2,229,600	4,682,160
1014	Motor Vehicle License Fees	0	0	0	0	0	0	0	0	0	0	0	0
1017	Office of Traffic Safety	0	0	0	0	0	0	0	0	0	0	0	41,000
1018	POST Reimbursement	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	250,000	475,000
1025	Mandated Cost - SB 90	98,903	101,871	104,927	108,074	111,317	114,656	118,096	121,639	125,288	129,047	1,133,817	2,081,549
1025	Mandated Costs PY Reimbursement	33,333	33,333	0	0	0	0	0	0	0	0	66,666	433,329
1027	Miscellaneous State Grants	0	0	0	0	0	0	0	0	0	0	0	120,257
1034	Library Services and Tech Act	0	0	0	0	0	0	0	0	0	0	0	0
1041	State Tire Enforcement Grant	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL STATE SHARED REVENUE		380,196	383,164	352,887	356,034	359,277	362,616	366,056	369,599	373,248	377,007	3,680,083	7,833,295
1349	Certified Unified Program Agency	1,110,989	1,144,318	1,178,648	1,214,007	1,250,427	1,287,940	1,326,578	1,366,376	1,407,367	1,449,588	12,736,238	23,254,387
1359	Permit - Hazardous Materials	84,036	86,557	89,153	91,828	94,583	97,420	100,343	103,353	106,454	109,647	963,374	1,758,971
1361	Permit - Miscellaneous	0	0	0	0	0	0	0	0	0	0	0	0
1362	Permit - Fire Operations	310,539	319,855	329,451	339,334	349,514	360,000	370,800	381,924	393,381	405,183	3,559,980	6,504,774
1368	Permit - Transportation	20,095	20,698	21,319	21,958	22,617	23,295	23,994	24,714	25,456	26,219	230,365	430,037
1370	Permit - Taxi Driver and Vehicle	18,404	18,956	19,525	20,111	20,714	21,335	21,975	22,635	23,314	24,013	210,982	393,430

**035. GENERAL FUND
REVENUES BY SOURCE**

													FY 2016/2017 TO
													FY 2026/2027 TOTAL
	ACTUAL 2015/2016	CURRENT 2016/2017	BUDGET 2017/2018	PLAN 2018/2019	PLAN 2019/2020	PLAN 2020/2021	PLAN 2021/2022	PLAN 2022/2023	PLAN 2023/2024	PLAN 2024/2025	PLAN 2025/2026	PLAN 2026/2027	
1371 Permit - Misc. Public Safety	34,557	35,394	36,103	36,825	37,562	38,313	39,079	39,861	40,658	41,471	42,300	43,569	431,135
1372 Permit - Liquidambar Street	1,227	0	0	0	0	0	0	0	0	0	0	0	0
1373 Adult Entertainment Permits	22,935	14,175	14,601	14,893	15,191	15,495	15,805	16,121	16,443	16,772	17,107	17,621	174,223
1374 OCM Special Event Permit Fee	4,093	4,774	4,869	4,966	5,066	5,167	5,270	5,376	5,483	5,593	5,705	5,876	58,145
TOTAL PERMITS AND LICENSES	1,296,765	1,261,679	1,276,049	1,301,212	1,326,880	1,353,060	1,379,764	1,407,002	1,434,785	1,477,036	1,520,539	1,566,155	15,304,163
1502-01 Fines - Overdue Material - Circulation Desk	58,167	53,145	49,956	48,957	47,978	47,018	46,078	45,156	44,253	43,368	42,501	42,076	510,486
1502-02 Fines - Overdue/Lost & Damaged-Internet	165,208	168,685	168,685	165,311	162,005	158,765	155,590	152,478	149,428	146,440	143,511	140,641	1,711,539
1503-01 Fines - Parking	638,957	500,000	500,000	510,000	520,200	530,604	541,216	552,040	563,081	574,343	585,830	603,405	5,980,719
1504 Fines - Traffic and Criminal	225,780	225,000	225,000	229,500	234,090	238,772	243,547	248,418	253,387	258,454	263,623	271,532	2,691,323
1506 Juvenile Diversion	1,735	2,000	2,000	2,040	2,081	2,122	2,165	2,208	2,252	2,320	2,389	2,461	24,039
1507 Late Payment Penalties	104,730	5,000	5,000	5,100	5,202	5,306	5,412	5,520	5,631	5,800	5,974	6,153	60,098
1509 Returned Check Charge	5,535	6,113	6,235	6,360	6,487	6,617	6,749	6,884	7,022	7,232	7,449	7,673	74,821
1516 Neighborhood Preservation Code Violations	57,817	40,000	40,000	40,800	41,616	42,448	43,297	44,163	45,046	46,398	47,790	49,224	480,783
TOTAL FINES AND FORFEITURES	1,257,930	999,943	996,876	1,008,068	1,019,659	1,031,652	1,044,054	1,056,869	1,070,101	1,084,355	1,099,067	1,123,164	11,533,807
1667-1 General Plan Maintenance Fees	920,050	717,341	615,670	631,060	646,837	663,008	679,583	696,573	713,987	731,837	750,133	772,637	7,618,664
1677 State Certified Access Specialist Fee	5,173	3,500	0	0	0	0	0	0	0	0	0	0	3,500
TOTAL COMMUNITY DEVELOPMENT FEES	925,223	720,841	615,670	631,060	646,837	663,008	679,583	696,573	713,987	731,837	750,133	772,637	7,622,164
1801-1 Business License Processing-New Applications	7,279	16,236	16,561	16,892	17,230	17,575	17,926	18,285	18,650	19,210	19,786	20,380	198,732
1801-2 Business License Processing - Renewals	(102)	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL FINANCE FEES	7,177	16,236	16,561	16,892	17,230	17,575	17,926	18,285	18,650	19,210	19,786	20,380	198,732
2102 Library- Lost/Damaged Materials	6,083	6,541	6,149	6,026	5,905	5,787	5,672	5,558	5,447	5,338	5,231	5,127	62,782
2105 Miscellaneous Library Charges	2,246	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL LIBRARY FEES	8,329	6,541	6,149	6,026	5,905	5,787	5,672	5,558	5,447	5,338	5,231	5,127	62,782
2310 Recreation Credit (Net)	356	0	0	0	0	0	0	0	0	0	0	0	0
2347 Senior Adult Services	343	0	0	0	0	0	0	0	0	0	0	0	0
2351 Vending	7,500	6,300	6,300	6,300	6,300	6,300	6,300	6,300	6,300	6,300	6,300	6,300	69,300
2357 Youth Basketball League	138,200	140,112	142,914	145,772	148,688	151,661	154,695	157,789	160,944	164,163	167,447	172,470	1,706,655
2359 Adult Basketball	57,570	51,510	52,540	53,591	54,663	55,756	56,871	58,008	59,169	60,352	61,559	63,406	627,424
2360 Adult Volleyball	45,660	40,000	40,800	41,616	42,448	43,297	44,163	45,046	45,947	46,866	47,804	49,238	487,227
2361 Adult Drop-In Sports	42,208	34,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000	444,000
2364 Youth Sports Classes	254,613	252,500	257,550	262,701	267,955	273,314	278,780	284,356	290,043	295,844	301,761	310,814	3,075,618
2365 Adult Sports Activities	109,392	110,000	112,200	114,444	116,733	119,068	121,449	123,878	126,355	128,883	131,460	135,404	1,339,873
2367 Youth Sports Camp	208,213	214,200	218,484	222,854	227,311	231,857	236,494	241,224	246,048	250,969	255,989	261,109	2,606,539
2370 Special Events HOTS	8,010	10,200	10,400	10,608	10,820	11,037	11,257	11,482	11,712	11,946	12,185	12,185	123,833
2375 Gymnastics - Youth	389,558	391,400	403,142	415,236	427,693	440,524	453,740	467,352	481,373	495,814	510,688	526,009	5,012,971
2381 Swim Pool Rentals	48,411	43,197	43,647	43,647	43,647	43,647	43,647	45,829	45,829	45,829	45,829	48,121	495,053
2383 Washington Pool Adult Swim Lessons	16,002	12,750	13,005	13,265	13,530	13,801	14,077	14,359	14,646	14,939	15,237	15,390	154,999
2385 Special Interest - Youth	812	0	0	0	0	0	0	0	0	0	0	0	0
2388 Visual Arts - Youth	33,748	25,614	26,127	26,650	27,183	27,726	28,281	28,846	29,423	30,012	30,612	31,530	312,003
2391 Visual Arts - Adult	10,982	10,000	10,200	10,404	10,612	10,824	11,041	11,262	11,487	11,717	11,947	12,309	121,807
2392 Dance Classes - Child	74,601	80,945	82,564	84,215	85,900	87,618	89,370	91,157	92,980	94,840	96,737	99,639	985,965
2393 Dance Classes - Adult	60,653	60,387	61,595	62,827	64,083	65,365	66,672	68,006	69,366	70,753	72,168	74,333	735,557
2394 Drama - Youth	31,574	29,599	30,191	30,795	31,411	32,039	32,680	33,333	34,000	34,680	35,374	36,435	360,536
2396 Cultural Arts Theater Tickets	25,076	25,000	28,700	29,274	29,859	30,457	31,066	31,687	32,321	32,967	33,627	33,627	338,584
2397 Preschool Programs	276,584	265,927	268,586	271,272	273,985	276,724	279,492	282,287	285,109	287,961	290,840	299,565	3,081,748
2401 Neighborhood Recreation	469,776	393,028	400,888	408,906	417,084	425,426	433,934	442,613	451,465	460,494	469,704	483,795	4,787,337
2406 Senior Adults Dances	1,071	2,500	3,820	3,820	5,140	5,140	6,460	6,460	7,780	7,780	7,780	9,100	65,780
2407 Senior Adult Programs	97,505	87,750	96,730	99,632	102,621	105,699	108,870	112,137	115,501	118,966	122,535	126,211	1,196,651
2408 Senior Adult Trips	90,678	100,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	1,400,000

**035. GENERAL FUND
REVENUES BY SOURCE**

		PLAN	FY 2027/2028 TO FY 2036/2037 TOTAL	FY 2016/2017 TO FY 2036/2037 TOTAL									
		2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034	2034/2035	2035/2036	2036/2037		
1371	Permit - Misc. Public Safety	44,877	46,223	47,609	49,038	50,509	52,024	53,585	55,192	56,848	58,554	514,459	945,594
1372	Permit - Liquidambar Street	0	0	0	0	0	0	0	0	0	0	0	0
1373	Adult Entertainment Permits	18,149	18,694	19,255	19,832	20,427	21,040	21,671	22,321	22,991	23,681	208,061	382,284
1374	OCM Special Event Permit Fee	6,052	6,234	6,421	6,613	6,812	7,016	7,227	7,443	7,667	7,897	69,382	127,527
TOTAL PERMITS AND LICENSES		1,613,140	1,661,534	1,711,380	1,762,722	1,815,603	1,870,071	1,926,173	1,983,959	2,043,477	2,104,782	18,492,841	33,797,004
1502-01	Fines - Overdue Material - Circulation Desk	41,655	41,238	40,826	40,418	40,014	39,613	39,217	38,825	38,437	38,053	398,296	908,782
1502-02	Fines - Overdue/Lost & Damaged-Internet	137,828	135,071	132,370	129,723	127,128	124,586	122,094	119,652	117,259	114,914	1,260,624	2,972,162
1503-01	Fines - Parking	621,507	640,152	659,356	679,137	699,511	720,497	742,112	764,375	787,306	810,925	7,124,878	13,105,597
1504	Fines - Traffic and Criminal	279,678	288,068	296,710	305,612	314,780	324,223	333,950	343,969	354,288	364,916	3,206,195	5,897,519
1506	Juvenile Diversion	2,535	2,611	2,689	2,770	2,853	2,939	3,027	3,118	3,211	3,308	29,061	53,100
1507	Late Payment Penalties	6,338	6,528	6,723	6,925	7,133	7,347	7,567	7,794	8,028	8,269	72,653	132,750
1509	Returned Check Charge	7,903	8,140	8,384	8,636	8,895	9,162	9,437	9,720	10,011	10,312	90,600	165,421
1516	Neighborhood Preservation Code Violations	50,700	52,221	53,788	55,402	57,064	58,775	60,539	62,355	64,226	66,152	581,221	1,062,004
TOTAL FINES AND FORFEITURES		1,148,143	1,174,030	1,200,848	1,228,622	1,257,378	1,287,142	1,317,942	1,349,807	1,382,766	1,416,849	12,763,528	24,297,335
1667-1	General Plan Maintenance Fees	795,816	819,690	844,281	869,609	895,697	922,568	950,245	978,753	1,008,115	1,038,359	9,123,134	16,741,798
1677	State Certified Access Specialist Fee	0	0	0	0	0	0	0	0	0	0	0	3,500
TOTAL COMMUNITY DEVELOPMENT FEES		795,816	819,690	844,281	869,609	895,697	922,568	950,245	978,753	1,008,115	1,038,359	9,123,134	16,745,298
1801-1	Business License Processing-New Applications	20,991	21,621	22,270	22,938	23,626	24,335	25,065	25,817	26,591	27,389	240,641	439,374
1801-2	Business License Processing - Renewals	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL FINANCE FEES		20,991	21,621	22,270	22,938	23,626	24,335	25,065	25,817	26,591	27,389	240,641	439,374
2102	Library- Lost/Damaged Materials	5,024	4,924	4,825	4,729	4,634	4,541	4,451	4,362	4,274	4,189	45,953	108,735
2105	Miscellaneous Library Charges	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL LIBRARY FEES		5,024	4,924	4,825	4,729	4,634	4,541	4,451	4,362	4,274	4,189	45,953	108,735
2310	Recreation Credit (Net)	0	0	0	0	0	0	0	0	0	0	0	0
2347	Senior Adult Services	0	0	0	0	0	0	0	0	0	0	0	0
2351	Vending	6,300	6,300	6,300	6,300	6,300	6,300	6,300	6,300	6,300	6,300	63,000	132,300
2357	Youth Basketball League	177,644	182,973	188,463	194,116	199,940	205,938	212,116	218,480	225,034	231,785	2,036,490	3,743,145
2359	Adult Basketball	65,308	67,267	69,285	71,364	73,505	75,710	77,981	80,321	82,730	85,212	748,682	1,376,106
2360	Adult Volleyball	50,715	52,236	53,803	55,418	57,080	58,793	60,556	62,373	64,244	66,172	581,390	1,068,617
2361	Adult Drop-In Sports	41,000	41,000	41,000	50,400	50,400	50,400	50,400	50,400	50,400	50,400	475,800	919,800
2364	Youth Sports Classes	320,138	329,742	339,635	349,824	360,318	371,128	382,262	393,729	405,541	417,708	3,670,025	6,745,643
2365	Adult Sports Activities	139,466	143,650	147,960	152,398	156,970	161,679	166,530	171,526	176,671	181,972	1,598,823	2,938,696
2367	Youth Sports Camp	261,109	266,331	266,331	271,657	271,657	277,091	277,091	282,632	291,111	299,845	2,764,854	5,371,393
2370	Special Events HOTS	12,795	12,795	12,795	13,434	13,434	13,434	13,434	14,106	14,106	14,811	133,832	257,666
2375	Gymnastics - Youth	541,789	558,043	574,784	592,028	609,788	628,082	646,925	666,332	686,322	706,912	6,211,005	11,223,977
2381	Swim Pool Rentals	48,121	48,121	48,121	48,121	50,527	50,527	50,527	50,527	50,527	50,527	495,644	990,697
2383	Washington Pool Adult Swim Lessons	15,544	15,699	15,856	16,015	16,175	16,337	16,500	16,665	16,832	17,000	162,622	317,620
2385	Special Interest - Youth	0	0	0	0	0	0	0	0	0	0	0	0
2388	Visual Arts - Youth	32,476	33,450	34,454	35,488	36,552	37,649	38,778	39,942	41,140	42,374	372,303	684,307
2391	Visual Arts - Adult	12,679	13,059	13,451	13,854	14,270	14,698	15,139	15,593	16,061	16,543	145,348	267,154
2392	Dance Classes - Child	102,628	105,707	108,878	112,145	115,509	118,974	122,543	126,220	130,006	133,906	1,176,517	2,162,482
2393	Dance Classes - Adult	76,563	78,860	81,226	83,663	86,173	88,758	91,421	94,163	96,988	99,898	877,714	1,613,270
2394	Drama - Youth	37,528	38,654	39,813	41,008	42,238	43,505	44,810	46,154	47,539	48,965	430,214	790,750
2396	Cultural Arts Theater Tickets	33,627	35,644	35,644	35,644	35,644	37,783	37,783	37,783	37,783	37,783	365,118	703,702
2397	Preschool Programs	308,552	317,809	327,343	337,163	347,278	357,697	368,428	379,480	390,865	402,591	3,537,207	6,618,954
2401	Neighborhood Recreation	498,309	513,258	528,656	544,516	560,851	577,677	595,007	612,857	631,243	650,180	5,712,556	10,499,893
2406	Senior Adults Dances	9,100	10,420	10,420	11,740	11,740	13,060	13,060	14,380	14,380	14,380	122,680	188,460
2407	Senior Adult Programs	129,997	133,897	137,914	142,051	146,313	150,702	155,223	159,880	164,676	169,617	1,490,270	2,686,921
2408	Senior Adult Trips	131,300	130,000	131,300	130,000	131,300	130,000	131,300	130,000	131,300	132,613	1,309,113	2,709,113

**035. GENERAL FUND
REVENUES BY SOURCE**

													FY 2016/2017 TO
													FY 2026/2027
													TOTAL
	ACTUAL 2015/2016	CURRENT 2016/2017	BUDGET 2017/2018	PLAN 2018/2019	PLAN 2019/2020	PLAN 2020/2021	PLAN 2021/2022	PLAN 2022/2023	PLAN 2023/2024	PLAN 2024/2025	PLAN 2025/2026	PLAN 2026/2027	
2409 Senior Adult Special Events	9,829	10,000	10,360	10,360	10,720	10,720	11,080	11,080	11,440	11,440	11,800	11,800	120,800
2410 Therapeutic Services Program	11,741	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,280	154,280
2411 Senior Center Membership	70,194	68,000	68,000	68,000	74,800	74,800	74,800	74,800	82,280	82,280	82,280	82,280	832,320
2412 Senior Adult Lunch Program	18,588	19,000	19,000	19,000	19,000	19,000	19,000	19,000	19,000	19,000	19,000	19,000	209,000
2413 Teen Programs Co-OP	41,818	47,000	47,000	47,000	47,000	47,000	47,000	47,000	47,000	47,000	47,000	47,000	517,000
2417 Registration Service Fees	6,595	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,180	66,180
2418 Fremont Pool User Fees	52,734	53,844	55,190	56,570	57,984	59,144	60,327	61,533	62,764	64,019	65,299	66,605	663,279
2422-1 Elementary After School and Summer Programs	58,727	38,466	39,235	39,235	40,020	40,020	40,020	40,820	40,820	40,820	41,636	41,636	442,728
2422-2 After School Programs - Summer Drop In	9,744	2,822	2,822	2,822	2,822	2,822	2,822	2,822	2,822	2,822	2,822	2,822	31,042
2422-3 After School Programs - Parents Night Out Even	235	12,852	13,109	13,371	13,639	13,911	14,190	14,473	14,763	15,058	15,359	15,666	156,392
2422-4 After School Programs - Intersessions Classes	5,584	20,400	20,808	21,224	21,649	22,082	22,523	22,974	23,433	23,902	24,380	24,867	248,242
2423 Pottery - Adult	172,671	193,269	197,134	201,077	205,098	209,200	213,384	217,652	222,005	226,445	230,974	237,903	2,354,141
2424 Music - Child	117,280	118,572	125,000	127,500	130,050	132,651	135,304	138,010	140,770	143,586	146,457	150,851	1,488,752
2425 Music - Adult	1,186	3,500	5,500	5,610	5,722	5,837	5,953	6,072	6,194	6,318	6,444	6,637	63,788
2455 Teen Programs	37,376	34,149	34,831	35,528	36,238	36,963	37,702	38,456	39,225	40,010	40,810	42,034	415,947
2465 Columbia Co-Op Sports	35,203	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	385,000
2484 Washington Pool Swim Lessons	114,945	111,953	114,192	116,476	118,805	121,181	123,605	126,077	128,599	131,171	133,794	137,808	1,363,661
2485 SMS Pool Swim Lessons	26,800	31,472	32,101	32,743	33,398	34,066	34,747	35,442	36,151	36,874	37,611	38,740	383,345
2486 Columbia Pool Swim Lessons	13,316	14,953	15,252	15,557	15,868	16,186	16,509	16,839	17,176	17,520	17,870	18,406	182,137
2490 Washington Pool Drop-In Swim	18,445	19,355	19,742	20,137	20,540	20,950	21,369	21,797	22,233	22,677	23,131	23,683	235,062
xxxx Washington Pool Expansion - Add'l Revenue	0	0	0	0	63,400	63,400	63,400	63,400	63,400	63,400	63,400	63,400	507,200
2491 SMS Pool Drop-In Swim	1,444	1,663	1,696	1,730	1,765	1,800	1,836	1,873	1,910	1,948	1,987	1,987	20,194
2492 Columbia Pool Drop-In Swim	5,941	6,078	6,199	6,323	6,449	6,578	6,710	6,844	6,981	7,121	7,263	7,263	73,810
TOTAL RECREATION FEES	3,329,490	3,249,267	3,363,554	3,424,090	3,558,632	3,621,591	3,689,803	3,756,376	3,832,766	3,901,485	3,972,906	4,073,289	40,443,759
2750 Abandoned Vehicles	159,699	173,000	170,300	173,706	177,180	180,724	184,338	188,025	191,785	195,621	199,534	205,520	2,039,733
2751 Animal Control Fees	74,410	90,000	90,000	91,800	93,636	95,509	97,419	99,367	101,355	103,382	105,449	108,613	1,076,529
2754 Emergency Response	34,119	31,879	32,835	33,492	34,162	34,845	35,542	36,252	36,978	37,717	38,471	39,626	391,798
2756 False Burglar Alarm Fees	205,800	179,844	184,239	184,239	184,239	184,239	184,239	184,239	184,239	184,239	184,239	184,239	2,022,234
2760 Police Contract Overtime	90,953	37,200	37,200	37,944	38,703	39,477	40,266	41,072	41,893	42,731	43,586	44,893	444,965
2763 Vehicle Release Fee	60,066	75,000	75,000	76,500	78,030	79,591	81,182	82,806	84,462	86,151	87,874	90,511	897,108
2765 Other DPS	7	25,000	25,000	25,500	26,010	26,530	27,061	27,602	28,154	28,717	29,291	30,170	299,036
2765-02 Other DPS - Copy of Incident Report	1,408	0	0	0	0	0	0	0	0	0	0	0	0
2765-03 Other DPS - Copy of Video Tape	639	0	0	0	0	0	0	0	0	0	0	0	0
2765-04 Other DPS - Violation Citation Correction	11,710	0	0	0	0	0	0	0	0	0	0	0	0
2765-05 Other DPS - Subpoena Duces Tecum	757	0	0	0	0	0	0	0	0	0	0	0	0
2765-07 Other DPS - Photographs	54	0	0	0	0	0	0	0	0	0	0	0	0
2765-08 Other DPS - Copy of Audio Recording	95	0	0	0	0	0	0	0	0	0	0	0	0
2765-09 Other DPS - Crim. Hist. Clearance Letter	4,690	0	0	0	0	0	0	0	0	0	0	0	0
2766 False Alarm Fee - Fire Alarm	24,400	22,010	22,670	22,670	22,670	22,670	22,670	22,670	22,670	22,670	22,670	22,670	248,710
2767 Fire Contract Reimbursement	366,524	0	0	0	0	0	0	0	0	0	0	0	0
2769 Civil Subpoena Fees	780	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	13,200
2770 DPS Alarm Permit Fees	178,105	190,427	199,948	203,947	208,026	212,186	216,430	220,759	225,174	229,677	234,271	241,299	2,382,145
2772-1 Fire Inspection Fees	303,183	294,249	294,249	300,134	306,137	312,259	318,505	324,875	331,372	338,000	344,760	355,102	3,519,641
2772-2 Fire Inspection Fees - Hotels	12,785	0	0	0	0	0	0	0	0	0	0	0	0
2772-3 Fire Inspection Fees - High Rises	12,552	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL PUBLIC SAFETY FEES	1,542,734	1,119,809	1,132,641	1,151,132	1,169,992	1,189,230	1,208,852	1,228,867	1,249,282	1,270,106	1,291,346	1,323,843	13,335,099
1678 Transportation Study Review Fees	22,174	0	0	0	0	0	0	0	0	0	0	0	0
2355 Baylands Picnic Reservation	92,723	90,900	91,809	92,727	93,654	94,591	95,537	96,492	97,457	98,432	99,416	99,416	1,050,431
2356 Baylands Vehicle Entry Fee	155,059	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	1,650,000
2901 Mathilda/237 Maintenance	38,407	34,600	34,600	34,600	34,600	34,600	34,600	34,600	34,600	34,600	34,600	34,600	380,600
2904 Street Tree Fees	36,592	15,040	16,472	16,801	17,137	17,480	17,830	18,186	18,550	19,107	19,680	20,270	196,554
2909 Temporary Traffic Controls	5,416	0	0	0	0	0	0	0	0	0	0	0	0

**035. GENERAL FUND
REVENUES BY SOURCE**

		PLAN	FY 2027/2028 TO FY 2036/2037 TOTAL	FY 2016/2017 TO FY 2036/2037 TOTAL									
		2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034	2034/2035	2035/2036	2036/2037		
2409	Senior Adult Special Events	12,160	12,160	12,520	12,520	12,880	12,880	13,240	13,240	13,600	13,970	129,170	249,970
2410	Therapeutic Services Program	14,566	14,857	15,154	15,457	15,766	16,082	16,403	16,731	17,066	17,407	159,489	313,769
2411	Senior Center Membership	90,508	90,508	90,508	90,508	99,559	99,559	99,559	99,559	99,559	99,559	959,385	1,791,705
2412	Senior Adult Lunch Program	19,000	19,000	19,000	19,000	19,000	19,000	19,000	19,000	19,000	19,000	190,000	399,000
2413	Teen Programs Co-OP	47,000	47,000	47,000	47,000	47,000	47,000	47,000	47,000	47,000	47,000	470,000	987,000
2417	Registration Service Fees	6,365	6,556	6,753	6,956	7,164	7,379	7,601	7,829	8,063	8,305	72,972	139,152
2418	Fremont Pool User Fees	67,937	69,296	70,682	72,096	73,538	75,008	76,509	78,039	79,600	81,192	743,897	1,407,175
2422-1	Elementary After School and Summer Programs	41,636	42,469	42,469	42,469	43,319	43,319	43,319	44,618	44,618	44,618	432,855	875,583
2422-2	After School Programs - Summer Drop In	2,822	2,822	2,822	2,822	2,822	2,822	2,822	2,822	2,822	2,822	28,220	59,262
2422-3	After School Programs - Parents Night Out Even	15,980	16,299	16,625	16,958	17,297	17,643	17,996	18,356	18,723	19,097	174,974	331,366
2422-4	After School Programs - Intersessions Classes	25,365	25,872	26,390	26,917	27,456	28,005	28,565	29,136	29,719	30,313	277,738	525,980
2423	Pottery - Adult	245,040	252,391	259,963	267,762	275,795	284,069	292,591	301,369	310,410	319,722	2,809,111	5,163,252
2424	Music - Child	155,377	160,038	164,839	169,784	174,878	180,124	185,528	191,094	196,827	202,731	1,781,220	3,269,971
2425	Music - Adult	6,837	7,042	7,253	7,471	7,695	7,925	8,163	8,408	8,660	8,920	78,374	142,162
2455	Teen Programs	43,295	44,594	45,932	47,310	48,729	50,191	51,697	53,248	54,845	56,491	496,333	912,280
2465	Columbia Co-Op Sports	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	350,000	735,000
2484	Washington Pool Swim Lessons	141,942	146,200	150,586	155,104	159,757	164,550	169,486	174,571	179,808	185,202	1,627,208	2,990,870
2485	SMS Pool Swim Lessons	39,902	41,099	42,332	43,602	44,910	46,257	47,645	49,074	50,547	52,063	457,431	840,777
2486	Columbia Pool Swim Lessons	18,958	19,527	20,113	20,716	21,338	21,978	22,637	23,316	24,016	24,736	217,337	399,474
2490	Washington Pool Drop-In Swim	23,131	23,131	28,914	28,914	28,914	28,914	28,914	36,142	36,142	36,142	299,256	534,318
xxxx	Washington Pool Expansion - Add'l Revenue	63,400	63,400	63,400	63,400	63,400	63,400	63,400	63,400	63,400	63,400	634,000	1,141,200
2491	SMS Pool Drop-In Swim	1,987	1,987	2,484	2,484	2,484	2,484	2,484	3,105	3,105	3,105	25,709	45,903
2492	Columbia Pool Drop-In Swim	7,263	7,263	9,079	9,079	9,079	9,079	11,349	11,349	11,349	11,349	93,967	167,777
TOTAL RECREATION FEES		4,178,160	4,283,430	4,393,250	4,511,036	4,631,742	4,748,589	4,862,751	4,995,578	5,125,679	5,259,638	46,989,852	87,433,611
2750	Abandoned Vehicles	211,685	218,036	224,577	231,314	238,254	245,401	252,763	260,346	268,156	276,201	2,426,733	4,466,466
2751	Animal Control Fees	111,871	115,227	118,684	122,245	125,912	129,689	133,580	137,587	141,715	145,967	1,282,478	2,359,007
2754	Emergency Response	40,814	42,039	43,300	44,599	45,937	47,315	48,734	50,196	51,702	53,253	467,891	859,689
2756	False Burglar Alarm Fees	184,239	184,239	184,239	184,239	184,239	184,239	184,239	184,239	184,239	184,239	1,842,390	3,864,624
2760	Police Contract Overtime	46,240	47,627	49,056	50,528	52,044	53,605	55,213	56,869	58,576	60,333	530,091	975,056
2763	Vehicle Release Fee	93,226	96,023	98,903	101,871	104,927	108,074	111,317	114,656	118,096	121,639	1,068,732	1,965,840
2765	Other DPS	31,075	32,008	32,968	33,957	34,976	36,025	37,106	38,219	39,365	40,546	356,244	655,280
2765-02	Other DPS - Copy of Incident Report	0	0	0	0	0	0	0	0	0	0	0	0
2765-03	Other DPS - Copy of Video Tape	0	0	0	0	0	0	0	0	0	0	0	0
2765-04	Other DPS - Violation Citation Correction	0	0	0	0	0	0	0	0	0	0	0	0
2765-05	Other DPS - Subpoena Duces Tecum	0	0	0	0	0	0	0	0	0	0	0	0
2765-07	Other DPS - Photographs	0	0	0	0	0	0	0	0	0	0	0	0
2765-08	Other DPS - Copy of Audio Recording	0	0	0	0	0	0	0	0	0	0	0	0
2765-09	Other DPS - Crim. Hist. Clearance Letter	0	0	0	0	0	0	0	0	0	0	0	0
2766	False Alarm Fee - Fire Alarm	22,670	22,670	22,670	22,670	22,670	22,670	22,670	22,670	22,670	22,670	226,700	475,410
2767	Fire Contract Reimbursement	0	0	0	0	0	0	0	0	0	0	0	0
2769	Civil Subpoena Fees	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	12,000	25,200
2770	DPS Alarm Permit Fees	248,538	255,994	263,674	271,584	279,732	288,124	296,767	305,670	314,841	324,286	2,849,210	5,231,355
2772-1	Fire Inspection Fees	365,755	376,728	388,030	399,671	411,661	424,011	436,731	449,833	463,328	477,228	4,192,976	7,712,618
2772-2	Fire Inspection Fees - Hotels	0	0	0	0	0	0	0	0	0	0	0	0
2772-3	Fire Inspection Fees - High Rises	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL PUBLIC SAFETY FEES		1,357,315	1,391,791	1,427,301	1,463,877	1,501,550	1,540,353	1,580,321	1,621,487	1,663,888	1,707,562	15,255,445	28,590,544
1678	Transportation Study Review Fees	0	0	0	0	0	0	0	0	0	0	0	0
2355	Baylands Picnic Reservation	99,416	104,387	104,387	104,387	109,606	109,606	109,606	115,086	115,086	115,086	1,086,654	2,137,085
2356	Baylands Vehicle Entry Fee	150,000	157,500	157,500	157,500	165,375	165,375	165,375	173,644	173,644	173,644	1,639,556	3,289,556
2901	Mathilda/237 Maintenance	34,600	34,600	34,600	34,600	34,600	34,600	34,600	34,600	34,600	34,600	346,000	726,600
2904	Street Tree Fees	20,878	21,505	22,150	22,814	23,499	24,204	24,930	25,678	26,448	27,242	239,347	435,901
2909	Temporary Traffic Controls	0	0	0	0	0	0	0	0	0	0	0	0

Park Dedication Fund

State law allows local communities to require developers of housing units to offset the impact of the demand from those units on the City's open space by providing additional open space or paying a comparable fee. The Park Dedication Fund was established to meet statutory requirements regarding the accounting for Park Dedication Fees paid by developers. In general, the City collects park in-lieu fees for housing projects that do not dedicate land for use as parks or open space. This fee is calculated on an average fair market value per square foot as determined by the Community Development Department annually. In April 2011, Council raised the standard to 5.0 acres per 1,000 population, to be phased in over three years. In FY 2015/16, after completion of a land valuation study, the land value used in the fee calculation was set to \$129 per square foot, effective August 30, 2016. For the FY 2017/18 Recommended Budget, the Park Dedication Fee is held flat with land value at the current rate of \$129 per square foot.

Park Dedication Fee revenues are accounted for in the Park Dedication Fund as legally required, and then available resources are appropriated directly to projects in the fund or transferred to the Capital Projects Fund or the Infrastructure Fund for park-related projects.

Authorizing language in the State Quimby Act, which governs park dedication fees, requires that fees be used to pay for "developing new or rehabilitating existing neighborhood or community park or recreational facilities." Certain legal cases have clarified that park in-lieu fees may be used for parks or recreational facilities that are adjacent to the subdivision or multi-family development from which they are collected but may also be used for larger community parks and regional facilities that are reasonably available for use by the residents of the subdivision or development. Park Dedication Fees may not be used for operating or routine maintenance. For the last several years, Park Dedication Fees were also used to pay for golf course rehabilitation projects. In April 2011, Council acted to cease that practice for projects that were not already programmed, determining instead that golf course revenues associated with the Golf and Tennis Enterprise Fund would pay for these improvements.

Park in-lieu fees must be committed within a five-year period. This revenue source is subject to the Fee Mitigation Act, which requires specific review and findings every five years. The City conforms to both of these requirements.

It is estimated that \$18.3 million in Park Dedication Fees will be received during FY 2016/17. Based on current development projects in process, revenues for FY 2017/18 and FY 2018/19 are expected to be \$16.5 million and \$11.3 million respectively. For FY 2019/20 through the end of the first ten years of the plan, fee revenue is escalated by 2% per year, reflecting estimated growth. These projections yield approximately \$117 million in revenue over the first ten years, and \$97 million during the second ten years of the long-term plan. Revenues are held flat in the second ten years at \$9.7 million. This is based on the historical average of 200 fee eligible dwelling units per year at the current fee of \$105 per square foot.

The Park Dedication Fund provides funding for capital and infrastructure projects at community parks and recreational facilities. A total of \$207 million in transfers to the Capital and Infrastructure Funds are programmed throughout the long-term financial plan to ensure that park and recreational facilities are in good working condition and able to meet the demands of increased public use. During the last projects budget cycle costs for all projects, and especially park renovation projects, were updated to reflect the latest cost estimates for construction and materials.

In FY 2017/18, \$21.7 million is programmed for transfers to projects. The largest of funded projects include \$5.8 million for the Washington Community Swim Center, \$1.5 million for general park building rehabilitation, and \$12.3 million for the Lakewood Park renovation. Other notable projects in the near term of the plan include an additional \$6.2 million to complete the Fair Oaks Park Renovation, \$1.6 million over the next two years for golf irrigation replacement, and \$3 million to start the Lakewood Branch Library.

The Capital Projects Reserve includes funds that have not yet been appropriated to projects. Significantly more Park Dedication Fee revenue is projected in this financial plan as compared to last year. In addition to the Capital Projects Reserve, the twenty-year plan includes a second reserve fund that is specifically designated for Land Acquisition funds. This reserve

collects twenty percent of the annual revenue from Park Dedication Fees and allocates the funds to acquire and develop new land for the purpose of parks, open space, trails and other recreational facilities.

Asset Forfeiture Fund

The Asset Forfeiture Fund was established to account for monies received through drug and other law enforcement activities as allowed under Federal and State asset forfeiture guidelines. For the FY 2017/18 Budget, current projected revenues have been adjusted to assume no additional revenues will be received. These revenues were for the Department of Public Safety's participation in a regional task force operated by the Drug Enforcement Agency (DEA), and the original estimates were preliminary figures that have not come to fruition due to changes in the revenue distribution methodology. The purposes for which asset forfeiture can be used are limited, and funds are drawn down for new one-time expenses targeted for law enforcement services. As these funds are projected to discontinue, adjustments to expenses have been made.

The FY 2017/18 Budget includes a continuing transfer to the General Fund to support juvenile diversion activities within the Police Services program. The City currently has an agreement with the County of Santa Clara to pay for the direct salary, excluding benefits, of one Deputy Probation Officer. For FY 2017/18, this amount is \$110,412. It is the last year for such transfer, as there are not enough funds to support this expenditure along with other priorities. Funding for this program will be provided by the City's General Fund.

The FY 2017/18 Budget also includes \$136,596 for the Police Services Equipment Acquisition project. \$44,639 is funded in the Police Services Equipment - Cell Phones project, which supports the cost of specialized cellular phones used for police services. This project has been programmed to end in FY 2018/19, at which point the ending twenty-year reserve is unable to fund the project.

Police Services Augmentation Fund

The Police Services Augmentation Fund accounts for grant programs that provide monies for law enforcement purposes. The Supplemental Law Enforcement Services (SLES) program established by the State, and the smaller federal Edward Byrne Memorial Justice Assistance Grant from the Bureau of Justice Administration (BJA) have been the two sources of revenue to this Fund.

The State SLES monies constitute the major portion of revenue. However, over the years, the amounts of both grants have decreased or varied significantly. BJA decreased from a high of \$70,158 to a low of \$0 in FY 2011/12. SLES funding has also fluctuated over the years, with a high of nearly \$300,000 in FY 1996/97 and a low of \$100,000 in FY 2008/09. After initially being eliminated, funding for FY 2011/12 was restored to a level of nearly \$230,000, which was the result of the State shifting Motor Vehicle License funds away from local agency general funds into the grants that provide SLES funding. This was a permanent shift, and as such, funding in the amount of \$243,560 has been programmed for the entire twenty-year plan. Because of the stable funding, SLES monies will fund nearly one full-time lieutenant for the Department of Public Safety, with the remaining cost being funded by the General Fund. This is in keeping with past use of these funds, which has been for staffing for most of the years. Because BJA funds are uncertain, they are not projected in the long-term plan and instead will be appropriated as they become available.

Employment Development Fund

The City of Sunnyvale, as administrative entity for the North Valley (NOVA) Job Training Consortium, is required by legislation and regulations to account for the use of various federal and state funds and program revenues for the workforce development activities that are conducted for the consortium. The City established the Employment Development Fund to fulfill this obligation.

NOVA, formed in 1983, serves the cities of Cupertino, Los Altos, Milpitas, Mountain View, Palo Alto, Santa Clara and Sunnyvale. As of July 1, 2015, at the request of the San Mateo County Board of Supervisors and with the

The TDA, in accordance with Public Utilities Code Section 99245, must submit a report of a fiscal and compliance audit made by an independent auditor at the end of each fiscal year.

The FY 2017/18 Budget does not include any new appropriations; however, as TDA-eligible projects are identified, revenues will be recognized and appropriated to those projects. FY 2016/17 appropriations which total approximately \$625,000 are primarily for various bicycle lane projects.

Vehicle Registration Fee Fund

In 2010, voters approved Measure B, which collects vehicle registration fees to pay for programs and projects that provide local transportation improvements. In FY 2012/13, the City of Sunnyvale established a special revenue fund to account for revenues received through the \$10 annual Vehicle Registration Fee (VRF) assessed to automobiles owned by residents of Santa Clara County.

In 2012, the VRF provided \$14.8 million to the County, and 80 percent of this amount was distributed to the cities based on population. In August 2012, the City of Sunnyvale received its first allocation of VRF funds in the amount of \$797,394. For FY 2016/17, the City received \$898,229 in VRF funds, and it is expected that the City's share will remain constant throughout the twenty-year planning period. In general, VRF funds are distributed based on each jurisdiction's population in the county, and a small percentage is available based on a competitive County-wide program. The remainder is reserved for Program Administration.

All VRF funds received from the County are programmed to be transferred to the Infrastructure Fund to provide funding for the Pavement Rehabilitation project throughout the twenty-year plan.

Youth and Neighborhood Services Fund

The Youth and Neighborhood Services Fund accounts for the revenues and ongoing operating program expenditures associated with the management and maintenance of the Columbia Neighborhood Center (CNC). On May 10, 1994, Council approved development of a neighborhood service center at Columbia Middle School to meet the health, social,

recreational, and educational needs of North Sunnyvale residents (with an emphasis on serving disadvantaged youth) through a coordinated network of services. Advanced Micro Devices contributed \$1 million to the Columbia Neighborhood Center project, one-half of which Council used to establish the Youth Opportunity Fund (now renamed the Youth and Neighborhood Services Fund) to generate interest income which is used to offset ongoing operating program expenditures.

The operating program expenditures for Columbia Neighborhood Center and related projects are accounted for in this fund, along with the associated program revenues. As outlined in the partnership agreement, the City is reimbursed by the Sunnyvale School District for a portion of the cost of services provided at the Columbia Neighborhood Center. For FY 2017/18 this reimbursement is projected to be \$204,358. Other revenues to the Fund are recreation fees, rental fees for the facilities, interest earnings on the endowment, and an annual subsidy from the General Fund. For FY 2017/18, this subsidy is expected to be \$597,586.

Expenses included in this Fund are for the direct services provided at the CNC, including CNC operations, which is overseen by the Library and Community Services Department.

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**CITY OF SUNNYVALE
141. PARK DEDICATION FUND
LONG TERM FINANCIAL PLAN
JULY 1, 2016 TO JUNE 30, 2027**

	ACTUAL 2015/2016	CURRENT 2016/2017	BUDGET 2017/2018	PLAN 2018/2019	PLAN 2019/2020	PLAN 2020/2021	PLAN 2021/2022	PLAN 2022/2023	PLAN 2023/2024	PLAN 2024/2025	PLAN 2025/2026	PLAN 2026/2027	FY 2016/2017 TO FY 2026/2027 TOTAL
RESERVE/FUND BALANCE, JULY 1	25,030,734	46,933,069	41,425,423	35,197,331	35,050,623	28,730,097	32,944,242	32,139,598	32,761,386	33,030,524	3,674,548	6,940,272	46,933,069
CURRENT RESOURCES:													
Interest Income	362,919	457,392	440,607	611,296	572,980	973,867	950,431	991,977	958,270	107,026	202,144	282,689	6,548,679
Land Sale Proceeds	754,427	0	0	0	0	0	0	0	0	0	0	0	0
Park Dedication Fees	23,053,336	18,320,933	16,556,388	11,282,310	8,232,840	8,397,497	8,565,447	8,736,756	8,911,491	9,089,721	9,271,515	9,456,945	116,821,842
TOTAL CURRENT RESOURCES	24,170,682	18,778,325	16,996,995	11,893,606	8,805,820	9,371,364	9,515,878	9,728,733	9,869,761	9,196,747	9,473,659	9,739,634	123,370,521
TOTAL AVAILABLE RESOURCES	49,201,416	65,711,394	58,422,418	47,090,937	43,856,443	38,101,461	42,460,120	41,868,331	42,631,147	42,227,271	13,148,207	16,679,906	170,303,590
CURRENT REQUIREMENTS:													
New Acquisition	0	0	0	0	0	0	0	0	0	25,000,000	0	0	25,000,000
Special Projects	385	0	0	0	0	0	0	0	0	0	0	0	0
Project Administration	651,185	1,046,871	1,468,944	1,237,857	686,559	413,167	919,948	139,434	713,006	1,189,548	570,580	531,054	8,916,969
Transfer To Capital Projects Fund	494,780	1,132,308	5,825,740	1,329,637	2,164,864	0	0	0	0	0	0	0	10,452,549
Transfer To Infrastructure/General	1,048,558	21,031,745	15,740,963	6,964,163	11,896,868	3,108,050	9,400,574	8,774,120	8,391,921	12,363,174	5,637,355	6,443,206	109,752,139
Transfer To Infrastructure/Golf and Tennis	73,439	1,075,047	189,440	2,508,657	378,055	1,636,002	0	193,391	495,696	0	0	0	6,476,288
TOTAL CURRENT REQUIREMENTS	2,268,347	24,285,971	23,225,087	12,040,314	15,126,346	5,157,219	10,320,522	9,106,945	9,600,623	38,552,722	6,207,935	6,974,260	160,597,945
RESERVES:													
Capital Projects Reserve	37,508,339	28,336,507	18,797,137	16,706,087	10,903,857	13,438,503	10,920,769	9,795,206	8,282,046	2,108,126	3,519,547	6,247,835	6,247,835
Land Acquisition Set-Aside (20%)	9,424,730	13,088,916	16,400,194	18,344,536	17,826,240	19,505,739	21,218,829	22,966,180	24,748,478	1,566,422	3,420,725	3,457,811	3,457,811
TOTAL RESERVES	46,933,069	41,425,423	35,197,331	35,050,623	28,730,097	32,944,242	32,139,598	32,761,386	33,030,524	3,674,548	6,940,272	9,705,646	9,705,646
FUND BALANCE, JUNE 30	0	0	0	0	0	0	0	0	0	0	0	0	0

**CITY OF SUNNYVALE
141. PARK DEDICATION FUND
LONG TERM FINANCIAL PLAN
JULY 1, 2027 TO JUNE 30, 2037**

	PLAN	FY 2027/2028 TO FY 2036/2037 TOTAL	FY 2016/2017 TO FY 2036/2037 TOTAL									
	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034	2034/2035	2035/2036	2036/2037		
RESERVE/FUND BALANCE, JULY 1	9,705,646	7,545,458	8,032,750	9,691,580	13,059,062	14,706,526	17,454,503	17,549,616	19,646,325	21,475,156	9,705,646	46,933,069
CURRENT RESOURCES:												
Interest Income	290,210	308,952	372,753	502,272	565,636	671,327	674,985	755,628	825,968	929,953	5,897,684	12,446,363
Land Sale Proceeds	0	0	0	0	0	0	0	0	0	0	0	0
Park Dedication Fees	9,740,654	9,740,654	9,740,654	9,740,654	9,740,654	9,740,654	9,740,654	9,740,654	9,740,654	9,740,654	97,406,537	214,228,379
TOTAL CURRENT RESOURCES	10,030,864	10,049,606	10,113,407	10,242,926	10,306,290	10,411,981	10,415,639	10,496,282	10,566,622	10,670,607	103,304,221	226,674,742
TOTAL AVAILABLE RESOURCES	19,736,510	17,595,063	18,146,156	19,934,506	23,365,352	25,118,506	27,870,142	28,045,898	30,212,947	32,145,762	113,009,867	273,607,811
CURRENT REQUIREMENTS:												
New Acquisition	0	0	0	0	0	0	0	0	0	0	0	25,000,000
Special Projects	0	0	0	0	0	0	0	0	0	0	0	0
Project Administration	1,033,585	1,177,328	733,604	1,073,931	785,911	1,166,804	96,520	396,994	932,881	371,520	7,769,079	16,686,048
Transfer To Capital Projects Fund	0	0	0	0	0	0	0	0	0	0	0	10,452,549
Transfer To Infrastructure/General	11,038,636	8,220,832	7,720,972	5,801,513	7,872,915	6,359,441	10,224,005	7,815,459	7,804,910	7,595,476	80,454,159	190,206,298
Transfer To Infrastructure/Golf and Tennis	118,831	164,153	0	0	0	137,758	0	187,119	0	0	607,861	7,084,149
TOTAL CURRENT REQUIREMENTS	12,191,052	9,562,313	8,454,576	6,875,444	8,658,826	7,664,003	10,320,525	8,399,572	8,737,791	7,966,996	88,831,099	249,429,044
RESERVES:												
Capital Projects Reserve	2,139,516	678,677	389,377	1,808,728	1,508,061	2,307,908	454,890	603,468	484,168	1,239,648	1,239,648	1,239,648
Land Acquisition Set-Aside (20%)	5,405,942	7,354,073	9,302,203	11,250,334	13,198,465	15,146,595	17,094,726	19,042,857	20,990,988	22,939,118	22,939,118	22,939,118
TOTAL RESERVES	7,545,458	8,032,750	9,691,580	13,059,062	14,706,526	17,454,503	17,549,616	19,646,325	21,475,156	24,178,766	24,178,766	24,178,766
FUND BALANCE, JUNE 30	0	0										

CITY OF SUNNYVALE
295. YOUTH AND NEIGHBORHOOD SERVICES FUND
LONG TERM FINANCIAL PLAN
JULY 1, 2016 TO JUNE 30, 2027

	ACTUAL 2015/2016	CURRENT 2016/2017	BUDGET 2017/2018	PLAN 2018/2019	PLAN 2019/2020	PLAN 2020/2021	PLAN 2021/2022	PLAN 2022/2023	PLAN 2023/2024	PLAN 2024/2025	PLAN 2025/2026	PLAN 2026/2027	FY 2016/2017 TO FY 2026/2027 TOTAL
RESERVE/FUND BALANCE, JULY 1	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217
CURRENT RESOURCES:													
Sunnyvale School Dist. Reimbursement	152,590	190,641	204,358	214,719	218,659	222,702	228,375	234,203	240,189	245,827	251,604	255,550	2,506,828
Grants and Donations	3,775	3,929	4,008	4,088	4,170	4,253	4,338	4,425	4,513	4,604	4,696	4,790	47,814
Rents and Concessions	35,870	31,620	32,251	32,896	33,554	34,225	34,910	35,608	36,320	37,046	37,787	38,543	384,759
Recreation Fees	34,472	25,510	25,571	25,571	25,787	25,787	26,006	26,006	26,230	26,166	26,393	26,459	285,486
Interest Income	4,107	5,102	6,378	8,929	10,204	15,307	15,307	15,307	15,307	15,307	15,307	15,307	137,759
Transfer From General Fund	508,598	582,886	597,586	704,563	727,392	745,391	765,382	785,676	806,454	819,216	840,714	864,304	8,239,564
TOTAL CURRENT RESOURCES	739,411	839,688	870,152	990,765	1,019,766	1,047,665	1,074,319	1,101,224	1,129,013	1,148,166	1,176,500	1,204,953	11,602,210
TOTAL AVAILABLE RESOURCES	1,249,629	1,349,906	1,380,369	1,500,982	1,529,983	1,557,882	1,584,536	1,611,441	1,639,230	1,658,383	1,686,717	1,715,170	12,112,427
CURRENT REQUIREMENTS:													
Operations	739,411	839,688	870,152	990,765	1,019,766	1,047,665	1,074,319	1,101,224	1,129,013	1,148,166	1,176,500	1,204,953	11,602,210
TOTAL CURRENT REQUIREMENTS	739,411	839,688	870,152	990,765	1,019,766	1,047,665	1,074,319	1,101,224	1,129,013	1,148,166	1,176,500	1,204,953	11,602,210
RESERVES:													
Endowment Reserve	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217
TOTAL RESERVES	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217
FUND BALANCE, JUNE 30	0	0	0	0	0	0	0	0	0	0	0	0	0

CITY OF SUNNYVALE
295. YOUTH AND NEIGHBORHOOD SERVICES FUND
LONG TERM FINANCIAL PLAN
JULY 1, 2027 TO JUNE 30, 2037

	PLAN	FY 2027/2028 TO FY 2036/2037 TOTAL	FY 2016/2017 TO FY 2036/2037 TOTAL									
	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034	2034/2035	2035/2036	2036/2037		
RESERVE/FUND BALANCE, JULY 1	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217
CURRENT RESOURCES:												
Sunnyvale School Dist. Reimbursement	261,735	268,069	274,557	281,202	288,007	294,978	302,116	309,428	316,917	324,587	2,921,596	5,428,424
Grants and Donations	4,933	5,081	5,234	5,391	5,553	5,719	5,891	6,067	6,250	6,437	56,556	104,370
Rents and Concessions	39,699	40,890	42,117	43,380	44,682	46,022	47,403	48,825	50,290	51,798	455,107	839,866
Recreation Fees	27,253	28,070	28,913	29,780	30,673	31,594	32,541	33,518	34,523	35,559	312,424	597,910
Interest Income	20,409	20,409	20,409	20,409	20,409	20,409	20,409	20,409	20,409	20,409	204,087	341,845
Transfer From General Fund	881,330	900,771	921,898	939,833	905,758	926,435	945,024	961,396	978,286	993,089	9,353,818	17,593,383
TOTAL CURRENT RESOURCES	1,235,359	1,263,292	1,293,127	1,319,995	1,295,082	1,325,156	1,353,384	1,379,643	1,406,673	1,431,879	13,303,588	24,905,799
TOTAL AVAILABLE RESOURCES	1,745,576	1,773,509	1,803,344	1,830,212	1,805,299	1,835,373	1,863,601	1,889,860	1,916,890	1,942,096	13,813,805	25,416,016
CURRENT REQUIREMENTS:												
Operations	1,235,359	1,263,292	1,293,127	1,319,995	1,295,082	1,325,156	1,353,384	1,379,643	1,406,673	1,431,879	13,303,588	24,905,799
TOTAL CURRENT REQUIREMENTS	1,235,359	1,263,292	1,293,127	1,319,995	1,295,082	1,325,156	1,353,384	1,379,643	1,406,673	1,431,879	13,303,588	24,905,799
RESERVES:												
Endowment Reserve	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217	510,217
TOTAL RESERVES	510,217	510,217										
FUND BALANCE, JUNE 30	0	0										

The SMaRT Station is operated by a private company under contract with the City. A Request for Proposals (RFP) process was completed in 2014 for the operation of the SMaRT Station. The City Council awarded the contract to Bay Counties Waste Services on June 24, 2014. Bay Counties Waste Services held the previous agreement as well, and began operations on January 1, 2008. The FY 2017/18 Recommended Budget incorporates SMaRT Station expenses based on these contractual terms.

The SMaRT Station Replacement Fund provides for the replacement of City-owned SMaRT Station equipment. The three participating cities contribute to these efforts and to payment of debt service based on fixed percentages established by the SMaRT Station MOU. Debt service reflects payment through FY 2017/18 for debt issued for the original cost of the facility, and through FY 2020/21 for replacement of materials recovery facility equipment.

Staff anticipates that while most of the facility's equipment and the overall SMaRT Station can be maintained in good working order through the term of the MOU, there will come a point when the facility and equipment will need replacement or rehabilitation. In order to allow for the cost impact of this eventuality, funding is projected for a new materials recovery system and any other improvements needed to the SMaRT Station Facility in FY 2021/22, with annual debt service of \$2 million. Funding is provided for planning and inter-jurisdictional coordination in FY 2017/18 through FY 2019/20, with design and construction following in FY 2020/21 through FY 2022/23. This project could replace the SMaRT station, or it could implement some other solution for the management of solid waste and recyclables in the City. The recommended budget is based on the initial construction cost of the SMaRT Station. It is anticipated that the cost for the ultimate replacement will be refined during the planning phase of the project.

Development Enterprise Fund

This fund was established with the FY 2014/15 Budget in order to better align development-related revenues and expenses. Prior to the creation of this fund, development-related activities and associated revenues were included in the General Fund across a range of operating activities, focused primarily within the Building and Planning divisions of the Community Development Department.

Development-related revenues include the major fees for permits and licenses that the City collects, as well as from Plan Check Fees and Engineering Fees. These revenue sources tend to increase and decrease with development cycles, and over the past eight years (five in the General Fund and three in the Development Enterprise Fund), the City has seen significant fluctuations in the amount of development-related revenue received. When the recession hit in FY 2008/09, activity slowed considerably with revenues declining to \$5.2 million in FY 2009/10. The rebound, however, began the following year and continued to accelerate through FY 2015/16 which ended the year with \$15.8 million in revenue. FY 2016/17 total development-related revenues are estimated to end the year at \$14.3 million, and staff is projecting that the anticipated level of development activity will moderate beginning in FY 2017/18, with planned revenues of \$11.7 million and \$11.1 million for FY 2017/18 and FY 2018/19, respectively. Revenues from FY 2019/20 forward are based on the historical average of \$10.5 million. It should be noted that this historical average has increased significantly over recent years, with six consecutive years of record high development activity.

Operating expenditures support the administration and regulation of development related activity in the City. This includes activities and services across multiple departments. Building Safety and Planning activities in the Community Development Department comprise approximately 60% of the total operating costs in this fund. Operations are also budgeted for fire prevention and hazardous material service program activities in the Department of Public Safety, development-related transportation and traffic services and land development-engineering services in the Department of Public Works; as well as very specific operating activities in the Environmental Services Department, Department of Library and Community Services, and the Office of the City Attorney that relate to development in the City. Additionally, the operation budget includes resources for limited term staffing to address peak workloads. Staffing is planned through FY 2018/19 with the need to extend being regularly reviewed.

The Projects in the Development Enterprise Fund are for temporary staffing for the five divisions (Planning, Building, Traffic & Transportation, Fire Prevention, and Engineering) to address the peak demand which these divisions continue to experience. Additionally, \$50,000 is programmed in FY 2016/17 to repair the City's aging One Stop Permit Center. Program In-Lieu

Charges reflect indirect costs charged to the Development Enterprise Fund for program overhead expenses. The Transfer to the General Services Fund provides funding for the project to replace the City's Permitting System.

The direct and indirect costs in the Development Enterprise Fund exceed the historical average level of development revenues, which represents a structural challenge for the Fund. The operating expenses are predominantly fixed. However, some of the costs are variable and will fluctuate with the level of development activity. Fund balance will be drawn down, as intended, in years where the development revenue declines to the historical average or lower. Given that this fund will enable visibility toward the actual revenue and expenses over time, fee levels will need to be reviewed and adjusted on an ongoing basis to ensure full cost recovery over the long term and fiscal stability for the fund.

Golf and Tennis Operations Fund

Golf and tennis operations have been operating as a stand-alone enterprise fund since FY 2012/13, following the dissolution of the Community Recreation Fund, with all activities intended to be self-supporting. However, the golf operations of the Golf and Tennis Enterprise Fund has struggled to operate as a true enterprise fund due to a number of reasons including the overall decline in popularity in golf, the closure of the golf course restaurants while the City transitioned to new operators, and the quality of the golf buildings. This has affected the number of rounds played at the golf courses, which have continued to decline, and additional General Fund transfers were made or approved during the last two and current fiscal years in the amount of \$1.44 million to account for the loss in revenue (FY 2014/15: \$140,000; FY 2015/16: \$450,000; FY 2016/17: \$850,000). This has kept the Golf and Tennis Operations Fund in a positive cash position, allow for the establishment of new concessions, explore creative marketing strategies to attract new patrons and maximize revenue opportunities.

Golf and tennis operations continue to face challenges over the twenty-year financial plan. These challenges include rising costs including water and retirement costs, continued deferred capital maintenance, and the continued decline in the interest in golf nationally. Revenues are projected to grow at a modest rate of 2% per year. Cost reduction efforts will continue through operational efficiencies, including water conservation and a restructure plan that will reduce labor costs through personnel attrition. Although positive strides in reducing operating costs are being made, expenses are projected to grow faster than 2% per year. An additional concern over the longer term is that existing capital improvement projects at the golf courses will only be funded by Park Dedication Fees, which is scheduled to decrease substantially after FY 2023/24, with only minor improvements thereafter, until FY 2034/35, which was directed by Council in RTC 11-082. After this, golf and tennis revenues are expected to fund any new capital or infrastructure projects.

The FY 2017/18 Recommended Budget includes General Fund contribution averaging \$1.4 million annually until FY 2023/24 when substantial capital contributions are planned to end, in order to maintain the fund in a positive position, with fiscal strategies required beyond that point to fund operations and deferred capital infrastructure maintenance. As reported to Council at the April 18, 2017 Meeting, Staff plans to evaluate options regarding golf course operations during the next fiscal year and will bring forward recommendations for Council consideration.

**CITY OF SUNNYVALE
510. DEVELOPMENT ENTERPRISE FUND
LONG TERM FINANCIAL PLAN
JULY 1, 2016 TO JUNE 30, 2027**

	ACTUAL 2015/2016	CURRENT 2016/2017	BUDGET 2017/2018	PLAN 2018/2019	PLAN 2019/2020	PLAN 2020/2021	PLAN 2021/2022	PLAN 2022/2023	PLAN 2023/2024	PLAN 2024/2025	PLAN 2025/2026	PLAN 2026/2027	FY 2016/2017 TO FY 2026/2027 TOTAL
RESERVE/FUND BALANCE, JULY 1	13,952,385	20,150,347	21,042,413	18,163,857	16,522,378	14,624,880	12,780,857	10,793,466	8,675,076	6,416,433	3,983,371	1,418,947	20,150,347
CURRENT RESOURCES:													
Development Revenues	15,850,274	14,334,878	11,691,999	11,130,878	10,552,915	10,869,461	11,141,177	11,419,685	11,705,155	11,997,762	12,297,683	12,605,102	129,746,694
Interest Income	150,491	208,341	263,030	317,868	330,448	438,746	383,426	323,804	260,252	192,493	119,501	42,568	2,880,477
TOTAL CURRENT RESOURCES	16,000,765	14,543,219	11,955,029	11,448,746	10,883,362	11,308,208	11,524,602	11,743,489	11,965,407	12,190,255	12,417,184	12,647,670	132,627,171
TOTAL AVAILABLE RESOURCES	29,953,149	34,693,566	32,997,442	29,612,603	27,405,740	25,933,087	24,305,460	22,536,954	20,640,483	18,606,688	16,400,555	14,066,617	152,777,518
CURRENT REQUIREMENTS:													
Operating Costs	8,202,537	10,709,123	11,347,884	11,382,108	11,190,857	11,529,700	11,867,324	12,183,667	12,511,626	12,875,996	13,210,554	13,524,084	132,332,924
Projects	466,129	1,347,800	221,400	222,828	74,285	75,770	66,245	67,570	68,921	70,300	59,755	61,547	2,336,421
Program In-Lieu Charges	1,005,697	1,334,229	1,455,461	1,485,290	1,515,719	1,546,760	1,578,424	1,610,641	1,643,503	1,677,021	1,711,299	1,746,267	17,304,614
Transfer To General Fund	128,440	0	0	0	0	0	0	0	0	0	0	0	0
Transfer To General Services Fund	0	260,000	1,808,840	0	0	0	0	0	0	0	0	0	2,068,840
Fiscal Strategies	0	0	0	0	0	0	0	0	0	0	0	(1,265,281)	(1,265,281)
TOTAL CURRENT REQUIREMENTS	9,802,802	13,651,153	14,833,585	13,090,225	12,780,860	13,152,230	13,511,994	13,861,879	14,224,050	14,623,317	14,981,608	14,066,617	152,777,518
RESERVES:													
Development Enterprise Reserve	20,150,347	21,042,413	18,163,857	16,522,378	14,624,880	12,780,857	10,793,466	8,675,076	6,416,433	3,983,371	1,418,947	0	0
TOTAL RESERVES	20,150,347	21,042,413	18,163,857	16,522,378	14,624,880	12,780,857	10,793,466	8,675,076	6,416,433	3,983,371	1,418,947	0	0
FUND BALANCE, JUNE 30	0	0	0	0	0	0	0	0	0	0	0	0	0

**CITY OF SUNNYVALE
510. DEVELOPMENT ENTERPRISE FUND
LONG TERM FINANCIAL PLAN
JULY 1, 2027 TO JUNE 30, 2037**

	PLAN 2027/2028	PLAN 2028/2029	PLAN 2029/2030	PLAN 2030/2031	PLAN 2031/2032	PLAN 2032/2033	PLAN 2033/2034	PLAN 2034/2035	PLAN 2035/2036	PLAN 2036/2037	FY 2027/2028 TO FY 2036/2037 TOTAL	FY 2016/2017 TO FY 2036/2037 TOTAL
RESERVE/FUND BALANCE, JULY 1	0	0	0	0	0	0	0	0	0	0	0	20,150,347
CURRENT RESOURCES:												
Development Revenues	12,983,255	13,372,753	13,773,935	14,187,153	14,612,768	15,051,151	15,502,685	15,967,766	16,446,799	16,940,203	148,838,467	278,585,161
Interest Income	0	0	0	0	0	0	0	0	0	0	0	2,880,477
TOTAL CURRENT RESOURCES	12,983,255	13,372,753	13,773,935	14,187,153	14,612,768	15,051,151	15,502,685	15,967,766	16,446,799	16,940,203	148,838,467	281,465,638
TOTAL AVAILABLE RESOURCES	12,983,255	13,372,753	13,773,935	14,187,153	14,612,768	15,051,151	15,502,685	15,967,766	16,446,799	16,940,203	148,838,467	301,615,985
CURRENT REQUIREMENTS:												
Operating Costs	13,810,050	14,090,549	14,413,884	14,681,362	14,054,404	14,321,581	14,596,982	14,856,349	15,113,055	15,376,438	145,314,653	277,647,577
Projects	63,394	65,295	67,254	69,272	71,350	73,491	75,695	77,966	80,305	82,714	726,736	3,063,157
Program In-Lieu Charges	1,799,628	1,854,540	1,911,098	1,969,352	2,029,353	2,091,261	2,155,028	2,220,593	2,288,124	2,357,620	20,676,598	37,981,213
Transfer To General Fund	0	0	0	0	0	0	0	0	0	0	0	0
Transfer To General Services Fund	0	0	0	0	0	0	0	0	0	0	0	2,068,840
Fiscal Strategies	(2,689,818)	(2,637,632)	(2,618,301)	(2,532,833)	(1,542,339)	(1,435,182)	(1,325,019)	(1,187,142)	(1,034,686)	(876,569)	(17,879,521)	(19,144,802)
TOTAL CURRENT REQUIREMENTS	12,983,255	13,372,753	13,773,935	14,187,153	14,612,768	15,051,151	15,502,685	15,967,766	16,446,799	16,940,203	148,838,467	301,615,985
RESERVES:												
Development Enterprise Reserve	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL RESERVES	0	0										
FUND BALANCE, JUNE 30	0	0										

CITY OF SUNNYVALE
525/100. GOLF AND TENNIS OPERATIONS FUND
LONG TERM FINANCIAL PLAN
JULY 1, 2016 TO JUNE 30, 2027

	ACTUAL 2015/2016	CURRENT 2016/2017	BUDGET 2017/2018	PLAN 2018/2019	PLAN 2019/2020	PLAN 2020/2021	PLAN 2021/2022	PLAN 2022/2023	PLAN 2023/2024	PLAN 2024/2025	PLAN 2025/2026	PLAN 2026/2027	FY 2016/2017 TO FY 2026/2027 TOTAL
RESERVE/FUND BALANCE, JULY 1	68,807	96,305	127,718	29,200	20,516	30,652	84,090	68,237	76,560	104,038	91,809	80,752	96,305
CURRENT RESOURCES:													
Rents and Concessions - Tennis Center	125,660	126,256	126,273	131,273	136,273	141,273	146,273	151,273	156,273	161,273	166,273	171,273	1,613,986
Rents and Concessions - Golf	0	89,563	102,473	104,083	106,164	123,899	127,107	129,849	132,626	135,439	138,288	141,173	1,330,663
Golf Fees - Sunnyvale	1,665,849	1,559,417	1,590,605	1,622,417	1,654,865	1,687,963	1,721,722	1,756,156	1,791,280	1,827,105	1,863,647	1,900,920	18,976,098
Golf Fees - Sunken Gardens	606,845	548,659	559,633	570,788	582,166	593,772	605,610	617,684	630,000	642,563	655,376	668,484	6,674,735
Golf Cart Rentals	355,661	316,264	322,589	329,041	335,622	342,334	349,181	356,165	363,288	370,554	377,965	385,524	3,848,527
Driving Range Fees	212,902	179,278	182,864	186,521	190,251	194,056	197,937	201,896	205,934	210,053	214,254	218,539	2,181,583
Other Golf Revenue	189,937	161,375	164,603	167,895	171,253	174,678	178,172	181,735	185,370	189,077	192,859	196,716	1,963,732
Tower Lease Revenue	28,912	30,374	31,285	32,224	33,190	34,186	35,212	36,268	37,356	38,477	39,631	40,820	389,024
Transfer From General Fund	450,000	550,000	1,400,000	1,200,000	1,300,000	1,400,000	1,400,000	1,500,000	1,600,000	0	0	0	10,350,000
Additional Transfer from General Fund	0	300,000	0	0	0	0	0	0	0	0	0	0	300,000
Interest Income	181	0	0	0	0	0	0	0	0	0	0	0	0
Miscellaneous Revenue	274	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL CURRENT RESOURCES	3,636,222	3,861,186	4,480,325	4,344,241	4,509,785	4,692,161	4,761,213	4,931,027	5,102,127	3,574,540	3,648,293	3,723,449	47,628,348
TOTAL AVAILABLE RESOURCES	3,705,029	3,957,491	4,608,043	4,373,441	4,530,301	4,722,813	4,845,303	4,999,263	5,178,687	3,678,578	3,740,101	3,804,202	47,724,653
CURRENT REQUIREMENTS:													
Golf Course Operations	3,145,955	3,319,152	3,714,557	3,795,386	3,929,423	4,060,083	4,185,222	4,318,376	4,457,576	4,607,092	4,764,886	4,907,043	46,058,796
Tennis Center Operations	62,061	68,302	78,864	80,835	82,856	84,927	87,051	89,227	91,458	93,744	96,088	98,490	951,841
Program In-Lieu Charges	116,917	147,333	153,550	157,506	161,578	165,767	170,079	173,481	176,950	180,489	185,199	190,046	1,861,978
Citywide In-Lieu Charges	283,790	294,987	312,732	319,198	325,793	332,520	339,382	346,381	353,519	310,397	368,228	375,804	3,678,940
Project Operating	0	0	0	0	0	(4,575)	(4,667)	(4,760)	(4,855)	(4,953)	(5,052)	(5,203)	(34,065)
Transfers To Other Funds	0	0	319,141	0	0	0	0	0	0	0	0	0	319,141
Fiscal Strategies	0	0	0	0	0	0	0	0	0	(1,600,000)	(1,750,000)	(1,850,000)	(5,200,000)
TOTAL CURRENT REQUIREMENTS	3,608,724	3,829,774	4,578,843	4,352,925	4,499,649	4,638,723	4,777,067	4,922,704	5,074,648	3,586,769	3,659,349	3,716,180	47,636,631
RESERVES:													
20 Year RAP	96,305	127,718	29,200	20,516	30,652	84,090	68,237	76,560	104,038	91,809	80,752	88,022	88,022
TOTAL RESERVES	96,305	127,718	29,200	20,516	30,652	84,090	68,237	76,560	104,038	91,809	80,752	88,022	88,022
FUND BALANCE, JUNE 30	0	0	0	0	0	0	0	0	0	0	0	0	0

CITY OF SUNNYVALE
525/100. GOLF AND TENNIS OPERATIONS FUND
LONG TERM FINANCIAL PLAN
JULY 1, 2027 TO JUNE 30, 2037

	PLAN	FY 2027/2028 TO FY 2036/2037 TOTAL	FY 2016/2017 TO FY 2036/2037 TOTAL									
	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034	2034/2035	2035/2036	2036/2037		
RESERVE/FUND BALANCE, JULY 1	88,022	67,014	93,840	62,866	43,691	55,326	22,933	49,251	42,871	52,189	88,022	96,305
CURRENT RESOURCES:												
Rents and Concessions - Tennis Center	176,273	181,273	186,273	191,273	196,273	201,273	206,273	211,273	216,273	221,273	1,987,730	3,601,716
Rents and Concessions - Golf	144,097	146,979	149,919	152,917	155,975	159,095	162,277	165,522	168,833	172,209	1,577,822	2,908,485
Golf Fees - Sunnyvale	1,938,939	1,977,717	2,017,272	2,057,617	2,098,770	2,140,745	2,183,560	2,227,231	2,271,776	2,317,211	21,230,837	40,206,935
Golf Fees - Sunken Gardens	681,853	695,490	709,400	723,588	738,060	752,821	767,878	783,235	798,900	814,878	7,466,105	14,140,839
Golf Cart Rentals	393,235	401,099	409,121	417,304	425,650	434,163	442,846	451,703	460,737	469,952	4,305,808	8,154,335
Driving Range Fees	222,910	227,368	231,915	236,554	241,285	246,110	251,032	256,053	261,174	266,398	2,440,799	4,622,382
Other Golf Revenue	200,650	204,663	208,756	212,932	217,190	221,534	225,965	230,484	235,094	239,795	2,197,063	4,160,795
Tower Lease Revenue	42,045	43,306	44,605	45,943	47,322	48,741	50,204	51,710	53,261	54,859	481,996	871,020
Transfer From General Fund	0	0	0	0	0	0	0	0	0	0	0	10,350,000
Additional Transfer from General Fund	0	0	0	0	0	0	0	0	0	0	0	300,000
Interest Income	0	0	0	0	0	0	0	0	0	0	0	0
Miscellaneous Revenue	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL CURRENT RESOURCES	3,800,001	3,877,896	3,957,262	4,038,127	4,120,524	4,204,482	4,290,034	4,377,211	4,466,047	4,556,575	41,688,159	89,316,507
TOTAL AVAILABLE RESOURCES	3,888,023	3,944,910	4,051,102	4,100,993	4,164,215	4,259,808	4,312,967	4,426,463	4,508,918	4,608,764	41,776,181	89,412,812
CURRENT REQUIREMENTS:												
Golf Course Operations	5,042,273	5,152,772	5,269,815	5,368,179	5,298,469	5,403,219	5,506,115	5,602,748	5,701,976	5,795,366	54,140,932	100,199,728
Tennis Center Operations	100,952	103,476	106,063	108,714	111,432	114,218	117,073	120,000	123,000	126,075	1,131,004	2,082,845
Program In-Lieu Charges	195,748	201,007	206,413	211,968	217,677	224,870	232,306	238,558	244,983	250,841	2,224,371	4,086,349
Citywide In-Lieu Charges	387,395	399,334	411,631	424,297	437,343	450,780	464,620	478,876	493,559	508,683	4,456,518	8,135,458
Project Operating	(5,359)	(5,520)	(5,685)	(5,856)	(6,032)	(6,213)	(6,399)	(6,591)	(6,789)	(6,992)	(61,436)	(95,501)
Transfers To Other Funds	0	0	0	0	0	0	0	0	0	0	0	319,141
Fiscal Strategies	(1,900,000)	(2,000,000)	(2,000,000)	(2,050,000)	(1,950,000)	(1,950,000)	(2,050,000)	(2,050,000)	(2,100,000)	(2,100,000)	(20,150,000)	(25,350,000)
TOTAL CURRENT REQUIREMENTS	3,821,009	3,851,070	3,988,236	4,057,302	4,108,889	4,236,874	4,263,716	4,383,591	4,456,729	4,573,972	41,741,389	89,378,020
RESERVES:												
20 Year RAP	67,014	93,840	62,866	43,691	55,326	22,933	49,251	42,871	52,189	34,793	34,793	34,793
TOTAL RESERVES	67,014	93,840	62,866	43,691	55,326	22,933	49,251	42,871	52,189	34,793	34,793	34,793
FUND BALANCE, JUNE 30	0	0										

**525/100 GOLF AND TENNIS OPERATIONS FUND
REVENUES BY SOURCE**

	ACTUAL 2015/2016	CURRENT 2016/2017	BUDGET 2017/2018	PLAN 2018/2019	PLAN 2019/2020	PLAN 2020/2021	PLAN 2021/2022	PLAN 2022/2023	PLAN 2023/2024	PLAN 2024/2025	PLAN 2025/2026	PLAN 2026/2027	FY 2016/2017 TO FY 2026/2027 TOTAL
0750-01 License Fee Tennis Center	121,256	126,256	126,273	131,273	136,273	141,273	146,273	151,273	156,273	161,273	166,273	171,273	1,613,986
0750-04 Lookout Rental	0	10,664	21,996	21,996	22,436	38,496	39,996	40,996	41,996	42,996	43,996	44,996	370,564
0750-08 Tennis Center Garbage Fee	4,224	0	0	0	0	0	0	0	0	0	0	0	0
0752-03 Rental - Park Buildings	0	78,899	80,477	82,087	83,728	85,403	87,111	88,853	90,630	92,443	94,292	96,177	960,099
0754-09 Tower/Antenna Rental - Verizon	28,912	30,374	31,285	32,224	33,190	34,186	35,212	36,268	37,356	38,477	39,631	40,820	389,024
1372 Permit - Liquidambar Street T	180	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL RENTS AND CONCESSIONS	154,572	246,193	260,031	267,579	275,628	299,358	308,592	317,390	326,255	335,189	344,192	353,267	3,333,673
1950-11 Sunnyvale Weekday	502,807	470,682	480,096	489,698	499,492	509,482	519,671	530,065	540,666	551,479	562,509	573,759	5,727,597
1950-12 Sunnyvale Weekday Twilight	190,679	178,496	182,066	185,708	189,422	193,210	197,074	201,016	205,036	209,137	213,320	217,586	2,172,071
1950 -13 Sunnyvale Weekend/Holiday	538,301	503,908	513,987	524,266	534,752	545,447	556,356	567,483	578,832	590,409	602,217	614,262	6,131,918
1950-14 Sunnyvale W/E Holiday Twilight	163,306	152,872	155,930	159,048	162,229	165,474	168,783	172,159	175,602	179,114	182,696	186,350	1,860,259
1950-15 Sunnyvale S.A.C.	20,466	19,159	19,542	19,933	20,331	20,738	21,153	21,576	22,007	22,447	22,896	23,354	233,135
1950-16 Sunnyvale Golf Discount	117,122	109,639	111,832	114,068	116,350	118,677	121,050	123,471	125,941	128,460	131,029	133,649	1,334,165
1950-17 Sunnyvale 10-Play Card	3,995	3,740	3,815	3,891	3,969	4,048	4,129	4,212	4,296	4,382	4,470	4,559	45,512
1950-18 Smart Card Fee Sunnyvale	615	576	587	599	611	623	636	648	661	675	688	702	7,006
1950-19 Weekday Super Twilight	91,923	86,050	87,771	89,526	91,317	93,143	95,006	96,906	98,844	100,821	102,838	104,894	1,047,117
1950-20 Weekend Super Twilight	27,878	26,097	26,619	27,151	27,694	28,248	28,813	29,389	29,977	30,577	31,188	31,812	317,565
1951 SM Gift Certificates	957	896	914	932	951	970	989	1,009	1,029	1,050	1,071	1,092	10,900
1952 School Group Play	2,000	1,872	1,910	1,948	1,987	2,027	2,067	2,108	2,151	2,194	2,237	2,282	22,782
1954-01 Tournament Fee - Sunnyvale	5,800	5,429	5,538	5,649	5,762	5,877	5,995	6,114	6,237	6,361	6,489	6,618	66,069
1954-02 Tournament Fee - Sunken Gardens	455	425	434	443	452	461	470	479	489	498	508	519	5,177
1963-11 Sunken Garden Weekday	285,204	257,851	263,008	268,269	273,634	279,107	284,689	290,382	296,190	302,114	308,156	314,319	3,137,719
1963-13 Sunken Garden Weekend/Holiday	235,185	212,629	216,882	221,220	225,644	230,157	234,760	239,455	244,244	249,129	254,112	259,194	2,587,428
1963-14 Sunken Garden Weekend Twilight Replay	260	235	240	245	249	254	260	265	270	275	281	287	2,860
1963-15 Sunken Garden 10 Play	17,883	16,168	16,491	16,821	17,158	17,501	17,851	18,208	18,572	18,943	19,322	19,709	196,743

**525/100 GOLF AND TENNIS OPERATIONS FUND
REVENUES BY SOURCE**

	ACTUAL 2015/2016	CURRENT 2016/2017	BUDGET 2017/2018	PLAN 2018/2019	PLAN 2019/2020	PLAN 2020/2021	PLAN 2021/2022	PLAN 2022/2023	PLAN 2023/2024	PLAN 2024/2025	PLAN 2025/2026	PLAN 2026/2027	FY 2016/2017 TO FY 2026/2027 TOTAL
1963-16 Sunken Garden Golf Discount	58,028	52,463	53,512	54,582	55,674	56,787	57,923	59,082	60,263	61,469	62,698	63,952	638,405
1963-17 Sunken Garden Advantage Card	7,790	7,043	7,184	7,327	7,474	7,623	7,776	7,931	8,090	8,252	8,417	8,585	85,703
1963-18 Sunken Garden Smart Card Fee	710	642	655	655	655	655	655	655	655	655	655	668	7,202
1964 Sunken Gardens Gift Certificates	1,331	1,203	1,227	1,227	1,227	1,227	1,227	1,227	1,227	1,227	1,227	1,251	13,497
TOTAL GOLF FEES	2,272,694	2,108,076	2,150,238	2,193,205	2,237,032	2,281,735	2,327,332	2,373,841	2,421,280	2,469,668	2,519,024	2,569,404	25,650,833
1955 Golf Cart Rental	355,661	316,264	322,589	329,041	335,622	342,334	349,181	356,165	363,288	370,554	377,965	385,524	3,848,527
1956 Driving Range Fees	212,902	179,278	182,864	186,521	190,251	194,056	197,937	201,896	205,934	210,053	214,254	218,539	2,181,583
1957 Golf Miscellaneous Rentals	34,556	0	0	0	0	0	0	0	0	0	0	0	0
4100 Miscellaneous Golf Revenues	274	0	0	0	0	0	0	0	0	0	0	0	0
4114 Miscellaneous Golf Revenues	(89)	0	0	0	0	0	0	0	0	0	0	0	0
4175 Golf Merchandise Sales	131,743	136,988	139,728	142,523	145,373	148,281	151,247	154,272	157,357	160,504	163,714	166,988	1,666,976
4180 Golf Instruction	23,453	24,387	24,875	25,372	25,879	26,397	26,925	27,464	28,013	28,573	29,144	29,727	296,756
TOTAL GOLF AND TENNIS SHOP REVENUE	758,500	656,917	670,056	683,457	697,126	711,069	725,290	739,796	754,592	769,684	785,077	800,779	7,993,842
4100 Miscellaneous Revenue	274	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL MISCELLANEOUS REVENUE	274	0	0	0	0	0	0	0	0	0	0	0	0
3355 Interest Income	181	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL INTEREST INCOME	181	0	0	0	0	0	0	0	0	0	0	0	0
4400-03 Transfer From General Fund	450,000	850,000	1,400,000	1,200,000	1,300,000	1,400,000	1,400,000	1,500,000	1,600,000	0	0	0	10,650,000
TOTAL TRANSFERS IN	450,000	850,000	1,400,000	1,200,000	1,300,000	1,400,000	1,400,000	1,500,000	1,600,000	0	0	0	10,650,000
FUND TOTAL	3,636,222	3,861,186	4,480,325	4,344,241	4,509,785	4,692,161	4,761,213	4,931,027	5,102,127	3,574,540	3,648,293	3,723,449	47,628,348

In the FY 2017/18 budget, \$320,000 is budgeted for claims litigation; this amount is inflated and budgeted as an ongoing annual legal expense. In addition, a legal contingency is budgeted for \$140,000. While actual expenditures on claims litigation in the past five years have averaged \$339,200 a year, with the immediate prior two fiscal years around \$50,000, there can be significant volatility in any given year. As such, this legal contingency serves to absorb cost overages in any year. This is intended to be a lump sum appropriation used when legal costs exceed the \$320,000 annual budget, with the remaining amount to be carried over annually until it is completely expended.

It should be noted that, starting in the FY 2017/18 budget, a liability insurance rebate has been budgeted at \$100,000 a year. The City has consistently received this annual rebate in the past, which varies every year depending on the equity balance in the program. CJPRMA's actuary determines the liabilities and the equity, and determines the amount of "excess equity" to be distributed to members.

The reserve in this fund meets the recommended actuarially acceptable funding level as provided in an actuarial review of the program completed in December 2016.

Community Facilities District No. 3 Fund

In FY 2012/13, a new community facilities district (CFD) was formed. This new CFD (City of Sunnyvale Community Facilities District No. 3, Estates at Sunnyvale) will finance the maintenance and replacement of publicly-owned infrastructure and other improvements planned for in a 10-acre residential subdivision located at 770 Timberpine Avenue.

The developer contribution in FY 2012/13 totaled \$49,455. These were appropriated to a new project, Formation of Community Facilities District No. 3 to cover any non-contingent startup costs of forming the CFD, as well as the first six months of the annual operations, maintenance, and servicing costs of the bio-retention basins and associated facilities.

Ongoing annual operating costs of \$22,866 are included in the operating budget for FY 2017/18. These are funded by annual assessment revenues, which cover the annual operating cost and provide for replacement costs scheduled in ten, thirty, and sixty year intervals. For the FY 2017/18 twenty-

year plan, the reserves are strategically increased to cover two ten-year infrastructure replacement improvements, the first of which is planned for FY 2022/23 and the second in FY 2032/33.

Fremont Pool Endowment (Trust) Fund

The Fremont Pool Trust Fund was established by the City in FY 2002/03 to account for the receipt of monies raised by The Friends of Fremont Pool, a group of residents who lobbied City Council regarding the need for a new pool in Sunnyvale. The Fund has an Endowment Reserve balance of \$1,048,435 as of the fiscal year ending June 30, 2016. The basic premise of this fund is that the corpus, or principal, is never expended, but invested with the interest generated each year used to help offset the City's cost of operating the 50-meter pool constructed in partnership with the Fremont Union High School District at Fremont High School. The City has contracted with California Sports Center (CSC), which has operated the Fremont Pool under a license agreement since 2002. City staff conducted a competitive Request for Proposals (RFP) to select a provider for pool operations beginning September 2013 and found CSC to be the most qualified operator for continuing pool operations.

The City's cost is determined by adding 50% of the cost of maintaining the pool itself (performed by the School District, which subsequently bills the City), 100% of the City's cost of maintaining the public shower/locker facility, and staff costs related to oversight of the contract. The City's projected cost for Fremont Pool maintenance for FY 2017/18 is \$214,032. Interest earnings on the Fremont Pool Trust Fund are projected to be \$13,105 and reflect a rising interest environment from near-zero interest. The Trust earnings pay approximately 6.1% of the City's annual costs. Revenues from operation of the Fremont Pool are projected to be \$56,569 for FY 2016/17 or 26.43% of total cost. The General Fund makes up the difference. In addition to operations and maintenance costs, the City also funds a project for the City's share of Fremont Pool infrastructure improvements.

It should also be noted that while the corpus of this fund may grow a it in future years (assuming continued contributions), it is not expected to increase markedly over time. As a result, it is not expected to keep up with inflation and the purchasing power of the interest it generates will likely erode over time. In this context, it is critical to note the importance

of allowing the pool's operator to charge market rates for use of the pool. It is also important to allow the operator to determine effective revenue-producing programming. The net revenue received by the City and the interest generated by the Fremont Pool Trust Fund are critical factors in allowing the pool to partially support itself financially.

Dorolou P. Swirsky Youth Opportunity Fund

In August 1993, City Council accepted Dorolou Swirsky's intent to donate her house upon her death to provide an endowment to specifically address sports, recreational, social, cultural, and educational activities for disadvantaged youth living in Sunnyvale.

The Dorolou Swirsky Trust Estate was donated to the City upon her death in March 2000. The estate consisted of a single-family home located at 1133 Hollenbeck Road. Following the donation, the City established the Swirsky

Youth Opportunity Fund to account for the proceeds. Ms. Swirsky had taken a reverse mortgage on the property which the City paid upon her death using General Fund monies. The property was rented out until August 2003 with net proceeds used to help pay back the General Fund for the reverse mortgage.

In November 2003, Council approved a resolution authorizing the sale of 1133 Hollenbeck Road. The house was subsequently sold, the remainder of the General Fund advance was paid, and an endowment of \$526,595 was established. The fund has gained interest which, in some years, exceeded the current year requirement resulting in an increased current fund balance of \$552,016. For FY 2017/18, it is recommended that the full amount of interest earned from the Swirsky Trust (approximately \$6,900) be used toward youth-at-risk programming in the Columbia Neighborhood service area, operated by the Department of Library and Community Services.

Community Condition Indicators

The Community Condition Indicators (CCIs) have been presented as an integral part of the City's budget for many years. The CCIs have traditionally been used as a measurement tool to evaluate and implement General Plan goals and policies. The CCIs today reflect the changes adopted by City Council at the May 8, 2007 Council meeting as part of the "Transitioning from a Growth to a Steady-State City" RTC #07-154. These indicators are the key demographic, economic, and physical data which describe the state of the City at a given point in time. The importance of reporting community condition indicators is that their numerical values change over time as the community changes, providing both a snapshot of current conditions and an indication of change over a longer time period.

Balanced Growth Profile

The Balanced Growth (BGP) is a planning tool developed in 2007 (RTC #07-154), which can be used to monitor the City's growth and determine the relative balance among the indicators of growth and infrastructure. The BGP assumes that Sunnyvale was in a reasonably balanced state in 2005 as indicated by the high level of satisfaction expressed by the population in the 2005 Resident Satisfaction Survey. The profile is extended one year each year, adding on the incremental growth and improvements from the preceding year. Currently, the BGP presents the first eight years, or 40 percent, of the 20-year planning horizon.

The first two rows in the BGP are the major indicators of growth: population and jobs. While there is a relationship between population and housing and between jobs and industrial/office/commercial (I/O/C) square footage, the City only has direct influence over housing units and I/O/C square footage. The projected growth in both indicators from 2005-2025 is based on the historic patterns of growth. These profiles do not reflect the full build-out of the General Plan as they account for only 60 percent of net new housing units and 73 percent of net new I/O/C square feet.

Projected population growth over 20 years is based on an average household size as applied to the number of new housing units and projected job growth is based on historic average employees per square foot. The final

four bars (public school capacity, transportation capacity, utility capacity, and park capacity) represent the infrastructure needed to support the projected growth in population and jobs. The Community Vision Chapter of the General Plan explains that transportation, parks and utility bars may lag behind and then make large leaps due to the high cost of some of the improvements. The original profile did not include projections for parks and utilities, anticipating the completion of long-range plans for these items within the first few years of the profile when adopted in 2007.

Growth Indicators

Population – Housing Units

Jobs – Industrial/Office/Commercial

Infrastructure

With regard to supporting infrastructure and facilities (except for school capacity), capacity improvements necessary to support the expected growth will be determined based on several City of Sunnyvale infrastructure plans. These infrastructure improvement plans include (or will include) the estimated cost for capacity improvements. The cost for each improvement will be compared to the total program to determine the proportion (percent) of the total program that the improvement represents. The bar on the chart will be extended by an increment percentage as each improvement is completed. Only the transportation capacity improvements funded in whole or in part by the City of Sunnyvale are included in the BGP. Projects initiated and funded by the state, regional, and county agencies are not included. The Profile assumes that other jurisdictions are proceeding with planned capacity improvements at a reasonable pace in accordance with their plans.

Schools – As a proxy, school capacity is represented by the Sunnyvale School District capacity needs analysis (based on the Sunnyvale General Plan) prepared in 2003 and the required increase in classroom space.

Transportation – Transportation improvements are based on the Transportation Strategic Plan (TSP) originally prepared in 2003 (updated in 2013) and the percent of projects completed.

Parks – Council examined the desired amount of parks several times since 2007. Staff is currently in the process of identifying a tool for measuring park capacity improvements. The parks and open space capacity improvements plan is pending.

Utilities – The Water Utility Master Plan was adopted in 2010; the companion Wastewater Master Plan was adopted in 2015. Staff is currently in the process of identifying a tool for measuring utility capacity improvements.

Reading The Profile

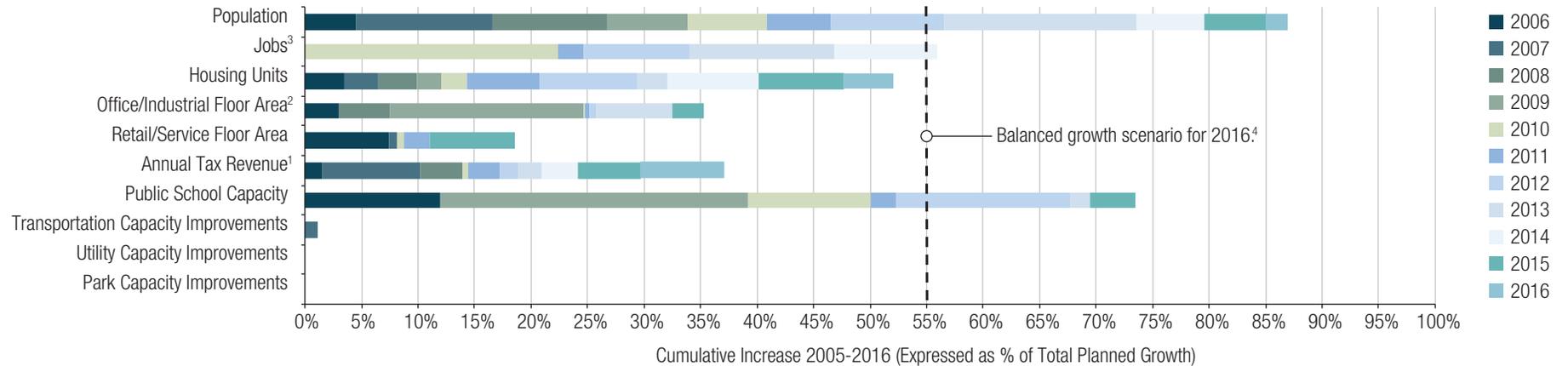
The profile is divided into 20 segments, each representing one year (five percent) of the 20-year timeline. The current year, 2015, is 50 percent of the profile. Each year the profile is updated to reflect the growth in population, housing, I/O/C square footage, and jobs from the prior calendar year, along with the completed capacity improvements. If all elements were growing in a balanced manner, all of the bars in the profile would be of equal length

every year, extending exactly to the then current year. This will not always be the case. An imbalance in a single year does not signify a problem. An imbalance over multiple years, however, could be a concern to decision-makers, who may want to consider modifications of development policy or priorities to infrastructure improvements to respond to the rate of growth. As the Sunnyvale Community Vision is updated in the future, or as General Plan element updates result in different projected goals for 2025, the BGP must be recalibrated to reflect revised projected increases.

Readers may want to compare the physical changes (housing units and I/O/C square footage) to the occupancy of these structures (population and jobs) to aid in understanding growth in the community. For example, the housing units are below the current year mark yet the population bar exceeds the same mark; note too that the public school capacity improvements are also above the current year mark. Because all of the data is not available regarding other infrastructure it is premature to gauge whether there is a lack of balance relative to this infrastructure.

CURRENT BALANCED GROWTH PROFILE (January 1 to December 31, 2016)

Balanced Growth Indices	Base Year 2005	GOAL FOR 2025	Total Planned Growth Net Increase 2005 to 2025	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2016 Increment Increase (actual since 2015)	2016 Increment
(% of Total Planned Growth)															
Park Capacity Improvements		n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Utility Capacity Improvements		n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Transportation Capacity Improvements		\$46,884,000	\$46,884,000	\$547,970	\$547,970	0	0	0	0	0	0	0	0	0	0%
Public School Capacity	5,373	6,729	1,356	5,535	5,535	5,905	6,051	6,083	6,291	6,315	6,315	6,369	6,369	0	0%
Annual Tax Revenue ¹	\$72,271,030	\$174,748,212	\$102,477,182	\$82,731,078	\$86,536,989	\$80,080,423	\$80,640,616	\$83,447,216	\$85,189,946	\$87,277,140	\$90,536,760	\$96,255,557	\$103,856,328	\$7,600,771	7%
Retail/Service Floor Area ²	5,784,000	7,500,000	2,200,000	5,962,662	5,962,662	5,962,662	5,976,840	6,027,052	6,005,338	6,000,788	5,978,104	6,142,624	6,126,545	-16,079	-1%
Office/Industrial Floor Area	30,100,000	37,700,000	7,600,000	30,327,927	30,673,881	31,973,881	31,979,928	32,009,556	32,058,721	32,568,435	32,368,012	32,580,601	32,003,340	-577,261	-8%
Housing Units	54,800	61,900	7,100	55,261	55,501	55,658	55,818	56,271	56,886	57,075	57,650	58,184	58,495	311	4%
Jobs ³	73,630	92,650	19,020	n/a	n/a	n/a	77,890	78,322	80,104	82,532	84,276	n/a	n/a	n/a	n/a
Population	132,725	150,725	18,000	135,721	137,538	138,826	140,081	141,099	142,896	145,973	147,055	148,028	148,372	344	2%



- Notes**
1. FY 2004/2005 is the base year for the Balanced Growth Index. All revenues are converted to FY 2004/2005 dollars for comparison purposes.
 2. This index only represents net new floor area, and does not reflect tenant improvements to existing floor area.
 3. Data has been modified resulting in a decrease in base year, projections, and current year estimates. Association of Bay Area Governments (ABAG) data from 2010 and earlier. US Census data from 2011 to present. 2016 data not yet available.
 4. In a "balanced growth scenario" each profiled item would increase 5% each year. Cumulative "balanced growth" to the end of 2016 would be 50%.

#	INDICATOR	1990	2000	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	SOURCE/NOTES
POPULATION															
Number															
1	• Total	117,229	131,760	133,544	135,721	136,352	138,826	140,081	141,099	142,896	145,973	147,055	148,028	148,372	CA Dept of Finance (Decennial Census used every 10 years, CA Dept of Finance estimate used in the interim)
2	– Under 18 years (%)	19.2	20.4	16.5	21.1	22.1	23.6	22.4	22.4	22	20.5	25.8	22.4	N/A	2015 updated with 2015 American Community Survey 1-Year Estimates; 2016 American Community Survey 1-Year Estimates not yet available
3	– 19 – 64 years (%)	70.4	69	72.7	68.9	66.8	66.1	66.4	66.9	67	65.4	63.1	66.1	N/A	Same as above
4	– 65 years and older (%)	10.4	10.6	10.8	10	11.1	10.3	11.2	10.7	11	14.1	11.1	11.5	N/A	Same as above
5	• Average household size	2.42	2.49	2.43	2.63	2.54	2.72	2.61	2.68	2.6	2.6	2.74	2.74	N/A	Same as above
6	• Sunnyvale public school enrollment	N/A	N/A	12,128	12,725	12,320	13,404	13,700	14,031	14,343	15,129	14,721	15,176	15,005	CA Dept of Education
7	• Sunnyvale private school enrollment	N/A	N/A	4,079	4,025	3,811	3,802	3,726	N/A	3,858	4,011	4,118	N/A	4,748	Private School Universe Survey (nces.ed.gov). As of November 2016.
Ethnicity/Origin															
8	• Caucasian (%)	71.6	53.3	45.8	45.8	43.0	40.8	43.0	47.3	45.0	46.7	50.1	47.1	N/A	2015 updated with 2015 American Community Survey 1-Year Estimates; 2016 American Community Survey 1-Year Estimates not yet available
9	• Asian / Pacific Islander (%)	19.3	32.6	36.5	39.9	39.1	42.0	41.4	41.7	41.1	42.2	42.2	42.6	N/A	Same as above
10	• African-American (%)	3.4	2.2	3.9	2.8	1.8	1.4	2.0	1.3	2.0	2.6	1.6	2.0	N/A	Same as above
11	• Other (%)	5.7	11.9	13.8	11.5	16.1	15.7	13.6	9.7	11.9	8.5	6.1	8.3	N/A	Same as above
12	• Foreign Born (%)	22.5	39.4	41.8	46.3	43.7	42.9	42.2	45.5	44.5	44.2	44.5	45.5	N/A	Same as above
13	• Hispanic Origin (%)	13.2	15.5	18.1	13.8	16.1	18.8	18.9	20.4	18.3	13.7	18.3	17.9	N/A	Same as above

#	INDICATOR	1990	2000	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	SOURCE/NOTES
Education															
14	• High school graduate or higher (%)	87.1	89.4	90	90.7	90.4	89.5	92.7	91.6	89.4	92.1	92.3	91.8	N/A	2015 updated with 2015 American Community Survey 1-Year Estimates; 2016 American Community Survey 1-Year Estimates not yet available
15	• Bachelor degree or higher (%)	37.1	50.8	52.2	58.3	55.1	55.5	56.7	58.9	50.8	59.6	62.5	62.6	N/A	Same as above
16	• Graduate degree (%)	N/A	21.9	24.4	27	26.3	25.9	26.5	30.1	21.9	27.6	32.9	32.7	N/A	Same as above
Income															
17	• Median household income (\$)	46,403	74,409	79,926	87,417	89,543	88,364	95,582	93,836	101,611	100,043	104,681	112,217	N/A	2015 updated with 2015 American Community Survey 1-Year Estimates; 2016 American Community Survey 1-Year Estimates not yet available
18	– Population below poverty (%)	2.5	3.8	8.2	5.0	4.3	6.8	8.0	8.5	7.8	8.1	7.1	7.3	N/A	Same as above
Community															
19	• Active neighborhood and business associations	N/A	N/A	28	30	30	29	28	28	30	29	30	28	30	LCS; 27 active neighborhood associations; 3 active business associations (Sunnyvale Downtown Association, Auto Dealers Association and Moffett Park Business Group).
20	• Residents rating city good place to live (%)	N/A	92	N/A	93	92	87	N/A	92	N/A	94.0	94.0	90.0	90.0	National Citizen Survey; Available every 2 years from 2009 (2016 data not available - 2015 data repeated)
21	• Residents rating public services good to excellent (%)	N/A	92	N/A	82	85	83	N/A	85	N/A	86.0	86.0	78.0	78.0	Same as above
22	• Part I crimes	N/A	N/A	2,170	2,070	2,040	2,130	2,444	2,150	2,752	2,953	2,871	2,530	2,315	DPS; Calendar Year as reported to DOJ
23	• Average emergency police response time (minutes)	N/A	N/A	4:06	4:17	4:38	4:41	4:35	4:57	4:47	5:06	4:40	4:40	5:05	DPS; Calendar Year

#	INDICATOR	1990	2000	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	SOURCE/NOTES
ECONOMY															
Jobs															
24	• Total number	N/A	99,290	N/A	N/A	N/A	N/A	77,890	78,322	80,104	82,532	84,276	N/A	N/A	US Census Longitudinal Employer-Household Dynamics from 2011 to present. 2015 and 2016 data not yet available. Association of Bay Area Governments (ABAG) data from 2010 and earlier.
Employment															
25	• Labor Force	N/A	N/A	N/A	N/A	75,700	74,900	74,600	76,600	78,600	79,300	83,100	85,200	87,183	Annual average; Source: EDD Labor Market Info Div
	• Employed Residents	N/A	N/A	N/A	N/A	71,800	67,800	67,400	70,200	73,000	74,600	79,200	82,000	84,292	Same as above
	• Unemployed (% of labor force)	2.6	4.3	3.9	4.3	5.1	9.4	9.6	8	7.1	5.8	4.7	3.7	3.4	Same as above
26	• Jobs/employed resident	N/A	N/A	N/A	N/A	N/A	N/A	1.2	1.1	1	1.1	1	N/A	N/A	#24 divided by #25 Employed Residents
27	• Employed residents working in Sunnyvale (%)	N/A	23	N/A	N/A	N/A	N/A	25.8	26.6	19.6	N/A	22.9	24.6	N/A	2015 updated with 2015 American Community Survey 1-Year Estimates; 2016 American Community Survey 1-Year Estimates not yet available
28	• Employed residents in service jobs (%)	N/A	8.9	N/A	N/A	7.8	10.9	10.6	12.2	11.8	12	9.4	13.4	N/A	Same as above
29	• Employed residents in management/professional jobs (%)	N/A	59.5	N/A	N/A	60.1	59.6	57.1	59.4	59.7	61	66	64.9	N/A	Same as above
Retail															
30	• Retail & restaurant sales volume (\$ in millions)	N/A	158.6	153.7	163.9	152.6	129.2	137.6	147.7	149.4	152.8	162	163	161	HDL Business License Database
31	• Sales/sq. ft. (\$)	N/A	51.2	25.8	27.5	25.6	21.7	23.0	24.5	24.9	25.5	27.1	26.6	26.3	Same as above

#	INDICATOR	1990	2000	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	SOURCE/NOTES
Hospitality															
32	• Total Number of Hotel Rooms	N/A	3,835	3,930	3,923	3,378	3,394	3,290	3,290	3,290	3,217	3,256	3,525	3,330	Econ Dev - TOT Report; 2016 Hotel rooms - excluded Airbnb units
33	• Average hotel occupancy (%)	N/A	N/A	72	63.27	64	57.6	62.2	71.2	72.1	77.1	78.7	79.8	76.4	Econ Dev; Average hotel occupancy rates from hotels with 100+ rooms - calendar year
Real Estate															
34	• Total assessed value (\$ in billions)	N/A	N/A	20.71	22.67	24.73	25.90	25.62	25.93	26.90	29.25	31.43	34.80	38.20	SCC Assessor's Annual Report
35	• Vacant office, industrial, R&D (%)	11.7	2	12.2	13.6	17.1	20.6	18.8	N/A	8.8	8.3	6.6	6	3.6	CoStar Real Estate Web
	– Vacant office (%)	N/A	N/A	N/A	9.7	13	19	18.6	16.4	7.0	9.3	5.6	6.8	2.2	CoStar Real Estate Web
	– Vacant industrial/R&D (%)	N/A	N/A	12.2	11.1	13.8	15.3	13	12.8	9.8	7.8	7.1	5.2	4.3	
36	• Average office/industrial rent (\$/sq. ft.)	0.71	3.47	1.48	2.09	2.77	1.93	1.76	N/A	2.03	2.30	2.55	3.39	3.15	CoStar Real Estate Web
	– Average office rent (\$/sq. ft.)	N/A	N/A	N/A	2.89	2.87	2.52	2.57	2.51	3.54	3.70	4.11	4.22	5.06	CoStar Real Estate Web
	– Average industrial/R&D rent (\$/sq. ft.)	N/A	N/A	1.48	1.32	1.32	1.10	1.08	1.17	0.51	1.41	1.59	2.55	1.93	Same as above
37	• Average apartment rent (3 bedroom) (\$)	N/A	2,600	1,822	2,138	2,380	2,093	2,209	2,456	2,662	3,092	3,370	3,448	3,770	RealFacts, From BB CIR Appx.22 2Q 2016
38	• Housing rental vacancy rate (%)	N/A	N/A	2.37	2.72	4.7	5.1	3.4	3.5	3.9	5.4	3.9	3.6	4.2	RealFacts, From BB CIR Appx.22 2Q 2016
39	• Median single-family detached home price (\$)	N/A	618,000	835,000	850,538	901,000	750,000	795,000	785,000	865,000	1,012,500	1,218,000	1,365,280	1,467,500	ReReport.com (Closed sales per MLS for Sunnyvale only, Dec 2016)
40	• Median single-family attached home (townhouse/condo) price (\$)	N/A	390,000	555,000	565,468	562,000	496,250	472,000	460,000	519,000	643,500	793,300	966,000	955,000	Same as above
41	• Valuation of new construction permitted (\$ in millions)	16.3	235.9	101.4	335.7	280.3	66.7	121.3	190.4	224.6	202.2	321.6	302.5	251.2	CDD SunGIS
Tax Base															
42	• Property tax revenue (\$ in millions)	15.8	18.7	32	35.8	39.95	42.26	43.7	42.4	43.4	47.6	50.3	54.9	62.4	FIN; FY 15/16 - General Fund Long Term Financial Plan
43	• Sales tax revenue (\$ in millions)	21.5	30	28.4	30.8	29.71	25.07	25.43	29.2	30.3	30.0	30.2	29.7	31.4	Same as above
44	• Transient occupancy tax revenue (\$ in millions)	3.6	9.8	5.6	6.4	7.35	5.69	5.58	6.6	7.8	9.0	10.9	14.1	16.3	Same as above

#	INDICATOR	1990	2000	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	SOURCE/NOTES
PHYSICAL CITY															
Land Use															
45	• Land area (sq. mi.)	22.81	22.82	22.86	22.86	22.86	22.86	22.86	22.86	22.86	22.86	22.86	22.86	22.87	Butcher's Corner Annexation
46	– Developable land area (sq. mi.)	15.46	15.46	15.46	15.46	15.46	15.46	15.46	15.46	15.46	15.46	15.46	15.46	15.47	CDD SunGIS. Vacant includes sites Under Construction (i.e. Downtown, Moffett Place, Moffett Towers II, The Vale, Central & Wolfe, 520 and 620 E. Weddell and other industrial to residential sites). Butcher's Corner added to developable land area.
47	• Vacant land area (%)	0.8	0.8	0.8	0.8	0.8	0.8	1	0.6	0.7	0.9	1.6	2.0	2.8	Same as above
48	• Residential area (%)	N/A	52.7	52.4	52.6	55	55	52.8	53.7	53.7	53.7	54.0	54.1	54.1	Same as above
49	• Office/industrial land area(%)	N/A	24.2	26.2	26	25.2	25.2	25.1	25.2	25.2	25.0	24.2	23.9	23.1	Same as above
50	• Retail/service land area (%)	N/A	7.5	6.8	6.8	6.5	6.5	6.5	6.5	6.5	6.5	6.4	6.4	6.4	Same as above
51	• City parks and open space (%)	N/A	7.4	7.4	7.4	7.4	7.4	7.4	7.4	7.4	7.4	7.4	7.4	7.4	Same as above
52	• Other (%)	N/A	7.4	7	7	5.7	5.7	7.4	6.7	6.6	6.6	6.4	6.2	6.2	Same as above
Transportation															
53	• Vehicle miles traveled in weekday (millions of miles)	N/A	2.31	2.25	2.28	2.21	1.83	1.97	2.28	1.86	2.05	2.06	2.01	2.09	DPW Traffic
54	• Intersections not meeting LOS standards	1	1	0	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	N/A	DPW Traffic; CMP intersection monitoring conducted every 2 years by VTA
55	• Transit boardings/de-boardings per day	N/A	25,122	19,824	22,428	24,580	21,647	22,405	22,158	25,426	30,698	N/A	24,931	25,359	VTA & Caltrain
56	• Miles of streets	300	300	300	300	300	300	300	300	300	300.8	300.8	300.8	300.8	DPW Traffic
57	• Miles of bikeways	N/A	65	79	82.9	83.1	83.8	84.2	85.2	87.9	88.2	88.2	88.2	100.8	DPW Traffic

#	INDICATOR	1990	2000	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	SOURCE/NOTES
Housing															
58	• Total housing units	N/A	53,474	55,045	55,261	55,501	55,658	55,818	56,271	56,886	57,075	57,650	58,184	58,495	CDD SunGIS ; Townhomes and Condos include Arques Place (Fair Oaks & Arques), and a portion of Sandalwood (Evelyn west of Wolfe). Rental apartments include Onizuka Crossing (Maude & Wolfe), 560 S. Mathilda, and 481 Mathilda (Olive and Mathilda). Closure of Nick's Trailer Park reflected in mobile home count.
59	– Single-family detached (includes accessory living units)	N/A	21,091	21,265	21,276	21,299	21,324	21,351	21,360	21,375	21,424	21,446	21,456	21,487	Same as above
60	– Townhomes and Condos (ownership)	N/A	4,755	5,240	5,701	5,918	6,050	6,183	6,311	6,483	6,623	6,693	6,880	7,018	Same as above
61	– Mobile Homes	N/A	4,056	3,989	3,960	3,960	3,960	3,960	3,960	3,960	3,960	3,960	3,960	3,916	Same as above
62	– Duplexes	N/A	1,598	1,598	1,598	1,598	1,598	1,598	1,598	1,598	1,598	1,600	1,600	1,608	Same as above
63	– Three or more attached units (rental)	N/A	20,949	21,704	21,477	21,477	21,477	21,477	21,669	22,097	22,097	22,578	22,856	23,034	Same as above
64	– Specialty units (i.e. senior/affordable housing developments)	N/A	1,025	1,249	1,249	1,249	1,249	1,249	1,373	1,373	1,373	1,373	1,432	1,432	Same as above
65	• Owner occupied (%)	48.9	47.6	50.2	48.9	52.3	49.6	48.0	47.0	47.4	46.9	46.5	44.7	N/A	2015 updated with 2015 American Community Survey 1-Year Estimates; 2016 American Community Survey 1-Year Estimates not yet available
66	• Over 20 years old (%)	N/A	83	88	88	90	90	90	92	92	90	90	91	92	CDD SunGIS
67	• Total affordable units	N/A	N/A	1,452	1,452	1,412	1,688	1,774	1,753	1,845	1,860	1,879	1,950	2,035	CDD Housing Div (pre-2009 data did not include BMR homeowner units)
68	• New units receiving building permits	N/A	504	276	305	360	118	853	490	217	661	790	862	248	CDD SunGIS
69	– Intended for ownership	N/A	57	276	305	360	118	109	211	217	145	271	192	248	Same as above
70	– Rental	N/A	447	0	0	0	0	744	279	0	516	519	671	0	Same as above

#	INDICATOR	1990	2000	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	SOURCE/NOTES
Office/Industrial															
71	• Total floor area (sq. ft. in millions)	N/A	42.7	45.2	45.2	45.6	46.9	46.9	46.9	46.9	47.5	47.3	47.5	46.9	CDD SunGIS; Moffett Place, Moffett Gateway buildings; demolition of DeGuigne and Central & Wolfe buildings. 2000 to 2016 data adjusted to reflect recently adopted LUTE.
72	– Class A (%)	N/A	N/A	17.2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Econ Dev
73	• New floor area permitted (sq. ft.)	N/A	660,975	146,368	2,780,657	831,705	675	29,278	774,098	1,070,523	671,402	1,398,987	829,323	1,152,117	Building permits; CDD SunGIS
74	• No. of patents received	413	3,034	3,626	3,177	3,177	3,556	4,795	5,017	5,448	6,199	6,973	6,686	7,018	U.S. Patent and Trademark Office; Calendar Year
Retail/Services															
75	• Total floor area (sq. ft. in millions)	N/A	3.1	5.95	5.96	5.96	5.96	5.98	6.03	6.01	6.00	5.97	6.13	6.11	CDD SunGIS; Demolition of Evelyn buildings
76	• Floor area/capita (sq. ft.)	N/A	N/A	44.6	43.9	43.7	42.9	42.7	42.7	42.0	41.1	40.6	41.4	41.2	#75 divided by #1
77	• New floor area permitted (sq. ft.)	N/A	0	8,000	5,000	293,000	229,494	127,838	0	12,000	49,496	0	0	0	Building permits; CDD SunGIS
Environment															
78	• Sunny days	N/A	N/A	300	292	293	293	272	286	293	327	293	316	299	www.wunderground.com
79	• Rainfall (in.)	N/A	13.12	8.15	6.42	9.42	10.25	11.12	10.75	17.36	12.28	11.85	6.42	15.28	ESD/SCVWD
80	• Days ozone standard exceeded	N/A	N/A	3	0	0	0	0	0	0	0	0	0	0	BAAQMD
81	• Recycled solid waste (%)	18	56	63	63	63	65	67	66	65	65	64	65	N/A	Calrecycle: data available in September of each year; 2015 updated
	• Disposal per resident (lbs/day)	N/A	N/A	N/A	4	4	3.5	3.3	3.4	3.5	3.5	3.6	3.5	N/A	Same as above
	• Disposal per person employed within the city (lbs/day)	N/A	N/A	N/A	6.3	6.5	6.5	6.3	5.8	6	6.3	6.1	5.9	N/A	Same as above
82	• Number of street trees	N/A	36,341	37,000	37,000	36,935	36,889	36,889	37,000	37,000	37,000	37,000	37,000	37,000	Approximate; DPW Trees
83	• Average daily water consumption/capita (gal.)	N/A	161	139	153.18	153.7	145.42	130.71	127.15	128.60	130.95	115.39	94.21	99.22	ESD
84	• Average daily electric energy use/capita (kwh)	N/A	N/A	33.16	71.6	81.1	79.7	78.6	80.2	78.3	77.5	74.5	72.2	69.1	ESD/PG&E; Whole City.
85	• Average daily gas use/capita (therms)	N/A	N/A	N/A	1.9	2.9	2.8	2.8	2.9	2.9	2.9	2.6	2.6	2.6	ESD/PG&E; Whole City.
86	• Average daily landings at Moffett Federal Airfield	N/A	33	25	26	23	19	15	17	N/A	N/A	N/A	12	11	Moffett Field - Planetary Ventures



City of Sunnyvale

Agenda Item

17-0500

Agenda Date: 5/4/2017

BUDGET SUPPLEMENT NO. 9

SUBJECT

Parkland/Open Space Initiative

BUDGET SUPPLEMENT REQUEST SUMMARY

Provide funds for consultant services and other expenses to assist with the analysis, scoping, planning, and community engagement necessary to support a Parkland/Open Space Policy/Initiative with the goal to capture the public's interest in establishing a policy relative to preserving and/or land use of the City's parkland and approve Budget Supplement No. 9 for funding of \$250,000.

BACKGROUND

The Parkland/Open Space Policy/Initiative was identified as a Budget Issue at the January 27, 2017 Strategic Session on Council Policy Priorities to help establish the City's scope and resources for setting new Parkland/Open Space Policy/Initiative. It originated from the *Open Space Acquisition and Planning: Future of Golf Courses* policy priority established by Council in 2014.

EXISTING POLICY

General Plan, Chapter 3, *Land Use and Transportation - Open Space*

Policy LT-2.2 Encourage nodes of interest and activity, such as parks, public open spaces, well planned development, mixed use projects, and other desirable uses, locations and physical attractions

Goal LT 8 Adequate and Balanced Open Space

Provide and maintain adequate and balanced open space and recreation facilities for the benefit of maintaining a healthy community based on community needs and the ability of the city to finance, construct, maintain and operate these facilities now and in the future.

Goal LT 9 Regional Approach to Providing and Preserving Open Space

The City embraces a regional approach to providing and preserving open space and providing open space and recreational services, facilities and amenities for the broader community

General Plan, Chapter 4, *Housing Element, Policy HE-6.2.* Promote neighborhood vitality by providing adequate community facilities, infrastructure, landscaping and open space, parking, and public health and safety within new and existing neighborhoods.

DISCUSSION

This comprehensive effort would include a service contract from a consultant firm or the hiring of a limited duration staff member to assist with the analysis, scoping, planning, and community engagement necessary to support the Parkland/Open Space Policy/Initiative. The scoping of this

effort is undetermined and requires further refinement; however, given staff changes and workload, the organization is not well positioned to absorb an effort that requires significant coordination, examination of land use implications, and community outreach. Preliminarily, based on City Council discussion, the purpose of this effort would be to capture the public’s interest in establishing a policy relative to preserving and/or land use of the City’s parkland. Community engagement efforts would include community meetings, online and in-person forums/surveys, keeping the public informed of key milestones of this effort, social media channel outreach, focus groups, and outreach with stakeholders, including appropriate boards/commissions.

SERVICE LEVEL IMPACT

Council approval of this supplement would cause no direct impact on service levels as consultant services and/or hiring limited duration staff will eliminate the need to refocus existing City resources on this effort. However, any policy setting will have a future impact of existing service levels, which will be included in the analysis included in this effort.

FISCAL IMPACT

This proposed budget supplement is an estimate for the one-time costs associated with this effort. Due to competing priorities, the scoping of this effort has not yet been fully developed and requires further refinement. The estimated fiscal impact is based on City Council discussion during the January 27, 2017 Strategic Session on Council Policy Priorities when this item was identified as a Budget Issue.

<u>Subject/Title</u>	<u>Funding</u>	<u>FY 2017/18</u>	<u>20-year Total</u>
Parkland/Open Space Policy/Initiative	General Fund	\$250,000	\$250,000

ALTERNATIVES

1. Approve Budget Supplement No. 9 to provide funds in the amount of \$250,000 for consultant services and other expenses to assist with the analysis, scoping, planning, and community engagement necessary to support a Parkland/Open Space Policy/Initiative.
2. Approve the supplement for a different dollar amount or timing.
3. Do not approve the supplement.
4. Other directions provided by Council.

STAFF RECOMMENDATION

Alternative 1: Approve Budget Supplement No. 9 to provide funds in the amount of \$250,000 for consultant services and other expenses to assist with the analysis, scoping, planning, and community engagement necessary to support a Parkland/Open Space Policy/Initiative.

Parkland and open space is highly valued by all segments and members of the Sunnyvale communities, and engaging them in our efforts to establish policy relative to preserving and/or land use of the City’s parkland is a logical and necessary first step. As mentioned in January and again at the February Study Issues Workshop and in related materials, existing resources cannot absorb the workload associated with a robust and thorough engagement process.

Prepared by: Catlin Ivanetich, Senior Management Analyst

Reviewed by: Timothy J. Kirby, Director of Finance

Reviewed by: Walter C. Rossmann, Assistant City Manager

Approved by: Deanna J. Santana, City Manager

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Sunnyvale Budget Guide

Understanding The Sunnyvale Budget

Sunnyvale's Budget and Long-Term Financial Plan provides a framework for a unique budget document that presents both the immediate short-term action plans and the long-term trends for the City. In this manner, the budget provides the reader with a comprehensive view of the City's current financial picture, staff assumptions for long-term trends, and the way we work to achieve and maintain financial stability using those assumptions. The following elements contained in this document are integral to understanding this year's budget:

- Twenty-Year Financial Plans
- Departmental Overviews
- Performance Based Operating Budget
- Projects Budget

Twenty-Year Resource Allocation Plan & Financial Planning

The Budget Document presents a twenty-year financial plan for the City's General Fund, as well as all other City funds. Twenty-year financial plans for other City funds are grouped into four categories: Special Revenue Funds, Capital and Infrastructure Funds, Enterprise Funds, and Internal Services and Other Funds. The General Fund is presented separately. It is the primary fund that accounts for many of the largest revenues, such as Property Tax and Sales Tax, and the most visible City services, such as police, fire, road maintenance, the library, and parks. For each category, detailed Fund Reviews are included before the Financial Plans. These reviews provide a summary of the funds, including explanations of major components and new developments for the current budget.

The Twenty-Year Resource Allocation Plan (RAP, or the long term-financial plan) is the backbone of the City's financial planning process. Each long-term financial plan lays out the revenues and expenditures by fiscal year. The financial plans include the prior year actual audited results and the current year budget, as well as projections for each of the coming twenty years. The City examines its operating and project budgets in depth in alternating years. In addition, key factors are rigorously evaluated and updated annually. On the revenue side, the current year budget is updated based on year-to-date revenue receipts. For ongoing revenues, staff works to estimate the next two years as accurately as possible and then analyzes historical information, economic cycles, and factors that can impact the revenue source, among other data, to project the revenue trend over the long term.

On the expenditure side, the operating budget is updated with Council-approved budget modifications that have occurred during the fiscal year. If significant project budgets are anticipated to be spent in future fiscal years, estimated carryover of project funds will be incorporated. All program budgets are rolled up annually by fund or sub-fund to the total amounts in the "Operations" line of the financial plans. From that base, inflation factors are applied to expenditures. Inflation factors are developed for each category of expenditures such as salaries, employee benefits, purchased goods and services, and equipment. Project budgets are also totaled annually by fund and reflected in the "Projects" line of the financial plans. In addition, project operating costs, if applicable, are shown separately on the financial plan.

A critical purpose of the long-term financial plan is its use as a tool for achieving and maintaining a structurally-balanced budget. A fundamental part of the financial plans is that they are, by policy, balanced to the twentieth year. In order for the budget to be balanced, not only must resources be available to meet requirements over the twenty-year planning period with all reserve requirements met per Council Policy, but service levels must also not be impacted.

A balanced budget enables the City to maintain service levels over the twenty-year planning horizon by ensuring reserves are used strategically. For example, a budget is not balanced for the long term when there are drawdowns of reserves over a protracted length of time. Conversely, the build-up of reserves to the detriment of service levels also does not portray a balanced budget. The objective in utilizing a twenty-year planning horizon is to sustain service levels, in large part, by managing reserves so that reserve levels are increased in good times and drawn down in difficult financial times. Further, the City's budget policy dictates that one-time revenues should not be used for ongoing expenditures, and all revenue estimates must be conservative, objective and reasonable.

The General Fund's Budget Stabilization Fund is required by policy to be maintained at a minimum 15% of projected revenues for the first two years of the twenty-year planning period. The purpose of the Budget Stabilization Fund is to allow for sustainable service level fluctuations in the economy.

By contrast, the General Fund Contingency Reserve can only be used for non-fiscal emergencies or disasters. The General Fund Contingency Reserve is required to be maintained at 15% of operating costs in the first year of the twenty-year plan and increased annually for projected increases in the Consumer Price Index.

The City's balanced twenty-year plan allows decision makers to better understand the true impact of policy decisions, and effectively requires that decisions made today include a guarantee that resources will be available to maintain services in the future. More importantly, this methodology incorporates both short- and long-term perspectives for planning revenues, operating requirements, and capital spending. It allows the cost of any policy decision to be measured in terms of long-range expenditure requirements, thereby raising "red flags" in areas where financial conditions may be significantly different in the future.

Departmental Overviews

To help the reader understand the proposed two-year operating budget, departmental overviews provide the context for the services and service levels provided. Leading off the section presenting each department's program or set of programs, the departmental overviews describe the organizational structure for service delivery, factors that informed the development of the operating budget proposal, and significant changes in the proposed budget as compared to the current budget.

The departmental overviews also include performance and workload indicators for each of the programs managed by the department, as well as budgeted headcount. The performance indicators represent the goals and results staff hopes to achieve with the resources provided, while the workload indicators provide output and relevant statistical data. Additionally, they are linked to goals laid out in the City's Consolidated General Plan. These indicators help explain why services are provided and the impacts of the level at which we provide them. As such, the indicators are an important component of the performance based budget structure.

Performance Based Operating Budget

Following the Departmental Overviews and Performance and Workload Indicators in the budget document are the City's operating budget reports. The presentation of these operating reports mirrors the City's operating structure. It is organized into programs, or services, and all expenditures are budgeted into activities, which break down the services into logical and manageable components. Where appropriate, work products are budgeted for activities. As a result, the budget presents information on the services the City provides, the cost of services and where logical, the planned amount of service. This budget structure focuses the City on identifying and quantifying the value created by the efficient/effective provision of City services. Community members can clearly see what services they are receiving and how much they cost, which also holds staff accountable.

Projects Budget

In the City of Sunnyvale, the term “project” refers to a non-operating activity. The City segregates each project into one of four possible categories: Capital, Infrastructure, Special, and Outside Group Funding. Capital projects are major expenditures related to construction, improvement or acquisition of capital assets. Infrastructure projects are inherently related to capital projects. After a capital project is complete, the City has an asset that must be maintained through the operating budget until the asset reaches a point where maintenance costs exceed renovation/replacement costs. An infrastructure project is developed in order to provide future funds at the time that replacement or renovation is required. Special projects are one-time only in nature and are set up to eliminate the impact such costs would have on operating programs. For example, the cost of service study for solid waste would be a special project. Outside group funding projects are essentially special projects; however, they are established to identify contributions made to local community-based organizations.

Each project is identified individually in the budget document including its estimated costs over the next twenty years. Projects also reflect anticipated outside revenues that will fund the project, such as grants and fees. In addition, project operating costs are budgeted for those ongoing operating costs that will need to be included in future years upon completion of a given project. Consideration of this information enables decision makers to evaluate the complete costs of proposed actions. This prevents the City from adding assets or activities that are not sustainable over the long term.

The projects budget also includes unfunded projects, which are desirable or pose a liability in the long term but do not have identified funding sources. In some cases, future grant funds may be available for all or a portion of the costs, but it is the City’s policy not to recognize these revenue sources until they are actually available.

Projects related to long-range plans are also identified separately in their respective sections of the Projects Budget volume. Specifically, projects related to Traffic & Transportation that are part of long-range plans are listed in the Traffic and Transportation section of the Projects Budget volume.

Budget & Fiscal Policies

Two-Year Operating & Projects Budget

In recognition of the tremendous effort required to develop budgets, the City implemented a two-year operating budget in the early 1980's. Although the City reviews its budget on an annual basis, it only prepares a detailed operating budget each biennium. This means that operating budgets are minimally updated during the second year of the two-year budget. During the "off year" of the operating budget, the projects budget is reviewed in detail.

Types of Expenditures

There are four major types of expenditures in the City's spending plan: operating, equipment, capital improvements, and debt service. Operating expenditures are related to a program's base budget and include such items as general supplies, personnel costs, and equipment rental. Major equipment expenses like computer hardware or city-owned cars are provided for separately under a general services program. Capital improvements are expenditures which affect the economic vitality and quality of life in the community. A good example would be construction of a park or resurfacing a city street. Debt service allows an improvement to be made when it is needed rather than being delayed until funds are accumulated in the City's treasury. Debt service is essentially a long term loan, buying something today and paying for it over time. It may be used to finance, for example, a new community center building.

Cost Accounting

Cost accounting is a method of accounting that gathers together all the elements of cost incurred to accomplish a purpose, carry on an activity, or complete a unit of work. By using this financial technique, the City is able to assess the true cost of providing a service. The City's internal users of information management, fleet and equipment, and buildings are assessed rental rates through their programs for the use and eventual replacement of

services and equipment. Employee benefits such as leave usage, retirement, and insurances also are recovered by charging the programs that use personnel services. The City also uses an allocation system to distribute administrative costs for services provided by departments such as Finance and Human Resources.

Basis of Budgeting

"Basis of budgeting" refers to the method used to recognize revenues and expenditures in the budget. For the City of Sunnyvale, the basis of budgeting is the same basis used for accounting. The modified accrual basis is followed in the Governmental and Agency Funds including the General Fund and special revenue funds like the Park Dedication Fund. Under this basis, revenues are recognized when they become "susceptible to accrual," which means they are both measurable and available. Measurable means the amount of the transaction can be determined.

The City considers revenues to be available if they are collected within 60 days of the current fiscal year end for property tax and 90 days for other revenues, with the exception of the County back-fill (for the loss of sales tax and Motor Vehicle License Fees (VLF) revenues) for which the City adopts a seven-month availability period so that total sales tax and VLF revenues would be most consistent with revenues reported in years before the State sales tax flip and VLF swap. Expenditures generally are recorded when a liability is incurred except for debt service expenditures, which are recorded when payment is due.

Intergovernmental revenues (primarily grants) that are received as reimbursement for specific purposes or projects are recognized based on when the related expenditures are recorded. Intergovernmental revenues which have virtually unrestricted purpose and are revocable only for failure to meet prescribed compliance requirements are reflected as revenues at the time of receipt or earlier if availability criteria are met.

The accrual basis is used in the proprietary funds, which include enterprise funds and internal service funds. Revenues are recognized when earned and expenses are recognized when the related liabilities are incurred.

Comprehensive Annual Financial Report (CAFR)

The Comprehensive Annual Financial Report (CAFR) is prepared according to “generally accepted accounting principles” (GAAP). The City prepares its budget in accordance with GAAP with the following exceptions:

- Loans requiring the use of current resources need to be budgeted as expenditures; in the CAFR, the disbursement of loans is treated as a balance sheet item.
- Appropriated budgets are not always needed for all of the City’s funds. For example, a budget is not appropriated for the advance refunding of bonds because the resulting bond proceeds are deposited into escrow accounts and are considered restricted assets.
- Principal payments on long-term debt within the enterprise funds are applied to the outstanding liability in the CAFR, while such items are treated as expenses in the budget.
- Capital outlay within enterprise funds and internal service funds are capitalized as fixed assets in the CAFR, in contrast to their treatment as expenses in the budget.
- The budget does not record depreciation expenses.
- GAAP requires the reporting of investments at fair value. Because the City’s policy is to hold investments to maturity, the changes in fair value are not reflected in the budget.

The CAFR shows fund expenditures and revenues on both a GAAP and budget basis for comparison purposes.

Budgetary Policy & Control

When the annual budget is adopted the City follows procedures that enact its policies. These procedures involve the City management, employees, the public, boards and commissions, and the City Council throughout the

year. These interactions between policy and planning culminate in the establishment of new or revised General Plan goals and objectives. The budget must implement the policies contained in the General Plan. Therefore, both must be synchronized completely. The City operates on a July 1 through June 30 budget year. The budget schedule is detailed in a separate section below, which includes these interactions between policy and planning.

The City’s budget is very detailed, ensuring that the City Council as the governing body is fully informed and in control of all aspects of the City’s financial activities. Information is itemized by fund, by department, and

by project. The budget includes equipment costs, operating costs, and debt service costs, as well as capital, infrastructure, and special projects for the ensuing budget year. The budget also contains detailed long-term financial plans with projections for expenditures, revenues, and reserves for an additional nineteen years.

During the budget year, for governmental and agency funds, the City Manager is authorized to reappropriate budgeted amounts between departments that are financed by the same fund. Council approval is required if the reappropriation exceeds the thresholds outlined below:

Annual Program Budget	Reappropriation Threshold	Maximum Reappropriation Threshold (Annual)
> \$500,000	\$100,000 or 5%, whichever is greater	\$250,000
< \$500,000	\$50,000 or 50%, whichever is less	\$50,000

Council approval also is required for proprietary funds and internal services funds if the expenditures for the fiscal year exceed actual revenues plus the planned, annualized appropriation from Reserves.

Budgets are legally adopted for all governmental funds except for the Special Assessment Debt Service Fund. The Special Assessment Debt Service Fund does not have an adopted budget because the City is only required to make debt service payments in the event of a property owner’s default

Budgets are also adopted legally for all proprietary funds. Formal budgets are employed as a management control device for all funds in which a budget has been adopted. However, it serves as the primary means of spending control for the General Fund, special revenue funds, debt service funds, and capital project funds.

Budgets can be modified during the fiscal year if needed because of a legislative mandate, City Council or City Manager directive, or an unanticipated change in service level. Budget modifications cover one fiscal year only and must generally be approved and appropriated by City Council. This allows management to focus on changes to the base budget during the next budget process. To aid City Council and administration efficiency, per Council Policy 7.1.5, the City Manager may appropriate grants up to \$100,000 that are also free of local match requirements and do not obligate the City to ongoing expenses not already planned in the City's Resource Allocation Plan.

Citizen Participation

Citizens have an opportunity to participate in the Twenty-Year Resource Allocation planning process through avenues such as Council-appointed boards and commissions, study sessions, and public hearings. Each winter, citizens are provided the opportunity to speak on proposed study and budget issues at a formal public hearing. Citizens may attend study sessions dealing with upcoming Council issues, as well as Council meetings which are scheduled on Tuesdays throughout the year. At the Council meetings, citizens are given an opportunity to speak during the public hearing period. In addition, a formal public hearing on the Recommended Budget is held annually in June.

Budget Calendar

The City's annual budget development process begins in September each year with the initial planning of the development cycle and culminates with the adoption of the budget by the City Council in June. In January, the City Council specifically discusses important fiscal issues which may have short-term or long-term effects on how the City provides and maintains services to its citizens and customers. Consistent with City Charter, no later than 35 days prior to June 30th the City Manager submits a Recommended Budget to the City Council. The City Council holds a workshop on the Recommended Budget, which is open to the public. In June of each year the City Council also holds a public hearing, required by the City Charter. Prior to June 30 of each year, the budget as modified by the City Council is legally enacted by adoption of a budget resolution.

Below is a high-level calendar detailing key steps throughout the process.

As noted previously, the City of Sunnyvale alternates years for developing operating budgets and projects budgets. The calendar below represents key milestones that take place regardless of whether the budget being developed is an operating budget or a projects budget. It also incorporates critical elements of budgetary policy and control, as discussed in a separate section above.

Budget Calendar

	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Budget kick-off		█								
Departments develop budget proposals		█	█	█						
Budget Office and departments begin pre-reviews			█	█						
*Budgetary year-end report for previous fiscal year to Council				█						
City Manager reviews of department budgets				█	█					
Finalize internal services expenditures					█	█				
*Budget Issues Workshop/Fiscal Outlook Presentation					█	█				
*Budget Supplements from Workshop completed and approved							█	█		
Complete budget system updates						█				
Review revenue projections and service charges						█	█	█		
Develop 20-year Long-Term Financial Plans for all City funds						█	█	█		
Prepare and finalize transmittal letter								█	█	
Deliver Recommended Budget to Council									█	
*Budget Workshop by City Manager									█	
Recommended Budget public hearing										█
*City Council adopts budget										█

*These are milestones during the Budget Calendar that are related to Budgetary Policy & Control

Fiscal Policies

Council Fiscal Policy applies the following guiding fiscal policies to the City's Budget and Resource Allocation Plan:

7.1 A Budget Policies

A.1: Development of the Budget and Resource Allocation Plan

- A.1.1 The public will be encouraged to participate fully in the budget process.
- A.1.2. A Fiscal Issues Workshop will be held each year prior to preparation of the City Manager's Recommended Budget to consider budget issues for the upcoming Resource Allocation Plan.
- A.1.3. A balanced Twenty-Year Resource Allocation Plan shall be presented to the City Council annually.
- A.1.4. The Twenty-Year Resource Allocation Plan shall be prepared on a two-year Operating Budget cycle.
- A.1.5. The Operating Budget shall be approved annually with the second year approved in concept.
- A.1.6. A proposed budget shall be recommended to the City Council by the City Manager no less than thirty-five days before the beginning of the fiscal year, in accordance with the City Charter.
- A.1.7. At least one public hearing shall be held after the City Manager's Recommended Budget is presented to the Council in order to solicit public input before adoption.
- A.1.8. Boards and Commissions should review the annual budget as appropriate to their area of interest and make recommendations to the City Council.

- A.1.9. The City Council shall adopt the City Manager's Recommended Budget, with any changes desired, by resolution before June 30th of each year.
- A.1.10. Resources will be allocated in direct relation to General Plan goals.
- A.1.11. The Resource Allocation Plan shall be prepared by General Plan element to link city resources with the accomplishment of General Plan goals.
- A.1.12. New or expanded services should support the priorities reflected in the General Plan.
- A.1.13. All competing requests for City resources should be weighed within the formal annual budget process.
- A.1.14. Final actions on study items with significant financial impacts should be withheld until they can be made in the full context of the annual budget process.

A.2: Long-Term Financial Planning

- A.2.1. The City shall maintain a long-term fiscal perspective by annually preparing a Twenty-year Long-Term Financial Plan for each fund. Those funds which account for intergovernmental grants will only include known entitlements.
- A.2.2. Major financial decisions should be made in the context of the Twenty-Year Long-Term Financial Plan.
- A.2.3. Long-term financial planning should enable the current service level provided to be sustained over time through the strategic use of reserves.
- A.2.4. The Long-Term Financial Plans should be used to communicate the fiscal impact of City decisions to all stakeholders whenever possible.

A.3: Performance-Based Budget System

- A.3.1. The operating budget will be prepared and managed on a program basis.
- A.3.2. All costs attributable to a budgeted program will be fully reflected in program budgets (with the exception of capital costs of general-use public buildings and facilities).
- A.3.3. An emphasis should be placed on achieving maximum work productivity to ensure an optimal allocation of human and fiscal resources for Council approved services and programs.
- A.3.4. All operating programs must identify the service provided, the service level, and the resources necessary to accomplish the specific service level.
- A.3.5. A performance measurement system will be maintained and used to evaluate quality of service and to report results.

A.4: Budget Monitoring and Modification

- A.4.1. Expenditures for each department are legally limited to the amount authorized by the City Council in the Budget Resolution, plus subsequent changes individually approved by the City Council through Budget Modifications.
- A.4.2. The City's annual budget may be modified at any Council meeting by a majority vote of the City Council.
- A.4.3. The City's budget appropriation control shall be by program within the same fund for operating programs in the General Fund and Special Revenue Funds. For the Proprietary and Internal Service

Funds, expenditures cannot exceed actual revenues plus the planned use of reserves.

- A.4.4. Appropriations for capital and special projects shall be limited to the amounts contained on the Budget Resolution for each project. All modifications to project budgets require Council approval.
- A.4.5. Budget reappropriations among programs within a Department and Fund may be authorized by the City Manager if service levels as approved by City Council are maintained.
- A.4.6. Any unexpended appropriations shall expire at fiscal year-end unless specifically reappropriated by the City Council for expenditure during the new fiscal year. (* per City Charter Article XIII Fiscal Administration Section 1305, amended November 28, 2007, approved appropriations for Capital Improvement Projects shall not lapse at the end of the fiscal year unless the Capital Improvement Project has been completed and closed out or the City Council takes affirmative action to modify the budget appropriation for the Capital Improvement Project)

7.1B Revenue Policies

B.1: Revenue Base

- B.1.1. The City will maintain a diversified and stable revenue base, not overly dependent on any land use or external funding source.
- B.1.2. Taxes levied by the City will be used for the purpose of financing services performed for the common benefit.

- B.1.3. Taxes should be held at their lowest possible level, while maintaining Council-approved service levels.
- B.1.4. When considering a new tax or revenue source or an increase in an existing tax or revenue source, the following criteria should be considered:
- Community/voter acceptance
 - Competitiveness with surrounding communities
 - Efficiency of revenue collection and enforcement
 - Effectiveness in generating sufficient revenues in the short- and long-term to justify its establishment
 - Enhancement of revenue diversity to promote stability and provide protection from downturns in business cycles
 - Equity/Fairness in distribution of the revenue burden on various segments of the community
- B.1.5. Reliance on any restricted and/or inelastic sources of revenue will be avoided.
- B.1.6. One-time revenues should not be used for ongoing expenditures.
- B.1.7. Revenue should not be targeted for a specific program, unless a revenue source has been established for the sole purpose of financing a particular expenditure.
- B.1.8. Potential new revenue sources will be investigated periodically to ensure that the City's revenue base is stable and diversified.
- B.1.9. Donations, contributions, and sponsorships may be accepted if they are in accordance with City policy and General Plan priorities.

B.2: Revenue Forecasting and Monitoring

- B.2.1. All revenue estimates must be conservative, objective and reasonable.
- B.2.2. Revenue forecasts should be based on detailed information regarding historical performance and economic conditions whenever possible.
- B.2.3. At least ten years data for all tax revenue sources will be maintained.
- B.2.4. Revenues will be estimated for the budget year and for each planning year in the Twenty-Year Resource Allocation Plan.
- B.2.5. Methods to maximize the accuracy of revenue forecasts will be established.
- B.2.6. Estimated revenues from grant sources will be projected only to the specific date on which the entitlement will end.
- B.2.7. Estimated intergovernmental revenues for which the City is eligible (but which are not guaranteed) will be forecast to assure that local matching funds will be available if the revenues are realized.

B.3: Revenue Collection

- B.3.1. The City will seek all possible Federal and State reimbursement for mandated projects and/or programs.
- B.3.2. An aggressive collection system for all accounts receivable, including utility receivables, will be utilized to assure that monies due to the City are received in a timely fashion.

- B.3.3. Monthly reviews and periodic audits of Transient Occupancy Tax returns will be conducted.
- B.3.4. Monthly reviews and periodic audits of all major locally administered revenue sources will be conducted.
- B.3.5. Periodic point-of-sale audits for Sales Tax will be conducted.

- The grant being pursued and the use to which it would be placed
- The objectives or goals of the City which will be achieved through use of the grant
- The local match required, if any, plus the source of the local match
- The increased cost to be locally funded upon termination of the grant
- The ability of the City to administer the grant

B.4: Grants and Intergovernmental Assistance

- B.4.1. The use of intergovernmental grant assistance for routine programs will be discouraged. Intergovernmental grants may be used for special projects which strengthen a program, have a definable starting and ending date, and do not expand a service in such a way as to require the substitution of local funds to continue part or all of the service once intergovernmental assistance ends.
- B.4.2. Intergovernmental assistance may only be used to establish or expand a program when the Twenty-Year Resource Allocation Plan meets the following conditions:
 - The program is eliminated at the end of the intergovernmental funding period, or
 - The program continues with the requisite local funding in the Twenty-Year Resource Allocation Plan upon completion of intergovernmental funding
- B.4.3. A uniform grants application process must be utilized to assure that the City Council has the information necessary to make a decision regarding a potential intergovernmental grant. Staff should present to Council a Notice of Intent regarding a possible grant source which shall include at least the following information:

B.5: User Fees

- B.5.1. User fees should be used to recover the cost of services that benefit specific segments of the community.
- B.5.2. User fees should be reviewed and adjusted at least annually to avoid sharp changes.
- B.5.3. User fees and charges should not exceed the City’s full cost of providing the service.
- B.5.4. User fees should be established at a level which reflects the full cost of providing those services.
- B.5.5. The City Council may determine for any service whether a subsidy from the General Fund is in the public interest.
- B.5.6. User fees shall only be used when the cost of providing the service can be readily calculated and administered.
- B.5.7. User fees should be adopted by Council resolution and included in the Annual Fee Schedule.

7.1C Capital Improvement Policies

C.1: Capital Improvement Plan

- C.1.1 An updated Twenty-Year Capital Improvement Plan shall be prepared on a two-year budget cycle.
- C.1.2 The City shall fund only those Capital Improvement Projects that are consistent with the adopted Capital Improvement Plan, City priorities, and General Plan goals.
- C.1.3 High priority should be given to replacing capital improvements prior to the time that they have deteriorated to the point where they are hazardous, incur high maintenance costs, negatively affect property values, or no longer serve their intended purposes.
- C.1.4 New or expanded capital improvements should maximize value and avoid duplication whenever possible by partnering with other entities to pool resources or share facilities.
- C.1.5 Priority will be given to the repair and replacement of existing infrastructure as compared to the provision of new or expanded facilities.
- C.1.6 The decision on whether to repair or to replace an existing capital asset will be based on which alternative is most cost-effective or provides the best value to the City.
- C.1.7 The operating impact of proposed capital projects, including ongoing operating expenditures, capital outlay, debt service, and infrastructure replacement will be identified in the Capital Budget and considered in the selection of projects for funding.

- C.1.8 Staff will identify the estimated costs, potential funding sources, return on investment, project schedule and relationship to the General Plan for each capital project proposal before it is submitted to the Council for approval.
- C.1.9 Capital improvements should be maintained to the level required to adequately protect the City's capital investment and to minimize future maintenance and replacement costs.
- C.1.10 A Capital Projects Fund shall be used to account for major capital acquisition or construction projects associated with the General Fund and other governmental funds. The capital projects of the Utility Enterprise Funds shall be accounted for within the respective fund.
- C.1.11 The Infrastructure Renovation and Replacement Fund shall be used to account for projects related to the City's Long-Range Infrastructure Plan for the renovation and replacement of existing general City assets. Infrastructure projects related to the City's utilities shall be accounted for in the respective utility fund.

C.2: Funding

- C.2.1 Governmental capital improvements should be funded on a "pay-as-you-go" basis in most cases. Alternate financing strategies may be considered in light of the specific project and the consequences of each financing strategy.
- C.2.2 Development-related improvements such as sidewalks, curbs and gutters, street lights, and water and sewer lines should be funded by those directly benefiting from the improvements.

- C.2.3 The City will seek out and use intergovernmental funding sources for capital improvements, as is consistent with City priorities and General Plan goals.
- C.2.4 Funds for the replacement of City assets originally paid for by a developer should be included in the Capital Improvement Plan of the appropriate City fund.

C.3: Design and Evaluation

- C.3.1 The planning and design of capital improvements should be based on standards that minimize construction costs, while assuring acceptable useful life and reducing maintenance requirements. Value engineering processes will be utilized when necessary and appropriate.
- C.3.2 Budgeting for capital projects must reflect when the expenditures are scheduled to occur, using multi-year planning to ensure a reasonable time frame for projecting costs.
- C.3.3 Improvements should be designed with the following goals: to maximize energy efficiency, require minimal maintenance, create an efficient physical relationship for those working in the facility, provide adequate capacity for the projected useful life, and to have the ability to accommodate future expansion with minimum remodeling costs.

7.1D Land Policies

D.1: Acquisition, Disposition and Leasing of City-Owned Real Property

- D.1.1 A high priority will be given to acquiring undeveloped land needed to meet City goals before it is developed.
- D.1.2 Developed land should be acquired in reasonable proximity to the time the property is required for City purposes.
- D.1.3 Every effort shall be made to acquire property through negotiation, reserving the use of eminent domain for those circumstances when immediate possession is required and the property cannot be acquired through negotiation at a cost approximating market value.
- D.1.4 The purchase, sale or lease of real property where the purchase or sale price or lease cost is more than \$75,000, per the Sunnyvale Municipal Code, shall be approved by the City Council.
- D.1.5 The purchase, sale or lease of real property where the purchase or sales price or lease cost is less than \$75,000, per the Sunnyvale Municipal Code, shall be approved by the City Manager.
- D.1.6 The lease of city property which results in revenue to the City and the term is less than or equal to 55 years shall be approved by the City Manager.
- D.1.7 The lease of city property for a term longer than 55 years shall be authorized by the City Council by resolution following a public hearing.

- D.1.8 Property leased to outside entities should be based on market rents except when the Council finds that there is a public purpose for leasing at a lower rate.
- D.1.9 The net proceeds from the disposition of surplus City property owned by the General Fund shall be placed into the General Fund Reserve for Capital Improvements.
- D.1.10 Proceeds from the sale of land or facilities originally purchased with monies from a specific fund should be kept within that fund.

- E.1.4 The Budget Stabilization Fund will be a minimum of 15% of projected revenues for the first two years of the 20-year planning period. Beyond year two, the Budget Stabilization Fund will always have a balance of at least zero.
- E.1.5 The Service Level Set-Aside will be used to provide ongoing funds to increase service levels or add new services. Once used, this Set-Aside may be replenished according to economic conditions.
- E.1.6 Any other reserves may be established to segregate funds which are legally restricted to specific purposes.

7.1E Reserve Policies

E.1: General Fund Reserves

- E.1.1 The General Fund Contingency Reserve will be maintained at 15% of operations costs in year one of the long-term plan, with annual increases based on projected increases in the Consumer Price Index. This reserve will only be utilized for non-fiscal emergencies or disasters as determined by Council.
- E.1.2 The sale of surplus property owned by the General Fund and any other one-time revenues shall be placed into a Reserve for Capital Improvement Projects to be used for capital improvement or expansion.
- E.1.3 The Twenty-Year Resource Allocation Plan (RAP) Reserve shall be used to levelize economic cycles and maintain stable service levels over the long term.

*Note: For additional user fee policies specific to the Utility Funds or the Golf and Tennis Fund, please see those sections under Enterprise Fund policies.

Library and Community Services

Department Description

The Department of Library and Community Services (LCS) encourages the growth and development of a strong community by providing life-long learning opportunities, safe and welcoming spaces for community engagement and life skills support for persons of all ages and abilities.

One of the few combined Library and Community Services Departments in the State, the Department provides a continuum of library, recreation and community services to inspire healthy living, a love of learning, and access to community information, programs and resources. The Library Division provides services from a central facility open 7 days a week, and online services are available 24/7. The Community Services Division offers programs in arts, sports, fitness, and aquatics, as well as youth and family services. In addition, the Community Services Division oversees facility rentals, the citywide Special Event Permitting process, produces the annual State of the City event and coordinates the Community Grant Program.

The Community Services Division operates primarily at the Sunnyvale Community Center complex (which includes the Recreation Center, Sunnyvale Senior Center, Indoor Sports Center, Sunnyvale Theatre and Creative Arts Center) and at the Columbia Neighborhood Center. The Division partners with local schools, non-profits and neighborhood associations to maximize its reach and impact in building a stronger Sunnyvale community.

In addition, the Department provides staff support to the Library Board of Trustees, the Parks and Recreation Commission, and the Arts Commission.

LIBRARY DIVISION

General Information

Number of books and other library materials checked out during FY 2015/16:	2,396,689
Number of Library patrons who visited during FY 2015/16:	669,796
Number of logins to the Internet from Library PCs during FY 2015/16:	85,105
Number of people attending Library programs during FY 2015/16:	47,572
Size of Library's facility:	60,800 sq. ft.

Programs and Services

The Library Program is organized into six service delivery plans: Borrower Services/Circulation, Library Services for Adults, Library Services for Children and Teens, Technology Services, Prepare Library Materials for the Public, and Management, Supervisory and Administrative Support Services.

Borrower Service/Circulation

The Library enables customers to access and borrow library materials by checking items in/out, renewing items, shelving returned items to their proper location, and processing reserved items and materials requested from other libraries for customers. Staff encourages timely return of materials by notifying borrowers of overdue items, sending replacement bills for items long overdue, and collecting fines/fees. Staff also keeps existing library customer accounts updated and issues library cards to new borrowers. In addition, staff delivers materials to a resident's home if that person is unable to come to the Library due to physical disability.

Library Services for Adults

The Library enhances the use of library materials and information resources for adults by providing one-on-one assistance locating and utilizing those resources as well as providing programming in support of community interests and educational pursuits. Staff attends community events and meetings to promote Library services for adults. The Library provides quality adult collections by selecting and acquiring new and relevant materials in a wide variety of formats in response to community interest and demand. Staff evaluates the collection areas in terms of age, relevancy and condition.

Library Services for Children and Teens

The Library provides the same services as discussed in the paragraph above to children and teens. Resources are leveraged with those of the Community Services Division and local non-profit organizations to provide family literacy programs at the Columbia Neighborhood Center.

Technology Services

During the last few years, the Library has increased its online service delivery and maintained patron access to computers. At the Library, computers, photocopiers and other equipment provide access to information and services. Through the Library website, patrons have access to an online catalog and mobile app. The catalog allows customers to search for library materials, magazine and newspaper articles, and e-Books. The website and app allow customers to manage their account, renew materials, place items on hold, request materials from other libraries, pay fines, and register for new library cards. Technology Services maintains all systems and equipment in working order to ensure continuity of services.

Prepare Library Materials for the Public

The Library prepares materials for easy access and use by cataloging new materials accurately using national standards; updating the catalog to keep it current; physically processing new books, media items, periodicals and newspapers; and extending the life of materials through basic repair and rebinding. Staff also orders and receives materials, processes invoices and monitors purchases.

Management, Supervisory, and Administrative Support Services

The Library delivers cohesive and cost-effective operations of the Library facility, maintaining a safe and welcoming environment for customers and staff. High-quality customer service is provided through programs and services designed to meet community needs. Staff provides leadership and manages employees to support the overall effectiveness and efficiency of service delivery. The financial condition and results of Library programs are monitored and analyzed to ensure optimal use of resources. Staff explores options for grants in order to supplement services with non-City funding. The Library partners with civic groups, the local business community, City departments, the Board of Library Trustees, and others to effectively inform the community about the services and resources available to them.

COMMUNITY SERVICES DIVISION

General Information

Number of participant hours in Community Services programs and services in FY 2015/16:	865,892
Number of occupancy hours in recreation facilities in FY 2015/16:	92,842
Number of volunteer hours managed by Community Services staff in 2015/16:	20,645
Number of Senior Center memberships in FY 2015/16:	2,078
Number of recipients benefiting from the Recreation Fee Waiver program in FY 2015/16:	269
Number of participant hours generated by CNC service providers in FY 2015/16:	88,194
Number of dollars leveraged for each dollar City contributed towards CNC operations in FY15/16:	\$4.19
Percent increase in number of child care slots in FY 2015/16:	-2.7%

Programs and Services

The Community Services Division is organized into two programs: 1) Arts and Recreation; and 2) Youth and Family Services.

The Arts and Recreation Program includes the following eight service delivery plans: Preschool, Middle, and High School After School and Summer Recreation Programs; Senior Recreation Classes, Activities and Services/Therapeutic Recreation; Youth and Adult Visual and Performing Arts Programs; Aquatics Activities and Facilities; Sport Classes and Activities; Recreation Facility Rentals and Use; Registration, Reception Services, Community Outreach/Promotions and Special Events; and Management and Administrative Support. The Youth and Family Services Program includes the following two service delivery plans: Columbia Neighborhood Center and Youth, Family and Child Care Resources.

Arts and Recreation Program

The Arts and Recreation Program provides arts, recreation, health and wellness, and other enrichment activities for preschool-aged children through senior adults. Program staff operates and oversees City-owned and leased recreational facilities including four swimming pools; multiple rooms at the Community Center complex; one gym and one skate park; ten reservable park buildings; 50+ picnic sites; 40+ athletic fields, as well as over 30,000 annual visits to Baylands Park.

Community building and civic engagement are additional areas of focus for this program. As such, staff provides support to a variety of Council and Departmental advisory bodies, including the Parks and Recreation Commission, the Arts Commission, the Teen Advisory Committee and the Senior Center Advisory Committee.

Additional responsibilities include permitting of Citywide Special Events, coordination of the City's neighborhood association program, administration of the community grants programs, and oversight of the Art in Private Development and Art in Public Places Programs.

Finally, the Arts and Recreation Program also develops, maintains, and grows community partnerships and resources. The partnerships allow the Program to achieve its goals of providing varied, unduplicated programs that are attractive to the community, maximize the resources partners offer to benefit existing or new clients, and provide a high-quality product for the customer.

Youth and Family Services Program

The Youth and Family Services Program is based out of the Columbia Neighborhood Center (CNC). The City of Sunnyvale operates CNC in collaboration with the Sunnyvale School District, non-profit organizations, and community businesses to provide a connected network of services and programs in the areas of community education, mental health services, health care, recreation, and youth and neighborhood safety. The philosophy behind this web of services is to provide the support that children in the service area need to develop the life skills necessary to be successful in school and beyond.

CNC focuses on serving at-risk youth attending Bishop, Fairwood, Lakewood, San Miguel, and Columbia schools, as well as families with limited access to basic services residing in the Center's service area. The MayView Community Health Clinic offers a satellite facility at CNC. The Center and its partners also promote a strong community through events and activities for the neighborhood. The Columbia Neighborhood Center Joint Task Force, CNC's governance and oversight board, includes representation by the Sunnyvale School District Superintendent, the Assistant City Manager, the Director of Library and Community Services, and departmental staff. The CNC Community Advisory Committee, whose members are appointed by the Joint Task Force, advises CNC staff on community needs of the service area.

In addition, the Youth and Family Services offers programs and services that support the City's child care providers, families with young children, Citywide youth and family issues, and the Child Care Staff Advisory Board, which acts in an advisory capacity to City staff on early care and education topics, are also based at CNC.

Department Budget Summary

Library and Community Services					
Fund/Program	Actual 2014/15	Budget 2015/16	Actual 2015/16	Budget 2016/17	Budget 2017/18
General Fund					
Arts and Recreation	7,697,706	8,152,617	8,040,776	8,673,951	9,024,358
Library	7,932,159	8,550,171	8,225,752	8,730,564	9,479,444
Youth and Family Services	353,613	350,919	310,738	360,128	379,013
Youth and Neighborhood Services					
Youth and Family Services	719,789	763,619	739,411	839,688	870,152
Development Enterprise Fund					
Arts and Recreation Programs	27,957	30,386	15,728	32,716	34,809
TOTAL EXPENDITURES	16,731,224	17,847,712	17,332,405	18,637,047	19,787,776

Budget Overview and Significant Changes

FY 2017/18 is the second year of a two-year operating cycle. As such, there were no significant changes to the Department's operating budget for FY 2017/18.

FY 2017/18 combined budgeted expenditures for all three programs in the Library and Community Services Department has risen slightly over 5% from the current FY 2016/17 budget; and increased about 13.6%, as compared to FY 2015/16 actual results. Overall, staff hours remain the same from current FY 2016/17; and have increased 7.3% over FY 2015/16 actual results.

Having experienced multiple vacancies over the past year, the Department will continue to analyze its service delivery model and will reallocate resources accordingly, to realize both operational efficiencies and improved responsiveness to changing community needs.

Library Program

Overall, the Library Program budget has been adjusted for inflation and reflects an increase of expenditures by 7.9% in FY 2017/18, as compared to FY 2016/17. Collection expenditures, which had been temporarily augmented by \$60,000 per year, have been returned to budgeted amount of \$748,181 in FY 2017/18.

The reallocation of savings in goods and services also accounted for a \$16,359 reduction that was necessary to offset the increase in the Department of Information Technology's budget due to the migration to Innovative Sierra (\$5,331), as well as the connection of the Library to California's broadband network (\$11,028).

Community Services Programs

Arts and Recreation Program

Overall budget costs have been adjusted for inflation and are up 3.1% for the Program as compared to FY 2016/17 plan, and 11.96% higher than FY 15/16 actual results. . There are no changes in service levels from FY2016/17.

Two large capital projects are planned in the budget that will impact operations. The Washington Pool project may require the pool to be closed for a summer, with the timing of the project yet to be finalized. In this case, significant operational savings are not anticipated but revenues will likely be negatively impacted depending on the time of the actual pool closure. Additionally, the Community Center Infrastructure project will likely impact facility reservations, as buildings are taken offline temporarily, in a phased fashion between July 2017 and January 2018. In this case, significant operational savings are not anticipated, but revenues will likely be negatively impacted.

Revenue is an important component of the Program. Looking at expenses alone does not present a complete picture of its performance. This Program has historically underspent budgeted expenditures and revenue has consistently met or exceeded all targets.

Youth and Family Services

The overall budget costs are up 1.04% for the Youth and Family Services Program, as compared to FY 2016/17 plan, and rose 18.4% as compared to FY 2015/16 actual results, with the increases in costs over 2015/16 actuals attributable to full staffing (2015/16 had significant temporary vacancies).

The Program budget provides for continuing services in line with past years for two components: 1) the neighborhood services; and 2) the Citywide family and child care resources.

Department Position Allocation

Classification	FY 2016/17 Budgeted Positions	FY 2017/18 Budgeted Positions	Change
Director of Library and Community Services	1	1	—
Community Services Manager	4	4	—
Superintendent of Community Services	1	1	—
Youth and Family Resources Manager	1	1	—
Library Circulation Manager	1	1	—
Administrative Librarian	2	2	—
Supervising Librarian	3	3	—
Administrative Aide	1	1	—
Administrative Aide-Confidential	1	1	—
Administrative Analyst	1	1	—
Librarian	10	10	—
Library Assistant	6	6	—
Community Services Coordinator II	17	17	—
Community Services Coordinator I	1	1	—
Senior Library Assistant	1	1	—
Facility Attendant I	2	2	—
Facility Attendant II	1	1	—
Office Assistant	1	1	—
Office Clerk	1	1	—
Principal Office Assistant	1	1	—
Senior Office Assistant	5	5	—
Staff Office Assistant	1	1	—
Part-Time Office Assistant	2	2	—
Part-Time Staff Office Assistant	1	1	—
Part-Time Senior Office Assistant	1	1	—
Part-Time Librarian	6	6	—
Part-Time Library Specialist I	6	6	—
Part-Time Library Specialist III	20	20	—
Part-Time Administrative Analyst	1	1	—
Library and Community Services Department Total	100	100	—

Library and Community Services Performance Indicators

2011 Consolidated General Plan Goals: Chapter 4, Community Character (CC)

Goal CC-7: Appropriate Library Facilities

Goal CC-8: Broad and Diverse Library Collection

Goal CC-9: Appropriate Arts Facilities

Goal CC-10: High Quality Recreation Programming

Goal CC-11: Prioritization for Recreation Programming

Goal CC-12: Maximize access to recreation services, facilities, and amenities

Please refer to the General Plan Executive Summary for further details on goals

	General Plan Goal	FY 2013/14 Results	FY 2014/15 Results	FY 2015/16 Results
DEPARTMENT OF LIBRARY & COMMUNITY SERVICES				
PERFORMANCE INDICATORS				
Percent of total department planned operating budget expended.		93.1%	96.4%	97.2%
LIBRARY				
WORKLOAD INDICATORS				
Number of library programs for adults.	CC-7, CC-8	251	285	379
Number of library programs for children, teens and families.	CC-7, CC-8	613	563	584
Average circulation of library materials per Sunnyvale resident. [Deleted in FY 2014/15]	CC-8	18	N/A	N/A
Average number of library visits annually per Sunnyvale resident. [Deleted in FY 2014/15]	CC-7, CC-8	5	N/A	N/A
Number of books circulated.	CC-8	2,711,856	2,576,329	2,396,689
Number of library visitors.	CC-7, CC-8	707,922	699,128	669,796
PERFORMANCE INDICATORS				
Number of customer survey respondents and percent rating Library services as good or better.[1]	CC-7, CC-8	N/A	198 86%	N/A
Number of customer survey respondents and percent rating programs for adults as good or better.	CC-7, CC-8	675 96%	433 98%	495 97%
Percent of library materials re-shelved within 48 hours after check-in.	CC-8	99%	98%	97%
Average number of days from receipt of materials to availability.	CC-8	11	12	11
Percent of total Library operating budget expended.		93%	96%	96%
ARTS AND RECREATION				
WORKLOAD INDICATORS				
Number of youth and teen participant hours in arts and recreation programs, including preschool, elementary, middle school and high school.	CC-10, CC-11	379,367	356,897	370,092

	General Plan Goal	FY 2013/14 Results	FY 2014/15 Results	FY 2015/16 Results
Number of adult participant hours in arts and recreation programs (may include participation by seniors and older teens).	CC-10, CC-11	451,611	410,416**	407,606
Number of duplicated enrollees. [Deleted in FY 2014/15]	CC-10, CC-11	237,843	N/A	N/A
Number of volunteer hours managed by Community Services staff.	CC-10	21,171	21,418	20,645
Number of recipients benefiting from the Recreation Fee Waiver Program.	CC-12	224	211	269
Number of occupancy hours from rentals of recreation facilities.	CC-9, CC-10, CC-11, CC-12	96,517	103,122	92,842
Number of special event applications received.	CC-11, CC-12	43	52	41
Number of neighborhood grant applications received.	CC-11, CC-12	10	8	11
PERFORMANCE INDICATORS				
Number of customer survey respondents and percent rating arts and recreation programs as good or better.	CC-10	7,345 96%	6,585 92.7%	6,908 90.3%
Number of customer survey respondents and percent rating arts and recreation facilities as good or better.	CC-9, CC-10	263 98%	153 98.7%	73 100%
Percent of cost recovery for the Arts and Recreation Program.	CC-12	55%	57%	57%
Percent of total Arts and Recreation operating budget expended.		92%	96%	96%
YOUTH AND FAMILY RESOURCES				
WORKLOAD INDICATORS				
Number of participant hours generated by Columbia Neighborhood Center service providers in the areas of: Community Education, Mental Health Services, Recreation and Enrichment, Health Services, and Youth & Neighborhood Safety.	CC-10, CC-11, CC-12	102,025***	99,712	88,194
PERFORMANCE INDICATORS				
Number of adult customer survey respondents and percent rating a Youth & Family Resources sponsored program/activity/service as good or better.	CC-10, CC-11, CC-12	692 96%	327 97.9%	176 94.9%
Number of youth customer survey respondents and percent rating a Youth & Family Resources sponsored program/activity/service as good or better.	CC-10, CC-11, CC-12	807 81%	697 86.7%	1,092 91.5%
Number of customer survey respondents and percent rating medical services provided at Columbia Neighborhood Center (CNC) as good or better.	CC-10	89 96%	192 97.4%	326 96.9%
Amount of Grants and In-Kind Contributions Received.	CC-12	\$2,359,501	\$2,567,225	\$2,547,593
Number of customer survey respondents and percent rating the quality of child care information services as good or better.	CC-10, CC-12	37 97%	104 100%	92 100%
Percent of total Youth and Family Resources operating budget expended.		96%	99%	94%

[1] Resident satisfaction survey conducted bi-annually, with next survey scheduled for 2017.

**Fremont Pool reporting process internally audited and standardized. Current number reflects comparable participation levels as previous years.

**City of Sunnyvale
Program Performance Budget**

Program 527 - Youth and Family Services

Service Delivery Plan 52701 - Columbia Neighborhood Center

	<u>2014/2015 Actual</u>	<u>2015/2016 Budget</u>	<u>2015/2016 Actual</u>	<u>2016/2017 Current</u>	<u>2017/2018 Plan</u>
Activity 527100 - Coordinate Education Programs					
Product: A Program Coordinated					
Costs:	43,920.57	42,114.04	69,092.62	78,895.06	81,728.40
Products:	17.00	13.00	19.00	15.00	15.00
Hours:	278.40	383.50	653.60	617.00	617.00
Activity 527110 - Coordinate Health and Mental Health Services					
Product: A Program Coordinated					
Costs:	51,132.53	85,614.27	72,919.48	109,945.01	113,243.26
Products:	12.00	13.00	13.00	13.00	13.00
Hours:	639.50	1,019.00	1,035.31	1,618.00	1,618.00
Activity 527130 - Administer Recreation and Enrichment Programs					
Product: A Program Coordinated					
Costs:	85,964.60	94,489.01	97,891.49	109,503.67	112,961.86
Products:	16.00	16.00	16.00	16.00	16.00
Hours:	704.00	1,063.00	830.40	1,272.00	1,272.00
Activity 527150 - Provide Community Sports/Aquatics Recreation					
Product: A Participant Hour					
Costs:	23,314.85	31,013.93	23,761.41	28,276.15	28,518.02
Products:	7,976.00	7,250.00	9,166.00	7,750.00	7,750.00
Hours:	765.30	992.00	811.20	903.00	903.00
Activity 527180 - CNC Oversight and Advisory					
Costs:	24,922.70	21,267.77	23,439.93	20,901.36	21,703.42
Products:	0.00	0.00	0.00	0.00	0.00
Hours:	224.00	210.00	282.50	195.00	195.00

**City of Sunnyvale
Program Performance Budget**

Program 527 - Youth and Family Services

Service Delivery Plan 52701 - Columbia Neighborhood Center

	<u>2014/2015 Actual</u>	<u>2015/2016 Budget</u>	<u>2015/2016 Actual</u>	<u>2016/2017 Current</u>	<u>2017/2018 Plan</u>
Activity 527200 - Provide Outreach, Information, and Referral to Services					
Costs:	101,602.00	69,872.73	90,300.30	81,111.00	85,167.36
Products:	0.00	0.00	0.00	0.00	0.00
Hours:	1,120.00	714.00	1,020.00	845.00	845.00
Activity 527210 - Provide Neighborhood Events					
Costs:	87,113.56	54,251.81	75,090.99	73,418.71	76,615.10
Products:	0.00	0.00	0.00	0.00	0.00
Hours:	948.00	529.50	942.40	760.00	760.00
Activity 527230 - Provide Facility Rentals					
Costs:	47,081.02	39,048.63	46,023.44	39,199.22	40,622.36
Products:	0.00	0.00	0.00	0.00	0.00
Hours:	1,046.70	500.00	1,111.10	815.00	815.00
Activity 527270 - Management and Supervisory Services					
Costs:	67,221.47	87,699.80	61,577.43	77,507.40	78,509.00
Products:	0.00	0.00	0.00	0.00	0.00
Hours:	523.70	697.50	469.00	600.00	600.00
Activity 527280 - Administrative Support					
Costs:	82,947.73	76,675.87	82,942.78	66,581.67	70,479.99
Products:	0.00	0.00	0.00	0.00	0.00
Hours:	1,069.90	892.00	1,091.30	850.00	850.00

**City of Sunnyvale
Program Performance Budget**

Program 527 - Youth and Family Services

Service Delivery Plan 52701 - Columbia Neighborhood Center

	<u>2014/2015</u> <u>Actual</u>	<u>2015/2016</u> <u>Budget</u>	<u>2015/2016</u> <u>Actual</u>	<u>2016/2017</u> <u>Current</u>	<u>2017/2018</u> <u>Plan</u>
Activity 527600 - Coordinate Other Programs/Services (Social, Neighborhood Safety, etc.)					
Product: A Program Coordinated					
Costs:	10,083.84	16,862.26	11,721.28	5,971.37	6,055.54
Products:	2.00	3.00	3.00	3.00	3.00
Hours:	90.60	221.50	145.70	101.00	101.00
Activity 527610, 527611, 527612, 527613, 527614, 527615, 527616, 527617 - Provide Youth Recreation and Enrichment					
Product: A Participant Hour					
Costs:	94,483.86	144,708.67	84,650.12	148,377.66	154,547.68
Products:	7,571.00	1,844.00	4,728.00	14,100.00	14,100.00
Hours:	1,843.60	2,578.20	1,748.20	3,114.00	3,114.00
Totals for Service Delivery Plan 52701 - Columbia Neighborhood Center					
Costs:	719,788.73	763,618.79	739,411.27	839,688.28	870,151.99
Hours:	9,253.70	9,800.20	10,140.71	11,690.00	11,690.00

**City of Sunnyvale
Program Performance Budget**

Program 527 - Youth and Family Services

Service Delivery Plan 52702 - Youth, Family, and Child Care Resources

	<u>2014/2015 Actual</u>	<u>2015/2016 Budget</u>	<u>2015/2016 Actual</u>	<u>2016/2017 Current</u>	<u>2017/2018 Plan</u>
Activity 527370 - Management and Supervisory Services					
Costs:	115,382.45	99,288.76	102,849.62	97,435.05	99,037.40
Products:	0.00	0.00	0.00	0.00	0.00
Hours:	784.50	690.00	690.40	640.00	640.00
Activity 527380 - Administrative Support					
Costs:	41,052.87	41,337.62	43,029.46	49,583.78	52,936.38
Products:	0.00	0.00	0.00	0.00	0.00
Hours:	543.40	510.00	569.00	600.00	600.00
Activity 527400 - Support Child Care Providers					
Product: A Resource or a Program Developed					
Costs:	81,305.06	104,309.73	68,469.02	81,061.54	86,382.65
Products:	8.00	8.00	8.00	10.00	10.00
Hours:	946.50	1,183.50	911.50	885.00	885.00
Activity 527410 - Support for Youth and Families					
Product: A Resource or a Program Developed					
Costs:	115,872.95	105,982.92	96,389.90	132,048.08	140,656.12
Products:	12.00	14.00	10.00	10.00	10.00
Hours:	1,336.10	1,198.50	1,223.00	1,478.00	1,478.00
Totals for Service Delivery Plan 52702 - Youth, Family, and Child Care Resources					
Costs:	353,613.33	350,919.03	310,738.00	360,128.45	379,012.55
Hours:	3,610.50	3,582.00	3,393.90	3,603.00	3,603.00

**City of Sunnyvale
Program Performance Budget**

Program 527 - Youth and Family Services

Totals for Program 527

Costs:	1,073,402.06	1,114,537.82	1,050,149.27	1,199,816.73	1,249,164.54
Hours:	12,864.20	13,382.20	13,534.61	15,293.00	15,293.00

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**City of Sunnyvale
Program Performance Budget**

Program 626 - Arts and Recreation Programs

Totals for Service Delivery Plan 62601 - Preschool, Elementary, Middle, and High School After School and Summer Recreation Programs

Costs:	1,315,768.43	1,473,530.47	1,425,069.99	1,594,357.26	1,644,500.76
Hours:	26,111.80	27,716.50	26,242.80	29,177.00	29,177.00

**City of Sunnyvale
Program Performance Budget**

Program 626 - Arts and Recreation Programs

Service Delivery Plan 62602 - Senior Recreation Classes, Activities and Services/Therapeutic Recreation

	<u>2014/2015</u> <u>Actual</u>	<u>2015/2016</u> <u>Budget</u>	<u>2015/2016</u> <u>Actual</u>	<u>2016/2017</u> <u>Current</u>	<u>2017/2018</u> <u>Plan</u>
Activity 626100, 626101, 626102, 626103, 626104, 626105, 626106, 626107, 626108 - Membership and Senior Services					
Product: Participant Hour					
Costs:	488,564.73	394,509.80	453,478.38	485,840.39	524,017.83
Products:	137,470.00	140,000.00	135,192.30	140,000.00	140,000.00
Hours:	6,280.30	4,652.00	5,718.00	6,026.00	6,026.00
Activity 626110, 626111, 626112, 626113, 626114 - Senior Fee Based Activities					
Product: Participant Hour					
Costs:	377,455.27	390,089.98	360,701.09	417,154.28	427,729.28
Products:	47,621.00	70,000.00	47,747.00	60,000.00	60,000.00
Hours:	5,177.10	6,195.00	5,027.10	5,695.00	5,695.00
Activity 626120 - Care Management					
Product: A Client Served					
Costs:	48,243.44	48,704.85	50,270.45	135,976.82	156,697.70
Products:	109.00	45.00	108.00	100.00	100.00
Hours:	900.00	900.00	883.00	3,019.00	3,019.00
Activity 626130, 626131, 626132 - Therapeutic Recreation					
Product: Participant Hour					
Costs:	75,609.28	94,372.74	105,542.86	117,104.53	120,804.97
Products:	2,079.00	3,000.00	2,276.00	3,000.00	3,000.00
Hours:	1,414.80	2,017.50	2,133.50	2,256.00	2,256.00
Activity 626140 - Supervision/Administrative Support for Senior Recreation Classes, Activities and Services/Therapeutic Recreation					
Costs:	148,180.09	137,273.85	145,941.14	135,609.50	138,344.66
Products:	0.00	0.00	0.00	0.00	0.00
Hours:	1,403.60	1,352.00	1,307.50	1,282.00	1,282.00

**City of Sunnyvale
Program Performance Budget**

Program 626 - Arts and Recreation Programs

Totals for Service Delivery Plan 62602 - Senior Recreation Classes, Activities and Services/Therapeutic Recreation

Costs:	1,138,052.81	1,064,951.22	1,115,933.92	1,291,685.52	1,367,594.44
Hours:	15,175.80	15,116.50	15,069.10	18,278.00	18,278.00

**City of Sunnyvale
Program Performance Budget**

Program 626 - Arts and Recreation Programs

Service Delivery Plan 62603 - Youth and Adult Visual and Performing Arts Program

	<u>2014/2015 Actual</u>	<u>2015/2016 Budget</u>	<u>2015/2016 Actual</u>	<u>2016/2017 Current</u>	<u>2017/2018 Plan</u>
Activity 626200, 626201 - Adult Art Activities					
Product: Participant Hour					
Costs:	110,134.39	154,724.07	169,548.88	207,064.58	224,940.74
Products:	46,217.00	46,000.00	40,679.00	44,000.00	44,000.00
Hours:	1,342.50	2,221.00	2,232.30	2,623.00	2,824.00
Activity 626210, 626211 - Pottery					
Product: Participant Hour					
Costs:	183,562.42	183,567.92	180,661.33	214,353.49	223,430.78
Products:	14,688.00	15,100.00	15,741.00	17,351.00	17,351.00
Hours:	2,580.50	2,781.00	2,551.00	3,330.00	3,330.00
Activity 626220 - Youth Arts Activities					
Product: Participant Hour					
Costs:	245,271.86	381,423.44	215,832.23	276,891.88	293,405.49
Products:	21,913.00	31,000.00	19,637.00	20,890.00	20,890.00
Hours:	1,563.10	2,595.20	1,503.60	2,344.00	2,431.00
Activity 626230 - Art in Public Construction					
Costs:	33,991.17	36,174.93	25,086.80	40,992.42	42,955.11
Products:	0.00	0.00	0.00	0.00	0.00
Hours:	263.00	377.00	267.00	393.00	393.00
Activity 626250 - Supervision/Administrative Support for Youth and Adult Visual and Performing Arts Program					
Costs:	157,387.59	187,089.20	121,259.01	221,211.94	230,874.18
Products:	0.00	0.00	0.00	0.00	0.00
Hours:	1,655.70	1,996.00	1,315.50	2,337.00	2,337.00

**City of Sunnyvale
Program Performance Budget**

Program 626 - Arts and Recreation Programs

Service Delivery Plan 62603 - Youth and Adult Visual and Performing Arts Program

	<u>2014/2015 Actual</u>	<u>2015/2016 Budget</u>	<u>2015/2016 Actual</u>	<u>2016/2017 Current</u>	<u>2017/2018 Plan</u>
Activity 626260 - Art in Private Development Program					
Costs:	27,957.39	30,386.38	15,727.63	32,715.80	34,809.30
Products:	0.00	0.00	0.00	0.00	0.00
Hours:	304.40	345.00	164.50	368.00	368.00
Totals for Service Delivery Plan 62603 - Youth and Adult Visual and Performing Arts Program					
Costs:	758,304.82	973,365.94	728,115.88	993,230.11	1,050,415.60
Hours:	7,709.20	10,315.20	8,033.90	11,395.00	11,683.00

**City of Sunnyvale
Program Performance Budget**

Program 626 - Arts and Recreation Programs

Service Delivery Plan 62604 - Aquatics Activities and Facilities

	<u>2014/2015 Actual</u>	<u>2015/2016 Budget</u>	<u>2015/2016 Actual</u>	<u>2016/2017 Current</u>	<u>2017/2018 Plan</u>
Activity 626300 - Washington Pool					
Product: Participant Hour					
Costs:	215,013.61	172,355.61	204,578.81	209,420.52	210,753.92
Products:	22,190.00	22,000.00	21,536.00	22,250.00	22,250.00
Hours:	6,546.00	5,104.00	5,937.00	6,190.80	6,190.80
Activity 626320 - Sunnyvale Pool					
Product: Participant Hour					
Costs:	48,626.12	60,973.22	57,199.47	55,507.92	56,099.59
Products:	4,162.50	4,450.00	4,407.50	4,162.00	4,162.00
Hours:	1,388.80	1,623.00	1,581.30	1,430.00	1,430.00
Activity 626330 - Columbia Pool					
Product: Participant Hour					
Costs:	44,854.99	50,364.28	54,812.52	53,223.51	53,710.35
Products:	5,824.50	4,750.00	5,444.50	5,800.00	5,800.00
Hours:	1,348.80	1,551.00	1,546.50	1,468.00	1,468.00
Activity 626360 - Fremont High School Pool Agreement					
Product: Participant Hour					
Costs:	183,387.35	213,429.79	158,941.44	213,605.50	215,149.53
Products:	149,993.00	80,100.00	162,225.50	150,000.00	150,000.00
Hours:	3.90	99.00	56.30	100.00	100.00
Activity 626370 - Supervision/Administrative Support for Aquatics Programs					
Costs:	74,476.20	71,353.21	68,917.84	69,234.97	71,721.64
Products:	0.00	0.00	0.00	0.00	0.00
Hours:	688.40	713.00	597.50	639.00	639.00

**City of Sunnyvale
Program Performance Budget**

Program 626 - Arts and Recreation Programs

Totals for Service Delivery Plan 62604 - Aquatics Activities and Facilities

Costs:	566,358.27	568,476.11	544,450.08	600,992.42	607,435.03
Hours:	9,975.90	9,090.00	9,718.60	9,827.80	9,827.80

**City of Sunnyvale
Program Performance Budget**

Program 626 - Arts and Recreation Programs

Service Delivery Plan 62605 - Sports Classes and Activities

	<u>2014/2015 Actual</u>	<u>2015/2016 Budget</u>	<u>2015/2016 Actual</u>	<u>2016/2017 Current</u>	<u>2017/2018 Plan</u>
Activity 626400, 626401, 626402, 626403, 626404 - Youth Sports Activities					
Product: Participant Hour					
Costs:	767,626.63	733,080.67	796,363.51	786,303.59	799,454.27
Products:	74,922.00	72,000.00	91,388.00	75,000.00	75,000.00
Hours:	2,891.20	3,046.00	2,987.30	2,806.00	2,806.00
Activity 626410 - Fiscal Agent for Sunnyvale Middle School After School Sports Program					
Product: Participant Hour					
Costs:	43,232.20	51,550.69	43,798.23	48,912.14	49,595.49
Products:	28,055.00	27,000.00	28,720.00	28,000.00	28,000.00
Hours:	42.50	119.00	76.00	80.00	80.00
Activity 626420 - Fiscal Agent for Columbia Middle School After School Sports Program					
Product: Participant Hour					
Costs:	35,767.26	41,370.12	35,138.55	38,441.84	39,073.86
Products:	16,375.00	13,100.00	14,788.00	16,375.00	16,375.00
Hours:	44.50	119.00	75.00	80.00	80.00
Activity 626430, 626431, 626432, 626433 - Adult Sports Activities					
Product: Participant Hour					
Costs:	238,599.20	245,480.81	251,451.71	253,443.90	260,526.11
Products:	45,230.00	47,424.00	46,922.00	45,230.00	45,230.00
Hours:	3,985.50	4,044.00	3,978.90	4,086.00	4,086.00
Activity 626450 - Supervision/Administrative Support for Sports Classes and Activities					
Costs:	97,392.67	85,899.97	95,110.31	107,832.71	113,105.74
Products:	0.00	0.00	0.00	0.00	0.00
Hours:	1,075.70	911.00	1,030.50	1,165.00	1,165.00

**City of Sunnyvale
Program Performance Budget**

Program 626 - Arts and Recreation Programs

Totals for Service Delivery Plan 62605 - Sports Classes and Activities

Costs:	1,182,617.96	1,157,382.26	1,221,862.31	1,234,934.18	1,261,755.47
Hours:	8,039.40	8,239.00	8,147.70	8,217.00	8,217.00

**City of Sunnyvale
Program Performance Budget**

Program 626 - Arts and Recreation Programs

Service Delivery Plan 62606 - Recreation Facility Rentals and Use

	<u>2014/2015 Actual</u>	<u>2015/2016 Budget</u>	<u>2015/2016 Actual</u>	<u>2016/2017 Current</u>	<u>2017/2018 Plan</u>
Activity 626500 - Community Center General Recreation Buildings					
Product: Occupancy Hour					
Costs:	221,137.49	237,481.71	227,601.18	230,435.45	239,367.68
Products:	10,355.00	10,000.00	9,253.00	10,355.00	10,355.00
Hours:	5,550.20	6,175.00	5,402.30	5,586.00	5,586.00
Activity 626510 - Indoor Sports Center					
Product: Occupancy Hour					
Costs:	23,199.64	23,063.74	25,239.56	23,498.52	24,999.88
Products:	4,654.00	4,678.00	4,973.00	4,654.00	4,654.00
Hours:	239.70	248.00	264.40	250.00	250.00
Activity 626520 - Theatre					
Product: Occupancy Hour					
Costs:	216,358.86	232,102.14	222,652.52	254,119.42	266,741.29
Products:	4,506.35	5,000.00	2,342.50	5,000.00	5,000.00
Hours:	2,808.90	3,111.00	2,815.80	3,255.00	3,255.00
Activity 626530 - Senior Center					
Product: Occupancy Hour					
Costs:	212,385.66	221,786.41	203,061.18	216,904.13	225,369.90
Products:	8,363.00	10,647.00	8,269.00	8,400.00	8,400.00
Hours:	5,443.60	5,520.00	5,007.00	5,400.00	5,400.00
Activity 626540, 626541, 626542, 626543, 626544 - Park Facilities					
Product: Occupancy Hour					
Costs:	90,070.06	64,021.85	107,308.79	95,155.92	94,429.69
Products:	46,592.00	28,318.00	39,073.00	46,500.00	46,500.00
Hours:	3,266.30	1,887.00	3,777.00	3,400.00	3,400.00

**City of Sunnyvale
Program Performance Budget**

Program 626 - Arts and Recreation Programs

Service Delivery Plan 62606 - Recreation Facility Rentals and Use

	<u>2014/2015 Actual</u>	<u>2015/2016 Budget</u>	<u>2015/2016 Actual</u>	<u>2016/2017 Current</u>	<u>2017/2018 Plan</u>
Activity 626550, 626551 - Athletic Fields					
Product: Occupancy Hour					
Costs:	51,408.35	55,316.90	53,186.53	48,573.48	51,750.26
Products:	27,151.00	31,000.00	27,671.00	28,000.00	28,000.00
Hours:	545.10	644.00	589.10	530.00	530.00
Activity 626560, 626561 - Coordination of Facilities					
Product: An Agreement					
Costs:	220,659.12	201,300.92	220,638.78	213,539.96	227,505.81
Products:	15.00	18.00	11.00	15.00	15.00
Hours:	2,339.60	2,221.00	2,317.00	2,330.00	2,330.00
Activity 626570 - Supervision/Administrative Support for Facility Rentals					
Costs:	101,772.29	107,961.16	109,836.35	125,275.66	129,739.27
Products:	0.00	0.00	0.00	0.00	0.00
Hours:	1,034.50	1,144.00	1,104.70	1,309.00	1,309.00
Totals for Service Delivery Plan 62606 - Recreation Facility Rentals and Use					
Costs:	1,136,991.47	1,143,034.83	1,169,524.89	1,207,502.54	1,259,903.78
Hours:	21,227.90	20,950.00	21,277.30	22,060.00	22,060.00

**City of Sunnyvale
Program Performance Budget**

Program 626 - Arts and Recreation Programs

Service Delivery Plan 62607 - Registration, Reception Services, Community Outreach/Promotions and Special Events

	<u>2014/2015 Actual</u>	<u>2015/2016 Budget</u>	<u>2015/2016 Actual</u>	<u>2016/2017 Current</u>	<u>2017/2018 Plan</u>
Activity 626600 - Provision and Administration of Recreation Fee Waiver Program [Deleted]					
Product: A Recipient					
Costs:	45,784.86	7,606.15	7,513.92	0.00	0.00
Products:	211.00	188.00	269.00	0.00	0.00
Hours:	87.00	99.00	101.00	0.00	0.00
Activity 626610, 626611, 626612 - Special Events					
Product: Participant Hour					
Costs:	34,347.78	58,631.51	110,053.23	74,419.15	77,360.73
Products:	0.00	6,096.00	11,250.00	8,508.00	8,508.00
Hours:	353.30	525.00	1,031.40	679.00	679.00
Activity 626620 - Reception and Registration Services					
Costs:	310,320.70	336,563.70	337,907.32	368,663.30	401,005.65
Products:	0.00	0.00	0.00	0.00	0.00
Hours:	4,403.70	5,355.00	4,721.20	5,612.00	5,612.00
Activity 626630 - Community Outreach and Promotions					
Costs:	191,204.28	250,534.23	272,478.47	275,726.85	284,994.04
Products:	0.00	0.00	0.00	0.00	0.00
Hours:	1,303.50	2,081.00	2,477.80	1,962.00	1,962.00
Activity 626640 - Supervision/Administrative Support for Registration/Reception/Outreach					
Costs:	223,113.16	249,146.14	250,485.14	237,613.51	244,791.92
Products:	0.00	0.00	0.00	0.00	0.00
Hours:	2,581.50	3,348.00	3,345.70	2,485.00	2,485.00

**City of Sunnyvale
Program Performance Budget**

Program 626 - Arts and Recreation Programs

Service Delivery Plan 62607 - Registration, Reception Services, Community Outreach/Promotions and Special Events

	<u>2014/2015 Actual</u>	<u>2015/2016 Budget</u>	<u>2015/2016 Actual</u>	<u>2016/2017 Current</u>	<u>2017/2018 Plan</u>
Activity 626650 - Community Resources					
Costs:	0.00	0.00	0.00	174,077.63	183,506.25
Products:	0.00	0.00	0.00	25.00	25.00
Hours:	0.00	0.00	0.00	1,717.00	1,717.00
Totals for Service Delivery Plan 62607 - Registration, Reception Services, Community Outreach/Promotions and Special Events					
Costs:	804,770.78	902,481.73	978,438.08	1,130,500.44	1,191,658.59
Hours:	8,729.00	11,408.00	11,677.10	12,455.00	12,455.00

**City of Sunnyvale
Program Performance Budget**

Program 626 - Arts and Recreation Programs

Service Delivery Plan 62608 - Community Resources

	<u>2014/2015</u> Actual	<u>2015/2016</u> Budget	<u>2015/2016</u> Actual	<u>2016/2017</u> Current	<u>2017/2018</u> Plan
Activity 626700 - Neighborhood Associations [Deleted]					
Product: A Neighborhood Served					
Costs:	18,493.83	23,518.03	18,348.11	0.00	0.00
Products:	26.00	25.00	0.00	0.00	0.00
Hours:	147.00	198.00	130.00	0.00	0.00
Activity 626710 - Community Information and Outreach [Deleted]					
Product: A Permit Application Received					
Costs:	143,381.25	123,592.61	162,395.48	0.00	0.00
Products:	52.00	48.00	0.00	0.00	0.00
Hours:	1,461.00	1,287.00	1,687.50	0.00	0.00
Activity 626720 - Annual State of the City [Deleted]					
Costs:	28,372.33	64,436.13	59,234.59	0.00	0.00
Products:	0.00	0.00	0.00	0.00	0.00
Hours:	175.00	277.00	361.00	0.00	0.00
Totals for Service Delivery Plan 62608 - Community Resources					
Costs:	190,247.41	211,546.77	239,978.18	0.00	0.00
Hours:	1,783.00	1,762.00	2,178.50	0.00	0.00

**City of Sunnyvale
Program Performance Budget**

Program 626 - Arts and Recreation Programs

Service Delivery Plan 62609 - Management and Administrative Support

	<u>2014/2015 Actual</u>	<u>2015/2016 Budget</u>	<u>2015/2016 Actual</u>	<u>2016/2017 Current</u>	<u>2017/2018 Plan</u>
Activity 626800 - Division-Wide Management and Administrative Support					
Costs:	632,551.84	688,234.20	633,130.76	653,464.43	675,903.17
Products:	0.00	0.00	0.00	0.00	0.00
Hours:	5,751.90	6,069.00	5,928.40	5,297.00	5,297.00
Totals for Service Delivery Plan 62609 - Management and Administrative Support					
Costs:	632,551.84	688,234.20	633,130.76	653,464.43	675,903.17
Hours:	5,751.90	6,069.00	5,928.40	5,297.00	5,297.00
Totals for Program 626					
Costs:	7,725,663.79	8,183,003.53	8,056,504.09	8,706,666.90	9,059,166.84
Hours:	104,503.90	110,666.20	108,273.40	116,706.80	116,994.80

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Public Works

Department Description

The Department of Public Works constructs, maintains, and improves the City's General and non-utility infrastructure; and provides timely cost-effective, and quality services to the residents and businesses of Sunnyvale. Key service initiatives include traffic and transportation planning, pavement and street light operations, street trees, concrete maintenance, administration, engineering and Capital Improvement Program, fleet and facility services, neighborhood park and open space management, and golf course and tennis center operations.

General Information

Miles of City-owned Streets Maintained:	260
City Street Lights Maintained:	9,484
Miles of Sidewalk Maintained:	380
Miles of Curb and Gutter Maintained:	750
Number of City Trees Cared for:	(approximately) 37,000
Neighborhood, Community and Mini Parks Maintained (22 sites):	176 acres
School Play Fields Maintained (18 sites):	95 acres

Programs and Services

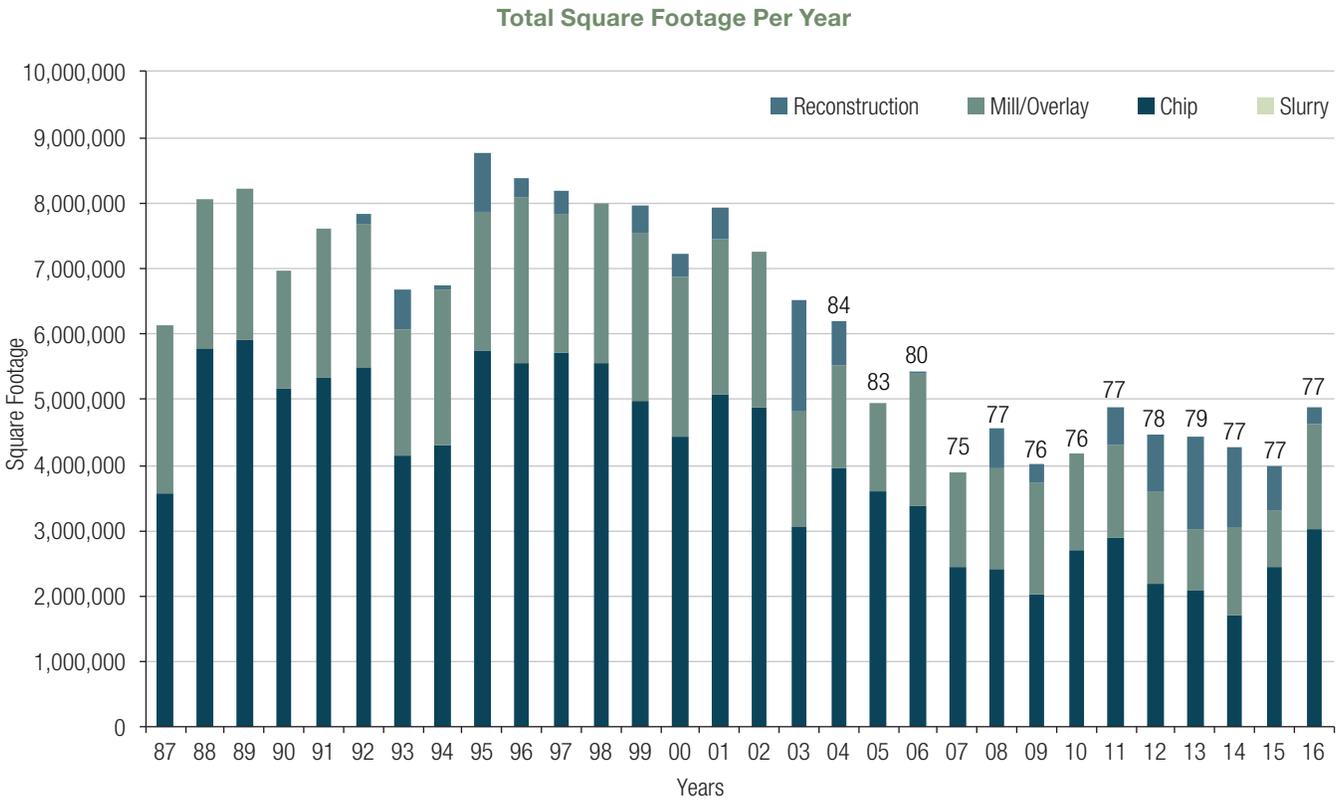
Transportation and Traffic Services

The Department's Transportation and Traffic Services Division plans, operates, and maintains the City's transportation system. It is responsible for performing traffic studies and roadway design, as well as for short and long-range transportation planning. The Division operates and maintains the City's traffic signals and administers roadway signs and markings, including public on-street parking. The Division writes, procures and administers grants for transportation capital improvements, and coordinates and manages the delivery of projects. The Division reviews land development proposals to ensure interfaces with the public street system comply with design standards and traffic impacts are mitigated. The Division has responsibility for school, bicycle, and pedestrian safety programs, traffic calming, support to the City's Bicycle and Pedestrian Advisory Commission, and provides intergovernmental relations support. The Division investigates and responds to customer inquiries regarding transportation and parking systems and conducts City policy studies on a variety of transportation related issues.

Pavement, Traffic Signs and Markings, Sidewalk Curb and Gutter Maintenance, Street Sweeping, and Roadside Easements

The Department's Operations Division manages pavement and concrete maintenance with the objective of prolonging the street and sidewalk economic life to maximize the City's investment and reduce liability. The Division also creates, installs, and maintains street striping, markings and signs. In addition, it performs street sweeping to maintain clean and safe roadways and street easements and reduce small particle pollutants from getting to waterways. Overlays and capital reconstruction of streets and sidewalks are managed as separate projects by the Public Works Engineering Division.

The following chart provides a historical perspective on both the types and quantities of pavement treatment applied annually within the City:



Street Lights

The Department’s Operations Division also manages the operation and maintenance of over 9,484 existing street lights. In addition, this division responds to resident and business complaints, and to emergency calls related to the City’s street lighting. The Division provides administrative and support services, to make certain the City’s street lights function in a safe, reliable, and cost-effective manner.

Street Tree Services

Street tree services are provided by the Parks, Golf and Street Trees Division. The Division maintains approximately 37,000 City street trees, promoting environmental functionality such as improve air quality, reduce stormwater runoff and provide habitat for wildlife, as well as promote aesthetics through care of the City’s urban forest. The Division prunes to maximize each tree’s structural integrity and to avoid branch/trunk failure. It also ensures removal of hazardous trees, and preserves and enhances the street tree population with replacement and new tree planting.

In FY 2015/16, City staff pruned over 2,382 trees with hazardous conditions, eliminating the current hazardous tree inventory. Additionally, there were 388 replacement plantings and 240 new trees planted to increase the urban forest.

Downtown Parking Lot Maintenance

The Department's Operations Division provides corrective and preventive maintenance for the City's five Downtown Parking District parking lots. The lots are funded by Parking District property owners for convenience of use, safety, and to attract customers to the Central Business District. The Division maintains the lots at established service levels. The downtown parking lots are located at Frances Street and Evelyn Avenue, Sunnyvale Avenue and Evelyn Avenue, Carroll Street and Evelyn Avenue, and two at Carroll Street and McKinley Avenue.

Work to repair drainage, accessibility, and pavement at Sunnyvale/Evelyn and McKinley/Carroll has been completed, along with slurry seal of the Carroll/Evelyn lots. In FY 2017/18, the parking lots at Sunnyvale/Evelyn and McKinley/Carroll will receive a slurry seal treatment to finalize the construction activities.

Public Works Administration

The Administration Division provides oversight for 12 operating programs and the Department of Public Works operating budget. Primary services include Council and legislative support; monitoring of accounting and budgetary reports and results of operations; property management services; special projects; and general administrative support in the areas of purchasing, main answer point, records management, personnel, and outside reporting.

Continued signs of an improved economy prompts much interest in City-owned properties and their availability for sale. City-owned properties that are no longer needed to provide City services have been approved by Council as surplus properties. 1484 Kifer Road (Unilever building) and 1050/1060 Innovatin Way (Onizuka Air Force Base parcels) are authorized for sale and are currently undergoing environmental assessments and property appraisals. The Charles Street/Mathilda Avenue (Block 15) residential properties is currently in the predevelopment phase for proposed affordable housing project with a commercial element on the southeast corner of the development. The Administration Division will continue to manage real estate and leases for the City along with support for certain right-of-way projects.

The addition of 1.0 Senior Management Analyst is recommended for FY 2017/18 to provide analytical support to all Public Works divisions, including development services support, grant administration, and provide additional management and administrative oversight to all workgroups.

Capital Project Management

The Department's Engineering Division plans, manages, and implements the City's Capital Improvement Program. As part of this service, the Division prepares the City's capital projects budget, including scoping, cost estimating, and scheduling of projects. The Division undertakes all aspects of implementation, including contract administration for design, construction, and project management. It provides planning, design development, and bidding services, as well as construction administration and inspection. In addition, the Division is responsible for claims avoidance, environmental and regulatory compliance, and monitoring.

Land Development – Engineering Services

The Department's Engineering Division works with private developers and permit applicants to ensure compliance with land use and development standards. The Division provides information related to general engineering, utilities, property line, and design standards. It guides customers through the engineering review process, conducts timely construction inspections of private development affecting the public right-of-way, and establishes and reviews compliance with permit requirements. The Division also maintains and updates engineering records, as well as standard details and specifications. In addition, the Division maintains flood plain records and is responsible for compliance with Federal requirements pertaining to development within flood zone areas.

Neighborhood Parks and Open Space Management

The Department's Parks and Open Space Management Program maintains over 770 acres of open space including parks, school playfields, regional open space, boulevard landscaping, and special use facilities. The Division ensures these areas are hazard-free, usable, and attractive for residents and the business community. Division staff cares for urban landscaping, which includes park trees, groundcovers, and ornamental water features. In addition, staff maintains recreational facilities including sport courts, athletic fields, playgrounds, picnic sites, multi-purpose buildings, and support facilities such as auxiliary restrooms, hardscapes, park lighting systems, and furnishings.

Golf Course and Tennis Center Operations

The Parks, Golf and Street Trees Division is also responsible for Golf Course and Tennis Center operations. The Golf and Tennis Operations Enterprise Fund operates the City's two golf courses, Sunnyvale Golf Course and Sunken Gardens Golf Course, as well as the Sunnyvale Tennis Center. Sunnyvale is an 18-hole course and Sunken Gardens is a 9-hole course with a lighted driving range. Together, both courses comprise 175 acres of safe, usable, and attractive golf facilities for Sunnyvale residents, visitors, and the business community. Restaurants and golf pro-shops are located at both courses. Staff offers golf lessons and instruction at all levels of play. Approximately 100,000 rounds of golf are played annually at the two courses.

The Sunnyvale Tennis Center is administered through a license agreement with a private operator. The Tennis Center is a 16-court facility with a pro-shop, locker rooms, and food services. The Center offers various tennis programs at school and park tennis facilities, including instruction and league play.

Fleet Services

The Department's Operations Division provides fleet services to support City operations by providing a safe, functional, and dependable fleet of vehicles and equipment. The Fleet Services Unit is responsible for the acquisition, ongoing maintenance, and eventual disposition of all City vehicles. This includes many specialized vehicles required by City departments such as Public Safety, Environmental Services, and Public Works. Each year over 40 pieces of equipment and vehicles are replaced as planned, with the old vehicles sold at auction.

Facility Services

The Department's Operations Division is responsible for maintaining City buildings in a safe, functional, and clean condition for all users. The Facilities Services Unit maintains 87 City buildings (approximately 485,509 square feet of floor space), including the Public Safety headquarters, six fire stations, the library, some park buildings, the Civic Center, the Community Center, and the Senior Center.

Facility Services has been working on replacing some of the older emergency generators that the City has for key buildings. Work is in progress related to the generator for the City Hall annex and for the Public Safety Administration Building. Replacement of the generators and updating of the control panels and wiring is also progressing for Fire Stations 1, 2, 3, 4 and 6.

Department Budget Summary

Public Works					
Fund/Program	Actual 2014/15	Budget 2015/16	Actual 2015/16	Budget 2016/17	Budget 2017/18
General Fund					
Neighborhood Parks and Open Space Management	9,179,414	9,204,834	8,928,565	9,544,624	10,188,785
Pavement, Traffic Signs and Markings, Street Sweeping, and Roadside Easements	5,453,155	3,696,650	5,699,877	4,042,699	4,433,007
Public Works Administration	585,464	613,921	643,488	892,044	926,238
Street Lights	1,204,044	1,160,574	1,286,845	1,261,318	1,162,723
Transportation and Traffic Services	1,889,710	2,096,942	2,278,495	2,526,491	2,403,826
Urban Forestry	1,785,829	1,908,696	1,321,012	2,025,975	2,132,374
Parking District Fund					
Downtown Parking Lot Maintenance	62,855	65,994	53,636	65,067	68,588
Land Development - Engineering Services	1,568	3,538	5,278	3,521	3,591
Neighborhood Parks and Open Space Management	48,890	47,210	62,614	52,940	57,305
Gas Tax Street Improvement Fund					
Pavement, Traffic Signs and Markings, Street Sweeping, and Roadside Easements	0	2,025,000	0	2,025,000	2,025,000
Golf and Tennis Fund					
Golf Course Operations	3,251,472	3,597,434	3,208,013	3,409,780	3,793,421
General Services					
Capital Project Management and Environmental Sustainability	2,585,180	3,097,389	2,934,769	3,343,266	3,501,790
Facilities Services	4,119,047	4,212,031	4,056,014	4,512,843	4,662,753
Provision of Vehicles & Motorized Equipment	3,196,442	3,430,651	3,001,379	3,412,889	3,609,021
Development Enterprise Fund					
Land Development - Engineering Services	1,176,655	1,355,242	1,300,194	1,932,790	2,157,500
Transportation and Traffic Services	310,511	226,911	287,029	614,345	654,369
Urban Forestry	35,823	25,279	35,608	42,541	44,103
TOTAL EXPENDITURES	34,886,059	36,768,296	35,192,816	39,708,133	41,824,394

Budget Overview and Significant Changes

FY 2017/18 is the second year of a two-year operating cycle. As such, there are modest changes to the Department's operating budget recommended for FY 2017/18. The addition of 1.0 Senior Management Analyst is recommended to provide analytical support to all Public Works divisions, including development services support, grant administration, and provide additional management and administrative oversight to all workgroups.

FY 2017/18 will continue to experience high levels of construction activity (development and capital), neighborhood concerns, such as increased traffic, and request for services impacting all divisions within the Department. To meet established goals and maintain program service levels, positions and responsibilities within the Department were evaluated and restructured for optimum efficiency and service provision. Total budgeted positions in the Department for FY 2017/18 is recommended to change from 186 to 187.

The FY 2016/17 Adopted Budget included 1.0 additional Senior Transportation Engineer, 1.0 term-limited Construction Inspector, and 2.0 term-limited Engineering Assistants, funded through the Development Enterprise Fund, to meet increasing development related and construction demands; and two term-limited positions, 1.0 Transportation & Traffic Manager and 1.0 Transportation Engineer, funded through a three-year agreement with Google, to assist with transportation related work. Finally, 1.0 Administrative Analyst was added to manage the City's labor compliance program in response to changes to the state's prevailing wage program.

Transportation and Traffic Operations

The Division of Transportation continues to experience a high level of activity largely due to the strengthened economy and peak development activity. The demand for traffic development studies and development project reviews has more than doubled and has been challenging for staff to meet established timelines for review while maintaining other program service levels. In FY 2016/17, the program added one Senior Transportation Engineer, funded through the Development Enterprise Fund, to help with review of complex and technical documents related to traffic impact analysis (TIAs) and development projects, as well as, assist with other division services such as warrant studies, speed studies and traffic calming studies. There has also been an increase in community interest in bike facilities and staff has implemented a number of projects with new progressive bike standards.

The Division will continue to work on several major projects and plans, many of which are funded through federal, state, and Measure B grants funds. These include the design of a reconstructed Mathilda/237 interchange (in partnership with the VTA), Mary Avenue Overcrossing Environmental Impact Report, Bernardo Avenue Undercrossing, Mary Avenue and Evelyn Avenue Railroad Grade crossings, grade separations at Lawrence Expressway, street light conversion to Light Emitting Diode (LED) and evaluation of the VTA's El Camino Real Bus Rapid Transit project, implementation of Safe Routes to School projects, and monitoring of regional projects such as Caltrain electrification, and High Occupancy Tool lane projects on Highways 85, 237, and 101.

Street Operations

Increased emphasis on slurry seal and chip seal, as cost effective preventive methods to conserve the good condition of Sunnyvale streets, has included an increase of 12,000,000 sf of slurry seal (50% increase) and 400,000 sf of chip seal (33% increase). Concrete maintenance services continued with grinding of small sidewalk uplifts, and temporary patching or more significant damaged areas in advance of replacement. In FY 2015/16, two projects were put out to bid to make repairs at over 1,000 locations. Newly damaged curb and sidewalk areas are reported every week, and the inventory of backlog requiring a permanent repair has continued to be over 2,000 locations. Staff continues to investigate ways to quickly mitigate sidewalk displacements when they are identified, and to find alternative techniques to make both short term and long term repairs. In locations where the sidewalk has been lifted beyond the ability to ramp it and remain accessible, the concrete has been removed and replaced with asphalt as a smoother, temporary repair. Concrete sawing has also been tested in several locations to provide a longer-term solution without removal of the sidewalk panels. However, this method is not appropriate for severe lifting.

Street Lighting

The City owns and maintains approximately 9,484 street lights out of which twenty percent have already been changed to Light Emitting Diodes (LED) fixtures with funding provided by grants and PG&E rebates. The remaining street light inventory are now being changed to LEDs with and the Council approved \$2.3 million in funding. This is underway, with the surveying work completed in FY 2016/17 and the lights being replaced in FY 2017/18. Repainting of metal light poles began in FY 2013/14, and has continued with over half of the poles painted to date. Work is anticipated to be completed in the next three years.

Capital Project Management

Upcoming work for the Capital Improvement Program includes the construction of two major bridge projects, Fair Oaks over Caltrain and Old Mountain View-Alviso Road over Calabazas Creek. Staff has also been busy working on the pavement rehabilitation and concrete replacement programs to meet council goals of PCI 80 for pavement, and to decrease the backlog of tripping hazards throughout the City. The master planning and the environmental process for the Sunnyvale Clean Water Program has been completed and staff is moving forward with the implementation phase. The first major project, a new Primary Treatment Facility is under construction and staff is also working on initial design work associated with several projects including: Caribbean Drive Parking and Trail Enhancements, a new Administration and Laboratory Building, a Condition Assessment and Secondary Treatment Improvements. Several "gap" projects are in the final phases of construction to ensure the existing plant continues to meet water quality regulations during the rebuild. Other utilities-related work includes the renovation of Storm Pump Station #1 and #2, as well as ongoing replacement of sewer and water mains.

Parks and Facilities-related projects will focus on renovation of the Community Center buildings and the design for the renovation of Fair Oaks Park, and design of the new Library and Learning Center at Lakewood Park and major renovation for the adjacent Lakewood Park.

Land Development Engineering

Development activity continues at a high level throughout the City and is expected to remain high over the next year. In response to the increased activity and resulting use of consultants to maintain service levels, three limited term positions have been filled which include two limited term Engineering Assistants and one term-limited Construction Inspector. Staff has been reviewing the Town Center project public improvement plans to keep to the developer's schedule; construction is anticipated to begin FY 2017/18. Additionally, the encroachment permit workload is projected to stay high, as several utilities are working to increase service options they provide to the public.

Neighborhood Parks and Open Space Management

The Parks Program continues to explore options to reduce its carbon footprint and make the City's open space more eco-friendly by reducing the amount of vehicles it uses, by switching to electric carts and using pesticides with the lowest toxicity. The California drought has continued to challenge Parks to reduce its water consumption by a goal of 30%. Some of these efforts include, optimizing water usage by installing drought tolerant plantings, utilizing efficient water management, and reducing grass areas without greatly impacting use by the surrounding

neighborhoods. The Program's increasing use of integrated pest management principles has limited the numbers and amounts of pesticides used while maintaining service levels. These efforts will continue to help improve the quality of Sunnyvale parks and open space. Beginning in FY 2017/18, the Parks Division anticipates adding approximately 13 acres of open space in four new Park projects as part of new development.

Golf and Tennis Services

The past ten years have shown a decline in golf revenue reflecting a national trend. This has affected the number of rounds played at the golf courses, which have continued to decline, and additional General Fund transfers were made or approved during the last two and current fiscal years in the amount of \$1.44 million to account for the loss in revenue (FY 2014/15: \$140,000; FY 2015/16: \$450,000; FY 2016/17: \$850,000). This has kept the operations funding going, to allow for the establishment of new concessions, explore creative marketing strategies to attract new patrons and maximize revenue opportunities. Staff is cautiously optimistic with the restaurants open at both courses, that slow growth over the next several years is achievable, particularly in anticipation of the closure of other neighboring local golf courses.

Golf operations continue to face challenges over the long-term. These challenges include rising costs including water and retirement costs, continued deferred capital maintenance, in addition to the continued decline in the interest in golf nationally. Revenues are projected to grow at a modest rate of 2% per year. Cost reduction efforts will continue through operational efficiencies, including water conservation and a restructure plan that will reduce labor costs through personnel attrition. Although positive strides in reducing operating costs are being made, expenses are projected to grow faster than 2% per year. As reported to Council at the April 18, 2017 Meeting, Staff plans to evaluate options regarding golf course operations during the next fiscal year and will bring forward recommendations for Council consideration.

The Sunnyvale Tennis Center is operated by a contractor pursuant to a license agreement which has shown to have a significant, positive impact for both operating and capital programs in the Enterprise Fund. The agreement will generate license fees totaling more than two million dollars over its 15-year term. In addition, the agreement calls for a total capital investment of \$230,000 toward the improvement of various buildings at the Tennis Center, as well as payment of up to \$75,000 for electricity costs over the life of the agreement. It is also expected that tennis programs, including instruction, leagues, camps, tournaments, and special events will increase in number and quality.

Fleet Services

FY 2016/17 budget for this program decreased slightly from FY 2015/16, mainly attributable by the low prices of fuel costs, which has countered the continuing rise in expenses associated with outside labor and materials. Materials expenses, especially, have significantly exceeded budget due to the expensive parts for unique pieces of equipment such as fire trucks, hydro-excavators, street sweepers, paving boxes, etc. No large increases in gasoline or diesel prices are expected over the next year.

Facility Services

Facility Services was close to fully staffed entering FY 2016/17. Response times for service requests and overall customer satisfaction has been excellent. The storms of January and February, and the age of City and PG&E equipment, resulted in some significant loss of service capability for various of City buildings. Plans are in place to replace a number of generators, including control panels and wiring, to allow for smoother response to power outages, if and when they occur. Preventive and corrective maintenance continues on the various building systems of the Civic Center to provide for City employees and visitors.

Department Position Allocation

Classification	FY 2016/17 Budgeted Positions	FY 2017/18 Budgeted Positions	Change
Director of Public Works	1	1	—
Asst Director of Public Works/City Engineer	1	1	—
Assistant City Engineer	2	2	—
Facilities Services Superintendent	1	1	—
Superintendent of Parks and Golf	1	1	—
Superintendent of Public Works Operations	1	1	—
Transportation and Traffic Manager - Term Limited	1	1	—
Transportation and Traffic Manager	1	1	—
Senior Management Analyst	0	1	1
Golf Operations Manager	1	1	—
Parks Manager	2	2	—
Urban Landscape Manager	1	1	—
Streets Operations Manager	1	1	—
Senior Engineer	4	4	—
Senior Engineer-Debt Funded	1	1	—
Fleet Manager	1	1	—
Property Manager	1	1	—
Administrative Aide	1	1	—
Administrative Aide-Confidential	1	1	—
Auto Shop Attendant	1	1	—
Administrative Analyst	2	2	—
Civil Engineer	5	5	—
Engineering Assistant II	3	3	—
Engineering Assistant II – Term Limited	2	2	—
Engineering Assistant I	1	1	—
Senior Traffic Engineer	1	1	—
Senior Transportation Engineer	1	1	—
Principal Transportation Planner	1	1	—
Traffic Engineer	1	1	—
Traffic Engineer – Term Limited	1	1	—
Transportation Engineer	1	1	—
Traffic Engineering Technician II	1	1	—
Fleet Services Coordinator	1	1	—

Classification	FY 2016/17 Budgeted Positions	FY 2017/18 Budgeted Positions	Change
Public Works Construction Inspector - Term Limited	1	1	—
Public Works Construction Inspector	4	4	—
Golf Professional	1	1	—
Assistant Golf Professional	1	1	—
Golf Course Equipment Mechanic	1	1	—
Equipment Mechanic	8	8	—
Heavy Equipment Operator	7	7	—
Street Lighting Technician	1	1	—
Facilities Attendant II	2	2	—
Facilities Technician II	4	4	—
Facilities Technician III	3	3	—
Parks Leader	8	8	—
Public Works Crew Leader	5	5	—
Senior Park Utility Worker	6	6	—
Public Works Supervisor	3	3	—
Senior Building Services Leader	3	3	—
Senior Maintenance Worker	8	8	—
Maintenance Worker II	9	9	—
Principal Office Assistant	4	4	—
Senior Office Assistant	4	4	—
Staff Office Assistant	2	2	—
Greenskeeper	1	1	—
Senior Greenskeeper	1	1	—
Parks Supervisor	2	2	—
Groundworker	2	3	1
Parks Worker I	5	4	(1)
Parks Worker II	15	15	—
Parks Worker III	12	12	—
Utility Worker	12	12	—
Part-Time Staff Office Assistant	1	1	—
Part-Time Golf Services Assistant	5	5	—
Department of Public Works Total	186	187	1

Department of Public Works Performance Indicators

2011 Consolidated General Plan Goals: Chapter 3, Land Use and Transportation (LT)

Goal LT-2: Attractive Community

Goal LT-3: Appropriate Housing

Goal LT-4: Quality Neighborhoods and Districts

Goal LT-5: Effective and Safe Transportation

Goal LT-8: Adequate and Balanced Recreation Facilities

Goal LT-9: Regional Approach to Providing and Preserving Open Space Chapter 4, Community Character (CC)

Goal CC-2: Attractive Street Environment

Goal CC-4: Accessible and Attractive Public Facilities

Goal CC-10: High Quality Recreation Programming

Goal CC-11: Prioritization for Recreation Programming

Please refer to the General Plan Executive Summary for further details on goals

	General Plan Goal	FY 2013/14 Results	FY 2014/15 Results	FY 2015/16 Results
NEIGHBORHOOD PARKS AND OPEN SPACE				
WORKLOAD INDICATORS				
Number of Parks Open Space Acres maintained. [New in FY 2012/13]	LT-8, LT-9	477	482	482
Number of Median open space acres maintained [New in FY 2014/15]	LT-8, LT-9	N/A	77	77
PERFORMANCE INDICATORS				
Number of hazardous conditions reported and percent abated within 24 hours.	LT-8	72 97%	74 99%	228 97%
Number of acts of vandalism reported and percent abated within 72 hours.	LT-8	374 95%	223 99%	393 99%
Number of park and open space asset evaluations of attractiveness, and percent meeting standards.	LT-8	2,330 67%	*2,330 67%	2,345 68%
Number of park and open space asset evaluations for usability, and percent meeting standards.	LT-8	969 84%	969 88%	984 88%
Number of median asset evaluations of attractiveness, and percent meeting standards.	LT-8	N/A	740 66%	740 67%
Number of National Citizen survey respondents and percent rating City parks and open space as good or better. [New in FY 2012/13]	LT-8	N/A	283 82%	N/A
GOLF COURSE OPERATIONS				
WORKLOAD INDICATORS				
Number of Golf Open Space Acres maintained. [New in FY 2012/13]	CC-10, CC-11	175	175	175
Rounds of golf played at Sunnyvale Golf Course.	CC-10, CC-11	72,668	69,557	61,190
Rounds of golf played at Sunken Gardens Golf Course.	CC-10, CC-11	52,073	52,440	49,821

*Seven Seas park being new will not be evaluated until FY 15/16

	General Plan Goal	FY 2013/14 Results	FY 2014/15 Results	FY 2015/16 Results
PERFORMANCE INDICATORS				
Number of reported hazardous conditions and percent abated within 24 hours.	CC-10, CC-11	51 100%	49 100%	32 100%
Number of reported acts of vandalism and percent abated within 72 hours.	CC-10, CC-11	10 100%	5 100%	2 100%
Number of golf course asset evaluations and percent meeting standards for attractiveness. [New in FY 2012/13]	CC-10, CC-11	112 93%	112 87%	112 90%
Number of golf course asset evaluations and percent meeting standards for usability. [New in FY 2012/13]	CC-10, CC-11	129 100%	129 90%	129 95%
Number of customer satisfaction survey respondents and percent rating City golf courses as good or better. [New in FY 2012/13]	CC-10, CC-11	127 91%	N/A	95 80%
Number of customer satisfaction survey respondents and percent rating City tennis center as good or better.	CC-10, CC-11	41 100%	N/A	40 100%
Revenues for the Golf and Tennis Fund exceeds expenditures. [New for FY 2014/15]	CC-10, CC-11	N/A	98%	89%
TRANSPORTATION AND TRAFFIC SERVICES				
WORKLOAD INDICATORS				
Number of signalized intersections.	LT-5	130	131	132
PERFORMANCE INDICATORS				
Number of requests for traffic control modifications processed and percent responded to within 30 days.	LT-5	60 100%	49 100%	274 100%
Number of traffic signal management requests processed and percent responded to within 1 day.	LT-5	120 94%	192 100%	210 100%
Number of land development reviews processed and percent completed within established deadlines.	LT-5	201 100%	240 95%	207 98%
PAVEMENT OPERATIONS				
WORKLOAD INDICATORS				
Miles of collector and residential streets in the City.	LT-5	208	208	208
Miles of arterial streets in the City.	LT-5	52	52	52
Number of traffic signs maintained (approximate).	LT-5	13,000	13,000	13,000
Total number of emergency and non-emergency graffiti locations addressed. [New in FY 2012/13]	LT-5	1,337	1,278	973
Miles of public concrete sidewalk in the City. [New in FY 2012/13]	LT-5	378	378	378
Lineal feet of displaced sidewalk mitigated. [New in FY 2012/13]	LT-5	22,969	19,523	15,289
Number of sidewalk, curb, and gutter sites replaced. [New in FY 2012/13]	LT-5	1,430	471	843

	General Plan Goal	FY 2013/14 Results	FY 2014/15 Results	FY 2015/16 Results
PERFORMANCE INDICATORS				
Number of resident survey respondents and percent rating the services provided by Pavement Operations as good or better.	LT-5	N/A	283 60%	N/A
Average Citywide pavement condition index (PCI) rating, with a goal of 80% or higher. [New in FY 2012/13]	LT-5	79	77	77
Number of City collector and residential streets surveyed and percent rated good or better (PCI = 70+), based on Metropolitan Traffic Commission regional standards.	LT-5	1,256 82%	1,534 76%	1,538 75%
Number of City arterial streets surveyed and percent rated good or better (PCI = 70+), based on Metropolitan Traffic Commission regional standards.	LT-5	199 81%	245 84%	245 80%
Number of hazardous debris calls received and percent responded to within 3 hours of notification.	LT-5	116 97%	228 98%	141 96%
Number of graffiti obscenities reported and percent removed within 1 working day of notification.	LT-5	1 100%	7 100%	3 100%
Number of non-emergency graffiti incidents reported and percent responded to within 2 days of notification. [New in FY 2012/13]	LT-5	6 100%	24 100%	41 91%
Number of unscheduled street sweeping requests/complaints received and % resolved within 2 working days of notification.	LT-5	34 100%	26 100%	33 95%
Number of displaced sidewalk sites serviced and percent temporarily ramp patched within five working days of notification.	LT-5	1,180 98%	1,217 98%	707 87%
STREETLIGHT SYSTEM				
WORKLOAD INDICATORS				
Number of streetlights maintained by the City. [New in FY 2012/13]	LT-5	9,357	9,357	9,357
Number of streetlights surveyed in a year. [New in FY 2012/13]	LT-5	15,992	15,992	13,222
1,567 Collector and Arterial Lights surveyed bi-monthly 1,385 Industrial Zone Lights surveyed quarterly 175 Overhead Pathway Lights surveyed bi-monthly				
PERFORMANCE INDICATORS				
Number of City streetlights surveyed and percent functioning.	LT-5	15,791 99%	15,642 95%	13,120 90%
Number of resident survey respondents and percent rating the services provided by Streetlight System as good or better.	LT-5	N/A	293 62%	N/A
Number of City owned streetlight outages due to lamp failure and percent repaired within 1 working day of notification.	LT-5	700 99%	1,240 95%	1,656 80%
Percent of scheduled arterial, industrial, and pedestrian pathway light surveys completed as scheduled.	LT-5	15 94%	14 88%	14 88%

	General Plan Goal	FY 2013/14 Results	FY 2014/15 Results	FY 2015/16 Results
STREET TREE MAINTENANCE				
WORKLOAD INDICATORS				
Number of City street trees (approximate).	CC-2	37,000	37,000	37,000
PERFORMANCE INDICATORS				
Number of street trees scheduled for individual pruning due to damage, disease or other hazardous conditions and percent pruned within 90 days. [New in FY 2012/13, Deleted in FY 2014/15]	CC-2	1,950 100%	N/A	N/A
Number of street trees scheduled for safety pruning due to damage, disease or other hazardous conditions and percent pruned within 60 days. [New in FY 2014/15]	CC-2	N/A	1,987 100%	2,382 100%
Number of trees scheduled for structural pruning by City Staff or contractor on a 7 year average pruning cycle and percent completed. [New in FY 2012/13, Deleted in FY 2014/15]	CC-2	5,286 337%	N/A	N/A
Number of trees scheduled for structural pruning on a 7 year average pruning cycle and percent completed. [New in FY 2014/15]	CC-2	N/A	5,285 176%	3,970 75%
Number of street trees scheduled for removal due to damage, disease, death or other hazardous conditions and percent removed and replaced within 90 days of determination by City Arborist. [New in FY 2012/13, Deleted in FY 2014/15]	CC-2	333 52%	N/A	N/A
Number of street trees scheduled for removal due to damage, disease, death or other hazardous conditions and percent removed within 60 days of determination by City Arborist. [New in FY 2014/15]	CC-2	N/A	224 90%	388 90%
Number of Street Trees Planted [New in FY 2014/15]	CC-2	N/A	541	628
Number of requests for tree services and percent investigated within ten business days of notification.	CC-2	2,299 99%	1,732 99%	1,838 99%
DOWNTOWN PARKING LOT MAINTENANCE				
WORKLOAD INDICATORS				
Square footage of downtown parking lots maintained.	LT-2	152,149	152,149	152,149
PERFORMANCE INDICATORS				
Number of Parking District parking lot light outages reported and percent repaired within 24 hours of notification. (Goal 90%)	LT-2	50 91%	67 95%	78 90%
PUBLIC WORKS ADMINISTRATION				
WORKLOAD INDICATORS				
Number of real properties leased by DPW Administration Division [New in FY 2014/15]	LT-1	N/A	27	^50
Total number of Department operating program activities managed.		163	153	146

^Cell tower leases under PW Admin in FY 15/16

	General Plan Goal	FY 2013/14 Results	FY 2014/15 Results	FY 2015/16 Results
PERFORMANCE INDICATORS				
Number of resident survey respondents and percent rating the services provided by Public Works as good or better.	LT-1	N/A	N/A	1,609 65%
Percent of total Department operating budget expended.		98%	98%	96%
Number and percent of units leased at or above market rate within 60 days of vacancy [New in FY 2014/15]	LT-1	N/A	5 83%	N/A
CAPITAL PROJECT MANAGEMENT				
WORKLOAD INDICATORS				
Number of construction capital projects managed. [Edited for FY 2014/15]	CC-4	92	32	32
Number of design capital projects managed. [New in FY 2014/15]	CC-4	N/A	87	68
PERFORMANCE INDICATORS				
Number of customer survey respondents and percent rating the design services provided by Capital Project Management as good or better.	CC-4	6 83%	9 96%	3 100%
Number of customer survey respondents and percentage of respondents rating the construction services provided by the construction management team as meeting expectations or better. [New in FY 2014/15]	CC-4	N/A	5 80%	4 100%
Number of City capital construction projects completed during the fiscal year and percent that have no deficiencies at final inspection. [Deleted in FY 2014/15]	CC-4, LT-5	19 6%	N/A	N/A
Number of City capital project designs completed compared to the number of planned projects per fiscal year. [Edited for FY 2014/15 for clarification]	CC-4, LT-5	22	26	28
Number and percentage of capital construction projects completed within the approved construction budget. [New in FY 2014/15]	CC-4, LT-5	N/A	17 100%	17 100%
LAND DEVELOPMENT ENGINEERING				
WORKLOAD INDICATORS				
Number of subdivision map reviews. [Deleted in FY 2014/15]	LT-2, LT-3, LT-4	19	N/A	N/A
Number of major development project reviews. [New in FY 2014/15]	LT-2, LT-3, LT-4	N/A	15	17
Number of encroachment permit application reviews and inspections. [New in FY 2012/13]	LT-2, LT-3, LT-4	437	438	581
Number of public contacts (CRM, counter, email, phone, etc.). [New in FY 2012/13]	LT-2, LT-3, LT-4	9,153	10,767	9,724

	General Plan Goal	FY 2013/14 Results	FY 2014/15 Results	FY 2015/16 Results
PERFORMANCE INDICATORS				
Number of permit applicant survey respondents and percent rating the services provided by General Engineering as good or better.	LT-2, LT-3, LT-4	5 100%	1 100%	3 100%
Number of major development projects reviewed and percent completing an initial review within 21 days. [Deleted in FY 2014/15]	LT-2, LT-3, LT-4	19 33%	N/A	N/A
Percent of initial project reviews completed within 21 days for major development projects. [New in FY 2014/15]	LT-2, LT-3, LT-4	N/A	44%	71%
Number of resubmitted major development project reviews processed and percent completed within 14 days. [Deleted in FY 2014/15]	LT-2, LT-3, LT-4	19 61%	N/A	N/A
Percent of resubmitted project reviews completed within 14 days for major development projects. [New in FY 2014/15]	LT-2, LT-3, LT-4	N/A	38%	62%
Number of encroachment permit applications processed and percent reviewed within 14 days. [Deleted in FY 2014/15]	LT-2, LT-3, LT-4	437 82%	N/A	N/A
Percent of encroachment permit reviews completed within 14 days. [New in FY 2014/15]	LT-2, LT-3, LT-4	N/A	84%	90%
FACILITY SERVICES				
WORKLOAD INDICATORS				
Number of City buildings maintained.	CC-4	87	87	87
PERFORMANCE INDICATORS				
Number of non-urgent work orders and percent completed within 15 calendar days.	CC-4	4,772 89%	2,757 90%	4,105 87%
Number of urgent/emergency work orders and percent abated within 24 hours.	CC-4	226 80%	60 100%	65 92%
Number of work orders completed and percent requiring a call back.	CC-4	4,998 0%	2,817 2%	4,170 0%
Number of customer survey respondents and percent rating services provided by the Facilities Division as good or better.	CC-4	299 97%	N/A	422 100%
PROVISION OF VEHICLES AND MOTORIZED EQUIPMENT				
WORKLOAD INDICATORS				
Number of autos and light trucks maintained in City fleet. [New in FY 2012/13]	CC-4	207	210	339
Number of special purpose trucks, tractors and trailers maintained in City fleet. [New in FY 2012/13]	CC-4	33	33	25
Number of construction and landscape equipment items maintained in City fleet. [Deleted in FY 2014/15]	CC-4	81	82	N/A
Number of small equipment and auxiliary power generator items maintained in City fleet. [New in FY 2012/13]	CC-4	157	151	154

	General Plan Goal	FY 2013/14 Results	FY 2014/15 Results	FY 2015/16 Results
PERFORMANCE INDICATORS				
Percent of operating time that City vehicles and equipment are available for department usage (also known as uptime).	CC-4	97%	94%	94%
Number of customer survey respondents and percent rating services provided by the Fleet Division as good or better.	CC-4	11 97%	5 94%	N/A
Complete a minimum of 95% of scheduled preventive maintenance services on vehicles in the month scheduled. [New in FY 2014/15]	CC-4	N/A	84%	86%

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**City of Sunnyvale
Program Performance Budget**

Program 219 - Street Tree Services

Service Delivery Plan 21901 - Tree Services

	<u>2014/2015 Actual</u>	<u>2015/2016 Budget</u>	<u>2015/2016 Actual</u>	<u>2016/2017 Current</u>	<u>2017/2018 Plan</u>
Activity 219100, 219101, 219102, 219103, 219104, 219105, 219106, 219107 - A Tree Pruned for Safety					
Product: A Tree Pruned for Safety					
Costs:	490,720.41	544,857.14	343,622.30	611,316.95	659,273.14
Products:	2,572.00	2,200.00	2,739.00	2,450.00	2,450.00
Hours:	6,140.30	7,765.00	4,616.60	8,450.00	8,450.00
Activity 219110, 219111, 219112, 219113, 219114, 219115, 219116 - Contract Block Tree Services					
Product: A Preventative Tree Pruned					
Costs:	442,034.87	572,978.51	2,500.00	580,939.82	585,263.81
Products:	6,756.00	5,000.00	0.00	5,000.00	5,000.00
Hours:	177.50	280.00	0.00	280.00	280.00
Activity 219120, 219121 - Tree Removal					
Product: A Tree Removed					
Costs:	199,730.66	125,407.68	292,085.22	151,297.82	163,001.36
Products:	300.00	200.00	442.00	300.00	300.00
Hours:	1,603.00	1,680.00	3,618.02	1,985.00	1,985.00
Activity 219130, 219131 - Tree Planting					
Product: A Tree Planted					
Costs:	151,859.01	123,718.64	177,592.85	192,652.05	205,734.26
Products:	541.00	300.00	693.00	450.00	450.00
Hours:	1,543.10	1,520.00	1,984.06	2,285.00	2,285.00
Activity 219140 - Tree Assessment					
Product: A Tree Assessed					
Costs:	91,910.86	146,320.26	72,194.34	91,776.90	99,030.03
Products:	2,142.00	1,500.00	2,089.00	1,500.00	1,500.00
Hours:	937.50	1,635.00	752.71	980.00	980.00

**City of Sunnyvale
Program Performance Budget**

Program 219 - Street Tree Services

Service Delivery Plan 21901 - Tree Services

	<u>2014/2015</u> Actual	<u>2015/2016</u> Budget	<u>2015/2016</u> Actual	<u>2016/2017</u> Current	<u>2017/2018</u> Plan
Activity 219160 - Root Mitigation [Deleted]					
Product: A Tree Root Mitigated					
Costs:	53.09	21,322.12	1,563.40	0.00	0.00
Products:	55.00	50.00	74.00	0.00	0.00
Hours:	0.00	275.00	6.00	0.00	0.00
Activity 219170 - Street Trees - Trainings and Meetings					
Costs:	25,650.92	42,974.09	34,703.79	30,564.65	32,961.37
Products:	0.00	0.00	0.00	0.00	0.00
Hours:	315.00	550.00	458.13	375.00	375.00
Activity 219180 - Development Related Activities					
Costs:	35,822.86	25,278.95	35,607.64	42,541.33	44,102.95
Products:	0.00	0.00	0.00	0.00	0.00
Hours:	317.50	230.00	330.59	380.00	380.00
Totals for Service Delivery Plan 21901 - Tree Services					
Costs:	1,437,782.68	1,602,857.39	959,869.54	1,701,089.52	1,789,366.92
Hours:	11,033.90	13,935.00	11,766.11	14,735.00	14,735.00

**City of Sunnyvale
Program Performance Budget**

Program 219 - Street Tree Services

Service Delivery Plan 21903 - Emergency Services

	<u>2014/2015 Actual</u>	<u>2015/2016 Budget</u>	<u>2015/2016 Actual</u>	<u>2016/2017 Current</u>	<u>2017/2018 Plan</u>
Activity 219320 - Emergency Services					
Product: An Emergency Response During Normal Work Hours					
Costs:	24,519.16	77,732.27	44,027.01	39,012.52	42,087.20
Products:	189.00	180.00	339.00	200.00	200.00
Hours:	306.00	1,180.00	626.36	520.00	520.00
Activity 219330 - Emergency Services - After Hours					
Product: An Emergency Response After Normal Work Hours					
Costs:	33,099.70	23,071.75	49,671.21	30,074.82	32,721.76
Products:	74.00	105.00	81.00	75.00	75.00
Hours:	494.80	355.00	722.00	453.00	453.00
Totals for Service Delivery Plan 21903 - Emergency Services					
Costs:	57,618.86	100,804.02	93,698.22	69,087.34	74,808.96
Hours:	800.80	1,535.00	1,348.36	973.00	973.00

**City of Sunnyvale
Program Performance Budget**

Program 219 - Street Tree Services

Service Delivery Plan 21904 - Management and Administration

	<u>2014/2015 Actual</u>	<u>2015/2016 Budget</u>	<u>2015/2016 Actual</u>	<u>2016/2017 Current</u>	<u>2017/2018 Plan</u>
Activity 219430 - Management and Administrative Support					
Costs:	326,250.44	230,313.27	303,051.58	298,339.23	312,301.01
Products:	0.00	0.00	0.00	0.00	0.00
Hours:	3,312.30	2,385.00	3,231.03	3,055.00	3,055.00
Totals for Service Delivery Plan 21904 - Management and Administration					
Costs:	326,250.44	230,313.27	303,051.58	298,339.23	312,301.01
Hours:	3,312.30	2,385.00	3,231.03	3,055.00	3,055.00
Totals for Program 219					
Costs:	1,821,651.98	1,933,974.68	1,356,619.34	2,068,516.09	2,176,476.89
Hours:	15,147.00	17,855.00	16,345.50	18,763.00	18,763.00

**City of Sunnyvale
Program Performance Budget**

Program 267 - Neighborhood Parks and Open Space Management

Service Delivery Plan 26701 - Field Services

	<u>2014/2015</u> <u>Actual</u>	<u>2015/2016</u> <u>Budget</u>	<u>2015/2016</u> <u>Actual</u>	<u>2016/2017</u> <u>Current</u>	<u>2017/2018</u> <u>Plan</u>
Activity 267110, 267111 - Parks Maintenance					
Product: An Acre Maintained					
Costs:	4,119,955.93	4,255,565.92	4,115,980.12	4,293,795.84	4,597,426.91
Products:	168.00	167.00	168.00	176.00	176.00
Hours:	47,783.44	47,947.00	44,933.27	48,135.00	48,135.00
Activity 267120 - Public Grounds Maintenance					
Product: An Acre Maintained					
Costs:	850,632.84	764,583.56	785,186.82	893,933.30	961,062.07
Products:	46.00	46.00	46.00	49.00	49.00
Hours:	9,936.15	8,694.00	8,749.34	9,945.00	9,945.00
Activity 267130 - School Site Maintenance					
Product: An Acre Maintained					
Costs:	927,781.82	905,820.42	826,898.86	935,140.56	1,004,848.73
Products:	110.00	110.00	110.00	95.00	95.00
Hours:	10,406.10	10,010.00	9,231.65	10,370.00	10,370.00
Activity 267140 - Regional Open Space Maintenance					
Product: An Acre Maintained					
Costs:	395,216.20	319,094.72	382,094.27	410,065.99	439,849.99
Products:	154.00	154.00	154.00	154.00	154.00
Hours:	4,685.63	3,770.00	4,521.10	4,685.00	4,685.00
Activity 267150 - Roadside and Median Services					
Product: An Acre Maintained					
Costs:	1,000,616.07	1,034,144.90	971,685.64	1,064,364.85	1,147,269.84
Products:	77.00	77.00	77.00	77.00	77.00
Hours:	10,477.10	10,885.00	10,238.40	10,910.00	10,910.00

**City of Sunnyvale
Program Performance Budget**

Program 267 - Neighborhood Parks and Open Space Management

Service Delivery Plan 26701 - Field Services

	<u>2014/2015 Actual</u>	<u>2015/2016 Budget</u>	<u>2015/2016 Actual</u>	<u>2016/2017 Current</u>	<u>2017/2018 Plan</u>
Activity 267160 - Sunnyvale Multimodal Transit Maintenance					
Product: One Site Maintained					
Costs:	147,758.92	192,574.88	141,347.20	180,487.54	183,725.45
Products:	1.00	1.00	1.00	1.00	1.00
Hours:	364.24	636.00	361.09	395.00	395.00
Activity 267170 - Parks Maintenance - Training/Meetings					
Costs:	184,204.66	205,068.90	220,148.13	140,575.56	151,657.37
Products:	0.00	0.00	0.00	0.00	0.00
Hours:	2,084.01	2,315.00	2,457.40	1,580.00	1,580.00
Activity 267180 - El Camino Real Median Litter and Debris Removal					
Costs:	30,787.62	28,204.46	36,495.56	35,768.68	38,587.22
Products:	0.00	0.00	0.00	0.00	0.00
Hours:	357.43	320.00	422.60	405.00	405.00
Activity 267190 - Aquatics Facilities					
Product: Number of Pools Maintained					
Costs:	330,038.63	235,827.00	320,833.77	297,490.78	314,375.30
Products:	3.00	3.00	3.00	3.00	3.00
Hours:	2,871.45	1,900.00	2,692.16	2,200.00	2,200.00
Totals for Service Delivery Plan 26701 - Field Services					
Costs:	7,986,992.69	7,940,884.76	7,800,670.37	8,251,623.10	8,838,802.88
Hours:	88,965.55	86,477.00	83,607.01	88,625.00	88,625.00

**City of Sunnyvale
Program Performance Budget**

Program 267 - Neighborhood Parks and Open Space Management

Service Delivery Plan 26702 - Hazards and Vandalism

	<u>2014/2015 Actual</u>	<u>2015/2016 Budget</u>	<u>2015/2016 Actual</u>	<u>2016/2017 Current</u>	<u>2017/2018 Plan</u>
Activity 267210 - Abate Hazards					
Product: A Hazard Abated					
Costs:	182,589.31	114,419.35	62,585.55	136,536.52	141,845.67
Products:	74.00	120.00	228.00	89.00	89.00
Hours:	759.11	760.00	568.14	760.00	760.00
Activity 267220 - Abate Vandalism					
Product: A Vandalism Incident Abated					
Costs:	30,767.78	61,768.56	47,378.28	38,870.43	41,962.74
Products:	223.00	380.00	393.00	326.00	326.00
Hours:	322.39	610.00	322.58	495.00	495.00
Totals for Service Delivery Plan 26702 - Hazards and Vandalism					
Costs:	213,357.09	176,187.91	109,963.83	175,406.95	183,808.41
Hours:	1,081.50	1,370.00	890.72	1,255.00	1,255.00

**City of Sunnyvale
Program Performance Budget**

Program 267 - Neighborhood Parks and Open Space Management

Service Delivery Plan 26703 - Management and Administration

	<u>2014/2015 Actual</u>	<u>2015/2016 Budget</u>	<u>2015/2016 Actual</u>	<u>2016/2017 Current</u>	<u>2017/2018 Plan</u>
Activity 267310 - Management and Administrative Support					
Costs:	979,064.05	1,087,761.71	1,017,930.92	1,117,594.14	1,166,174.18
Products:	0.00	0.00	0.00	0.00	0.00
Hours:	8,941.05	10,090.00	9,152.23	9,785.00	9,785.00
Totals for Service Delivery Plan 26703 - Management and Administration					
Costs:	979,064.05	1,087,761.71	1,017,930.92	1,117,594.14	1,166,174.18
Hours:	8,941.05	10,090.00	9,152.23	9,785.00	9,785.00

**City of Sunnyvale
Program Performance Budget**

Program 267 - Neighborhood Parks and Open Space Management

Service Delivery Plan 26704 - Parking District

	<u>2014/2015 Actual</u>	<u>2015/2016 Budget</u>	<u>2015/2016 Actual</u>	<u>2016/2017 Current</u>	<u>2017/2018 Plan</u>
Activity 267400 - Parking District Landscaping					
Costs:	48,890.42	47,210.28	62,613.91	52,939.69	57,304.77
Products:	0.00	0.00	0.00	0.00	0.00
Hours:	419.00	495.00	561.14	475.00	475.00
Totals for Service Delivery Plan 26704 - Parking District					
Costs:	48,890.42	47,210.28	62,613.91	52,939.69	57,304.77
Hours:	419.00	495.00	561.14	475.00	475.00
Totals for Program 267					
Costs:	9,228,304.25	9,252,044.66	8,991,179.03	9,597,563.88	10,246,090.24
Hours:	99,407.10	98,432.00	94,211.10	100,140.00	100,140.00

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**City of Sunnyvale
Program Performance Budget**

Program 647 - Golf Course Operations

Service Delivery Plan 64701 - Sunnyvale Golf Course Services

	<u>2014/2015 Actual</u>	<u>2015/2016 Budget</u>	<u>2015/2016 Actual</u>	<u>2016/2017 Current</u>	<u>2017/2018 Plan</u>
Activity 647110 - Maintain Sunnyvale Golf Course					
Product: An Acre Maintained					
Costs:	1,399,516.86	1,441,924.28	1,303,826.60	1,429,375.04	1,577,325.62
Products:	145.00	145.00	145.00	145.00	145.00
Hours:	14,244.34	14,354.00	13,949.71	13,877.00	13,877.00
Activity 647120 - Sunnyvale Golf Course Golf Shop Services					
Product: An Open Day					
Costs:	414,587.10	497,008.86	458,950.46	484,446.03	464,711.02
Products:	364.00	350.00	364.00	350.00	350.00
Hours:	6,741.62	7,894.00	6,633.82	6,672.00	6,672.00
Activity 647130 - Golf Car Services					
Product: A Golf Car Rental Customer					
Costs:	150,562.46	171,942.98	142,755.05	177,271.00	186,553.92
Products:	28,334.00	28,000.00	26,960.00	28,000.00	28,000.00
Hours:	3,431.04	3,744.00	3,701.65	3,500.00	3,500.00
Totals for Service Delivery Plan 64701 - Sunnyvale Golf Course Services					
Costs:	1,964,666.42	2,110,876.12	1,905,532.11	2,091,092.07	2,228,590.56
Hours:	24,417.00	25,992.00	24,285.18	24,049.00	24,049.00

**City of Sunnyvale
Program Performance Budget**

Program 647 - Golf Course Operations

Service Delivery Plan 64702 - Sunken Gardens Golf Course Services

	<u>2014/2015 Actual</u>	<u>2015/2016 Budget</u>	<u>2015/2016 Actual</u>	<u>2016/2017 Current</u>	<u>2017/2018 Plan</u>
Activity 647210 - Maintain Sunken Gardens Golf Course					
Product: An Acre Maintained					
Costs:	493,906.26	534,711.76	444,468.26	535,666.54	566,725.02
Products:	30.00	30.00	30.00	30.00	30.00
Hours:	5,340.56	5,083.00	4,695.94	5,096.00	5,096.00
Activity 647220 - Sunken Gardens Golf Course Golf Shop					
Product: An Open Day					
Costs:	306,045.87	312,757.58	417,989.03	335,588.01	373,648.48
Products:	364.00	350.00	364.00	350.00	350.00
Hours:	7,357.65	7,092.00	6,877.35	7,722.00	7,722.00
Activity 647230 - Sunken Gardens Golf Course Driving Range					
Product: An Open Day					
Costs:	152,970.95	176,636.76	127,633.52	180,205.86	191,472.69
Products:	364.00	350.00	364.00	350.00	350.00
Hours:	5,144.26	5,331.00	4,357.41	5,230.00	5,230.00
Totals for Service Delivery Plan 64702 - Sunken Gardens Golf Course Services					
Costs:	952,923.08	1,024,106.10	990,090.81	1,051,460.41	1,131,846.19
Hours:	17,842.47	17,506.00	15,930.70	18,048.00	18,048.00

**City of Sunnyvale
Program Performance Budget**

Program 647 - Golf Course Operations

Service Delivery Plan 64703 - Management and Administration

	<u>2014/2015 Actual</u>	<u>2015/2016 Budget</u>	<u>2015/2016 Actual</u>	<u>2016/2017 Current</u>	<u>2017/2018 Plan</u>
Activity 647310 - Management and Administrative Support					
Costs:	251,675.63	390,618.16	250,328.87	186,991.49	351,009.84
Products:	0.00	0.00	0.00	0.00	0.00
Hours:	2,215.89	4,645.00	2,099.60	2,875.00	2,875.00
Activity 647320 - Tennis Center Operations					
Product: An Open Day					
Costs:	82,206.86	71,833.89	62,061.28	80,235.72	81,974.49
Products:	364.00	350.00	364.00	350.00	350.00
Hours:	276.14	200.00	176.02	200.00	200.00
Totals for Service Delivery Plan 64703 - Management and Administration					
Costs:	333,882.49	462,452.05	312,390.15	267,227.21	432,984.33
Hours:	2,492.03	4,845.00	2,275.62	3,075.00	3,075.00
Totals for Program 647					
Costs:	3,251,471.99	3,597,434.27	3,208,013.07	3,409,779.69	3,793,421.08
Hours:	44,751.50	48,343.00	42,491.50	45,172.00	45,172.00

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Projects Budget Guide

Strategic Vision

The City of Sunnyvale has developed a strategic vision to develop its capital assets so residents will continue to realize optimal service in an aesthetically pleasing environment. Careful management of these assets keeps the City poised for flexible and responsive growth, while methodical planning allows the City to proactively prepare the ground work so it can seize opportunities arising from a dynamic economy. Further, this plan incorporates a broad vision that allows the City to concentrate on the “here and now” delivery of service, while keeping its eye on the horizon. Applying a long-term approach allows the City to seek economically solid and financially feasible opportunities to “grow” toward a vision of tomorrow.

In Sunnyvale’s multi-year framework, capital improvement maintenance and infrastructure replacement are given high priority. New capital improvements must be supportive of the General Plan. The City’s long-term financial plan represents the large demand that fixed asset replacement places on any government body.

Capital improvements substantially affect the economic vitality and quality of life in the community. By definition, a capital improvement requires a major initial investment, a significant and continuing financial commitment, and eventual replacement. Capital improvements require careful long-term planning and budgeting so cyclical downturns or unforeseen financial emergencies do not curtail planned maintenance and necessary replacement.

The City of Sunnyvale has a consolidated General Plan that contains a comprehensive capital assets plan that is specific to its focus on scope of service. This plan is formulated through careful analysis, study, and consideration. The Projects Budget aligns projects with the General Plan.

Using the plan as a foundation, individual projects are proposed based on the needs of the community. These projects may be designated as capital, infrastructure, special, or outside group funding. Capital projects relate to construction, major improvements, or acquisition of a structure. Infrastructure projects generally relate to the long-term renovation and replacement of the City’s existing physical assets like streets, sewers, water lines, roof replacements, and heating, air conditioning, and ventilation systems replacement. Special projects generally include one-time projects that are designed to address a specific community need or problem. For example, this category could include a study on the Fire department standards of response coverage to improve efficiencies and related level of service to the community. The last category is outside group funding. These also are special projects, but are separated to identify City contributions to local community-based organizations.

Project Planning & Budgeting

Every other year the City reviews and updates the twenty-year Projects Budget. Every project is extensively reviewed. The City examines each project in several different contexts. Consideration is given to how the project will be financed and sometimes whether it will be financed. Cost/benefit analyses are conducted on the merits of the projects and where each fits into the overall capital assets plan for the City. Projections are formulated on expenditures and if the project will generate revenues. All project costs are updated to reflect current requirements.

In order to provide a sound foundation for decision making on capital improvements and other project-related efforts, the City applies extensive criteria to determine the value of each project. Criteria include, but are not limited to protection of public health and safety, adherence to legal requirements, environmental quality, level of public support, return on investment, availability of financing, and relationship to Council-adopted plans.

Operating resources required to maintain new capital improvements commencing the year the improvement is completed are included in the City's long-term financial plans. Each project identifies, if applicable, the amount and the fiscal year in which the additional operating costs become effective. These costs are incorporated in the long-term financial plans for each affected fund.

The City carefully considers each project's short-term and long-term effects against current policy directives, citywide needs, on-going operational needs, and budgetary constraints. These considerations are applied across the entire twenty-year planning horizon and to all projects, no matter their cost or scope. The effect is a long-term, comprehensive project plan that is synchronized with a balanced operating budget. This approach provides a complete financial analysis of the impact of all projects proposed for funding in the immediate year, as well as in future years. It also provides a "big picture" perspective of how the projects are synchronized with the operating budget.

Fiscal Policies Related to Capital & Infrastructure Expenditures

Council Fiscal Policy identifies a number of capital improvement and related policies designed to maximize value and cost-effectiveness of the City's infrastructure. Several key policies include those relating to plan, design, and funding.

Capital Improvement Plan. High priority should be given to replacing capital improvements prior to the time they have deteriorated to the point where they are hazardous, incur high maintenance costs, negatively affect property values, or no longer serve their intended purposes. Priority will be given to the repair and replacement of existing infrastructure as compared to the provision of new or expanded facilities.

Capital Improvement Design. The planning and design of all capital improvements should be based on standards that minimize construction costs, while assuring acceptable useful life and reducing maintenance requirements. Value engineering processes will be used when necessary and appropriate.

Capital Improvement Funding. In most cases, governmental capital improvements should be funded on a pay-as-you-go basis. Alternate financing strategies may be considered in light of the specific project and the consequences of each financing strategy.

Land Acquisition. A high priority will be given to acquiring undeveloped land needed to meet City goals. Developed land should be acquired in a reasonable time prior to when the property is required for City purposes.

Reserves. Provide a prudent level of reserves for future unexpected expenses and revenue declines; to accumulate funds to support future planned capital improvements; and to reduce the variability between high and low expenditure years in the Twenty-Year Resource Allocation Plan.

Unfunded Projects

Over the last several years, staff has made a concerted effort to identify all of the unfunded capital projects that pose a significant liability in the long-term. Unfunded projects fall into several categories, with many having potential funding sources that can be pursued. Project Information Sheets for these unfunded projects can be found in numerical order in each project category following the Project Information Sheets for funded projects.

In addition, there are many unfunded projects identified in the long range plans for traffic and transportation that guide the development of the capital projects budget in the short- and long-term. These long range plans are discussed in more detail under the Traffic and Transportation projects category. The full listing of projects for this plan is also provided. For those projects on the lists that are not included in the projects budget, at such time as funding becomes available, those projects will be evaluated and moved into the projects budget as appropriate.

City of Sunnyvale
Departmental Project Index
Funded and Unfunded Projects by Department

Project No.	Project Name	Project Category	Project Type	Project Manager	Project Coordinator
Department: Library and Community Services					
Funded Projects					
805150	Library Foundation Program Grant	Special	Library	Steve Sloan	Steve Sloan
830960	Participate in NLC's Youth, Education and Family Council	Special	Gov. & Comm. Engagement	Daniel Wax	none
831360	Recreation Fee Waiver	Special	Parks & Recreation	Daniel Wax	Angela Chan
831400	Make-Her Grant	Special	Library	Susan Kaplan	Nancy Andrus
831720	Arts Master Plan	Special	Parks & Recreation	Daniel Wax	Trenton Hill
831880	Preschool Outdoor Play Area	Capital	Parks & Recreation	Elizabeth Racca-Johnson	Nancy Grove
831950	Pass It On: An Intergenerational Sewing Project	Special	Library	Christine Mendoza	Rachel Schmidt
831980	Annual State of the City	Special	Gov. & Comm. Engagement	Daniel Wax	Jenny Shain
832380	Iizuka Sister City Engagement Funding	Outside Group Funding	Gov. & Comm. Engagement	Cynthia Bojorquez	Cynthia Bojorquez
832400	Silicon Valley Healthy Aging Partnership	Special	Parks & Recreation	Cynthia Bojorquez	Gerard Manuel
832490	Sunnyvale Library Bike Mobile Project	Special	Library	Christine Mendoza	Christine Mendoza
901223	Library Restroom Renovation	Capital	Library	Jennifer Ng	Steve Sloan
901240	Pilot Grant Writer at CNC	Special	Gov. & Comm. Engagement	Daniel Wax	Angela Chan
901271	Library LED Lighting Conversion	Capital	Administrative Facilities	Javier Lopez	Steve Sloan

Total Number of Library and Community Services Funded Projects: 14

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City of Sunnyvale
Departmental Project Index
Funded and Unfunded Projects by Department

Project No.	Project Name	Project Category	Project Type	Project Manager	Project Coordinator
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Department: Public Works

Funded Projects

802150	Utility Undergrounding Cost Sharing	Capital	Traffic & Transportation	Jennifer Ng	Arnold Chu
804401	Golf Courses Protective Netting Replacement	Infrastructure	Parks & Recreation	Humza Javed	Rodney Wilson
816000	Future Traffic Signal Construction	Capital	Traffic & Transportation	Jennifer Ng	Shahid Abbas
816050	Minor Repair of City Bridges and Culverts	Infrastructure	Traffic & Transportation	Jim Craig	Tony Pineda
818100	Public Safety Buildings - Roofs	Infrastructure	Administrative Facilities	Richard Chen	Marc Freitas
818550	Park Buildings - Rehabilitation	Infrastructure	Parks & Recreation	Thanh Nguyen	Marc Freitas
818600	Senior Center Buildings - Rehabilitation	Infrastructure	Parks & Recreation	Jennifer Ng	Marc Freitas
818700	Corporation Yard Buildings - Rehabilitation	Infrastructure	Administrative Facilities	Marc Freitas	Javier Lopez
819610	Public Safety Buildings - HVAC	Infrastructure	Administrative Facilities	Richard Chen	Marc Freitas
820000	Corporation Yard Buildings - HVAC Replacement	Infrastructure	Administrative Facilities	Marc Freitas	Javier Lopez
820120	Repaint Street Light Poles	Infrastructure	Traffic & Transportation	Liliana Price	Tony Pineda
820130	Routine Resurfacing of City Owned Parking Lots	Infrastructure	Administrative Facilities	Jim Craig	Tony Pineda
820140	Computer/Radio Controlled Landscape Median Irrigation	Infrastructure	Parks & Recreation	Humza Javed	Juan Barajas
820180	Traffic Signal Controller Replacement	Infrastructure	Traffic & Transportation	Manuel Pineda	Shahid Abbas
820190	Traffic Signal Hardware & Wiring	Infrastructure	Traffic & Transportation	Jennifer Ng	Shahid Abbas
820200	Traffic Signal Light Emitting Diode (LED) Array Replacements	Infrastructure	Traffic & Transportation	Manuel Pineda	Shahid Abbas
820240	Park Tennis/Basketball Court Reconstruction	Infrastructure	Parks & Recreation	Liliana Price	Juan Barajas
820270	Playground Equipment Replacement	Infrastructure	Parks & Recreation	Nathan Scribner	Juan Barajas
820280	Park Furniture and Fixtures Replacement	Infrastructure	Parks & Recreation	James Stark	Juan Barajas
820311	Golf Course Irrigation System Replacement	Infrastructure	Parks & Recreation	Thanh Nguyen	Rodney Wilson
820361	Golf Course Tee Grounds Renewal	Infrastructure	Parks & Recreation	Thanh Nguyen	Rodney Wilson
820570	Minor Building Modifications	Capital	Administrative Facilities	Marc Freitas	Javier Lopez
821010	Maintenance of City Owned Properties - Downtown	Special	Administrative Facilities	Manuel Pineda	Ryan Sandoval
824780	Upgrading of Fuel Stations	Infrastructure	Administrative Facilities	Liliana Price	Douglas Belcher
824980	Sunnyvale Office Center Site Improvements	Infrastructure	Administrative Facilities	Marc Freitas	Javier Lopez
825070	Bicycle Map Revision	Special	Traffic & Transportation	Carol Shariat	Shahid Abbas
825290	Pavement Rehabilitation	Infrastructure	Traffic & Transportation	Elizabeth Racca-Johnson	Tony Pineda
825340	Street Lights Conduit Replacement	Infrastructure	Traffic & Transportation	Elizabeth Racca-Johnson	Tony Pineda
825400	Update of Standard Specifications and Details	Special	Gov. & Comm. Engagement	Nathan Scribner	Nasser Fakh
825530	Transportation Model Update	Special	Traffic & Transportation	Carol Shariat	Shahid Abbas
825570	239 - 241 Commercial Street Property Maintenance	Special	Administrative Facilities	Manuel Pineda	Ryan Sandoval
825610	Fair Oaks Avenue Overhead Bridge Repair	Capital	Traffic & Transportation	Richard Chen	Shahid Abbas
825660	Golf Course Greens Renewal	Infrastructure	Parks & Recreation	Thanh Nguyen	Rodney Wilson

City of Sunnyvale
Departmental Project Index
Funded and Unfunded Projects by Department

Project No.	Project Name	Project Category	Project Type	Project Manager	Project Coordinator
825730	Pedestrian Lighted Crosswalk Maintenance and Replacement	Infrastructure	Traffic & Transportation	Manuel Pineda	Shahid Abbas
825740	Battery Backup System for Traffic Signals Maintenance	Infrastructure	Traffic & Transportation	Manuel Pineda	Shahid Abbas
825850	Swim Pools Infrastructure	Infrastructure	Parks & Recreation	Humza Javed	Juan Barajas
825930	Maintain City-Owned Properties - Downtown/388 Charles Street	Special	Administrative Facilities	Manuel Pineda	Ryan Sandoval
826620	Town Center Construction - Public Works Services	Special	Downtown	Jennifer Ng	Arnold Chu
826710	Washington Community Swim Center	Capital	Parks & Recreation	Nathan Scribner	James Stark
826730	Underground Overhead Utilities	Capital	Traffic & Transportation	Richard Chen	Jim Craig
826790	Sunnyvale Avenue Median from Iowa to Washington	Capital	Downtown	Jennifer Ng	Brice Mc Queen
826800	Downtown Wayfinding and Gateways	Capital	Downtown	Richard Chen	Andrew Miner
826820	Town Center Traffic Signal Modifications	Capital	Downtown	Jennifer Ng	Carmen Talavera
826850	Calabazas Creek Bridge at Old Mt. View-Alviso Rd	Infrastructure	Traffic & Transportation	Jennifer Ng	Carmen Talavera
826890	Mathilda/237/101 Interchange Improvements	Capital	Traffic & Transportation	Shahid Abbas	Shahid Abbas
826900	Washington Avenue/Mathilda Avenue Intersection Widening	Capital	Downtown	Jennifer Ng	Carmen Talavera
827160	Sunnyvale Tennis Center Court Rehabilitation	Infrastructure	Parks & Recreation	James Stark	Rodney Wilson
827570	Downtown Parking District Major Maintenance	Infrastructure	Downtown	Liliana Price	Tony Pineda
828030	Annual Slurry Seal of City Streets	Infrastructure	Traffic & Transportation	Liliana Price	Tony Pineda
828290	Parks Parking Lot Rehabilitation	Infrastructure	Parks & Recreation	Liliana Price	Juan Barajas
828390	Sunken Gardens Golf Course Clubhouse Paving	Infrastructure	Parks & Recreation	James Stark	Rodney Wilson
828400	Golf Buildings Renovations	Infrastructure	Parks & Recreation	Humza Javed	Rodney Wilson
828420	Tennis Center Buildings Infrastructure	Infrastructure	Parks & Recreation	James Stark	Rodney Wilson
829140	Fire Station Electrical Systems and Roll Up Door Replacement	Capital	Administrative Facilities	Marc Freitas	Javier Lopez
829150	Swimming Pool Buildings Infrastructure	Infrastructure	Parks & Recreation	Liliana Price	Juan Barajas
829160	Golf Course Tree Trimming and Removal	Special	Parks & Recreation	James Stark	Rodney Wilson
829170	Sunken Gardens Driving Range Light Replacement	Infrastructure	Parks & Recreation	James Stark	Rodney Wilson
829190	Community Center Comprehensive Infrastructure	Infrastructure	Parks & Recreation	Jennifer Ng	Marc Freitas
829370	Safe Routes to School and Neighborhood Guided Bike Routes	Capital	Traffic & Transportation	Richard Chen	Shahid Abbas
829400	Sidewalk, Curb and Gutter Replacement	Infrastructure	Traffic & Transportation	Liliana Price	Tony Pineda
829440	Land Acquisition Due Diligence	Infrastructure	Parks & Recreation	Jennifer Ng	Arnold Chu
829690	Comprehensive School Traffic Study	Special	Gov. & Comm. Engagement	Shahid Abbas	Carol Shariat
829910	Mathilda Avenue/Maude Avenue Safety Improvements	Infrastructure	Traffic & Transportation	Liliana Price	Manuel Pineda
830110	Sunnyvale-Saratoga Road Pedestrian Safety Signal	Capital	Traffic & Transportation	Elizabeth Racca-Johnson	Shahid Abbas
830120	Pay Parking in Downtown Area	Capital	Traffic & Transportation	Elizabeth Racca-Johnson	Shahid Abbas
830280	Sunnyvale Baylands Park Infrastructure	Infrastructure	Parks & Recreation	Humza Javed	Juan Barajas
830290	Braly Park Renovation and Enhancement	Infrastructure	Parks & Recreation	Humza Javed	Juan Barajas
830300	Cannery Park Renovation and Enhancement	Infrastructure	Parks & Recreation	Humza Javed	Juan Barajas

City of Sunnyvale
Departmental Project Index
Funded and Unfunded Projects by Department

Project No.	Project Name	Project Category	Project Type	Project Manager	Project Coordinator
830310	Community Center Grounds Renovation and Enhancement	Infrastructure	Parks & Recreation	Humza Javed	Juan Barajas
830320	De Anza Park Renovation and Enhancement	Infrastructure	Parks & Recreation	Humza Javed	Juan Barajas
830330	Encinal Park Renovation and Enhancement	Infrastructure	Parks & Recreation	Humza Javed	Juan Barajas
830340	Fair Oaks Park Renovation and Enhancement	Infrastructure	Parks & Recreation	Humza Javed	Juan Barajas
830350	Fairwood Park Renovation and Enhancement	Infrastructure	Parks & Recreation	Humza Javed	Juan Barajas
830360	Greenwood Manor Park Renovation	Infrastructure	Parks & Recreation	Humza Javed	Juan Barajas
830380	Las Palmas Park Renovation and Enhancement	Infrastructure	Parks & Recreation	Humza Javed	Juan Barajas
830390	Murphy Park Renovation and Enhancement	Infrastructure	Parks & Recreation	Humza Javed	Juan Barajas
830400	Orchard Gardens Park Renovation and Enhancement	Infrastructure	Parks & Recreation	Humza Javed	Juan Barajas
830410	Ortega Park Renovation and Enhancement	Infrastructure	Parks & Recreation	Humza Javed	Juan Barajas
830420	Panama Park Renovation and Enhancement	Infrastructure	Parks & Recreation	Humza Javed	Juan Barajas
830430	Ponderosa Park Renovation and Enhancement	Infrastructure	Parks & Recreation	Humza Javed	Juan Barajas
830440	Raynor Park Renovation and Enhancement	Infrastructure	Parks & Recreation	Humza Javed	Juan Barajas
830450	San Antonio Park Renovation and Enhancement	Infrastructure	Parks & Recreation	Humza Javed	Juan Barajas
830460	Serra Park Renovation and Enhancement	Infrastructure	Parks & Recreation	Humza Javed	Juan Barajas
830470	Victory Village Park Renovation and Enhancement	Infrastructure	Parks & Recreation	Humza Javed	Juan Barajas
830480	Orchard Heritage Park	Infrastructure	Parks & Recreation	Nathan Scribner	Juan Barajas
830490	Fremont Pool Infrastructure Improvements	Infrastructure	Administrative Facilities	Humza Javed	Nancy Grove
830510	Plaza del Sol Phase II	Capital	Parks & Recreation	Humza Javed	Juan Barajas
830530	Capital Improvement Program Management System	Special	Gov. & Comm. Engagement	Nasser Fakhri	Manuel Pineda
830560	Fremont Pool House Infrastructure Improvements	Infrastructure	Administrative Facilities	Marc Freitas	Humza Javed
830570	Fire Training Tower Structural Inspection	Special	Administrative Facilities	Jim Craig	Marc Freitas
830580	Emergency Generator Installation	Infrastructure	Administrative Facilities	Richard Chen	Marc Freitas
830590	Corporation Yard Site Feasibility and Modernization Plan	Capital	Administrative Facilities	Humza Javed	Marc Freitas
830600	Lakewood Branch Library Facility	Capital	Library	Humza Javed	Cynthia Bojorquez
830760	Mary Avenue Bicycle Lanes	Capital	Traffic & Transportation	Thanh Nguyen	Shahid Abbas
830901	Transportation and Traffic Services Staff Augmentation (510)	Special	Traffic & Transportation	Shahid Abbas	Carol Shariat
830970	Wolfe Road Corridor Traffic Improvement Study	Special	Traffic & Transportation	Shahid Abbas	Carol Shariat
831110	Fair Oaks Ave Bike Lanes and Streetscape	Capital	Traffic & Transportation	Thanh Nguyen	Shahid Abbas
831120	Maude Ave Streetscape	Capital	Traffic & Transportation	Elizabeth Racca-Johnson	Shahid Abbas
831140	Safe Routes to School Pedestrian Safety Improvements	Capital	Traffic & Transportation	Liliana Price	Shahid Abbas
831300	Tree Planting and Maintenance within the SNAIL Neighborhood	Capital	Parks & Recreation	James Stark	Leonard Dunn
831430	Fair Oaks Park Auxiliary Restroom/Parking Lot Grant Project	Infrastructure	Parks & Recreation	Jennifer Ng	Juan Barajas
831450	Public Works Development Engineering Staffing	Special	Gov. & Comm. Engagement	Jennifer Ng	Arnold Chu
831520	Preliminary Design of Golf Course Renovations	Infrastructure	Parks & Recreation	Humza Javed	Rodney Wilson

City of Sunnyvale
Departmental Project Index
Funded and Unfunded Projects by Department

Project No.	Project Name	Project Category	Project Type	Project Manager	Project Coordinator
831570	Park Irrigation & Pump Systems Rehabilitation	Infrastructure	Parks & Recreation	Humza Javed	Juan Barajas
831580	ADA Projects and Emergency Concrete Replacement	Infrastructure	Traffic & Transportation	Jim Craig	Tony Pineda
831590	Intelligent Transportation Systems	Capital	Traffic & Transportation	Carmen Talavera	Shahid Abbas
831640	Library LED Pilot Project	Capital	Administrative Facilities	Javier Lopez	Steve Sloan
831650	ADA Transition Plan	Capital	Traffic & Transportation	Carol Shariat	Shahid Abbas
831770	Illuminated Street Sign Replacement Project	Infrastructure	Traffic & Transportation	Shahid Abbas	Carmen Talavera
831830	Lakewood Park Renovation and Enhancement	Infrastructure	Parks & Recreation	Humza Javed	James Stark
831850	Washington Park Renovation and Enhancement	Infrastructure	Parks & Recreation	Humza Javed	Juan Barajas
831860	John W. Christian Greenbelt Pathway Rehabilitation	Infrastructure	Parks & Recreation	Thanh Nguyen	Juan Barajas
831870	Preventive Maintenance for Various Bridges	Capital	Traffic & Transportation	Humza Javed	Jim Craig
831910	E. Washington Ave and E. Evelyn Ave Park Design	Capital	Parks & Recreation	Jennifer Ng	James Stark
831920	Fair Oaks/Highway 237 Preliminary Park Design	Capital	Parks & Recreation	Jennifer Ng	James Stark
831990	Fair Oaks Housing Grant No. 2 and Skatepark Lighting	Infrastructure	Parks & Recreation	Thanh Nguyen	Juan Barajas
832000	East and West Channel Trail Construction	Capital	Traffic & Transportation	Shahid Abbas	Shahid Abbas
832020	ADA Curb Retrofits (CDBG)	Capital	CDBG	Liliana Price	Suzanne Ise
832060	ITS - Advance Traffic Management System	Capital	Traffic & Transportation	Shahid Abbas	Carmen Talavera
832070	LED Streetlights Conversion Project	Infrastructure	Traffic & Transportation	Shahid Abbas	Carmen Talavera
832090	W Remington Dr and Michaelangelo Dr Intersection Improvement	Capital	Traffic & Transportation	Thanh Nguyen	Shahid Abbas
832100	Intersection of Mathilda Avenue and Indio Way	Capital	Traffic & Transportation	Liliana Price	Shahid Abbas
832130	Traffic Signal Timing Plans - Mathilda & Sunnyvale-Saratoga	Capital	Traffic & Transportation	Carmen Talavera	Shahid Abbas
832140	Traffic Signal Timing Plans - Wolfe Road	Capital	Traffic & Transportation	Carmen Talavera	Shahid Abbas
832150	Traffic Signal Timing Plans - Homestead Road	Capital	Traffic & Transportation	Carmen Talavera	Shahid Abbas
832160	Eng. Services for Transportation Related Projects/Priorities	Special	Traffic & Transportation	Manuel Pineda	Shahid Abbas
832170	RRFB on Henderson and Lily Avenues	Capital	Traffic & Transportation	Carmen Talavera	Shahid Abbas
832180	Green Bike Lanes at Evelyn Avenue	Capital	Traffic & Transportation	Carmen Talavera	Shahid Abbas
832280	Maintenance for City-owned Property at 1484 Kifer Road	Special	Administrative Facilities	Manuel Pineda	Ryan Sandoval
832320	Implementation of Green Bike Lanes	Capital	Traffic & Transportation	Carol Shariat	Shahid Abbas
832330	Grade Separation Caltrain Crossings at Mary Ave. Study Issue	Capital	Traffic & Transportation	Shahid Abbas	Shahid Abbas
832340	Vision Zero Plan - Study Issue	Capital	Traffic & Transportation	Carol Shariat	Shahid Abbas
832440	Mary Avenue Overcrossing Environmental Impact Report	Capital	Traffic & Transportation	Ria Lo	Ria Lo
832450	ATMS Upgrades - Data Collection and Display Enhancements	Capital	Traffic & Transportation	Carmen Talavera	Shahid Abbas
832470	Raynor Park Trash Enclosure and Maintenance Building	Infrastructure	Parks & Recreation	Jennifer Ng	Arnold Chu
832500	Improvements at Mathilda and Maude - City Share	Infrastructure	Traffic & Transportation	Jennifer Ng	Arnold Chu
832510	Traffic Signals Timing Plan - Fremont Avenue	Capital	Traffic & Transportation	Carmen Talavera	Shahid Abbas
832520	Traffic Signals Timing Plan - Hollenbeck Avenue	Capital	Traffic & Transportation	Carmen Talavera	Shahid Abbas

City of Sunnyvale
Departmental Project Index
Funded and Unfunded Projects by Department

Project No.	Project Name	Project Category	Project Type	Project Manager	Project Coordinator
832530	Traffic Signals Timing Plan - Mary Avenue	Capital	Traffic & Transportation	Carmen Talavera	Shahid Abbas
832540	Traffic Signals Timing Plan - Remington Drive	Capital	Traffic & Transportation	Carmen Talavera	Shahid Abbas
832550	Sale of City Property - 1050 & 1060 Innovation Wy (Onizuka)	Special	Administrative Facilities	Manuel Pineda	Ryan Sandoval
832560	Sale of City Property - 1484 Kifer Road (Unilever)	Special	Administrative Facilities	Manuel Pineda	Ryan Sandoval
900279	Synthetic Turf Sports Field	Capital	Parks & Recreation	Humza Javed	Juan Barajas
900964	Washington Pool Infrastructure Replacement and Renovation	Infrastructure	Parks & Recreation	Humza Javed	Juan Barajas
901190	Fire Station Master Plan	Capital	Public Safety	Humza Javed	Steven Drowniany
901198	Bicycle Master Plan Update	Capital	Traffic & Transportation	Carol Shariat	Shahid Abbas
901199	Traffic Signal Specifications and Standard Details	Capital	Traffic & Transportation	Carmen Talavera	Shahid Abbas
901201	Safe Routes to School and Pedestrian Safety Opportunity Plan	Capital	Traffic & Transportation	Carol Shariat	Shahid Abbas
901202	Bernardo Avenue Bicycle Undercrossing Environmental Analysis	Capital	Traffic & Transportation	Shahid Abbas	none
901203	East Sunnyvale Area Transportation Improvements	Capital	Traffic & Transportation	Jennifer Ng	Shahid Abbas
901204	Fair Oaks Avenue Bike Lanes and Streetscape - Phase 2	Capital	Traffic & Transportation	Jennifer Ng	Shahid Abbas
901207	Pavement Standards	Infrastructure	Traffic & Transportation	Nathan Scribner	Tony Pineda
901208	Fremont Avenue Bikeway and Streetscape Improvements	Capital	Traffic & Transportation	Jennifer Ng	Shahid Abbas
901209	Java Drive Road Diet and Bike Lanes	Capital	Traffic & Transportation	Jennifer Ng	Shahid Abbas
901210	Lawrence Station Area Sidewalks and Bicycle Facilities	Capital	Traffic & Transportation	Jennifer Ng	Shahid Abbas
901211	Peery Park Area Transportation Improvements	Capital	Traffic & Transportation	Jennifer Ng	Shahid Abbas
901212	Renovate Median Landscaping to Low Maintenance	Infrastructure	Parks & Recreation	Humza Javed	Juan Barajas
901213	Library Plumbing Study	Capital	Library	Marc Freitas	Steve Sloan
901214	Sunnyvale Roadway Pavement Rehabilitation	Capital	Traffic & Transportation	Jennifer Ng	Jim Craig
901215	Sunnyvale Traffic Signal Upgrades	Capital	Traffic & Transportation	Jennifer Ng	Shahid Abbas
901216	Upgrade Park Pathway Lighting to LED	Infrastructure	Parks & Recreation	James Stark	Juan Barajas
901217	City Maintained Tree Inventory Study	Special	Parks & Recreation	James Stark	Leonard Dunn
901218	Bicycle and Pedestrian Safety Improvements	Capital	Traffic & Transportation	Jennifer Ng	Shahid Abbas
901219	Serra Park Spray Pool Renovation	Infrastructure	Parks & Recreation	James Stark	Juan Barajas
901220	De Anza Park Pathway Renovation	Infrastructure	Parks & Recreation	Humza Javed	Juan Barajas
901221	All Inclusive Playground	Infrastructure	Parks & Recreation	Humza Javed	James Stark
901224	Downtown Pedestrian Traffic Signal Systems	Capital	Downtown	Jennifer Ng	Carmen Talavera
901232	Baylands Park Condition Assessment Study	Special	Parks & Recreation	Humza Javed	James Stark
901234	Fire Stations Exterior Window Upgrades	Capital	Administrative Facilities	Marc Freitas	Javier Lopez
901252	Performing Arts Center Infrastructure	Infrastructure	Parks & Recreation	Jennifer Ng	Marc Freitas
901255	Park Design Standards for Construction	Special	Parks & Recreation	Jennifer Ng	James Stark
901268	Library Program Space	Capital	Outside Group Funding	Marc Freitas	Steve Sloan
901269	Installation of Charging Stations for Electric Vehicles	Capital	Administrative Facilities	Marc Freitas	Jim Craig

**City of Sunnyvale
 Departmental Project Index
 Funded and Unfunded Projects by Department**

Project No.	Project Name	Project Category	Project Type	Project Manager	Project Coordinator
901290	West Hill Renovation Park Project	Capital	Parks & Recreation	Jennifer Ng	James Stark
901292	Sunnyvale SNAIL Neighborhood Improvements - ATP	Capital	Traffic & Transportation	Jennifer Ng	Shahid Abbas
901293	Future Traffic Signal Construction (TIF)	Capital	Traffic & Transportation	Jennifer Ng	Shahid Abbas

Total Number of Public Works Funded Projects: 176

City of Sunnyvale
Departmental Project Index
Funded and Unfunded Projects by Department

Project No.	Project Name	Project Category	Project Type	Project Manager	Project Coordinator
Unfunded Projects					
802500	City Share of Development Costs - Streets	Capital	Traffic & Transportation	Jennifer Ng	Arnold Chu
815901	Lawrence Expressway and Wildwood Ave. Realignment	Capital	Traffic & Transportation	Shahid Abbas	Manuel Pineda
818651	Corporation Yard Buildings - Roofs	Infrastructure	Administrative Facilities	Jennifer Ng	Marc Freitas
823911	Bernardo Avenue Caltrain Undercrossing	Capital	Traffic & Transportation	Jennifer Ng	Shahid Abbas
825560	Security Access Control System Replacement	Infrastructure	Administrative Facilities	Nathan Scribner	Marc Freitas
826570	Tasman/Fair Oaks Area Streetscape and Sense of Place	Capital	Traffic & Transportation	Richard Chen	Manuel Pineda
829260	Mary Avenue Extension	Capital	Traffic & Transportation	Nasser Fakh	Manuel Pineda
830640	Stevens Creek Trail	Capital	Traffic & Transportation	Carmen Talavera	Carla Ochoa
900141	Future Traffic Calming Projects	Capital	Traffic & Transportation	Shahid Abbas	Shahid Abbas
900316	Corporation Yard Facility Replacement	Capital	Administrative Facilities	Humza Javed	Jim Craig
900692	Calabazas Creek Trail Low Water Crossings	Capital	Traffic & Transportation	Nasser Fakh	Manuel Pineda
900929	Light Emitting Diode (LED) Streetlight Retrofit Phase II	Infrastructure	Traffic & Transportation	Richard Chen	Manuel Pineda
900931	Charles Street Bicycle Boulevard	Capital	Traffic & Transportation	Nasser Fakh	Manuel Pineda
900933	Fair Oaks Junction Sense of Place Improvements	Capital	Traffic & Transportation	Richard Chen	Manuel Pineda
900934	Java Drive/Fair Oaks Avenue Bike Lanes	Capital	Traffic & Transportation	Manuel Pineda	Judy Chu
901103	Personal Electronic Tools for Work Order System	Capital	Gov. & Comm. Engagement	Douglas Belcher	Eddie Soliven
901195	Traffic Signals Replacement	Capital	Traffic & Transportation	Carmen Talavera	Shahid Abbas
901206	Peery Park Sense of Place	Capital	Traffic & Transportation	Jennifer Ng	Arnold Chu
901278	Wolfe Road Corridor Traffic Improvement Study	Special	Traffic & Transportation	Shahid Abbas	Carol Shariat

Total Number of Public Works Unfunded Projects: 19

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Parks and Recreation

The majority of Parks and Recreation projects are funded by Park Dedication Fees, which may be used to pay for developing new or rehabilitating existing neighborhood or community parks or recreational facilities. Operating costs that arise from these projects are funded by the General Fund or the Golf and Tennis Operations Fund.

The FY 2017/18 Projects Budget reflects an update to a number of park rehabilitation and enhancement projects to reflect the latest labor and construction costs, and to secure the optimal level of recreational use and sustainability of parks in the long-term plan. In total, approximately \$256.4 million in cost has been included for Park Dedication Fee-funded park enhancement projects. Several of the major projects are summarized briefly below.

Major Parks and Recreation Projects

Fair Oaks Park and Lakewood Park Enhancements. Over \$18.5 million in the next three years is planned to replace features that are over fifty years old. Updates include the planting of more drought tolerant plant species, more efficient landscaping and irrigation, energy efficient lighting, and ADA compliance. These parks will also be the first in the City to have artificial turf fields installed, which will allow for year-round and all weather programming. Artificial turf replacements are programmed in the twenty-year plan.

Future Park Enhancement Projects. The City also plans for the replacement and renovation of all of its parks over the twenty-year period. Projects are spaced at intervals over the long term based on park age and project work load considerations. Renovations include replacement or rehabilitation of major features, landscape upgrades, turf athletic fields where appropriate and more. In FY 2017/18, an all-inclusive playground project has been added as part of the Fair Oaks Park. The inclusive playground will be part of the community outreach for a major park renovation. Actual scope and costs may vary upon receipt of community feedback.

Washington Community Swim Center. Funding to modernize the Washington pool was initially provided in FY 2015/16 and continues through FY 2018/19. Replacement and enhancement of the Washington Pool complex includes the addition of a family observation area, spray pool, zero depth entry pool, space for events, additional programming, and other features that will significantly improve the recreational swim, water play, and therapeutic opportunities for the community. Design is currently underway. Costs to upkeep the pool have been separated into a new project in FY 2017/18 for the twenty-year plan. This project provides for the replacement and/or repair of pool infrastructure and related components as necessary, based upon annual inspections by City staff

Community Center Comprehensive Infrastructure. This project, currently underway, provides for infrastructure repairs and renovations to buildings at the Community Center. The scope of the project includes roof replacement and repair, HVAC (heating, ventilation, and air conditioning) system replacement and repair, fire protection systems, waterproofing, and ongoing building rehabilitation. A second phase has been added to this project. Funds in FY 2026/27 and FY 2027/28 are for infrastructure renovations to the Indoor Sports Center, Performing Arts Center, Creative Arts Building, and Recreation Center Buildings at the Community Center. Improvements include: replacement of door hardware in all four buildings, door replacements, facility signage (including a lighted marquee), interior lighting upgrades, restroom and facility renovations for facilities not upgraded in 2017 and network wiring.

Park Repairs and Renovation. Infrastructure repairs and renovations for existing buildings at nine parks continue to be on-going throughout the City. Specific work at these locations will be evaluated and prioritized according to applicable codes, safety issues, and relationships to other rehabilitation projects that may trigger work to the buildings such as playground renovations or ADA upgrades to restrooms. In addition, the budget includes funding for rehabilitation of park irrigation and pump systems as well as funds for replacement of picnic tables, benches, bollards, bleachers, backstops, fencing, barbecues, pathway and parking lot lights/poles, drinking fountains, trash containers, retaining walls, and other fixtures.

Playground Equipment Replacement. The budget incorporates plans to replace parks playground equipment and install resilient surfacing at eleven City playgrounds. In addition, replacement of equipment at other sites is included in the scope of park renovation and enhancement projects. Four locations are currently under design. Replacement priorities are determined by an annual survey of all park playgrounds by staff members who are Certified Playground Safety Inspectors, and the replacement schedule is coordinated with major park rehabilitation projects.

Golf Buildings Renovation. The budget incorporates funding to complete the necessary renovations at the Sunnyvale Golf courses to bring them into compliance with building codes and ADA requirements.

PROJECT NO.	PROJECT NAME	PRIOR ACTUAL	CURRENT 2016-17	PLAN 2017-18	PLAN 2018-19	PLAN 2019-20	PLAN 2020-21	PLAN 2021-22	PLAN 2022-23	PLAN 2023-24	PLAN 2024-25	PLAN 2025-26	PLAN 2026-27	Y11-Y20 TOTAL	PROJECT LIFE TOTAL
PARKS AND RECREATION FUNDED PROJECTS															
804401	Golf Courses Protective Netting Replacement	156,605	0	0	130,778	0	0	0	0	0	0	0	0	164,153	451,536
818550	Park Buildings - Rehabilitation	3,548,345	3,036,302	1,517,760	0	0	216,486	1,214,489	168,924	574,343	0	0	0	868,430	11,145,079
818600	Senior Center Buildings - Rehabilitation	98,908	9,970	26,214	0	0	0	0	337,849	1,952,766	0	0	0	0	2,425,707
820140	Computer/Radio Controlled Landscape Median Irrigation	145,091	0	102,000	765,734	111,666	113,899	116,177	118,500	0	0	0	0	1,748,237	3,221,304
820240	Park Tennis/Basketball Court Reconstruction	433,672	76,392	380,460	0	0	59,534	420,655	67,570	585,830	0	0	0	0	2,024,113
820270	Playground Equipment Replacement	2,400,281	1,670,716	0	260,100	2,005,683	0	0	106,985	631,777	0	0	0	67,254	7,142,796
820280	Park Furniture and Fixtures Replacement	1,184,643	157,510	112,200	114,444	116,733	119,068	121,449	123,878	126,355	128,883	131,460	135,404	1,598,822	4,170,849
820311	Golf Course Irrigation System Replacement	166,104	244,800	0	1,618,919	0	0	0	0	0	0	0	0	0	2,029,823
820361	Golf Course Tee Grounds Renewal	599,742	0	0	0	0	0	0	87,841	495,696	0	0	0	0	1,183,279
825660	Golf Course Greens Renewal	0	0	0	0	286,526	1,636,002	0	0	0	0	0	0	0	1,922,528
825850	Swim Pools Infrastructure	599,595	909,265	502,814	58,236	416,583	13,595	63,213	27,366	54,488	20,475	25,641	66,422	984,819	3,742,512
826710	Washington Community Swim Center	0	1,120,896	5,647,740	1,017,517	0	0	0	0	0	0	0	0	0	7,786,153
827160	Sunnyvale Tennis Center Court Rehabilitation	282,110	23,460	95,600	0	0	0	0	105,550	0	0	0	0	256,589	763,309
828290	Parks Parking Lot Rehabilitation	2,517	936,100	0	0	0	0	0	0	0	0	0	0	1,942,985	2,881,602
828390	Sunken Gardens Golf Course Clubhouse Paving	32,925	33,375	0	0	0	0	0	0	0	0	0	0	0	66,300
828400	Golf Buildings Renovations	213,172	683,627	93,840	790,704	0	0	0	0	0	0	0	0	187,119	1,968,462
828420	Tennis Center Buildings Infrastructure	59,229	5,909	0	0	0	0	0	0	0	0	0	0	0	65,138
829150	Swimming Pool Buildings Infrastructure	58,321	32,057	0	26,010	0	162,365	469,234	0	0	29,291	0	0	145,538	922,816
829160	Golf Course Tree Trimming and Removal	138,323	83,877	0	0	0	0	0	0	0	0	0	0	0	222,200
829170	Sunken Gardens Driving Range Light Replacement	0	0	0	0	91,529	0	0	0	0	0	0	0	0	91,529
829190	Community Center Comprehensive Infrastructure	678,101	6,239,233	0	0	50,407	0	0	0	32,163	242,533	0	635,000	3,966,543	11,843,980
829440	Land Acquisition Due Diligence	18,588	11,412	25,000	0	0	0	0	0	0	0	0	0	0	55,000
830280	Sunnyvale Baylands Park Infrastructure	179,254	57,466	269,280	0	0	0	0	470,000	2,756,846	0	0	0	0	3,732,846
830290	Braly Park Renovation and Enhancement	0	0	0	0	0	0	0	0	0	0	0	443,140	2,421,639	2,864,779
830300	Cannery Park Renovation and Enhancement	0	0	0	0	0	0	0	0	0	0	0	0	778,940	778,940
830310	Community Center Grounds Renovation and Enhancement	0	0	0	0	0	0	0	0	0	0	0	0	12,820,779	12,820,779
830320	De Anza Park Renovation and Enhancement	0	0	0	0	0	0	0	0	0	0	0	0	7,845,688	7,845,688

PROJECT NO.	PROJECT NAME	PRIOR ACTUAL	CURRENT 2016-17	PLAN 2017-18	PLAN 2018-19	PLAN 2019-20	PLAN 2020-21	PLAN 2021-22	PLAN 2022-23	PLAN 2023-24	PLAN 2024-25	PLAN 2025-26	PLAN 2026-27	Y11-Y20 TOTAL	PROJECT LIFE
															TOTAL
830330	Encinal Park Renovation and Enhancement	0	0	0	0	0	0	0	0	0	0	0	0	3,956,907	3,956,907
830340	Fair Oaks Park Renovation and Enhancement	0	5,759,000	0	1,700,000	4,541,000	0	0	0	0	0	0	0	2,940,000	14,940,000
830350	Fairwood Park Renovation and Enhancement	0	0	0	0	0	0	0	0	0	0	0	0	2,155,104	2,155,104
830360	Greenwood Manor Park Renovation	0	0	0	0	0	0	0	0	0	0	0	0	190,060	190,060
830380	Las Palmas Park Renovation and Enhancement	0	0	0	0	0	0	0	0	745,000	5,709,795	0	0	0	6,454,795
830390	Murphy Park Renovation and Enhancement	0	0	0	0	0	0	0	0	0	0	0	0	4,898,928	4,898,928
830400	Orchard Gardens Park Renovation and Enhancement	0	0	0	0	0	0	0	0	0	0	302,120	1,888,246	0	2,190,366
830410	Ortega Park Renovation and Enhancement	0	0	0	0	0	2,190,000	7,300,000	7,300,000	0	0	0	0	3,987,500	20,777,500
830420	Panama Park Renovation and Enhancement	0	0	0	0	0	0	0	0	0	500,000	3,107,241	0	0	3,607,241
830430	Ponderosa Park Renovation and Enhancement	0	0	0	0	0	0	0	0	0	0	0	0	6,581,511	6,581,511
830440	Raynor Park Renovation and Enhancement	0	0	0	0	0	0	0	0	0	0	0	0	7,601,880	7,601,880
830450	San Antonio Park Renovation and Enhancement	0	0	0	0	0	0	0	0	0	0	527,247	2,868,222	0	3,395,469
830460	Serra Park Renovation and Enhancement	0	0	0	0	0	0	0	0	900,000	5,608,297	0	0	0	6,508,297
830470	Victory Village Park Renovation and Enhancement	0	0	0	0	0	0	0	0	0	0	0	0	696,217	696,217
830480	Orchard Heritage Park	60,516	739,484	0	0	0	0	0	0	0	0	0	0	0	800,000
830510	Plaza del Sol Phase II	0	0	0	312,120	2,164,864	0	0	0	0	0	0	0	0	2,476,984
831300	Tree Planting and Maintenance within the SNAIL Neighborhood	18,910	6,090	0	0	0	0	0	0	0	0	0	0	0	25,000
831360	Recreation Fee Waiver	38,786	57,961	47,871	48,828	49,805	50,801	51,817	52,853	53,910	54,988	56,088	57,771	682,145	1,303,624
831430	Fair Oaks Park Auxiliary Restroom/Parking Lot Grant Project	973,525	0	0	0	0	0	0	0	0	0	0	0	0	973,525
831520	Preliminary Design of Golf Course Renovations	0	100,000	0	0	0	0	0	0	0	0	0	0	0	100,000
831570	Park Irrigation & Pump Systems Rehabilitation	0	610,000	0	124,848	654,765	0	0	0	0	0	0	0	0	1,389,613
831720	Arts Master Plan	0	65,000	0	0	0	0	0	0	0	0	0	0	0	65,000
831830	Lakewood Park Renovation and Enhancement	0	831,300	12,330,074	0	0	0	0	0	0	0	0	321,000	2,472,354	15,954,728
831850	Washington Park Renovation and Enhancement	0	0	0	0	0	0	0	0	0	0	0	0	13,000,000	13,000,000
831860	John W. Christian Greenbelt Pathway Rehabilitation	0	0	145,350	442,372	0	0	0	0	0	0	0	0	0	587,722
831880	Preschool Outdoor Play Area	0	112,200	270,606	0	87,019	352,873	0	0	0	0	0	0	0	822,698
831910	E. Washington Ave and E. Evelyn Ave Park Design	0	0	51,000	0	0	0	0	0	0	0	0	0	0	51,000
831920	Fair Oaks/Highway 237 Preliminary Park Design	0	0	102,000	0	0	0	0	0	0	0	0	0	0	102,000

PROJECT NO.	PROJECT NAME	PRIOR ACTUAL	CURRENT 2016-17	PLAN 2017-18	PLAN 2018-19	PLAN 2019-20	PLAN 2020-21	PLAN 2021-22	PLAN 2022-23	PLAN 2023-24	PLAN 2024-25	PLAN 2025-26	PLAN 2026-27	Y11-Y20 TOTAL	PROJECT LIFE
															TOTAL
831990	Fair Oaks Housing Grant No. 2 and Skatepark Lighting	55,751	965,049	0	0	0	0	0	0	0	0	0	0	0	1,020,800
832400	Silicon Valley Healthy Aging Partnership	0	28,358	0	0	0	0	0	0	0	0	0	0	0	28,358
832470	Raynor Park Trash Enclosure and Maintenance Building	0	414,080	0	0	0	0	0	0	0	0	0	0	0	414,080
900279	Synthetic Turf Sports Field	0	0	0	0	0	0	0	0	0	1,130,855	0	0	0	1,130,855
900964	Washington Pool Infrastructure Replacement and Renovation	0	0	7,186	19,794	7,901	13,465	19,593	12,050	25,920	8,817	16,188	19,744	1,172,619	1,323,277
901212	Renovate Median Landscaping to Low Maintenance	0	0	0	0	456,319	2,489,594	0	0	0	0	0	0	0	2,945,913
901216	Upgrade Park Pathway Lighting to LED	0	0	20,000	0	0	0	0	0	0	0	0	0	20,000	40,000
901217	City Maintained Tree Inventory Study	0	0	0	300,000	0	0	0	0	0	0	0	0	0	300,000
901219	Serra Park Spray Pool Renovation	0	0	75,000	0	0	0	0	0	0	0	0	0	0	75,000
901220	De Anza Park Pathway Renovation	0	0	0	62,424	297,138	0	0	0	0	0	0	0	0	359,562
901221	All Inclusive Playground	0	0	0	686,664	3,501,986	0	0	0	0	0	0	0	0	4,188,650
901232	Baylands Park Condition Assessment Study	0	0	75,000	0	0	0	0	0	0	0	0	0	0	75,000
901252	Performing Arts Center Infrastructure	0	0	66,300	324,605	79,591	389,676	0	0	0	70,300	340,601	0	36,134	1,307,207
901255	Park Design Standards for Construction	0	0	100,000	0	0	0	0	0	0	0	0	0	0	100,000
901290	West Hill Renovation Park Project	0	0	0	0	0	0	0	0	0	0	0	0	2,400,000	2,400,000
PARKS AND RECREATION FUNDED PROJECTS		12,143,014	25,020,889	22,063,295	8,804,097	14,919,515	7,807,358	9,776,627	8,979,366	8,935,094	13,504,234	4,506,586	6,434,949	88,588,894	231,483,918

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Project Information Sheet

Project: 804401 Golf Courses Protective Netting Replacement

Origination Year:	1999-00	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	Ongoing	Category:	Infrastructure	Sub-Fund:	500 Community Rec Fund Assets
Department:	Public Works	Project Manager:	Humza Javed	Project Coordinator:	Rodney Wilson
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project provides for replacement of protective netting at both of the City's golf courses. These nets exist primarily at perimeter areas of the courses and the driving range to help prevent golf balls from leaving City property thereby decreasing the City's liability exposure from claims of damage to adjacent properties. This project does not include replacing poles or guy wires, which have an indefinite lifespan. Project costs are based upon actual costs of recently completed similar projects.

Funds are programmed every 10 years beginning in FY 2008/09, based upon a 10-year useful life of the netting. Funds are budgeted in FY 2018/19 and FY 2028/29 to repair and replace netting at either course that may be damaged. Some of these funds may also have to be used to do related tree work in areas where tree branches adjacent to the nets are causing damage to the nets.

Project Evaluation and Analysis

Not replacing the netting would result in golf balls falling in the neighborhood area. This could result in liability exposure for the City. The netting protects adjacent properties from errant golf balls.

Fiscal Impact

This project is eligible for Park Dedication funds.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	156,605	0	0	130,778	0	0	0	0	0	0	0	0	164,153	451,536
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	130,778	0	0	0	0	0	0	0	0	164,153	
Total	62,295	0	0	130,778	0	0	0	0	0	0	0	0	164,153	357,226
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 818550 Park Buildings - Rehabilitation

Origination Year:	1996-97	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	Ongoing	Category:	Infrastructure	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Thanh Nguyen	Project Coordinator:	Marc Freitas
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project provides for infrastructure repairs & renovations to existing park buildings. It includes repair/replacement of flooring, window coverings, fixtures, HVAC, roofs, and other work required to keep existing structures in a safe, usable, and attractive condition. These projects are evaluated & prioritized according to applicable codes, safety issues, and relationships to other rehabilitation projects that may trigger work to the buildings such as playground renovations or ADA upgrades to restrooms & to accommodate recreation programming. Costs are updated to include Serra Park electrical utilities relocation, structural beam replacement at Serra Park Building, larger auxiliary restrooms for Serra & Washington Parks, and park building main sanitary sewer line repairs.

Funds in FY 2016/17 and FY 2017/18 are for the design & construction of the relocation of Serra Park & Washington Park utility rooms, along with the renovation of the men & women auxiliary restrooms buildings.

Funds in FY 2020/21 and FY 2021/22 are for design & construction of building renovation at Braly Park & replacement of Fairwood Park restroom buildings.

Funds in FY 2022/23, FY 2023/24, FY 2028/29 & FY 2029/30 are for the design and construction of HVAC and roof at various parks buildings, scope of work & actual locations to be determined in ensuing years based on condition.

Project Evaluation and Analysis

All park buildings were included in a building assessment completed in 2000 when all components were evaluated and assigned replacement dates. Since then, Facilities staff has continued to renovate and repair park buildings and components as needed. Each year all structures are re-evaluated, and project prioritization and scope of work may change depending upon current building conditions. Delay in these projects may result in higher operational costs due to higher frequency of repairs and/or higher capital costs for emergency replacement. Staff estimates are based on costs from previous renovations and include program coordination and contingencies.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	3,548,345	3,036,302	1,517,760	0	0	216,486	1,214,489	168,924	574,343	0	0	0	868,430	11,145,079
Revenues														
Total	212,803	0	0	0	0	0	0	0	0	0	0	0	0	212,803
Transfers-In														
Park Dedication - Subdivisions			1,517,760	0	0	216,486	1,214,489	168,924	574,343	0	0	0	868,430	
Total	2,379,127	3,036,302	1,517,760	0	0	216,486	1,214,489	168,924	574,343	0	0	0	868,430	9,975,861
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 818600 Senior Center Buildings - Rehabilitation

Origination Year:	1996-97	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	Ongoing	Category:	Infrastructure	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Jennifer Ng	Project Coordinator:	Marc Freitas
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project provides for upgrades to building systems and ongoing electrical, HVAC, and roof rehabilitation of the Senior Center to maintain its operational effectiveness in future years. Funds in FY 2017/18 are for replacement of the automatic doors. Funds in FY 2022/23 and FY 2023/24 are for design and construction of HVAC component replacement, solar panel replacement, fire safety code required upgrades, and flat roof surface replacement.

Project Evaluation and Analysis

The existing building requires upgrade and replacement of electrical and mechanical components to remain operationally effective.

Fiscal Impact

This project is funded by the Park Dedication Fund. There are no additional operational costs resulting from this project.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	98,908	9,970	26,214	0	0	0	0	337,849	1,952,766	0	0	0	0	2,425,707
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			26,214	0	0	0	0	337,849	1,952,766	0	0	0	0	
Park Dedication - Apartments			0	0	0	0	0	0	0	0	0	0	0	
Total	60,382	9,969	26,214	0	0	0	0	337,849	1,952,766	0	0	0	0	2,387,180
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 820140 Computer/Radio Controlled Landscape Median Irrigation

Origination Year:	1998-99	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	Ongoing	Category:	Infrastructure	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Humza Javed	Project Coordinator:	Juan Barajas
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project provides for replacement of computer/radio controlled irrigation equipment on City medians and roadside landscape areas throughout the City. FY 2017/18 is for design and preliminary evaluation. Upon completion of the evaluation, construction costs may need to be updated. Normally, the replacement of cabinets, one central controller, 74 satellite controllers, and software is performed at an average interval of 15 years; however, the majority of the existing system is beyond the interval and in need of replacement.

A study to replace approximately 50 satellite controllers, four weather stations, 19 flow meters, and the central control system and operating software will occur in FY 2017/18. Beginning in FY 2019/20 through FY 2022/23, six flow controllers will be replaced each year. The replacement cycle will commence again in FY 2032/33.

Project Evaluation and Analysis

The manufacturer has discontinued the models currently in use and is no longer providing support for them. The controllers are failing and the repair costs in both labor and materials have increased. In some cases the units are not repairable and have been placed offline. Repair and replacement of equipment will save water, reduce the need for emergency repairs, and improve the reliability of the system. The replacement schedule will be evaluated and extended as necessary.

Fiscal Impact

This project is funded by the General Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	145,091	0	102,000	765,734	111,666	113,899	116,177	118,500	0	0	0	0	1,748,237	3,221,304
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
General Fund - General			102,000	765,734	111,666	113,899	116,177	118,500	0	0	0	0	1,748,237	
Total	195	0	102,000	765,734	111,666	113,899	116,177	118,500	0	0	0	0	1,748,237	3,076,408
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 820240 Park Tennis/Basketball Court Reconstruction

Origination Year: 1998-99	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: Ongoing	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Liliana Price	Project Coordinator: Juan Barajas
Service Delivery Cluster: Library, Community Services & Public Facilities		

Project Description / Scope / Purpose

This project provides for the reconstruction of 32 City-owned tennis and basketball courts and does not include the 16 tennis courts at the Sunnyvale Tennis Center, which are included in a separate project. Based on historical data, usage, and current surveys, major reconstruction and repair for each court is required approximately every 30 years. Reconstruction will include surfacing, fencing, and hardware, as appropriate.

Funds in FY 2016/17 are for design and FY 2017/18 are construction for grind, mill and resurfacing of two tennis courts and one basketball court at Ponderosa Park. The two tennis courts at Washington Park are resurfaced and striped. The basketball court at Orchard Gardens Park will be resurfaced and striped. The 1/2 basketball court at Encinal Park will be resurfaced and striped. The two tennis courts at Braly Park and one basketball court at Ortega Park will be grinded, milled, resurfaced and striped. Funds in FY 2020/21 and 2021/22 are for design and construction of two tennis courts at Columbia Park/School, for two tennis courts at Fairwood Park, and four tennis courts at Serra Park. FY 2022/23 and 2023/24 funds are for six tennis courts at Sunnyvale Middle School.

After FY 2023/24, tennis and basketball court reconstruction will occur as part of major park renovations.

Project Evaluation and Analysis

This project is necessary to maintain existing recreational infrastructure. Alternatives to funding this project would be to allow the courts to deteriorate (which would result in hazardous and unusable courts) or to reduce costs by eliminating a portion of the project’s scope (hardware, resurfacing, fencing).

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	433,672	76,392	380,460	0	0	59,534	420,655	67,570	585,830	0	0	0	0	2,024,113
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			380,460	0	0	59,534	420,655	67,570	585,830	0	0	0	0	
Total	354,671	76,393	380,460	0	0	59,534	420,655	67,570	585,830	0	0	0	0	1,945,113
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 820270 Playground Equipment Replacement

Origination Year: 1998-99	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: Ongoing	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Nathan Scribner	Project Coordinator: Juan Barajas
Service Delivery Cluster: Library, Community Services & Public Facilities		

Project Description / Scope / Purpose

This project provides for the replacement of parks playground equipment, resilient surfacing, and related site work. Replacement priorities are determined by an annual survey of all park playgrounds by staff that are Certified Playground Safety Inspectors, and the replacement schedule is coordinated with other major park rehabilitation projects.

The replacement schedule is as follows, FY 2018/19 is for design and FY 2019/20 construction of: Washington (playground and resilient surfacing), Victory Village (playground), Encinal (elementary-age playground only), Greenwood Manor (playground), De Anza (playground and resilient surfacing), Ponderosa (resilient surfacing), and Baylands Park (Tot Lot). FY 2022/23 for design FY 2023/24 construction for Columbia Park/School (playground) and Cannery Park (playground). The replacement of equipment at other sites is included in the scope of park renovation/enhancement projects.

The resilient surfacing at Washington, De Anza and Ponderosa Parks is currently failing and the playgrounds will need to be closed if the surfacing is not replaced. These Parks resilient surfacing has not been replaced in over 20 years and spot patching is no longer feasible. FY 2029/30 funds are scheduled for Seven Seas Park resilient surfacing replacement.

Project Evaluation and Analysis

This project maintains existing service levels by replacing worn equipment. The alternative to replacement is to increase or decrease the replacement cycle to result in increased or decreased costs. These options would also result in either improved or diminished quality of playground equipment available for play.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	2,400,281	1,670,716	0	260,100	2,005,683	0	0	106,985	631,777	0	0	0	67,254	7,142,796
Revenues														
Total	158,052	0	0	0	0	0	0	0	0	0	0	0	0	158,052
Transfers-In														
Park Dedication - Subdivisions			0	260,100	2,005,683	0	0	106,985	631,777	0	0	0	67,254	
Total	1,452,761	1,619,716	0	260,100	2,005,683	0	0	106,985	631,777	0	0	0	67,254	6,144,276
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 820280 Park Furniture and Fixtures Replacement

Origination Year:	1998-99	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	Ongoing	Category:	Infrastructure	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	James Stark	Project Coordinator:	Juan Barajas
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project provides for the replacement of picnic tables, benches, bollards, bleachers, backstops, fencing, barbecues, pathway and parking lot lights/poles, drinking fountains, trash containers, retaining walls, and other fixtures. These fixtures require replacement as needed to address wear and tear, and other conditions of use. Replacement need and schedule is determined by annual staff surveys. Cost estimates are based upon recent years' costs to replace similar fixtures and structures.

Project Evaluation and Analysis

Replacement of these furnishings and fixtures with the associated funding is key to meeting the goals, objectives, and approved service levels of the Neighborhood Parks and Open Space Management program.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	1,184,643	157,510	112,200	114,444	116,733	119,068	121,449	123,878	126,355	128,883	131,460	135,404	1,598,822	4,170,849
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			112,200	114,444	116,733	119,068	121,449	123,878	126,355	128,883	131,460	135,404	1,598,822	
Total	814,377	157,510	112,200	114,444	116,733	119,068	121,449	123,878	126,355	128,883	131,460	135,404	1,598,822	3,800,583
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 820311 Golf Course Irrigation System Replacement

Origination Year:	1998-99	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	2017-18	Category:	Infrastructure	Sub-Fund:	500 Community Rec Fund Assets
Department:	Public Works	Project Manager:	Thanh Nguyen	Project Coordinator:	Rodney Wilson
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project provides for the scheduled replacement/renovation of the irrigation systems at Sunnyvale and Sunken Garden Golf Courses. All components of the systems including central and satellite irrigation controllers, main and lateral lines/piping, flow meters, pumps, wiring, valves, and heads are included, as well as any needed design changes to the system configuration and components. The central computer and all controllers are to be replaced every 15 years, and all other irrigation components are to be replaced every 30 years, as needed. Scope is determined by an annual staff survey and by the architectural consultant during the design phase.

Project scope and costs are subject to change pending the results of the Preliminary Design of Golf Course Renovations project.

Project Evaluation and Analysis

This project is necessary to maintain existing service levels. Not completing this project would result in irrigation system failures and dead turf, resulting in declining revenues from green fees.

Project scope and costs are subject to change pending the results of the Preliminary Design of Golf Course Renovations (831520).

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	166,104	244,800	0	1,618,919	0	0	0	0	0	0	0	0	0	2,029,823
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	1,618,919	0	0	0	0	0	0	0	0	0	
Total	0	244,800	0	1,618,919	0	0	0	0	0	0	0	0	0	1,863,719
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 820361 Golf Course Tee Grounds Renewal

Origination Year:	1998-99	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	2023-24	Category:	Infrastructure	Sub-Fund:	500 Community Rec Fund Assets
Department:	Public Works	Project Manager:	Thanh Nguyen	Project Coordinator:	Rodney Wilson
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project provides for the replacement of tee grounds at the Sunnyvale Golf Course and Sunken Gardens Golf Course. Tee ground replacements are planned every 15 years based upon expected life cycles as provided by the American Society of Golf Course Architects. Work performed in this project will maintain Council-approved service levels for safe, attractive, and usable golf courses. Funds budgeted in FY 2022/23 and FY 2023/24 are for the design and construction of Sunnyvale and Sunken Gardens Golf Courses. The cost estimates are based on comparable projects currently being completed by local golf course contractors, and the recently completed project at Sunnyvale Golf Course.

Project scope and costs are subject to change pending the results of the Preliminary Design of Golf Course Renovations project.

Project Evaluation and Analysis

This project is necessary to maintain existing essential infrastructure that is critical to golf course operations and the overall play of both courses.

While the completion of these projects will help maintain the level of service for our customers, staff does not anticipate that this project will increase future revenues. Depending on the timing and phasing of the projects there will be some impact on play, and there may be a time period when reduced green fees are recommended because of the project impacts.

Project scope and costs are subject to change pending the results of the Preliminary Design of Golf Course Renovations (831520).

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	599,742	0	0	0	0	0	0	87,841	495,696	0	0	0	0	1,183,279
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	87,841	495,696	0	0	0	0	
Total	114,680	0	0	0	0	0	0	87,841	495,696	0	0	0	0	698,217
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 825660 Golf Course Greens Renewal

Origination Year:	1998-99	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	2020-21	Category:	Infrastructure	Sub-Fund:	500 Community Rec Fund Assets
Department:	Public Works	Project Manager:	Thanh Nguyen	Project Coordinator:	Rodney Wilson
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project provides for the renovation and rebuilding of 28 greens and adjacent sand bunkers at Sunnyvale and Sunken Gardens Golf Courses and related irrigation modifications. Funds budgeted in FY 2019/20 and FY 2020/21 are for design and construction of all greens and sand bunkers at both courses, including the practice putting greens. Green replacements are planned every 30 years and cost estimates are based on current golf course contractor estimates, adjusted for inflation.

Project Evaluation and Analysis

This project is necessary to maintain existing essential infrastructure. The quality of greens at the golf course must be maintained to optimize rounds of golf played.

Project scope and costs are subject to change pending the results of the Preliminary Design of Golf Course Renovations (831520).

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	286,526	1,636,002	0	0	0	0	0	0	0	1,922,528
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	286,526	1,636,002	0	0	0	0	0	0	0	
Total	0	0	0	0	286,526	1,636,002	0	0	0	0	0	0	0	1,922,528
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 825850 Swim Pools Infrastructure

Origination Year:	2005-06	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	Ongoing	Category:	Infrastructure	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Humza Javed	Project Coordinator:	Juan Barajas
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project provides for the replacement and/or repair of pool infrastructure and related components as necessary, based upon annual inspections by City staff.

This project's scope includes equipment replacement for diving boards, pumps and other miscellaneous items, and also includes renovations such as pool relining, pool deck resurfacing, and pool boiler heater replacement for the joint use agreement pool at Columbia Middle School and the joint use agreement pool at Sunnyvale Middle School.

Higher than average funding amounts are included in Fiscal Years 2017/18, 2029/30, and 2033/34 to accommodate the replacement of larger items such as pool liners, decks, and boilers at the various pools. Funds in FY 2017/18 are for the Sunnyvale Middle School relining and deck. Funds in FY 2019/20 are for the boilers and filtration systems at Sunnyvale Middle School and Columbia. Funds in FY 2027/28 are for relining Columbia Pool (Sunnyvale School District pays half). Funds in FY 2029/30 are scheduled for the boiler and chlorine generator at Washington Pool. Funds in off-project years are for routine renovation and equipment replacement.

Per agreement with the Sunnyvale School District, the District pays for 50% of all maintenance and equipment replacement for Columbia Middle School Pool. The reimbursement from the school district is reflected in the revenues.

Project Evaluation and Analysis

Regular maintenance, capital replacement, and routine upgrades to pool infrastructure components will allow the pools to operate in a safe and healthy manner.

Fiscal Impact

This project is funded by the Park Dedication Fund, with some offsetting contributions from the School District.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	599,595	909,265	502,814	58,236	416,583	13,595	63,213	27,366	54,488	20,475	25,641	66,422	984,819	3,742,512
Revenues														
Svale School District Reimb			260,100	0	225,233	0	0	0	0	0	0	0	401,875	
Columbia Pool Cost Sharing			1,020	13,005	7,959	6,495	19,873	9,572	19,528	7,030	11,951	36,928	124,449	
Total	57,529	386,108	261,120	13,005	233,192	6,495	19,873	9,572	19,528	7,030	11,951	36,928	526,324	1,588,655
Transfers-In														
Park Dedication - Subdivisions			241,694	45,231	183,391	7,100	43,340	17,794	34,960	13,445	13,690	29,494	458,495	
Total	441,567	514,673	241,694	45,231	183,391	7,100	43,340	17,794	34,960	13,445	13,690	29,494	458,495	2,044,874
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 826710 Washington Community Swim Center

Origination Year: 2003-04	Type: Parks & Recreation	Fund: 385 Capital Projects
Planned Completion Year: 2018-19	Category: Capital	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Nathan Scribner	Project Coordinator: James Stark
Service Delivery Cluster: Library, Community Services & Public Facilities		

Project Description / Scope / Purpose

This project provides for the complete replacement and enhancement of the Washington Pool complex including pool, deck, and buildings. It will significantly improve recreational swim, water play, and therapeutic opportunities for the community through the use of features such as a new family observation area, zero depth entry, water play equipment, slides, and wading areas. Included in the scope of work are modifications to the surrounding park areas that will be needed due to the expanding footprint of the pool complex.

Funds programmed in FY 2015/16 and FY 2016/17 are for design. Funds in FY 2017/18 and FY 2018/19 are for construction.

Project Evaluation and Analysis

All pool complex facilities including the pool, deck, bleacher/equipment building, and locker room building are in need of significant renovation or replacement. There are swimming pool facilities elsewhere in the community that meet the needs for lap and competitive swimming. However, there is no aquatic facility available that has a focus on recreational swimming, water play, and therapeutic uses. It is necessary to replace the existing facility for the Washington Pool complex to maintain and increase its value to the community for both programmed and unstructured activities.

Fiscal Impact

This project will be funded by the Park Dedication Fund. Additional revenue comes from increasing pool operations from five months to year round and additional revenue expenses are due to extended operations compare to the present.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	1,120,896	5,647,740	1,017,517	0	0	0	0	0	0	0	0	0	7,786,153
Revenues														
Swim Classes -Youth Washington Pool Youth			0	0	69,740	69,740	69,740	69,740	69,740	69,740	69,740	69,740	697,400	
Swim Lessons														
Total	0	0	0	0	69,740	69,740	69,740	69,740	69,740	69,740	69,740	69,740	697,400	1,255,320
Transfers-In														
General Fund - General			0	0	0	0	0	0	0	0	0	0	0	
Park Dedication - Subdivisions			5,647,740	1,017,517	0	0	0	0	0	0	0	0	0	
Total	0	1,120,896	5,647,740	1,017,517	0	0	0	0	0	0	0	0	0	7,786,153
Operating Costs	0	0	0	0	169,678	175,585	181,710	189,419	197,492	205,946	214,792	226,251	2,991,124	4,551,997

Project Information Sheet

Project: 827160 Sunnyvale Tennis Center Court Rehabilitation

Origination Year:	2006-07	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	Ongoing	Category:	Infrastructure	Sub-Fund:	500 Community Rec Fund Assets
Department:	Public Works	Project Manager:	James Stark	Project Coordinator:	Rodney Wilson
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project provides for epoxy sealing and line painting of sixteen courts at the Sunnyvale Tennis Center every five years. The project schedule is for all courts to be completed in FY 2017/18 and every five years thereafter.

Project Evaluation and Analysis

This project protects existing service levels, facilities, and revenue to the City. Maintaining the condition of the tennis court surfaces will enable the contract operator to continue offering recreational play, lessons, and competition at the Sunnyvale Tennis Center and will maintain revenue to the City (per license agreement), which totals approximately \$100,000 annually.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	282,110	23,460	95,600	0	0	0	0	105,550	0	0	0	0	256,589	763,309
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			95,600	0	0	0	0	105,550	0	0	0	0	256,589	
Total	282,110	23,460	95,600	0	0	0	0	105,550	0	0	0	0	256,589	763,309
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 828290 Parks Parking Lot Rehabilitation

Origination Year:	2009-10	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	Ongoing	Category:	Infrastructure	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Liliana Price	Project Coordinator:	Juan Barajas
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project provides for the renovation and replacement of existing storm drains in all City parks parking lots. It replaces dated storm drain piping with upgraded pipe that should mitigate problems such as tree roots. After replacing storm drain piping, parking lots will be resurfaced with an asphalt overlay. Paving work will be performed on a 20-year cycle. Replacement priorities are determined by an extensive survey and review of the condition of all park parking lots. Staff updates the survey each year and adjusts planning based on actual conditions of the drains and the lots. In addition, the renovation schedule is coordinated with other major park renovation projects.

The anticipated construction costs vary by park due to the size and condition of the parking lot. Drain replacement/repair and asphalt overlay are currently planned for the following parks in FY 2015/16 and FY 2016/17: Ponderosa, De Anza, Murphy, Washington, Raynor, and Las Palmas. Work needed at other sites has been included in the scopes of the new park renovation/enhancement projects. Funds in FY 2015/16 are budgeted for design and funds in FY 2016/17 are for construction. Funds in FY 2035/36 and 2036/37 are for design and construction, respectively, for Seven Seas, Ponderosa, DeAnza, Murphy, Washington, Raynor, and Las Palmas Parks.

Project Evaluation and Analysis

Without renovation and replacement, the parking lot surfacing and drainage systems deteriorate, eventually becoming unusable, prone to flooding, and potentially hazardous. In addition, as asphalt/concrete ages it fragments, causing debris and litter. Postponement of the project could result in higher costs due to continued deterioration.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	2,517	936,100	0	0	0	0	0	0	0	0	0	0	1,942,985	2,881,602
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Utilities Fund - Sewer			0	0	0	0	0	0	0	0	0	0	0	0
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	1,942,985	0
Total	2,517	936,100	0	0	0	0	0	0	0	0	0	0	1,942,985	2,881,602
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 828390 Sunken Gardens Golf Course Clubhouse Paving

Origination Year:	2009-10	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	2016-17	Category:	Infrastructure	Sub-Fund:	500 Community Rec Fund Assets
Department:	Public Works	Project Manager:	James Stark	Project Coordinator:	Rodney Wilson
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

The purpose of this project is to provide a level paved area around the clubhouse at Sunken Gardens Golf Course. Currently, there is a variety of paving types with numerous patches from different work performed over the years that are not level or consistent.

The estimated cost is based on current Public Works contract costs of \$3 per square foot for 15,000 feet of asphalt and \$10 per square foot for 2,000 feet of concrete for a total estimated cost of \$65,000.

Project Evaluation and Analysis

The paved areas around the clubhouse at Sunken Gardens Golf Course have been cut through and patched numerous times resulting in a variety of materials and numerous small changes in elevation around the building. In addition to being a visual distraction, these variations in textures and heights create an increased potential for injury around the building. This has been noted in annual City-wide safety inspections for several years. This project creates a more uniform surface, minimizing the potential for any future accidents, and improving the overall appearance of the area.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	32,925	33,375	0	0	0	0	0	0	0	0	0	0	0	66,300
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	0	
Total	32,925	33,375	0	0	0	0	0	0	0	0	0	0	0	66,300
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 828400 Golf Buildings Renovations

Origination Year:	2009-10	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	2034-35	Category:	Infrastructure	Sub-Fund:	500 Community Rec Fund Assets
Department:	Public Works	Project Manager:	Humza Javed	Project Coordinator:	Rodney Wilson
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project provides for the repair/renovation of existing golf building components at both Sunnyvale and Sunken Gardens golf courses to bring them into compliance with current building codes and ADA requirements. Components may include flooring, electrical/lighting systems (including practice range), plumbing, interior/exterior painting, stairs and ramp ways, and cabinetry based on condition assessment. FY 2015/16 funds were for ADA access at Sunnyvale to the restaurant and renovation of downstairs restrooms. FY 2017/18 and FY 2018/19 funds provide for design and construction work at Sunken Garden's pro shop, and maintenance building, and restrooms. Funds in 2018/19 also include construction of the upstairs restrooms at Sunnyvale Golf course.

Funding of \$120,000 to be programmed for lifecycle replacement of HVAC systems for both facilities in FY 2034/35.

Project Evaluation and Analysis

This project supports Council service-level measures for safety, attractiveness, and usability in the Golf Course Operations program and provides funding to prevent hazardous conditions or safety concerns.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	213,172	683,627	93,840	790,704	0	0	0	0	0	0	0	0	187,119	1,968,462
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			93,840	790,704	0	0	0	0	0	0	0	0	187,119	
Total	213,172	683,627	93,840	790,704	0	0	0	0	0	0	0	0	187,119	1,968,462
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 828420 Tennis Center Buildings Infrastructure

Origination Year:	2009-10	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	2016-17	Category:	Infrastructure	Sub-Fund:	500 Community Rec Fund Assets
Department:	Public Works	Project Manager:	James Stark	Project Coordinator:	Rodney Wilson
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project provides for the repair or replacement of building infrastructure at the Tennis Center including electrical, plumbing, HVAC systems, walls, roofs, and foundations. Needed work is determined by inspections conducted by staff of Parks and Facilities Services. Cost estimates are based upon recent work completed as part of the Park Building Infrastructure project.

The project will be completed in FY 2016/17 where the remaining funds will be used to seal the beams to eliminate infestations.

Project Evaluation and Analysis

This project is necessary to maintain existing essential infrastructure. The roof of the tennis center is 30 years old and is in need of replacement.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	59,229	5,909	0	0	0	0	0	0	0	0	0	0	0	65,138
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	0	
Total	59,229	5,908	0	0	0	0	0	0	0	0	0	0	0	65,137
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 829150 Swimming Pool Buildings Infrastructure

Origination Year:	2011-12	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	Ongoing	Category:	Infrastructure	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Liliana Price	Project Coordinator:	Juan Barajas
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project provides for infrastructure renovation and repair of buildings at two community center pools: the City-owned Washington Pool and the Sunnyvale School District owned pool at Columbia Middle School. Facilities at Washington include the planned Washington swimming center buildings. Facilities at Columbia include the office and pool equipment/park maintenance buildings. Funding of \$25,000 every three years for equipment is included on the replacement schedule, which includes flooring, paint, restroom fixtures, lighting, plumbing, electrical, and roofing. Specific dollar amounts identified in this project are based on the current replacement schedule. Over time, some basic infrastructure items deteriorate from use or natural causes (weather, earth movement, etc). This project will replace and/or repair these items as necessary, including shower valve replacement and plumbing work, ADA equipment replacement, shower tile and grout work, restroom partitions replacement, electrical work, exhaust fan replacement, and interior painting.

Funds in FY 2020/21 are for design of renovation of Columbia Pool buildings and FY 2021/22 are for construction.

Project Evaluation and Analysis

All costs for the listed facilities are the responsibility of the City, and therefore funding for infrastructure repair and renovation must be planned.

Fiscal Impact

This project is funded by the Park Dedication Fund. Per agreement with the Sunnyvale School District, the district pays for 50% of costs incurred.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	58,321	32,057	0	26,010	0	162,365	469,234	0	0	29,291	0	0	145,538	922,816
Revenues														
Svale School District Reimb			0	0	0	75,000	200,000	0	0	0	0	0	0	
Total	0	0	0	0	0	75,000	200,000	0	0	0	0	0	0	275,000
Transfers-In														
Park Dedication - Subdivisions			0	26,010	0	87,365	269,234	0	0	29,291	0	0	145,538	
Total	58,321	32,057	0	26,010	0	87,365	269,234	0	0	29,291	0	0	145,538	647,816
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 829160 Golf Course Tree Trimming and Removal

Origination Year:	2007-08	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	2016-17	Category:	Special	Sub-Fund:	500 Community Rec Fund Assets
Department:	Public Works	Project Manager:	James Stark	Project Coordinator:	Rodney Wilson
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project provides for the pruning and removal of mature trees at Sunnyvale and Sunken Gardens Golf Courses. The vast majority of the trees have reached maturity and are dead/dying or have safety issues that must be addressed. Pruning from the ground can no longer be done, so now these trees must be pruned either by climbing or by the use of bucket trucks to ensure employee health and safety. Typically, this type of "high" tree work is performed by an outside contractor. The required work has grown cumulatively over the last 10 years and has surpassed the ability of the operating funds to adequately address. Removed trees will be replaced with an appropriate species somewhere on the course grounds to maintain tree inventory at its current level. Costs are based upon contractor estimates.

Project Evaluation and Analysis

This project will restore the conditions of the trees to meet established service levels and to ensure the safety of golf course users.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	138,323	83,877	0	0	0	0	0	0	0	0	0	0	0	222,200
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	0	
Total	138,323	83,877	0	0	0	0	0	0	0	0	0	0	0	222,200
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 829170 Sunken Gardens Driving Range Light Replacement

Origination Year:	2009-10	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	2019-20	Category:	Infrastructure	Sub-Fund:	500 Community Rec Fund Assets
Department:	Public Works	Project Manager:	James Stark	Project Coordinator:	Rodney Wilson
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project provides for retrofitting the existing lighting system at the driving range including the electrical panel, wiring, ballasts, and lamps. The current system is over 30 years old, is not energy efficient, does not provide desired illumination levels, requires frequent repairs, and causes light pollution that is bothersome to nearby neighbors.

Funds in FY 2019/20 are for the replacement of the electrical panel, wiring, ballasts, and lamps. Design and construction costs are based upon a lighting consultant's estimate.

Project Evaluation and Analysis

The renovation of this lighting system with new green technology will reduce energy costs by 50% and light pollution by 80%. Illumination levels will be increased to meet industry/sport standards, thereby providing a safer environment.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	91,529	0	0	0	0	0	0	0	0	91,529
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	91,529	0	0	0	0	0	0	0	0	
Total	0	0	0	0	91,529	0	0	0	0	0	0	0	0	91,529
Operating Costs	0	0	0	0	0	-4,575	-4,667	-4,760	-4,855	-4,953	-5,052	-5,203	-61,438	-95,503

Project Information Sheet

Project: 829190 Community Center Comprehensive Infrastructure

Origination Year:	2011-12	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	Ongoing	Category:	Infrastructure	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Jennifer Ng	Project Coordinator:	Marc Freitas
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project provides for infrastructure repairs and renovations to the Indoor Sports Center, Performing Arts Center, Creative Arts Center, and Recreation Center buildings at the Community Center. This work includes roof repair/replacement, HVAC system repair/replacement, fire protection systems repair/replacement, electrical and plumbing repair/replacement, miscellaneous interior upgrades (door hardware, seating, floor refinishing and replacement, speaker systems, etc.), and other work as necessary to meet current codes.

Additional scope items added to this project include finishes replacement in the recreation building ballroom, community meeting room, and lobby, elimination of the roll-up door to the Indoor Sports Center gymnastics room and creation of a storefront entrance, and Creative Arts Building lobby finishes replacement.

Ongoing replacement funding of Indoor Sports Center bleachers are scheduled in FY 2023/24.

Funds in FY 2026/27 and FY 2027/28 are for infrastructure renovations to the Indoor Sports Center, Performing Arts Center, Creative Arts Building, and Recreation Center Buildings at the Community Center. Improvements include: replacement of door hardware in all four buildings, door replacements, facility signage (including a lighted marquee), interior lighting upgrades, restroom and facility renovations for facilities not upgraded in 2017 and network wiring.

Project Evaluation and Analysis

This project will enable the City to maintain the current service levels for community services programs at the Community Center and protect the City's investment in its infrastructure.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	678,101	6,239,233	0	0	50,407	0	0	0	32,163	242,533	0	635,000	3,966,543	11,843,980
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	50,407	0	0	0	32,163	242,533	0	713,948	3,966,543	
Total	678,101	6,239,233	0	0	50,407	0	0	0	32,163	242,533	0	713,948	3,966,543	11,922,928
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 829440 Land Acquisition Due Diligence

Origination Year: 2011-12	Type: Parks & Recreation	Fund: 385 Capital Projects
Planned Completion Year: Ongoing	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Jennifer Ng	Project Coordinator: Arnold Chu
Service Delivery Cluster: Library, Community Services & Public Facilities		

Project Description / Scope / Purpose

Muni Code Ch. 18.10 requires developers to dedicate land or pay an in-lieu fee for park land for new residential development. Development activities may result in an offer of dedication of park land and related property to the City. This project allows for due diligence to cover for professional services associated with review and evaluation of parcels dedicated to the City and coordination with State regulatory oversight agencies. This project includes work with developments that are proposing to dedicate land to fulfill their Park Dedication requirements. This project also covers exploratory due diligence for City purchases of park lands.

Project Evaluation and Analysis

It is in the City’s best interest to conduct appropriate due diligence prior to accepting any property in order to reduce risk. Acceptance of offers for dedication of land without performing due diligence can expose the City to claims resulting from the presence of hazardous materials that may be discovered at a later time. Due diligence tasks may include, but are not limited to, the following: investigating the land to ensure site conditions do not impose any current or future burden to the City; reviewing or conducting studies, such as geotechnical or hazardous materials reports; acquiring title reports and paying escrow fee and/or title insurance fees; and preparing or reviewing legal descriptions of the land/property.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	18,588	11,412	25,000	0	0	0	0	0	0	0	0	0	0	55,000
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			25,000	0	0	0	0	0	0	0	0	0	0	
Total	18,588	11,412	25,000	0	0	0	0	0	0	0	0	0	0	55,000
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830280 Sunnyvale Baylands Park Infrastructure

Origination Year:	2009-10	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	2023-24	Category:	Infrastructure	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Humza Javed	Project Coordinator:	Juan Barajas
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

The City has a 25 year lease (with an automatic 10 year extension) that commenced in 2010 with Santa Clara County for the operation of this facility. This project provides for the repair and/or replacement of infrastructure including irrigation systems, playground equipment, drainage systems, buildings, and asphalt surfaces at Sunnyvale Baylands Park.

FY 2017/18 funds are for replacement of irrigation controllers and renovation of irrigation systems. FY 2022/23 and FY 2023/24 funds are for design and construction for renovation of buildings (lighting, flooring, roof, HVAC), parking lots and pathways, and playgrounds. Cost estimates were developed by staff based upon recently completed projects.

Project Evaluation and Analysis

This project is necessary to maintain existing recreational infrastructure. Alternatives to funding this project include maintaining the park in its current state and eliminating components as they are no longer useful and safe. For example, one play area has already been closed and removed due to unsafe conditions and similar steps would be taken throughout the park as components age. Eventually this alternative would significantly change the look and feel of this park, and it would become a more rustic and natural type of park.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	179,254	57,466	269,280	0	0	0	0	470,000	2,756,846	0	0	0	0	3,732,846
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			269,280	0	0	0	0	470,000	2,756,846	0	0	0	0	
Total	179,254	57,466	269,280	0	0	0	0	470,000	2,756,846	0	0	0	0	3,732,846
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830290 Braly Park Renovation and Enhancement

Origination Year:	2013-14	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	2027-28	Category:	Infrastructure	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Humza Javed	Project Coordinator:	Juan Barajas
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project will provide a major renovation of the facility, originally built in 1969, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes renovation of recreation and maintenance buildings; replacement of park and building lighting systems with energy efficient fixtures; replacement of the water play feature; addition of a ½ court basketball court; replacement of portions of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; replacement of portions of concrete pathways; and additional work required to connect interlinking areas. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected lifecycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Project budget to be re-evaluated within two years of project implementation timeframe. Funds in FY 2026/27 are for design and funds in FY 2027/28 are for construction.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	0	0	0	0	0	0	443,140	2,421,639	2,864,779
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	443,140	2,421,639	
Total	0	0	0	0	0	0	0	0	0	0	0	443,140	2,421,639	2,864,779
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830300 Cannery Park Renovation and Enhancement

Origination Year:	2013-14	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	2030-31	Category:	Infrastructure	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Humza Javed	Project Coordinator:	Juan Barajas
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project will provide a major renovation of the facility, originally built in 1987, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes replacement of park and building lighting systems with energy efficient fixtures, replacement of landscaped and ornamental grass areas and the associated irrigation system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of drainage systems; replacement of portions of concrete pathways; and the additional work required to connect interlinking areas. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected lifecycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Project budget to be re-evaluated within two years of project implementation timeframe. Funds in FY 2029/30 are for design and funds in FY 2030/31 are for construction.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	0	0	0	0	0	0	0	778,940	778,940
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	778,940	
Total	0	0	0	0	0	0	0	0	0	0	0	0	778,940	778,940
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830310 Community Center Grounds Renovation and Enhancement

Origination Year:	2013-14	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	2032-33	Category:	Infrastructure	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Humza Javed	Project Coordinator:	Juan Barajas
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project will provide a major renovation of the facility, originally built in 1973, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. Based on community input, the scope may include a new restroom; replacement of pathway and parking lot lighting systems with energy efficient fixtures; replacement of the ornamental pond; construction of playground and picnic areas; replacement of portions of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; replacement of portions of concrete pathways; and additional work required to connect interlinking areas. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected lifecycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Design and construction of this project will be scoped to fit within the allocated budget. Funds in FY 2032/33 are for design and funds in FYs 2033/34, 2034/35 and 2035/36 are for construction.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	0	0	0	0	0	0	0	12,820,779	12,820,779
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	12,820,779	
Total	0	0	0	0	0	0	0	0	0	0	0	0	12,820,779	12,820,779
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830320 De Anza Park Renovation and Enhancement

Origination Year:	2013-14	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	2028-29	Category:	Infrastructure	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Humza Javed	Project Coordinator:	Juan Barajas
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project will provide a major renovation of the facility, originally built in 1963, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes replacement of park lighting systems with energy efficient fixtures; construction of a water play feature; conversion of the skate rink to a mini-skate park; construction of one basketball court and one tennis court; replacement of portions of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; replacement of portions of concrete pathways; and the additional work required to connect interlinking areas. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected lifecycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Design and construction of this project will be scoped to fit within the allocated budget. Funds in FY 2027/28 are for design and funds in FY 2029/30 are for construction.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	0	0	0	0	0	0	0	7,845,688	7,845,688
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	7,845,688	
Total	0	0	0	0	0	0	0	0	0	0	0	0	7,845,688	7,845,688
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830330 Encinal Park Renovation and Enhancement

Origination Year: 2013-14	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2029-30	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Humza Javed	Project Coordinator: Juan Barajas
Service Delivery Cluster: Library, Community Services & Public Facilities		

Project Description / Scope / Purpose

This project will provide a major renovation of the facility, originally built in 1987, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes replacement of the athletic field; addition of a 600 sq ft restroom, replacement of the playground for 2-5 year olds; replacement of park lighting systems with energy efficient fixtures; replacement of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; replacement of portions of concrete pathways; and the additional work required to connect interlinking areas. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected lifecycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. Only a portion of this park's irrigation and landscaping are included in this scope and estimate. This will be re-evaluated with community input. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Project budget to be re-evaluated within two years of project implementation timeframe. Funds in FY 2030/31 are for design and funds in FY 2031/32 are for construction.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	0	0	0	0	0	0	0	3,956,907	3,956,907
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	3,956,907	
Total	0	0	0	0	0	0	0	0	0	0	0	0	3,956,907	3,956,907
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830340 Fair Oaks Park Renovation and Enhancement

Origination Year:	2013-14	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	2028-29	Category:	Infrastructure	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Humza Javed	Project Coordinator:	Juan Barajas
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project will provide a major renovation of the 15 acre park facility, originally built in 1969, to ensure its sustainability for the future. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. Replacement of the athletic field with synthetic turf and bleachers/fencing; replacement of park and building lighting systems with energy efficient fixtures; addition of a dog park; replacement of the water play feature; reconstruction of basketball courts and conversion of one to a tennis court; replacement of playground, replacement of portions of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; replacement of portions of concrete pathways; construction of new parking lot at N. Britton Ave., and the additional work required to connect interlinking areas. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

An annual escalation of 4.5% is included in this project budget. Existing funds are for design in FY 2018/19 and funds in FY 2019/20 are for construction. This project does not include the amenities that are otherwise grant funded, including, the replacement of auxiliary restroom, reconstruction of the parking lot and associated landscape. To replace artificial turf, funds in FY 2029/30 are for design and FY 2029/30 are for construction.

Design and construction of this project will be scoped to fit within the allocated budget.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	5,759,000	0	1,700,000	4,541,000	0	0	0	0	0	0	0	2,940,000	14,940,000
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	1,700,000	4,541,000	0	0	0	0	0	0	0	2,940,000	
Total	0	5,759,000	0	1,700,000	4,541,000	0	0	0	0	0	0	0	2,940,000	14,940,000
Operating Costs	0	0	0	-10,325	-10,325	-10,325	-10,325	-10,325	-10,325	-10,325	-10,325	-10,325	-103,250	-196,175

Project Information Sheet

Project: 830350 Fairwood Park Renovation and Enhancement

Origination Year:	2013-14	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	2031-32	Category:	Infrastructure	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Humza Javed	Project Coordinator:	Juan Barajas
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project will provide a major renovation of the facility, originally built in 1975, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes replacement of the maintenance building; replacement of park lighting systems with energy efficient fixtures; replacement of the playground for 2-5 year olds; replacement of portions of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; replacement of portions of concrete pathways; and the additional work required to connect interlinking areas. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected lifecycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Design and construction of this project will be scoped to fit within the allocated budget. Funds in FY 2031/32 are for design and funds in FY 2032/33 are for construction.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	0	0	0	0	0	0	0	2,155,104	2,155,104
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	2,201,464	
Total	0	0	0	0	0	0	0	0	0	0	0	0	2,201,464	2,201,464
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830360 Greenwood Manor Park Renovation

Origination Year:	2013-14	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	2030-31	Category:	Infrastructure	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Humza Javed	Project Coordinator:	Juan Barajas
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project will provide a major renovation of the facility, originally built in 1955, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes replacement of landscaped and ornamental grass areas and the associated irrigation system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of drainage systems; replacement of concrete pathways; and the additional work required to connect interlinking areas. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected lifecycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Project budget to be re-evaluated within two years of project implementation timeframe. Funds in FY 2029/30 are for design and funds in FY 2030/31 are for construction.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	0	0	0	0	0	0	0	190,060	190,060
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	190,060	
Total	0	0	0	0	0	0	0	0	0	0	0	0	190,060	190,060
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830380 Las Palmas Park Renovation and Enhancement

Origination Year:	2013-14	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	2024-25	Category:	Infrastructure	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Humza Javed	Project Coordinator:	Juan Barajas
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project will provide a major renovation of the facility, originally built in 1971, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes replacement of the athletic field and bleachers/fencing; renovation of recreation and maintenance buildings; replacement of park lighting systems with energy efficient fixtures; renovation of ornamental pond and water play features; construction of a 25,000 sf dog park; construction of one basketball court; the addition of an auxiliary restroom, replacement of portions of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; and the additional work required to connect interlinking areas. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected lifecycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. Only a portion of this park's irrigation and landscaping are included in this scope and estimate. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Design and construction of this project will be scoped to fit within the allocated budget. Funds in FY 2023/24 are for design and funds in FY 2024/25 are for construction.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	0	0	0	745,000	5,709,795	0	0	0	6,454,795
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	745,000	5,709,795	0	0	0	
Total	0	0	0	0	0	0	0	0	745,000	5,709,795	0	0	0	6,454,795
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830390 Murphy Park Renovation and Enhancement

Origination Year:	2013-14	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	2031-32	Category:	Infrastructure	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Humza Javed	Project Coordinator:	Juan Barajas
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project will provide a major renovation of the facility, originally built in 1969, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes replacement of the bowling green turf with synthetic turf; replacement of the playground; replacement of park lighting systems with energy efficient fixtures; replacement of the amphitheater with a recreational feature; replacement of portions of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; replacement of portions of concrete pathways; and the additional work required to connect interlinking areas. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected lifecycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Design and construction of this project will be scoped to fit within the allocated budget. Funds in FY 2032/33 are for design and funds in FYs 2033/34 and 2034/35 are for construction.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	0	0	0	0	0	0	0	4,898,928	4,898,928
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	4,898,928	
Total	0	0	0	0	0	0	0	0	0	0	0	0	4,898,928	4,898,928
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830400 Orchard Gardens Park Renovation and Enhancement

Origination Year:	2013-14	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	2025-26	Category:	Infrastructure	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Humza Javed	Project Coordinator:	Juan Barajas
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project will provide a major renovation of the facility, originally built in 1966, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes renovation of the recreation building; replacement of park lighting systems with energy efficient fixtures; replacement of the playgrounds; replacement of portions of landscaped and ornamental grass areas and the associated irrigation system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; replacement of portions of concrete pathways; and the additional work required to connect interlinking areas. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected lifecycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Design and construction of this project will be scoped to fit within the allocated budget. Funds in FY 2025/26 are for design and funds in FY 2026/27 are for construction.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	0	0	0	0	0	302,120	1,888,246	0	2,190,366
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	302,120	1,888,246	0	
Total	0	0	0	0	0	0	0	0	0	0	302,120	1,888,246	0	2,190,366
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830410 Ortega Park Renovation and Enhancement

Origination Year:	2013-14	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	2022-23	Category:	Infrastructure	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Humza Javed	Project Coordinator:	Juan Barajas
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project provides major renovation of the facility, originally built in 1969, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stakeholders. This info will help determine the scope. The current scope includes replacement of the athletic field with synthetic turf; replacement of ballfield bleachers/fencing; renovation of recreation/maintenance buildings; replacement of park lighting with energy efficient fixtures; renovation of the playgrounds and the water play feature; replacement of portions of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; replacement of portions of concrete pathways; overlay of the asphalt parking lot; and work required to connect interlinking areas. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on completion of their expected lifecycle and according to an established replacement schedule. As a result, they will not need to be included in the scope. Only a portion of this park's irrigation and landscaping are included in this scope and estimate. This will be re-evaluated with community input. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

An annual escalation of 4.5% is included. Funds in FY 2020/21 are for design and funds in FY 2021/22 are for construction for park renovation. Replacement of synthetic turf will occur in FY 2030/31 for design and FY 2031/32 for construction.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	2,190,000	7,300,000	7,300,000	0	0	0	0	3,987,500	20,777,500
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	2,190,000	7,300,000	7,300,000	0	0	0	0	3,987,500	
Total	0	0	0	0	0	2,190,000	7,300,000	7,300,000	0	0	0	0	3,987,500	20,777,500
Operating Costs	0	0	0	0	0	0	0	-22,650	-22,650	-22,650	-22,650	-22,650	-226,500	-339,750

Project Information Sheet

Project: 830420 Panama Park Renovation and Enhancement

Origination Year:	2013-14	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	2025-26	Category:	Infrastructure	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Humza Javed	Project Coordinator:	Juan Barajas
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project will provide a major renovation of the facility, originally built in 1984, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes renovation of the athletic field and bleachers/fencing; replacement of park lighting systems with energy efficient fixtures; construction of a playground; replacement of restroom building with a modular restroom building, reconstruction of parking lot (6,600 sq ft), replacement of portions of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; replacement of portions of concrete pathways; and the additional work required to connect interlinking areas. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected lifecycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. Only a portion of this park's irrigation and landscaping are included in this scope and estimate. This will be re-evaluated with community input. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Design and construction of this project will be scoped to fit within the allocated budget. Funds in FY 2030/31 are for design and funds in FYs 2031/32 and 2032/2033 are for construction.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	0	0	0	0	500,000	3,107,241	0	0	3,607,241
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	500,000	3,107,241	0	0	
Total	0	0	0	0	0	0	0	0	0	500,000	3,107,241	0	0	3,607,241
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830430 Ponderosa Park Renovation and Enhancement

Origination Year:	2013-14	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	2030-31	Category:	Infrastructure	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Humza Javed	Project Coordinator:	Juan Barajas
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project will provide a major renovation of the facility, originally built in 1970, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users and other stake holders. The input will be utilized to assist in the determination of the scope of work. Current scope includes replacement of athletic field and bleachers/fencing, renovation of playground equipment, construction of water play feature, replacement of park lighting systems with energy efficient fixtures, replacement of portions of landscaped and ornamental grass areas and associated irrigation/pump system, replacement of park fixtures including benches and tables with recycled plastic equipment, replacement of portions of drainage systems, replacement of portions of concrete pathways and additional work required to connect interlinking areas. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected lifecycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. Only a portion of this park's irrigation and landscaping are included in this scope and estimate. This will be re-evaluated with community input. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Project budget to be re-evaluated within two years of project implementation timeframe. Funds in FY 2029/30 are for design and funds in FY 2030/31 are for construction.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	0	0	0	0	0	0	0	6,581,511	6,581,511
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	6,581,511	
Total	0	0	0	0	0	0	0	0	0	0	0	0	6,581,511	6,581,511
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830440 Raynor Park Renovation and Enhancement

Origination Year:	2013-14	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	2027-28	Category:	Infrastructure	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Humza Javed	Project Coordinator:	Juan Barajas
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project will provide a major renovation of the facility, originally built in 1962, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes replacement of the athletic fields and bleachers/fencing; replacement of park lighting systems with energy efficient fixtures; replacement of the playgrounds and construction of a water play feature; conversion of the skaterink to a mini-skatepark; construction of one tennis court; replacement of portions of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; replacement of portions of concrete pathways; and additional work required to connect interlinking areas. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected lifecycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. Only a portion of this park's irrigation and landscaping are included in this scope and estimate. This will be re-evaluated with community input. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Design and construction of this project will be scoped to fit within the allocated budget. Funds in FY 2027/28 are for design and funds in FYs 2028/29 and 2029/30 are for construction.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	0	0	0	0	0	0	0	7,601,880	7,601,880
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	7,601,880	
Total	0	0	0	0	0	0	0	0	0	0	0	0	7,601,880	7,601,880
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830450 San Antonio Park Renovation and Enhancement

Origination Year:	2013-14	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	2025-26	Category:	Infrastructure	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Humza Javed	Project Coordinator:	Juan Barajas
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project will provide a major renovation of the facility, originally built in 1969, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users and other stake holders. The input will be utilized to assist in the determination of the scope of work. Current scope includes renovation of restroom building, replacement of athletic field and bleacher/fencing, replacement of park lighting systems with energy efficient fixtures, construction of a playground, replacement of portions of landscaped and ornamental grass areas and associated irrigation/pump system, replacement of park fixtures including benches and tables with recycled plastic equipment, replacement of portions of drainage systems, replacement of portions of concrete pathways and additional work required to connect interlinking areas. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected lifecycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Project budget to be re-evaluated within two years of project implementation timeframe. Funds in FY 2025/26 are for design and funds in FY 2026/27 are for construction.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	0	0	0	0	0	527,247	2,868,222	0	3,395,469
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	527,247	2,868,222	0	
Total	0	0	0	0	0	0	0	0	0	0	527,247	2,868,222	0	3,395,469
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830460 Serra Park Renovation and Enhancement

Origination Year: 2013-14	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2024-25	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Humza Javed	Project Coordinator: Juan Barajas
Service Delivery Cluster: Library, Community Services & Public Facilities		

Project Description / Scope / Purpose

This project will provide a major renovation of the facility, originally built in 1965, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes renovation of the recreation and building complex; replacement of park lighting systems with energy efficient fixtures; renovation of the water play feature; reconstruction of four tennis courts and conversion of two to basketball courts; conversion of the skaterink to a mini-skatepark; replacement of portions of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; replacement of portions of concrete pathways; overlay of the asphalt parking lot; and the additional work required to connect interlinking areas. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have previously been renovated within the scope of other capital projects based on the completion of their expected lifecycle and according to an established replacement schedule, and as a result and will not need to be included in the scope of this project. Only a portion of this park's irrigation and landscaping are included in this scope and estimate. This will be re-evaluated with community input. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Design and construction of this project will be scoped to fit within the allocated budget. Funds in FY 2023/24 are for design and funds in FY 2024/25 are for construction.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	0	0	0	900,000	5,608,297	0	0	0	6,508,297
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	900,000	5,608,297	0	0	0	
Total	0	0	0	0	0	0	0	0	900,000	5,608,297	0	0	0	6,508,297
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830470 Victory Village Park Renovation and Enhancement

Origination Year:	2013-14	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	2030-31	Category:	Infrastructure	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Humza Javed	Project Coordinator:	Juan Barajas
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project will provide a major renovation of the facility, originally built in 1969, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes replacement of park lighting systems with energy efficient fixtures; replacement of the playground; replacement of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; replacement of concrete pathways; and the additional work required to connect interlinking areas. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected lifecycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Project budget to be re-evaluated within two years of project implementation timeframe. Funds in FY 2029/30 are for design and funds in FY 2030/31 are for construction.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	0	0	0	0	0	0	0	696,217	696,217
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	696,217	
Total	0	0	0	0	0	0	0	0	0	0	0	0	696,217	696,217
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830480 Orchard Heritage Park

Origination Year: 2012-13	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2017-18	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Nathan Scribner	Project Coordinator: Juan Barajas
Service Delivery Cluster: Library, Community Services & Public Facilities		

Project Description / Scope / Purpose

This facility is located on the Community Center Campus and is comprised of the heritage orchard and adjacent structures including the museum, the Orchard Heritage building, and the park maintenance/storage building. In 2011, Council approved revisions to the Orchard Heritage Park Master Plan that involved removing the cinder block wall separating the museum from the nearby parking lot, relocating the maintenance building and adjacent dumpster enclosure elsewhere on the campus, and landscaping the area between the museum and the parking lot. This project will provide for the demolition of the various structures, construction of new ones, and landscaping per the direction of the Master Plan. The purpose of this project is to make the museum and surrounding area more accessible, usable, and attractive.

Funds in FY 2014/15 were for design and funds in FY 2015/16 and FY 2016/17 are for construction. Additional funding of \$50,000 for Budget Supplement #4 was appropriated to this project in FY 2015/16 to fund a study on the relocation of the Butcher House.

Project Evaluation and Analysis

Council has approved the site Master Plan for the changes involved in this project. Failure to complete this project will result in current site conditions remaining as they are and approved changes to the Master Plan not being fulfilled. Practical ramifications include the museum and surrounding grounds being less accessible, usable, and attractive.

Fiscal Impact

This project is primarily funded by the Park Dedication Fund. The General Fund will contribute \$50,000 per Budget Supplement #4 in FY 2015/16 to fund Study Issue DPW 15-03.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	60,516	739,484	0	0	0	0	0	0	0	0	0	0	0	800,000
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	0	
Total	60,516	739,484	0	0	0	0	0	0	0	0	0	0	0	800,000
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830510 Plaza del Sol Phase II

Origination Year:	2013-14	Type:	Parks & Recreation	Fund:	385 Capital Projects
Planned Completion Year:	2019-20	Category:	Capital	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Humza Javed	Project Coordinator:	Juan Barajas
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

Plaza del Sol is being constructed using a phased approach as approved by Council in FY 2002/03. Phase I, which included construction of the basic plaza design, concrete paving, young trees, other screening and selective decorative features, was completed in June 2004. Phase II includes enhancements to the basic plaza. The scope and intent of Plaza del Sol is being reevaluated due to major changes occurring in downtown. Possible improvements subject to the community process may include additional landscaping, walkways, water features, restrooms, roofing for one of the two garage ramps, a memorial dedicated to Sunnyvale residents and employees who have given their lives in service of the City and country (previously authorized), tents/awnings/umbrellas over specified areas, game facilities, information/food/educational kiosks, and artwork. Public input meetings will be held to facilitate scope and design of Phase II.

Upon completion of design, project construction costs will need to be re-evaluated based on scope.

Funds in FY 2018/19 are for design and FY 2019/20 are for construction.

Project Evaluation and Analysis

The completion of Phase II for Plaza del Sol is intended to enhance use of the plaza through the additional features. The features have yet to be determined; however, based upon earlier studies and discussions they may include ornamental water features, restrooms, and/or enhanced landscapes.

Upon completion of the project, there will be additional annual operating costs currently estimated at \$15,000. These estimates may differ once design of the proposed Phase II improvements are finalized and scheduled.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	312,120	2,164,864	0	0	0	0	0	0	0	0	2,476,984
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	312,120	2,164,864	0	0	0	0	0	0	0	0	
Total	0	0	0	312,120	2,164,864	0	0	0	0	0	0	0	0	2,476,984
Operating Costs	0	0	0	0	15,918	16,236	16,561	16,892	17,230	17,575	17,926	18,464	218,022	354,824

Project Information Sheet

Project: 831300 Tree Planting and Maintenance within the SNAIL Neighborhood

Origination Year:	2015-16	Type:	Parks & Recreation	Fund:	35 City General Fund
Planned Completion Year:	2016-17	Category:	Capital	Sub-Fund:	100 General
Department:	Public Works	Project Manager:	James Stark	Project Coordinator:	Leonard Dunn
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

In FY 2013/14 the City received feedback and recommendations regarding the visual and traffic impacts of the multi-story office buildings owned by Kilroy Realty Corporation at the intersection of Maude and Mathilda Avenues. The City met and consulted with individual residents, the Sunnyvale Neighbors of Arbor Including LaLinda (SNAIL) and Sunnyvale Residents for Preserving and Enhancing Quality Neighborhoods (SRPEQN) neighborhood groups, and the building’s owner, developer and tenant.

In partial response to the feedback, a donation of \$25,000 was made towards landscaping the area at the end of West Duane Avenue.

The Division of Trees in the Department of Public Works will be responsible for the management of the donation. The City broke ground at the West Duane Avenue location in August and has since completed the project, installing a planter bed and multiple trees in the area. Any remaining funds will help supplement the watering and care of additional new street trees planted throughout the target area of the neighborhood. The target area includes residences within the area that is east of N. Mathilda, north of W. Maude, west of Borregas, and south of W. Ferndale Avenue.

Project Evaluation and Analysis

This project is necessary to provide optimal level of attractiveness and sustainability in the future for the SNAIL neighborhood.

Fiscal Impact

This project is being funded by a donation.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	18,910	6,090	0	0	0	0	0	0	0	0	0	0	0	25,000
Revenues														
Total	25,000	0	0	0	0	0	0	0	0	0	0	0	0	25,000
Transfers-In														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 831360 Recreation Fee Waiver

Origination Year:	2016-17	Type:	Parks & Recreation	Fund:	35 City General Fund
Planned Completion Year:	2016-17	Category:	Special	Sub-Fund:	100 General
Department:	Library and Community Services	Project Manager:	Daniel Wax	Project Coordinator:	Angela Chan
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

For over 30 years, the City has awarded fee waivers to youth who are residents and income eligible. The fee waiver program strives to enhance the quality of life for youth by providing access to recreation programs regardless of economic situation. Youth must be 17 years of age or younger and meet income eligibility requirements. Families must go through an established application process to prove eligibility and residency. Fee waivers may be used for City-provided recreation programs only. Currently, eligible youth may receive a fee waiver of up to \$234 per fiscal year. During FY 2015/16, 269 youths were awarded fee waivers.

Project Evaluation and Analysis

This project would allow families additional time to register for summer youth programs while also allowing staff to award encumbered but unused funds to other families in need. This allows staff to award the full amount approved by council and serve the maximum number of eligible youth possible.

Fiscal Impact

Costs for staffing, language interpretation and printing will continue to be budgeted in the operating program (626600).

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	38,786	57,961	47,871	48,828	49,805	50,801	51,817	52,853	53,910	54,988	56,088	57,771	682,145	1,303,624
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 831430 Fair Oaks Park Auxiliary Restroom/Parking Lot Grant Project

Origination Year:	2015-16	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	2016-17	Category:	Infrastructure	Sub-Fund:	700 HCD Funding
Department:	Public Works	Project Manager:	Jennifer Ng	Project Coordinator:	Juan Barajas
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project will provide for the replacement of an auxiliary restroom and renovation of surrounding areas in the southwest section of the park. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining scope of work. The current scope includes replacement of auxiliary restroom and renovation of adjacent parking lot, landscaping, pathways, lighting and additional work required to connect interlinking areas. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process. Funds in FY 2014/15 were for design and FY 2015/16 were for construction.

Project Evaluation and Analysis

This project is necessary to provide optimal level of recreational use, attractiveness and sustainability in the future.

Fiscal Impact

This project is funded by a Housing-Related Park Program (HRP) grant provided by the California Department of Housing and Community Development. Sunnyvale qualified for the grant because of the nearby development of low cost housing on the site of the old National Guard Armory.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	973,525	0	0	0	0	0	0	0	0	0	0	0	0	973,525
Revenues														
Misc. State Grants/Reimbursements			0	0	0	0	0	0	0	0	0	0	0	
Total	973,525	0	0	0	0	0	0	0	0	0	0	0	0	973,525
Transfers-In														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 831520 Preliminary Design of Golf Course Renovations

Origination Year:	2015-16	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	2016-17	Category:	Infrastructure	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Humza Javed	Project Coordinator:	Rodney Wilson
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project provides for a preliminary design of irrigation systems, tees, and greens at both of the City's golf courses. Sunnyvale Golf Course was constructed in 1968 and Sunken Gardens Golf Course in 1973. This project would identify components of the irrigation systems that need to be replaced or renovated. The components include controllers, main and lateral lines/piping, flow meters, pumps, wiring, valves, and heads, as well as any design changes to the system and components. This project would also identify any work that needs to be completed on the tees and greens such as grading, shaping, drainage, and placements.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	100,000	0	0	0	0	0	0	0	0	0	0	0	100,000
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication Fund			0	0	0	0	0	0	0	0	0	0	0	
Total	0	100,000	0	0	0	0	0	0	0	0	0	0	0	100,000
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 831570 Park Irrigation & Pump Systems Rehabilitation

Origination Year:	2015-16	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	2019-20	Category:	Infrastructure	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Humza Javed	Project Coordinator:	Juan Barajas
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project provides for infrastructure repairs and renovations to park irrigation and pump systems at all parks and pump systems for ornamental ponds and water play areas at Braly, Ponderosa, Lakewood, Las Palmas, Ortega, Seven Seas and Serra Parks and the Community Center. Scope of work is inclusive of all system components. The irrigation and related pump systems include valves, heads, electrical wiring, pumps, motors and piping required for the provision of landscape and turf irrigation. The pond pump systems components include motors, pumps, wiring, piping and vault enclosure.

The irrigation system at Braly Park is minimally functional due to wire failure. Needed work includes wire and valve replacement and related system modifications. The irrigation system renovation at Ponderosa Park includes redesign and system modification involving lateral piping, heads, and pump system addition to ensure complete coverage of landscape and turf. Existing funds are for design and construction of the irrigation systems.

The pond pump systems including the vaults/enclosures at Braly, Serra, Las Palmas Parks, and the Community Center currently do not meet safety regulations and need to be replaced. Pump system renovation/replacement includes motor, pump, electrical systems and piping. Braly Park uses a 5 hp motor; Las Palmas and Serra utilize a 10 hp motor and the Community Center a 50 hp motor. Funds in FY 2018/19 are for design and FY 2019/20 are for construction.

Project Evaluation and Analysis

This is an infrastructure component project that is similar to park building rehabilitation and playground projects that work in tandem with whole park major renovation projects scheduled at all parks. All park components are evaluated on an annual basis for safety and usability and scheduled for replacement or renovation by means of either a component based infrastructure or whole park renovation project. Staff estimates are based on costs from previous work completed.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	610,000	0	124,848	654,765	0	0	0	0	0	0	0	0	1,389,613
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication Fund			0	124,848	654,765	0	0	0	0	0	0	0	0	
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	0	
Total	0	610,000	0	124,848	654,765	0	0	0	0	0	0	0	0	1,389,613
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 831720 Arts Master Plan

Origination Year:	2016-17	Type:	Parks & Recreation	Fund:	35 City General Fund
Planned Completion Year:	2016-17	Category:	Special	Sub-Fund:	100 General
Department:	Library and Community Services	Project Manager:	Daniel Wax	Project Coordinator:	Trenton Hill
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

In 2012, when the In Lieu fee option was added to the Art in Private Development ordinance, Council directed staff to develop a public art master plan to define and direct expenditures of the Public Art Fund. The Public Art Fund is earmarked for purchases of public art.

This project is a comprehensive strategic arts master plan to direct public art expenditures and ensure arts-related programming that reflects the community interests and priorities. An RFQ will be prepared with options for scope of work and a consultant will be hired to do some or all of the following items: inventory the City’s existing public art collection, identify gaps in the collection, review arts programming and policies, conduct extensive public outreach and stakeholder input, determine economic impact of the arts in Sunnyvale and benchmark against neighboring and economically/demographically similar cities. The consultant will work closely with staff to draft a plan for appropriate expenditures of Public Art Fund monies and make specific recommendations on how to achieve the City’s short, medium and long-range arts goals, including possible partnerships and sustainable funding models.

Project Evaluation and Analysis

This project would allow Sunnyvale to develop a comprehensive arts master plan for strategic art purchases and arts programming. As Sunnyvale’s demographics and arts landscape have changed considerably since the City adopted a Public Art Master Plan in 1984. It would provide significant opportunities for public input and yield valuable information on how Sunnyvale can best leverage its arts spending to create a unique City identity and support economic, educational and quality of life initiatives.

A comprehensive arts plan will better position the City for developing revenue-generating arts programming because it will identify arts programs in which the community places the highest value. It will also identify partnerships and realistic grant opportunities to supplement general fund expenditures toward arts programming. The RFQ process will enable the City to further refine the scope of the project prior to committing resources.

Fiscal Impact

Plan will develop recommendations only. Plan recommendations will take into consideration current operating budget and Public Art available monies.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	65,000	0	0	0	0	0	0	0	0	0	0	0	65,000
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 831830 Lakewood Park Renovation and Enhancement

Origination Year:	2015-16	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	2027-28	Category:	Infrastructure	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Humza Javed	Project Coordinator:	James Stark
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project will provide a major renovation of the facility, originally built in 1964, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. Moreover, certain improvements may interchange based on Lakewood Branch library project. The current scope includes replacement of the athletic field with synthetic turf and bleachers/fencing; addition of a dog park, renovation of recreation, maintenance, and restroom buildings; replacement of the concession shack with a modular restroom/concession structure; replacement of park and building lighting systems with energy efficient fixtures; replacement of playgrounds; replacement of portions of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; replacement of portions of concrete pathways; overlay of the asphalt parking lot; and the additional work required to connect interlinking areas. Proposed enhancements are in accordance with approved design and development guidelines for parks.

An annual escalation of 4.5% has been included in the project budget. Funds in FY 2016/17 and FY 2017/18 are for design and construction. Design may spill into FY 2017/18 with construction. For replacement of artificial turf, funds in FY 2026/27 are for design and funds in FY 2027/28 are for construction.

Design and construction of this project will be scoped to fit within the allocated budget.

Project Evaluation and Analysis

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future. This project replaces Project #830370 because it is dependent upon siting of the proposed branch library project at Lakewood Park.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	831,300	12,330,074	0	0	0	0	0	0	0	0	321,000	2,472,354	15,954,728
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication Fund			12,330,074	0	0	0	0	0	0	0	0	321,000	2,472,354	
Total	0	831,300	12,330,074	0	0	0	0	0	0	0	0	321,000	2,472,354	15,954,728
Operating Costs	0	0	0	-12,750	-12,750	-12,750	-12,750	-12,750	-12,750	-12,750	-12,750	-12,750	-127,500	-242,250

Project Information Sheet

Project: 831850 Washington Park Renovation and Enhancement

Origination Year:	2015-16	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	2035-36	Category:	Infrastructure	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Humza Javed	Project Coordinator:	Juan Barajas
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project will provide a major renovation of the facility, originally built in 1945, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes replacement of the athletic field with synthetic turf; renovation of Jelcick field structures; replacement of park and building lighting systems with energy efficient fixtures; reconstruction of basketball and tennis courts; replacement of playground, replacement of portions of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables with recycled plastic equipment; replacement of portions of drainage systems; replacement of portions of concrete pathways; and the additional work required to connect interlinking areas. Proposed enhancements are in accordance with approved design and development guidelines for parks.

Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected lifecycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project.

Funds in 2034/35 are for design, 2035/36 are for construction.

Design and construction of this project will be scoped to fit within the allocated budget.

Project Evaluation and Analysis

This project is necessary to secure this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	0	0	0	0	0	0	0	13,000,000	13,000,000
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication Fund			0	0	0	0	0	0	0	0	0	0	13,000,000	
Total	0	0	0	0	0	0	0	0	0	0	0	0	13,000,000	13,000,000
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 831860 John W. Christian Greenbelt Pathway Rehabilitation

Origination Year: 2015-16	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2018-19	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Thanh Nguyen	Project Coordinator: Juan Barajas
Service Delivery Cluster: Library, Community Services & Public Facilities		

Project Description / Scope / Purpose

This project will provide an asphalt rehabilitation to the existing bicycle\pedestrian pathway of the John W. Christian Greenbelt. The greenbelt is located on the Hetch-Hetchy water system right-of-way and is a linear, eighty-foot wide strip of land (the asphalt pathway is approximately 10 feet wide). The Greenbelt begins at Orchard Gardens Park and ends at the City’s eastern boundary at Calabazas Creek, a distance of over two miles.

Funds in FY 2017/18 are for design and 2018/19 are for construction.

Project Evaluation and Analysis

This project is necessary to maintain existing essential infrastructure. Not funding this project would result in deterioration of the pathway, possibly causing large potholes, fragmented asphalt debris, and poor aesthetics.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	0	145,350	442,372	0	0	0	0	0	0	0	0	0	587,722
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication Fund			145,350	442,372	0	0	0	0	0	0	0	0	0	
Total	0	0	145,350	442,372	0	0	0	0	0	0	0	0	0	587,722
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 831880 Preschool Outdoor Play Area

Origination Year:	2015-16	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	2020-21	Category:	Capital	Sub-Fund:	100 General Fund Assets
Department:	Library and Community Services	Project Manager:	Elizabeth Racca-Johnson	Project Coordinator:	Nancy Grove
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project provides for dedicated outdoor programming space and storage at the exterior of the buildings housing the existing preschool programs at Murphy and Serra Parks. The improvements include creation of a new non-slip surface for outdoor play, fencing with lockable entry gate, and educational learning stations. An additional \$5,000 is allocated for furniture, fixtures, and equipment at each location. Murphy Park is scheduled to have outdoor programming space designed and implemented in FY 2017/18, and Serra Park is scheduled to have outdoor programming space designed in FY 2019/20 and constructed in FY 2020/21.

Project Evaluation and Analysis

The preschool programs at Murphy Park and Serra Park are popular revenue generating programs and are expected to grow in attendance with the addition of the new patio enhancement. The preschool programs currently do not have dedicated outdoor space which is standard in the industry. The dedicated space will allow for enhanced safety measures and educational opportunities.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	112,200	270,606	0	87,019	352,873	0	0	0	0	0	0	0	822,698
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication Fund			270,606	0	87,019	352,873	0	0	0	0	0	0	0	
Total	0	112,200	270,606	0	87,019	352,873	0	0	0	0	0	0	0	822,698
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 831910 E. Washington Ave and E. Evelyn Ave Park Design

Origination Year:	2015-16	Type:	Parks & Recreation	Fund:	385 Capital Projects
Planned Completion Year:	2017-18	Category:	Capital	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Jennifer Ng	Project Coordinator:	James Stark
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project provides for the development of a long-term plan for the recreational use of the area at the corner of E. Washington Ave and E. Evelyn Ave. There is a vacant City-owned parcel of land of .13 acres. The scope includes contracting with a consultant to develop the plan, site assessment, conceptual design options, construction estimates in coordination with City staff and public input.

Project Evaluation and Analysis

Completion of this project would provide a plan for an additional open space to Sunnyvale residents.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	0	51,000	0	0	0	0	0	0	0	0	0	0	51,000
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication Fund			51,000	0	0	0	0	0	0	0	0	0	0	
Total	0	0	51,000	0	0	0	0	0	0	0	0	0	0	51,000
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 831920 Fair Oaks/Highway 237 Preliminary Park Design

Origination Year:	2015-16	Type:	Parks & Recreation	Fund:	385 Capital Projects
Planned Completion Year:	2017-18	Category:	Capital	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Jennifer Ng	Project Coordinator:	James Stark
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project provides for the development of a long-term plan for the recreational use of the area at the corner of Fair Oaks Ave, Fair Oaks Way and the 237 Highway. There are two parcels of land totaling 2.5 acres - one parcel is roughly 1.9 acres and the smaller parcel is approximately .6 acres. The larger parcel has a VTA power station that would remain regardless of use. The scope includes contracting with a consultant to develop the plan, site assessment, conceptual design options, construction estimates in coordination with City staff and public input.

Project Evaluation and Analysis

Completion of this project would provide a plan for an additional open space to Sunnyvale residents which could include many amenities that are not offered at other parks.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	0	102,000	0	0	0	0	0	0	0	0	0	0	102,000
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication Fund			102,000	0	0	0	0	0	0	0	0	0	0	
Total	0	0	102,000	0	0	0	0	0	0	0	0	0	0	102,000
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 831990 Fair Oaks Housing Grant No. 2 and Skatepark Lighting

Origination Year:	2016-17	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	2016-17	Category:	Infrastructure	Sub-Fund:	700 HCD Funding
Department:	Public Works	Project Manager:	Thanh Nguyen	Project Coordinator:	Juan Barajas
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project will consists of two components: (1) renovation of the existing recreation building and (2) installation of a lighting system at the existing skatepark. The current scope includes bringing the building up to compliance for accessibility; upgrading the restroom fixtures and single-pane windows for energy and water efficiency, and modernizing interior finishes such as flooring, wall coverings and painting. LED or other energy efficient exterior lighting will be installed at the skatepark.

Project Evaluation and Analysis

The components of this project were originally to be included as part of the Fair Oaks Major Park Renovation Project, but were removed from the scope of the larger project upon receipt of grant funds.

Fiscal Impact

This project is fully funded by a Housing-Related Park Program Grant approved by the City Council on 2/23/2016.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	55,751	965,049	0	0	0	0	0	0	0	0	0	0	0	1,020,800
Revenues														
Total	0	1,020,800	0	0	0	0	0	0	0	0	0	0	0	1,020,800
Transfers-In														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 832400 Silicon Valley Healthy Aging Partnership

Origination Year:	2016-17	Type:	Parks & Recreation	Fund:	35 City General Fund
Planned Completion Year:	2018-19	Category:	Special	Sub-Fund:	100 General
Department:	Library and Community Services	Project Manager:	Cynthia Bojorquez	Project Coordinator:	Gerard Manuel
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

As part of the Silicon Valley Healthy Aging Partnership (SVHAP), the Sunnyvale Senior Center will participate in a grant from Sourcewise that will support Disease Prevention and Health Promotion programs. SVHAP is a coalition of agencies in Santa Clara County focused on bringing programs of value to the community. The \$90,000 grant, shared by three agencies, will enable agencies in SVHAP to implement evidence-based programs (EBPs) to older adults throughout the county.

Project Evaluation and Analysis

This project was funded by grant received and appropriated by FY 2016/17 Administrative Budget Modification #3 to provide administration/operational support of grant funded programs.

Fiscal Impact

None to General Fund, as its fully funded by grant received from Sourcewise Older Americans Act funds.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	28,358	0	0	0	0	0	0	0	0	0	0	0	28,358
Revenues														
Sourcewise			0	0	0	0	0	0	0	0	0	0	0	
Total	0	28,358	0	0	0	0	0	0	0	0	0	0	0	28,358
Transfers-In														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 832470 Raynor Park Trash Enclosure and Maintenance Building

Origination Year: 2017-18	Type: Parks & Recreation	Fund: 35 City General Fund
Planned Completion Year: 2016-17	Category: Infrastructure	Sub-Fund: 100 General
Department: Public Works	Project Manager: Jennifer Ng	Project Coordinator: Arnold Chu
Service Delivery Cluster: Transportation, Streets & Infrastructure		

Project Description / Scope / Purpose

This project provides for the design and construction of a new trash enclosure/maintenance building to service Raynor Park.

Project Evaluation and Analysis

The Raynor Activity Center (RAC) previously housed the existing trash enclosure and an existing building was used by Parks for storage and maintenance purposes. As part of the sale of the RAC, a new trash enclosure/maintenance building is needed to service Raynor Park. The project has been approved by City Council and funds appropriated from the general Fund Capital Improvement Project Reserves.

Fiscal Impact

Funding is provided by the General Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	414,080	0	0	0	0	0	0	0	0	0	0	0	414,080
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 900279 Synthetic Turf Sports Field

Origination Year:	2005-06	Type:	Parks & Recreation	Fund:	385 Capital Projects
Planned Completion Year:	2024-25	Category:	Capital	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Humza Javed	Project Coordinator:	Juan Barajas
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project provides for synthetic turf to replace existing natural turf at one middle school track infield. Staff will be working with each of the school districts to determine interest in this project. The specific location will be determined by the school district and public input during the planning phase of the project. Funds will provide for the removal of existing turf to approximately six inches and provide new base rock, asphalt and synthetic turf layers for sports games.

Project Evaluation and Analysis

Sports fields availability, usability, attractiveness and safety would be increased through installation of year-around usable synthetic sports turf. Estimated cost is \$9.71 per square foot based upon current industry information. Total square footage to replace is 99,400. Alternatives to completing this project would be to continue maintaining the existing natural turf and not enhance the level of service for sports fields in Sunnyvale.

Fiscal Impact

This project is Park Dedication Fund eligible with design and construction programmed in FY 2024/25. New operating costs for maintenance of the synthetic turf would be offset by elimination of the currently planned operating costs to maintain the natural turf on site. Existing maintenance and open space use agreements with the school district could be impacted with unknown impacts to ongoing and/or capital costs.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	0	0	0	0	1,130,855	0	0	0	1,130,855
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	1,130,855	0	0	0	
Total	0	0	0	0	0	0	0	0	0	1,130,855	0	0	0	1,130,855
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 900964 Washington Pool Infrastructure Replacement and Renovation

Origination Year:	2012-13	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	Ongoing	Category:	Infrastructure	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Humza Javed	Project Coordinator:	Juan Barajas
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project provides for the replacement and/or repair of pool infrastructure and related components as necessary, based upon annual inspections by City staff at Washington Pool. This project includes equipment replacement for diving boards, pumps, and other miscellaneous items, and also includes renovations such as pool relining, pool deck resurfacing, and pool boiler heater replacement. Funds in FY 2029/30 are scheduled for the boiler and chlorine generator. Funds in FY 2033/34 are programmed to reline the pool. Funds in off project years are for routine renovation and equipment replacement.

Project Evaluation and Analysis

Regular maintenance, capital replacement and routine upgrades to pool infrastructure components will allow the pool to operate in a safe and healthy manner.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	0	7,186	19,794	7,901	13,465	19,593	12,050	25,920	8,817	16,188	19,744	1,172,619	1,323,277
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			7,186	19,794	7,901	13,465	19,593	12,050	25,920	8,817	16,188	19,744	1,172,619	
Total	0	0	7,186	19,794	7,901	13,465	19,593	12,050	25,920	8,817	16,188	19,744	1,172,619	1,323,277
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 901212 Renovate Median Landscaping to Low Maintenance

Origination Year:	2017-18	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	2020-21	Category:	Infrastructure	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Humza Javed	Project Coordinator:	Juan Barajas
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

Renovate the center median landscaping on Fremont Ave., Fair Oaks Ave., and Caribbean Ave. emphasizing a drought tolerant, low maintenance landscape plan and install new irrigation. The new landscaping would improve lines of sight, minimize water use and waste, and reduce the number of hours required to maintain. Anticipated water savings are between 15-30% of CCF's utilized. This project does not include concrete or curb work.

Project Evaluation and Analysis

This project is necessary as the center medians on these three busy streets have become difficult to maintain with inefficient outdated irrigation that frequently leaks.

Fiscal Impact

This project will be funded by development contributions.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	456,319	2,489,594	0	0	0	0	0	0	0	2,945,913
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 901216 Upgrade Park Pathway Lighting to LED

Origination Year: 2017-18	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: Ongoing	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: James Stark	Project Coordinator: Juan Barajas
Service Delivery Cluster: Library, Community Services & Public Facilities		

Project Description / Scope / Purpose

This project was identified as energy saving during Sustainable Sunnyvale conversations and within the Parks of the Future (POTF) report. This project replaces current high pressure lighting with energy efficient LED bulbs in parks pathway lighting. Updating these systems should provide more efficient lighting that use less energy. Potential cost savings are dependent on the future Kwh costs for electricity. Funds in FY 2017/18 are for updates at Ortega Park (46 lights), JWC Greenbelt (49 lights), Las Palmas Park (31 lights) and Murphy Park (19 lights).

Project Evaluation and Analysis

The current pathway lighting systems are fully operational and this project could be deferred until the major Park renovations; however, many of these park renovations are not scheduled for more than 20 years and the cost and energy savings from this project will not be realized until the energy efficient bulbs are installed.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	0	20,000	0	0	0	0	0	0	0	0	0	20,000	40,000
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication Fund			20,000	0	0	0	0	0	0	0	0	0	20,000	
Total	0	0	20,000	0	0	0	0	0	0	0	0	0	20,000	40,000
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 901217 City Maintained Tree Inventory Study

Origination Year:	2018-19	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	2018-19	Category:	Special	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	James Stark	Project Coordinator:	Leonard Dunn
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project would hire a consultant to update the entire City tree inventory (except the Golf Courses) and map each tree using GPS. This project would also update the City tree inventory software to a current version capable of mobile users input.

Project Evaluation and Analysis

This project would provide a current inventory of all City maintained trees including type and GPS locations.

Fiscal Impact

This project is funded by the General Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	300,000	0	0	0	0	0	0	0	0	0	300,000
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
General Fund - General			0	300,000	0	0	0	0	0	0	0	0	0	
Total	0	0	0	300,000	0	0	0	0	0	0	0	0	0	300,000
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 901219 Serra Park Spray Pool Renovation

Origination Year: 2017-18	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2017-18	Category: Infrastructure	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: James Stark	Project Coordinator: Juan Barajas
Service Delivery Cluster: Library, Community Services & Public Facilities		

Project Description / Scope / Purpose

This project provides for the replacement of the spray pool at Serra Park. The water play feature has reached the end of its life cycle. The spray pool has 10 blue poles that emit water when activated. As the poles and wiring have aged over 30 years, some poles have fallen over and many leak continuously. Plumbing is only semi-operational due to piping that is galvanized and corroded with valves that have been rebuilt many times. The replacement and enhancement would include resilient surfacing, plumbing and activation system, and spray structures / nozzles.

Project Evaluation and Analysis

The current spray pool receives limited use, wastes water and breaks down frequently. If replaced, the service level will be significantly enhanced because of the increased play value. Alternatives to completing this project include continuing to operate in its current state and shutting them down frequently.

Fiscal Impact

This project is funded by the Park Dedication Fund. Similar and improved spray pools have not had a significant impact to water costs. Operating costs will not increase above current usage.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	0	75,000	0	0	0	0	0	0	0	0	0	0	75,000
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication Fund			75,000	0	0	0	0	0	0	0	0	0	0	
Total	0	0	75,000	0	0	0	0	0	0	0	0	0	0	75,000
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 901220 De Anza Park Pathway Renovation

Origination Year:	2017-18	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	2019-20	Category:	Infrastructure	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Humza Javed	Project Coordinator:	Juan Barajas
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project would renovate and replace all park pathways at De Anza Park. There are approximately 32,000 sq ft of asphalt concrete pathways that are all over 30 years old and have been patched and sealed, but are in a declining state and in need of total replacement.

Project Evaluation and Analysis

Without renovation and replacement, the pathway surfacing will continue to deteriorate, eventually becoming unusable, prone to large cracks and raised concrete. Postponement of this project could result in higher costs due to continued deterioration and increased slip and fall hazards.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	62,424	297,138	0	0	0	0	0	0	0	0	359,562
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication Fund			0	62,424	297,138	0	0	0	0	0	0	0	0	
Total	0	0	0	62,424	297,138	0	0	0	0	0	0	0	0	359,562
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 901221 All Inclusive Playground

Origination Year:	2017-18	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	2019-20	Category:	Infrastructure	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Humza Javed	Project Coordinator:	James Stark
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project is to provide an all-inclusive playground at one of the City's Community Parks. The playground will have equipment suitable for all park users including the elderly and children with various physical and cognitive abilities.

Project Evaluation and Analysis

The all inclusive playground would supplement regular playground equipment and amenities associated with a Community Park.

This project is intended to have similar features to the Magical Bridge Playground in Palo Alto. However, this project is not intended to be specifically one of the Magical Bridge branded playgrounds.

Preliminary research indicates that it is not feasible to have an all-inclusive playground less than half an acre in size. Due to size needs of this playground, it is intended to be included into one of the major park renovations for the Community Parks. The next two Community Parks coming up for renovation are Lakewood Park and Fair Oaks Park. The budget for this project has been aligned with the schedule for the Fair Oaks Park renovation.

The inclusive playground will be part of the community outreach for the major park renovation. Actual scope and costs may vary upon receipt of community feedback.

Fiscal Impact

Project costs are based on the Magical Bridge Playground in Palo Alto.

Operating costs are estimated to be approximately half of the costs of regular park maintenance.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	686,664	3,501,986	0	0	0	0	0	0	0	0	4,188,650
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication Fund			0	686,664	3,501,986	0	0	0	0	0	0	0	0	
Total	0	0	0	686,664	3,501,986	0	0	0	0	0	0	0	0	4,188,650
Operating Costs	0	0	0	0	0	12,989	13,249	13,514	13,784	14,060	14,341	14,771	174,416	271,124

Project Information Sheet

Project: 901232 Baylands Park Condition Assessment Study

Origination Year:	2017-18	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	2017-18	Category:	Special	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Humza Javed	Project Coordinator:	James Stark
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project would commission a condition assessment study of the wooden structures: boardwalk, deck, and bridges at Baylands Park. The study will determine options for the replacement or removal of the associated structures and costs. Based on this study, a future replacement project may be proposed.

Project Evaluation and Analysis

This study is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	0	75,000	0	0	0	0	0	0	0	0	0	0	75,000
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication Fund			75,000	0	0	0	0	0	0	0	0	0	0	
Total	0	0	75,000	0	0	0	0	0	0	0	0	0	0	75,000
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 901252 Performing Arts Center Infrastructure

Origination Year:	2017-18	Type:	Parks & Recreation	Fund:	610 Infrastructure Renov & Replace
Planned Completion Year:	Ongoing	Category:	Infrastructure	Sub-Fund:	100 General Fund Assets
Department:	Public Works	Project Manager:	Jennifer Ng	Project Coordinator:	Marc Freitas
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project provides for infrastructure repairs and renovations that are unique to the Performing Arts Center which includes the theater and dance studio facilities located at the Community Center campus. This work does not include roof repairs/replacement, HVAC system repair/replacement, fire protection systems/replacement and electrical and plumbing repair/replacement as these items are addressed in 829190 Community Center Comprehensive Infrastructure Project.

Scope items in this project include equipment replacement (seating and house lighting), renovations to meet current codes (addressing safety, access and path of travel) and facility enhancements to serve user groups and audiences (restroom expansion, quiet theater door closure systems and new projector systems).

Orchestra pit covers and permanent stage stabilization is scheduled for design in FY 2017/18 and construction in FY 2018/19. Facility enhancements including house lighting, restroom expansion and quiet theater door closure system in FY 2019/20 and FY 2020/21. Theater seat replacement is scheduled for design and construction in in FY 2024/25 and FY 2025/26.

Funds in FY 2027/28 are for replacement of the specialized surfacing.

Project Evaluation and Analysis

This project will enable the City to maintain the current service levels for community services programs at the Community Center and protect the City's investment in its infrastructure.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	0	66,300	324,605	79,591	389,676	0	0	0	70,300	340,601	0	36,134	1,307,207
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication Fund			66,300	324,605	79,591	389,676	0	0	0	70,300	340,601	0	36,134	
Total	0	0	66,300	324,605	79,591	389,676	0	0	0	70,300	340,601	0	36,134	1,307,207
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 901255 Park Design Standards for Construction

Origination Year: 2017-18	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2017-18	Category: Special	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Jennifer Ng	Project Coordinator: James Stark
Service Delivery Cluster: Library, Community Services & Public Facilities		

Project Description / Scope / Purpose

This project funds a consultant to create design guidelines and standard details for construction/reconstruction of parks. Similar guidance documents exist for potable water, recycled water, and wastewater and are available on the City's website.

Project Evaluation and Analysis

Major park renovations are being programmed to occur throughout all of the City-owned parks, with many of them occurring within the next 20 years. This undertaking is new to the City; previously parks renovations have occurred on an ad-hoc basis and not on a whole-park level. This document will compile information into a comprehensive guidance document which will be available for utilization by design consultants, developers wishing to dedicate improved parkland to the City, and as a resource to City staff.

The document is intended to supplement the Parks of the Future plan which details which types of park amenities to be located within the different types/sizes of parks.

Guidelines and standard details will cover at a minimum: playground equipment, playground surfacing, irrigation standards, parks fixtures standards, artificial turf, ballfields, shade structures, water play areas and features, dog parks, and lighting.

Fiscal Impact

This project is funded by the Park Dedication Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	0	100,000	0	0	0	0	0	0	0	0	0	0	100,000
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication Fund			100,000	0	0	0	0	0	0	0	0	0	0	
Total	0	0	100,000	0	0	0	0	0	0	0	0	0	0	100,000
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 901290 West Hill Renovation Park Project

Origination Year: 2017-18	Type: Parks & Recreation	Fund: 610 Infrastructure Renov & Replace
Planned Completion Year: 2034-35	Category: Capital	Sub-Fund: 100 General Fund Assets
Department: Public Works	Project Manager: Jennifer Ng	Project Coordinator: James Stark
Service Delivery Cluster: Environment & Sustainability		

Project Description / Scope / Purpose

This project provides for basic recreational improvements to the West Hill section of the Sunnyvale Landfill area. West Hill is a 2.6 acre area that is currently designated as open space with trails for hiking, biking, bird watching and jogging. The trail system that was built in the early 1990's can be improved with greater access and amenities for Sunnyvale residents. The project scope includes multiple benches and shade structures, improving grading of the trails, creating natural barriers and artificial burrows for the preservation of Burrowing Owl habitats, additional access points for trails, and a complete restroom and drinking fountain area.

Project Evaluation and Analysis

This project will enable the City to provide additional recreational opportunities to residents and protect the City's investment in its infrastructure.

Fiscal Impact

This project is funded by the Park Dedication Fund. Additional operating expenses will be incurred due to hand trimming of vegetation around owl burrows, hand mowing of portions of the area and other efforts related to enhancement and management of the habitat as directed per Council (RTC 14-0034)

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	0	0	0	0	0	0	0	0	0	0	0	2,400,000	2,400,000
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Park Dedication - Subdivisions			0	0	0	0	0	0	0	0	0	0	2,400,000	
Total	0	0	0	0	0	0	0	0	0	0	0	0	2,400,000	2,400,000
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 830960 Participate in NLC's Youth, Education and Family Council

Origination Year:	2014-15	Type:	Gov. & Comm. Engagement	Fund:	35 City General Fund
Planned Completion Year:	Grant	Category:	Special	Sub-Fund:	100 General
Department:	Library and Community Services	Project Manager:	Daniel Wax	Project Coordinator:	none
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

The National League of Cities' Youth, Education and Family (YEF) Council hosts three annual out-of-state meetings (two held concurrent with conferences). This project funding would enable a youth and his/her chaperone to attend these meetings for one year, in the event that the youth is appointed to the YEF Council.

Project Evaluation and Analysis

The YEF Council has 3 - 5 of its membership nationwide open to youth, available on a competitive application process for one-year appointments. No potential candidates from Sunnvyale have been solicited, and it is unknown whether a youth candidate from Sunnyvale would be successful and would be appointed and require these resources. However, were a youth to be successful, it would provide the City with excellent exposure, while also providing tremendous personal growth experiences to the youth, who would then share those experiences with other local teens.

Fiscal Impact

Funding for this project is provided as a one-time expense from the FY 2014/15 Council Set-Aside balance (Project 829630) in the General Fund.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	10,000	0	0	0	0	0	0	0	0	0	0	0	10,000
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 831980 Annual State of the City

Origination Year:	2016-17	Type:	Gov. & Comm. Engagement	Fund:	35 City General Fund
Planned Completion Year:	Ongoing	Category:	Special	Sub-Fund:	100 General
Department:	Library and Community Services	Project Manager:	Daniel Wax	Project Coordinator:	Jenny Shain
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

State of the City is an annual mayoral event, consisting of the Mayor's State of the City address and the presentation of Community Awards to outstanding members of the Sunnyvale community. The event is open to the public and held on a date and location selected by the current Mayor. The event details change from year to year, based upon the event theme, selected location and event characteristics. Staff resources will be retained in operating budget. Project resources will be used for equipment rental; sound system rental; food; awards; entertainment; and promotional materials.

Project Evaluation and Analysis

State of the City provides the Mayor an opportunity to address the public regarding the City's accomplishments and set a course for upcoming goals. It also provides City Council with the opportunity to present Community Awards and interact with members of the public. The timing and scope of the event changes from year to year.

Fiscal Impact

Non-salary expenses for State of the City event were previously budgeted in the Library and Community Services Department Operating Budget (Program 626), so this new project represents existing resources. However, by utilizing a project for this annual event, it will aid in better management of resources from year to year, given the varied timing and scope of the event from year to year (e.g., there is the potential for planning of two events to happen in one fiscal year.)

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	40,800	40,800	41,616	42,448	43,297	44,163	45,046	45,947	46,866	47,804	49,238	581,390	1,069,415
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 832380 Iizuka Sister City Engagement Funding

Origination Year:	2017-18	Type:	Gov. & Comm. Engagement	Fund:	35 City General Fund
Planned Completion Year:	2017-18	Category:	Outside Group Funding	Sub-Fund:	100 General
Department:	Library and Community Services	Project Manager:	Cynthia Bojorquez	Project Coordinator:	Cynthia Bojorquez
Service Delivery Cluster:	Administrative Services				

Project Description / Scope / Purpose

Although the Council has also consistently determined that the City’s friendly exchange relation agreements should use minimal resources, it is important to note that the relationship with Iizuka has been unlike the City’s previous, relatively inactive relationships. There is currently a very active community presence that has remained keenly and diligently interested in continuing and expanding Sunnyvale’s involvement with Iizuka, hopeful of culmination in a formal sister city relationship. For this reason, the Council has approved this funding of \$10,000 as an initial, modest amount of seed funding to begin an increased level of engagement for the next fiscal year with the Sunnyvale community, the Sunnyvale Sister Cities Association, and the City of Iizuka, Japan. Increased engagement can initially be achieved utilizing simple and low cost actions as outlined in Attachment 13 of RTC #16-0240.

Project Evaluation and Analysis

Budgeting to Object Level 6045 Special Events with an OL 4 (6045 - 01) to track sister city expenses versus other events (State of the City).

Fiscal Impact

These funds were appropriated by Council action from the Council Service Level Set-Aside fund, for use to increase the community engagement and to recognize the new, formal Sister City relationship with Iizuka, Japan.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	10,000	0	0	0	0	0	0	0	0	0	0	0	10,000
Revenues														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfers-In														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Project Information Sheet

Project: 901240 Pilot Grant Writer at CNC

Origination Year:	2017-18	Type:	Gov. & Comm. Engagement	Fund:	35 City General Fund
Planned Completion Year:	2018-19	Category:	Special	Sub-Fund:	100 General
Department:	Library and Community Services	Project Manager:	Daniel Wax	Project Coordinator:	Angela Chan
Service Delivery Cluster:	Library, Community Services & Public Facilities				

Project Description / Scope / Purpose

This project would be a two-year pilot project to have a dedicated grant writer develop resources in support of programming at Columbia Neighborhood Center (CNC) for the Columbia neighborhood service area, including all four elementary schools in north Sunnyvale. The grant writer would be funded jointly by the Sunnyvale Elementary School District and the City. The individual would be charged with resource development for CNC programming, with the City as the administrator in most cases. The individual would work with the CNC Joint Task Force (comprised of City and District reps) to identify funding priorities and direction (e.g., federal/state grants and/or individual donors and relationships with Silicon Valley companies). The individual would be charged with developing relationships with potential funders/partners, researching and preparing grant proposals, grant administration, and managing data collection and reporting requirements. Areas of need tentatively identified include: intensive case management during non-school hours for the 5% of students deemed not successful in school; non-traditional mentoring for Tier 3 middle school youth; engagement of hard to reach families; expanded programming at all north Sunnyvale school sites; subsidized programming for youth during intersession periods including summer; and after-school programming.

Project Evaluation and Analysis

CNC is built on a model of collaboration between City and school district, and in working with partners to provide services to meet the needs of students and families in north Sunnyvale. A two-year pilot project to determine if a dedicated grant writer at CNC could generate sufficient resources in excess of the cost of the position to warrant continuation of the project permanently. To date, the City has been unable to pursue a number of potential grant and partnership opportunities due to lack of staff time dedicated to researching and preparing grant applications and to systematically develop relationships leading to funding opportunities. Because Sunnyvale's need is lower when compared to other parts of the County, (i.e., Gilroy and San Jose) Sunnyvale has not been competitive for direct County services. Potential grant sources include US Department of Education, Department of Health and Human Services, and through relationships developed with local companies.

Fiscal Impact

This pilot project would commit the City to a net General Fund expenditure of \$178,662 over two years (50% of the total cost of the project), with the potential of this project generating significant grant funding in support of the CNC service area. There is potential for some grants to allow a portion of the grant to be used for administrative costs, although funding rarely covers the City's full cost of administering the grant. In those instances, however, the reimbursement would reduce the City's net costs. At the end of the two-year pilot, it is expected that an accurate estimate of ongoing funding and potential return would be available.

Project Financial Summary

Financial Data	Prior Actual	Current 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	Y11-Y20 Total	Project Life Total
Project Costs	0	0	182,000	185,640	0	0	0	0	0	0	0	0	0	367,640
Revenues														
Svale School District Reimb			89,331	89,331	0	0	0	0	0	0	0	0	0	
Total	0	0	89,331	89,331	0	0	0	0	0	0	0	0	0	178,662
Transfers-In														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operating Costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0